The public is invited and encouraged to attend all ASCSM Senate Meetings. All meetings are open to the public, and are accessible to those with disabilities. Start times are approximate. The public may address the Senate on non-Agenda items during the Announcements & Hearing of the Public items on the Agenda. Members of the public may participate in discussions only when recognized by the Chair.

I. Call to Order

II. Roll Call

III. Approval of the Agenda

IV. Approval of the Minutes of Prior Meeting(s)

V. Announcements & Hearing of the Public
   At this time, members of the public may address the Senate on non-Agenda items. Limit of 15 minutes per topic and 3 minutes per speaker.

VI. Reports
   a. Officers
      i. President
      ii. Vice President
      iii. Finance Director
      iv. Vice Chair
      v. Secretary
      Sennai Kaffl
      Samantha Trump
      Danuta Wang
      James Roe
      Tony Tan

   b. Senators
      Including reports from ASCSM boards and committees, ASCSM task forces, College and District participatory governance committees, and reports from other boards, committees, or organizations.

   c. Advisors
      i. Aaron Schaefer, Student Life & Leadership Manager
      ii. Fauzi Hamadeh, Student Life & Leadership Assistant

VII. Unfinished Action, Discussion, and Information Items
   a. Appointments – President Kaffl
      The Senate shall discuss and consider any and all appointments and/or recommended appointments to the Senate, the Advocacy Board, the Cultural Awareness Board, the Programming Board, any College and/or District participatory governance committees, and/or any other appointments that may be deemed necessary. Possible action to take place.

   b. Legislative Bill – Advocacy Board Chair
      The Senate shall discuss and consider recommendations from the Advocacy Board regarding positions on local, state, and national legislation that may have an impact on students; possible action to take place.
VIII. New Business, Discussion, and Information Items

a. Appointment of ASCSM Election Commission – President Kaffl and Advisor Schaefer
The Senate shall discuss and consider establishing and appointing members to the ASCSM Election Commission for the Spring 2016 Student Trustee Nominee Election and ASCSM General Election; possible action to take place.

b. Adoption of Timelines for Student Trustee Nominee Election and ASCSM General Election – Advisors Schaefer and Hamadeh
The Senate shall discuss and consider adopting timelines for the Spring 2016 Student Trustee Nominee Election and the ASCSM General Election; possible action to take place.

c. Funding to Attend United States Student Association National Student Power Summit – President Kaffl and Advisor Schaefer
The Senate shall discuss and consider the funding to send representatives to the USSA National Student Power Conference (formerly National Grassroots Legislative Convention) in March 2016; possible action to take place.

d. Funding to Attend Faculty Association of California Community Colleges 2016 Advocacy & Policy Conference – President Kaffl and Advisor Schaefer
The Senate shall discuss and consider allocating funds to send representatives to the FACCC 2016 Advocacy & Policy Conference in February 2016; possible action to take place.

e. Spring 2016 Reboot Week Update – Programming Board Chair Stein
The Senate shall discuss and finalize plans for the upcoming Spring 2016 Reboot Week Event (Tuesday, Feb. 2 through Thursday, Feb. 4); possible action to take place.

f. Review and Update on ASCSM Goals for 2015/16 – President Kaffl and Advisor Schaefer
The Senate shall review, discuss, and consider the status of the ASCSM Goals for 2015/16; possible action to take place.

g. ASCSM Winter 2016 Retreat Debrief – Retreat Attendees
The Senate shall review and discuss the ASCSM Winter 2016 Retreat and provide feedback; no action to take place.

h. Lake County Assistance Update – Senator Ferrogiaro
The Senate shall review and discuss an update regarding ways in which to assist the victims of the Lake County Fire in Lake County, CA; possible action to take place.

IX. Future Agenda Items
At this time, members of the Senate may suggest agenda items for consideration for future meetings.

X. Final Announcements & Hearing of the Public (15 minutes per topic, 3 minutes per speaker)
At this time, members of the Senate and members of the public may voice any concluding comments.

XI. Adjournment
Appointments
There is no printed material related to this item.
Legislative Bills
There is no printed material related to this item.
Appointment of ASCSM Election Commission
There is no printed material related to this item.
ASCSEM Student Trustee Nominee Election  
Spring 2016

Monday  
February 8, 2016

Candidate filing period  
- Candidate eligibility forms and information packets available in the Center for Student Life.  
- Petitions for placement on the ballot may begin to be circulated by candidates.  
- No campaigning may take place until after the Mandatory Candidates Meeting.

Thursday  
March 10, 2016  
2:30 pm – 4 pm  
Building 17, Room 112

Mandatory Candidates Meeting (attendance is mandatory)  
- All candidates must attend this meeting or be subject to disqualification.  
- Ballot order will be determined by a drawing.  
- Final Party Affiliation or Interest Group forms are due at this meeting.  
- Photos for the Sample Ballot will be taken at this meeting.  
- Signed petitions are due at this meeting. (Signatures will be checked against College records. Make sure that all signatures are from currently enrolled students.)  
- Candidates’ 150-word statements must be sent via email no later than 4:30 pm to the Center for Student Life at csmsstudentlife@smccd.edu.  
- Review of the election process, including the election, campaigning, and posting guidelines.  
- Discuss plans for open forum(s), debate(s) or other campaign activities.

Monday  
March 14, 2016  
8 am

Campaigning begins  
- Eligible candidates may not campaign prior to this date/time.  
- Any campaigning prior to this day/time shall result in sanctions against a candidate.

Monday  
March 21, 2016  
1 pm – 2 pm  
Building 17, Room 112

Final deadline and Mandatory Candidates Meeting for "Write-In" candidates  
- Those who failed to file an eligibility form and ballot petition by the deadline date above will not have their name placed on the ballot. Those who still wish to be considered as a write-in candidate (and have write-in votes counted on their behalf in the election) must file a Candidate Eligibility form in the Center for Student Life and attend the Mandatory Write-In Candidates Meeting on this date.

Tuesday, March 22, 2016  
and  
Wednesday, March 23, 2016

Election Polls open:  
- 9 am to 1 pm —Location TBD  
  Please note: Location may change due to weather or other circumstances  
- 5 pm to 6:30 pm — Location: Center for Student Life (Building 7, Room 112)

Thursday, March 24, 2016  
and/or  
Friday, March 25, 2016

Election results posted:  
- Results will be posted by the Center for Student Life if available and if all campaign materials have been removed from the campus.  
- Ballot counting shall take place beginning on Thursday, March 24 2016 and may continue into Friday, March 25, 2016. Candidates and other interested parties shall be notified of ballot counting duration.  
- This date is subject to change based on availability or other circumstances.

Revised January 25, 2016
ASCISM General Election
Spring 2016

Monday
April 4, 2016
Candidate filing period
• Candidate eligibility forms and information packets available in the Center for Student Life.
• Petitions for placement on the ballot may begin to be circulated by candidates.
• No campaigning may take place until after the Mandatory Candidates Meeting.

Thursday
April 21, 2016
2:30 pm – 4 pm
Building 17, Room 112
Mandatory Candidates Meeting (attendance is mandatory)
• All candidates must attend this meeting or be subject to disqualification.
• Ballot order shall be determined by a drawing.
• Final Party Affiliation or Interest Group forms are due at this meeting.
• Photos for the Sample Ballot shall be taken at this meeting.
• Signed petitions are due at this meeting. (Signatures will be checked against College records. Make sure that all signatures are from currently enrolled students.)
• Candidates’ 150-word statements must be sent via email no later than 4:30 pm to the Center for Student Life at csmsstudentlife@smccd.edu.
• Review of the election process, including the election, campaigning, and posting guidelines.
• Discuss plans for open forum(s), debate(s) or other campaign activities.

Monday
April 25, 2016
8 am
Campaigning begins
• Eligible candidates may not campaign prior to this day/time.
• Any campaigning prior to this day/time shall result in sanctions against a candidate.

Monday
May 2, 2016
1 pm – 2 pm
Building 17, Room 112
Final deadline and Mandatory Candidates Meeting for “Write-In” candidates
• Those who failed to file an eligibility form and ballot petition by the deadline date above will not have their name placed on the ballot. Those who still wish to be considered as a write-in candidate (and have write-in votes counted on their behalf in the election) must file a Candidate Eligibility form in the Center for Student Life and attend the Mandatory Write-In Candidates Meeting on this date.

Tuesday, May 3, 2016 through Thursday, May 5, 2016
Election Polls open:
• 9 am to 1 pm – Location: TBD
• Please note: Location may change due to weather or other circumstances
• 5 pm to 6:30 pm – Location: Center for Student Life (Building 17, Room 112)

Friday, May 6, 2016 and/or
Monday, May 9, 2016
Election results posted:
• Results will be posted by the Center for Student Life if available and if all campaign materials have been removed from the campus.
• Ballot counting shall take place beginning on Friday, May 6, 2016, and may continue into Monday, May 9, 2016. Candidates and other interested parties shall be notified of ballot counting duration.
• This date is subject to change based on availability or other circumstances.

Revised January 25, 2016
# ASCSM Senate/ICC Proposal Form

**Instructions**
This form must be filled out and submitted for review by the ASCSM Executive Cabinet in time for inclusion on the ASCSM Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

<table>
<thead>
<tr>
<th>For the meeting of</th>
<th><strong>Monday, January 25, 2016</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Title of Proposal</td>
<td>Funding to Attend United States Student Association National Student Power Summit</td>
</tr>
<tr>
<td>Being Proposed by</td>
<td>President Kaffl &amp; Advisor Schaefer</td>
</tr>
<tr>
<td>□ Executive Cabinet</td>
<td>□ Advocacy</td>
</tr>
<tr>
<td>□ Cultural Awareness</td>
<td>□ Programming</td>
</tr>
<tr>
<td>□ ICC</td>
<td>□ Other</td>
</tr>
<tr>
<td>Event Date(s) if applicable</td>
<td>March 18 – 21, 2016</td>
</tr>
<tr>
<td><strong>Lead Advocate Board Chair &amp; Advisor</strong></td>
<td>Schaefer</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>ASCSM Account Number/Name</strong></th>
<th>Student Representation Fee</th>
</tr>
</thead>
</table>

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

Each year, USSA puts on a national conference for student leaders from around the country. Students are trained in lobbying techniques and brought up to date on the most pressing issues facing college and university students. Student leaders then meet with members of Congress (or their staff) to advocate on behalf of their issues.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over $100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Funding to attend USSA National Student Power Summit</td>
<td>$12,000.00</td>
</tr>
<tr>
<td>2.</td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td></td>
</tr>
<tr>
<td><strong>Total Costs</strong></td>
<td><strong>$12,000.00</strong></td>
</tr>
</tbody>
</table>

For ASCSM Secretary Use Only

Motion by _____________________________ Second by _____________________________
Result of Vote In Favor ________ Opposed ________ Abstained ________ Passed ________ Failed ________

Revised October 2013
ASCSTM Senate/ICC Proposal Form

Instructions  This form must be filled out and submitted for review by the ASCSTM Executive Cabinet in time for inclusion on the ASCSTM Senate Agenda. Please check with the Center for Student Life for information about the current deadline.

For the meeting of  Monday, January 25, 2016
Title of Proposal  Advocacy & Policy Conference
Being Proposed by  President Kaffl & Advisor Schaefer  Lead Coordinator
Event Date(s) if applicable  February 28 – 29, 2016
Advocacy Board Chair & Advisor Schaefer

forwarded to the student Senate by:

☐ Executive Cabinet  ☐ Advocacy  ☐ Cultural Awareness  ☐ Programming  ☐ ICC  ☐ Other

ASCSTM Account Number/Name

Student Representation Fee

Please provide an explanation of the proposal; the benefits to CSM students; an estimate of costs and work involved; the officers, employees, and volunteers who will do the work; the time and place of the event; and all other pertinent information.

Each year, FACCC sponsors an Advocacy & Policy Conference to provide its members with updates and tips on statewide legislation and issues that will impact the community college system. This conference is also open to students to attend. As part of the conference, attendees meet with members of the State Legislature (or their staff) to advocate on issues important to the community college system.

Make a list of all the estimated expenses that will be incurred in order to fund the program outlined above. Be as specific as possible. Attach estimates for items or services over $100 when possible. Include labor, materials, supplies, equipment, rental fees, advertising costs, etc.

Item Description                              Cost

1. Funding to attend FACCC 2016 Advocacy & Policy Conference                           $1,000.00

2.                                                                                     

3.                                                                                     

4.                                                                                     

5.                                                                                     

Total Costs                                                                             $1,000.00

For ASCSTM Secretary Use Only

Motion by  Second by

Result of Vote  In Favor  Opposed  Abstained  Passed  Failed

Revised October 2013
Spring 2016 Reboot Week Update
There is no printed material related to this item.
ASCSM Goals 2015/16

1. Increase support of and collaboration with campus clubs.

2. Focus on group cohesiveness, communication, and involvement.

3. Increase student involvement, activism, and participation on campus.

4. Encourage student participation in community activism and off-campus volunteer activities.

5. Find innovative and creative ways to communicate and promote ASCSM events and activities.

Approved Monday, September 21, 2015
ASCSM Winter 2016 Retreat Debrief
There is no printed material related to this item.
Lake County Assistance Update
There is no printed material related to this item.