

Classified Senate of College of San Mateo

**Classified Senate Regular Meeting Minutes (Approved)
Joint Meeting with College of San Mateo Academic Senate**

Tuesday, November 14, 2017

North Hall Building 18, Center for Academic Excellence (Room 206)

CALL TO ORDER

The meeting was called to order at 2:30 pm.

ROLL CALL

Classified Senate Members Present

President Fauzi Hamadeh; Vice President David McLain; Treasurer Arianna Avendaño; Events Committee Chair Kathy McEachron; Senators Alicia Frangos, Cindy James, Margaret McGugan, Carol Ullrich, Mary Vogt

Academic Senate Members Present

President Jeramy Wallace, Vice President & Interim Secretary Peter von Bleichert, Treasurer Rosemary Nurre; Senators Allie Fasth, Tatiana Irwin, Margaret Kaluzny, Stephanie Roach, Kathleen Sammut, Mike Schmidt, Mick Sherer, Kevin Sinarle

Others Present

Katie Bliss (ASLT), Tabitha Conaway (BSI/EEC), Lorraine DeMello (Skyline College faculty), Jesenia Diaz (Counselor/LAC Co-Chair), Carla Grandy (Skyline College faculty), Jessica Hurless (Skyline College faculty), David Laderman (Academic Senate Past President), Charlene Frontiera (Dean, Math Science), Dan Kaplan (AFT), Justin Merritt (Marketing), Mustafa Papal (Skyline College faculty), Anniqua Rana (Dean, ASLT), Jessica Raskin (Skyline College faculty), Kristi Ridgeway (Interim Dean, Language Arts), Colby Riley (President, Associated Students), Krystal Romero (Dean, Counseling), Arielle Smith (Counseling), Annie Theodos (ASLT), Ellen Young (CAE Chair)

APPROVAL OF THE AGENDA

Motion to approve the agenda as present by Alicia Frangos; seconded by Mick Sherer. Hearing no objections, the motion carries.

APPROVAL OF THE MINUTES OF PRIOR MEETING

Hearing no objections, this item was tabled until the next meeting.

ANNOUNCEMENTS & HEARING OF THE PUBLIC

Mick Sherer announced that the Writer's Ruckus, sponsored by the Language Arts Division, would take place on Thursday, November 16, from 2 pm to 4 pm in the Bayview Dining Room (Building 10).

GUIDED PATHWAYS

Representatives from Skyline College shared their experiences developing the college's Guided Pathways program. The group shared lessons learned, including bundling majors into "Meta-Majors," the structure of their design team and affiliated workgroups, and their methods of inquiry.

The group stressed that the first step should be research and inquiry. The group also mentioned the importance of student input into the design process and looking at the student experience holistically. Skyline's Guided Pathways project is part of the college's comprehensive redesign, and includes looking at barriers to student success, the Promise Scholars Program, teaching and learning, and student services.

Tabitha Conway asked how part-time students are served by Guided Pathways. The Skyline team admitted that the program is modeled around full-time students, but that they are looking at including part-time students as well. The group also pointed out that their model stresses "units" rather than "semesters." Arielle Smith mentioned that this model may prove challenging for students who take courses at multiple campuses in the district. The Skyline team is hoping to start discussions districtwide in order to address this issue. Colby Riley pointed out that offering more afternoon or evening classes may help students. The team pointed out that class scheduling should be designed around student schedules, not necessarily the college's schedule, and that course sequencing is part of the group's data analysis. The college is also looking at longitudinal scheduling over an entire year so that students may better envision their paths.

Alicia Frangos and Carol Ullrich inquired about transfer students, particularly those who are coming back to a community college after being at a UC or CSU ("reverse transfers"). The team indicated this is an area that they need to explore. Anniqua Rana stated that CSM is looking at professional development opportunities around Guided Pathways. She also asked at what point the Skyline team felt they had enough momentum behind them. The team stated that it was after about a year of work at which point all degree and certificate courses had been mapped into the Guided Pathways Meta-Majors. The team agreed that this was an important milestone.

During the transition between topics, Kevin Sinarle took the opportunity to announce that tickets for the Disability Resource Center Assistive Technology Fundraiser are now available.

EDUCATIONAL EQUITY

Jeremy Wallace stated that there is an ad-hoc task force within the Academic Senate developing a resolution outlining the Senate's commitment to equity. In the spring, the Senate will work on developing best practices and a framework for implementation.

Fauzi Hamadeh stated that the Classified Senate is in the process of reviewing ways classified employees can play a role in the dialog around equity. Fauzi stated that classified employees sometimes get excluded from these conversations because there is a perception that their jobs on campus do not lend themselves to having any impact on these issues. There is a consensus among the Classified Senate that the entire campus community has a role to play in the discussions of equity and access.

Tabitha Conway reported that she and Jeremiah Sims will be offering an educational equity "train the trainer" series in the spring. The series will be a semester-long "course" designed to give faculty, classified staff, and administrators training and skills in cultural fluency, pedagogy (critical reality), cultural responsibility, and peer teaching and learning. There will be in-person sessions twice a month, along with an online component. The goal is to have 20 participants in the pilot program and then expand.

Peter von Bleichert asked of additional brown-bag lunch sessions around topics such as equity were being planned. Mick Sherer pointed out that the brown-bag sessions were not well attended due to poor marketing and communication, and inconvenient time slots. Tabitha indicated she would speak with Jeremiah about offering additional brown-bags, improving communication, and alternate time slots.

FINAL ANNOUNCEMENTS & HEARING OF THE PUBLIC

None

ADJOURNMENT

Hearing no objections, the meeting was adjourned at 4:30 pm.

Submitted by,

Fauzi Hamadeh
Classified Senate President

Based on draft minutes provided by the Academic Senate