

College Assessment Committee

Meeting Summary

Thursday, February 19, 2015

2:00 p.m. to 3:30 p.m.

15-155

Committee Members-present: Tabitha Conaway, Jane Jackson, Madeleine Murphy, John Sewart, Kevin Sinarle, Jennifer Taylor-Mendoza

Committee Members not-present: Denaya Dailey, David Locke, Teresa Morris, Santiago Perez, Lakshmikanta Sengupta, Samantha Trump, Lilya Vorebey

Chair: Madeleine Murphy

Note-Taker: Tabitha Conaway

1. Review Agenda-*approved*
Jennifer requested that we add the time to the agenda.
2. Review of Meeting Summary from November 20, 2014- *approved*
After reviewing the notes, Madeleine noted that Alexis Alexander has still not been able to come in and give a brief presentation on “Outcomes in Moodle” as of yet, but that she will work on scheduling that presentation. (Later in the meeting, this was reconsidered as a priority – we may or may not need to investigate other methods of assessing SLOs, depending on how we decide to assess GE-SLOs.)
3. Committee Meetings Dates for Spring, 2015 semester-
Madeleine will send out a doodle poll to all committee members to find meeting times in which a majority of committee members are available. Madeleine also suggested placing the committee meetings on a rotating schedule between Monday afternoons and Thursday afternoons.
4. Update: ASLT retreat (Madeleine)
ASLT is a division encompassing the Learning Communities, professional development, Project Change, Basic Skills Initiative, Pathways to College, Middle College High School, and Student Learning Outcomes. While at the retreat, Madeleine shared, that the division was attempting to coalesce around a theme, the division collectively decided that the division was centered on academic support in general for students and faculty inside and outside the classroom. During their division retreat a conversation about the role of assessment came up. Madeleine would like a larger discussion campus wide to happen regarding assessment as a tool to the college together.
5. Discussion: 1/21 GE-SLO workshop- creating a GE-SLO assessment cycle

Attached to Agenda is “CSM Student Learning Assessment Plan” for reference.

Madeleine posed the question to the committee, “What ideas did we get that will help us with the GE SLO cycle?”. A conversation ensued about how often GE SLOs should be assessed. Kevin suggested that GE SLOs should be assessed annually, less people forget the process. John Sewart began a discussion on the GE SLO surveys, stating that they were initially initiated as a stop-gap and not meant to be used long-term.

6. Discussion: Planning Tasks and Goals for Spring 2015 (and beyond)

- Revise Institutional Plan

Madeleine stated that one of her main goals for the committee is to create a GE SLO cycle. The two methods of assessment that the committee were interested in were the roll-up method, used at Skyline, and e-portfolios, used at Canada. Madeleine stated that she would find out more about both methods and present to committee during next meeting. Additionally, Jennifer notes that the college does not have any formal tracking system of ways departments are doing their assessments, and suggested a fact finding expedition so that the committee could know how each department is assessing the GE SLOs.

Follow-up: Madeleine will follow up during the next meeting with information on the roll-up method and e-portfolios. Additionally, Madeleine will email all committee members with departments who they need to contact regarding how they currently assess SLOs in their department. Each committee member will be assigned no more than 4 departments to contact.

- Revise SLO Website
Another goal is improving out SLO website to include general information, data, and other pertinent information.
- Madeleine will also make a very rough draft of an Institutional Plan for us to discuss at the next meeting.