

Assessment Committee Meeting Summary

8 Oct 2012, 2:15 – 4:00 pm, Room10-401

Attendees: David Locke, Lloyd Davis, Teresa Morris, Stephanie Alexander, Richard Castillo, Jane Jackson, Martin Bednarek, Adam Sakov

MINUTES

1. Review Agenda and September Meeting Notes

No additions or corrections were suggested.

2. Academic Senate Resolutions

3. Certificate SLOs and Student Self-Assessment Survey

The College is currently administering the student self-assessment survey with online degree applications. We're working on doing the same with certificates. If the student is applying to receive a certificate of achievement they'll be directed to a student self-assessment survey.

4. Strengthening Student Success Conference

David attended the SSSC conference last week and is working on compiling his notes on what he learned the other colleges are doing to raise awareness of Student Learning Outcomes. ACCJC has a rubric and they want all colleges to be "proficient." One of the statements for proficiency is that students show awareness of SLOs. This can be satisfied by having SLOs on syllabi. To raise awareness, other colleges have put out posters of institutional SLOs, or have included bookmarks for program SLOs in textbooks in the campus bookstore, etc.

5. Class Climate Survey Instrument

The College has purchased the Class Climate survey instrument put out by Scantron. Other colleges are doing student surveys for program SLOs, with some including both satisfaction and content area questions. By offering incentives (like a Kindle fire, Starbucks gift cards) as well as having Deans hand out paper surveys at graduation, one school had a 25% participation rate. We had a 10% participation rate over the summer. The Class Climate survey instrument is more robust than the old style Scantron. It offers Likert scale as well as other options,

like multiple choice and multiple options. Individuals can create their own forms, as well as offer paper surveys, online surveys, or a mix of both. This tool will be used for faculty observations. It could be used for program SLOs, perhaps at the end of a sequence of courses. It could also be used for course SLOs. The Labs and Centers may also want to use it. Kevin Henson is the current administrator at CSM.

6. Program Review Revisions

Program Review is currently being revised to ensure that student learning and student achievement is driving decision-making. The committee shared general positive feedback on the new draft, and the group felt that the revisions streamline the process and eliminate the duplication of information. The intent is to make all program review forms similar, including student services/the labs and centers. The goal is to have the revisions complete by November 1st.

7. SLO report to ACCJC on “Proficiency”

This discussion was tabled because the draft was completed the previous night after David incorporated what he learned at the SSS Conference. The purpose of the report is for ACCJC to look at a summary report of how the colleges are doing as a whole. The ACCJC has not administered any sanctions just based on SLOs from 2002-present. The College wants to be in the proficient category so that we are prepared for the accreditation visit next year. For courses in the catalog that have been offered in the last three years (excluding experimental and special topics courses) 94% have SLOs defined on the syllabus and 48% have assessed course-level SLOs, which is on par with other community colleges.

8. Review of Assessment Philosophy

The Committee discussed the revised version of the Assessment Philosophy statement prepared by Jane Jackson and Denaya Dailey. Several modifications and revisions were suggested and discussed by the group. A modified draft was prepared and the group agreed to look at the revised draft at an upcoming meeting.

9. Questions, Comments, Concerns

10. Agenda Items for 5 Nov Meeting