

## Campus Support Vending Funds Request Form

Vending funds are available to support campus events, activities, and programs that enhance student involvement, student success, and co-curricular development. Requesting funds is not a guarantee that funds will be granted. Priority will be given to on-campus events, activities, and programs that directly benefit students. For additional information and request timelines, please see Campus Support Vending Funds Procedures.

**Event Name** \_\_\_\_\_

**Lead Organizer** \_\_\_\_\_

**Department/Program** \_\_\_\_\_

**Phone** \_\_\_\_\_ **E-mail** \_\_\_\_\_

**Amount Requested** \_\_\_\_\_ **Date of Event** \_\_\_\_\_

**Requests shall be evaluated using the following criteria:**

- Support for the College mission
- Educational/Co-curricular qualities
- Impact on student success
- Number of students and/or populations served
- Overall benefit to students
- Prior grants from vending funds to program/department

Please describe your request in as much detail as possible, being sure to highlight the above criteria. Use additional sheets if necessary.

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Please describe how your request will directly benefit students at CSM. Include how many students the event/program will impact.

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***Please attach additional information if you feel it will help support your request.***

**For Office of Student Life Use Only**

**Received**

**Approved**