On an evening last spring, representatives of justice department organizations, educational institutions, nonprofits and governmental agencies from throughout San Mateo County came together at College of San Mateo to celebrate the college’s newest community partnership program, Project Change. The event recognized the important work on behalf of many organizations to make a college education accessible to one of our community’s most at-risk and vulnerable populations: incarcerated and court-involved youth.

Many students who become involved in the criminal justice system experience a disjointed education as a result of being in and out of detention facilities or ... school sites. And for most, there is no expectation that college is in their future. Project Change student Anastasia

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Registration begins May 2
Semester begins August 17

“Project Change is a game changer. The young people least likely to feel welcomed in higher education now have a safe landing space to realize that, indeed, college is for them.”
—John Ragosta, program director, CASA of San Mateo County

### Schedule of Classes

- CSM in Your Community—Project Change

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Recent statistics on athletic and non-athletic imgs, including those not submitted for this year at CSM.

Two Paths to Your Bachelor’s Degree

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Alumni at a Glance

Richael K. Young

Entrepreneur, Economist and Engineer, Specializing in Water Resources Management and Policy
CSM Alumna

Richael Young began attending CSM at the age of 14. Homeschooled during her high school years, she enriched her education by attending CSM’s Concurrent Enrollment Program. She continued at CSM as a full-time student; she excelled in academics and became a student leader. In addition to serving as student trustee of the San Mateo County Community College District, Richael was elected as president of the Student Senate for California Community Colleges, representing the state’s 2.8 million community college students. Richael transferred to University of Illinois at Urbana-Champaign where she earned a B.S. degree in civil and environmental engineering and an M.S. in agricultural and applied economics. She is currently the president and co-founder of Mammoth Trading, a company that specializes in water management policy and the design and operation of customized algorithmic, or “smart,” water markets. In 2014, she led the development and implementation of the world’s first active smart market for groundwater. In March, 2016, Richael was one of only 150 people invited to attend the White House Water Summit as part of World Water Day where she spoke about water markets.

Student Success Story: Melissa Aliu

BA, Sociology—UC Santa Cruz

Melissa Aliu grew up in a close-knit Pacific Islander family that greatly values education. After graduating from El Camino High School, Melissa attended a neighboring community college for a year before she decided to make a change and enroll at CSM. “In my first semester at CSM, I didn’t know anyone, but I realized that gave me a chance to really focus on academics.” As Melissa became familiar with the college, opportunities began to open up for her. She adapted quickly as she got to know faculty and staff and made new friends. “I appreciate the diversity at CSM; it made me feel very comfortable,” says Melissa. Making connections with faculty was another benefit for Melissa. “My ethnic studies professors Frederick Gaines and Rudy Ramirez and my English professor Jon Kitamura were especially inspiring.”

She became involved in student life by joining the Pacific Islander Club and participated in events that celebrated her culture. Melissa was hired as a student assistant by the Financial Aid Office to conduct workshops and as a student ambassador in the college’s marketing department to assist with outreach activities. Her work experience at CSM provided opportunities to work with students from diverse backgrounds and cultures. Melissa explains, “I could understand and appreciate the struggles that students go through and, to best assist them, I learned which college resources would be best for each and made referrals based on their individual needs.”

Melissa’s overall involvement at CSM – through academics, extra-curricular activities and on-campus work – contributed largely in her career decision. “Since attending CSM, my life has changed for the better. My experience at CSM taught me the impact that college faculty and staff can make in the lives of students.

EOPS: Educating the Complete Student

When it comes to providing customized services to keep students on their educational path, CSM’s Extended Opportunity Program and Services, known as EOPS, is the gold standard. For many students, getting into college isn’t half as much of a challenge as staying in college. EOPS offers “above and beyond” support services designed to increase access, retention and success rates of low-income and often first-generation college students. Over the years, the program has proven essential for thousands of members of the community who have struggled to become self-sufficient and needed assistance in navigating college and university systems.

Most EOPS students start college in math and/or English classes that are two levels below college level. With additional counseling and financial support, they are often able to transition to college-level courses and eventually graduate and transfer to universities. According to Kystal Romero CSM’s interim dean of counseling, matriculaion and advising, “This is a population of our community that is very resilient, however, they face significant barriers to achieving their educational goals.” CSM’s program, which serves between 150-400 students per year, provides a critical safety net of resources and services to encourage and promote their success. EOPS educates the complete student.

UC Berkeley and CSM graduate Nelson Amorin participated in EOPS and says the program has had a major impact on his success in college. He explains, “EOPS presented me with numerous resources and opportunities, but most importantly, it became my second family. It is much more than services. The program provided me
Message from the President

It’s my pleasure to welcome you to CSM’s fall semester. Fall marks the beginning of the academic year, a very exciting time for students, faculty and the entire college community. It’s typically our largest semester for enrollment and classes offered. As you look through our class listings, you will notice that we’re offering an extensive selection of courses— in many subject areas and varying skill levels—to accommodate the diverse needs and interests of our community.

The theme of this schedule focuses on high potential students who face challenges and often lack resources to continue their education. Many are often the first in their families to attend college, others experience setbacks that impact their path to higher education. Once in college and provided with appropriate support and resources, these students demonstrate both perseverance and resiliency.

In our standing cover feature, “CSM in Your Community,” we are highlighting Project Change, a model program serving students who have faced significant challenges in their youth. As we strive to make a difference in the lives of our students, we realize we can’t always do it alone, as is the case with Project Change. This program is an excellent example of how the college works in partnership with community agencies to support and assist students achieve their educational goals. We are proud of these students who made the decision to improve their lives by attending CSM.

To learn more about this new program, I encourage you to read our staff interview with Katie Bliss, the project services coordinator of Project Change. As a member of CSM community, Katie recognized a need to serve a specific segment of our youth and stepped forward with an idea for a program which has become Project Change. Katie, a CSM alumna, has walked the path of her students and is a true success story. I’m sure you will find her story both fascinating and inspirational.

Another program that assists students is Extended Opportunity Program and Services (EOPS), the subject of our program feature, “EOPS: Educating the Complete Student.” We are honored that CSM was the birthplace of EOPS, a program that is now offered by every California community college. EOPS provides crucial services and support to so many of our students who juggle work, school and family responsibilities. As a tribute to the program, I am pleased to say that our EOPS students are among the most successful students on campus.

Finally, we are delighted to introduce you to Melissa Aliu in the “Student Success Story.” She is another excellent example of a student who found the resources she needed at CSM. I met Melissa while she was serving as a CSM student ambassador, and subsequently, I had the honor of informing her when she was awarded a prestigious scholarship to UC Santa Cruz. Since graduating from UC, Melissa has decided to give back to the community by embarking on a career in education. She is currently working at Aragon High School and will be entering graduate school this fall.

I hope you will join us for CSM’s fall semester. I wish you the best in your educational journeys.

Michael Claire, CSM President

About College of San Mateo

College of San Mateo is located at the northern corridor of Silicon Valley and situated on a beautiful 153-acre site in the San Mateo hills that provides a panoramic view of San Francisco Bay. Since 1922, CSM has been a gateway to higher education leading to university transfer, career preparation and advance ment, and professional and personal development.

The College currently serves approximately 10,000 day, evening and weekend students per semester. CSM students reflect the diversity of the Bay Area and have a range of educational goals. To best serve our students, the curriculum offers a wealth of programs that include traditional, semester-length and short courses in addition to distance education.

Students can experience a vibrant campus life to complement classroom learning that includes leadership development, student government, more than 30 student clubs and educational and cultural activities. CSM is proud of its championship intercollegiate athletic teams which compete at the highest college community level. Many student-athletes receive scholarships and continue at four-year institutions and numerous CSM athletes have gone on to professional careers.

To ensure student success, CSM offers a comprehensive selection of academic support services. Resources include financial aid and scholarships, counseling, transfer services, tutoring, employment assistance, health services and child care, among many others.

For more information about the college, visit collegeofsanmateo.edu/explorecsm. Guided campus tours can be scheduled through collegeofsanmateo.edu/tours.

Fall 2016 Important Dates

Pre-registration

Matriculation activities: Placement Testing, College Orientation, Counseling—see page 5

Monday, May 2 – Tuesday, May 10
WebSMART priority registration for Fall 2016 by appointment— continuing day and evening students. Additional information about specific group priority registration can be found by visiting collegeofsanmateo.edu/importantdates.

Wednesday, May 11
All other students: new and returning, with less than 100 or more degree- applicable units, in good academic standing.

Thursday, May 12 – Tuesday, August 16
WebSMART registration for Fall 2016 by appointment—new, former, and continuing students.

Monday, May 16
New and continuing concurrent enrollment students

Wednesday, August 3 at midnight
IMPORTANT! Deadline to pay student fees. If fees are not paid by this date, ALL of your classes will be automatically dropped.

Thursday, August 4 – Tuesday, August 16
Students will be dropped from unpaid classes at midnight the day following their registration for non-payment of outstanding fees. Visit collegeofsanmateo.edu/fees for more information.

Monday, August 15 – Tuesday, August 16
Flex Days—No Classes

Wednesday, August 17
Day and evening classes begin

Tuesday, August 30
Last day to add semester-length courses using authorization codes on WebSMART.

Tuesday, August 30
Last day to drop semester-long classes with eligibility for fee credit or partial refund. For short courses, eligibility for credit or refund is within the first 10% of class meetings. For exact deadline date, check course in WebSMART: collegeofsanmateo.edu/websmart.

Saturday, September 3 – Sunday, September 4
Declared Reinstatement

Monday, September 5
Holidays—Labor Day

Monday, September 5
Last day to declare Pass/No Pass option for semester-length classes with this option. For short courses, the deadline is within the first 30% of the class meetings. For exact deadline date, check course in WebSMART: collegeofsanmateo.edu/websmart.

Monday, September 5
Semester-long classes officially dropped on or before this date will not appear on the student’s record. Short courses officially dropped within the first 30% of class meetings will not appear on the student’s record. For exact deadline date, check course in WebSMART: collegeofsanmateo.edu/websmart.

Wednesday, October 12
Flex Day—No classes

Friday, October 28
Last day to apply for Fall 2016 A.A./A.S. degree or program certificate.

Friday, November 11
Holidays—Veterans Day

Saturday, November 12
Sunday, November 13
Declared Reinstatement

Wednesday, November 16
Last day to withdraw officially from a semester-long class with assurance of a “W” grade. For short courses the withdrawal deadline is at 75% of class meetings. For exact deadline date, check course in WebSMART: collegeofsanmateo.edu/websmart.

Thursday, November 24
Holidays—Thanksgiving

Friday, November 25 – Sunday, November 27
Declared Reinstatement

Sunday, December 11 – Saturday, December 17
Final Examinations for day and evening classes

Saturday, December 17
Day and evening classes end

Friday, December 23 – Monday, January 2, 2017
Winter recess

Wednesday, January 4
Fall 2016 official grades available on WebSMART

Tuesday, January 17
Spring 2017 Semester begins

Community Members: Are there topics or features you’d like to see in upcoming schedules? Please provide your suggestions and/or feedback to csmp@smccd.edu. Thank you.

College of San Mateo is accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges, (Co) Commercial Boulevard, Suite 254, Novato, CA 94945, 415-906-2244, an institutional accrediting body recognized by the Council for Higher Education Accreditation and the U.S. Department of Education.
Incarcerated youth in San Mateo County have a champion in Katie Bliss. Bliss, a native of San Mateo, understands the plight of youth who have remained in the juvenile justice system and is a passionate advocate for social justice and education. Katie attended Hillsdale High School and Peninsula Alternative High School but found herself in San Mateo County’s Juvenile Hall for part of her junior and senior years of high school. Although she was able to make up lost high school credit and earn her high school diploma while incarcerated, she faced significant obstacles in her pursuit of a college education. First and foremost, there were no expectations that Katie would go to college. The pipeline from incarceration to a college campus was daunting. However, she enrolled at CSM and persevered largely because several of her professors believed in her abilities and served as mentors to guide her through the system. She developed a network of faculty, staff, and peers who provided a much-needed safety net. After two years at CSM, Katie transferred to Notre Dame de Namur University and went on to earn her BA and MA in English; she also holds certificates in reading and composition from San Francisco State University.

A true success story, Katie returned to CSM as an English instructor; she also taught at Foothill College, City College of San Francisco, Skyline College, Menlo College, and Notre Dame de Namur University. It was while teaching at CSM that Katie proposed the design for Project Change, a program that would provide access to higher education for incarcerated and court-involved youth. Her concept included incorporating many factors that contributed to her successful transition from the juvenile justice system to college: a structured program that focuses on a variety of career pathways, student support services, faculty and peer mentors, a sense of academic and individual identity, and student leadership development. In addition to her personal experience, Katie worked with a team of faculty and administrators to research best practices for working with this special population of students. For the program to be successful, Katie and the Project Change team knew it required support and engagement from key organizations throughout the San Mateo County juvenile justice system. Subsequently, several community partnerships have been forged between the San Mateo County Community College District and many San Mateo County agencies, nonprofits, and educational institutions. In 2014, Project Change began as a pilot project with 10 students enrolled in the program; students are currently completing their second year, and a new cohort is finishing their first year this semester. Cohort three is set to begin this summer, 2016.

Katie’s current role is as the program services coordinator for Project Change. In addition, Katie serves as the chair of CSM’s Project Change Advisory Committee, member of the San Mateo County Office of Education School Site Council, and currently advises on the Glennwood Education Skills Initiative, which provides guidance for the court schools in the county. She also co-authored a California Wellness Foundation grant which provides financial support for Project Change. Additionally, Katie regularly makes numerous presentations on the status, goals, and outcomes of Project Change to groups of county, city, and justice department officials.

In this interview, Katie discusses her background and unique perspective on educating students in the juvenile justice system and how her personal experience has influenced the development of Project Change.

You began your career as an English instructor at CSM and other colleges. How did your role at CSM evolve into the program coordinator for Project Change?

It has been apparent to me for many years working in education and volunteering in the nonprofit sector, how essential it is to have programming with clear and direct pathways for court-involved youth in the County to access higher education. Students in these juvenile youth facilities finish their high school diploma or complete their GED but then what is next? We have over 125 court involved youth in San Mateo County. For so many students, knowing that college is even a possibility is a huge stepping stone. For a long time, it has been a goal of mine to create a program to serve this student population. Luckily, this has also been a central goal for the College District’s Board of Trustees and chancellor; college administration, faculty, and staff; Probation Department; and San Mateo County Office of Education. It was the right time to get a program like this started. This is not just a San Mateo County issue. It is a national problem, and there is a noticeably large scale focused on higher education for incarcerated populations.

When I proposed the pilot of Project Change in 2013 to CSM’s Basic Skills Committee, I envisioned a program that would serve to support some of the most at-risk and underrepresented students in the County by providing access to higher education. It began by serving just 18 students with some small seed money from CSM’s Basic Skills Initiative, and it has now grown to serve over 90 students with the full support of the college. I coordinated the program on a part-time basis while teaching English, and now I have the great opportunity to facilitate the program full time. Two years after its inception, this is a thriving program at CSM, which came about as a result of strong collaboration from multiple groups on campus and in the community. This illustrates the dedication our county and college district has for serving all students.

Briefly describe the philosophy and mission of the project.

Project Change is a program centered in social justice, equity, and access to higher education. The mission of the program is to improve the educational opportunities for underrepresented students in our county and create a strong pathway of support so they can achieve their educational goals.

In the very recent past, the primary focus for incarcerated populations, especially youth, has been a high school diploma, GED, or career readiness, but not college education. This is the first comprehensive college program in California to serve incarcerated youth funded by the Community Corrections Act.

When young people who have been in the criminal justice system chose to go to college, this doesn’t just impact the student themselves. This positively impacts families and the rest of the community. These are students who have been through a great deal of obstacles and challenges, and they are here with passion, determination, grit, and tremendous resiliency, pursuing their higher education.

The idea of matriculating to a college campus was daunting. However, she enrolled at CSM and persevered largely because several of her professors believed in her abilities and served as mentors to guide her through the system. She developed a network of faculty, staff, and peers who provided a much-needed safety net. After two years at CSM, Katie transferred to Notre Dame de Namur University and went on to earn her BA and MA in English; she also holds certificates in reading and composition from San Francisco State University.

So much of what this program embodies is change. A personal, societal, and cultural change regarding higher education and incarceration. At the core of the language of “change” is the identity shift that occurs for students who participate in the program. One of the most positive results of being in the project is the transition from seeing oneself as an inmate, to identifying as a college student. The message of this program is positive and empowering because the students who are in it are changing the way many people view those who have been entangled in the criminal justice system.

How has your personal experience informed the development of Project Change?

Project Change is a program designed around research-based methods, and its model was adapted from successful youth-focused programs surveyed nationally that serve incarcerated populations. The design and concept has also been greatly influenced not just by research but also personal experience. I strongly believe that some of the best programming serving these students combines the theoretical with real world evidence. Many of the people who contributed to the creation of this program brought in their life experiences and challenges.

I was incarcerated much of my junior and senior year of high school at the same juvenile hall we now work with. I received my diploma while I was there and missed much of what a traditional high school student experienced. Much of my secondary high school experience was disjointed as result of being in the system. Trying to just get my high school diploma while incarcerated was
Who May Attend CSM

Any person who is a high school graduate, or who has passed the California High School Proficiency Examination or the General Education Development Examination (GED), or who is 18 years of age or older is eligible to attend this public community college. See How to Apply and Enroll on page 5.

High school students may be admitted for concurrent enrollment with the permission of the dean of enrollment services. See College Connection Concurrent Enrollment Program on this page for details.

Open Enrollment

Every course offered at College of San Mateo (unless specifically exempted by legal statute) is open for enrollment and participation by any person who has been admitted to the College and who meets the prerequisites of the course provided that space is available.

Residency

Students who have been California residents (as defined in the Education Code) for more than one year prior to the beginning of any semester are eligible to enroll as residents for that semester. Nonresident students are those U.S. citizens who have not been residents of California (as defined in the Education Code) continuously for one year prior to the start of the semester.

Application Process for NEW and FORMER Students

Application for admission is required of all students who have not attended any of the last three semesters, including summer session, must submit an Application for Admission. For more information, please visit the Admissions & Records Office located in College Center Building 10, Third Floor, Room 360. You may obtain the Admission Application from the CSM website or the Admissions and Records Office.

International Students

Residents of other countries may apply for admission as F-1 Visa students through the International Student Program. Special international student applications, related forms and additional information may be obtained from the International Student Center (Building 10, Third Floor, Room 310). For office hours and more information, call (650) 574-6525 or go to collegeofsanmateo.edu/international.

To be eligible for priority admission for the semesters listed below, special applications should be filed in the International Student Center, located in College Center Building 10, Third Floor, Room 310. For additional information, call (650) 574-6525 or go to collegeofsanmateo.edu/international.

Fall 2016 Registration Dates & Times

Continuing Students: May 2 – May 10

New & Former Students: May 11 – Aug. 16

How to add classes after the semester has started

To add a class, attend the first class meeting to obtain the instructor’s approval. If space is available, the instructor will give you a four-digit authorization code to enter when you register. You must complete the registration process through WEBSMART no later than Tuesday, August 30.

For important information regarding deadlines for eligibility for credit or refund of fees please visit: collegeofsanmateo.edu/fees/credit.asp

Online classes – You can find online instructor contact information by selecting the course title link within WEBSCHEDULE (collegeofsanmateo.edu/webschedule).

Getting Started at CSM

Continuing Students Priority Registration

Priority registration gives specific groups of students the opportunity to register for classes early. Generally, groups are given priority based on maintaining current Student Educational Plans (SEPs), completing the matriculation process, maintaining good academic standing, and earning a total number of units with the district. A student is considered a continuing student with priority registration if the student enrolled in the Spring 2016 semester at least one class and is still enrolled; or dropped the class after the class had started; or was admitted to College of San Mateo in Fall 2015 or Spring 2016. Students who are continuing students may register and pay fees using WEBSMART on or after their registration appointment date. All students who have an outstanding balance from any prior semester will not be able to register for classes until all fees are paid.

Application Process for NEW and FORMER Students

All students who have not attended any of the last three semesters, including summer session, must submit an Application for Admission. For more information, please visit the Admissions & Records Office located in College Center Building 10, Third Floor, Room 360. You may obtain the Admission Application from the CSM website or the Admissions and Records Office.

International Education Program

College of San Mateo welcomes international students, who enrich the academic, cultural, and social life of the campus by bringing a diversity of ideas and multicultural perspectives to the classroom and by providing opportunities beyond the classroom for all CSM students to engage in conversations and activities that create a broader understanding of the global community in which we all live.

College of San Mateo’s International Student Center provides extensive support services for international students including an efficient admissions process, assistance with financial aid, a welcome breakfast, orientation, and ongoing counseling and advising throughout the students’ enrollment at the college. Dedicated, student-centered professors, small class size, and state-of-the-art facilities create a robust instructional environment in which students grow intellectually and prepare for transfer to a four-year institution or for further training in a career. For information, contact (650) 574-6934.

Distance Education

College of San Mateo is committed to meeting the evolving needs and expectations of its students and community through the expansion of alternative means of delivering instructional and student support services. Distance education courses consist of online and hybrid courses. Online courses are conducted through a class website, and there are no mandatory campus meetings. Hybrid courses are conducted mostly online but do have at least one meeting on campus. Most CSM distance education courses are applicable toward associate degree credit, and many satisfy transfer course requirements. Additionally, students enrolled in distance education courses have the same access to financial aid as those enrolled in on-campus courses.

Distance education courses may not be right for all students. They give students greater freedom of scheduling, but they also require more self-discipline than on-campus courses. How well distance education courses fit into a student’s educational and career goals depends on many factors. It is important for first-time distance education students to review the information available on the distance education website at collegeofsanmateo.edu/distanceeducation. For those students who are able to create the right environment, have the right study habits, and understand the technical and academic requirements, CSM’s Distance Education courses can be as effective as on-campus courses in terms of student learning.

The Distance Education Resource Center is available to assist students and answer questions in order to ensure College of San Mateo’s international students have a successful distance learning experience. For more information, please visit the Distance Education website at collegeofsanmateo.edu/distanceeducation or call (650) 574-6271.

Have questions or need assistance? Please visit: collegeofsanmateo.edu/askthebuilder
How to Apply and Enroll

Financial Aid

Students applying for Financial Aid must complete enrollment steps as noted above. All students who have completed coursework at other colleges/universities must have their transcripts officially evaluated within the first semester of enrollment. To request an official evaluation, all of your transcripts sent to College of San Mateo Admissions and Records. Office and request an evaluation on WebSMART. Sign on WebSMART, click on Student Services, find Request a Transcript Evaluation.

Complete a Free Application for Federal Student Aid (FAFSA) to assist you to select courses, build an appropriate schedule and usually includes your Expected Family Contribution (EFC). The EFC, a measure of your family’s financial strength, is used to determine your eligibility for federal student aid.

Extended Opportunity Programs and Services (EOPS) EOPS is a state-funded program that provides book vouchers, grants, support services, and limited transportation services to high-need, educationally disadvantaged students who are California residents. Students must complete the FAFSA and/or a BOGFW application to apply. Students must be enrolled full-time at the time of application. Final eligibility for EOPS and CARE is determined and coordinated through the EOPS Office.

Student Employment Federal Work Study (FWS) Students who apply for financial aid and complete the Student Information Sheet and the FAFSA by March 2 are given priority. Maximum Annual Award: up to $10,047. Priority application date: March 2.

California Dream Act The Dream Act was passed into law in 2011 and allows AB 540 students to apply for and receive several types of financial aid, including Board of Governor’s Fee Waiver, Cal Grants and Chafee Grants, EOPS, CARE or CalWORKs Scholarships.

Loans and Scholarships Students who borrow now and repay after they complete a program of study or stop going to school. Scholarships are awarded for a variety of criteria. Visit collegeofsanmateo.edu/finaid for more information.

Financial Aid Steps

Step 1: Apply

Step 2: Student Aid Report Received
After you apply, you’ll receive a Student Aid Report (SAR). Your SAR contains the information required on the FAFSA and usually includes your Expected Family Contribution (EFC). The EFC, a measure of your family’s financial strength, is used to determine your eligibility for federal student aid.

Step 3: Check SAR for Accuracy
Your SAR must be checked for accuracy. Please check WebSMART for any additional information required to complete your file before submitting your SAR to the office.

Step 4: Submit Documents
Submit all required documents to College of San Mateo’s Financial Aid Office. File is complete!

Step 5: Notification of Result
Check WebSMART to learn the status of your financial aid. College of San Mateos will notify eligible students in WebSMART by an award letter outlining the types and amount of Financial Aid they qualify for at CSM.

Step 6: Aid Funds are Paid
You will receive a check in the mail or if you signed up for direct deposit funds will be electronically deposited into your bank account.
Educational Goals at CSM

View the College Catalog and the College website, collegesanmateo.edu, for more information about goals and opportunities at College of San Mateo.

University Transfer Program
Complete your freshman and sophomore years of university work at College of San Mateo and transfer as a junior to a baccalaureate-level college or university. College of San Mateo can help you plan an educational program to prepare you to transfer to the University of California, California State University or private college or university to earn a bachelor's degree. Assistance from Counseling Services and Transfer Services can ensure a smooth transition to the transfer institution of your choice. With planning, it is possible to concurrently complete an associate degree as you complete coursework to facilitate university transfer. In many cases, students planning to transfer want to pursue an Associate Degree for Transfer (AA-T/AS-T). See information below.

Associate Degrees for Transfer (AA/AS-T)
Benefit Students intending to Transfer to CSU California community colleges offer associate degrees designed to support transfer to the California State University System. Students who complete an AAT or AS-T secure priority admission to the California State University System. A list of associate degrees for transfer (AA-T/AS-T) is located in the CSM Catalog and on the Transfer Services website. For more information about SB 1440 and advantages to completing an AAT or AS-T go to www.sb1440.org or www.adze@gwu@ant@rant.com

Associate In Arts and Associate in Science Degree Programs A credit toward an associate degree is earned by completing over 65 associate degree major units, or choose to complete multiple degrees to enhance career and job opportunities or for personal enrichment. Graduation from College of San Mateo requires students to declare an Associate of Arts or Associate of Science degree. This decision is based upon the completion of 60 units of lower division college-level work, which includes major, basic competency, and general education requirements. The associate degree requires a list of associate degree majors and courses required to satisfy each major refer to the CSM Catalog.

Certificate Programs
Earning a certificate or a certificate of specialization in over 70 areas. Certificate programs are designed to prepare you for employment. All certificate programs are carefully developed by advisory committees composed of college staff and selected representatives from the business and industrial communities. Typically certificates require 12–40 units of coursework and can be completed in one semester or over several semesters. Certificates are awarded upon successful completion of requirements listed in the CSM Catalog.

Bachelor Degree Associate in Science Degree Programs
Students who have already been awarded a Bachelor's degree from a regionally accredited college or university in the United States and wish to pursue an associate's degree at College of San Mateo may be exempt from College of San Mateo local Associate degree requirements if the lower division degree-approachable coursework completed for the Bachelor's degree includes current Title 5 minimum associate degree requirements, (Title 5, §5063). This policy does not apply to Associates Degrees for Transfer (AA/AS-T's). Students must still complete a minimum of 12 units in residence to establish residency at College of San Mateo and must complete at least 50% or 12 units, whichever is less, of coursework applied to the associate degree major in residence at College of San Mateo. The units applied to meet residency requirements may also be the units that are needed to meet the major requirements. For more information refer to the college catalog or contact Counseling Services.

Monitor Your Progress toward University Transfer, AA/T/AS-T, Associate Degrees, and Certificates
Within your student WebSMART under the Student Services tab, find DegreeWorks. DegreeWorks is a tool to monitor progress toward your educational goals. DegreeWorks looks at the program requirements found in the College of San Mateo, Cañada College, and Skyline College catalogs and the coursework you have completed to produce an easy to read degree audit. Also in DegreeWorks you can work with a counselor to develop a comprehensive student educational plan (SEP) that maps out, semester by semester, courses needed to meet your educational goals. Students with SEPs have a higher registration priority than students who do not have SEPs.

Multiple Educational Goals
At College of San Mateo you are free to pursue your educational interests for personal and career growth and development. This may mean that you want to complete certificates, associate degrees, and transfer. You are not limited to selecting one educational goal. * Students participating in the CSM Financial Aid program are required to determine one educational goal.

Updating Job Skills
You may find classes and programs that appeal to you for updating your job skills or advancement in your career.

Program Planning and Enrollment Management
Students enrolling at College of San Mateo should plan a program of study that will meet their educational and career goals. Attend the College Orientation and Course Selection Workshop to acquire information about program planning and how to achieve educational goals. All students who attend a workshop have access to counseling services and should consult with a counselor early in the educational process for academic planning assistance. Students often have multiple goals and plans to complete a college certificate, an associate degree, and/ or transfer to a university to complete a baccalaureate degree.

When in the course of enrollment at College of San Mateo, students find it advisable to change their program of study or educational goal, they may do so. These changes should be discussed with a counselor and students should be aware that any changes may result in extending the time necessary to fulfill the certificate or degree or transfer requirements. Ultimately, students maintain full responsibility for planning their educational programs and for their enrollment management. Students are responsible for maintaining current and accurate information in their WebSMART accounts, checking student email updating educational goal information, managing registration and enrollment, retrieving grades and placement test results, and monitoring academic standing.

Degree and Certificates Offered at CSM
The A.A./A.S. Degree Requirements worksheet can be obtained from the CSM Catalog, the Counseling Center, or at collegesanmateo.edu/degrees/requirements.asp.

ACCOUNTING AA/CA
Accounting Assistant CA
CPA Exam Preparation Business Environment & Regulation CA
CPA Exam Preparation Financial Accounting & Auditing CA
Enrolled Agent Exam Preparation CA
Tax Preparer I CA
Tax Preparer II CA

ADMINISTRATION OF JUSTICE AA/CA
Co-Occurring Disorders CA
ADMINISTRATION OF JUSTICE AA/AS/CA
ARCHITECTURE AA/AT
Art History AA/AT/CA
Fine Arts General Studio Art AA
Photography AA
Studio Art AA/AT

ASTRONOMY AA/AT/CA
Astrographing and Observatory Operation CA

BIOLOGY AA/AT/CS/AS
Biotechnology AA/AS/CS
General AA
Medical AA
Pre-Nursing AA

BUILDING INSPECTION TECHNOLOGY AA/AT/CA

BUSINESS
Business Administration AA/AT
Business Administration, Option 1 AA
Business Administration, Option 2 AA
Microcomputer/Database & Spreadsheet AA/CA
Microcomputer/Office Assistant AA/CA
Office Assistant I CA
Office Assistant II CA

CHEMISTRY AA/CA
COMMUNICATION AND INFORMATION SCIENCE AA/AT/CS

COMPUTER AND INFORMATION SCIENCE AA/AT/CS
C++ Programming AA
Computer Science Applications & Development AA/CA

Legend
AA: Associate in Arts degree
AA-T: Associate in Arts degree for Transfer
AS: Associate in Science degree
AS-T: Associate in Science degree for Transfer
CA: Certificate of Achievement (requires 18 or more units, and is posted on students’ academic transcripts)
CS: Certificate of Specialization (requires less than 18 units, and is not posted on students’ academic transcripts)

Data Science and Big Data CS
DeVops CS
Internet Programming CS
Java Programming CS
Web & Mobile Application Development AS/CA
Web/Mobile App Development CS

COSMETOLOGY AA/AT/CA
DANCE AA/AT/CA
DEVELOPMENT ASSISTING AS/CA
DIGITAL MEDIA
Broadcast & Electronic Media CS/AA
Film, Television, and Electronic Media AS-T
Graphic Design AS
Graphics Production AS
Web Design/Multimedia AS/CA/CS

DRAFTING/CAD AS/CA
Computer Aided Design AS

ECONOMICS AA/AT

ELECTRICAL TECHNOLOGY
Inside Wireman AS/CA

ELECTRONICS TECHNOLOGY
Advanced Electrical Power Systems & Instrumentation CS
Electrical Power Systems & Instrumentation CA/CS
Fundamentals of Systems Design CS
Industrial Electronics Technology AS
Telecommunications Fundamentals CS

ENGINEERING

Engineering Technology-General AS

ENGINEERING

Film AA

FIRE TECHNOLOGY AS/CA

GEOLOGICAL SCIENCES AS
Geology AS-T

HISTORY AA/AT

INTERDISCIPLINARY STUDIES

Contemporary Issues AA
Intercultural Studies AA
Science & Society AA

ASSOCIATE DEGREES, CERTIFICATES, TRANSFER

Associate Degree for Transfer (AA/AS-T)

These unique associate degrees allow students to prepare for transfer and complete an associate degree that guarantees admission with junior standing to the California State University system. Though not a guarantee to all California State University campuses and all majors, it does secure priority admission consideration.

“Obtaining an Associate Degree for Transfer at College of San Mateo gives students a significant advantage in the transfer process!”

-Mike Mitchell, Transfer Services Coordinator

KINESIOLOGY AA/AT
Comprehensive Pilates Instructor CS
Group Fitness Instructor CS
Pilates Mat Instructor CS
Pilates Mat & Reformer Instructor CS
Specialized Pilates Instructor CS
Yoga Instructor CS

MANAGEMENT
Business Management AA/CA
Human Resources Management AS
Marketing Management AA/CA
Project Management AA/CA
Retail Management AA/CA

MATHMATICS AS/AT

MUSIC AA/AT/CA

NURSING AS

PHYSICAL SCIENCE AS

PHYSICS AS/AT

PHYSIOLOGY AA/AT

REAL ESTATE AA
Real Estate Salesperson AA

SOCIAL SCIENCE AA
SOCIOLOGY AA/AT
SPANISH AS

UNIVERSITY TRANSFER CA

4/16/16
Katie Bliss (continued from page 3)

challenging. There was no emphasis on postsecondary education and certainly no programs to provide access to it. For young people like me who were smart and creative, but incarcerated during some of the most critical times of development into young adulthood, this absence of opportunity made the road to college nearly impossible. This experience resonates with the majority of the students in our program. It is not unique.

In retrospect, some key influences assisted in my eventual academic and personal success: mentoring, community-based courses/programs, student services, and postsecondary preparation. These key components are central to Project Change. I found mentors in some of my professors who inspired me and held the bar up high. I was enrolled my first year in a certificate program at the college and I was focused on it. I was looking to be part of a family on campus. Everyone got to know me and my experience bolstered my confidence. If it wouldn’t have been for EOPS I probably wouldn’t have graduated from a university. I had an amazing counselor who assisted me in determining the correct classes to take, and was always interested in how I was doing not only academically but also personally.”

Did you know that over 50 percent of San Mateo County high school graduates attend our community colleges? With this fact in mind, CSM in collaboration with local high schools, has created Year One an accelerated student learning program for the first year of college. Our partners include the San Mateo Union High School District, Sequoia Union High School District and Half Moon Bay High School (Cabrillo Unified School District). Year One helps students transition from high school to college smoothly and succeed academically. Benefits include priority registration, personalized counseling, peer support and mentoring, and a wide range of meaningful co-curricular activities.

Currently the program serves incoming 2016 graduates from Carlmont, Half Moon Bay and Hillsdale high schools. Visit collegeofsmc.edu/yearone to learn more.

Year One – CSM and local high schools working together!

EOPS (continued from page 1)

with a place of study, career advice and friendship. As a first generation college student, I had no one to help me navigate higher education but luckily, EOPS provided me with kind, patient advisors who guided me and kept me focused on my academic goals.”

Funded by the State of California, EOPS programs are available at all 113 community colleges in the State. To participate in the program, students must meet State eligibility requirements based on family income and demonstrated academic and personal success: mentoring, community-based courses/programs, student services, and postsecondary preparation. These key components are central to Project Change. I found mentors in some of my professors who inspired me and held the bar up high. I was enrolled my first year in a certificate program at the college and I was focused on it. I was looking to be part of a family on campus. Everyone got to know me and my experience bolstered my confidence. If it wouldn’t have been for EOPS I probably wouldn’t have graduated from a university. I had an amazing counselor who assisted me in determining the correct classes to take, and was always interested in how I was doing not only academically but also personally.”

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New BOGFW Eligibility Regulations Effective Fall 2016

California Community College students receiving the BOGFW must meet minimum academic and progress standards to remain eligible for the BOGFW due to changes made by SB 1456 Student Success Act of 2012 to Title 5 of the California Education Code.

Students must:
• Maintain a cumulative GPA of 2.0 (Academic Standard)
• Successfully complete at least 50% of all units attempted (Progress Standard)

If a student is placed on academic and/ or progress probation for two consecutive primary terms (fall or spring semester), they will lose eligibility for the BOG Fee Waiver as well as enrollment priority. For more information on this regulation and the conditions by which students can appeal, please see íncos.edu/faculty/probation. Students are encouraged to utilize the numerous support services on campus to help them regain good academic standing.
How to Read Class Information

Instructors are NOT obligated to hold seats for students who are enrolled but do not attend the first class meeting.

ACCOUNTING

ACTG 100 ACCOUNTING PROCEDURES (CSU)

8124 ACTG 100 AA MWF 1:10-2:00 10/6-12/9 Dolenc 3.0
8135 ACTG 100 AC 10/11-12/9 12/12-12/9 Dolenc 3.0
8134 ACTG 100 AD 10/11-12/9 12/12-12/9 Staff 3.0
8133 ACTG 100 AE 10/11-12/9 12/12-12/9 Dolenc 3.0

ACTG 103 TEN-KEY SKILLS (CSU)

8132 ACTG 103 OLH By Arr 1:30-2:25 12/6-12/9 Masle 2.0

ACTG 106 ACCOUNTING CYCLE SURVEY (CSU)

8138 ACTG 106 OLH By Arr 10/11-12/9 Online 1.0

ACTG 107 TIME VALUE OF MONEY SURVEY (CSU)

8141 ACTG 107 OLH By Arr 10/11-12/9 Online 1.0

ACTG 119 PERSONAL FINANCIAL PLANNING (CSU)

8148 ACTG 119 OLH By Arr 2:30-4:25 12/6-12/9 Online 1.0

ACTG 121 FINANCIAL ACCOUNTING (CSU, UC) (C-ID ACC7 110)

8159 ACTG 121 AA MMF 8:30-10:20 10/6-12/9 Masle 4.0
8160 ACTG 121 AC 10/11-12/9 12/12-12/9 Staff 4.0
8161 ACTG 121 AD 10/11-12/9 12/12-12/9 Staff 4.0
8162 ACTG 121 AE 10/11-12/9 12/12-12/9 Staff 4.0

ACTG 186 INTERMEDIATE ACCOUNTING II

8178 ACTG 186 By Arr 6:00-8:00 10/6-12/9 Online 3.0

ACTG 187ADJUSTING

8180 ACTG 187 OLH By Arr 2:30-4:25 12/6-12/9 Online 1.0

ACTG 189 ENROLLED AGENT EXAM PREPARATION (CSU)

8185 ACTG 189 JA Wed 6:00-9:00 10/6-12/9 Golden 3.0

ACTG 181 TAXATION OF INDIVIDUALS USING TAX SOFTWARE (CSU)

8190 ACTG 181 JA Wed 6:00-9:00 10/6-12/9 Li 4.0

ACTG 182 TAXATION OF BUSINESS ENTITIES USING TAX SOFTWARE (CSU)

8195 ACTG 182 JA Mon 6:00-9:00 10/6-12/9 Reitz 4.0

ANTHROPOLOGY

ANTH 110 CULTURAL ANTHROPOLOGY (CSU, UC)

8136 ANTH 110 AA 10/6-12/9 12/12-12/9 Thames 3.0
8137 ANTH 110 AC 10/6-12/9 12/12-12/9 Thames 3.0
8138 ANTH 110 AD 10/6-12/9 12/12-12/9 Thames 3.0

ARCHITECTURE

ARCH 100 SURVEY OF MODERN ARCHITECTURE (CSU, UC)

8178 ARCH 100 JA Thu 1:10-2:25 10/6-12/9 Vite 2.0

ARCH 120 ARCHITECTURAL + DESIGN DRAWING 1:

8180 ARCH 120 AA 10/6-12/9 12/12-12/9 Ye 2.0

ARCH 220 DESIGN II: ARCHITECTURAL DESIGN, FORM, AND THE BUILT ENVIRONMENT (CSU, UC)

8185 ARCH 220 AA Thu 2:30-4:40 10/6-12/9 Sun 4.0

ART

ART 101 ART AND ARCHITECTURE FROM THE ANCIENT WORLD TO MEDIEVAL TIMES (c. 1400) (CSU, UC) (C-ID ARTH 110)

8136 ART 101 AA MM 9:45-11:00 11/9-12/9 Black 3.0

ART 102 ART OF RENAISSANCE AND BAROQUE (c. 1300-

8136 ART 102 AA 11/9-12/9 12/12-12/9 Black 3.0

ART 103 ARTH 110 12/9-12/9 11/9-12/9 Black 3.0

ARCH 100 OLH BY Arr 2:30-4:25 11/9-12/9 Online 3.0

ART 105 ART OF ASIA AND THE NEAR EAST (CSU, UC)

8136 ART 105 AA Thu 10/6-12/9 12/12-12/9 Lippis 3.0

ADMINISTRATION OF JUSTICE

ADMJ 104 INTRODUCTION TO THE CRIMINAL JUSTICE SYSTEM (CSU, UC) (C-ID AJ 110)

8136 ADMJ 104 AA MM 8:10-10:25 11/9-12/9 Raffaelli 3.0

ADMJ 104 INTRODUCTION TO THE CRIMINAL JUSTICE SYSTEM (CSU, UC) (C-ID AJ 200)

8136 ADMJ 104 AA MM 8:45-10:00 11/9-12/9 Bowman 3.0

ADMJ 104 INTRODUCTION TO THE CRIMINAL JUSTICE SYSTEM (CSU, UC) (C-ID AJ 124)

8136 ADMJ 104 AA MM 9:45-11:00 11/9-12/9 Nanamore 3.0

ADMJ 105 CRIMINAL INVESTIGATION (CSU) (C-ID AJ 140)

8136 ADMJ 105 AA MM 10/6-11/9 12/12-12/9 Bowman 3.0

ADMJ 115 JUVENILE PROCEDURES (CSU) (C-ID AJ 220)

8136 ADMJ 115 AA Thu 10/6-12/9 12/12-12/9 Bravard 3.0

ADMJ 115 INTRODUCTION TO FORENSIC SCIENCE (CSU) (C-ID AJ 150)

8136 ADMJ 115 AA Thu 10/6-12/9 12/12-12/9 Dewg 3.0

ADMJ 116 LEGAL ASPECTS OF EVIDENCE (CSU) (C-ID AJ 124)

8136 ADMJ 116 AA Thu 9:45-11:00 11/9-12/9 Nanamore 3.0

AMERICAN SIGN LANGUAGE

ASL 100 AMERICAN SIGN LANGUAGE I (CSU, UC)

8136 ASL 100 AA MWF 3:45-5:00 10/6-12/9 Chang 4.0

8137 ASL 100 AA MWF 3:45-5:00 11/9-12/9 Staff 3.0

ASL 110 AMERICAN SIGN LANGUAGE II (CSU, UC)

8136 ASL 110 AA MWF 3:45-5:00 11/9-12/9 Chang 4.0

smccd.edu/alertu and enter your phone number. It's that easy!
### BIOL 100 INTRODUCTION TO THE LIFE SCIENCES (CSU, UC)
- **BIOL 100 AA** 3.0
- **BIOL 100 AB** 3.0
- **BIOL 100 AC** 3.0
- **BIOL 100 AD** 3.0
- **BIOL 100 AE** 3.0

### BIOL 240 GENERAL MICROBIOLOGY (CSU, UC)
- **BIOL 240 AA** 3.0
- **BIOL 240 AB** 3.0

### BIOL 250 HUMAN ANATOMY (CSU, UC) (C-ID BIOL 110B)
- **BIOL 250 JA** 3.0
- **BIOL 250 KA** 3.0
- **BIOL 250 CJ** 3.0

### BIOL 260 HUMAN PHYSIOLOGY (CSU, UC) (C-ID BIOL 210B)
- **BIOL 260 JA** 3.0
- **BIOL 260 KB** 3.0
- **BIOL 260 CK** 3.0

### BIOL 275 ELECTRICAL INSPECTION II
- **BIOL 275 JA** 3.0

### BIOL 290 BLUEPRINT READING FOR CONSTRUCTION
- **BIOL 290 JA** 3.0

### BUS. 100 CONTEMPORARY AMERICAN BUSINESS (CSU, UC) (C-ID BUS 110)
- **BUS. 100 AB** 3.0
- **BUS. 100 AC** 3.0
- **BUS. 100 AD** 3.0
- **BUS. 100 AE** 3.0

### BUS. 150 ENTREPRENEURSHIP – SMALL BUSINESS MANAGEMENT (CSU, UC)
- **BUS. 150 JA** 3.0

### BUS. 201 BUSINESS LAW (CSU, UC) (C-ID BUS 125)
- **BUS. 201 JA** 3.0

### BUS. 295 COMPUTER SYSTEMS IN BUSINESS (CSU) (C-ID BUS 140)
- **BUS. 295 KA** 3.0

### BUSINESS WINDOWS APPLICATIONS - WINDOWS PLATFORM
- **BUSW 215 WORD PROCESSING II USING WORD FOR WINDOWS (CSU)**
  - **BUSW 215 JA** 3.0

### BUSW 415 SPREADSHEET I USING EXCEL FOR WINDOWS (CSU)
- **BUSW 415 JA** 3.0

### CRER 126 CAREER CHOICES I: ASSESSMENT (CSU)
- **CRER 126 JA** 3.0

### CRER 127 CAREER CHOICES II: JOB SEARCH (CSU)
- **CRER 127 JA** 3.0
### FALL 2016 SCHEDULE OF CLASSES

<table>
<thead>
<tr>
<th>COURSE CODE</th>
<th>COURSE TITLE</th>
<th>CRN</th>
<th>SECTION</th>
<th>DATES</th>
<th>TIMES</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHIN 111</td>
<td>INTRODUCTION TO INTERNATIONAL PROGRAMMING (CSU, UC)</td>
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<td>95321</td>
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<td>UNIX/LINUX (CSU, UC)</td>
<td>9016B</td>
<td>95481</td>
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<td>CHEM 410</td>
<td>HEALTH SCIENCE CHEMISTRY I (CSU)</td>
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COUN 111 COLLEGE PLANNING (CSU, UC)  
A $5.00 materials fee is payable upon registration.

COSM 112 STUDY SKILLS (CSU)  
A $5.00 materials fee is payable upon registration.

COUN 128 FUENTE FOUNDATION FOR COLLEGE SUCCESS (CSU)  
A $5.00 materials fee is payable upon registration.

DENT 701 DENTAL SCIENCE I  
NOTE: This section is primarily for International Students.

DENT 703 ALLIED HEALTH COMMUNICATION  
NOTE: This section is primarily for International Students.

DENT 721 DENTAL MATERIALS I  
NOTE: This section is an option for Year One Students.

DENT 740 CHAIRSIDE ASSISTING  
NOTE: This section is an option for Year One Students.

COUN 111 INTRODUCTION TO CHOOSING A COLLEGE MAJOR (CSU)  
A $5.00 materials fee is payable upon registration.

COUN 129 TRANSFER ESSENTIALS & PLANNING (CSU)  
NOTE: This is an option for Year One Students.

COUN 120 COLLEGE AND CAREER SUCCESS (CSU, UC)  
A $5.00 materials fee is payable upon registration.

DSKL 700 LEARNING SKILLS ASSESSMENT FOR DSFS  
NOTE: This is an option for Year One Students.

DSKL 800A ASSISTITIVE TECHNOLOGY-SMARTPHONE  
NOTE: This is an option for Year One Students.

DSKL 800B ASSISTITIVE TECHNOLOGY- KURWEIL  
NOTE: This is an option for Year One Students.

Have a question about CSM?  Ask the Bulldog!

 collegiateofsanmateo.edu/askthebulldog

Please visit collegiateofsanmateo.edu/catalog to view or download the CSM Catalog
### ECONOMICS

**ENGR 100 PRINCIPLES OF MACROECONOMICS (CSU, UC) (C-ID ECON 201)**
- 18:30-20:40 A.M. MWF 14-105
- 10:10-12:20 A.M. MWF 14-105
- 16:00-18:10 A.M. MWF 14-105

**ENGR 102 PRINCIPLES OF MICROECONOMICS (CSU, UC) (C-ID ECON 202)**
- 18:30-20:40 A.M. TTh 14-105
- 10:10-12:20 A.M. TTh 14-105

**ENGL 100 COMPOSITION AND READING**
- By Arr

**ENGL 100 INTRODUCTION TO ENGINEERING (CSU, UC) (C-ID ENGR 100)**
- 8:00-10:00 A.M. MWF 14-105
- 10:10-12:20 A.M. MWF 14-105

### ELECTRONICS TECHNOLOGY

**ELEC 11 INTRODUCTION TO ELECTRONICS FUNDAMENTALS (CSU)**
- A $33.00 materials fee is payable upon registration.

**ELEC 12 ADVANCED ELECTRONICS APPLICATIONS (CSU)**
- A $33.00 materials fee is payable upon registration.

**ELEC 231 BASIC APPLIED ELECTRONIC MATHEMATICS (CSU)**
- 1:10-3:25 P.M. MWF 14-105

**ELEC 232 ADVANCED ELECTRONIC MATHEMATICS (CSU)**
- 1:10-3:25 P.M. MWF 14-105

**ELEC 405 TRANSFORMERS & ROTATING MACHINERY (CSU)**
- 1:10-3:25 P.M. MWF 14-105

**ELEC 421 FUNDAMENTALS OF ELECTRIC MOTOR CONTROL (CSU)**
- 1:10-3:25 P.M. MWF 14-105

### ENGINEERING

**ENGR 100 INTRODUCTION TO ENGINEERING (CSU, UC) (C-ID ENGR 100)**
- 8:00-10:00 A.M. MWF 14-105
- 10:10-12:20 A.M. MWF 14-105

**ENGR 230 ENGINEERING STATICS (CSU, UC)**
- 8:00-10:00 A.M. MWF 14-105
- 10:10-12:20 A.M. MWF 14-105

### English, Literature & Creative Writing

**ENGL 828**
- ENGL 100 or 105
- 1.5 Hr /Wk

**ENGL 838**
- ENGL 100 or 105
- 1.5 Hr /Wk

### Other Courses

**ENGL 100 COMPOSITION, LITERATURE, AND CRITICAL THINKING (CSU, UC) (C-ID ENGL 101)**
- 8:00-10:00 A.M. MWF 14-105
- 10:10-12:20 A.M. MWF 14-105
- 1:10-3:25 P.M. MWF 14-105

**ENGL 105 INTENSIVE COMPOSITION & READING (CSU, UC) (C-ID ENGL 105)**
- 1:10-3:25 P.M. MWF 14-105
- 1:10-3:25 P.M. MWF 14-105

**ENGL 838 INTENSIVE INTRODUCTION TO COMPOSITION AND READING**
- 8:00-10:00 A.M. MWF 14-105
- 10:10-12:20 A.M. MWF 14-105

### Notes
- Non Degree Applicable
- Associate Degree Applicable
- University Transferable
See course description for pre-requisites and application requirements.

Adapted P.E.

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Health Science

HSCI 100
- Histology
- Physiology
- Anatomy

Interdisciplinary Studies

IDST 101 HUMANITIES HONORS SEMINAR I (CSU) 1.0
IDST 102 HUMANITIES HONORS SEMINAR II (CSU) 1.0
IDST 103 HUMANITIES HONORS SEMINAR III (CSU) 1.0
IDST 104 HUMANITIES HONORS SEMINAR IV (CSU) 1.0

KINESIOLOGY, ATHLETICS & DANCE

DANC 100 DANCE APPRECIATION (CSU, UC) 0.5
DANC 121.1 MODERN DANCE I (CSU, UC) 0.5
DANC 121.2 MODERN DANCE II (CSU, UC) 0.5
DANC 121.3 MODERN DANCE III (CSU, UC) 0.5
DANC 121.4 MODERN DANCE IV (CSU, UC) 0.5
DANC 128.1 LATIN DANCE I (CSU, UC) 0.5
DANC 140.2 BALLET II (CSU, UC) 0.5
DANC 140.3 BALLET III (CSU, UC) 0.5
DANC 140.4 BALLET IV (CSU, UC) 0.5
DANC 151.1 SOCIAL DANCE I (CSU, UC) 0.5
DANC 151.2 SOCIAL DANCE II (CSU, UC) 0.5
DANC 151.3 SOCIAL DANCE III (CSU, UC) 0.5
DANC 400.1 DANCE PERFORMANCE & PRODUCTION I (CSU, UC) 3.0
DANC 400.2 DANCE PERFORMANCE & PRODUCTION II (CSU, UC) 3.0
DANC 400.3 DANCE PERFORMANCE & PRODUCTION III (CSU, UC) 3.0
DANC 400.4 DANCE PERFORMANCE & PRODUCTION IV (CSU, UC) 3.0

Fitness

FITN 112.1 CROSS TRAINING I (CSU, UC) 0.5
FITN 112.2 CROSS TRAINING II (CSU, UC) 0.5
FITN 116.1 BODY CONDITIONING I (CSU, UC) 0.5
FITN 116.2 BODY CONDITIONING II (CSU, UC) 0.5
FITN 116.3 BODY CONDITIONING III (CSU, UC) 0.5
FITN 116.4 BODY CONDITIONING IV (CSU, UC) 0.5

AQUA 127.1 SWIM STROKE DEVELOPMENT I (CSU, UC) 0.5
AQUA 127.2 SWIM STROKE DEVELOPMENT II (CSU, UC) 0.5
AQUA 127.3 SWIM STROKE DEVELOPMENT III (CSU, UC) 0.5
AQUA 127.4 SWIM STROKE DEVELOPMENT IV (CSU, UC) 0.5
AQUA 131.1 INDIVIDUAL SWIM CONDITIONING I (CSU, UC) 0.5
AQUA 131.2 INDIVIDUAL SWIM CONDITIONING II (CSU, UC) 0.5
AQUA 131.3 INDIVIDUAL SWIM CONDITIONING III (CSU, UC) 0.5
AQUA 131.4 INDIVIDUAL SWIM CONDITIONING IV (CSU, UC) 0.5
AQUA 133.1 AQUA JH (CSU, UC) 0.5
AQUA 133.2 AQUA JH (CSU, UC) 0.5
AQUA 133.3 AQUA JH (CSU, UC) 0.5
AQUA 133.4 AQUA JH (CSU, UC) 0.5

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DANCE 121.2 MODERN DANCE II (CSU, UC) 0.5
DANCE 121.3 MODERN DANCE III (CSU, UC) 0.5
DANCE 121.4 MODERN DANCE IV (CSU, UC) 0.5
DANCE 128.1 LATIN DANCE I (CSU, UC) 0.5
DANCE 140.2 BALLET II (CSU, UC) 0.5
DANCE 140.3 BALLET III (CSU, UC) 0.5
DANCE 140.4 BALLET IV (CSU, UC) 0.5
DANCE 151.1 SOCIAL DANCE I (CSU, UC) 0.5
DANCE 151.2 SOCIAL DANCE II (CSU, UC) 0.5
DANCE 151.3 SOCIAL DANCE III (CSU, UC) 0.5
DANCE 400.1 DANCE PERFORMANCE & PRODUCTION I (CSU, UC) 3.0
DANCE 400.2 DANCE PERFORMANCE & PRODUCTION II (CSU, UC) 3.0
DANCE 400.3 DANCE PERFORMANCE & PRODUCTION III (CSU, UC) 3.0
DANCE 400.4 DANCE PERFORMANCE & PRODUCTION IV (CSU, UC) 3.0

Fitness

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FITN 112.2 CROSS TRAINING II (CSU, UC) 0.5
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FITN 116.2 BODY CONDITIONING II (CSU, UC) 0.5
FITN 116.3 BODY CONDITIONING III (CSU, UC) 0.5
FITN 116.4 BODY CONDITIONING IV (CSU, UC) 0.5

AQUA 127.1 SWIM STROKE DEVELOPMENT I (CSU, UC) 0.5
AQUA 127.2 SWIM STROKE DEVELOPMENT II (CSU, UC) 0.5
AQUA 127.3 SWIM STROKE DEVELOPMENT III (CSU, UC) 0.5
AQUA 127.4 SWIM STROKE DEVELOPMENT IV (CSU, UC) 0.5
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AQUA 131.2 INDIVIDUAL SWIM CONDITIONING II (CSU, UC) 0.5
AQUA 131.3 INDIVIDUAL SWIM CONDITIONING III (CSU, UC) 0.5
AQUA 131.4 INDIVIDUAL SWIM CONDITIONING IV (CSU, UC) 0.5

DANCE 100 DANCE APPRECIATION (CSU, UC) 0.5
DANCE 121.1 MODERN DANCE I (CSU, UC) 0.5
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Fitness

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FITN 116.3 BODY CONDITIONING III (CSU, UC) 0.5
FITN 116.4 BODY CONDITIONING IV (CSU, UC) 0.5
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**Enrollment Management - A Student Responsibility**

As a student at College of San Mateo, it is your responsibility to manage your enrollment. This includes updating your personal information record via WebSMART, remembering important dates and paying fees in a timely manner. Your academic advisor can help you navigate the college's offerings and plan your academic career. **Enrollment should be confirmed by checking your schedule via WebSMART.**
LEARNING COMMUNITIES

Honors Programs

Interdisciplinary Studies

Students are encouraged to think critically and creatively about social and cultural issues, and to engage in community service and by working together in a 10-credit, 12-credit community service project. These programs are open to 12-credit courses in the 10-credit and 12-credit courses. Students enrolled in 10-credit courses are required to participate in a 10-credit internship, and can choose to participate in an internship in a 10-credit or 12-credit course. Students enrolled in 12-credit courses are required to participate in a 12-credit internship, and can choose to participate in an internship in a 12-credit course.

MANA

MANA is a service and support program with the goal of increasing proficiency in communication skills for success in college, work, and life. The MANA program provides support to students enrolled in American studies and is open to all students. The three primary components of the program are Ethics, Studies, Communication and Academic Support. Students should enroll in 10-credit courses in MANA, along with CTR 1001 or ETH 100, for more information and registration access, contact Franchina Tove (franchina@smccd.edu).

WebSCHEDULE allows you to:

- View course descriptions & prerequisite information
- Sort classes by type (online, evening, late-start, short)
- View specific transferability information
- View instructor contact info for online courses
MATH 257 CALCULUS WITH ANALYTIC GEOMETRY I (CSU, U.C - MATH 210)
83204 MATH 257 AA Daily 8:10-9:25 8-15 Robinson 5.0
83205 MATH 257 AB Daily 9:30-10:45 8-15 Pohlmann 5.0
83206 MATH 257 AC MW 10:15-11:30 8-15 Westerdahl 5.0
83207 MATH 257 AD MW 1:10-2:25 8-15 Bukreyev 5.0
83208 MATH 257 BA TTh 1:10-2:25 8-15 Staff 5.0

Evening Course
83209 MATH 257 JA TTh 4:30-5:45 16-107 Shalhovini 5.0
83210 MATH 257 JB TTh 6:00-7:15 8-160 Horn 5.0

Evening Course
84206 MATH 257 JA MW 7:00-9:20 8-160 Haun 5.0

MATH 268 DISCRETE MATHEMATICS (CSU, U.C)
93418 MATH 268 JA Wed 7:00-9:50 2-150 Lim 3.0
MUS 225 HISTORY OF JAZZ (CSU, U.C)
93414 MUS 225 JA MW 11:10-12:15 2-110 Galasatos 3.0

MUS 290 ELECTRONIC MUSIC I (CSU, U.C)
84411 MUS 290 AA Wed 11:10-12:15 10-160 Bobrowski 3.0
MUS 292 SOUND CREATION: SAMPLING & SYNTHESIS (CSU, U.C)
83292 MUS 292 AA Wed 2:00-4:05 10-160 Hutchinson 3.0

MUS 301 PIANO I (CSU, U.C)
83293 MUS 301 AA MW 12:10-1:20 2-100 Hoffmann 2.0
MUS 302 PIANO II (CSU, U.C)
83294 MUS 302 AX Wed 1:10-2:00 2-100 Hoffmann 2.0
MUS 303 PIANO III (CSU, U.C)
83295 MUS 303 AX Wed 1:10-2:00 2-100 Hoffmann 2.0
MUS 304 PIANO IV (CSU, U.C)
83296 MUS 304 AX Wed 1:10-2:00 2-100 Hoffmann 2.0

MUS 314 PIANO LITERATURE & PERFORMANCE - THE BAROQUE ERA (CSU, U.C)
93408 MUS 314 AB Wed 4:00-5:00 2-240 Jackson 2.0

MUS 371 GUITAR I (CSU, U.C)
83444 MUS 371 JX Thu 7:00-9:00 2-240 Ferguson 2.0
MUS 372 GUITAR II (CSU, U.C)
83454 MUS 372 JX Thu 9:00-11:00 2-240 Galasatos 2.0
MUS 373 GUITAR III (CSU, U.C)
83464 MUS 373 JX Thu 9:00-11:00 2-240 Galasatos 2.0
MUS 401 VOICE I (CSU, U.C)
83476 MUS 401 JX Wed 7:00-9:00 2-240 Drakens 2.0

MUS 403 VOICE II (CSU, U.C)
83486 MUS 403 JX Wed 8:15-9:00 2-240 Drakens 2.0

MUS 405 III (CSU, U.C)
83496 MUS 405 JX Wed 8:15-9:00 2-240 Drakens 2.0

NURSING
NURS 215 INTRODUCTION TO NURSING (CSU, U.C - MATH 110)
83815 NURS 215 AX M 7:00-8:00 2-110 Satterly 4.5
NURS 215 BX M 7:00-8:00 2-110 Satterly 4.5

NURS 217 INTRODUCTION TO NURSING (CSU, U.C - MATH 110)
83815 NURS 217 AX M 7:00-8:00 2-110 Satterly 4.5
NURS 217 BX M 7:00-8:00 2-110 Satterly 4.5

NURS 231 ADVANCED NURSING (CSU, U.C - MATH 110)
83815 NURS 231 AX M 7:00-8:00 2-110 Satterly 4.5
NURS 231 BX M 7:00-8:00 2-110 Satterly 4.5

NURS 233 ADVANCED NURSING (CSU, U.C - MATH 110)
83815 NURS 233 AX M 7:00-8:00 2-110 Satterly 4.5
NURS 233 BX M 7:00-8:00 2-110 Satterly 4.5

NURS 235 ADVANCED NURSING (CSU, U.C - MATH 110)
83815 NURS 235 AX M 7:00-8:00 2-110 Satterly 4.5
NURS 235 BX M 7:00-8:00 2-110 Satterly 4.5

NURS 237 ADVANCED NURSING (CSU, U.C - MATH 110)
83815 NURS 237 AX M 7:00-8:00 2-110 Satterly 4.5
NURS 237 BX M 7:00-8:00 2-110 Satterly 4.5

NURS 239 ADVANCED NURSING (CSU, U.C - MATH 110)
83815 NURS 239 AX M 7:00-8:00 2-110 Satterly 4.5
NURS 239 BX M 7:00-8:00 2-110 Satterly 4.5

NURS 241 ADVANCED NURSING (CSU, U.C - MATH 110)
83815 NURS 241 AX M 7:00-8:00 2-110 Satterly 4.5
NURS 241 BX M 7:00-8:00 2-110 Satterly 4.5

NURS 243 ADVANCED NURSING (CSU, U.C - MATH 110)
83815 NURS 243 AX M 7:00-8:00 2-110 Satterly 4.5
NURS 243 BX M 7:00-8:00 2-110 Satterly 4.5

NURS 245 ADVANCED NURSING (CSU, U.C - MATH 110)
83815 NURS 245 AX M 7:00-8:00 2-110 Satterly 4.5
NURS 245 BX M 7:00-8:00 2-110 Satterly 4.5

NURS 247 ADVANCED NURSING (CSU, U.C - MATH 110)
83815 NURS 247 AX M 7:00-8:00 2-110 Satterly 4.5
NURS 247 BX M 7:00-8:00 2-110 Satterly 4.5

NURS 249 ADVANCED NURSING (CSU, U.C - MATH 110)
83815 NURS 249 AX M 7:00-8:00 2-110 Satterly 4.5
NURS 249 BX M 7:00-8:00 2-110 Satterly 4.5
### FALL 2016 SCHEDULE OF CLASSES

#### Online Courses

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<td>SOC 101 SOCIOLOGICAL RESEARCH (C-ID SOCI 115)</td>
<td>Evening Course</td>
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<tr>
<td>83715</td>
<td>SOC 101 SOCIOLOGICAL RESEARCH (C-ID SOCI 115)</td>
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#### SOCIOLOGY 101 Introduction to Sociology (C-ID SOCI 110)

- **Course Code:** 83717
- **Location:** By Arr.
- **Credit Hours:** 3.0

#### SPANISH

- **SPAN 101 ELEMENTARY SPANISH (C-ID SPAN 111)**
  - **Course Code:** 83721
  - **Location:** By Arr.
  - **Credit Hours:** 3.0

- **SPAN 101 INTERMEDIATE SPANISH (C-ID SPAN 112)**
  - **Course Code:** 83723
  - **Location:** By Arr.
  - **Credit Hours:** 3.0

- **SPAN 102 ADVANCED SPANISH (C-ID SPAN 113)**
  - **Course Code:** 83725
  - **Location:** By Arr.
  - **Credit Hours:** 3.0

#### SCIENCE

- **SOC 314 INTRODUCTION TO BIOLOGY (C-ID BIOL 100)**
  - **Course Code:** 83727
  - **Location:** By Arr.
  - **Credit Hours:** 3.0

- **SOSC 301 INTRODUCTION TO PSYCHOLOGY (C-ID PSY 100)**
  - **Course Code:** 83729
  - **Location:** By Arr.
  - **Credit Hours:** 3.0

#### OTHER CLASSES

- **READ 253 INTRODUCTION TO COLLEGE READING**
- **READ 254 VOCABULARY BUILDING INTERMEDIATE**
- **READ 255 VOCABULARY IMPROVING INTERMEDIATE**
- **READ 256 VOCABULARY IMPROVING ADVANCED**

#### Final Exam Schedule: Fall 2016

#### Time and Days of Regular Class Meeting | Final Examination
---|---
8:10 am | MWF, MW, Daily 8:10-10:40 am Friday, Dec. 16
9:10 am | MWF, MW, Daily 8:10-10:40 am Monday, Dec. 12
10:10 am | MWF, MW, Daily 8:10-10:40 am Monday, Dec. 12
11:10 am | MWF, MW, Daily 11:10 am-1:40 pm Wednesday, Dec. 14
12:10 pm | MWF, MW, Daily 11:10 am-1:40 pm Tuesday, Dec. 13
1:10 pm | MWF, MW, Daily 2:10-4:10 pm Wednesday, Dec. 14
2:10 pm | MWF, MW, Daily 2:10-4:10 pm Tuesday, Dec. 13
3:10 pm | MWF, MW, Daily 2:10-4:10 pm Monday, Dec. 12
4:10 pm | MWF, MW, Daily 2:10-4:10 pm Thursday, Dec. 15

#### Notes:
When a course consists of lecture and laboratory, the final examination is scheduled according to the time of the lecture. If your class meets at a time other than those listed, please check with your instructor for further information regarding your final examination. If there is an unavoidable conflict in your final examination schedule, see your instructor in one of the classes and request to take the examination with another class. Examinations start promptly at times indicated and are held in the same room in which the class regularly meets.

#### Evening/Weekend Classes
Final examinations for all evening, Saturday, and Sunday classes will be given during the last class meeting for all courses:

Day of Regular Class Meeting | Final Examination
---|---
Monday classes | Monday, Dec. 12
Tuesday classes | Tuesday, Dec. 13
Wednesday and Monday/Wednesday classes | Wednesday, Dec. 14
Thursday and Tuesday/Thursday classes | Thursday, Dec. 15

Please visit collegeofsanmateo.edu/catalog to view or download the CSM Catalog.

**The CSM Catalog is your reference document for detailed degree, course or college information.**

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**STAY INFORMED IN AN EMERGENCY!**

Sign up for emergency text message notifications today. Visit smccd.edu/alerter and enter your phone number. It’s that easy!
**FEES & REFUNDS**

**FEES**

Fees are due and payable at the time of registration. Students will not be able to register for classes if they have any outstanding balance. On Wednesday, August 3, 2016 students who have any outstanding fee balances for Fall 2016 will be dropped at midnight for non-payment of fees. The student fee, a fee for student representation and a fee for non-resident tuition. An optional student body fee and a fee for student representation. Students who have any outstanding fee balances for Fall 2016 will be dropped at midnight for non-payment of fees. Beginning Thursday, August 4, students will be dropped at midnight the day following their registration for non-payment of outstanding fees. For more information, visit collegeofsanmateo.edu/fee.

Student enrollment fees are set by California's legislature and are subject to change at any time. It is possible that your fees may be adjusted at a future date. All student records are automatically held until all outstanding debts to the District colleges have been cleared. Unpaid bills may be sent to collections.

Students who are classified as California residents as defined in the California Education Code will be charged an enrollment fee, a health services fee and a student representation fee. An optional student body fee will also be assessed. In accordance with California law, the enrollment fee may be waived for California residents who demonstrate financial need and qualify for a Board of Governors Enrollment Fee Waiver (BOGW). Contact the College Financial Aid Office for additional information.

Students who are classified as nonresidents will be charged a tuition fee in addition to the enrollment fee, health services fee and student representation fee. International Students (F-1 Visa) are subject to a health insurance requirement and are charged tuition and capital outlay fees in addition to enrollment fees. Contact the International Student Center for details.

The student representation fee was established by student election to support student advocacy before local, state and federal offices and agencies.

In addition, students will be required to purchase textbooks and miscellaneous supplies, as well as tools and technical supplies for certain programs. In some courses students will also be required to pay a non-refundable instructional materials charge.

Fees are subject to change at any time by action of the State Legislature, Board of Governors of the California Community Colleges, or the District Board of Trustees.

If you need assistance in paying your fees, you are encouraged to:
- Enroll in an inexpensive payment plan via WebSMART
- Apply for financial aid (www.fafsa.gov) at least five business days prior to registering for your classes
- Complete the Board of Governors Fee Waiver via WebSMART

If you still need financial assistance after exhausting all options listed above, please contact the Vice President of Student Services at cmvpss@csmonline.edu.

**AB 540 Students**

Under Assembly Bill 540 (AB540), you may be exempt from paying nonresident tuition. Students who have attended a California high school for three years AND received a California high school diploma or its equivalent, such as a GED or passed the high school proficiency exam, are exempt from paying nonresident tuition. See page 4 for more information.

**Credit and Refund Policy**

Enrollment Fee, Nonresident Tuition Fee, Health Services Fee and Parking Fee

Students who officially withdraw from all courses, or reduce their program prior to the first class meeting or by the course deadline date will receive credit toward future fees for the full amount of all fees paid for those classes. To view deadline date, check course in WebSMART. A $10 processing fee (plus an additional $10 processing fee for nonresident tuition) will be retained by the College if a refund is issued to a student withdrawing from all classes. For all courses dropped after the deadline, these fees are not refundable unless an action of the College (e.g. class cancellation) prevents a student from attending class. Parking permit fees are not refundable.

**Nonresident Student Body and Student Representation Fee**

Students enrolling during the normal registration period in semester-long classes may request a waiver or a refund of the Student Body Fee and/or the Student Representation Fee through the last day to drop semester-long classes (see Important Dates on page 2). Students enrolling after the end of this deadline may request a waiver or a refund of these fees within one (1) week of completing registration. Students enrolled only in short courses have until the first class session to request a waiver or refund of these fees. Students requesting a waiver or a refund of the Student Body Fee and/or the Student Representation Fee must do so in-person at the Center for Student Life and Leadership Development in Building 17, Room 112.

**Variable Unit Courses**

No enrollment fee or nonresident tuition refund or credit will be available to students enrolled in variable unit courses who earn fewer units of credit than the number for which they originally registered. Students earning additional units will be charged accordingly.

**Important:**

1. Credit balances remain on student accounts for a maximum of five (5) years.
2. A student may either choose to maintain a credit balance on account or contact the California Office of (Building 17, Room 25-2542) to arrange for a refund.
3. Refunds are NOT issued automatically and are subject to a $10 processing fee if the student withdraws from all classes. Refunds of nonresident tuition are subject to an additional $90 processing fee.
4. Fees paid by personal check require 30 days for bank clearance before refunds can be processed.
5. To be eligible for a credit or refund, a student must officially withdraw from a course within the stated deadline. To view deadline date, check course in WebSMART. A withdrawal initiated by an instructor may NOT result in a credit or refund.
6. Fees will be credited or refunded without a processing charge if an action of the College (e.g. class cancellation) prevents a student from attending.
7. Student records, including transcripts, are withheld until all debts to the District colleges have been cleared.

**Fee Type**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Required of</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrollment Fee</td>
<td>$46 per unit</td>
<td>All students except high school students enrolling for less than 11.5 units through the Concurrent Enrollment Program or Middle College High School Program</td>
</tr>
<tr>
<td>Health Services Fee*</td>
<td>$16 Summer</td>
<td>All students except those enrolled ONLY in off-campus classes, Saturday classes, Distance Education courses, or the Concurrent Enrollment Program</td>
</tr>
<tr>
<td>Student Representation Fee**</td>
<td>$1 Fall</td>
<td>All students except high school students enrolled in the Concurrent Enrollment Program or Middle College High School Program</td>
</tr>
<tr>
<td>Nonresident Tuition Fee</td>
<td>$215 per unit (plus $46 per unit Enrollment Fee)</td>
<td>Nonresidents of California who are residents of other states</td>
</tr>
<tr>
<td>Nonresident Student Capital Outlay Fee</td>
<td>$8 per unit</td>
<td>Nonresidents of California who are residents of other states</td>
</tr>
<tr>
<td>International Application Fee</td>
<td>$50</td>
<td>For fall and spring semesters only</td>
</tr>
<tr>
<td>International Student Tuition Fee</td>
<td>$213 per unit (plus $46 per unit Enrollment Fee)</td>
<td>International students</td>
</tr>
<tr>
<td>International Student Capital Outlay Fee</td>
<td>$8 per unit</td>
<td>International students</td>
</tr>
<tr>
<td>International Student (F-1 Visa) Health Insurance</td>
<td>$648 Fall or Spring</td>
<td>All F-1 Visa international students</td>
</tr>
<tr>
<td>Student Body Fee***</td>
<td>$8 Fall</td>
<td>Students who purchase a photo ID student body card receive discounts throughout the year and also support many student-sponsored activities and programs (The Student Body Fee is automatically assessed as part of your total fees; if you choose not to pay this fee, visit the Center for Student Life and Leadership Development, Building 17, Room 112, before last day to drop with eligibility for credit and refund deadline. See Important Dates on page 2.</td>
</tr>
<tr>
<td>Parking Fee*** Regular</td>
<td>$27 Fall</td>
<td>Persons who park motor vehicles on campus (Daily permits may be purchased for $2 from ticket dispensers in designated areas). The parking fee is optional and not transferable to other students, disabled parking permits are issued only by the Disabilities Resource Center - See Parking Regulations on page 23. BOC parking permits are for low income students who demonstrate financial need under federal or state standards.</td>
</tr>
<tr>
<td>Parking Fee*** BOG</td>
<td>$25 Spring</td>
<td>For lost or stolen permits, please see Parking Regulations on page 23.</td>
</tr>
<tr>
<td>Audit Fee</td>
<td>$15 per unit (students enrolling in a variable unit course must pay for maximum units)</td>
<td>Students enrolled in 10 or more units for credit can audit up to three additional units free of charge - see Auditing policy in the CSM Catalog</td>
</tr>
<tr>
<td>Instructional Materials Fee</td>
<td>Varies by course</td>
<td>Students enrolled in courses for which instructional materials are needed. Check course information in class listings or WESCHEDULE. Non-refundable.</td>
</tr>
<tr>
<td>Duplicate Diploma Fee</td>
<td>$20</td>
<td></td>
</tr>
<tr>
<td>Returned Check Fee</td>
<td>$20</td>
<td>Students whose personal checks are returned by the bank (only cash, credit card or cashier's check will be honored to clear a returned check - Bookstore fee may differ)</td>
</tr>
<tr>
<td>Transcript Fee</td>
<td>$5 official</td>
<td>Students requesting a transcript of their academic record at College of San Mateo, Cañada College and/or Skyline College (The first two transcripts ever requested are free)</td>
</tr>
</tbody>
</table>

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* Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization may be exempted from paying the Health Services Fee. For details, contact the Health Center, Building 6, Room 142, (650) 374-6666.

** A student has the right to refuse to pay the $1 Student Representation Fee for religious, political, moral or financial reasons. This refusal must be submitted in writing to the Center for Student Life and Leadership Development, Building 17, Room 112, before last day to drop with eligibility for credit and refund deadline. See Important Dates on page 2.

*** This fee is optional. Please refer to “Required OF” column for further information.

Acceptable forms of payment are cash, check, credit card and debit card. Cash is accepted in-person only. Make check payable to College of San Mateo.

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**Transcript Fee**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>$5 official</td>
<td></td>
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<tr>
<td>$10 additional for rush service</td>
<td></td>
</tr>
</tbody>
</table>

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**Parking Fee**

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<tr>
<td>$25 Fall</td>
<td>Regular (e.g. class cancellation) prevents a student from attending.</td>
</tr>
<tr>
<td>$25 Spring</td>
<td></td>
</tr>
<tr>
<td>$15 Daily</td>
<td></td>
</tr>
<tr>
<td>$20 Two-Term (Fall/Spring)</td>
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**Audit Fee**

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**Instructional Materials Fee**

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<td>Students enrolled in courses for which instructional materials are needed. Check course information in class listings or WESCHEDULE. Non-refundable.</td>
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**Diploma Fee**

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</tr>
</thead>
<tbody>
<tr>
<td>$20</td>
<td></td>
</tr>
</tbody>
</table>

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**Returned Check Fee**

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<th>Amount</th>
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<tr>
<td>$20</td>
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**Financial Aid Office**

For more information, visit collegeofsanmateo.edu/fee.
services that best meet the needs of this student population. First and foremost, students
on creating a clear pathway to campus resources that promote students' success and to
begin their work on a college degree or a specific support network for them while they
incarcerated; however, there hasn't been anything formally in place for students
incarcerated youth have been able to acquire high school credit or receive their GED
development of the project, explains the critical need for such a program, "For many years,
college students who can redefine the communities they live in."

The collaboration includes community partnerships with key organizations throughout
the County that provide services to students in the juvenile justice system: San Mateo County Juvenile Justice Department, San Mateo County Probation Department, Superior Court of California (San Mateo County Branch), Private Defender Program, San Mateo Po-
lice Department, San Mateo County Education, San Mateo Union High School District, San Mateo County Behavioral Health and Rehabilitation Services, Each One Reach One (EORO), and the San Mateo County Appointed Special Advocates (CASA), among others. Deputy Chief Probation Officer Christine Villanis, a community participant, explains the impact of the program, "Knowledge is power. Project Change provides an opportunity, through individual, targeted support and guidance, to empower youth to start on a new path they may have believed was out of reach. They gain the power over their lives as college students who can redefine the communities they live in."

Katie Bliss, the coordinator of Project Change who also played a central role in the de-
velopment of the project, explains the critical need for such a program, "For many years, incarcerated youth have been able to acquire high school credit or receive their GED while incarcerated; however, there hasn't been anything formally in place for students to begin their work on a college degree or a specific support network for them while they begin college. In today's world, a postsecondary degree or certificate is imperative for job opportunities. Therefore, it is invaluable that all youth have access to quality higher education regardless of their circumstances."

The research-based design of Project Change integrates several components that focus on creating a clear pathway to campus resources that promote students’ success and to services that best meet the needs of this student population. First and foremost, students are provided with a support network of faculty and staff mentors to offer academic and personal guidance to assist them in navigating that very important first year of college.

Support Services & Special Programs

CSM offers a variety of student services to assist you in reaching your educational goals. These programs include:

• Admissions & Records
• Assessment/Placement
• Testing
• CalWORKS
• Career Services
• Child Development Center
• Counseling Services
• Disabled Students Programs & Services (DSPS)
• Extended Opportunity Programs & Services (EOPS)
• Financial Aid
• Health Services Center
• High School Enrollment Programs
• Honors Program
• International Education Program
• Learning Center
• Mana
• Middle College
• Multicultural Center
• Priority Enrollment Program (PEP)
• Personal Counseling & Wellness Services
• Puente Project
• Scholarships
• Student Life
• Transfer Services
• Umoja Program
• Veterans Services
• Priority Enrollment

For specific information about each of these programs, their locations and hours of operation, please visit our Student Services webpage at collegeofsanmateo.edu/studentservices. The CSM Catalog is available online and provides detailed information about each of these programs.

Bookstore

Books and supplies may be purchased at the College of San Mateo Bookstore (College Center, Building 1, Second Floor, 574-6366). To purchase and find information regarding course textbooks and business hours, go to collegeofsanmateo.edu/bookstore.

CSM in Your Community—Project Change

(continued from outer front cover)

explains the program's significance to her life: "Project Change gave me hope [to come to college] because I never thought I would have the opportunity to attend college."

Began as a pilot project in 2014, Project Change has the distinction as the first college community-supported program in California to provide comprehensive educational services and resources, both academic and emotional support services, to serve court-involved youth. This program provides a bridge from the County’s juvenile justice system — comprised of five court and community schools which house approximately 190 students — to community college. The first group of Project Change students are currently completing their second year of college, another group is in its first year, and a third cohort begins the program in summer 2016.

The collaboration includes community partnerships with key organizations throughout the County that provide services to students in the juvenile justice system: San Mateo County Juvenile Justice Department, San Mateo County Probation Department, Superior Court of California (San Mateo County Branch), Private Defender Program, San Mateo Police Department, San Mateo County Education, San Mateo Union High School District, San Mateo County Behavioral Health and Rehabilitation Services, Each One Reach One (EORO), and the San Mateo County Appointed Special Advocates (CASA), among others. Deputy Chief Probation Officer Christine Villanis, a community participant, explains the impact of the program, “Knowledge is power. Project Change provides an opportunity, through individual, targeted support and guidance, to empower youth to start on a new path they may have believed was out of reach. They gain the power over their lives as college students who can redefine the communities they live in.”

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College Catalog & Policies

The College of San Mateo Catalog contains detailed course descriptions, suggested programs of study, a list of transferable courses, degree and certificate requirements, and general college information. There are also a number of college policies that are important for students to know. These include, but are not limited to:

• Course Repetition
• Crime Awareness/Student Right To Know
• Dismissal
• Drug-Free Campus
• Gainful Employment
• Guidelines for Addressing Cheating and Plagiarism
• Probation
• Sexual Assault
• Sexual Harassment (Title IX)
• Smoking
• Student Conduct and Disciplinary Actions
• Student Grievances and Appeals
• Student Rights and Non-discrimination
• Privacy Rights

For more information about all the items listed above, please obtain a free copy of the catalog at the Bookstore or view online at collegeofsanmateo.edu/catalog.

A Safe & Healthy College Is Everyone's Business

If you or someone you know has been a victim of sexual misconduct, domestic abuse or sexual assault, we can help!

Contact:

Personal Counseling & Wellness Services
865-574-6366
dmbarta@smccd.edu
Building 1, Room 147

Public Safety
865-574-6415
dean@smccd.edu
Building 1, Room 100

Domestic Violence & Sexual Assault

WE CAN HELP

SPEAK UP TO STOP

A Safe & Healthy College Is Everyone’s Business

For more information, please visit: smccd.edu/titleix

Project Change student Daniel offers his perspective, “Rather than just telling us we need to go to college, Project Change staff walks us through the process, they keep us engaged and they follow-up on us.”

Project Change students have access to CSM’s wide range of academic and career pro-
grams and learning communities. They also receive resources and services already in-
place at CSM which includes participation in the college’s one-week intensive Pathway to College summer program, access to the full-range of student support services such as customized orientation, individual counseling, financial aid workshops, onsite place-
ment testing and campus tours, among others. Project Change offers college readiness courses and workshops on site at the juvenile hall to prepare student for their transition to CSM’s campus as regular college students.

Bliss understands the magnitude of the issue, “This is not just a San Mateo County problem, it is a national problem, and there is finally attention on a wide scale focused on higher education for incarcerated populations.” What is the applicability to other counties and regions?

Those of us who work with these students witness their resiliency, determination, and wisdom beyond their years that puts them in a good position to have success in col-
lege; they just need the guidance,” says Bliss. “These young people are leaders, creators, academics, and artists, and the label of a criminal or delinquent is something they are leaving behind when they are part of the program.”

As Daniel states, “Project Changes gave me a challenge; I have accepted it and I’m doing well in college.”

For more information on Project Change, visit collegeofsanmateo.edu/projectchange or contact Katie Bliss, blisskatie@smccd.edu.

Student Success (continued from page 1)

student students in their transition to college,” Melissa says.

In spring 2013, Melissa became the first in her immediate family to become a college graduate and did it in a big way: she earned three associate degrees from CSM. She also was the recipient of the prestigious UC Santa Cruz Karl S. Pister Leadership Opportunity Award. This two-year scholarship is awarded annually to outstanding community college transfer students who are nominated by their college president. Receiving the Pister Scholarship was a turning point for Melissa; the award made it possible for her to transfer to UC Santa Cruz with a full-ride scholarship. In 2015, she earned her BA degree in sociology and also completed a minor in education. Soon after earning her degree, Melissa was hired as a financial aid and scholarship advisor at Aragon High School in San Mateo. She has developed a passion for helping high school students and their families learn about available financial resources and how to apply for those resources. It wasn’t long ago that Melissa was in the place of the students she is helping, “I know from my own experience that information and access to resources can make a college education a reality. As my instructors and mentors at CSM advocated for me, I see my role as an advocate for the high school students that I serve.”

In fall, 2016, Melissa will begin graduate school at San Francisco State University to pursue her career goal of becoming a college counselor. 
On an evening last spring, representatives of justice department organizations, educational institutions, nonprofits and governmental agencies from throughout San Mateo County came together at College of San Mateo to celebrate the college’s newest community partnership program, Project Change. The event recognized the important work on behalf of many organizations to make higher education accessible to one of our community’s most at-risk and vulnerable populations: incarcerated and court-involved youth.

Many students who become involved in the criminal justice system experience a disjointed education as a result of being in and out of detention facilities or prison. Research also indicates that they are removed from a school setting of high expectations, disengaged, and not motivated to complete their education. And for most, there is no expectation that college is in their future. Project Change student Anastasia...

“Project Change is a game changer. The young people least likely to feel welcomed in higher education now have a safe landing space to realize that, indeed, college is for them.”
—John Ragosta, program director, CASA of San Mateo County