

Institutional Planning Committee (IPC) Meeting

Wednesday, April 17, 2019

1:00 – 3:00 p.m.

Room 18-206

Members: Emily Barrick, Mondana Bathai, John Burrigh, Tarana Chapple, Sandra Stefani-Comerford, Tabitha Conaway, Laura Demsetz, Heidi Diamond, Alicia Frangos, Georgia Giari, Fauzi Hamadeh (co-chair), Teresa Morris, Madeleine Murphy, Luis Padilla, Erica Reynolds, Elizabeth Schuler, Arielle Smith, Elnora Kelly-Tayag, Jeramy Wallace (co-chair)

Members absent: Michael Claire (ex-officio), Krystal Duncan, Sarah Mangin-Hinkley, David Laderman, Kim Lopez (co-chair), Paola Mora Paredes, Jose Rocha, Richard Rojo

Guests: Carol Newkirk-Sakaguchi, Jeremiah Sims, Mary Vogt

MEETING AGENDA

Review of the Agenda

The ADA transition presenters cancelled their appearance, so it was deleted from the agenda. Instead, Madeleine and Sandra would like to discuss the Quality Focus Essay (QFE), and that was added to the agenda.

Review Summary Notes from the March 27, 2019 meeting

No changes or edits were requested.

Approve ACCJC Institutional Set Standards and Aspirational Goals

Laura explained the previously-distributed (via email) PRIE aspiration goals, in Hilary Goodkind's place. (See handout). She explained the graphics and where people should be looking, and how some numbers have changed from year to year. She asked if anyone had suggestions as to changes to aspirational goals from the committee. She added that there is a change in the reporting between 2017 and 2018. The committee overall agreed with the aspirational goals.

Distance Education Plan

Erica presented on the projector a demo for the 2017-2020 Distance Education Plan Revision. (See attached). The plan will be going to DEETC for approval in May. She covered the DE Plan previous and revised goals in particular, and the strategic scan. She will be adding a working plan to SharePoint for people to be able to check the progress.

Student Equity Plan Goal Setting

Jeremiah and Tabitha presented an Equity update. Jeremiah recapped a conference in Dallas he attended. The Equity Plan 2019 was presented on the projector (see attached) with emphasis on aspirational goals. Tabitha explained the newer definition of Access. The committee expressed concern that the way various data was defined by the state did not provide an accurate reflection of how certain student populations are performing. If anyone on the committee has feedback, Jeremiah requested that they be sent to him by May 1st. The committee discussed the measurements and what they mean in regards to the information students provide.

They would like to work with PRIE over the summer to do a deeper dive into the numbers and present an update to IPC in the fall, since there were many questions by IPC committee members calling for more representative and detailed data.

ISER QFE Update

Madeleine distributed a Quality Focus Essay (QFE) draft to the committee members, and asked for feedback. She explained that the purpose of this essay is in partnership serves as a part of the ISER, which will be finalized in July, 2019. Its purpose is to emphasize particular themes on which the College has chosen to focus. The ACCJC asks for at least 2 projects. The decision to include the themes in the draft reflect the input of administrators, faculty and classified staff who met to decide on which themes would work best. They were somewhat limited in their decision since the theme must be tied to an existing plan. Guided Pathways was decided upon as an umbrella theme. The two plans emphasized are Promise Scholars and improving Job placement success with Workforce Hub (see attached).

IPC approved the draft.

Transportation Taskforce Update

Fauzi reported that the taskforce met once last semester and they reviewed the district's transportation survey data. Fauzi met with Mitch Bailey to figure out which issues to tackle. Fauzi reached out to people in various college communities and will convene the task force again before the end of the semester. He requested that IPC give permission for the taskforce to continue to next year, given the requirements put on the taskforce when it was first put together which need more time to address. The committee agreed to extend it.

Meeting adjourned at: 2:41 p.m.

Next Meeting: May 1, 2019

CSM Mandated ACCJC Goals

ACCJC Institutional Set Standards Aspirational Goals

1. Course Completion Rates

| | 15/16 | 16/17 | 17/18 | 19/20 |
|---------------------|-------|-------|-------|-------|
| <i>Floor</i> | 71% | 74% | 76% | 76% |
| <i>Actual</i> | 72% | 73% | 74% | |
| <i>Aspirational</i> | | | | 77% |

2. Certificates

| | 15/16 | 16/17 | 17/18 | 19/20 |
|---------------------|-------|-------|-------------------------------|-------|
| <i>Floor</i> | 1,100 | 1,200 | 1,300 | 570 |
| <i>Actual</i> | 1,112 | 1,151 | 569 (Definition change) | |
| <i>Aspirational</i> | | | | 600 |

3. A.A./A.S.

| | 15/16 | 16/17 | 17/18 | 19/20 |
|---------------------|-------|-------|-------|-------|
| <i>Floor</i> | 650 | 750 | 850 | 910 |
| <i>Actual</i> | 735 | 835 | 910 | |
| <i>Aspirational</i> | | | | 950 |

4. Transfer

| | 15/16 | 16/17 | 17/18 | 19/20 |
|---------------------|-------|-------|-------|-------|
| <i>Floor</i> | 550 | 615 | 675 | 677 |
| <i>Actual</i> | 555 | 639 | 677 | |
| <i>Aspirational</i> | | | | 710 |