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**Summer 2019 Session begins**  
June 10, 2019

**Parking permit requirement begins for Summer 2019**  
June 17, 2019

**Independence Day Holiday**  
July 4, 2019

**Sexual Misconduct & Title IX**

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## Program Review

### Overview

Program Review is a systematic and evidence-based process of self-study, evaluation, planning, and improvement of instructional, student services, learning support centers, and administrative programs.

Program Review requires an institution to assess its own performance. Through careful review, programs will be able to identify strengths, weaknesses, and areas of growth, to assure the quality and achievement of the:

- College Mission & Diversity Statements
- CSM Strategic Goals
- District Strategic Plan
- Educational Master Plan

### Contact Us

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### Fall 2018 Program Review Cycle

All program reviews and resource requests will be due **Friday October 26** (the fourth Friday of October). There will be no grace period for late submissions (late resource requests will not be honored).

[2018 Program Reviews Process Page](#)

### Program Review Timeline

- **August 1:** Online submission form is ready
- **August 15-Sept 1:** PR data is available and posted, from PRIE
- **August 14:** Flex Workshop: What's New with Program Review: Equity, Assessment and Student Success
- **September 6, 2-4 pm, CAE:** PR guidance session: Assessment
- **September 18, 2-4 pm, CAE:** PR guidance session: [Educational Equity \(PowerPoint\)](#)
- **September 27, 2-4 pm, CAE:** PR guidance session: [CTE Reporting \(PowerPoint\)](#)
- **October 2, 2-4 pm, CAE:** PR guidance session: 2-year Plan for Program Review
- **October 16, 2-4 pm, CAE:** Resource Requests
- **October 26, 4:30 pm:** PR/RR due
- **November 7 and November 21:** Programs reviewed by IPC
- **December 19, 2018:** Program Review & Resource Request Feedback available (IPC)
- **February 6, 2019:** Program Review Trends and Themes discussed at IPC.
- **March 6, 2019:** Program review process evaluated at IPC

### Examples

- [2016 Program Reviews](#)
- [2018 Sample Program Review](#)

The following forms are provided as document guides for use in the online application. All program review reports are to be submitted online.

- [Instructional Program Review Form](#)
- [Instructional Program Review Form, CTE Programs](#)
- [Learning Support Centers Program Review Form](#)
- [Student Services Program Review Form](#)

### Fillable Program Review Forms

- [2018-19 Instructional Program Review](#)
- [2018-19 CTE Instructional Program Review](#)
- [2018-19 Learning Support Centers Program Review](#)
- [2018-19 Student Services Program Review](#)

### Fall 2018 Resource Requests

Resource Requests, including requests for new faculty positions, can be submitted every Fall semester.

**Resource Requests Timeline**

- **September 12:** [Resource Requests](#) form open
- **October 16, 2:00-4:00 pm, CAE:** Resource Requests Guidance Session
- **October 26, 4:30 pm:** Due Date

You can use the [Resource Requests worksheet](#) to prepare your content.

**Program Review Roles and Responsibilities:**

Program Review Role	Responsibility
Program review process	Driven by Academic Senate, Cabinet, IPC, EEC, and DE
Online program review submission form	Marketing
Program review data needs and content	Academic Senate/Student Services Council and PRIE collaboration
Program review data generation & distribution	PRIE
Program review guidance	Academic Senate, SLO Coordinator, SLOAC, EEC, Student Services Council
Resource request submission deadline	VPI
Consolidation of resource requests	PRIE
Development of themes and trends	IPC
Program review feedback	IPC/Senate
Resource allocations	President, VPI, IAC
Feedback on resource requests	President (December to campus)

**Resources**

Program Review data and submissions are available for: [Instructional Programs](#), the [College and Instructional Divisions](#), [Student Services](#), [Administrative Services](#), [Learning Support Centers](#).

- Each instructional, Learning Support Center, and student services program has its own page. As applicable, current program data sets are available along with previous program data, submissions, and distance education comparison data
- Instructional program data for the college as a whole and for instructional divisions are posted together
- For information on Educational Equity, visit the [Equity](#) website.

**Supporting Data**

CSM's Office of Planning, Research, and Institutional Effectiveness (PRIE) provides quantitative data for instructional programs and Learning Support Centers. For definitions of key terms used in data sets, see [Glossary of Terms](#).

