

## **Institutional Planning Committee (IPC)**

### **Meeting Summary**

**September 5, 2018**

**Room 18-206**

**Members:** Kelsey Harrison, Rene Anderson, Laura Demsetz, Heidi Diamond, Hilary Goodkind, Rich Rojo, Fauzi Hamadeh, Mondana Bathai, Elnora Kelly Tayag, Erica Reynolds, Jeremiah Sims, Teresa Morris, Georgia Giari, Anniqua Rana, Ludmila Prisecar, Jia Chung, Jeramy Wallace, Mike Claire, Yvette Butterworth, Arielle Smith, Alicia Frangos, Krystal Duncan, Catherine Yee, William Alexander, Charlene Frontiera, Mary Vogt.

Jeramy Wallace chaired the meeting and all members introduced themselves.

#### **Review of the Agenda**

Agenda items 4 & 5 were switched.

#### **Review Summary Notes from May 18 meeting**

No changes were made.

#### **Review the draft Strategic Priorities**

Hilary Goodkind reviewed the "5 in 5" Strategic priorities. She explained how we got where we are now after doing a campus-wide SWOT analysis, getting over 250 voices which have been compiled into the current priorities. The five priorities and their subcategories were developed over the summer by a subgroup of IPC.

Hilary and Mike both mentioned that constituencies will be re-visited for gathering feedback during the fall semester.

Hilary also reviewed/updated the committee on the status of the EMP (Educational Master Plan). It's currently in fact-checking mode and will come to IPC in a couple of months in draft form. It will be presented at IPC mid-November for its first read.

Mike added that after the initial read, the details will be hashed out, and the final EMP should be completed in the spring.

#### **Update on Guided Pathways**

Anniqua presented a PowerPoint presentation on the overview and status of Guided Pathways (see handout). Other members of the GP steering committee spoke about the meetings over the summer, reviewed the process they went through, and where they are at presently. The Steering Committee is broken down into four teams: Communication, Data & Assessment, Professional Development and Access. Rich Rojo spoke about what the Communications team is doing, and Yvette Butterworth spoke about the June meeting. Many other faculty and students and other classified staff involved in GP also spoke about why they are in GP and what they bring to the table.

Anniqa had the committee break into discussion groups to express their takeaway from the student panel that spoke on Flex Day. Anniqa will be sending the data out to the IPC committee and it will be available on the IPC website.

### **Finance Subcommittee Formation**

Mike talked about the budget planning committee that was created from financial crisis after 2008, which then became part of IPC but ended a few years later. He proposed a new Finance Committee that would act as a subcommittee of IPC (see handout). He wants to expand the number of people involved in policy discussions which affect the entire college. Mike gave some examples of big decisions in the past where we could have used a committee as examples.

After a couple of questions and suggestions, the committee agreed on the creation of a finance subcommittee. Mike mentioned that it would have the same protocol/rules as IPC. He would like to have it up and operational this semester.

### **Transportation Taskforce**

Mike spoke about the need for a transportation task force to address the transportation issues CSM faces, which is something that students and administration and staff have been concerned with for years. It was emphasized that CSM doesn't want to redo the studies that have been done already, but can leverage the data it already has, consult with students and figure out how to finance a shuttle service or other transportation solutions. Mike asked presidents of other committees and senates to ask their constituents if they'd like to serve on the taskforce. He will work directly with the 4 presidents of these committees to figure out a structure on how to proceed.

### **Review IPC Membership**

Jeremy mentioned we are following the committee membership structure now, which has changed the membership slightly. More discussion by cabinet, committees, and senates to come.

### **Announcements:**

Mike mentioned the Former Prime Minister of Australia Kevin Rudd will be speaking at 11:00 a.m. on September 13<sup>th</sup> in the CSM Theater, and is open to the CSM community.