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**SWP Local Funds Application**

**2017-18 and 2018-19**

Please fill out this form to indicate what resources you will be requesting from the Strong Workforce Program funds. This form is just to get an idea of what kind of request will be put forward by departments. You will need to fill out a more detailed form at the next step in the process. There will be workshops and individual help for filling out the worksheets during the next step.

***A Few Tips:***

Focus for the funds

Increase quantity of CTE **MORE** enrollments in programs leading to high-demand, high wage jobs

Improve quality of CTE **BETTER** students complete/transfer, find employment, and improve their earnings

For more info on SWP visit [www.doingwhatmatters.cccco.edu](http://www.doingwhatmatters.cccco.edu) or contact the Interim Director of

Workforce Development at phillipsa@smccd.edu or (650)574-6296

1. **Department:**
2. **Faculty Contact Person (with email and phone numbers):**
3. **Division Dean**
4. **Program Code of Funded Program (Enter one: TOP Code (four or six digit), All, New or New for Program)**

*EXAMPLE: Digital Media Top Code (4 digit) 0614.00 and Website Design and Development Top Code (6 digit) 0614.30*

1. **Industry Sector***Industry sectors are listed here:* [*http:/www.cde.ca.gov/ci/ct/sf/ctemcstandards.asp*](http://www.cde.ca.gov/ci/ct/sf/ctemcstandards.asp)
2. **O\*Net-SOC Code**

*You can find O\*NET-SOC Codes here:* [*https://www.onetonline.org/*](https://www.onetonline.org/)

1. **Type of LMI Data**

Check the type of LMI data you will be using.

1. **What amount of funding will you request?**

Enter a total figure for each year and a short summary (1-2 paragraphs) detailing how the funds will be used.

1. Funding Request for 2017-18:
2. Funding Request for 2018-19:
3. **Briefly describe how you will increase enrollment and achieve other metrics with the funding requested.**
	1. Enrollment projections 2017-18:
	2. Enrollment Projections 2018-19:
4. **Other Metrics**

Are there any other outcome metrics your program will achieve?

1. **Budget Details 2017-18**

1000 Instructional Salaries

2000 Non-instructional Salaries

3000 Employee Benefits

4000 Supplies and Materials

5000 Other operating Expenses and Services

6000 Capital Outlay

1. **Budget Details 2018-19**

1000 Instructional Salaries

2000 Non-instructional Salaries

3000 Employee Benefits

4000 Supplies and Materials

5000 Other operating Expenses and Services

6000 Capital Outlay