



COLLEGE of
SAN MATEO



Fall 2008

Schedule of Classes

Semester starts August 18

collegeofsanmateo.edu

Message from the President



I want to welcome you personally to the Fall 2008 semester at College of San Mateo, one of the most highly-respected community colleges in the State. You'll find an exciting semester ahead.

As a student at CSM, you will be joining a long tradition of excellence. Since 1922, CSM has served many generations from San Mateo County and the wider San Francisco Bay Area, helping students build their futures. Whether a first-time college student, a continuing student, or one who is returning to college after several years, you have a place at CSM.

In fact, CSM is planning for your future right now.

With more than 1,000 classes offered, CSM's programs run the gamut from A (*Accounting*) to P (*Photography*) to Z (*General Zoology*). Hundreds of classes are delivered in modes to suit your individual needs, including online, TV, accelerated, and open-entry courses.

What's more, CSM offers you:

- An excellent track record for transfer to a 4-year college or university
- Guaranteed transfer admission agreements with major universities
- Many options to train for a first-time job, prepare for a new career, and enhance your job skills
- Award-winning faculty
- Personal attention from outstanding counselors and staff
- A beautiful campus with panoramic views
- Several state-of-the-art facilities, including a new Science Building, Planetarium, and Public Safety Center
- New athletic fields and successful sports teams
- An array of student activities, including special lectures and performances

CSM is also building your future. Once on campus, you will probably see a lot of construction underway. Over the next few years, you'll find a new Student Center, Allied Health Occupations Center, and Fitness and Aquatic Center as well as dozens of other new facilities and renovated classrooms.

I invite you to take advantage of all that CSM has to offer and hope you enjoy the semester ahead.

Sincerely,

A handwritten signature in black ink that reads "Michael Claire". The signature is written in a cursive, flowing style.

Michael Claire
President

College of San Mateo
1700 West Hillsdale Boulevard
San Mateo, CA 94402-3784
(650) 574-6161
collegeofsanmateo.edu

Board of Trustees
San Mateo County
Community College District

Richard Holober, President
Karen Schwarz, Vice President-Clerk
Helen Hausman
Dave Mandelkern
Patricia Miljanich

Richael Young, Student Trustee, 2007-2008
Ron Galatolo, District Chancellor

This publication has been produced by
CSM's Public Relations & Marketing Office.

Cover Photos: Gino DeGrandis,
David McLain

Cover Design: David McLain

Production: Beverley Madden,
David McLain, Michael Habeeb,
Perry Uzunoglu, Sally Johnson,
Gloria Bianchi, Dennis Tordesillas,
Sheldon Carroll

Contents

| | |
|--|-------------------|
| Academic Advising and Counseling | 18 |
| Admissions and Records | 10 |
| Application for Admission | 7–8 |
| Attendance Requirements | 10 |
| Board of Governors Waiver (BOGW) | 15–16 |
| CalWORKs Program | 18 |
| Catalog Order Form | 11 |
| Certificate Programs | 104 |
| Child Development Center | 18 |
| Class Registration Worksheet | 27 |
| Coastside Classes | 88–91 |
| College Policies | 21–22 |
| Counseling | 18 |
| Counselors/Advisors | 23–24 |
| Credit and Refund Policy | 13 |
| CSU General Education | 112 |
| Degree Programs/ Requirements | 104, 106–109 |
| Distance Learning Guide | 93–95 |
| Enrollment Steps | 5 |
| Featured Programs | 20 |
| Fees | 12–13 |
| Final Examination Schedule | 92 |
| Financial Aid | 14–17 |
| Getting Started at CSM | 4–6 |
| High School Students | 4 |
| Honors Program | 20 |
| How to Read Class Information | 27 |
| How to Register for Fall '08 | 2–3 |
| Orientation Options | 6 |
| IGETC | 113 |
| Instructional Programs/ Departments Directory | 23–24 |
| Important Dates | 1 |
| Late Registration | 2–3 |
| Map of the Campus | Inside Back Cover |
| Matriculation | 5–6 |
| Off-Campus Locations | 88 & 91 |
| Online Courses (Internet) | 96–99 |
| Parking Regulations | 114 |
| Placement Tests | 6 |
| Program Changes | 3 |
| Public Transit | 114 |
| Schedule of Classes | 27–92 |
| Student Resources Directory | 25–26 |
| Student Body Card | 19 |
| Student Body Fee | 12–13 |
| Student Grievances | 22 |
| Support Services for Students | 18–19 |
| Telecourses | 96–99 |
| Transfer Planning | 100–103 |
| Transfer Opportunities | 105 |
| Withdrawal From College | 10 |

Course Listings

| | |
|---|-------|
| Accounting | 28–29 |
| Administration of Justice | 30 |
| Aeronautics | 30 |
| Alcohol & Other Drug Studies | 30 |
| Algebraic Sign Language | 31 |
| Anthropology | 31 |
| Architecture | 31–32 |
| Art | 32–35 |
| Astronomy | 35 |
| Athletics | 35 |
| Biology | 36–37 |
| Broadcast & Electronic Media | 37 |
| Building Inspection Technology | 37–38 |
| Business | 38–39 |
| Business Applications - Windows | 40–41 |
| Career & Life Planning | 41–43 |
| Chemistry | 43 |
| Chinese | 44 |
| Computer & Information Science | 44–46 |
| Consumer Arts & Science | 46 |
| Cooperative Work Experience Ed. | 46 |
| Cosmetology | 47 |
| Dance | 47 |
| Dental Assisting | 47–48 |
| Developmental Skills | 48 |
| Drafting Technology | 48 |
| Economics | 49 |
| Electronics Technology | 49–50 |
| Engineering | 50 |
| English & Literature | 50–52 |
| English as a Second Language | 53–55 |
| Ethnic Studies | 55–56 |
| Film | 56 |
| Fire Technology | 56–57 |
| Foreign Languages | 57 |
| French | 57–58 |
| Geography | 58 |
| Geology | 58 |
| German | 58–59 |
| Graphics | 59 |
| Health Science | 60 |
| History | 60–61 |
| Horticulture | 61 |
| Humanities | 61–62 |
| Human Services | 62–63 |
| Integrative Learning: Learning Communities | 63–64 |
| Italian | 65 |
| Japanese | 65 |
| Journalism | 66 |
| Library Studies | 66 |
| Machine Tool Technology | 66 |
| Management | 67 |
| Manufacturing & Industrial Technology | 67 |
| Mathematics | 67–70 |
| Meteorology | 70 |
| Multimedia | 70–71 |
| Music | 72–73 |
| Music: Electronic | 73–74 |
| Nursing | 74–75 |
| Oceanography | 75 |
| Paleontology | 75 |
| Philosophy | 75–76 |
| Physical Education | 76–79 |
| Physics | 80 |
| Political Science | 80–81 |
| Psychology | 81–82 |
| Reading | 82–83 |
| Real Estate | 83–84 |
| Social Science | 84 |
| Sociology | 85 |
| Spanish | 85–86 |
| Speech Communication | 86–87 |
| Trade & Industry | 87 |
| Welding | 87 |

This class schedule is designed to help you register for Fall 2008 classes at College of San Mateo. Most of the answers to your questions can be found within this booklet. Please keep this schedule for reference throughout Fall 2008. Additional important information about College programs is contained in the Catalog, available in the campus bookstore, through the mail (see page 11) or viewed online at collegeofsanmateo.edu/catalog.

Accuracy Statement

College of San Mateo and the San Mateo County Community College District have made every reasonable effort to determine that everything stated in this schedule is accurate. Courses and programs offered, together with other information contained herein, are subject to change without notice by the administration of College of San Mateo for reasons related to student enrollment or level of financial support, or for any other reason, at the discretion of the College. The College and the District further reserve the right to add, amend or repeal any of their rules, regulations, policies and procedures, in conformance with applicable laws.

This publication is available upon request in an alternate format by calling College of San Mateo's Disability Resource Center at (650) 378-7227.

FACULTY SPOTLIGHT: Makiko Ueda

Makiko Ueda joined College of San Mateo's Psychological Services team as a counselor last fall.

Makiko brought with her almost a decade of experience to CSM, having worked at a community mental health agency as a clinical supervisor/mental health clinician and as a school counselor in San Francisco.

At CSM, she provides free and confidential consultation to staff and faculty; handles crises and disruptive behavior on campus; and coordinates the successful Marriage and Family Therapist (MFT) internship training program. The latter task requires clinical supervision of interns.

Makiko works with two other counselors, Tim Stringari and Arlene Wiltberger, both long-time and experienced CSM Psychological Services employees.

In a joint statement, they described Makiko as a "warm, compassionate and joyful person who generously shares her talents and expertise as a counselor and supervisor with our entire staff."

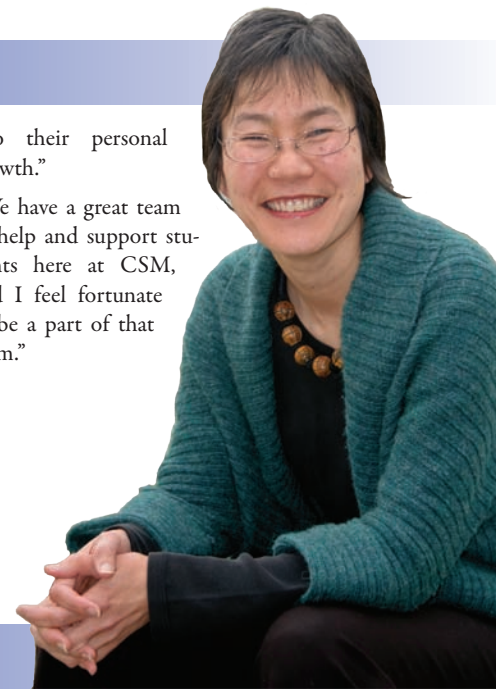
"We have found her to be calm and assured in crisis situations and effective in working with faculty and administration," they added.

And what does Makiko think about CSM so far?

"My experiences have been very positive," said Makiko, 42, who holds a master's degree in counseling psychology from the California Institute of Integral Studies and has been a licensed MFT since 1999. "I really sense that faculty and staff care about students. I am impressed by their dedication of helping not only students' academic success, but

also their personal growth."

"We have a great team to help and support students here at CSM, and I feel fortunate to be a part of that team."



STUDENT SPOTLIGHT: Richard Tyler

"When I was five years old, I took my aunt's television remote control apart," said College of San Mateo alumnus Richard Tyler, recalling when he first became interested in electronics.

Luckily for his aunt, Richard was able to put the device back together. But did it work again?

"Yes," Richard, now 29 and employed at worldwide company L-3 Communications Corporation, said with a shy chuckle.

Richard works as a test operator in the San Carlos Electron Devices Division of L-3 Communications, which is a prime defense contractor in areas such as intelligence, surveillance and secure communications, according to the company's Web site.



He's been full-time since August of last year but his employment began with L-3 through an internship Richard obtained with the assistance of CSM's Student Employment services.

"We have a good working relationship with L-3," said Eileen O'Brien, the coordinator of Student Employment, who has placed many students in internships with L-3 and other local companies. "With Richard, it was an easy placement. He impressed me as a capable person who would do a good job."

At the time he visited Student Employment, Richard had already obtained an A.S. degree in Electronics Technology: General Electronics but was taking more electronic courses at CSM.

His experience with CSM's Electronics Technology program was a good one. Richard was particularly complimentary to Electronics professors Tom Diskin and Roy Brixen, for whom Richard worked as a lab assistant one summer.

"They made the courses both fun and interesting," Richard said. "I found that very important to learning. It helped me focus."

"I like working with my hands, figuring out how things work," he added, "and the classes gave me an opportunity to do that with all the lab work."

Richard said he is pleased that he decided to pursue his life-long interest in electronics at CSM after years of working in retail and is considering seeking a higher degree sometime in the future.

"But, for now, I want to focus on my work and gain as much practical experience as possible," he added, with the comfortable drive of someone who has found his niche.

STAFF SPOTLIGHT: Aaron Schaefer

Aaron Schaefer moved north this spring from the Rose Parade city of Pasadena for a job as College of San Mateo's coordinator of student activities.

The youthful 32-year-old most recently worked as the coordinator of Pasadena City College's student advocacy and flea market programs. His student affairs duties included acting as advisor for a number of student clubs. While attending Pasadena City College, Aaron served as president of the college's associated students and received several leadership awards.

Aaron's particular focus is leadership development, having been active in several student leadership activities at the federal, state and local levels.

"I want to ensure that CSM has a vibrant campus life that encourages students to be involved and

stay on campus," Aaron said, "but I also look to create a strong leadership program that is developmental and co-curricular."

Fauzi Hamadeh, who has been an integral and vital part of student activities at CSM for 10 years as a student and an employee, welcomes Aaron's approach.

"Aaron brings a new perspective to CSM's student activities and student life program," Fauzi said. "Integrating more leadership development and building on our already strong extra-curricular activities and advocacy activities will be beneficial to our student leaders and the campus community as a whole."



A graduate of community college, Aaron possesses a master's degree in counseling with a focus in student development in higher education from Cal State University, Long Beach.

And what is Aaron's take on CSM?

"Everyone has been so welcoming here I feel like I have been here a year and

not just two months," Aaron said.

Fall 2008 Important Dates

To submit an Application for Admission log on to collegeofsanmateo.edu and click on WebSMART.

All new and former students (who have not attended CSM, Cañada or Skyline since Fall 2007) are encouraged to apply early.

| | |
|--|---|
| Monday, April 21 – Sunday, May 11 | WebSMART priority registration by appointment—Continuing day and evening students |
| Monday, May 12 – Sunday, August 17 | WebSMART registration by appointment—New, former, and continuing students |
| Monday, August 18 | Day and evening classes begin (Please refer to the Table of Contents for Late Registration procedures) |
| Saturday, August 16 & Saturday, August 23 | Admissions & Records, Cashiers, Financial Aid, Counseling and Bookstore services available during morning hours |
| Monday, August 25 Tuesday, November 11 | Students who plan to complete a certificate, associate degree, or transfer should schedule an appointment to meet with a counselor to create or update the Student Educational Plan (SEP). Students with current SEPs receive higher registration priority for Spring 2009. |
| Friday, August 29 | Last day to drop semester-long classes with eligibility for fee credit or partial refund For online and TV course deadlines, please see Distance Learning Guide For short courses , eligibility for credit or refund is within the first 10% of class meetings (Please refer to the Table of Contents for the Credit and Refund Policy) |
| Saturday, August 30 – Sunday, August 31 | Declared Recess |
| Monday, September 1 | Holiday - Labor Day |
| Friday, September 5 | Deadline to pay fees |
| Sunday, September 7 | Last day to complete registration using WebSMART |
| Friday, September 12 | Semester-long classes officially dropped on or before this date will not appear on the student's record Short courses officially dropped within the first 30% of the class meetings will not appear on the student's record |
| Monday, September 22 | Last day to declare Credit/No Credit option for semester-long classes with this option For short courses , the deadline is within the first 30% of the class meetings |
| Friday, October 3 | Last day to apply for December 2008 A.A./A.S. Degree or Program Certificate |
| Saturday, November 8 – Sunday, November 9 | Declared Recess |
| Monday, November 10 | Holiday - Veterans' Day |
| Monday, November 17 | Last day to withdraw officially from a semester-long class with assurance of a "W" grade For online and TV course deadlines, please see Distance Learning Guide For short courses the withdrawal deadline is at 75% of class meetings |
| Wednesday, November 26 | Declared Recess for evening classes only |
| Thursday, November 27 | Holiday - Thanksgiving Day |
| Friday, November 28 – Sunday, November 30 | Declared Recess |
| Friday, December 12 – Thursday, December 18 | Final Examinations for day and evening classes |
| Friday, December 18 | Day and evening classes close |
| Friday, January 9, 2009 | Fall 2008 final grades available on WebSMART |
| Tuesday, January 20, 2009 | Spring 2009 Semester begins |

Registration Dates and Times

YOU MUST HAVE AN ASSIGNED APPOINTMENT DATE TO REGISTER

Register Online at: <https://websmart.smccd.edu>

Continuing Students Priority Registration

Students who attended the Fall 2007, Spring 2008 or Summer 2008 terms are considered continuing students. In mid April, students will be sent a WebSMART registration appointment notice which includes their registration appointment date. Continuing students may register using WebSMART on or after their appointment date.

Priority Registration Dates:

April 21–May 11, 2008

All Students

All NEW and FORMER (have not attended any of the last three terms) students must submit an Application for Admission for the Fall 2008 Semester. Submit an Application for Admission at collegeofsanmateo.edu. After being admitted, new and former students may register using WebSMART.

Registration Dates for All Students:

May 12–August 17, 2008

Late Registration

- 1: If a new student, submit an Application for Admission at collegeofsanmateo.edu
- 2: To add classes, obtain an authorization code from each course instructor
- 3: Register on WebSMART using the authorization code

Admissions and Records Office Hours

Monday through Thursday – 7:30 am to 7:00 pm

Friday - 7:30 am to 4:30 pm

WebSMART Hours

Monday through Sunday (unavailable 2 am – 4 am daily)

For Information Contact Admissions and Records at (650) 574-6165

Priority Registration for Continuing Students (April 21–May 11)

You are a continuing student if you were enrolled at CSM, Cañada or Skyline College during the Fall 2007, Spring 2008, or Summer 2008 terms.

WebSMART online registration begins April 21.

In mid April, students will be sent a WebSMART registration appointment mailer which will contain their individual appointment date. Students may register on or after their appointment date.

WebSMART Registration Hours:

Available all days and hours except Monday–Sunday, 2 a.m.–4 a.m.

Admission and Registration for New and Former Students (May 12–August 17)

See page 5, Matriculation/Enrollment Steps

Submit your Application for Admission (see pages 7–8); or apply online at collegeofsanmateo.edu.

After your application is processed, you will receive an e-mail with specific instructions for completing the registration process. Based on the educational goal you select on the application you may be required to complete placement testing, attend an orientation session, and meet with a counselor/advisor as part of the registration process. See page 6 for further information.

Applicants for the Cosmetology and Nursing programs must submit an additional application. Students must complete specific prerequisites before applying for admission to the Nursing program. Please call for details and special timelines:

| | |
|--------------|----------|
| Cosmetology: | 574-6361 |
| Nursing: | 574-6218 |

Late Registration for All Students (August 18–29)

If you are unable to submit your application and register before the semester begins, you may register after classes begin on August 18.

1. Submit your Application for Admission by logging on to collegeofsanmateo.edu and clicking WebSMART or bring your completed Application for Admission to the Office of Admissions and Records (Bldg. 1, Second Floor) to begin the registration process.
2. You will be given information and a PIN code enabling you to register using the WebSMART registration system after you have obtained the instructor's approval to enroll in the class.
3. Attend the first class meeting. If space is available, the instructor will give you a 4-digit authorization code.
4. Use WebSMART no later than Sunday, September 7 to complete the registration process using the authorization code given to you by the instructor.

Program Changes – Adding/Dropping Classes (Through September 7)

Students who have completed registration for the Fall 2008 semester may add and/or drop classes by using WebSMART during published service hours through September 7.

Adding Classes (August 18–29)

- To add a class, attend the first class meeting to obtain the instructor's approval.
- If space is available, the instructor will give you a four-digit authorization code to enter when you register. You must complete the registration process through WebSMART no later than 3 p.m. Sunday, September 7.

To enroll in a semester-long class, students must be in attendance by the second week of instruction. For evening classes that meet twice weekly, students must be in attendance by the third class meeting. For short courses, students must be in attendance in the class within the first 12% of the class meetings.

See page 13 for important information regarding deadlines for eligibility for credit or refund of fees.

Classes that begin after August 29

Students may register on WebSMART or in person at the Office of Admissions and Records in classes that begin after August 29. If a class becomes filled to capacity, students will be required to attend the first class meeting, obtain the instructor's approval signature, and return to the Office of Admissions and Records to complete the registration process.

Dropping Classes

Classes may be dropped without the instructor's approval. Withdrawal from a class or classes must be initiated by the student by the appropriate deadline date.

August 18–29

To drop a semester-long class with **eligibility for fee credit or partial refund**, use WebSMART through August 29. For shorter than semester-long courses see the Credit and Refund Policy (page 13).

After August 29

Throughout the remainder of the semester (within published deadlines) use WebSMART, mail, or in person at the Office of Admissions and Records.

Withdrawal requests must be postmarked by the appropriate deadline date or they will not be processed. Your name, student I.D. or social security number, and **your signature must be included**. See Fall 2008 Important Dates on page 1.

See page 13 for important information regarding deadlines for eligibility for credit or refund of fees.

A student who stops attending a class is **not** automatically dropped from the class roster and may receive a penalty grade of F or NC. Instructors may drop students for non-attendance but are not obligated to do so. **It is the student's responsibility to withdraw officially, following prescribed timelines and procedures.**

Under certain circumstances students may be permitted to withdraw from a class after the last date to officially withdraw, but before the end of the term. Further information can be obtained from the Office of Admissions and Records (Bldg. 1, Second Floor).

WebSMART Hours:

Available all days and hours except Monday–Sunday, 2 a.m.–4 a.m.

Office of Admissions and Records:

Monday - Thursday: 7:30 a.m. to 7:00 p.m.

Friday: 7:30 a.m. to 4:30 p.m.

See page 13 for important information regarding deadlines for eligibility for credit or refund of fees.

WebSMART our online service enables you to:

- Register for Classes
- View the Catalog
- View the Schedule of Classes, and search for classes by category and time
- Apply for admission
- Check your registration status
- Add/Drop classes (anytime within published deadlines)
- Print your schedule of classes
- Pay your fees by credit card
- Apply for Financial Aid information/review application status
- Obtain your grades
- Obtain your Placement Test scores
- Print an unofficial transcript
- Update personal information

Log on to collegeofsanmateo.edu and click on WebSMART.

Getting Started at CSM

Who May Attend CSM

Any person who is a high school graduate, or who has passed the California High School Proficiency Examination or the General Education Development Examination (GED), or who is 18 years of age or older is eligible to attend this public community college. See page 6 for Enrollment steps.

High school students may be admitted for concurrent enrollment with the permission of the Dean of Enrollment Services. See High School Students section for details.

Open Enrollment

Every course offered at College of San Mateo (unless specifically exempted by legal statute) is open for enrollment and participation by any person who has been admitted to the College and who meets the prerequisites of the course provided that space is available.

Residency

Students who have been California residents (as defined in the Education Code) for more than one year prior to the beginning of any semester are eligible to enroll as residents for that semester. Nonresident students are those U.S. citizens who have not been residents of California (as defined in the Education Code) continuously for one year prior to the start of the term. They are required to pay a tuition fee of \$191 per unit at the time of registration, in addition to other required fees paid by California residents. Students may be required to present documentary evidence of eligibility for classification as residents.

Students need not be U.S. citizens to be classified as residents. Permanent resident aliens and many other citizens of other countries are eligible to establish California residency.

International Students

Residents of other countries may apply for admission as F-1 Visa students through the International Student Program. Special international student applications, related forms and additional information may be obtained from the International Student Office (Bldg. 1, Room 263). Office hours are 8 a.m. to noon and 1 to 4:30 p.m., Monday through Friday. Telephone: +1 650 574 6525.

To be eligible for priority admission for the terms listed below, special applications should be filed in the International Student Office by these dates:

Spring 2009 (January-May)
October 1, 2008

Fall 2009 (August-December)
April 15, 2009

AB 540 Students

Under Assembly Bill 540 (AB540), you may be exempt from paying non-resident tuition. Students who have attended a California high school for three years AND received a California high school diploma or its equivalent, such as a GED or passing the high school proficiency exam, are exempt from paying non-resident tuition. If you are qualified, please complete the AB540 form and submit it by fax (650) 574-6506, by mail, or in person to the CSM Admissions and Records Office located in Building One, Second Floor. You may obtain the form from the CSM website at collegeofsanmateo.edu/forms, or from the Admissions and Records Office.

- This law does not apply to non-immigrant students such as F, H, or J visa holders
- This law does not change or grant residency status; it exempts students from non-resident tuition.
- There is no time limit as to when the student attended and graduated from a California high school.
- The students who meet the exemption requirements are not eligible for any state-funded programs such as Extended Opportunity Programs and Services (EOP&S), or Board of Governor Fee Waiver (BOGW). U.S. citizens or legal residents may qualify for federal aid.
- The information submitted on the AB540 form will remain confidential.

College Connection Concurrent Enrollment Program

The High School College Connection Concurrent Enrollment Program is a special program designed to provide current 9th–12th graders the opportunity to get an “early start” on their college experience and earn college credit. Enrollment fees are free to California residents who enroll in less than 12 units.

- Step 1:** Apply for admission online at <http://smccd.edu/collegeconnection>.
- Step 2:** Meet with your high school counselor to select your college courses.
- Step 3:** Take placement tests at CSM if you are planning to register for English or Math courses. Call (650) 574-6175 for information.
- Step 4:** Submit completed Course Request Form and high school transcript to the Admissions and Records Office at College of San Mateo, Building One, Second Floor, by mail, in person, or by fax (650) 574-6506
- Step 5:** Register for classes at websmart.smccd.edu.

Questions? Call the CSM Admissions and Records Office at (650) 574-6165 or visit collegeofsanmateo.edu and under the tab for *New Students* click on *High School Students*.

Priority Enrollment Program (PEP) For Graduating High School Seniors

College of San Mateo offers a special enrollment program for graduating high school students who plan to enter the College in the Fall 2008 semester. This program, Priority Enrollment Program for High School Seniors (PEP), is offered on dates in the months of April and May 2008. More information about PEP can be found on the PEP website collegeofsanmateo.edu/PEP.

Transfer Students

If you attended a college of university other than College of San Mateo, Cañada College or Skyline College, you are a transfer student at College of San Mateo and must apply for admission. You may be eligible for exemptions from some of the matriculation requirements listed on page 6. Present your unofficial transcript(s) to a counselor for review.

Students who have completed lower division coursework at other colleges and universities and wish to apply that credit to the completion of a College of San Mateo certificate, associate degree, or to a California State University General Education Certification, or to an IGETC Certification should have their transcripts officially evaluated within the first semester of attendance at CSM. For an official evaluation, complete a Transcript Evaluation Request Form available on the College of San Mateo forms website (collegeofsanmateo.edu/forms).

Dismissed Students

Students dismissed at College of San Mateo, Cañada College or Skyline College must petition for reinstatement. Obtain the petition form from the Counseling Center (Building 1, Second floor).

Students who were dismissed and who have NOT been in attendance at College of San Mateo, Cañada College or Skyline College since Fall 2007 must complete an application for admission in addition to the petition for reinstatement.

College Catalog

The College of San Mateo Catalog contains detailed course descriptions, suggested programs of study, a list of transferable courses, degree and certificate requirements, and general college information. The catalog can be purchased in the Bookstore or viewed online at collegeofsanmateo.edu/catalog.

Bookstore

Books and supplies may be purchased at the College of San Mateo Bookstore (Bldg. 34). Hours are Monday through Thursday from 7:45 a.m. to 7:15 p.m. and Friday from 7:45 a.m. to 3 p.m. (574-6366). Books can also be purchased online at bookstore.collegeofsanmateo.edu.

Steps to Successful Enrollment

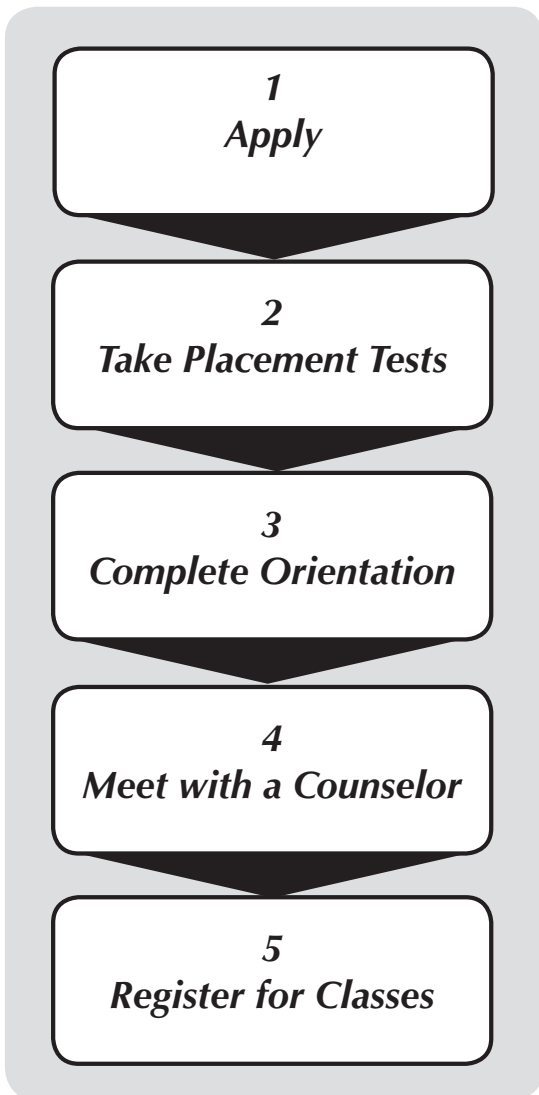
The registration steps you will need to complete are based on the education goal you have selected on the Application for Admission (see page 9, #7 Educational Goal).

If Your Educational Goal is to:

- Obtain a degree or certificate -
- Transfer to a four-year university -
- Improve basic skills in English, Reading or Math -

OR

- If you are undecided about your goal -



See page 6 for more detailed information about each step.

If Your Educational Goal is to:

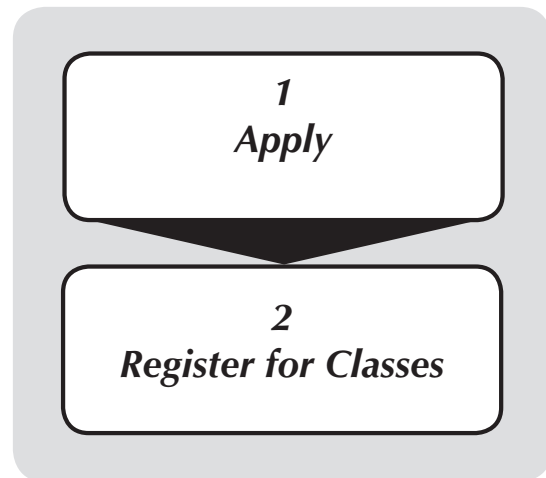
- Take courses for personal interest -
- Prepare for a new career -
- Upgrade job skills -
- Maintain a certificate or license -
- Complete credits for high school -

OR

- If you have completed an Associate -
Degree or higher

OR

- If you are primarily a student at another -
educational institution and are taking courses
at the College of San Mateo to meet the
requirements of that institution



See page 6, Steps 1 and 5 for more detailed information about each step.

New Students: Steps to Successful Enrollment

The registration steps you will need to complete are based on the education goal you have selected on the Application for Admission (see page 9, #7 Educational Goal).

“Matriculation” is a process to assist you in meeting your educational goals. It includes assessment, orientation, counseling and follow up services. All students may participate in matriculation

You will be considered a matriculating student and need to complete Steps 1–5 if you:

- Plan to complete a certificate or an Associate degree, or
- Plan to transfer to a university to complete a Bachelor’s degree,
- Plan to take courses to improve basic skills in English, reading or mathematics, or
- Are undecided about your educational goal

Step 1: Apply

All students are required to complete the Application for Admission.

Fill out the Application online at collegeofsanmateo.edu or complete the paper application in the Class Schedule.

After your application has been received, you will receive an email confirmation and information about your next steps in the registration process.

Step 2: Take Placement Tests

These tests are designed to assess your current skills in reading, English/ESL and mathematics. The test results are used by counselors to assist you in selecting appropriate courses. Day, evening and Saturday testing is available.

- Testing takes approximately 3 ½ hours
- There is no fee for taking the placement tests
- You must present a photo ID and your CSM student ID on the test day
- You must complete the Application for Admission before testing
- Sample test questions are online at collegeofsanmateo.edu/testing

To make an appointment or for more information, call 574-6175 or visit Bldg. 1, Room 130.

Step 3: Orientation

A College Orientation program is required and provides you with information about college programs and services, how to accomplish your educational goals, important deadlines, registration information, and college policies and procedures.

Orientation Program Options:

Option 1: On-line Orientation

Log on to collegeofsanmateo.edu/orientation. At the conclusion of the orientation, print and complete the “How to Prepare for the Counseling Session” form and the Matriculation Ticket. Bring these to your counseling session.

Option 2: In Person Orientation

Sign up for one or more of the following classes which provide extensive college orientation and career information: CRER 120, 121, 123, 104,105,106,107 or 108.

Step 4: Meet with a Counselor

For the schedule of counseling services you may call an information phone line at 574-6400 or go to Bldg 1, 2nd floor counseling counter. Counseling appointments are available through June 2nd. After June 2nd counseling services are available on a drop in basis. During certain periods, counselors are available by drop in only. You are encouraged to review the Class Schedule to identify courses that you are interested in.

Bring the following items to your counseling appointment:

- Matriculation Ticket
- Placement Test results
- “How to Prepare for Your Counseling Appointment” form from the online orientation.
- Transcripts from all former colleges and universities; bring high school transcripts if you are a recent high school graduate
- Advanced Placement test results, if applicable

Students who have completed lower division coursework at other colleges and universities and wish to apply that credit to the completion of a College of San Mateo certificate, associate degree, or to a California State University General Education Certification, or to an IGETC Certification should have their transcripts officially evaluated within the first semester of attendance at CSM. For an official evaluation complete a Transcript Evaluation Request Form available on the College of San Mateo forms website (collegeofsanmateo.edu/forms)

Step 5: Register for Classes

After meeting with a counselor, you are eligible to enroll in classes. Use our online registration service, WebSMART, to register for classes.

You will need to complete Steps 1 and 2 if you:

- Are taking courses for your personal interest
- Are preparing for a new career
- Are taking courses to upgrade/enhance job skills
- Are to maintain a certificate or license
- Are to complete credits for high school
- Have completed an Associate degree or higher
- Are primarily a student at another educational institution and are taking courses to meet the requirements of that institution

Step 1: Apply

All students are required to complete the Application for Admission.

Fill out the Application online at collegeofsanmateo.edu or complete the paper application in the Class Schedule.

After your application has been received, you will receive an email confirmation and information about registering for classes using WebSMART, our online registration system.

Step 2: Register for Classes

Use our online registration service, WebSMART, to register for classes.

Matriculation Waivers: If you wish to request a waiver for any matriculation component, call 574-6413

Students with Disabilities: If you need assistance with the matriculation process contact Disabled Students Programs and Services at 574-6438

Si Necesita Ayuda en Espanol: Parra facilitarle el proceso de matriculation, presentese en la oficina de admission y pregunte por alguien que hable espanol.



**SAN MATEO COUNTY
COMMUNITY COLLEGE DISTRICT
SMCCCD**

APPLICATION FOR ADMISSION

| | | |
|---|--|--|
| <input type="checkbox"/> Cañada College 4200 Farm Hill Boulevard Redwood City, CA 94061 Phone: (650) 306-3226 Fax: (650) 306-3113 canadacollege.edu | <input type="checkbox"/> College of San Mateo 1700 West Hillsdale Blvd. San Mateo, CA 9402 Phone: (650) 574-6165 Fax: (650) 574-6506 collegeofsanmateo.edu | <input type="checkbox"/> Skyline College 3300 College Drive San Bruno, CA 94066 Phone: (650) 738-4251 Fax: (650) 738-4200 skylinecollege.edu |
| ___ FALL 20 ___ ___ SPRING ___ ___ SUMMER ___ | | |

1. LEGAL NAME & CURRENT MAILING ADDRESS

Last/Family Name: _____ First/Given Name: _____ Middle Name: _____

Other name(s) used on academic records: _____

Daytime Phone Number: (____) _____ - _____ Ext.: _____ Evening/Alternate Phone Number: (____) _____ - _____ Ext.: _____

Current Mailing Address: _____ Apt #: _____

City: _____ State/Province: _____ Zip/Postal Code: _____ Country: _____

E-mail Address: _____ @ _____

| | | |
|---|---|--|
| 2. SOCIAL SECURITY # _____ - _____ - _____ <input type="checkbox"/> Check this box if you have no SS Number or decline to state | 3. DATE LAST ATTENDED CAÑADA, CSM OR SKYLINE COLLEGES: _____ / _____ / _____ Month Year | 7. EDUCATIONAL GOAL (Circle one) A Obtain an associate degree and transfer to a 4-year institution. B Transfer to a 4-year institution without an associate degree. C Obtain a 2-year associate degree without transfer. D Obtain a 2-year vocational degree without transfer. E Earn a vocational certificate without transfer. F Discover/formulate career interests, plans, goals. G Prepare for a new career (acquire job skills). H Advance in current job/career (update job skills). I Maintain certificate or license. J Educational Development (intellectual, cultural, physical). K Improve basic skills in English, reading or math. L Complete credits for high school diploma or GED. M Undecided on goal. N To move from noncredit coursework to credit coursework. O 4-year college student taking courses to meet 4-year college requirements |
| 4. DATE OF BIRTH _____ / _____ / _____ MO DAY YEAR | 5. MARITAL STATUS <input type="checkbox"/> Unmarried <input type="checkbox"/> Married <input type="checkbox"/> Decline to state GENDER <input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> Decline to state | |
| 6. MAJOR (Major codes available in the class schedule or at the college website) Program of study you intend to pursue at this college: <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> | | |

| | | |
|---|---|--|
| 8. ETHNIC BACKGROUND (Optional) B. African American, Non-Hispanic N. American Indian, Alaskan Native AI Asian Islander AM Cambodian HR Central American AC Chinese | F. Filipino PG Guamanian PH Hawaiian AJ Japanese AK Korean AL Laotian HM Mexican, Mexican American, Chicano | AC Other Asian HX Other Hispanic O. Other Non-White PX Other Pacific Islander PS Samoan HS South American AV Vietnamese W. White, Non-Hispanic XD Decline to State <input type="checkbox"/> <input type="checkbox"/> Enter Code |
|---|---|--|

9. CONTACT INFORMATION (If under 19 and unmarried, MUST provide parent/guardian/emergency contact information):
 Check here if your permanent address is the same as your current address.

Permanent Address: _____ Apt #: _____

City: _____ State/Province: _____ Zip/Postal Code: _____ Country: _____

Parent/Guardian/Emergency Contact Name: _____ Phone Number: (____) _____ - _____

10. ENTRY LEVEL Enter Code

1 = First-time Student in college (never attended college)
 2 = First time at an SMCCCD college, have attended another college
 3 = Returning Student to an SMCCCD college after absent for a main term
 Y = Enrolling in high school (or lower grades) and college at the same time

11. HIGH SCHOOL EDUCATION

Yes No I received a CA high school diploma, GED or equivalent.
 Yes No I have attended high school in CA for three or more years.

LAST HIGH SCHOOL ATTENDED
 High School: _____
 City: _____ State: _____ Country: _____

HIGH SCHOOL COMPLETION DATE: ____ / ____ / ____ (MMDDYYYY)

12. Yes No Are you primarily a student at another college and taking course(s) here to meet requirements?
 Yes No Are you employed and taking only job-related classes?

13. HIGHEST EDUCATIONAL LEVEL (Please Circle)

0 Not a high school graduate and no longer enrolled in high school.
 1 Special Admit Student (Will be attending both K-12 & SMCCCD college).
 2 Currently enrolled in adult school (not college/university).
 3 Received High School Diploma. YEAR: _____
 4 Passed the GED, or received a High School Certificate of Equivalency/Completion. YEAR: _____
 5 Received a Certificate of California High School Proficiency or equivalent. YEAR: _____
 6 Received a Foreign Secondary School Diploma/Certificate of graduation. YEAR: _____
 7 Received an Associate Degree. YEAR: _____
 8 Received a Bachelor Degree or higher. YEAR: _____

14. LAST COLLEGE/UNIVERSITY ATTENDED (if applicable)
 College/University: _____
 City: _____ State: _____
 Dates attended:
 (From) Month: ____ Year: ____ (To) Month: ____ Year: ____

| | | | | | | | | |
|-----------|---------------|----------|------|----------|--------|------|----------|------------|
| RESIDENCY | MATRICULATION | REC'D BY | DATE | CODED BY | ADM BY | DATE | REG DATE | OFFICE USE |
| 5 6 7 8 | N NM DO DY OY | | | | | | | |

Associate Degrees, Certificate Programs and Transfer Programs

Listed below are major fields of study that typically lead to **Associate Degrees, Certificates** or **Transfer**.

Students are encouraged to select a major field and meet with a counselor/advisor for assistance in selecting courses leading toward their educational goal. Publications of special importance like the CSM *Schedule of Classes* and the CSM *Catalog* are available online at collegeofsanmateo.edu.

Associate of Arts (A.A.) or Associate of Science (A.S.) degrees are based upon completion of a minimum of 60 units of coursework that includes both major and general education requirements.

Certificate programs usually entail one year of full-time study or less. Coursework requirements vary by program. Certificates of Achievement are 18 or more units; Certificates of Specialization are less than 18 units.

Transfer programs provide the opportunity for students to complete lower-division preparation (i.e., the first two years of the baccalaureate degree) in specific subject areas and majors offered at both public and private universities including all campuses of the University of California (UC) and the California State University (CSU).

Please use these Major Codes in completing the Application for Admission. Select and enter the code which most closely corresponds to your proposed major field of study:

| | | |
|--|--|---|
| 0502 Accounting | 1914 Geological Sciences | 1238 Nursing (Transfer) |
| 2105 Administration of Justice | 1103 German | 1306 Nutrition |
| 2140 Alcohol & Other Drug Studies | 1030 Graphics | 1919 Oceanography |
| 1260 Allied Health | 2205 History | 0514 Office Administration/Technologies |
| 2202 Anthropology | 1301 Home Economics | 1509 Philosophy |
| 0202 Architecture | 0109 Horticulture: Environmental | 1011 Photography |
| 1002 Art (Commercial/Fine) | 1308 Horticulture: Floristry | 0835 Physical Education |
| 1911 Astronomy | 2104 Human Services | 1901 Physical Science |
| 0603 Broadcast & Electronic Media | 4903 Humanities | 1902 Physics |
| 0973 Building Inspection Technology | 0799 Information Technology Specialist | 2207 Political Science |
| 0501 Business Administration | 0549 International Trade | 2001 Psychology |
| 0703 Business Information Systems | 1104 Italian | 0511 Real Estate/Escrow |
| 0506 Business Management | 1108 Japanese | 2107 Recreation Education |
| 0514 Business Microcomputer Applications | 0602 Journalism | 0509 Retail Management |
| 1905 Chemistry | 1401 Law (Pre-legal) | 0514 Secretarial Science/ Administrative Assistant |
| 1107 Chinese | 4901 Liberal Studies | 2201 Social Science |
| 0701 Computer & Information Science | 0400 Life Sciences - Biological | 2208 Sociology |
| 3007 Cosmetology | 0430 Life Sciences - Biotechnology | 1105 Spanish |
| 0703 Data Processing | 0401 Life Sciences - General | 1506 Speech Communication |
| 1230 Dental Assisting | 0409 Life Sciences - Medical | 1030 Technical/Graphic Arts |
| 0953 Drafting Technology | 1260 Life Sciences - Pre-Nursing | 0799 Web Design |
| 2204 Economics | 0506 Management, Business | 0972 Welding Technology |
| 0801 Education | 0956 Manufacturing Technology | 6000 Undecided/Other |
| 0934 Electronics Technology | 0509 Marketing | 6030 Self Enrichment |
| 0901 Engineering | 1701 Mathematics | 6010 Concurrent Enrollment |
| 1501 English | 0509 Merchandising/Marketing/Sales | Apprenticeship Programs |
| 2231 Ethnic Studies | 1913 Meteorology | 0934 Electrical Technology |
| 1597 Film History | 0701 Microcomputer Sciences | 2129 Fire Sprinkler Technology |
| 1013 Filmmaking | 0799 Multimedia/Web Design | 0970 Plumbing & Pipe Fitting |
| 2133 Fire Technology | 1004 Music and Electronic Music | 0928 Refrigeration & Air Conditioning |
| 1100 Foreign Languages | 0115 Natural Resources Management | |
| 1102 French | 4902 Natural Sciences | |
| 2206 Geography | 1203 Nursing (A.S. Degree) | |

Admissions and Records

Located in the Administration Building (Bldg. 1, Second Floor, 574-6165), this office is open 7:30 a.m. to 7:00 p.m., Monday through Thursday, and 7:30 a.m. to 4:30 p.m. on Friday.

Attendance

You are strongly advised to attend the first class meeting of each class in which you register. If you cannot attend, notify your instructor in advance. Without prior notification, you may be dropped by the instructor and a waiting student may be admitted in your place.

Students are responsible for attending classes regularly. An instructor may drop a student from a class for excessive absences. Attendance regulations appear in the CSM Catalog.

Excessive absence may result in dismissal from class and/or a grade of "F."

Withdrawal from College

Students who find it necessary to withdraw from their entire program of classes at any time after registration must follow the official procedure for dropping classes as outlined on page 3.

Failure to comply with the prescribed withdrawal procedure and timelines may result in penalty "F" grades.

Pass/No Pass Grading Option

Most CSM courses are graded on the basis of the standard letter grades (A, B, C, D, F). Some courses are graded on a Pass or No Pass basis, and are so designated in the schedule of classes. Still other courses offer the student the choice between letter and Pass/No Pass grading; students electing the Pass/No Pass option in such courses must submit the appropriate form to the Office of Admissions and Records within the first 30% of the duration of the course. Changes are not permitted thereafter. See Fall 2008 Important Dates on page 1 for the established deadline for semester-long courses.

Students should be aware that many colleges and universities, including College of San Mateo, place specific restrictions on the number, if any, of units graded on a Pass/No Pass basis that are acceptable toward degrees and certificates. Because the decision to request Pass/No Pass grading is irrevocable after 30% of the duration of the course, students should be cautious in making such a request.

Course Repetition

Courses in which a student earns a final grade of A, B, C or P cannot be repeated. College District Rules and Regulations, Section 6.12 permits a student to repeat certain courses for credit a maximum of three times (total of four class enrollments). These courses require increasing levels of student performance or provide significantly different course content in each subsequent semester. Such courses are specifically designated as "may be repeated for credit" in the college catalog. Courses that are

not so designated may not be repeated. Further information about this policy is available from your college counselor/advisor.

Notwithstanding the restrictions cited in the paragraph above, a student who has received a grade of D, F or NP may repeat a course two times for the purpose of grade alleviation (for a maximum of three attempts for one class). Refer to the CSM Catalog for details.

Open Entry/Open Exit Courses

A number of courses in this schedule are designated as open entry courses. You may enroll in these courses at any point in the semester provided that enough instructional hours remain to allow you to earn the minimum number of units for the course.

When registering for an open entry/open exit/variable units course, you must designate the number of units for which you want to enroll. The available range of units is indicated in the course listing. No enrollment fee credit/refund is available if you earn fewer units than the number for which you enrolled. You may stop attending class when the instructor informs you that you have earned the number of units for which you enrolled. However, it is possible to increase the number of units during the semester by application through the Office of Admissions and Records and payment of the additional enrollment fee.

Auditing

Students are allowed to audit a limited number of classes where the course repetition policy applies if they have previously enrolled for credit for the maximum number of times allowed for the particular course.

Refer to the College Catalog Addendum for further information and a list of auditable classes.

Incomplete Grades

A final grading symbol of I (Incomplete) may be assigned in case of incomplete academic work due to unforeseeable, emergency and justifiable reasons. Conditions for removal are set forth by the instructor in a written record which also indicates the grade to be assigned if the student fails to meet the stated conditions. The student receives a copy of this record, and a copy is filed in the Office of Admissions and Records. A final grade is assigned by the instructor when the stipulated work has been completed and evaluated. If the work is not completed within the prescribed time period, the grade previously determined by the instructor is entered in the permanent record.

An I (Incomplete) must be made up no later than one year following the end of the term in which it was assigned. The student does not re-enroll in the course in order to do the make-up work.

December Graduates

Applications for A.A./A.S. Degrees or Career Program Certificates to be conferred in December 2008 must be filed in the Office of Admissions and Records by Friday, October 3, 2008.

In order to evaluate your record for graduation, transcripts from all other colleges and universities which you have attended must be on file in the Office of Admissions and Records by October 3, 2008. It is the student's responsibility to request these transcripts in a timely manner.

Final Grades

Final grades are not mailed to students; they are available at all times on WebSMART during published service hours. Fall 2008 final grades will be available beginning January 9, 2009; access WebSMART at collegeofsanmateo.edu (click on WebSMART).

Transcripts

Official transcripts of a student's academic record will be sent to colleges and universities, employers, and other institutions upon written request signed by the student. Transcript request forms are available from the Office of Admissions and Records and can also be found at collegeofsanmateo.edu. Only courses taken at College of San Mateo, Cañada College and Skyline College will appear on the transcript. Transcripts from high schools and other colleges will not be forwarded. The first two official transcripts requested by a student are free; a fee of \$5 per transcript is charged if the student has previously requested two or more transcripts. A rush transcript may be obtained for an additional \$10.

If "in progress" transcripts are sent to colleges and universities, the student must also submit a request for required final transcripts to be sent to those institutions after grades have been posted at the end of the semester.

Students may obtain an unofficial copy of their CSM academic record on WebSMART. Courses taken prior to Summer 1981 will not appear on this copy.

Enrollment Management

- A Student Responsibility -

As a student at College of San Mateo, it is your responsibility to manage your enrollment. This includes updating your personal information record via WebSMART, registering for classes in a timely manner, adhering to all deadlines listed on the Important Dates page in the beginning of this Schedule (in particular late registration, withdrawal from classes, payment of fees), and monitoring your academic standing.

Prerequisites, Corequisites, and Recommended Preparation

The Board of Trustees of the San Mateo County Community College District allows colleges to establish prerequisites, corequisites, and recommended preparation for courses and educational programs. Prerequisites and corequisites must be determined to be necessary and appropriate and must be established in accordance with Title 5 regulations in the California Administrative Code. They are designated in course descriptions in the college catalog and appear in the Class Schedules.

A prerequisite is a condition of enrollment that a student is required to meet in order to demonstrate current readiness for enrollment in a course or program. As an example, students must successfully complete, or test out of, elementary algebra (Math 110 or Math 111 & 112), prior to enrolling in intermediate algebra (Math 120 or 122). Thus, Math 110 or Math 112 is a prerequisite for Math 120 or 122. A prerequisite course must be completed successfully before enrolling in a course which follows. Successful completion is defined as earning a grade of "C" or better.

A corequisite is a course that a student is required to take simultaneously in order to enroll in another course.

Recommended preparation for a course or program is a condition that a student is advised, but not required, to meet before enrollment. Recommended preparation is designated in course descriptions in the catalog. A number of courses list English 848 and Reading 400 as recommended preparation which alerts students to the writing and reading skills that are important to student success.

Computerized Prerequisite Checking

The San Mateo County Community College District enforces all prerequisite and corequisite requirements. All mathematics and English classes have computerized prerequisite checking in place. When attempting to register for a course that has a prerequisite, the computer registration system searches the San Mateo County Community College District student data base for one of two things, 1) the successfully completed prerequisite course(s) or, 2) placement test results which meet the skill level prerequisite requirements. If neither prerequisite identifier is in place, registration for the class is not completed. If a student is currently enrolled in the prerequisite course(s), the system allows registration into the next level course. However, if the "in progress" prerequisite course is not successfully completed, the student will be withdrawn from the course.

How Can Students Meet Prerequisite Requirements?

There are several ways students can meet prerequisite requirements.

1. complete the prerequisite course(s) within the San Mateo County Community College system, with a grade of "CR or C" or higher; or
2. complete placement tests in the San Mateo County Community College District (the process includes multiple measures evaluation) with results that meet the prerequisite skill level; or
3. *complete the prerequisite course at another accredited college/university in the United States; or
4. *meet prerequisites through the College Board Advanced Placement Exam results (AP Tests).

*For 3 and 4, students must use the Prerequisite Equivalency Petition to secure approval. Prerequisite Equivalency Forms are available on the college website collegeofsanmateo.edu, under *Quick Links* scroll down to the *Forms* page.

College of San Mateo Catalog

The catalog may be obtained in person at the CSM Bookstore located in building 34. You can also order the catalog on-line via the bookstore by visiting bookstore.collegeofsanmateo.edu, selecting 'online shopping' then 'catalog.'

If you would like the catalog sent to you by mail, please complete this form and send it with \$5 (which includes postage/handling) to:

CSM Bookstore
1700 W. Hillsdale Blvd.
San Mateo, CA 94402-3784

Please make your check payable to "CSM Bookstore." Allow 1-2 weeks for delivery.

Name: _____

Street Address: _____

City: _____

State: _____ ZIP: _____

How Can Prerequisites and Corequisites Be Challenged?

A prerequisite or corequisite may be challenged only on one or more of the following grounds.

- The student has the knowledge or ability to succeed in the course despite not meeting the prerequisite.
- The prerequisite or corequisite was established in violation of district policies or Title 5 regulations.
- The prerequisite or corequisite is unlawfully discriminatory or applied in an unlawfully discriminatory manner.
- The prerequisite or corequisite has not been made reasonably available and the student is subject to undue delay in goal attainment.

Students who wish to challenge prerequisites or corequisites must, within the established time frame, complete the Prerequisite Challenge Petition and attach required documentation. For semester length courses, petitions with documentation must be submitted to the Assessment Center, Bldg. 1, Rm. 130 at least five working days prior to the last day of the published late registration period. For courses that are not semester length, the petition with documentation must be submitted prior to the first day of the class. It is the responsibility of students to provide compelling evidence to support the challenge. Prerequisite Challenge Petitions are available on the college website collegeofsanmateo.edu, under *Quick Links* scroll down to the *Forms* page. On the *Forms* page find the Prerequisite Challenge Petition.

Fees

| FEE TYPE | AMOUNT | PAYABLE BY |
|--|---|---|
| Enrollment Fee | \$20 per unit | All students except high school students enrolling for less than 12 units through the Concurrent Enrollment Program or Middle College High School Program |
| Health Services Fee* | \$13 Summer \$16 Fall \$16 Spring | All students except those enrolled ONLY in off-campus classes, Saturday classes, distance learning courses, or the Concurrent Enrollment Program |
| Student Representation Fee** | \$1 | All students |
| Nonresident Tuition Fee | \$191 per unit (plus \$20 per unit Enrollment Fee) ***\$200 per unit (plus \$20 per unit Enrollment fee) | This fee applies to nonresidents of California who are residents of other states. This fee applies to foreign students |
| International Student (F-1 Visa) Health Insurance | \$120 Summer \$310 Fall \$310 Spring | All F-1 Visa international students who do not present proof that they have the required level of private health insurance |
| Student Body Fee**** | \$8 Fall \$8 Spring | Students who purchase a photo ID student body card receive discounts throughout the year and also support many student-sponsored activities and programs (The student body fee is automatically assessed as part of your total fees; if you choose not to pay this fee, contact the Student Activities Office for reimbursement - See Credit and Refund Policy) |
| Parking Fee**** | \$20 Summer \$40 Fall \$40 Spring \$2 per day | Persons who park motor vehicles on campus (Daily permits may be purchased for \$2 from ticket dispensers in designated areas) The parking fee is optional and not transferable to other students; disabled parking permits are issued only by the Disabilities Resource Center - See Parking Regulations |
| Audit Fee | \$15 per unit (students enrolling in a variable unit course must pay for maximum units) | Students approved to audit a course which is on the list of designated courses Students enrolled in 10 or more units for credit can audit up to three additional units free of charge - See Auditing policy |
| Returned Check Fee | \$20 | Students whose personal checks are returned by the bank (Only cash, credit card or cashier's check will be honored to clear a returned check - Bookstore fee may differ) |
| Transcript Fee | \$5 official \$10 additional for rush service | Students requesting a transcript of their academic record at College of San Mateo, Cañada College and/or Skyline College (The first two transcripts ever requested are free) |

* Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization may be exempted from paying the health services fee. Contact the Health Center for details.

** A student has the right to refuse to pay the \$1 student representation fee for religious, political, moral or financial reasons. This refusal must be submitted in writing to the Business Office.

*** Foreign students are required to pay an additional \$9 Capital Outlay fee

**** This fee is optional. Please refer to "Payable By" column for further information. A two-term parking permit is available for \$70.

Parking permits for low income students are \$20 per semester; low income students are those who demonstrate financial need under federal or state standards.

NOTE: Student enrollment fees are set by California's legislature and governor and are subject to change at any time. All Student records are automatically held until all outstanding debts to the District colleges have been cleared. Unpaid bills may be sent to collections.

Fees *(continued)*

Students who are classified as California residents as defined in the California Education Code will be charged an enrollment fee, a health services fee and a student representation fee. An optional student body fee also will be assessed. In accordance with California law, the enrollment and health services fees may be waived for California residents who demonstrate financial need and qualify for a Board of Governors Enrollment Fee Waiver (BOGW). Contact the College Financial Aid Office for additional information.

Students who are classified as nonresidents will be charged a tuition fee in addition to the enrollment fee, health services fee and student representation fee. International Students (F-1 Visa) are subject to a health insurance requirement. Contact the International Student Office for details.

The student representation fee was established by student election to support student advocacy before local, state and federal offices and agencies.

In addition, students will be required to purchase textbooks and miscellaneous supplies, as well as tools and technical supplies for certain programs. In some courses students will also be required to pay a non-refundable instructional materials charge.

Fees are subject to change at any time by action of the State Legislature, Board of Governors of the California Community Colleges, or the District Board of Trustees.

Fees are due and payable at the time of registration.

Students who need assistance in paying fees are encouraged to contact the Financial Aid Office (Bldg. 1, Room 217, 574-6146).

All student records are withheld until all outstanding debts to the District colleges have been cleared.

AB 540 Students

Under Assembly Bill 540 (AB540), you may be exempt from paying non-resident tuition. Students who have attended a California high school for three years AND received a California high school diploma or its equivalent, such as a GED or passing the high school proficiency exam, are exempt from paying non-resident tuition. See page 4 for more information.

Credit and Refund Policy

Enrollment Fee Nonresident Tuition Fee Health Services Fee Parking Fee Student Representation Fee

Students who officially withdraw from semester-long classes on or before August 29, 2008, or who officially withdraw from **short** courses within the first 10% of the class meetings, will receive credit toward future fees for the full amount of all fees paid for those classes. View course refund deadlines on WebSMART.

Example: If a short course has eight meetings, 10% of 8 = 0.8, and this is rounded up to 1.0. Therefore, the student must officially withdraw no later than the end of the day of the first class meeting to be eligible for a credit or refund.

A \$10 processing fee (plus an additional \$50 processing fee for nonresident tuition) will be retained by the College if a refund is issued to a student withdrawing from all classes.

For semester-long classes dropped after the deadline, (or short courses dropped after the first 10% of the class meetings), these **fees are not refundable** unless an action of the College (e.g., class cancellation) prevents a student from attending class.

Student Body Fee

Students enrolling for the first time in the semester after this date may request a credit or refund within one week of their initial enrollment. To request a credit or refund of this fee, contact the Student Activities Office at 574-6141 before the end of the add/drop period with eligibility for credit/refund. See Important Dates on page 1. For information on the Student Body Card see page 19.

Variable Unit Courses

No enrollment fee or nonresident tuition refund or credit will be available to students enrolled in variable unit courses who earn fewer units of credit than the number for which they originally registered. Students earning additional units will be charged accordingly.

Important:

1. If a parking permit has been issued, it must be returned to the Business Office or the Security Office by August 29 before a credit or refund of the parking fee will be processed.
2. Credit balances remain on student accounts for a maximum of five (5) years.
3. A student may either choose to maintain a credit balance on account or contact the Business Office (Bldg. 1, Room 147, 574-6412) to arrange for a refund.
4. Refunds are NOT issued automatically and are subject to a \$10 processing fee if the student withdraws from all classes. Refunds of nonresident tuition are subject to an additional \$50 processing fee.
5. Fees paid by personal check require 30 days for bank clearance before refunds can be processed.
6. To be eligible for a credit or refund, a student must officially withdraw from a course within the stated deadline. A withdrawal initiated by an instructor may NOT result in a credit or refund.
7. Fees will be credited or refunded if an action of the College (e.g., class cancellation) prevents a student from attending.
8. Student records, including transcripts, are withheld until all debts to the District colleges have been cleared.

Board of Governors Enrollment Fee Waiver (BOGW)

The Board of Governors of the California Community Colleges has established a program that **waives** the **enrollment fees** for all qualified applicants.

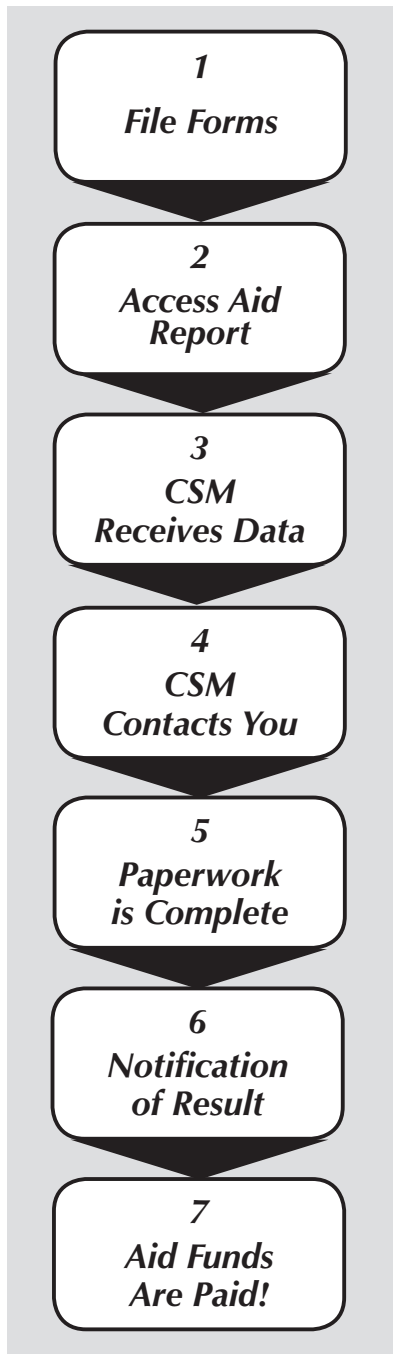
To apply for the Board of Governors Enrollment Fee waiver, complete the application (see pages 15 and 16) and submit it to the Financial Aid Office (Bldg. 1, Room 217) or apply online. Log in to WebSMART and select Board of Governors Fee Waiver Application.

For most students, the application process is simple and can be completed within ten minutes. Students who qualify for a Board of Governors Enrollment Fee Waiver will have their enrollment fees waived for the entire academic year. Students who had a waiver for the '07/'08 academic year will need to reapply.

When submitting the Board of Governors Enrollment Fee Waiver application, please inquire about the many federal and state financial aid programs that are available to College of San Mateo students.

A Spanish version of the BOGW application is available in CSM's Financial Aid Office and in the Office of Admissions & Records.

Seven Steps to Financial Aid at CSM



Step 1: File Forms

For 2008-09 file an 08-09 FAFSA at www.fafsa.edu.gov. College of San Mateo's college code is 001181. Priority filing date for Cal Grants is March 2. For 09-10, FILE EARLY (anytime after January 1)!

Step 2: Access Aid Report

Access your Student Aid Report online at www.fafsa.edu.gov (one to two weeks after you have submitted your FAFSA.)

Step 3: CSM Receives Data

College of San Mateo receives your FAFSSA data from processor.

Step 4: CSM Contacts You

College of San Mateo will send an email or letter requesting additional documents, if needed.

Step 5: Paperwork is Complete

Student submits all required documents to College of San Mateo Financial Aid Office. File is complete! You may qualify for a fee waiver before you register.

Step 6: Notification of Result

College of San Mateo will notify you of your financial aid award or your eligibility status (email or letter) OR check WebSMART to learn the status of your financial aid.

Step 7: Aid Funds are Paid

Financial Aid funds are paid!

The entire process may take 1–3 months, so apply early!

For more information, see page 12

Financial Aid Office information: (650) 574-6146 or collegeofsanmateo.edu/finaid

California Community Colleges 2008-2009 Board Of Governors Fee Waiver Application

This is an application to have your **ENROLLMENT FEES WAIVED**. This **FEE WAIVER** is for California residents only. If you need money to help with books, supplies, food, rent, transportation and other costs, please complete a **FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA)** immediately. Contact the Financial Aid Office for more information. The **FAFSA** is available at www.fafsa.ed.gov or at the Financial Aid Office.

Note: Students who are exempt from paying nonresident tuition under **Education Code Section 68130.5 (AB 540)** are NOT California residents. If you are NOT a California resident, you are not eligible for a fee waiver. Do not complete this application. You may apply for financial aid by completing the FAFSA.

| | |
|---|--------------------------------|
| Name: _____ <small style="display: flex; justify-content: space-between; width: 100%;">LastFirstMiddle Initial</small> | Student ID # _____ |
| Email (if available): _____ | Telephone Number: (____) _____ |
| Home Address: _____ <small style="display: flex; justify-content: space-between; width: 100%;">StreetCityZip Code</small> | Date of Birth: ____/____/____ |
| Has the Admissions or Registrar's Office determined that you are a California resident? <input type="checkbox"/> Yes | |
| <input type="checkbox"/> No | |

IMPLEMENTATION OF THE CALIFORNIA DOMESTIC PARTNER RIGHTS AND RESPONSIBILITIES ACT

The California Domestic Partner Rights and Responsibilities Act extends new rights, benefits, responsibilities and obligations to individuals in domestic partnerships registered with the California Secretary of State under Section 297 of the Family Code. If **you** are in a Registered Domestic Partnership (RDP), you will be treated as an Independent married student to determine eligibility for this Enrollment Fee Waiver and will need to provide income and household information for your domestic partner. If you are a dependent student and your parent is in a Registered Domestic Partnership, you will be treated the same as a student with married parents and income and household information will be required for the parent's domestic partner.

Note: These provisions apply to state student financial aid ONLY, and not to federal student financial aid.

Are you or your parent in a Registered Domestic Partnership with the California Secretary of State under Section 297 of the Family Code? (Answer "Yes" if you or your parent are separated from a Registered Domestic Partner but have **NOT FILED** a Notice of Termination of Domestic Partnership with the California Secretary of State's Office.) Yes No

If you answered "Yes" to the question above treat the Registered Domestic Partner as a spouse. You are required to include your domestic partner's income and household information or your parent's domestic partner's income and household information in Questions 3, 6, 7, 8, 9, 10, 11, 12.

Student Marital Status: Single Married Divorced Separated Widowed Registered Domestic Partnership

DEPENDENCY STATUS

1. Were you born before January 1, 1985? Yes No
 2. As of today, are you married **or** in a Registered Domestic Partnership (RDP)? (Answer "Yes" if you are separated but not divorced or have not filed a termination notice to dissolve partnership.) Yes No
 3. Do you have children who receive more than half of their support from you, **or** other dependents who live with you (other than your children and spouse/RDP) who receive more than half of their support from you, now and through June 30, 2009? Yes No
 4. Are (a) both your parents deceased, **or** (b) are you (or were you until age 18) a ward/dependent of the court? Yes No
 5. Are you a veteran of the U.S. Armed Forces or currently serving on active duty for purposes other than training? Yes No
- If you answered "Yes" to any of the questions 1 - 5, you are considered an **INDEPENDENT student for enrollment fee waiver purposes and must provide income and household information about yourself (and your spouse or RDP if applicable). Skip to Question #8.**
 - If you answered "No" to all questions 1 - 5, complete the following questions:
 6. If your parent(s) or his/her RDP filed or will file a 2007 U.S. Income Tax Return, were you, or will you be claimed on their tax return as an exemption by either or both of your parents? Will Not File Yes No
 7. Do you live with one or both of your parent(s) and/or his/her RDP? Yes No
 - If you answered "No" to questions 1 - 5 and "Yes" to either question 6 or 7, you must provide income and household information about your PARENT(S)/RDP. Please answer questions for a **DEPENDENT student** in the sections that follow.
 - If you answered "No" or "Parent(s) will not file" to question 6, and "No" to question 7, **you are a dependent student for all student aid except this enrollment fee waiver.** You may answer questions as an **INDEPENDENT student** on the rest of this application, but please try to get your PARENT information and file a FAFSA so you may be considered for other student aid. You cannot get other student aid without your parent(s) information.

METHOD A ENROLLMENT FEE WAIVER

8. Are you (the student ONLY) currently receiving monthly cash assistance for yourself or any dependents from:

| | |
|--|--|
| TANF/CalWORKs? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| SSI/SSP (Supplemental Security Income/State Supplemental Program)? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| General Assistance? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
 9. If you are a dependent student, are your parent(s)/RDP receiving monthly cash assistance from TANF/CalWORKs or SSI/SSP as a primary source of income? Yes No
- If you answered "Yes" to question 8 or 9 you are eligible for an **ENROLLMENT FEE WAIVER**. Sign the Certification at the end of this form. You are required to show current proof of benefits. Complete a FAFSA to be eligible for other financial aid opportunities.

METHOD B ENROLLMENT FEE WAIVER

10. **DEPENDENT STUDENT:** How many persons are in your parent(s)/RDP household? (Include yourself, your parent(s)/RDP, and anyone who lives with your parent(s)/RDP and receives more than 50% of their support from your parents/RDP, now and through June 30, 2009.) _____

11. **INDEPENDENT STUDENT:** How many persons are in your household? (Include yourself, your spouse/RDP, and anyone who lives with you and receives more than 50% of their support from you, now and through June 30, 2009.) _____

12. 2007 Income Information

| | DEPENDENT STUDENT: PARENT(S)/ RDP INCOME | INDEPENDENT STUDENT: STUDENT (& SPOUSE'S/ RDP) INCOME |
|--|--|--|
| a. Adjusted Gross Income (If 2007 U.S. Income Tax Return was filed, enter the amount from Form 1040, line 37; 1040A, line 21; 1040EZ, line 4). | \$ _____ | \$ _____ |
| b. All other income (Include ALL money received in 2007 that is not included in line (a) above (such as TANF benefits, disability, Social Security, child support). | \$ _____ | \$ _____ |
| TOTAL Income for 2007 (Sum of a + b) | \$ _____ | \$ _____ |

The Financial Aid Office will review your income and let you know if you qualify for an ENROLLMENT FEE WAIVER under Method B. If you do not qualify using this simple method, you should file a FAFSA.

SPECIAL CLASSIFICATIONS ENROLLMENT FEE WAIVERS

- 13. Do you have certification from the CA Department of Veterans Affairs that you are eligible for a dependent's fee waiver?
Submit certification. Yes No
- 14. Do you have certification from the National Guard Adjutant General that you are eligible for a dependent's fee waiver?
Submit certification. Yes No
- 15. Are you eligible as a recipient of the Congressional Medal of Honor or as a child of a recipient?
Submit documentation from the Department of Veterans Affairs. Yes No
- 16. Are you eligible as a dependent of a victim of the September 11, 2001, terrorist attack?
Submit documentation from the CA Victim Compensation and Government Claims Board. Yes No
- 17. Are you eligible as a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty?
Submit documentation from the public agency employer of record. Yes No

• If you answered "Yes" to any of the questions from 13-17, you are eligible for an ENROLLMENT FEE WAIVER and perhaps other fee waivers or adjustments. Sign the Certification below. Contact the Financial Aid Office if you have questions.

CERTIFICATION FOR ALL APPLICANTS: READ THIS STATEMENT AND SIGN BELOW

I hereby swear or affirm, under penalty of perjury, that all information on this form is true and complete to the best of my knowledge. If asked by an authorized official, I agree to provide proof of this information, which may include a copy of my and my spouse/registered domestic partner and/or my parent's/registered domestic partner's 2007 U.S. Income Tax Return(s). I also realize that any false statement or failure to give proof when asked may be cause for the denial, reduction, withdrawal, and/or repayment of my waiver. I authorize release of information regarding this application between the college, the college district, and the Chancellor's Office of the California Community Colleges.

Applicant's Signature _____ Date _____ Parent Signature (Dependent Students Only) _____ Date _____

California Information Privacy Act

State and federal laws protect an individual's right to privacy regarding information pertaining to oneself. The California Information Practices Act of 1977 requires the following information be provided to financial aid applicants who are asked to supply information about themselves. The principal purpose for requesting information on this form is to determine your eligibility for financial aid. The Chancellor's Office policy and the policy of the community college to which you are applying for aid authorize maintenance of this information. Failure to provide such information will delay and may even prevent your receipt of financial assistance. This form's information may be transmitted to other state agencies and the federal government if required by law. Individuals have the right of access to records established from information furnished on this form as it pertains to them.

The officials responsible for maintaining the information contained on this form are the financial aid administrators at the institutions to which you are applying for financial aid. The SSN may be used to verify your identity under record keeping systems established prior to January 1, 1975. If your college requires you to provide an SSN and you have questions, you should ask the financial aid officer at your college for further information. The Chancellor's Office and the California community colleges, in compliance with federal and state laws, do not discriminate on the basis of race, religion, color, national origin, gender, age, disability, medical condition, sexual orientation, domestic partnership or any other legally protected basis. Inquiries regarding these policies may be directed to the financial aid office of the college to which you are applying.

FOR OFFICE USE ONLY

| | | | | |
|---|---|--|--|--|
| <input type="checkbox"/> BOGFW-A <input type="checkbox"/> TANF/CalWORKs <input type="checkbox"/> GA <input type="checkbox"/> SSI/SSP | <input type="checkbox"/> BOGFW-B _____ <input type="checkbox"/> BOGFW-C | <input type="checkbox"/> Special Classification <input type="checkbox"/> Veteran <input type="checkbox"/> National Guard Dependent <input type="checkbox"/> Medal of Honor <input type="checkbox"/> 9/11 Dependent <input type="checkbox"/> Dep. of deceased law enforcement/fire personnel | RDP <input type="checkbox"/> Student <input type="checkbox"/> Parent | <input type="checkbox"/> Student is not eligible |
|---|---|--|--|--|

Comments: _____

Certified by: _____ Date: _____

What Kinds of Financial Aid Can I Receive?

Complete a Free Application for Federal Student Aid (FAFSA) to automatically be considered for all of the following programs.

Board of Governor's Fee Waiver (BOGFW)

The State of California offers a BOGFW for students who are residents of the State of California, attend a Community College, and who are eligible for need-based financial aid. The BOGFW pays the enrollment fee for the student for the academic year when eligibility has been determined. Other fees, such as parking (at a reduced rate of \$20 for BOGFW students), health and student activities, must be paid by the student.

Federal Pell Grant

You are automatically considered for a Federal Pell Grant when you file the FAFSA. If you receive an Expected Family Contribution (EFC) of 3800 or less on the Student Aid Report (SAR), you are eligible for a Federal Pell award. Less than half-time students have a much lower EFC cut-off to be eligible for a grant. Awards for students are pro-rated based on enrollment status: Full-time 12 or more units Half-time 6-8.5 units Three-quarter time 9-11.5 units Less than half .5-5.5 units Awards range from: \$400 to \$4,050

Cal Grant A, B and C Deadline to Apply is March 2 or September 4

Cal Grants are for California residents only. They are awarded by the California Student Aid Commission for attendance in schools in California only. Maximum awards are: Cal Grant B \$1,551 Cal Grant C \$576

Federal Supplemental Educational Opportunity Grant (FSEOG)

FSEOG is a grant awarded to students with exceptional need (EFC of 0 through 1,000). Awards range from: \$100 to \$800. Priority application date: May 2, 2008. Visit www.icanaffordcollege.com

California Chafee Grant (CHAFEE)

The California Chafee Grant Program awards funds to eligible current or former foster youth for career and technical training or college courses. Eligible Chafee applicants are required to be, or to have been, in foster care between their 16th and 18th birthdays, and to not have reached the age of 22 by July 1 of the award year. Maximum annual award: \$5,000.

Academic Competitive Grant (ACG)

The Academic Competitiveness Grant (ACG) encourages high school students to complete a rigorous secondary school curriculum which would lead to college admission. Eligible ACG applicants are required to be US citizens, Federal Pell Grant recipients at the time the ACG is awarded, first or second academic year students enrolled in a two- or four-year degree program, and enrolled full time. Students must also submit a high school curriculum validation form to the Financial Aid Department. First year ACG award: \$750. Second year ACG award: \$1,300.

Extended Opportunity Programs and Services (EOPS)

EOPS is a State-funded program that provides book vouchers, grants, support services, and limited transportation services to high-need, educationally disadvantaged students who are California residents. Students must complete the FAFSA and/or a BOGFW application to apply. Students must be enrolled full-time at the time of application. Final eligibility for EOPS and CARE is determined and coordinated through the EOPS Office.

Student Employment Federal Work Study (FWS)

Students who apply for financial aid and complete the Student Information Sheet and the FAFSA by May 2 are given priority. Maximum Annual Award: \$6,000 Priority application date: May 2, 2008

Loans

Loans are financial aid funds that the student borrows now and repays after s/he completes a program of study or stops going to school. Loan amounts vary from \$500-\$4,000.

Scholarships

Scholarships are awarded for a variety of criteria. Awards range from \$100-2,500. Scholarships are available from College and Foundation resources and many external organizations. Contact the Financial Aid Office for more information.

Learn about

SCHOLARSHIPS

and how to apply

CSM offers scholarships to students who have completed 12 graded CSM units with a GPA of 2.75 or above. Students returning to and transferring from CSM in fall 2009 are eligible to apply. We also offer scholarships to area high school students entering CSM in fall 2009.

Visit the Scholarship Office to learn about the several different types of scholarships offered by clubs and community organizations, charitable foundations, businesses, schools and universities.

Scholarship Office • (650) 574-6434 • Building 1, Room 271
collegeofsanmateo.edu/scholarships

Support Services for Students

CalWORKs Program

There are additional services available to students who are currently receiving TANF (Temporary Aid to Needy Families). CalWORKs (California Work Opportunity and Responsibility to Kids) is a state funded Welfare to Work program designed to assist individuals to get the job they need in order to become self-reliant. Support services include: child care, books, transportation, work-study, academic counseling, career planning, and assistance meeting county requirements. For more information, contact Danita Scott-Taylor in the CalWORKs office (Bldg. 20, Room 106, 574-6154).

Campus Tours

The CSM Student Ambassadors Program is providing free tours of its campus to student groups. Tours include a visit to KCSM radio and TV studios. Call 574-6349 today to schedule your tour.

CARE Program

The CARE program (Cooperative Agencies Resources for Education) provides services to single parents receiving CalWORKs (formerly known as AFDC) to increase their educational skills, become more confident and self-sufficient, and move from welfare to independence. Support and services include: child care, transportation, tutoring, peer advising, parenting workshops, books and supplies.

To be considered for the CARE program, a student must: 1) be 18 years of age or older; 2) be a single parent and head of household; 3) be receiving CalWORKs; 4) have one child under 14 years of age; and, 5) qualify for the EOPS program. For more information, contact Ruth Turner in the EOPS Office (Bldg. 20, Room 107, 574-6154).

Career Services

- Interest assessment
- College major research
- Career research
- Career counseling
- Internship and volunteer opportunities
- Student employment
- Job search assistance

Located in Building 1, Room 115, the Career Services Center assists students to conduct career research, explore interests and college majors, determine educational and career goals and objectives, find employment, learn job search strategies, and actively participate in academic and career planning.

Career and Life Planning Classes

The Department of Counseling, Advising, and Matriculation offers a number of classes that help students learn about educational goals, college planning, university transfer, how to choose a college major, career assessment, job search strategies, and more. Look under Career and Life Planning in this schedule for a complete list of this term's offerings.

Child Development Center

The Mary Meta Lazarus Child Development Center provides a child care program for children two and one-half through five years old who have a parent attending CSM or another District college. Children are selected on a non-discriminatory basis.

Families may be eligible for financial assistance. Subsidized fees are based on family size and gross income and are subject to change. There is a \$50 registration fee per semester. In addition, fees for children three to five years old are as follows: part-time (less than 5 hours) \$38 per day; full time (5 hours or more) \$43 per day. Fees for children two and one-half to three years old are as follows: part-time \$45 per day; full-time \$55 per day.

The Child Development Center, located in Bldg. 33, is open from 7:30 a.m. to 5 p.m., Monday through Friday. For more information, call Louise Piper at 574-6279.

Counseling Services

Counseling Services offers assistance in the areas of academic, transfer, and career counseling to CSM students. Academic counseling services are designed to: 1) help students make decisions and set educational goals; 2) provide academic planning assistance to complete certificate, associate degree, and/or university transfer goals; 3) help students evaluate academic readiness and plan coursework to build skills; 4) teach students important skills to enhance classroom and academic success; and 5) work with students to resolve personal concerns that may interfere with the ability to succeed.

Counselors work with students to develop personalized Student Educational Plans (SEPs) that map out semester by semester, the courses necessary to complete specific educational goals. Once an SEP is developed, students are expected to meet with a counselor at least once a semester to review the SEP, evaluate ongoing educational progress, and make modifications as needed to stay on the path and successfully complete educational goals. Students can schedule appointments to meet with Counselors and Faculty Advisors. To schedule an appointment with a counselor or advisor you may go to:

- The Counseling Office, Bldg. 1, Room 207
- Call 574-6400 to schedule by phone

Disabled Students Programs and Services

Disabled Students Programs & Services (DSP&S) provides assistance to students with verified physical, psychological and specific learning disabilities. Support services and accommodations are provided to help students develop independence and to successfully participate in college classes. Contact the Disability Resource Center to get started (Bldg. 16, Room 150, 574-6438). Additional programs for students with disabilities include:

- Disability Resource Center (Bldg. 16, Room 150, 574-6438)
- Learning Disabilities Assessment Center (Bldg. 16, Room 150, 574-6433)
- Assistive Technology Center (Bldg. 16, Room 151, 574-6432)
- Adapted Physical Education (Bldg. 8, Room 109A, 378-7219)
- Transition to College (Bldg. 15, Room 122, 574-6487)

Extended Opportunity Programs and Services (EOPS)

EOPS is a support service available for full-time students who need additional services to successfully pursue their educational and vocational goals. Support services include: priority registration, counseling, book service, transportation, tutoring, application fee waivers and peer advising.

To be considered for the EOPS program, a student must meet the following criteria: 1) be enrolled full-time (12 units); 2) qualify to receive the Board of Governors Enrollment Fee Waiver (BOGW); 3) meet the EOPS guidelines definition of an educationally underprepared student; and 4) have completed less than 70 degree applicable units. For more information visit the EOPS Office (Bldg. 20, Room 107, 574-6154).

Financial Aid

Students who would be unable to attend college without financial aid can receive help in paying for educational expenses—enrollment fees, books, transportation, room and board, and other related costs.

In order to qualify for financial aid, students and/or their families must demonstrate financial need. Interested students must complete the application process through the Financial Aid Office, and should begin this process at the earliest possible date. For step-by-step process, see page 14. Determination of eligibility takes approximately eight to 12 weeks.

Office hours are Monday through Thursday 8 a.m. to 7:00 p.m. and Friday 8 a.m. to 4:30 p.m. For information, visit the Financial Aid Office (Bldg. 1, Room 217, 574-6146).

Health Services

In the CSM Health Center, the college nurse provides: emergency care and first aid; consultation on health problems; referrals to psychologists, physicians, and health or social agencies; drug and alcohol counseling and referral; arrangements for emergency transportation; health screenings for blood pressure, hearing, vision, TB, pregnancy, and strep; anonymous HIV counseling and testing; nutrition and stress counseling; and immunizations. Additional physician services available by appointment include: physicals, lab work and prescription medications. Emergency accident insurance coverage is in effect when students are on campus or attending college-sponsored events. Low-cost medical and dental insurance is available for purchase.

Office hours are 8:00 a.m. to 7 p.m., Monday through Thursday and 9:00 a.m. to 2:00 p.m. on Friday. For more information, visit the Health Center (Bldg. 1, Room 226, 574-6396).

Labs & Centers

There are a variety of labs and centers on campus that offer use of computers and tutoring/academic support services. Please see the "Labs & Centers" list in the directory on page 20.

Library Services

For information on access to Library Computers, see "Labs & Centers" list in the directory on page 5.

Library will be open 7:45 a.m. to 8:00 p.m. Monday–Thursday, 9 a.m. to 3 p.m. on Friday. Check the library website for Saturday hours and extended hours during finals. Telephone: 574-6100.

Multicultural Center

The Multicultural Center is designed to meet the needs of multicultural students through academic/personal counseling as well as general financial aid information in a supportive, culturally-enriching environment. The staff is made up of full-time, bicultural and bilingual certificated counselors and support personnel. The Multicultural Center is located in Bldg. 20, Rooms 112 and 113. For more information, call 574-6154.

Psychological Services

Psychological Services offers confidential individual consultation regarding personal concerns. Also available are: group counseling, seminars, classes in developing coping skills, and referral to other on- and off-campus resources. These services are available to all day and evening students. Appointments may be made through the Health Center (Bldg. 1, Room 226, 574-6396).

Scholarships

College of San Mateo offers many scholarships with awards ranging from \$100 to approximately \$2,000. CSM students who have completed at least 12 graded CSM units and who have a GPA of 2.75 or above may apply. Both students returning to and transferring from CSM the following fall are eligible. Scholarships are awarded on the basis of academic achievement and are for the most part not need-based.

CSM Scholarship applications are available online at collegeofsanmateo.edu/scholarships or in the Scholarship Office. Completed packets will be accepted beginning November 3, 2008 with a deadline of 12 noon on February 2, 2009.

For additional information, contact the Scholarship Office (Bldg. 1, Room 271, 574-6434). Office hours are Monday - Thursday, 8 a.m. to 2:30 p.m. and Friday 8 a.m. to 1 p.m.

Student Body Card

All students who have completed registration and paid the \$8 student body fee are entitled to a photo I.D. student body card. After classes have begun, you may obtain your Student Body Card at the Student Activities Office. This photo identification card entitles you to special discounts from 10% to 40% off at local businesses, movie theaters, shops and restaurants. On-campus discounts are available at the cosmetology salon, CSM Bookstore (non-book items), and all athletic events. The funds collected from the student body fee help support numerous programs and services on campus including: scholarships, emergency student loans, child care, athletics, guest speakers and concerts. If you would like more information about the student body card benefits, or would like the student body fee reimbursed, please contact the Student Activities Office before the end of the add/drop period with eligibility for credit/refund. See Important Dates on page 1.

Transfer Services

Located in Building 1, Room 115, the Transfer Services Center provide information and workshops on such topics as transfer planning, writing the application essay, choosing a college and completing transfer admission applications. Transfer Services also schedule representatives from other universities and colleges, including UC, CSU and private universities, to meet with students on a regular basis. **CSM has Transfer Admission Agreements with a number of four-year UC and private institutions which can guarantee transfer admission. For more information, call 358-6839, or visit our website at collegeofsanmateo.edu/transfer.**

Hours for the spring semester are Monday 8 a.m. - 7 p.m.; Tuesday - Thursday 8 a.m. - 4 p.m.; and Friday 8 a.m. - 12 noon.

Veterans Benefits

College of San Mateo offers instruction to veterans, service members, dependents and survivors of veterans and to other eligible persons, and is authorized by the Department of Veterans Affairs to certify students' educational programs for veterans benefits. Honorably discharged veterans with at least 18 months of active military service are eligible for educational benefits for a period of 10 years following discharge. Benefits are also available to members of the active reserve who pursue approved college studies.

To initiate benefit payments, an eligible student must request that certification of enrollment be sent to the Department of Veterans Affairs. Contact the Veterans Assistant in the Office of Admissions and Records for more information at 358-6856.

**Work
Intern
Network**



Prepare yourself for life in the real world!!!
 Receive job training in your field and build a strong network of co-workers, clients, and employers.

START WINNING TODAY!

For more information,
 call (650) 574-6116 or visit collegeofsanmateo.edu/career

Featured Programs

Study in London or Spain

If you have completed at least 12 degree applicable units at any college with at least a 2.5 GPA, you are eligible to participate in CSM's fall 2008 London or Spain Semester. You can earn up to 15 units in the fall toward an A.A./A.S. degree which are transferable for bachelor's degree credit. These programs are open to students of all ages.

Proposed course offerings in London this fall will include English, history, psychology, humanities and anthropology. All students participating in the London program will enroll in a British Life and Culture class with weekly field trips.

Proposed course offerings in Spain this fall will include history, Spanish and communications. All students participating in the Spain program will enroll in a Spanish Life & Culture class with weekly field trips.

The same enrollment fee as charged for on-campus classes covers the cost of instruction for California residents. The program fee includes services offered by the American Institute for Foreign Study, living accommodations and many activities. Financial aid can assist students with these costs, but early filing is essential.

For more information and a detailed brochure on any of the above-mentioned programs, please call the Study Abroad office at 650-574-6595.

Honors Program

The CSM Honors Program was established to seek out students of exceptional ability and purpose, and to provide these students with the education they merit. The program is open to all students meeting certain academic requirements. Students interested in applying should contact the Honors Program Coordinator (Bldg. 15, Room 121) or call 574-6638.

Apprenticeship Programs

College of San Mateo offers related and supplemental instruction for several of the many apprenticeship programs based in San Mateo County. Through these programs, participants (1) work full-time, earning an ever-increasing percentage of journeyman pay, and (2) attend CSM related and supplemental classes part-time.

Applicants must be indentured by the California Division of Apprenticeship Standards (D.A.S.) before attending classes or working in a program.

For more information, call the CSM Apprenticeship Office at 574-6177 or the D.A.S. Office at (408) 277-1273.

Community Education Classes

Expand your knowledge without the commitment of a semester-long course or grades. Consider the many fun, not-for-credit short classes, one-day seminars and workshops at College of San Mateo offered by the Office of Community Education.

The program features over 200 classes in topics such as arts and science, business, computers, languages, real estate, dance and fitness, music, photography, and financial planning. Classes are conveniently located at CSM, Skyline and Canada. Additionally, online classes are available.

Fees are charged for these classes. Community Education is entirely self-supporting; and does not receive State or local funding. For more information, call Community Education at 574-6149.

Coastside Office

In order to better provide for the coastal community, the San Mateo County Community College District has established an office in Half Moon Bay that functions as a one-stop service center for all three schools in the district. SMCCCD Coastside ('Coastside Office') assists prospective and continuing students with the application and registration processes, financial aid applications and information, placement and skills assessment, and general counseling.

The Coastside Office offers some courses at coastal locations and provides support for those students taking online courses.

For more information, visit collegeofsanmateo.edu/coastside, or call (650) 726-6444.

Cooperative Work Experience Education

This program allows students to earn college credit for learning on the job. Co-op is offered to students who work full- or part-time. Work may be paid or volunteer.

You may register by WebSMART during regular registration periods for Cooperative Work Experience Education courses. In addition, you must go to the Cooperative Work Experience Education Office for your specific instructor assignment. If your work assignment is outside of San Mateo or San Francisco counties, check with the Cooperative Work Experience Education Office prior to enrollment.

For more information, please call the program coordinator, Steve Cooney at (650) 358-6762.

Emeritus Institute

Emeritus Institute offers college-level classes in a format and setting designed to meet the needs and interests of mature adults. This program appeals to those who want to know about the colorful history of the community and state in which they live, understand the affairs of the nation and world, and fully appreciate art, music and ideas. For further information, call Community Education at 574-6149.

Community Education

A Journey Through Lifelong Learning...

Fun short courses and workshops designed for YOUR personal enrichment and professional development!

Voice Acting • Super Memory • Motorcycle Safety Training • Dog Training
Driver's Ed • Digital Photography • Make Sushi • Safe Food Handling
Book Club • Piano Playing by Ear • SAT Prep • Notary Public
Starting a Small Business • Astronomy • PSAT Prep
French • Spanish... and many more!

***New classes start every week. No credit, no grades.
A wide selection of online classes also available.***

Visit <http://communityed.smccd.edu> or call (650) 574-6149.

College Policies

Crime Awareness/ Student Right to Know Policy

In order to make College of San Mateo a safe and pleasant environment for students and employees, the College has established procedures in compliance with Federal Public Law 101-542 (Crime Awareness and Campus Security Act of 1990). CSM is an extremely safe campus; a fact confirmed by the most recent FBI-reported data. (For more information about Student Right to Know data, including completion or graduation rates, please contact CSM's Office of Institutional Research at 574-6196 or email: csmresearch@smccd.edu.) Persons seeking information concerning CSM campus law enforcement procedures, crime prevention efforts and crime statistics should contact the Supervisor of College Security at 574-6415.

Disciplinary Actions

Decisions regarding the following types of disciplinary action are the responsibility of the Vice President, Student Services. Unless the immediate application of disciplinary action is essential, such action will not be taken until the student has had an opportunity to utilize the established appeal procedures found in Rules and Regulations, Section 7.73. General disciplinary actions include warning, temporary exclusion, censure, cancellation of registration, disciplinary probation and restitution. Disciplinary action shall not of itself jeopardize a student's grades, nor will the record of such actions be maintained in the student's academic files. A student subject to disciplinary action has a right to appeal the decision in accordance with Rules and Regulations, Section 7.73.

Other specific disciplinary actions which may be taken are suspension and expulsion. Suspension is the termination of student status for a definite period of time. A suspended student may not be present on campus and is denied College privileges including class attendance and all other student body or College-granted privileges. The chief executive officer of the College or his/her designee may suspend a student, as deemed appropriate, for specified time periods. Expulsion of a student is the indefinite termination of student status and all attending rights and privileges. Expulsion of a student is accomplished by action of the Board of Trustees on recommendation of the College President and the Chancellor-Superintendent. An expelled student shall not be allowed to register in any subsequent semester without the approval of the College President. Detailed information is provided in the College catalog, which is available for review in College offices and for purchase in the CSM Bookstore. For further information concerning any aspect of student disciplinary actions, students should contact the Office of the Vice President, Student Services at 574-6118.

Drug-Free Campus Policy

College of San Mateo prohibits the use, possession, sale or distribution of alcohol, narcotics, dangerous or illegal drugs or other controlled substances on College property or at any function sponsored by the College.

For further information on the Drug-Free Campus Policy, contact the Health Services Center (Bldg. 1, Room 226, 574-6396).

Guidelines Addressing Cheating and Plagiarism

As the Student Handbook in the College of San Mateo Catalog states, "The principle of personal honor is the basis for student conduct. The honor system rests on the sincere belief that College of San Mateo students are mature and self-respecting, and can be relied upon to act as responsible and ethical members of society."

Although instructors may hope that students will act responsibly and ethically at all times, situations will arise in which it is clear, beyond a reasonable doubt, that a student cheated or plagiarized. The College of San Mateo Academic Senate has developed guidelines for such situations by providing specific definitions of cheating and plagiarizing, and addressing the related instructor responsibilities, student responsibilities and sanctions. The entire document can be found in the College of San Mateo Catalog.

Students seeking further information concerning these guidelines should contact the Office of the Vice President, Student Services (Bldg. 1, Room 273, 574-6118).

Off-Campus Transportation Guidelines Field Trips/Excursions

Throughout the semester/school year, the District may sponsor voluntary off-campus extracurricular field trips/excursions. If you choose to participate, be advised that pursuant to California Code of Regulations, Subchapter 5, Section 55450, you have agreed to hold the district, its officers, agents and employees harmless from any and all liability or claims which may arise out of or in connection with your participation in the activity.

Although the district may assist in coordinating the transportation and/or recommend travel times, route or caravanning, be advised that the district assumes no liability or responsibility for the transportation and any person driving a personal vehicle is not an agent of the district.

Off-Campus Classes

Some classes may be conducted off campus. Unless you are specifically advised otherwise, you are responsible for arranging for your own transportation to and from the class site.

Sexual Harassment Policy

It is the policy of San Mateo County Community College District and College of San Mateo to prohibit, in any and all forms, the sexual harassment of its students and staff. Sexual harassment of students by other students or staff, and/or the harassment of staff by students or other staff is considered intolerable behavior that will be investigated and acted upon immediately.

Students or staff seeking further information concerning this policy or claiming grievance because of alleged violations of this policy should contact the Vice-Chancellor of Human Resources and Employee Relations, 358-6767.

Smoking Policy

In order to provide a safe learning and working environment for students and employees, smoking is only allowed in designated areas on the campus. For a map identifying designated areas, please see page 114 or visit the Security Office. Violation of this policy could lead to disciplinary action under usual disciplinary procedures. For a complete copy of the Smoking Policy and Guidelines, see CSM's current catalog.

Statement on Academic Freedom

The San Mateo County Community College District is dedicated to maintaining a climate of academic freedom encouraging the sharing and cultivation of a wide variety of viewpoints.

More information on this statement is available by contacting the office of the Vice President, Instruction at 574-6404 or the office of the Academic Senate President at 574-6235.

Student Conduct

Students enrolled in the Colleges of the District are expected to conduct themselves as responsible citizens and in a manner compatible with the District and College function as an educational institution. Students are also subject to civil authority and to the specific regulations established by each College in the District. Violators shall be subject to disciplinary action, including possible cancellation of registration, and may be denied future admission to the Colleges of the San Mateo County Community College District. A list of actions which are prohibited and may lead to appropriate disciplinary action is contained in the College Catalog, which is available for review in College offices and for purchase in the College of San Mateo Bookstore. For further information concerning any aspect of student conduct, students should contact the Office of the Vice President, Student Services (Bldg. 1, Room 273, 574-6118).

Student Grievances and Appeals

Students are encouraged to pursue their academic studies and become involved in other sponsored activities that promote their intellectual growth and personal development. The College is committed to the concept that, in the pursuit of these ends, the student should be free of unfair and improper actions on the part of any member of the academic community. If, at any time, a student feels that he/she has been subject to unjust actions, or denied his/her rights, redress can be sought through the filing of an appeal or grievance. Detailed information is provided in the College Catalog, which is available for review in College offices and for purchase in the CSM Bookstore. For further information concerning any aspect of student grievances or rights of appeal, students should contact the Office of the Vice President, Student Services (Bldg. 1, Room 273, 574-6118).

Student Rights and Nondiscrimination Policy

College of San Mateo is committed to equal opportunity regardless of age, gender, marital status, disability, race, color, sexual orientation, religion, national origin or other similar factors, for admission to the College, enrollment in classes, student services, financial aid and employment in accordance with the provisions of Title VI of the 1964 Civil Rights Act, Title IX of the Educational Amendments of 1972 (45CRF 86), Section 504, Rehabilitation Act of 1973 (P.L. 93-112), and the Americans With Disabilities Act of 1990.

It is important that students, staff and all others associated with the College understand the importance of reporting concerns about possible violations of this policy. The College's commitment to equal opportunity demands full investigation of possible violations and an opportunity for a fair and impartial hearing on any matter relating to these laws and policies.

Any person seeking information concerning these laws and policies or claiming grievance because of alleged violations of Title VI of the 1964 Civil Rights Act and Sec. 504 of the Rehabilitation Act of 1973 and the Americans With Disabilities Act of 1990 should contact the Vice Chancellor, Human Resources/Employee Relations, 358-6767.

All grievances will be reviewed in terms of Title VI and Title IX law, and persons involved will be advised of the provisions of the law and their legal rights. If normal channels are not available or fail to meet legal requirements, the necessary action will be initiated. The office will maintain a record of all Title VI and Title IX grievances and will report to the Affirmative Action Committee the general nature of such grievances and progress toward their resolution.

Política Antidiscriminatoria

El Colegio de San Mateo se compromete a proporcionarles a todos la misma oportunidad de ingresar en el colegio, de matricularse en las clases y de recibir servicios, ayuda financiera y empleo estudiantil, sin que se tenga en cuenta la edad, el sexo, el estado civil, la incapacidad física o mental, la raza, el color, la orientación sexual, la religión, el nacionalidad u otro factor similar. El texto completo de nuestra política antidiscriminatoria se encuentra en la página 6 de la edición actual del Catálogo del Colegio de San Mateo.

Walang Diskriminasyong Patakaran

Ang Kolehiyo ng San Mateo ay nagbibigay ng pantay na pagkakataon sa lahat anuman ang edad, kasarian, katayuang marital, kapansanan, lahi, kulay, orientasyong seksuwal, relihiyon, bansang pinagmulan, o iba pang batayan, para sa pagtanggap sa Kolehiyo, pagpapatala sa klase, serbisyo sa estudyante, tulong na pinansiyal, at trabaho.

Ang kumpletong patakaran ay matatagpuan sa pahina 6 ng katalogo para sa 2007-2008 ng College of San Mateo.

無種族歧視政策

聖馬刁學院本著平等的精神，準許學生入學選課，享受學生服務、助學金和僱用。不論年齡、性別、婚姻狀況、殘障、種族、膚色、性別傾向、宗教、國籍或其它種種之因素而有差別待遇。

Privacy Rights of Students Policy

The Family Educational Rights and Privacy Act (Sec. 438, P.L. 93-380, as amended) requires educational institutions to provide access to students' official educational records; provide opportunity for a hearing to challenge such records on certain grounds; obtain written consent of the student before releasing certain information; and extend these rights to all students of the College.

The Act provides that the College may release certain types of "Directory Information" unless the student submits a request in writing to the Office of Admissions and Records that certain or all such information not be released without his/her consent. Currently enrolled students may request that "Directory Information" be withheld by notifying the Office of Admissions and Records in writing each term or semester. Such requests must be submitted within two weeks after the first day of instruction.

"Directory Information" at this College includes: (1) student's name and city of residence; (2) email address; (3) participation in recognized activities and sports; (4) dates of enrollment; (5) degrees and awards received; (6) the most recent previous educational agency or institution attended; and (7) height and weight of members of athletic teams.

See the *CSM Catalog* for further information.

A copy of the Family Educational Rights and Privacy Act is available in the Office of Admissions & Records during normal business hours.

Special Enrollment Opportunity at CSM for High School Students!

High School students can take advantage of an exciting enrollment opportunity at CSM called **College Connection, Concurrent Enrollment Program**. This special program enables eligible high school students to **enroll in day or evening courses at College of San Mateo, and all enrollment fees are waived!**

This program allows high school students the opportunity to get an early start on higher education by **earning college credit** and fulfilling college and university requirements without the expense of most university programs. Most courses are transferable to four-year colleges and universities.

For information on admission procedures and to obtain a copy of CSM's **College Connection, Concurrent Enrollment Program** forms, contact your local high school counseling center or go online at collegeofsanmateo.edu/ce.



Instructional Programs/Departments Directory - Fall 2008

Area Code for College of San Mateo is **650**

KEY

A = Advisor/
Advisor & Faculty
C = Counselor/
Counselor & Faculty
D = Dean
F = Faculty
S = Staff
* = Bilingual Counselor
(Spanish)

Accounting

Rick Ambrose (A)
574-6475
ambrose@smccd.edu
Bruce Maule (F)
574-6663
maule@smccd.edu
Rosemary Nurre (F)
574-6493
nurre@smccd.edu
collegeofsanmateo.edu/
accounting

Adapted

Physical Education

Paul Sacomano (S)
378-7219
sacomap@smccd.edu

Administration of Justice

574-6343; 574-6176
csm-admj@smccd.edu

Alcohol & Other Drug Studies

Angela Stocker (F)
574-6465; 574-6496
stocker@smccd.edu

Anthropology

Andres Gonzales (F)
574-6336; 574-6496
gonzales@smccd.edu

Apprenticeship

574-6177

Aquatics

Randy Wright (F)
574-6449
wrihtr@smccd.edu

Architecture

Laura Demsetz (A)
574-6617; 574-6268
demsetz@smccd.edu

Art

Jude Pittman (F)
574-6291
pittmanj@smccd.edu

Assistive Technology

Carolyn Fiori (F)
574-6432
fiori@smccd.edu

Astronomy

Darryl Stanford (F)
574-6256; 574-6268
collegeofsanmateo.edu/astronomy
stanfordd@smccd.edu
janatpour@smccd.edu

Baseball

Doug Williams (F)
358-6875; 574-6461
williamsd@smccd.edu

Basketball - Women's

Michelle Warner (F)
358-6830; 574-6461
warner@smccd.edu

Biology

Kathy Diamond (F)
574-6602; 574-6268
diamondk@smccd.edu

Broadcast & Electronic Media

Michelle Brown (F)
524-6934

Building Inspection

574-6228

Business Administration

Patricia Brannock (F)
574-6668
brannock@smccd.edu

Craig Blake (F)
358-6738
blake@smccd.edu

Career & Life Planning

Marsha Ramezane (D)
574-6413
ramezane@smccd.edu

Chemistry

Yin Mei Lawrence (F)
574-6110
lawrencey@smccd.edu

Community Education

Renee Khoury (S)
574-6149
khouryr@smccd.edu
Building 17, Room 137
communityed.smccd.edu

Computer & Information Science (CIS)

Stacey Grasso (A)
574-6693
grassos@smccd.edu
csmcis@smccd.edu
collegeofsanmateo.edu/cis

Computer Forensics

Stacey Grasso (A)
574-6693
grassos@smccd.edu

Cooperative Work Experience Education

Steve Cooney (F)
574-6173
cooney@smccd.edu

Corporate & Continuing Education

Sandra Mellor (D)
574-6173
mellor@smccd.edu
Building 1, Room 117

Cosmetology

Suzanne Russell (F)
574-6364
russells@smccd.edu

Cross Country/ Track & Field

Joe Mangan (F)
574-6448; 574-6461
manganj@smccd.edu

Dance

Heidi Eggert (F)
574-6243
eggerth@smccd.edu

Dental Assisting

Colleen Kirby Banas (F)
574-6212
kirbyc@smccd.edu

Drafting/CAD

Lilya Vorobey (F)
358-6758
vorobey@smccd.edu

Economics

Kevin Henson (D)
574-6494
hensonk@smccd.edu

Electronics

574-6228

Engineering

Laura Demsetz (A)
574-6617; 574-6268
demsetz@smccd.edu
www.smccd.edu/accounts/
demsetz

English & Literature

Daniel Keller (F)
574-6580
kellerd@smccd.edu
Madeleine Murphy (F)
574-6344
murphym@smccd.edu

English for Non-native Speakers (ESL)

Sylvia Aguirre-Alberto (C)*
574-6160
aguirres@smccd.edu
Frances Schulze (F)
574-6685
schulze@smccd.edu

Ethnic Studies

Frederick Gaines (F)
574-6183
gainesf@smccd.edu

Film

David Laderman (F)
574-6302
laderman@smccd.edu

Fire Technology

Keith Marshall (F)
574-6347; 574-6424
csm-firetech@smccd.edu

Floristry

Wendy Pine (F)
pinew@smccd.edu

Foreign Language

Susan Petit (F)
574-6357; 574-6314
petit@smccd.edu

Football

Larry Owens (F)
358-6771; 574-6461
owensl@smccd.edu

Bret Pollack (F)
574-6467

pollack@smccd.edu

Geography

Angela Skinner-Orr (F)
574-6457; 574-6496
skinner@smccd.edu

Geology

Linda Hand (A)
574-6633; 574-6268
hand@smccd.edu

Graphics

Ed Seubert (F)
574-6278
seuberte@smccd.edu

Health Science

Tania Beliz (F)
574-6248
beliz@smccd.edu

History

Mark Still (F)
574-6639; 574-6496
still@smccd.edu

Horticulture

Matt Leddy (F)
574-6217
leddy@smccd.edu
collegeofsanmateo.edu/
horiculture

Human Services

574-6193; 574-6496

Humanities

Dennis Clare (F)
574-6669; 574-6496
clare@smccd.edu

Journalism

Ed Remitz (F)
574-6558; 574-6314
remitz@smccd.edu

Library

(see Student Resources
Directory)

Management

Craig Blake (F)
358-6738
blake@smccd.edu

Manufacturing/ Machine Tool Technology

Lilya Vorobey (F)
358-6758
vorobey@smccd.edu

Mathematics

Cheryl Gregory (F)
574-6307; 574-6268
gregory@smccd.edu

Meteorology

David Robinson (F)
574-6358; 574-6268
robinson@smccd.edu

Microcomputers/Online

Patricia Brannock (F)
574-6668
brannock@smccd.edu

Multimedia

Diana Bennett (F)
358-6769
csm-multimedia@smccd.edu
collegeofsanmateo.edu/multimedia

Music

Michael Galisatus (F)
574-6163
galisatus@smccd.edu
Chris Bobrowski (F)
574-6204
bobrowski@smccd.edu

Music - Electronic

Chris Bobrowski (F)
574-6204
bobrowski@smccd.edu

Nursing

Jane McAteer (A)
574-6682
mcaateer@smccd.edu
Nursing Office
Building 17, Room 121
574-6218; 574-6268

Oceanography

Linda Hand (F)
574-6633; 574-6268
hand@smccd.edu

Paleontology

Linda Hand (F)
574-6633; 574-6268
hand@smccd.edu

Philosophy

David Danielson (A)
574-6376; 574-6496
danielson@smccd.edu

Photography

Lyle Gomes (F)
574-6292
gomes@smccd.edu

Physical Education
574-6461

Physics
Barbara Uchida (F)
574-6603; 574-6268
uchida@smccd.edu
janatpour@smccd.edu

Political Science
Kathryn O'Connell (F)
574-6381; 574-6496
oconnell@smccd.edu

Psychology
James Clifford (F)
574-6380; 574-6496
clifford@smccd.edu

Reading
Carol Willis (F)
574-6612; 574-6314
willis@smccd.edu

Real Estate
Bart Keavney (F)
574-6494

Social Science
Kevin Henson (D)
574-6494

Sociology
Minu Mathur (F)
574-6658; 574-6496
mathur@smccd.edu

Softball
Nicole Borg (F)
574-6464; 574-6461
borgn@smccd.edu

Speech Communication
Yaping Li (F)
574-6338; 574-6314
li@smccd.edu

Welding
Durella Combs (F)
574-6122
combs@smccd.edu

Counseling Services

Counselors & Advisors
available by appointment
Day & Evening
574-6400
Building 1, Second floor

**All Majors/Transfer
-General Counselors-**

Sylvia Aguirre-Alberto (C)*
Kathryn Brown (C)
Arnett Caviel (C)
Dean Chowenhill (C)
Jacqueline Gamelin (C)
Modesta Garcia (C)*
Carolyn Ramsey (C)
Aisha Upshaw (C)
Mary Valenti (C)

* = Bilingual Counselor (Spanish)

Academic Divisions and Instructional Programs/Departments

| Division Office | Instructional Program/Department | | | |
|---|--|---|--|--|
| <p>Business/Technology Bldg. 19, Rm. 113; 574-6228 collegeofsanmateo.edu/technology Dean: Kathleen Ross</p> | Accounting Administration of Justice Apprenticeship Training Building Inspection Technology Business | Business - Microcomputer Applications Computer & Information Science Cosmetology Drafting Technology Electronics Technology | Fire Technology Machine Tool Technology Management Manufacturing & Industrial Technology Media Communication Broadcast & Electronic Media | Film Production Graphics Journalism Multimedia Real Estate Welding Technology |
| <p>Creative Arts/ Social Science Bldg. 15, Rm. 157; 574-6494 Dean: Kevin Henson</p> | Alcohol & Other Drug Studies Anthropology Art Economics | Ethnic Studies Geography Global Studies History Humanities | Human Services Library Studies Military Science Music Music - Electronic | Philosophy Political Science Psychology Social Science Sociology |
| <p>Language Arts Bldg. 17, Rm. 169; 574-6314 Dean: Sandra Stefani Comerford</p> | English English for Non-native Speakers (ESL) Film History | Foreign Language American Sign Language Chinese (Mandarin) French | German Italian Japanese Spanish | Literature Reading Speech Communication |
| <p>Math/Science Bldg. 36, Rm. 311; 574-6268 Dean: Charlene Frontiera</p> | Architecture Astronomy Biology Chemistry Consumer Arts & Science | Dental Assisting Dental Hygiene Engineering Geology Health Science | Horticulture Mathematics Meteorology Nursing Oceanography | Paleontology Physical Science Physics Study Abroad |
| <p>Physical Education/ Athletics/Dance Bldg. 8, Rm. 103; 574-6461 Dean: Andreas Wolf Athletic Trainer: Pat Fitzgerald; 574-6451 Equipment Manager: Ken Haren; 574-6452</p> | Athletics Physical Education Adapted Aquatics | Dance Fitness Individual Sports Team Sports | Intercollegiate Sports Theory Theory Varsity | |
| <p>Special Instructional Programs Bldg. 19, Rm. 111; 574-6533 Dean: Martha Tilmann</p> | CSM Coastside | Community Education | Distance Education | Special Projects assigned by VPI |
| <p>Student Services Bldg. 1, Rm. 209; 574-6413 Dean - Counseling, Advising & Matriculation: Marsha Ramezane</p> | Career & Life Planning Cooperative Work Experience Education | Developmental Skills Assistive Technology Learning Disabilities Assessment | | |
| <p>Corporate & Continuing Education Bldg. 1, Rm. 117; 574-6173 Dean: Sandra Mellor mellor@smccd.edu</p> | - Training at your site for your employees - Accounting Fundamentals Business Writing Computer Applications | Developing Teams English as a Second Language Environmental/Safety | Foreign Languages Lean Manufacturing Programming Languages | Project Management Punctuation & Grammar Successful Communication |

Student Resources Directory - Fall 2008

(Services, Programs & Centers for Students)

Area Code for College of San Mateo is 650

KEY

A = Advisor/Advisor & Faculty
C = Counselor/
Counselor & Faculty
D = Dean
F = Faculty
S = Staff

Academic Advising & Counseling

(see Counseling Center)

Academic Support Services

(see Labs & Centers)

Admissions & Records

574-6165

Building 1, Second Floor

Hours:

Monday through Thursday

7:30 am to 7:00 pm

Friday

7:30 am to 4:30 pm

Henry Villareal (D)

574-6590

villarealh@smccd.edu

Arlene Fajardo (S)

574-6576

fajardo@smccd.edu

Grace Gamiao (S)

AA/AS & Certificate Programs

358-6857

Admissions Information

574-6165

Grades/Attendance

358-6855

Registration Information

574-6165

Transcripts (Outgoing)

574-6593

Veterans Assistant

358-6858; 358-6856

Articulation Office

John Swart (D)

574-6196

swart@smccd.edu

Sheldon Carroll

574-6198

carrolls@smccd.edu

collegeofsanmateo.edu/articulation

Assessment Center

- Placement Testing
- Career Assessment
- eMatriculation

Info Line: 574-6262

Christopher Rico (S)

574-6175

Building 1, Room 130

collegeofsanmateo.edu/testing

Assistive Technology Center

Carolyn Fiori (F)

574-6432

Building 16, Room 151

collegeofsanmateo.edu/ATC

Associated Students

Location TBD. For more information and office location, call 574-6141

Athletics/PE/Dance

574-6461

Building 8, Room 105

Bookstore

574-6366

Building 34

bookstore.collegeofsanmateo.edu

Hours:

Monday through Thursday

7:45 am to 7:15 pm

Friday

7:45 am to 3:00 pm

Buildings & Grounds

(see Facilities Department)

Business Microcomputer Labs

574-6489; 574-6474

Building 12, Rooms 79 & 85

Business Office

574-6412

Building 1, Room 147

Hours:

Monday through Friday

8:00 am to 3:00 pm

Business Students Lab

574-6663

Building 12, Room 82

Cafeteria

(see Food Service/Cafeteria)

CalWORKs Program

Danita Scott-Taylor (A)

574-6155

Building 20, Room 106

Career Services/

Student Employment

Jeanne Stalker (S)

574-6495; 574-6571

Building 1, Room 115

stalker@smccd.edu

Cashier

(see Business Office)

Child Development Center

Louise Piper (F)

574-6279

Building 33

Hours:

Monday through Friday

7:30 am to 5:00 pm

Coastside Office

726-6444

collegeofsanmateo.edu/coastside

College Connection

Concurrent Enrollment

Program (High School Students)

Steve Morehouse (C)

574-6131

Building 1, Room 130

collegeofsanmateo.edu/ce

Community Education

Renee Khoury (S)

574-6149

khouryr@smccd.edu

Building 17, Room 137

<http://communityed.smccd.edu>

Computer & Info Science (CIS) Lab

574-6327

Building 19, Rooms 124 & 126

Computer Labs

(see Labs & Centers)

Cooperative Agencies

Resources for Education (CARE)

Ruth Turner (C); 574-6154

Building 20, Room 107

Cooperative Work

Experience Education

Steve Cooney (F)

558-6762

cooney@smccd.edu

collegeofsanmateo.edu/studentjobs

Counseling Services

- Academic Counseling Services

574-6400

378-7229

Building 1, Room 207

Hours:

Monday through Thursday

8:00 am to 7:00 pm

Friday

8:00 am to 2:00 pm

Division Office -

Counseling, Advising & Matriculation

574-6413

Building 1, Room 209

Counseling -

Psychological Services

(see Psychological Services)

CSM Listens

(Feedback Program)

378-7301 x19080

csmlistens@smccd.edu

Disabled Students Programs & Services (DSPS)

Adapted Physical Education

(Instructional Program)

Paul Sacomano (S)

378-7219

sacomanop@smccd.edu

Assistive Technology Center

(see Assistive Technology Center)

Disability Resource Center

(see Disability Resource Center)

Learning Disabilities

Assessment Center

(see Learning Disabilities

Assessment Center)

Transition to College Program

(see Transition to College Program)

Disability Resource Center

Kevin Sinarle (C)

378-7227

Building 16, Room 150

Distance Learning

(Telecourses & Online Courses)

Betty Fleming (S)

524-6933

Building 9, Room 181

collegeofsanmateo.edu/DL

Drip Coffee

(see Food Service/Drip Coffee)

Emeritus Institute

Renee Khoury (S)

574-6149

khouryr@smccd.edu

Building 17, Room 137

communityed.smccd.edu

Hours:

Monday through Friday

9:00 am to 4:00 pm

English 800 Lab

574-6539

Building 18, Room 102

Extended Opportunity

Programs & Services (EOPS)

Steve Cooney (F)

Building 20, Room 107

Hours:

Monday through Friday

8:00 am to 4:30 pm

(Evening hours by appointment)

Facilities Department/Buildings & Grounds Maintenance

574-6113

Building 7

www.smccd.edu/accounts/facilities

Hours:

Monday through Friday

7:30 am to 4:00 pm

Facilities Rental/Scheduling

574-6220

Building 1, Room 123

Hours:

Monday through Friday

8:00 am to 4:00 pm

Financial Aid

Claudia Menjivar (S)

574-6146

Building 1, Room 217

collegeofsanmateo.edu/finaid

Hours:

Monday through Thursday

8:00 am to 7:00 pm

Friday

8:00 am to 4:30 noon

Food Service/Cafeteria

574-6582

Plaza near Building 13

Hours:

Monday through Friday

7:30 am to 2:00 pm

Food Service/Drip Coffee

378-7343

East side of Building 17

Hours:

Monday through Thursday

7:30 am to 1:30 pm

5:30 pm to 8:30 pm

Friday

7:30 am to 1:30 pm

Food Service/Kiosk

574-6582

Plaza near Building 13

Hours:

Monday through Thursday

7:30 am to 7:00 pm

Friday

7:30 am to 2:00 pm

Foreign Language Center

574-6346

Building 18, Room 112

Foreign Study Program

(See Study Abroad Program)

Global Studies Program

574-6496

Health Services Center

574-6396

Building 1, Room 226

Hours:

Monday through Thursday

8:00 am to 7:00 pm

Friday

9:00 am to 2:00 pm

High School Relations

(also see Concurrent Enrollment)

Steve Morehouse (C)

574-6131

Institutional Research

John Sewart (D)
574-6196
sewart@smccd.edu
Jonah Wong (S)
574-6214
wongjo@smccd.edu
collegeofsanmateo.edu/research

Integrated Science Center

574-6688
Building 36, Room 110

**Integrative Learning:
Learning Communities**

Jean Mach (F)
Jon Kitamura (F)
574-6353; 574-6554
collegeofsanmateo.edu/LCOM

International Students Program

Building 1, Room 263
Margaret Skaff (S)
574-6525
skaff@smccd.edu
Martin Bednarek (C)
574-6526
bednarekm@smccd.edu

Hours:

Monday through Friday
8:00 am to 12:00 noon &
1:00 pm to 4:30 pm

Job Listings—District

574-6111
www.smccd.edu/hr

Job Listings—Student

(see Student Employment Office)

KCSM TV & FM

574-6586
Building 9, Lower level
www.kcsm.org

Kiosko

(see Food Service/Kiosko)

Labs & Centers

(see specific listings for each)

Assistive Technology Center
Biology Computer Lab
Business Microcomputer Labs
Business Students Lab
Chemistry Study Center
Computer & Info Science (CIS) Lab
English 800 Lab
Foreign Language Center
Integrated Science Center
Language Arts Centers
(see specific listings for each)
• English 800 Lab
• Foreign Language Center
• Reading and ESL Center
• Speech Lab
• Writing Center
Library Computer Access System
Math Resource Center
Multimedia Lab
Nursing Lab
Reading and ESL Center
Speech Lab
Writing Center

Language Arts Centers

English 800 Lab (see English 800 Lab)
Foreign Language Center
(see Foreign Language Center)
Reading and ESL Center
(see Reading and ESL Center)
Speech Lab (see Speech Lab)
Writing Center (see Writing Center)

**Learning Disabilities
Assessment Center**

574-6433
Building 16, Room 150

Library

574-6100
Building 9, Upper Level
collegeofsanmateo.edu/library
Lorrita Ford - Director
574-6569
fordl@smccd.edu

Loan Desk

574-6548
Reference Desk
574-6232

Hours:

Monday–Thursday
7:45 am to 8:00 pm
Friday
9:00 am to 3:00 pm
Saturday
(please check library website)

Lost and Found

(See Security)

Mail Room

574-6410
Building 1, Room 148

Maintenance

(see Facilities Department)

Masterworks Chorale

Peter Jensen (S)
574-6210
Building 2, Room 117
www.masterworks.org

Math Resource Center

Caryn Goldman (S)
574-6540
Building 18, Rooms 202

Hours:

Monday & Thursday
7:30 am to 9:00 pm
Tuesday
7:30 am to 7:00 pm
Wednesday & Friday
7:30 am to 4:00 pm

Matriculation

Marsha Ramezane (D)
574-6413
Building 1, Room 209

Media Services

(Audio/Visual Equipment Rental)
(within District ITS/HelpCenter)
574-6717
www.smccd.edu/mediacenter

Middle College High School

Greg Quigley - Principal
574-6101
quigley@smccd.edu
Building 11, Room 136
www.smccd.edu/middlecollege

Multicultural Center

Sylvia Aguirre-Alberto (C)
574-6154
aguirres@smccd.edu
Building 20, Room 112

Hours:

Monday through Friday
9:00 am to 4:00 pm

Multimedia Lab

574-6446
Building 27, Room 100

Nursing Lab

574-6218
Building 23, Rooms 174 & 175

Online Courses

(see Distance Learning)

**Placement Testing/
Skills Assessment**

(see Assessment Center)

Planetarium

Darryl Stanford (F)
574-6256; 574-6268
stanfordd@smccd.edu
Building 36, Room 100

Priority Enrollment Program (PEP)

Chris Rico (S)
574-6175
rico@smccd.edu
Building 1, Room 207
collegeofsanmateo.edu/PEP

Psychological Services

574-6396
Building 1, Room 226

Hours:

Monday through Friday
(by appointment)

Reading and ESL Center

574-6437
Building 18, Room 101

San Mateo**(Student Newspaper)**

574-6330
sanmatean@smccd.edu

Scholarships

574-6434
Building 1, Room 271
collegeofsanmateo.edu/scholarships

Hours:

Monday through Thursday
8:00 am to 2:30 pm
Friday
8:00 am to 1:00 pm

Security Office

574-6415
Building 1, Room 269

Hours:

Monday through Thursday
8:00 am to 7:00 pm
Friday
8:00 am to 4:30 pm

Shipping & Receiving

Building 7
574-6115

Speech Lab

574-6257
Building 18, Room 110
collegeofsanmateo.edu/speech

Student Activities Office

Aaron Schaefer (S)
Fauzi Hamadeh (S)
574-6141
Building 13
collegeofsanmateo.edu/studentactivities

Hours:

Monday through Friday
8:00 am to 4:30 pm
(Evening hours by appointment)

Student Body Card

(see Student Activities Office)

Student Clubs & Organizations

574-6141
Location TBD

Student Government

(see Associated Students)

Study Abroad Program

574-6595
marrac@smccd.edu
Building 1, Room 101
collegeofsanmateo.edu/studyabroad

Swimming Pool

Out of service until fall 2010
due to construction

Switchboard/General Line

574-6161
Building 1, Front desk

Telecourses

(see Distance Learning)

Testing Center

(see Assessment Center)

Theatre

574-6191; Event Info Line: 378-7218
Building 3

Tutoring

(see Labs & Centers)

Transcripts

574-6593
websmart.smccd.edu
collegeofsanmateo.edu/forms

Transfer Services

Mike Mitchell (S)
358-6839
Building 1, Room 115
collegeofsanmateo.edu/transfer

Hours:

Monday
8:00 am to 7:00 pm
Tuesday through Thursday
8:00 am to 4:00 pm
Friday
8:00 am to 12:00 noon

Transition to College Program

574-6487
Building 15, Room 127

Veterans Assistance

358-6858; 358-6856
Building 1, Second Floor
(within Admissions & Records)

Hours:

Monday through Thursday
8:00 am to 7:00 pm
Friday
8:00 am to 4:30 pm

WIN Internship Program

Eileen O'Brien (C)
574-6619
obrien@smccd.edu

Writing Center

574-6436
Building 18, Room 104

Schedule of Classes

How to Read Class Information

Department, Course Number, & Class Title → **ENGL 165 ADVANCED COMPOSITION**

Class Description, Prerequisites, and Recommended Prep. → Advanced techniques of essay and report writing, with particular emphasis on critical thinking, persuasive and other rhetorical strategies, and research methods. Includes formal instruction in principles of logical thinking, including inductive and deductive reasoning, logical fallacies, and methods of analysis and evaluation. Plus one hour by arrangement per week. **Prerequisite:** ENGL 100 with a grade of C or higher. **Recommended Preparation:** Reading courses at 400 level are designed for students enrolled in ENGL 100 or higher level courses. (CSU/UC) (CAN ENGL 4) (ENGL 100 and 165 = CAN ENGL SEQ A).

Transferability to California State Universities and/or University of California

Course Reference Number → *31596 ENGL 165 AX@ MWF 12:10 1:00 16-171 Mach, J. 3.0

Units

Class ID → *31596 ENGL 165 AX@

Note: An X indicates a class that meets concurrently with another class (e.g., ART 201 IX/ART 202 IX). An @ indicates an auditable class.

Start and end dates for section 31596: 1/23 3/28 → Short Course Dates

*Students enrolled in these sections will participate in the Mountains Beyond Mountains Learning Community. See page 61.

Days Class Meets →

Time Class Meets →

Building & Room →

Instructor →

Specific Class Information →

| EVENING CLASSES | | | | | | | | | | |
|------------------|----------|----|---|------|------|-----------------|----------------|------------|-----|--|
| 31597 | ENGL 165 | JC | W | 6:30 | 9:20 | 16-250 | Gershenson, B. | 3.0 | | |
| SATURDAY CLASSES | | | | | | | | | | |
| 31598 | ENGL 165 | S1 | S | 8:30 | 5:00 | 12-188 | Staff | 1.5 | | |
| ONLINE CLASSES | | | | | | | | | | |
| 31599 | ENGL 165 | WY | | | | See pages 92-95 | Online-CRS | Murphy, M. | 3.0 | |

Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Schedule Planning Table

| Time | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|---------|--------|---------|-----------|----------|--------|----------|--------|
| 8-9 | | | | | | | |
| 9-10 | | | | | | | |
| 10-11 | | | | | | | |
| 11-12 | | | | | | | |
| 12-1 | | | | | | | |
| 1-2 | | | | | | | |
| 2-3 | | | | | | | |
| 3-4 | | | | | | | |
| 4-5 | | | | | | | |
| 5-6 | | | | | | | |
| Evening | | | | | | | |

ACCOUNTING

A \$2.00 materials fee is payable upon registration for Accounting classes.

START A NEW CAREER IN ACCOUNTING OR TAX

The Accounting Assistant and Tax Preparer certificates give you the skills to get your first job.

PREPARE FOR THE CPA EXAM OR THE ENROLLED AGENTS EXAM
CSM offers the classes you need to get ready for the CPA or EA exam.

EARN CONTINUING EDUCATION CREDIT

Many accounting courses qualify for continuing education credit for your CPA, EA or CTEC license.

VISIT OUR WEB SITE

To learn more about the Accounting and Tax programs go to collegeofsanmateo.edu/accounting.

GET THE NEWS

Subscribe to CSM Accounting News and get email updates about new courses and special events. Send a message to csmaccounting@smccd.edu.

ACTG 100 ACCOUNTING PROCEDURES

Study of the accounting cycle for service and merchandising businesses. Preparation of journals, ledgers, and financial statements using manual work papers and Peachtree accounting software. ACTG 100 provides an important foundation for ACTG 121. Plus two hours by arrangement per week. **A \$2.00 materials fee is payable upon registration.** (CSU)

| | | | | | | | | |
|-------|----------|----|-----|-------|-------|--------|----------------|-----|
| 84843 | ACTG 100 | AA | MWF | 9:10 | 10:00 | 12-188 | Maule, B. | 3.0 |
| 81626 | ACTG 100 | BB | TTh | 9:45 | 11:00 | 12-188 | Neuebaumer, W. | 3.0 |
| 85847 | ACTG 100 | CC | MWF | 10:10 | 11:00 | 12-188 | Maule, B. | 3.0 |

EVENING CLASSES

| | | | | | | | | |
|-------|----------|----|----|------|------|--------|----------------|-----|
| 84844 | ACTG 100 | KA | Th | 6:30 | 9:35 | 12-189 | Neuebaumer, W. | 3.0 |
|-------|----------|----|----|------|------|--------|----------------|-----|

EVENING/OFF-CAMPUS CLASSES

| | | | | | | | | |
|--------|----------|----|---|------|------|-----------|-------|-----|
| *91708 | ACTG 100 | JA | T | 6:00 | 8:50 | COAST-210 | Staff | 3.0 |
|--------|----------|----|---|------|------|-----------|-------|-----|

*Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

ACTG 103 TEN-KEY SKILLS

Development of speed and accuracy using a ten-key calculator and the ten-key pad on a computer keyboard. Students must complete twenty-four hours of self-paced work. **A \$2.00 materials fee is payable upon registration.** For complete information about this course, including how to get started, visit our website at smccd.edu/accounts/maule. Open entry/open exit. Pass/No Pass grading. May be taken twice for a maximum of 1 unit. (CSU)

| | | | | | | | | |
|-------|----------|----|--------|--------|--|--------|-----------|----|
| 86381 | ACTG 103 | AO | By Arr | 24 Hrs | | 15-160 | Maule, B. | .5 |
|-------|----------|----|--------|--------|--|--------|-----------|----|

ACTG 121 FINANCIAL ACCOUNTING

Preparation and interpretation of accounting information. Includes application of accounting principles to value assets, liabilities, and equity; accounting systems and internal controls; use of software applications to prepare and analyze accounting information; use of accounting information by decision makers. Students taking their first course in accounting are encouraged to complete ACTG 100 before enrolling in ACTG 121. **A \$2.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Recommended Preparation:** ACTG 100. (CSU/UC) (CAN BUS 2)

| | | | | | | | | |
|-------|----------|----|-------|-------|-------|--------|-------------|-----|
| 81628 | ACTG 121 | AA | MTWTh | 9:10 | 10:00 | 12-189 | Ambrose, R. | 4.0 |
| 81631 | ACTG 121 | CC | MWF | 11:10 | 12:20 | 12-188 | Maule, B. | 4.0 |
| 88102 | ACTG 121 | DD | TTh | 11:10 | 12:50 | 12-189 | Ambrose, R. | 4.0 |

EVENING AND ON-CAMPUS/ONLINE CLASSES

| | | | | | | | | |
|-------|----------|----|-----------------|------|------|------------|-------------|-----|
| 81632 | ACTG 121 | JA | W | 6:00 | 9:50 | 12-189 | Ambrose, R. | 4.0 |
| 91732 | ACTG 121 | WW | See pages 96-99 | | | Online-CRS | Nurre, R. | 4.0 |

ACTG 131 MANAGERIAL ACCOUNTING

Use of accounting information by management for analysis, planning, decision making and control; use of software applications to prepare and analyze accounting information. Includes product cost accumulation, cost-volume-profit analysis, responsibility accounting, budgeting, and capital budgeting. **A \$2.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Prerequisite:** ACTG 121. (CSU/UC) (CAN BUS 4)

| | | | | | | | | |
|-------|----------|----|-------|-------|-------|--------|-------------|-----|
| 81634 | ACTG 131 | AA | MTWTh | 10:10 | 11:00 | 12-189 | Ambrose, R. | 4.0 |
| 81635 | ACTG 131 | BB | TTh | 11:10 | 12:50 | 12-188 | Nurre, R. | 4.0 |

ON-CAMPUS/ONLINE CLASSES

| | | | | | | | | |
|-------|----------|----|-----------------|--|--|------------|-----------|-----|
| 91738 | ACTG 131 | WW | See pages 96-99 | | | Online-CRS | Nurre, R. | 4.0 |
|-------|----------|----|-----------------|--|--|------------|-----------|-----|

ACTG 144 QUICKBOOKS: SET-UP AND SERVICE BUSINESS

Practical, hands-on introduction to QuickBooks accounting software. Covers set-up and service business transactions, including the sales cycle, the purchasing cycle, and end-of-period procedures. ACTG 144 and ACTG 145 are independent courses and may be taken in either order or concurrently. **A \$2.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. May be taken twice for a maximum of 3 units. See instructor's website at smccd.edu/accounts/raeber for information about materials which must be brought to the first class meeting. (CSU)

| | | | | | | | | |
|-------|----------|----|-----|-------|-------|--|------------|-------|
| 87100 | ACTG 144 | A1 | TTh | 11:10 | 12:25 | 12-085 | Raeber, S. | 1.5 |
| | | | | | | Start and end dates for section 87100: | 8/19 | 10/09 |

EVENING CLASSES

| | | | | | | | | |
|-------|----------|----|---|------|------|--|------------|-------|
| 87101 | ACTG 144 | K1 | T | 6:30 | 9:35 | 12-085 | Raeber, S. | 1.5 |
| | | | | | | Start and end dates for section 87101: | 8/19 | 10/07 |

ONLINE CLASSES

| | | | | | | | | |
|-------|----------|----|-----------------|--|--|------------|------------|-----|
| 90823 | ACTG 144 | W1 | See pages 96-99 | | | Online-CRS | Raeber, S. | 1.5 |
|-------|----------|----|-----------------|--|--|------------|------------|-----|

ACTG 145 QUICKBOOKS: PAYROLL AND MERCHANDISING BUSINESS

Practical, hands-on introduction to QuickBooks accounting software. Covers payroll and merchandising business transactions, including the sales cycle, the purchasing cycle, and end-of-period procedures. **A \$2.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. ACTG 144 and ACTG 145 are independent courses and may be taken in either order or concurrently. May be taken twice for a maximum of 3 units. See instructor's website at smccd.edu/accounts/raeber for information about materials which must be brought to the first class meeting. (CSU)

| | | | | | | | | |
|-------|----------|----|-----|-------|-------|--|------------|-------|
| 87104 | ACTG 145 | A2 | TTh | 11:10 | 12:25 | 12-085 | Raeber, S. | 1.5 |
| | | | | | | Start and end dates for section 87104: | 10/14 | 12/11 |

EVENING CLASSES

| | | | | | | | | |
|-------|----------|----|---|------|------|--|------------|-------|
| 87105 | ACTG 145 | J2 | T | 6:30 | 9:20 | 12-085 | Raeber, S. | 1.5 |
| | | | | | | Start and end dates for section 87105: | 10/14 | 12/16 |

ONLINE CLASSES

| | | | | | | | | |
|-------|----------|----|-----------------|--|--|------------|------------|-----|
| 90825 | ACTG 145 | W2 | See pages 96-99 | | | Online-CRS | Raeber, S. | 1.5 |
|-------|----------|----|-----------------|--|--|------------|------------|-----|

Three Special Events for Accounting & Tax Students

CPA & Enrolled Agent Information Night

Learn how to begin a new career as a CPA or an Enrolled Agent.
Thursday, May 15, 2008 • 5-7 pm

Accounting & Tax Networking Night

A reunion to see friends and meet CSM alumni who have careers in accounting or tax.
Thursday, September 25, 2008 • 5-7 pm

Accounting & Tax Job Fair

Meet employers who want to hire CSM students.
Tuesday, November 18, 2008 • 5-7 pm

All events are free and open to the public.
Events are held in Building 18, Room 206.

Get the Details: visit collegeofsanmateo.edu/accounting

Get the News: email csmaccounting@smccd.edu



ACTG 161 INTERMEDIATE ACCOUNTING I

Application of generally accepted accounting principles (GAAP) and guidelines from the Financial Accounting Standards Board (FASB) to value assets, liabilities, and equity. Advanced analysis of cash, receivables, inventory, plant assets, and the related revenues and expenses. This course provides part, but not all, of the preparation needed for the CPA exam. **A \$2.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Prerequisite:** ACTG 121. (CSU)

EVENING CLASSES

| | | | | | | | | |
|-------|----------|----|----|------|------|--------|-----------|-----|
| 90165 | ACTG 161 | JA | Th | 6:00 | 9:50 | 12-188 | Maule, B. | 4.0 |
|-------|----------|----|----|------|------|--------|-----------|-----|

ACTG 163 AUDITING

In-depth study of the philosophy, environment and practice of auditing. Topics include professional auditing standards (GAAS), ethics, legal liability and malpractice; internal controls and audit risk; audit planning, procedures, statistical tools, evidence, documentation and reports. This course will provide part, but not all, of the preparation needed for the CPA exam. **Prerequisite:** ACTG 121. (CSU)

EVENING CLASSES

| | | | | | | | | |
|-------|----------|----|---|------|------|--------|------------|-----|
| 90931 | ACTG 163 | JA | T | 6:30 | 9:30 | 12-188 | Hefter, W. | 3.0 |
|-------|----------|----|---|------|------|--------|------------|-----|

ACTG 165 COST ACCOUNTING

In-depth study of the theory and practice of managerial cost accumulation concepts and techniques for product and service costing, planning and control. Special emphasis will be placed on the use of cost accounting information for decision making and the preparation, analysis and use of cost accounting information. Topics include process costing, job order costing, variable costing, direct costing, standard costing, budgeting and profit planning, activity based costing. This course will provide part, but not all, of the preparation needed for the CPA exam. **A \$2.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Prerequisite:** ACTG 131. (CSU)

ONLINE CLASSES

| | | | | | | |
|-------|----------|----|-----------------|------------|-----------|-----|
| 90933 | ACTG 165 | WW | See pages 96-99 | Online-CRS | Nurre, R. | 3.0 |
|-------|----------|----|-----------------|------------|-----------|-----|

ACTG 171 INDIVIDUAL INCOME TAXES

Preparation of Federal and California income tax returns for individuals; basic income tax law, theory, and practice. **A \$2.00 materials fee is payable upon registration.** Students who successfully complete this course may apply to CTEC, the California Tax Education Council, to become a Registered Tax Preparer in California. (CSU)

| | | | | | | | | |
|-------|----------|----|-----|-------|-------|--------|------------|-----|
| 89935 | ACTG 171 | AA | TTh | 11:10 | 12:50 | 18-204 | Miller, J. | 3.0 |
|-------|----------|----|-----|-------|-------|--------|------------|-----|

EVENING CLASSES

| | | | | | | | | |
|-------|----------|----|---|------|------|--------|------------|-----|
| 81638 | ACTG 171 | JA | T | 6:00 | 9:50 | 18-306 | Walker, M. | 3.0 |
|-------|----------|----|---|------|------|--------|------------|-----|

ACTG 172 BUSINESS INCOME TAXES

Preparation of Federal and California income tax returns for corporations, partnerships, and sole proprietorships. Successful completion of Accounting 171 and 172 enables students to complete most tax returns required of professional tax preparers. This course meets continuing education requirements for the California Tax Education Council (CTEC). **A \$2.00 materials fee is payable upon registration. Prerequisite:** ACTG 100 or 121. **Recommended Preparation:** ACTG 171 or equivalent. (CSU)

EVENING CLASSES

| | | | | | | | | |
|-------|----------|----|---|------|------|--------|-----------|-----|
| 89838 | ACTG 172 | JA | W | 6:00 | 9:05 | 12-181 | Reitz, D. | 3.0 |
|-------|----------|----|---|------|------|--------|-----------|-----|

ACTG 665 TAXATION OF STOCK OPTIONS

Reporting requirements and tax treatment of nonqualified stock options, ESPPs and ISOs. This eight hour course meets continuing education credit requirements for the California Tax Education Council (CTEC). Pass/No Pass grading.

SATURDAY CLASSES

| | | | | | | | | |
|-------|------------|----|---|--|-------|--------|-------------|----|
| 91501 | ACTG 665MB | SA | S | 8:30 | 12:20 | 16-267 | Foerder, N. | .5 |
| | | | | Start and end dates for section 91501: | | 9/13 | 9/20 | |

TAXATION

at COLLEGE of
SAN MATEO & Skyline
COLLEGE

Together we offer a complete tax program to help you become a tax preparer and meet your continuing education requirements.

Summer 2008

| | | |
|---------|----------|--------------------------------|
| CSM | ACTG 173 | Trust, Estate and Gift Taxes |
| CSM | ACTG 665 | Depreciation Symposium |
| Skyline | ACTG 665 | Taxation of Rental Real Estate |
| Skyline | ACTG 665 | The Retired Taxpayer |

Fall 2008

| | | |
|---------|----------|---|
| CSM | ACTG 171 | Individual Income Taxes (Tue/Thu Day) |
| CSM | ACTG 171 | Individual Income Taxes (Tuesday Night) |
| Skyline | ACTG 171 | Individual Income Taxes (Saturday) |
| CSM | ACTG 172 | Business Income Taxes (Wednesday Night) |
| Skyline | ACTG 172 | Business Income Taxes (Monday Night) |
| CSM | ACTG 665 | Taxation of Employee Stock Options |
| CSM | ACTG 665 | The Retired Taxpayer |
| CSM | ACTG 665 | How to Use Lacerte Tax Software |
| CSM | ACTG 683 | Enrolled Agent Exam Preparation |

See the class schedules online at collegeofsanmateo.edu and skylinecollege.edu
Questions? Send an email to Susie Stevens at stevens@smccd.edu

ACTG 665 THE RETIRED TAXPAYER

Discussion of tax treatment of employer plan distributions, IRA distributions, and Federal retirement benefits including Social Security. This sixteen hour course meets continuing education credit requirements for the California Tax Education Council (CTEC). Pass/No Pass grading.

SATURDAY CLASSES

| | | | | | | | | |
|-------|------------|----|---|--|-------|--------|-------------|-----|
| 91502 | ACTG 665MC | SA | S | 8:30 | 12:20 | 16-267 | Foerder, N. | 1.0 |
| | | | | Start and end dates for section 91502: | | 10/04 | 10/25 | |

ACTG 665 LACERTE TAX SOFTWARE BASICS

Acquire basic knowledge of Lacerte tax software. Primary emphasis will be on the Individual package; the Partnership, Corp, S Corp and Fiduciary packages will also be discussed. This eight hour course meets continuing education credit requirements for the California Tax Education Council (CTEC). Pass/No Pass grading.

SATURDAY CLASSES

| | | | | | | | | |
|-------|------------|----|---|--|------|--------|----------|----|
| 91503 | ACTG 665MD | SA | S | 8:30 | 4:50 | 12-085 | Lunn, J. | .5 |
| | | | | Start and end dates for section 91503: | | 9/27 | 9/27 | |

ACTG 683 ENROLLED AGENT EXAM PREPARATION

Preparation for the IRS Enrolled Agent exam, known as the SEE (Special Enrollment Exam). Topics include taxation of individuals, inheritance, gifts, estates; taxation of small businesses, partnerships, farmers, C corporations, S corporations, not-for-profit entities, foreign corporations, and retirement plans. Other topics include fiduciary tax returns, determination of tax exempt status, practice before the IRS and tax preparer rules. Students should be familiar with Federal income tax regulations and basic accounting concepts. Course content will be adjusted to reflect the latest changes in the SEE. This course qualifies for 48 Federal continuing education hours for CTEC. For more information visit collegeofsanmateo.edu/accounting. **Recommended Preparation:** ACTG 121, 171, 172, and 173. May be taken three times for a maximum of 9 units. Pass/No Pass grading. (CSU)

EVENING CLASSES

| | | | | | | | | |
|-------|----------|----|---|------|------|--------|---------------|-----|
| 91659 | ACTG 683 | JA | T | 6:00 | 8:50 | 18-308 | Golden/Gundry | 3.0 |
|-------|----------|----|---|------|------|--------|---------------|-----|

ACTG 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean, Bldg. 19, Room 113. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

| | | | | | | | |
|-------|----------|----|--------|------------|--------|----------|-----|
| 81639 | ACTG 690 | AA | By Arr | 2.0 Hrs/Wk | 19-113 | Ross, K. | 2.0 |
| 81640 | ACTG 690 | BB | By Arr | 1.0 Hr/Wk | 19-113 | Ross, K. | 1.0 |

ADMINISTRATION OF JUSTICE

ADMJ 100 INTRODUCTION TO THE CRIMINAL JUSTICE SYSTEM

History and philosophy of the Criminal Justice System in America; history of the system and identification of the subsystems, the role expectations of each and their interrelationships; theories of crime and punishment; and professional expectations regarding education and training. **Recommended Preparation:** eligibility for ENGL 848. Includes POST Basic Learning Domains. (CSU/UC) (CAN AJ2)

81652 ADMJ 100 AA TTh 8:10 9:25 23-154 Chase, T. 3.0

ADMJ 102 PRINCIPLES AND PROCEDURES OF THE JUSTICE SYSTEM

Role and responsibilities of each segment of the criminal justice system: law enforcement, judiciary, and corrections. **Recommended Preparation:** eligibility for ENGL 838 or 848 or equivalent. Includes POST Basic Learning Domains. (CSU/UC)

85334 ADMJ 102 AA MWF 9:10 10:00 23-154 Curley, W. 3.0

ADMJ 104 INTRODUCTION TO CRIMINAL LAW

Historical development; philosophy of law and constitutional provisions; definitions; classifications of crime and their application to the system of administration of justice; legal research. **Recommended Preparation:** eligibility for ENGL 848. Includes POST Basic Learning Domains. (CSU/UC)

81655 ADMJ 104 AA TTh 9:45 11:00 23-154 Chase, T. 3.0

EVENING CLASSES

90350 ADMJ 104 JA W 7:00 10:05 35-101 Pierpoint III, 3.0

ADMJ 106 LEGAL ASPECTS OF EVIDENCE

Origin, development, philosophy, and constitutional basis of evidence; constitutional and procedural considerations affecting arrest, search, and seizure. **Recommended Preparation:** eligibility for ENGL 838 or 848 or equivalent. Includes POST Basic Learning Domains. (CSU)

81656 ADMJ 106 AA MWF 8:10 9:00 23-154 Nannarone, P. 3.0

ADMJ 108 COMMUNITY RELATIONS AND MULTICULTURAL POLICY ISSUES

A study of cultural relationships relative to the criminal justice system, policing agencies, and the public. Analysis of problems involved with the justice system and policing in today's multicultural environment and the development of positive culture group working relationships involving law enforcement personnel as community problem solvers. **Recommended Preparation:** eligibility for ENGL 848. Includes POST Basic Learning Domains. (CSU/UC)

81658 ADMJ 108 AA TTh 11:10 12:25 23-154 Chase, T. 3.0

ADMJ 120 CRIMINAL INVESTIGATION

Basic principles of criminal investigations. Search, collection, preservation, and identification of physical evidence; technical resources. **Recommended Preparation:** eligibility for ENGL 838 or 848 or equivalent. Includes POST Basic Learning Domains. (CSU/UC) (CAN AJ8)

EVENING CLASSES

91526 ADMJ 120 JA M 7:00 10:05 35-101 Smith, C. 3.0

ADMJ 153 SPECIAL LAW ENFORCEMENT ISSUES

Methods, techniques, and responsibilities of various patrol procedures. Includes special issues regarding leadership, ethics, information systems, persons with disabilities, crisis intervention, crimes against children, juvenile procedures, and domestic violence. **Recommended Preparation:** eligibility for ENGL 838 or 848 or equivalent. Includes POST Basic Learning Domains. (CSU)

81662 ADMJ 153 AA MWF 10:10 11:00 23-154 Nannarone, P. 3.0

ADMJ 185 INTRODUCTION TO FORENSIC SCIENCE

An introductory survey in the field of criminal forensic investigation through techniques of crime scene investigation, fingerprint identification and comparison, blood spatter evidence, serology and DNA analysis, firearms and bullet identification and trace evidence. Course is for students seeking a law enforcement career, but is useful to all students interested in the field of forensic science. Extra supplies may be required.

Recommended Preparation: successful completion of READ 825 and concurrent enrollment in MATH 110 or 111, OR appropriate skill levels as indicated by the Math and Reading placement tests. (CSU)

91032 ADMJ 185 AA T 1:10 3:00 23-154 Deeg, G. 3.0
Th 1:10 4:00 23-154 Deeg, G.

ADMJ 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean; Bldg. 19, Room 113. Register after first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

83541 ADMJ 690 AA By Arr 2.0 Hrs/Wk 19-113 Ross, K. 2.0

83545 ADMJ 690 BB By Arr 1.0 Hr/Wk 19-113 Ross, K. 1.0

ADMJ 710 POLICE REPORT WRITING

Crime incident note taking, observation, interviewing, and report writing techniques, utilizing (state-mandated) scenario exercises to prepare data and provide courtroom information for prosecution purposes. **Prerequisite:** ENGL 838 or 848 or equivalent. **Recommended Preparation:** ADMJ 102 and ADMJ 104 and ADMJ 106. Includes POST Basic Learning Domains.

88631 ADMJ 710 AA MWF 11:10 12:00 23-154 Curley, W. 3.0

ADMJ 880 REGULAR BASIC COURSE MODULE III

First level of training in the Regular Basic Course – Modular Format as prescribed by the California Commission on Peace Officer Standards and Training (POST). Includes PC832 certification. **Prerequisite:** Per Penal Code 13511.5, written clearance from the California Department of Justice granting approval for firearms training. Possession of a current, valid driver license, and proof of automobile insurance. **Recommended Preparation:** eligibility for ENGL 838/848 or higher. Pass/No Pass grading.

EVENING AND SATURDAY CLASSES

91601 ADMJ 880MA J1 TTh 6:30 10:30 35-101 Curley, W. 9.5
S 8:00 5:00 35-101

Start and end dates for section 91601: 8/19 12/02

AERONAUTICS

AERO 100 PRIVATE PILOT GROUND SCHOOL

Principles of flight. Federal Aviation Regulations, flight environment, aircraft performance, and aviation weather. Prepares students to take FAA Private Pilot written exam. **Recommended Preparation:** eligibility for ENGL 848. (CSU)

EVENING CLASSES

81682 AERO 100 JA T 7:00 9:50 11-031 Watson, G. 3.0

ALCOHOL AND OTHER DRUG STUDIES

See Social Science

AMERICAN SIGN LANGUAGE

For a general explanation of course numbers and levels, please see FOREIGN LANGUAGES, page 57.

ASL 111 ELEMENTARY AMERICAN SIGN LANGUAGE I

Basic course in American Sign Language taught as a second language using dialogue drills, commands, and creative ideas. Plus one lab hour by arrangement per week. Pass/No Pass or letter grade option. (CSU/UC)

90317 ASL 111 AA TTh 1:10 2:25 16-271 Cheung, M. 3.0

EVENING CLASSES

84939 ASL 111 JA M 7:00 10:05 16-274 Johnson, M. 3.0
84938 ASL 111 JB T 7:00 10:05 16-252 Johnson, M. 3.0

ASL 112 ELEMENTARY AMERICAN SIGN LANGUAGE II

Encoding, decoding, interaction, and acquisition techniques for skilled hearing signers and deaf people. Plus one lab hour by arrangement per week. **Prerequisite:** ASL 111 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

87109 ASL 112 JD Th 7:00 10:05 16-252 Johnson, M. 3.0

ASL 121 ADVANCED ELEMENTARY AMERICAN SIGN LANGUAGE I

Covers the fundamental principles of Level II American Sign Language and introduces more advanced information about the Deaf community and Deaf culture. Plus one lab hour by arrangement per week. **Prerequisite:** ASL 112 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

87111 ASL 121 JA T 6:30 9:35 16-251 Cheung, M. 3.0

ANTHROPOLOGY

ANTH 110 CULTURAL ANTHROPOLOGY

Study of culture as the man-made environment of particular societies. A cross cultural comparisons of cultural practices in specific societies and sub-cultures, including contemporary ethnic groups in the United States.

Recommended Preparation: eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Pass/No Pass or letter grade option. (CSU/UC) (CAN ANTH 4)

81711 ANTH 110 AA TTh 9:45 11:00 16-267 Gonzales, A. 3.0

EVENING CLASSES

81713 ANTH 110 JA T 6:30 9:20 18-301 Nass, G. 3.0

ANTH 180 MAGIC, SCIENCE AND RELIGION

Cross-cultural study of societies' on the nature of reality, and their religious, scientific, and magical practices as a consequence. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Pass/No Pass or letter grade option. (CSU/UC)

83258 ANTH 180 AA TTh 11:10 12:25 18-205 Titus, M. 3.0

EVENING CLASSES

90364 ANTH 180 JA M 6:30 9:35 18-204 Titus, M. 3.0

ANTH 350 INTRODUCTION TO ARCHAEOLOGY

Anthropological study of four million years of human biological evolution and the archaeological study of sociocultural adaptation. **Recommended Preparation:** ANTH 110 and eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Pass/No Pass or letter grade option. (CSU)

TV CLASSES

87430 ANTH 350 TV See pages 100-103 TV-CRS Gonzales, A. 3.0
Students are required to attend the Orientation Meeting on August 23rd.

ANTH 370 OLMEC, MAYA AND AZTEC PEOPLE AND CULTURES OF MEXICO AND CENTRAL AMERICA

Develops an awareness and understanding of the major accomplishments of Olmec, Zapotec, Teotihuacan, Maya, Toltec, and Aztec subcultures via their myths, philosophy, religion, art, and socio-political traditions. The final segment of the course shows how many of these past traditions survive today in the Mexican and Central American cultures. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Pass/No Pass or letter grade option. (CSU/UC)

83260 ANTH 370 AA MWF 12:10 1:00 18-301 Gonzales, A. 3.0

ANTH 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 15, Room 157. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

81715 ANTH 690 AA By Arr 2.0 Hrs/Wk 15-157 Henson, K. 2.0
81716 ANTH 690 BB By Arr 1.0 Hr/Wk 15-157 Henson, K. 1.0

ARCHITECTURE

ARCH 100 SURVEY OF CONTEMPORARY ARCHITECTURE

Basic values in contemporary architecture; its relationship to the environment, the individual and society, the home and neighborhood. **A \$4.00 materials fee is payable upon registration.** Plus one hour by arrangement per week. (CSU/UC)

81738 ARCH 100 AA TTh 9:45 11:00 11-031 Staff 3.0

ARCH 120 DESIGN DRAWING 1: DRAWING AND VISUAL THINKING

A representational, black and white, freehand drawing studio for architecture and environmental design students. Graphic supplies will be required. **A \$4.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. May be taken twice for a maximum of 4 units. (Fall only) (CSU/UC)

90998 ARCH 120 AA W 2:10 6:00 19-114 Staff 2.0

ARCH 155 ARCHITECTURE, TECHNOLOGY, BUILDING 1: CONSTRUCTION

Fundamental terminology, principles, and materials of construction and building components within the context of the design process in architecture. Emphasis placed upon the origin, history, nature and application of both traditional and emergent materials and processes in building construction. Includes discussion of sustainable materials and methods in construction and fundamental principles of structure, stability and form in building. Plus one hour by arrangement per week. **Prerequisite:** ARCH 140 (Fall only) (CSU/UC)

91602 ARCH 155 AA M 2:10 6:00 19-114 Staff 2.0

ARCH 210 DESIGN 1: INTRODUCTION TO ARCHITECTURE, ENVIRONMENTAL DESIGN, AND THE DESIGN PROCESS

An introduction to architectural and environmental design with an emphasis on critical two and three dimensional thinking utilizing visual, graphic, written and three dimensional analysis. Studio design exercises provide an introductory exposure to the means of design communication and craft, including verbal, written, hand graphic, and three-dimensional model building skills. Graphic supplies will be required. **A \$4.00 materials fee is payable upon registration.** Plus three hours by arrangement per week. Corequisite: concurrent enrollment in or completion of ARCH 120 and 666. (Fall only) (CSU/UC)

90999 ARCH 210 AA TTh 12:10 2:55 19-114 Staff 4.0

**ARCH 230 DESIGN 3:
VISIONING AND BUILDING ARCHITECTURE**

Expands upon the environmental design principles fostered in ARCH 210 and 220. Introduction and exploration of fundamental principles and opportunities in the design of elementary three dimensional architectural solutions and the making of buildings in response to specific building program needs and within defined constraints. Graphic supplies will be required. **A \$4.00 materials fee is payable upon registration.** Plus three hours by arrangement per week. **Prerequisite:** ARCH 220. Corequisite: concurrent enrollment in or completion of ARCH 155. (Fall only) (CSU)

91599 ARCH 230 AA TTh 3:10 5:55 19-114 Staff 4.0

ARCH 666 INTRODUCTION TO ARCHITECTURE

An intensive exploration of the academic and professional opportunities and requirements within architecture, architectural education, and environmental design. Plus one hour by arrangement. **A \$2.00 materials fee is payable upon registration.** Pass/No Pass grading. (CSU)

90365 ARCH 666 AA MW 1:10 2:00 19-114 Staff 1.0
Start and end dates for section 90365: 8/18 10/13

ARCH 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 36, Room 311. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

90366 ARCH 690 AA By Arr 2.0 Hrs/Wk 36-311C Frontiera, C. 2.0
90367 ARCH 690 BB By Arr 1.0 Hr/Wk 36-311C Frontiera, C. 1.0

ART**ART 100 ART OF THE WESTERN WORLD**

"Art of the Western World" traces the Western tradition in the visual arts from Ancient Greece to the present day. Chronologically introducing the societies, values, and ideals that gave birth to Western Art, it explores the connection between great works and the environment that stimulated their creation. Not applicable to Art major. **Recommended Preparation:** ENGL 848. Pass/No Pass or letter grade option. (CSU)

TV CLASSES

84946 ART 100 TV See pages 100-103 TV-CRS Pennington, S. 3.0
Students are required to attend the Orientation Meeting on August 22nd.

**ART 101 ART AND ARCHITECTURE FROM THE
ANCIENT WORLD TO MEDIEVAL TIMES, c. 1400**

Ancient, Classical, Early Christian, Byzantine and Medieval art and architecture. A survey of artistic expression from Prehistoric to late Medieval times with emphasis on sculpture and architecture. Chronologically introducing the great works of the period, this course explores the connection between them and the societies, values, and ideals that stimulated their creation. **Recommended Preparation:** eligibility for ENGL 848. Pass/No Pass or letter grade option. (CSU/UC) (CAN ART 2) (Completion of ART 101, 102, and 103=CAN ART SEQ A) Also offered as ART 801.

81748 ART 101 AX MW 11:10 12:25 11-133 Black, J. 3.0

EVENING CLASSES

90404 ART 101 JX T 6:30 9:20 11-133 Pennington, S. 3.0

**ART 102 ART AND ARCHITECTURE OF RENAISSANCE
AND BAROQUE EUROPE, c. 1300-1700**

Survey of Proto-Renaissance, Renaissance, High Renaissance, and Baroque art. Emphasis is on the development of painting and sculpture and their relationship to their historical and cultural context. **Recommended Preparation:** eligibility for ENGL 848. Pass/No Pass or letter grade option. (CSU/UC) (Completion of ART 101, 102, and 103=CAN ART SEQ A) Also offered as ART 802.

81749 ART 102 AX TTh 9:45 11:00 11-133 Black, J. 3.0

ART 104 ART OF THE 20th CENTURY

Survey of principal styles in western art from 1888 to 1999, from Post-Impressionism to Modernism and Post-Modernism, from Paris to New York and the West Coast. **Recommended Preparation:** eligibility for ENGL 848. Pass/No Pass or letter grade option. (CSU/UC) Also offered as ART 804.

EVENING CLASSES

89161 ART 104 JX M 6:30 9:35 11-133 Hiramoto, J. 3.0

ART 124 OLD MASTERS' AESTHETICS AND TECHNIQUES

Combines art history and art studio classes. Analysis of the aesthetics, materials, and techniques of the Renaissance (Proto-Renaissance through Baroque periods, 1300-1700) will provide a framework for students to learn how to paint in fresco, egg tempera, and traditional oils. **A \$40.00 materials fee is payable upon registration.** **Recommended Preparation:** eligibility for ENGL 838/848. Pass/No Pass or letter grade option. (CSU)

90187 ART 124 AX MW 1:10 4:15 11-133 Black, J. 3.0

ART 201 DRAWING AND COMPOSITION I

Study of two- and three-dimensional forms and space relationships. Drawing in various dry media. Drawing proficiency is not required. Extra supplies may be required. Plus three lab hours by arrangement per week. (CSU/UC) (CAN ART 8)

81754 ART 201 AA MW 9:00 12:05 10-012 Rumer, D. 3.0
81755 ART 201 BB TTh 9:00 12:05 10-012 Rumer, D. 3.0

EVENING CLASSES

81757 ART 201 JX TTh 6:30 9:35 10-007 Smyth, J. 3.0

EVENING/OFF-CAMPUS CLASSES

*91917 ART 201 KX MW 6:30 9:35 COAST-210 Staff 3.0

*Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

ART 202 DRAWING AND COMPOSITION II

Advanced composition; further study of three-dimensional form. Plus three lab hours by arrangement per week. **Prerequisite:** ART 201. (CSU/UC)

EVENING CLASSES

81758 ART 202 JX TTh 6:30 9:35 10-007 Smyth, J. 3.0

EVENING/OFF-CAMPUS CLASSES

*91918 ART 202 KX MW 6:30 9:35 COAST-210 Staff 3.0

*Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

ART 206 FIGURE DRAWING AND PORTRAITURE

Drawing the human figure in the modern approach, using charcoal, ink, mixed media. Emphasizes gesture, line, mark-making and expression. **A \$10.00 materials fee is payable upon registration.** Plus three lab hours per week. **Recommended Preparation:** ART 201. Pass/No Pass or letter grade option. May be taken four times for a maximum of 12 units. (CSU/UC)

81759 ART 206 AA@ TTh 1:10 4:15 10-007 Pittman, J. 3.0

ART 207 LIFE DRAWING

Drawing the human figure in the traditional manner. Study of artistic anatomy. Plus three lab hours by arrangement per week. **Prerequisite:** ART 201. Pass/No Pass or letter grade option. May be taken four times for a maximum of 12 units. (CSU/UC)

81760 ART 207 AA@ TTh 9:00 12:05 10-007 Buchanan, N. 3.0

ART 214 COLOR

Study of the physical and psychological properties of color. Stresses knowledge and skills needed to use color aesthetically. Drawing proficiency is not required. Plus two lab hours by arrangement per week. (CSU/UC)

85338 ART 214 AA TTh 1:10 4:15 10-011 Pearce, P. 3.0

ART 223 OIL PAINTING I

Basic techniques; emphasizes the use of value, color and light to model 3D form. Plus three lab hours by arrangement per week. **Recommended Preparation:** ART 201 and 214. Students are encouraged to develop

personal style in the latter part of the course. Pass/ No Pass or letter grade option. (CSU/UC) (CAN ART 10) Students are required to attend both the morning and the afternoon sessions of the Friday class.

| | | | | | | | |
|-------|------------|---|------|-------|--------|-----------|-----|
| 81762 | ART 223 AX | F | 9:00 | 12:05 | 10-007 | Moran, P. | 3.0 |
| | | F | 1:10 | 4:15 | 10-007 | | |

EVENING CLASSES

| | | | | | | | |
|-------|------------|----|------|------|--------|----------|-----|
| 81761 | ART 223 JX | MW | 6:30 | 9:35 | 10-007 | Alex, R. | 3.0 |
|-------|------------|----|------|------|--------|----------|-----|

ART 224 OIL PAINTING II

Continuation of ART 223 with increased emphasis on a variety of painting techniques and development of personal style. Plus three lab hours by arrangement per week. **Prerequisite:** ART 223. **Recommended Preparation:** ART 223. Pass/No Pass or letter grade option. May be taken three times for a maximum of 9 units. (CSU/UC) Students are required to attend both the morning and the afternoon sessions of the Friday class.

| | | | | | | | |
|-------|-------------|---|------|-------|--------|-----------|-----|
| 81764 | ART 224 AX@ | F | 9:00 | 12:05 | 10-007 | Moran, P. | 3.0 |
| | | F | 1:10 | 4:15 | 10-007 | | |

EVENING CLASSES

| | | | | | | | |
|-------|------------|----|------|------|--------|----------|-----|
| 81763 | ART 224 JX | MW | 6:00 | 8:50 | 10-007 | Alex, R. | 3.0 |
|-------|------------|----|------|------|--------|----------|-----|

ART 225 ACRYLIC I

Introduction to acrylic painting techniques, including the use of value, color and light to model 3D form. Students are encouraged to develop personal style in the latter part of the course. Plus three lab hours by arrangement per week. **Prerequisite:** ART 201. Pass/No Pass or letter grade option. (CSU/UC) (CAN ART 10). Students are required to attend both the morning and the afternoon sessions of the Friday class.

| | | | | | | | |
|-------|------------|---|------|-------|--------|-----------|-----|
| 91758 | ART 225 AX | F | 9:00 | 12:05 | 10-007 | Moran, P. | 3.0 |
| | | F | 1:10 | 4:15 | 10-007 | | |

ART 226 ACRYLIC II

Continuation of ART 225 with emphasis on a variety of acrylic painting techniques, and development of a personal aesthetic. **Prerequisite:** ART 225. Pass/No Pass or letter grade option. (CSU/UC) Students are required to attend both the morning and this afternoon sessions of the Friday class.

| | | | | | | | |
|-------|------------|---|------|-------|--------|-----------|-----|
| 91759 | ART 226 AX | F | 9:00 | 12:05 | 10-007 | Moran, P. | 3.0 |
| | | F | 1:10 | 4:15 | 10-007 | | |

ART 231 WATERCOLOR I

Basic tools and techniques of watercolor; washes, wet-into-wet, dry brush, and color theory. **Prerequisite:** ART 201. **Recommended Preparation:** ART 214. Pass/No Pass or letter grade option. (CSU/UC)

| | | | | | | | |
|-------|------------|----|------|------|--------|------------|-----|
| 81765 | ART 231 AX | MW | 1:10 | 4:15 | 10-011 | Carnie, K. | 3.0 |
|-------|------------|----|------|------|--------|------------|-----|

ART 232 WATERCOLOR II

Continuation of ART 231. Advanced techniques. **Prerequisite:** ART 231. Pass/No Pass or letter grade option. May be taken three times for a maximum of 9 units. (CSU/UC)

| | | | | | | | |
|-------|-------------|----|------|------|--------|------------|-----|
| 81766 | ART 232 AX@ | MW | 1:10 | 4:15 | 10-011 | Carnie, K. | 3.0 |
|-------|-------------|----|------|------|--------|------------|-----|

ART 236 CHINESE BRUSH PAINTING

Introduction to the three classic elements of Chinese art (brush painting, calligraphy, and aesthetics) and the development of these three elements from antiquity to the present. Emphasizes the series of Chinese masterpieces, both ancient and contemporary, focusing on the concepts of style, line, composition, perspective, and stroke. Pass/No Pass or letter grade option. May be taken up to four times for up to 12 units. (CSU)

EVENING CLASSES

| | | | | | | | |
|-------|------------|-----|------|------|--------|---------|-----|
| 89985 | ART 236 JA | TTh | 6:30 | 9:20 | 10-011 | Ren, M. | 3.0 |
|-------|------------|-----|------|------|--------|---------|-----|

ART 301 DESIGN

Two-dimensional design elements and principles: line, shape, color, texture, balance, rhythm, pattern and more. Collage, painting, and digital art assignments. Plus three lab hours by arrangement per week. (CSU/UC)

| | | | | | | | |
|-------|------------|---|------|------|--------|-------------|-----|
| 81771 | ART 301 AA | M | 1:10 | 4:15 | 27-102 | Staff | 3.0 |
| | | W | 1:10 | 4:15 | 10-012 | Pittman, J. | |

ART 351



© Petra Gill

BEGINNING BLACK & WHITE PHOTOGRAPHY

650/574-6292

ART 315 PRINTING AND MIXED MEDIA

A hybrid approach to two-dimensional art making, exploration in both digital and traditional art media. Students will make a portfolio using photoshop techniques to create fine digital prints on a variety of media. Drawing and painting materials will be combined with digital tools to enrich visual art practice. **A \$30.00 materials fee is payable upon registration.** Extra supplies may be required. Plus three lab hours by arrangement per week. **Recommended Preparation:** GRA 120 or equivalent and one college studio art course. Pass/No Pass or letter grade option. May be taken four times for a maximum of 12 units. (CSU)

| | | | | | | | |
|-------|------------|---|------|-------|--------|-------------|-----|
| 90509 | ART 315 AA | M | 9:00 | 12:05 | 27-102 | Sanchez, E. | 3.0 |
| | | W | 9:00 | 12:05 | 10-012 | | |

ART 350 VISUAL PERCEPTION

Basic composition and design principles using 35mm or digital cameras, light meters and color slide film. Extra supplies may be required. (CSU)

EVENING CLASSES

| | | | | | | | |
|-------|------------|---|------|------|--------|------------------|-----|
| 81775 | ART 350 JA | W | 6:30 | 9:35 | 11-133 | Bhattacharji, S. | 3.0 |
|-------|------------|---|------|------|--------|------------------|-----|

ART 351 BEGINNING BLACK AND WHITE PHOTOGRAPHY

Introduction to basic black and white photographic skills and equipment including developing, printing, finishing, and darkroom work. Extra supplies may be required. **A \$15.00 materials fee is payable upon registration.** Plus one lab hour by arrangement per week. **Recommended Preparation:** ART 201, 301, or 350. (CSU/UC) (CAN ART 18)

| | | | | | | | |
|-------|------------|----|------|-------|-------|-----------|-----|
| 81778 | ART 351 AA | MW | 9:00 | 12:05 | 4-263 | Gomes, L. | 3.0 |
|-------|------------|----|------|-------|-------|-----------|-----|

EVENING CLASSES

| | | | | | | | |
|-------|------------|----|------|------|-------|-------------|-----|
| 81779 | ART 351 JA | MW | 6:30 | 9:35 | 4-263 | Lohmann, R. | 3.0 |
|-------|------------|----|------|------|-------|-------------|-----|

ART 352 INTERMEDIATE BLACK AND WHITE PHOTOGRAPHY

Designed for students who have basic black and white camera and darkroom skills. Refinement of visual and technical skills. Extra supplies may be required. **A \$15.00 materials fee is payable upon registration.** Plus two lab hours by arrangement per week. **Prerequisite:** ART 351. (CSU/UC)

| | | | | | | | |
|-------|------------|-----|------|-------|-------|-----------|-----|
| 91504 | ART 352 AX | TTh | 9:00 | 12:05 | 4-263 | Gomes, L. | 3.0 |
|-------|------------|-----|------|-------|-------|-----------|-----|

ART 353 ADVANCED BLACK AND WHITE PHOTOGRAPHY

Designed for students who have intermediate camera and black and white darkroom skills. Further refinement of visual and technical skills. Covers advanced exposure and development techniques. Extra supplies may be required. **A \$15.00 materials fee is payable upon registration.** Plus two lab hours by arrangement per week. **Prerequisite:** ART 352. May be taken twice for a maximum of 6 units. (CSU/UC)

| | | | | | | | |
|-------|------------|-----|------|-------|-------|-----------|-----|
| 91505 | ART 353 AX | TTh | 9:00 | 12:05 | 4-263 | Gomes, L. | 3.0 |
|-------|------------|-----|------|-------|-------|-----------|-----|

Art courses continued on next page

ART 354 COLOR PHOTOGRAPHY I

Introduction to the use of color-negative printing and development. Extra supplies may be required. **A \$20.00 materials fee is payable upon registration.** Plus two lab hours by arrangement per week. **Prerequisite:** ART 351. (CSU)

EVENING CLASSES

| | | | | | | | |
|-------|------------|-----|------|------|-------|-------------|-----|
| 81781 | ART 354 JX | TTh | 6:30 | 9:35 | 4-263 | Lohmann, R. | 3.0 |
|-------|------------|-----|------|------|-------|-------------|-----|

ART 355 COLOR PHOTOGRAPHY II

Continuation of ART 354. Extra supplies may be required. **A \$20.00 materials fee is payable upon registration.** Plus two lab hours by arrangement per week. **Prerequisite:** ART 354. May be taken three times for a maximum of 9 units. (CSU)

EVENING CLASSES

| | | | | | | | |
|-------|------------|-----|------|------|-------|-------------|-----|
| 81782 | ART 355 JX | TTh | 6:30 | 9:35 | 4-263 | Lohmann, R. | 3.0 |
|-------|------------|-----|------|------|-------|-------------|-----|

ART 365 BEGINNING DIGITAL IMAGING

Introduction to digital image, scanning, editing, and printing using the current tools, technologies, and software. Development of a portfolio. Extra supplies required. Students to provide photographic materials in the form of 35mm slides or black and white/color negatives. Extra supplies may be required. **A \$20.00 materials fee is payable upon registration.** Plus three lab hours by arrangement per week. **Prerequisite:** ART 351; basic knowledge of personal computers including the use of the Macintosh operating system. (CSU/UC)

EVENING CLASSES

| | | | | | | | |
|-------|------------|----|------|------|--------|-------------|-----|
| 85714 | ART 365 JA | MW | 4:10 | 6:00 | 27-102 | Lohmann, R. | 4.0 |
|-------|------------|----|------|------|--------|-------------|-----|

ART 374 MASTER PORTFOLIO

Production of a "professional" photographic portfolio. Extra supplies required. Plus two lab hours by arrangement per week. **A \$15.00 materials fee is payable upon registration.** **Prerequisite:** ART 353 and ART 360. May be taken four times for a maximum of 8 units. (CSU)

| | | | | | | | |
|-------|------------|-----|------|-------|-------|-----------|-----|
| 90524 | ART 374 AX | TTh | 9:00 | 12:05 | 4-263 | Gomes, L. | 2.0 |
|-------|------------|-----|------|-------|-------|-----------|-----|

ART 381 BEGINNING DIGITAL PHOTOGRAPHY

Advanced visual perception and principles of photographic theme using the computer to organize, present and display digital photographs. Teaches the Macintosh operating system and organizing, managing and backing up digital photographs. Instruction in the advanced use of digital cameras, lenses, and the creation of a digital slide show. Plus three lab hours by arrangement per week. Extra supplies may be required. **Recommended Preparation:** ART 350. (CSU/UC)

| | | | | | | | |
|-------|------------|---|-------|------|--------|-----------|-----|
| 91066 | ART 381 BB | W | 12:15 | 3:20 | 27-102 | Gomes, L. | 3.0 |
|-------|------------|---|-------|------|--------|-----------|-----|

ART 405 SCULPTURE I

Beginning modeling of abstract and human forms. May be cast, carved, or welded. Extra supplies may be required. **A \$30.00 materials fee is payable upon registration.** Plus two lab hours by arrangement per week. Pass/No Pass or letter grade option. (CSU/UC)

| | | | | | | | |
|-------|------------|-----|-------|------|-------|------------|-----|
| 81783 | ART 405 AX | TTh | 10:00 | 1:05 | 4A-10 | Nakata, R. | 3.0 |
|-------|------------|-----|-------|------|-------|------------|-----|

ART 406 SCULPTURE II

Continuation of ART 405, with an emphasis on self expression. Choice of media is open. Extra supplies may be required. **A \$30.00 materials fee is payable upon registration.** Plus two lab hours by arrangement per week. **Prerequisite:** ART 405 or equivalent. Pass/No Pass or letter grade option. May be taken three times for a maximum of 9 units. (CSU/UC)

| | | | | | | | |
|-------|-------------|-----|-------|------|-------|------------|-----|
| 81784 | ART 406 AX@ | TTh | 10:00 | 1:05 | 4A-10 | Nakata, R. | 3.0 |
|-------|-------------|-----|-------|------|-------|------------|-----|

ART 411 CERAMICS I

Elementary clay construction; methods of ornamentation, glazing, firing; introduction to potter's wheel. Extra supplies may be required. **A \$30.00 materials fee is payable upon registration.** Plus two lab hours by arrangement per week. Pass/No Pass or letter grade option. (CSU/UC) (CAN ART 6)

| | | | | | | | |
|-------|------------|----|------|------|-------|------------|-----|
| 81785 | ART 411 AX | MW | 1:10 | 4:15 | 4A-10 | Nakata, R. | 3.0 |
|-------|------------|----|------|------|-------|------------|-----|

EVENING CLASSES

| | | | | | | | |
|-------|------------|----|------|------|-------|------------|-----|
| 81786 | ART 411 JX | TW | 6:00 | 9:05 | 4A-10 | Nakata, R. | 3.0 |
|-------|------------|----|------|------|-------|------------|-----|

MOSAIC MURAL

ART 680: Design and make your own panels

ART 681: Design and make a public art mural

**DRAW, PAINT, DESIGN
OTHER DAY & EVENING ART CLASSES AVAILABLE****drawing**

realistic still life, figure

painting

oil, watercolor,
Chinese brush painting

design

design essentials, mosaic mural

color

theory and application

(650) 574-6291

ART 412 CERAMICS II

Continuation and advanced study of topics introduced in ART 411. Extra supplies may be required. **A \$30.00 materials fee is payable upon registration.** Plus two lab hours by arrangement per week. **Prerequisite:** ART 411. Pass/No Pass or letter grade option. May be taken three times for a maximum of 9 units. (CSU/UC)

| | | | | | | | |
|-------|-------------|----|------|------|-------|------------|-----|
| 81787 | ART 412 AX@ | MW | 1:10 | 4:15 | 4A-10 | Nakata, R. | 3.0 |
|-------|-------------|----|------|------|-------|------------|-----|

EVENING CLASSES

| | | | | | | | |
|-------|-------------|----|------|------|-------|------------|-----|
| 81788 | ART 412 JX@ | TW | 6:00 | 9:05 | 4A-10 | Nakata, R. | 3.0 |
|-------|-------------|----|------|------|-------|------------|-----|

ART 665 ADVANCED TOPICS IN OIL PAINTING

Designed for students who have completed ART 224 or equivalent. Focus on application of advanced oil painting techniques to enhance personal style. Pass/No Pass or letter grade option. Students are required to attend both the morning and the afternoon session of the Friday class. (CSU)

| | | | | | | | |
|-------|--------------|---|------|-------|--------|-----------|-----|
| 91896 | ART 665MB AC | F | 9:00 | 12:05 | 10-007 | Moran, P. | 3.0 |
| | | F | 1:10 | 4:15 | 10-007 | | |

EVENING CLASSES

| | | | | | | | |
|-------|--------------|----|------|------|--------|----------|-----|
| 91897 | ART 665MB JA | MW | 6:00 | 8:50 | 10-007 | Alex, R. | 3.0 |
|-------|--------------|----|------|------|--------|----------|-----|

ART 665 ADVANCED TOPICS IN WATERCOLOR

Designed for students who have completed ART 232 or equivalent. Focus on application of advanced watercolor techniques to enhance personal style. Pass/No Pass or letter grade option. (CSU)

| | | | | | | | |
|-------|--------------|----|------|------|--------|------------|-----|
| 91898 | ART 665MC AD | MW | 1:10 | 4:15 | 10-011 | Carnie, K. | 3.0 |
|-------|--------------|----|------|------|--------|------------|-----|

ART 680 MOSAIC MURAL I

Mosaic design essentials for a public art mural: tessellation, color, shaping and pattern. Materials, tools, techniques including some digital. Design and make a personal mosaic panel and design a public mural. Students are required to attend BOTH the morning and afternoon sessions. **A \$15.00 materials fee is payable upon registration.** **Prerequisite:** ART 301 or 214 or 223. Pass/No Pass or letter grade option.

| | | | | | | | |
|-------|------------|---|------|-------|--------|-------------|-----|
| 90966 | ART 680 AA | F | 9:00 | 12:05 | 10-012 | Pittman, J. | 3.0 |
| | | F | 1:10 | 4:15 | 10-012 | | |

ART 681 MOSAIC MURAL II

Continuation of Mosaic Mural I. The mosaic design essentials for a public art mural: continuity, color, shaping and pattern. Materials, tools, techniques including some digital design. Design and construct a modular section of a public mural to be installed on campus. Students are required to attend BOTH the morning and afternoon sessions. **A \$15.00 materials fee is payable upon registration.** **Prerequisite:** ART 680 AA (Mosaic Mural I).

| | | | | | | | |
|-------|------------|---|------|-------|--------|-------------|-----|
| 91507 | ART 681 AX | F | 9:00 | 12:05 | 10-012 | Pittman, J. | 3.0 |
| | | F | 1:10 | 4:15 | 10-012 | | |

ART 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean; Bldg. 15, Room 157. Register after the first week of classes.
Prerequisite: 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

| | | | | | | |
|-------|------------|--------|------------|--------|------------|-----|
| 81790 | ART 690 AA | By Arr | 2.0 Hrs/Wk | 15-157 | Henson, K. | 2.0 |
| 84444 | ART 690 BB | By Arr | 1.0 Hr/Wk | 15-157 | Henson, K. | 1.0 |

ART 801 ART AND ARCHITECTURE FROM THE ANCIENT WORLD TO MEDIEVAL TIMES, c. 1400

Ancient, Classical, Early Christian and Medieval art and architecture. A survey of artistic expression from Prehistoric to late Medieval times with emphasis on sculpture and architecture, and their relationship to their cultural and historical context. No recommended prerequisite. Pass/No Pass grading. Not transferable. Applies to AA degree only.

| | | | | | | |
|-------|------------|----|-------------|--------|-----------|-----|
| 89567 | ART 801 AX | MW | 11:10 12:25 | 11-133 | Black, J. | 3.0 |
|-------|------------|----|-------------|--------|-----------|-----|

EVENING CLASSES

| | | | | | | |
|-------|------------|---|-----------|--------|----------------|-----|
| 90406 | ART 801 JX | T | 6:30 9:20 | 11-133 | Pennington, S. | 3.0 |
|-------|------------|---|-----------|--------|----------------|-----|

ART 802 ART AND ARCHITECTURE OF RENAISSANCE AND BAROQUE EUROPE, c. 1300-1700

Survey of Proto-Renaissance, Renaissance, High Renaissance and Baroque art. Emphasis is on the development of painting and sculpture and their relationship to their cultural and historical context. No recommended prerequisite. Pass/No Pass grading. Not transferable. Applies to AA degree only.

| | | | | | | |
|-------|------------|-----|------------|--------|-----------|-----|
| 89569 | ART 802 AX | TTh | 9:45 11:00 | 11-133 | Black, J. | 3.0 |
|-------|------------|-----|------------|--------|-----------|-----|

ART 804 ART OF THE 20th CENTURY

Survey of principal styles in Western art from 1888 to 1999, from Post-Impressionism to Modernism and Post-Modernism, from Paris to New York and the West Coast. Pass/No Pass grading. No prerequisite. Not transferable. Applies to AA degree only.

EVENING CLASSES

| | | | | | | |
|-------|------------|---|-----------|--------|--------------|-----|
| 89571 | ART 804 JX | M | 6:30 9:35 | 11-133 | Hiramoto, J. | 3.0 |
|-------|------------|---|-----------|--------|--------------|-----|

ART 824 OLD MASTERS' AESTHETICS AND TECHNIQUES

Combines art history and art studio classes. Analysis of the aesthetics, materials and techniques of the Renaissance (Proto-Renaissance through Baroque periods, 1300-1700) will provide a framework for students to learn how to paint in fresco, egg tempera and traditional oils. **A \$40.00 materials fee is payable upon registration. Recommended Preparation:** eligibility for ENGL 838/848. Pass/No Pass grading.

| | | | | | | |
|-------|------------|----|-----------|--------|-----------|-----|
| 90530 | ART 824 AX | MW | 1:10 4:15 | 11-133 | Black, J. | 3.0 |
|-------|------------|----|-----------|--------|-----------|-----|

ASTRONOMY**ASTR 100 INTRODUCTION TO ASTRONOMY**

Descriptive study of the solar system, stars, galaxies, and life in the universe. Plus one hour by arrangement per week. (CSU/UC)

| | | | | | | |
|-------|-------------|-----|-------------|--------|----------------|-----|
| 81798 | ASTR 100 AX | TTh | 12:10 1:00 | 36-100 | Stanford, D. | 3.0 |
| | | T | 10:10 11:00 | 36-100 | | |
| 83339 | ASTR 100 BX | TTh | 12:10 1:00 | 36-100 | Stanford, D. | 3.0 |
| | | T | 11:10 12:00 | 36-100 | | |
| 83340 | ASTR 100 CX | TTh | 12:10 1:00 | 36-100 | Stanford, D. | 3.0 |
| | | Th | 10:10 11:00 | 36-100 | | |
| 91286 | ASTR 100 DX | TTh | 12:10 1:00 | 36-100 | Stanford, D. | 3.0 |
| | | Th | 11:10 12:00 | 36-100 | | |
| 91287 | ASTR 100 EX | MW | 10:10 11:00 | 36-100 | Vanajakshi, C. | 3.0 |
| | | M | 9:10 10:00 | 36-100 | | |
| 91288 | ASTR 100 FX | MW | 10:10 11:00 | 36-100 | Vanajakshi, C. | 3.0 |
| | | W | 9:10 10:00 | 36-100 | | |

EVENING CLASSES

| | | | | | | |
|-------|-------------|----|-----------|--------|--------------|-----|
| 90620 | ASTR 100 JA | Th | 6:30 9:35 | 36-100 | Stanford, D. | 3.0 |
|-------|-------------|----|-----------|--------|--------------|-----|

TV CLASSES

| | | | | | |
|-------|-------------|-------------------|--------|----------------|-----|
| 81799 | ASTR 100 TV | See pages 100-103 | TV-CRS | Vanajakshi, C. | 3.0 |
|-------|-------------|-------------------|--------|----------------|-----|

Students are required to attend the Orientation Meeting on September 5th.

ASTR 101 ASTRONOMY LABORATORY

Constellation identification, coordinate systems and basic astronomical measurements of planets, stars and spectra. Extra supplies may be required.
Prerequisite: MATH 110 or equivalent with a grade of C or higher and completion of (with a grade of C or higher) or concurrent enrollment in ASTR 100. (CSU/UC)

| | | | | | | |
|-------|-------------|----|-----------|--------|--------------|-----|
| 81800 | ASTR 101 AA | M | 2:10 5:15 | 36-100 | Stanford, D. | 1.0 |
| 89342 | ASTR 101 AB | Th | 2:10 5:15 | 36-100 | Stanford, D. | 1.0 |
| 90368 | ASTR 101 AC | T | 2:10 5:15 | 36-100 | Challis, D. | 1.0 |

ASTR 103 OBSERVATIONAL ASTRONOMY LAB

Introduction to observational astronomy for students interested in observing and imaging planets, stars, and galaxies. Students record data using the department's telescopes, CCD camera, and spectrograph. Focus is on observational techniques. Extra supplies may be required. **Recommended Preparation:** completion of or concurrent enrollment in ASTR 100 or equivalent. May be taken twice for a maximum of 2 units. (CSU/UC)

EVENING CLASSES

| | | | | | | |
|-------|-------------|---|------------|--------|--------------|-----|
| 89003 | ASTR 103 JA | T | 7:00 10:05 | 36-100 | Stanford, D. | 1.0 |
|-------|-------------|---|------------|--------|--------------|-----|

ASTR 115 THE SOLAR SYSTEM

Study of the sun, planets, their moons, asteroids, and comets. Covers reasons for the Earth's seasons and the phases of the moon. Includes study of the contributions of various cultures to astronomy. Plus one hour by arrangement per week. (CSU/UC)

| | | | | | | |
|-------|-------------|-----|------------|--------|--------------|-----|
| 89781 | ASTR 115 AA | MWF | 12:10 1:00 | 36-100 | Stanford, D. | 3.0 |
|-------|-------------|-----|------------|--------|--------------|-----|

ASTR 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 36, Room 311. Register after the first week of classes.
Prerequisite: 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

| | | | | | | |
|-------|-------------|--------|------------|---------|---------------|-----|
| 83761 | ASTR 690 AA | By Arr | 2.0 Hrs/Wk | 36-311C | Frontiera, C. | 2.0 |
| 83762 | ASTR 690 BB | By Arr | 1.0 Hr/Wk | 36-311C | Frontiera, C. | 1.0 |

ATHLETICS

See Physical Education

ART HISTORY

Learn about the great masterpieces of Western European Art!

Choose your favorite time periods:

ART & ARCHITECTURE FROM THE ANCIENT WORLD TO MEDIEVAL TIME, c. 1400

ART & ARCHITECTURE OF RENAISSANCE & BAROQUE EUROPE, c. 1300 TO 1700

OLD MASTERS' AESTHETICS AND TECHNIQUES

For more information, call (650) 574-6284 or 574-6494.

BIOLOGY**BIOL 100 INTRODUCTION TO THE LIFE SCIENCES**

For non-science majors. Fundamental principles of life. Covers plant and animal inter-dependencies. Examines the human role in the world of living things in relation to contemporary problems. Plus one hour by arrangement per week. Possible field trip(s). **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill levels as indicated by the reading placement tests or other measures. (CSU/UC)

| | | | | | | | |
|-------|-------------|-----|-------|-------|--------|------------|-----|
| 81816 | BIOL 100 AA | MWF | 8:10 | 9:00 | 36-215 | Whyte, W. | 3.0 |
| 81817 | BIOL 100 AB | MWF | 11:10 | 12:00 | 36-215 | Beliz, T. | 3.0 |
| 81818 | BIOL 100 AC | MWF | 10:10 | 11:00 | 36-215 | Beliz, T. | 3.0 |
| 81820 | BIOL 100 AD | TTh | 11:10 | 12:25 | 36-207 | Zahedi, S. | 3.0 |
| 87356 | BIOL 100 AE | MWF | 12:10 | 1:00 | 36-215 | Leddy, M. | 3.0 |

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|-----------|-----|
| 81822 | BIOL 100 JA | W | 6:30 | 9:35 | 36-215 | Whyte, W. | 3.0 |
|-------|-------------|---|------|------|--------|-----------|-----|

ONLINE CLASSES

| | | | | | | | |
|-------|-------------|-----------------|------------|-----------|--|--|-----|
| 85715 | BIOL 100 WW | See pages 96-99 | Online-CRS | Beliz, T. | | | 3.0 |
|-------|-------------|-----------------|------------|-----------|--|--|-----|

BIOL 110 GENERAL PRINCIPLES OF BIOLOGY

Lecture/lab study of major principles of biology; one or more field trips may be required. Extra supplies may be required. Plus one hour by arrangement per week. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC) (CAN BIOL 2)

| | | | | | | | |
|-------|-------------|-----|-------|-------|--------|-----------------|-----|
| 83853 | BIOL 110 AA | T | 12:10 | 3:00 | 36-223 | Leddy, M. | 4.0 |
| | | Th | 12:10 | 3:00 | 36-223 | | |
| 83342 | BIOL 110 AX | MWF | 9:10 | 10:00 | 36-207 | Diamond, K. | 4.0 |
| | | T | 11:10 | 2:00 | 36-200 | | |
| 81824 | BIOL 110 BX | MWF | 9:10 | 10:00 | 36-207 | Diamond, K. | 4.0 |
| | | Th | 11:10 | 2:00 | 36-200 | | |
| 81827 | BIOL 110 EX | MWF | 9:10 | 10:00 | 36-215 | Drazkiewicz, A. | 4.0 |
| | | M | 11:10 | 2:15 | 36-200 | | |
| 83344 | BIOL 110 FX | MWF | 9:10 | 10:00 | 36-215 | Drazkiewicz, A. | 4.0 |
| | | W | 11:10 | 2:00 | 36-200 | | |

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|-----------|-----|
| 81830 | BIOL 110 JA | M | 6:10 | 9:15 | 36-223 | Malik, A. | 4.0 |
| | | W | 6:10 | 9:15 | 36-223 | | |

BIOL 123 BIOTECHNOLOGY WORKSHOP: TECHNIQUES AND APPLICATIONS OF THE POLYMERASE REACTION

Workshop in principles, applications, and hands-on techniques in PCR (polymerase chain reaction). **A \$2.00 materials fee is payable upon registration. Recommended Preparation:** BIOL 110 or equivalent. (CSU)

SATURDAY CLASSES

| | | | | | | | |
|-------|-------------|---|--|------|--------|-------------|-----|
| 90030 | BIOL 123 SA | S | 9:00 | 1:00 | 36-200 | Diamond, K. | 1.0 |
| | | | Start and end dates for section 90030: | | 10/04 | 10/25 | |

BIOL 130 HUMAN BIOLOGY

Introduction to human anatomy and physiology, including the functional relationship of cells to each body system. Plus one hour by arrangement per week. **Recommended Preparation:** eligibility for ENGL 848. Recommended especially for students in the Medical Assisting program. (CSU/UC)

| | | | | | | | |
|-------|-------------|-----|-------|------|--------|-----------|-----|
| 81832 | BIOL 130 AA | MWF | 12:10 | 1:00 | 36-207 | Whyte, W. | 3.0 |
|-------|-------------|-----|-------|------|--------|-----------|-----|

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|------------|-----|
| 90374 | BIOL 130 JA | T | 6:10 | 9:00 | 36-215 | Lucero, F. | 3.0 |
|-------|-------------|---|------|------|--------|------------|-----|

ONLINE CLASSES

| | | | | | | | |
|-------|-------------|-----------------|------------|------------|--|--|-----|
| 91020 | BIOL 130 WW | See pages 96-99 | Online-CRS | Martin, T. | | | 3.0 |
|-------|-------------|-----------------|------------|------------|--|--|-----|

BIOL 140 ANIMALS, PEOPLE AND ENVIRONMENT

Animals and their relationship to man. Animals as predators, prey, servants, companions, and bearers of disease. One or more field trips may be required. General education course for non-science majors. Plus one hour by arrangement per week. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC)

| | | | | | | | |
|--------|-------------|-----|-------|-------|--------|----------|-----|
| *81833 | BIOL 140 AA | TTh | 11:10 | 12:25 | 36-215 | Tran, H. | 3.0 |
|--------|-------------|-----|-------|-------|--------|----------|-----|

*This section of BIOL 140 includes an additional hour by arrangement per week.

BIOL 145 PLANTS, PEOPLE, AND ENVIRONMENT

Introduction to plants and their functions as they apply to people. Principles of living organisms, their structure-functions, evolution, and ecology. Emphasizes the role of plants in the development of human civilization and considers their impact as a primary food source for human population. One or more field trips may be required. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC)

ONLINE CLASSES

| | | | | | | | |
|-------|-------------|-----------------|------------|-----------|--|--|-----|
| 91021 | BIOL 145 WW | See pages 96-99 | Online-CRS | Beliz, T. | | | 3.0 |
|-------|-------------|-----------------|------------|-----------|--|--|-----|

BIOL 195 BIOLOGY FIELD LABORATORY

Emphasis on field trips to selected sites with laboratory preparation. Covers a wide range of topics including animals, both domestic and wild; natural and human-made ecosystems; forests; habitat disruption; and museums and parks. Designed for non-science majors to fulfill laboratory science G.E. requirement. Plus one hour by arrangement per week. **Prerequisite:** completion of or concurrent enrollment in BIOL 100, 102, 140, 145, 180, or 184. (CSU/UC)

| | | | | | | | |
|-------|-------------|---|-------|------|--------|----------|-----|
| 86377 | BIOL 195 AA | M | 12:10 | 3:15 | 36-223 | Tran, H. | 1.0 |
|-------|-------------|---|-------|------|--------|----------|-----|

BIOL 210 GENERAL ZOOLOGY

Introduction to principles of animal biology. Includes the molecular basis of life, structure, function and behavior. One or more field trips may be required. Extra supplies may be required. Plus one hour by arrangement per week. **Prerequisite:** MATH 120 or 123 or the equivalent. **Recommended Preparation:** eligibility for ENGL 800; successful completion of a college course in biology with lab and a college course in chemistry with lab. (CSU/UC) (CAN BIOL 4)

| | | | | | | | |
|-------|-------------|-----|-------|-------|--------|----------|-----|
| 81838 | BIOL 210 AA | MWF | 10:10 | 11:00 | 36-223 | Tran, H. | 5.0 |
| | | TTh | 8:10 | 11:00 | 36-223 | | |

BIOL 220 GENERAL BOTANY

Biology principles illustrated by plants, emphasizing structure, physiology, and reproduction in green plants. Extra supplies may be required. **A \$4.00 materials fee is payable upon registration.** Plus one hour by arrangement per week. **Prerequisite:** MATH 120 or 123 or higher with a grade of C or higher. **Recommended Preparation:** READ 830 with a grade of C or higher and concurrent enrollment in READ 400 or 405 OR appropriate skill level as indicated by the reading placement tests or other measures; successful completion of a college biology course with lab and a college course with a lab. (CSU/UC) (CAN BIOL 6)

| | | | | | | | |
|-------|-------------|-----|------|-------|--------|------------|-----|
| 87141 | BIOL 220 AA | TTh | 9:30 | 10:45 | 36-200 | Wilson, M. | 5.0 |
| | | TTh | 2:10 | 5:00 | 36-200 | | |

BIOL 230 INTRODUCTORY CELL BIOLOGY

Examines cell structures and metabolism as they relate to cell function and reproduction. Extra supplies may be required. **A \$4.00 materials fee is payable upon registration.** Plus one hour by arrangement per week. **Prerequisite:** CHEM 220. **Recommended Preparation:** eligibility for ENGL 838 or 848; BIOL 210 or 220; concurrent enrollment in CHEM 231. (CSU/UC)

| | | | | | | | |
|-------|-------------|-----|-------|-------|--------|-------------|-----|
| 81839 | BIOL 230 AA | MWF | 10:10 | 11:00 | 36-207 | Diamond, K. | 4.0 |
| | | W | 2:10 | 5:00 | 36-200 | | |

BIOL 240 GENERAL MICROBIOLOGY

Introduction to morphology and physiology of microorganisms, with emphasis on control by chemical and physical means; their role in the human body and the environment. One or more field trips may be required. Extra supplies may be required. **Prerequisite:** one semester of college chemistry and college-level biology with lab course with grade of C or higher. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC) (CAN BIOL 14)

| | | | | | | | |
|-------|-------------|----|-------|------|--------|--------------|-----|
| 81840 | BIOL 240 AX | MW | 2:10 | 3:30 | 36-215 | Granieri, K. | 4.0 |
| | | MW | 12:10 | 1:30 | 36-204 | | |
| 89009 | BIOL 240 BX | MW | 2:10 | 3:30 | 36-215 | Granieri, K. | 4.0 |
| | | MW | 3:45 | 5:05 | 36-204 | | |

EVENING CLASSES

| | | | | | | | |
|-------|-------------|----|------|------|--------|-----------|-----|
| 91046 | BIOL 240 JX | MW | 7:00 | 8:20 | 36-207 | Smith, C. | 4.0 |
| | | MW | 5:30 | 6:50 | 36-204 | | |
| 91522 | BIOL 240 KX | MW | 7:00 | 8:20 | 36-207 | Smith, C. | 4.0 |
| | | MW | 8:30 | 9:50 | 36-204 | | |

BIOL 250 ANATOMY

Human body structure. Lab study and dissection of human male and female. Extra supplies may be required. Plus one hour by arrangement per week. **Prerequisite:** successful completion of college level biology course with a grade of C or higher. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC) (CAN BIOL 10) (BIOL 250 and 260 = CAN BIOL SEQ B)

| | | | | | | | |
|-------|-------------|-----|------|-------|--------|--------------|-----|
| 81841 | BIOL 250 AX | MWF | 1:10 | 2:00 | 36-215 | Martin, T. | 4.0 |
| | | M | 2:10 | 5:15 | 36-217 | | |
| 83566 | BIOL 250 BX | MWF | 1:10 | 2:00 | 36-215 | Martin, T. | 4.0 |
| | | W | 2:10 | 5:00 | 36-217 | | |
| 91050 | BIOL 250 CX | MWF | 8:10 | 9:00 | 36-207 | Sengupta, L. | 4.0 |
| | | M | 9:10 | 12:15 | 36-217 | | |
| 91523 | BIOL 250 DX | MWF | 8:10 | 9:00 | 36-207 | Sengupta, L. | 4.0 |
| | | W | 9:10 | 12:00 | 36-217 | | |

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|------------|-----|
| 90375 | BIOL 250 JX | T | 5:30 | 8:30 | 36-207 | Tonini, C. | 4.0 |
| | | M | 5:30 | 8:35 | 36-217 | | |
| 90376 | BIOL 250 KX | T | 5:30 | 8:30 | 36-207 | Tonini, C. | 4.0 |
| | | W | 5:30 | 8:35 | 36-217 | | |

BIOL 260 INTRODUCTORY PHYSIOLOGY

Functions of organs and systems of the human body. Intended for students of nursing, physiotherapy, P.E., psychology and related fields. Extra supplies may be required. **A \$4.00 materials fee is payable upon registration.** Plus one hour by arrangement per week. **Prerequisite:** BIOL 250 and completion of a college chemistry course with a laboratory. **Recommended Preparation:** eligibility for ENGL 838 or 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC) (CAN BIOL 12) (BIOL 250 and 260 = CAN BIOL SEQ B)

| | | | | | | | |
|-------|-------------|-----|-------|-------|--------|---------------|-----|
| 81842 | BIOL 260 AA | TTh | 9:10 | 10:25 | 36-217 | Martin, T. | 5.0 |
| | | TTh | 10:45 | 1:35 | 36-217 | | |
| 91055 | BIOL 260 HY | TTh | 6:10 | 9:15 | 36-217 | Railsback, D. | 5.0 |

NOTE: Hybrid class. Includes three hours per week online.

BIOL 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 36, Room 311. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

| | | | | | | |
|-------|-------------|--------|------------|---------|---------------|-----|
| 83763 | BIOL 690 AA | By Arr | 2.0 Hrs/Wk | 36-311C | Frontiera, C. | 2.0 |
| 83764 | BIOL 690 BB | By Arr | 1.0 Hr/Wk | 36-311C | Frontiera, C. | 1.0 |

BIOL 880 ANATOMY AND PHYSIOLOGY SUPPLEMENT

For students who need to strengthen their anatomy and physiology skills. An instructor will help students identify deficiencies and promote mastery of skills necessary for success in anatomy and physiology courses. Open entry. May be repeated for credit a maximum of four times.

| | | | | | | |
|-------|--------------|------------|--|--------|------------|--------|
| 91910 | BIOL 880M AA | Hrs By Arr | | 36-217 | Martin, T. | .5-2.0 |
|-------|--------------|------------|--|--------|------------|--------|

BROADCAST AND ELECTRONIC MEDIA

BCST 110 MEDIA IN SOCIETY

Introduces the effects of and influences on broadcasting, cable and the new emerging technologies, in society. Survey of emerging technologies such as the internet, the web, direct satellite broadcast, interactive TV, digital radio and TV, Video On-Demand and podcasting. Other topics include: electronic media organization, history, programming and government regulations, news-making and advertising. **Recommended Preparation:** ENGL 838 or ENGL 848 or equivalent. Pass/No Pass or letter grade option. (CSU)

| | | | | | | | |
|-------|-------------|-----|-------|------|--------|-----------|-----|
| 90352 | BCST 110 AB | MWF | 12:10 | 1:00 | 18-304 | Brown, M. | 3.0 |
|-------|-------------|-----|-------|------|--------|-----------|-----|

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|-----------|-----|
| 90141 | BCST 110 JA | T | 6:30 | 9:20 | 18-303 | Brown, M. | 3.0 |
|-------|-------------|---|------|------|--------|-----------|-----|

BCST 210 TELEVISION STUDIO TECHNIQUES

The study of the equipment used in a television studio, with emphasis on lighting, camera operations, audio mixing, video switching and production work. Plus two hours by arrangement per week. **Recommended Preparation:** ENGL 838 or ENGL 848 or equivalent; BCST 110 or equivalent; MULT 181 or equivalent; MULT 191 or equivalent. Pass/No Pass or letter grade option. (CSU)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|---------|-----|
| 90400 | BCST 210 JA | W | 1:10 | 5:50 | 18-203 | Tan, R. | 3.0 |
|-------|-------------|---|------|------|--------|---------|-----|

BCST 320 DIGITAL TELEVISION FIELD PRODUCTION

Introduction to digital video techniques and technologies for video production in a field setting. A comprehensive survey of digital television field production. Allows students to sharpen their skills in all field production positions including camcorder operation, audio, lighting, and grip, with an introduction to digital video editing. Covers field production from planning through final editing. **Prerequisite:** BCST 220 or equivalent. **Recommended Preparation:** ENGL 838 or ENGL 848 or equivalent. Pass/No Pass or letter grade option. May be taken two times for a maximum of 6 units. (CSU)

| | | | | | | | |
|-------|-------------|-----|------|------|--------|-----------|-----|
| 90402 | BCST 320 AA | TTh | 1:10 | 3:25 | 18-303 | Brown, M. | 3.0 |
|-------|-------------|-----|------|------|--------|-----------|-----|

BCST 410 ADVANCED TV PRODUCTION TECHNIQUES

Advanced course in television production including all crew positions and hands-on operations of all equipment in the television studio (cameras, microphones, audio mixer, video switcher, graphics equipment and lighting); also includes set and graphic design, post production, producing, directing, field production and remotes. **Prerequisite:** BCST 210 or equivalent. (May be repeated twice for a maximum of 6 units.) Pass/No Pass or letter grade option. (CSU)

| | | | | | | | |
|-------|-------------|---|------|------|--------|-----------|-----|
| 90981 | BCST 410 AA | W | 1:10 | 5:50 | 18-303 | Brown, M. | 3.0 |
|-------|-------------|---|------|------|--------|-----------|-----|

BCST 450 INTERNSHIP IN BROADCASTING

Continuation of the Broadcasting program where students create media projects using production and design techniques learned in earlier courses. Students work with a media company and are given "real" projects. Students get hands-on experience producing media programs. **Prerequisite:** BCST 410 or BCST 420 or equivalent. Pass/No Pass or letter grade option. May be taken three times for a maximum of 9 units. (CSU)

| | | | | | | |
|-------|-------------|--------|------------|-----|-----------|-----|
| 91525 | BCST 450 BA | By Arr | 3.0 Hrs/Wk | TBA | Brown, M. | 3.0 |
|-------|-------------|--------|------------|-----|-----------|-----|

BCST 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean; Bldg. 19, Room 113. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of two college-level courses in subject field. (CSU)

| | | | | | | |
|-------|-------------|--------|------------|--------|----------|-----|
| 91450 | BCST 690 AA | By Arr | 2.0 Hrs/Wk | 19-113 | Ross, K. | 2.0 |
| | BCST 690 BB | By Arr | 1.0 Hr/Wk | 19-113 | Ross, K. | 1.0 |

BUILDING INSPECTION TECHNOLOGY

BLDG 700 INTRODUCTION TO THE BUILDING CODE

Survey of the four required courses covering building inspections, code terminology, techniques of inspection, and construction practices. Since this course may cover an updated version of the code, it may be taken four times for a maximum of 12 units.

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|------------|-----|
| 85274 | BLDG 700 JA | T | 6:30 | 9:20 | 19-107 | Cooper, M. | 3.0 |
|-------|-------------|---|------|------|--------|------------|-----|

EVENING/OFF-CAMPUS CLASSES

| | | | | | | | |
|--------|-------------|---|------|------|-----------|----------|-----|
| *91709 | BLDG 700 JC | M | 6:00 | 9:05 | COAST-208 | Voos, C. | 3.0 |
|--------|-------------|---|------|------|-----------|----------|-----|

*Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

BLDG 720 ELECTRICAL INSPECTION I

Provides an overview of the National Electrical Code, recent code changes, appropriate research techniques, and code interpretation considerations. **Prerequisite:** BLDG 700 or equivalent with a grade of C or higher. **Recommended Preparation:** ELEC 110. Since this course may cover an updated version of the code, it may be taken four times for a maximum of 12 units.

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|-----------|-----|
| 81847 | BLDG 720 JA | W | 6:30 | 9:35 | 18-308 | Nolfi, M. | 3.0 |
|-------|-------------|---|------|------|--------|-----------|-----|

BLDG 730 PLUMBING INSPECTION

Building regulations pertaining to drainage systems, vents and venting, plumbing, water systems, building sewers and gas piping. **Prerequisite:** BLDG 700 or equivalent with a grade of C or higher. Since this course may cover an updated version of the code, it may be taken four times for a maximum of 12 units.

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|--------------|-----|
| 81848 | BLDG 730 JA | W | 6:30 | 9:35 | 19-103 | Mitchell, M. | 3.0 |
|-------|-------------|---|------|------|--------|--------------|-----|

BLDG 740 MECHANICAL CODE

Mechanical codes of construction, heating equipment, floor furnaces, unit heaters, venting, ducts, ventilation and refrigeration systems and equipment. **Prerequisite:** BLDG 700 or equivalent with a grade of C or higher. Since this course may cover an updated version of the code, it may be taken four times for a maximum of 12 units.

EVENING CLASSES

| | | | | | | | |
|-------|-------------|----|------|------|--------|----------|-----|
| 81849 | BLDG 740 JA | Th | 6:30 | 9:35 | 19-107 | Voos, C. | 3.0 |
|-------|-------------|----|------|------|--------|----------|-----|

BLDG 760 ENERGY REGULATIONS

Methods of compliance with energy regulations applicable to dwellings, apartments, condominiums, and hotels. **Prerequisite:** BLDG 700 or equivalent with a grade of C or higher. Since this course may cover an updated version of the code, it may be taken four times for a maximum of 12 units.

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|-------------|-----|
| 90788 | BLDG 760 JA | T | 6:30 | 9:20 | 16-153 | Hancock, M. | 3.0 |
|-------|-------------|---|------|------|--------|-------------|-----|

BLDG 790 BLUEPRINT READING FOR CONSTRUCTION

Reviews and explains the basic components of a set of contemporary working plans used for the construction of residential and commercial projects; site or plot, floor, elevations—interior and exterior, foundations, electrical, plumbing, mechanical structural and specifications. Since this course may cover an updated version of the code, it may be taken four times for a maximum of 12 units.

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|-------------|-----|
| 81851 | BLDG 790 JA | M | 6:30 | 9:35 | 19-107 | Hipsher, B. | 3.0 |
|-------|-------------|---|------|------|--------|-------------|-----|

BUSINESS

Also see Management

BUS. 100 CONTEMPORARY AMERICAN BUSINESS

Explores various aspects of the business world: management, marketing, accounting, finances, production, management information systems, small business, business law and world trade. Helps students identify career opportunities. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC)

| | | | | | | | |
|-------|-------------|-----|-------|-------|--------|-------------|-----|
| 81857 | BUS. 100 BB | MWF | 9:10 | 10:00 | 10-116 | Kennedy, V. | 3.0 |
| 81855 | BUS. 100 BC | TTh | 9:45 | 11:00 | 10-116 | Kennedy, V. | 3.0 |
| 81856 | BUS. 100 CC | MWF | 10:10 | 11:00 | 12-181 | Blake, C. | 3.0 |
| 87514 | BUS. 100 DD | MWF | 11:10 | 12:00 | 12-181 | Blake, C. | 3.0 |

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|-----------|-----|
| 81858 | BUS. 100 JA | T | 6:30 | 9:35 | 12-181 | Blake, C. | 3.0 |
|-------|-------------|---|------|------|--------|-----------|-----|

TV CLASSES

| | | | | | | | |
|-------|-------------|-------------------|--------|-------|--|--|-----|
| 81859 | BUS. 100 TV | See pages 100-103 | TV-CRS | Staff | | | 3.0 |
|-------|-------------|-------------------|--------|-------|--|--|-----|

Students are required to attend the Orientation Meeting on September 5th.

BUS. 101 HUMAN RELATIONS I

Designed to increase competency in personal and interpersonal skills necessary in business. **Recommended Preparation:** eligibility for ENGL 838 or 848. (CSU)

| | | | | | | | |
|-------|-------------|-----|-------|-------|--------|-------------|-----|
| 81862 | BUS. 101 AA | MWF | 10:10 | 11:00 | 10-116 | Kennedy, V. | 3.0 |
| 81861 | BUS. 101 AB | TTh | 11:10 | 12:25 | 10-116 | Kennedy, V. | 3.0 |

BUS. 115 BUSINESS MATHEMATICS

Calculating interest, discount, financial statements, ratios. **Prerequisite:** appropriate skill level as measured by a satisfactory score on the CSM Math Placement Test One and other measures. **Recommended Preparation:** BUS. 810. (CSU)

| | | | | | | | |
|-------|-------------|-----|------|-------|--------|-------------|-----|
| 81866 | BUS. 115 AA | TTh | 9:45 | 11:00 | 12-181 | Dorsett, D. | 3.0 |
|-------|-------------|-----|------|-------|--------|-------------|-----|

BUS. 131 MONEY MANAGEMENT

TELECOURSE: "Dollars and Sense" develops understanding and skill in dealing with consumer financial planning, saving and borrowing money, real estate and introduction to security investments, estate planning, and income tax preparation. (CSU)

TV CLASSES

| | | | | | | | |
|-------|-------------|-------------------|--------|-------|--|--|-----|
| 89808 | BUS. 131 TV | See pages 100-103 | TV-CRS | Staff | | | 3.0 |
|-------|-------------|-------------------|--------|-------|--|--|-----|

Students are required to attend the Orientation Meeting on August 22nd.

BUS. 150 SMALL BUSINESS MANAGEMENT

TELECOURSE: Examination of opportunities and hazards of small business operations; for business students who plan to establish a small business. **Prerequisite:** BUS. 100 or equivalent. **Recommended Preparation:** eligibility for ENGL 848. (CSU)

TV CLASSES

| | | | | | | | |
|-------|-------------|-------------------|--------|------------------|--|--|-----|
| 81873 | BUS. 150 TV | See pages 100-103 | TV-CRS | VonBleichert, P. | | | 3.0 |
|-------|-------------|-------------------|--------|------------------|--|--|-----|

Students are required to attend the Orientation Meeting on August 23rd.

BUS. 180 MARKETING

Introduces and examines the various elements of contemporary marketing; product/service development, distribution, promoting and pricing. Emphasizes the creation of long-range customer relationships. **Recommended Preparation:** eligibility for ENGL 848. (CSU)

| | | | | | | | |
|-------|-------------|-----|-------|-------|--------|-------|-----|
| 81877 | BUS. 180 AA | TTh | 11:10 | 12:25 | 10-109 | Staff | 3.0 |
|-------|-------------|-----|-------|-------|--------|-------|-----|

BUS. 201 BUSINESS LAW I

Introduction to the law applicable to business sources, agencies, and procedures for enforcement. Emphasizes contract law. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC) (CAN BUS 8)

TV CLASSES

| | | | | | | | |
|-------|-------------|-------------------|--------|-------------|--|--|-----|
| 81884 | BUS. 201 TV | See pages 100-103 | TV-CRS | Trimble, J. | | | 3.0 |
|-------|-------------|-------------------|--------|-------------|--|--|-----|

Students are required to attend the Orientation Meeting on September 6th.

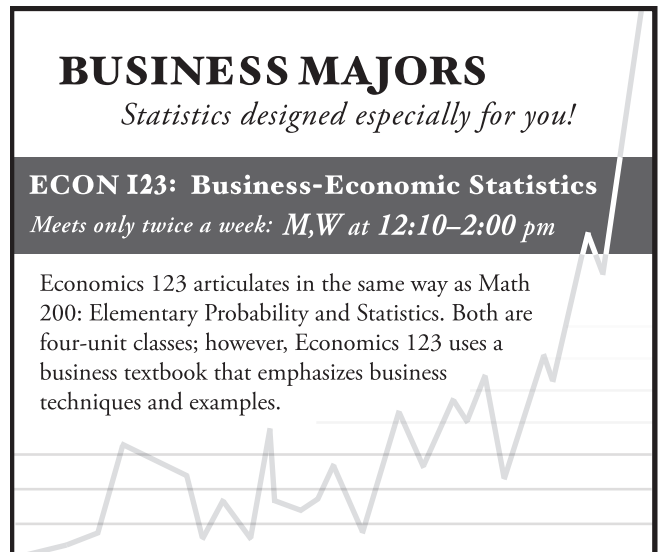
BUSINESS MAJORS

Statistics designed especially for you!

ECON I23: Business-Economic Statistics

Meets only twice a week: M,W at 12:10–2:00 pm

Economics 123 articulates in the same way as Math 200: Elementary Probability and Statistics. Both are four-unit classes; however, Economics 123 uses a business textbook that emphasizes business techniques and examples.



BUS. 295 COMPUTER SYSTEMS IN BUSINESS

Develop and design a business computer system; write and run programs in BASIC; use of microcomputer software applications for word processing, spreadsheets, and database management. **A \$2.00 materials fee is payable upon registration.** Plus one hour by arrangement per week. **Prerequisite:** BUSW 415 or equivalent; BUS. 115 or MATH 110 or equivalent; and concurrent enrollment in or completion of ACTG 100 or 121. **Recommended Preparation:** eligibility for ENGL 848. (CSU) (CAN BUS 6)

81885 BUS. 295 AA TTh 11:10 1:25 12-181 Dorsett, D. 4.0

BUS. 315 KEYBOARDING I

Beginning course to develop skills in computer keyboarding by touch including speed and accuracy building, basic word processing techniques, basic formatting, and printing. Two 3 1/2-inch High Density diskettes required at first class meeting. **A \$2.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. (CSU)

84288 BUS. 315 AX MWF 9:10 10:00 12-085 Brannock, P. 3.0
 84291 BUS. 315 BX TTh 9:45 11:00 12-085 Brannock, P. 3.0
 84290 BUS. 315 BB MWF 10:10 11:00 12-085 Brannock, P. 3.0
 86685 BUS. 315 CX MWF 11:10 12:00 12-085 Brannock, P. 3.0

EVENING AND SATURDAY CLASSES

84108 BUS. 315 JX M 6:30 9:35 12-085 Morgan, M. 3.0
 90407 BUS. 315 SX S 9:00 12:15 12-085 Weiner, G. 3.0

ONLINE CLASSES

91614 BUS. 315 WW See pages 96-99 Online-CRS Staff 3.0

BUS. 316 KEYBOARDING II

An advanced course to develop skills for information processing, including speed and accuracy of document processing, word processing, techniques, and advanced formatting. Two 3 1/2-inch High Density diskettes required at first class meeting. **A \$2.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Prerequisite:** BUS. 315. May be taken twice for a maximum of 6 units. (CSU)

86922 BUS. 316 AX MWF 9:10 10:00 12-085 Brannock, P. 3.0
 85379 BUS. 316 BX TTh 9:45 11:00 12-085 Brannock, P. 3.0
 91919 BUS. 316 CX MWF 10:10 11:00 12-085 Brannock, P. 3.0
 91920 BUS. 316 DX MWF 11:10 12:00 12-085 Brannock, P. 3.0

EVENING CLASSES

90057 BUS. 316 JX M 6:30 9:35 12-085 Morgan, M. 3.0

BUS. 317 MICRO/KEYBOARDING: SKILLBUILDING

Increase keyboard speed and accuracy through the use of an interactive microcomputer skillbuilding program. A 3 1/2-inch High Density diskette required at first class meeting. **A \$2.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Prerequisite:** BUS. 315 or equivalent. May be taken twice for a maximum of 3 units. (CSU)

85384 BUS. 317 A1 MWF 9:10 10:00 12-085 Brannock, P. 1.5
 Start and end dates for section 85384: 8/18 10/13
 85382 BUS. 317 A2 TTh 9:45 11:00 12-085 Brannock, P. 1.5
 Start and end dates for section 85382: 10/14 12/18
 91895 BUS. 317 B2 MWF 11:10 12:00 12-085 Brannock, P. 1.5
 Start and end dates for section 91895: 10/15 12/17

EVENING AND SATURDAY CLASSES

85381 BUS. 317 J2 M 6:30 9:35 12-085 Morgan, M. 1.5
 Start and end dates for section 85381: 8/18 10/13
 91625 BUS. 317 SA S 9:00 11:50 12-085 Weiner, G. 1.5
 Start and end dates for section 91625: 10/18 12/13

OFF-CAMPUS CLASSES

*91710 BUS. 317 J1 TTh 9:30 10:50 COAST-206 Staff 1.5
 Start and end dates for section 91710: 8/19 10/28

*Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

BUS. 326 ELECTRONIC FILING AND RECORDS MANAGEMENT

Study both manual and microcomputer filing methods. Create and maintain data records alphabetically, numerically, geographically, and by subject. Plus two hours by arrangement per week. **Recommended Preparation:** BUS. 315 or equivalent; eligibility for ENGL 838 or 848. May be taken twice for a maximum of 3 units. (CSU)

85386 BUS. 326 A2 MWF 9:10 10:00 12-085 Brannock, P. 1.5
 Start and end dates for section 85386: 10/15 12/10

BUS. 352 INTRODUCTION TO INSURANCE

Students study the basic background of the modern property/casualty insurance system. Topics include insurance products and services, reinsurance, civil and tort laws, basic commercial and personal ISO insurance contracts, and the importance of the risk management process. Pass/No Pass or letter grade option. (CSU)

EVENING CLASSES

90522 BUS. 352 JA M 6:00 6:50 16-270 Blakesly, D. 1.0

ONLINE CLASSES

90521 BUS. 352 WW See pages 96-99 Online-CRS Blakesly, D. 1.0

BUS. 353 PROPERTY AND LIABILITY INSURANCE PRINCIPLES

Covers the fundamentals of property and liability insurance as follows: (1) fundamentals of insurance including types of insurers, institutions that provide insurance, how it is regulated, and measurement of financial performance; (2) insurance operations such as marketing, underwriting, and claims; (3) insurance contracts, loss exposure, and risk management. **Recommended Preparation:** eligibility for ENGL 838 or 848 and BUS. 352 or equivalent. Pass/No Pass or letter grade option. (CSU)

EVENING CLASSES

90523 BUS. 353 JA M 7:00 10:05 16-270 Blakesly, D. 3.0

BUS 355 COMMERCIAL INSURANCE

Fundamentals of commercial insurance. This course covers information concerning commercial property insurance, business income insurance, commercial crime insurance, equipment breakdown insurance, inland and ocean marine insurance, commercial general liability insurance, commercial automobile insurance, business owners policies and farm insurance, worker's compensation and employer's liability insurance, and other miscellaneous coverage. **Recommended Preparation:** eligibility for ENGL 838/848 and BUS 352 or equivalent. Pass/No Pass or letter grade option. (CSU)

EVENING CLASSES

90841 BUS. 355 JA W 6:30 9:35 16-270 Overbay, Z. 3.0

BUS. 401 BUSINESS COMMUNICATIONS

Development of communications skills and techniques in business applications. Identifies, explains, and develops the communication skills and tools that contribute to effective verbal and written communications. **Recommended Preparation:** eligibility for ENGL 848 and ability to type. (CSU)

ONLINE CLASSES

83490 BUS. 401 WW See pages 96-99 Online-CRS Willis, J. 3.0

BUS. 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean, Bldg. 19, Room 113. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

83491 BUS. 690 AA By Arr 2.0 Hrs/Wk 19-113 Ross, K. 2.0
 82000 BUS. 690 BB By Arr 1.0 Hrs/Wk 19-113 Ross, K. 1.0

BUSINESS APPLICATIONS - WINDOWS PLATFORM

A \$2.00 materials fee is payable upon registration for Windows Platform classes.

TRAIN FOR A NEW JOB IN JUST EIGHT WEEKS!

In our Accelerated Program you can train to be an Office Assistant in just eight weeks. The Accelerated Program includes Windows (BUSW 114), Word (BUSW 214), Excel (BUSW 415), Internet (BUSW 530), Micro-Skillbuilding (BUS. 317), and Career Choices (CRER 133). For more information visit our website collegeofsanmateo.edu/accounting or call 574-6519.

BUSW 105 INTRODUCTION TO MICROCOMPUTERS

Introduction to microcomputers. Covers equipment, operating systems, and Windows software applications including Microsoft Word, Excel, and Power Point. A 3 1/2-inch High Density diskette required at first class meeting. A \$2.00 materials fee is payable upon registration. Plus two hours by arrangement per week. **Prerequisite:** BUS. 315 or equivalent. **Recommended Preparation:** eligibility for ENGL 838 or 848. Pass/No Pass grading. May be taken twice for a maximum of 3 units. (CSU)

| | | | | | | | |
|-------|-------------|-----|--|-------|--------|-------|-----|
| 86100 | BUSW 105 A2 | MWF | 10:00 | 10:50 | 12-082 | Staff | 1.5 |
| | | | Start and end dates for section 86100: | | 8/18 | 10/13 | |

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|--|------|--------|-------------|-----|
| 86097 | BUSW 105 J1 | T | 6:30 | 9:20 | 12-082 | Dorsett, D. | 1.5 |
| | | | Start and end dates for section 86097: | | 8/19 | 10/14 | |

BUSW 114 WINDOWS FUNDAMENTALS I WITH VISTA

Introduction to Microsoft Windows. Topics includes hardware needs, relationship between versions of Windows, customizing Windows, networking capabilities, desktop concepts and organization, OLE, accessory applications, file search and management, updating, maintenance and security. A 3 1/2-inch High Density diskette required at first class meeting. A \$2.00 materials fee is payable upon registration. Plus two hours by arrangement per week. **Prerequisite:** BUSW 105 or equivalent. **Recommended Preparation:** ENGL 838 or 848. May be taken twice for a maximum of 3 units. (CSU)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|----|--|------|--------|-----------|-----|
| 85480 | BUSW 114 J1 | Th | 6:30 | 9:20 | 12-079 | Brown, T. | 1.5 |
| | | | Start and end dates for section 85480: | | 8/21 | 10/09 | |

BUSW 214 WORD PROCESSING I USING WORD FOR WINDOWS

Introduction to WORD for Windows software. Includes overview of document formats; preparation (creating, editing, formatting, saving, and printing) of both single- and multi-page documents; outlines; tables of content; tables; multiple windows; and file management. A 3 1/2-inch High Density diskette required at first class meeting. A \$2.00 materials fee is payable upon registration. Plus two hours by arrangement per week. **Prerequisite:** BUS. 315 or equivalent. **Recommended Preparation:** eligibility for ENGL 838 or 848. May be taken twice for a maximum of 3 units. (CSU)

| | | | | | | | |
|-------|-------------|-----|--|-------|--------|-------|-----|
| 85414 | BUSW 214 A2 | MWF | 10:10 | 11:00 | 12-082 | Staff | 1.5 |
| | | | Start and end dates for section 85414: | | 10/15 | 12/10 | |

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|--|------|--------|------------|-----|
| 85415 | BUSW 214 J1 | W | 6:30 | 9:20 | 12-079 | Willis, J. | 1.5 |
| | | | Start and end dates for section 85415: | | 8/20 | 10/08 | |

ONLINE CLASSES

| | | | | | | | |
|-------|-------------|-----------------|------------|------------|-----|--|--|
| 90408 | BUSW 214 W1 | See pages 96-99 | Online-CRS | Willis, J. | 1.5 | | |
| 85418 | BUSW 214 W2 | See pages 96-99 | Online-CRS | Willis, J. | 1.5 | | |

OFF-CAMPUS CLASSES

| | | | | | | | |
|--------|-------------|-----|--|-------|-----------|-------|-----|
| *91902 | BUSW 214 A1 | TTh | 11:00 | 11:50 | COAST-206 | Staff | 1.5 |
| | | | Start and end dates for section 91902: | | 8/19 | 10/28 | |

*Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

BUSW 215 WORD PROCESSING II USING WORD FOR WINDOWS

Continuation of BUSW 214. Covers graphics, charts, columns, templates, macros, mail-merge, labels, sorting, forms, and software linking. A 3 1/2-inch High Density diskette required at first class meeting. A \$2.00 materials fee is payable upon registration. Plus two hours by arrangement per week. **Prerequisite:** BUS. 315 or equivalent. May be taken twice for a maximum of 3 units. (CSU)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|--|------|--------|------------|-----|
| 85420 | BUSW 215 J2 | W | 6:30 | 9:20 | 12-079 | Willis, J. | 1.5 |
| | | | Start and end dates for section 85420: | | 10/15 | 12/17 | |

ONLINE CLASSES

| | | | | | | | |
|-------|-------------|-----------------|------------|------------|-----|--|--|
| 90409 | BUSW 215 W2 | See pages 96-99 | Online-CRS | Willis, J. | 1.5 | | |
|-------|-------------|-----------------|------------|------------|-----|--|--|

BUSW 383 BUSINESS PRESENTATIONS USING POWER POINT FOR WINDOWS

Using Power Point, examines the components of effective business presentations and capabilities and features of business presentation software for the purpose of planning and creating a complete presentation of integrated text and graphics in a slide format. A 3 1/2-inch High Density diskette required at first class meeting. A \$2.00 materials fee is payable upon registration. Plus two hours by arrangement per week. **Prerequisite:** BUSW 214 or equivalent. May be taken twice for a maximum of 3 units. (CSU)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|--|------|------------|------------|-----|
| 85798 | BUSW 383 J1 | T | 7:00 | 9:50 | 12-079 | Morgan, M. | 1.5 |
| | | | Start and end dates for section 85798: | | 8/19-10/14 | | |

ONLINE CLASSES

| | | | | | | | |
|-------|-------------|-----------------|------------|------------|-----|--|--|
| 86388 | BUSW 383 W1 | See pages 96-99 | Online-CRS | Morgan, M. | 1.5 | | |
|-------|-------------|-----------------|------------|------------|-----|--|--|

BUSW 415 SPREADSHEET I USING EXCEL FOR WINDOWS: 2007

Creation and use of spreadsheets. Includes spreadsheet design, use of menu systems, basic formulas and functions, relative and absolute addressing, formatting, printing, and graphing. A 3 1/2-inch High Density diskette required at first class meeting. A \$2.00 materials fee is payable upon registration. Plus two hours by arrangement per week. **Prerequisite:** BUSW 105 or equivalent. **Recommended Preparation:** eligibility for ENGL 838 or 848. May be taken twice for a maximum of 3 units. (CSU)

| | | | | | | | |
|-------|-------------|-----|--|-------|--------|-------------|-----|
| 85482 | BUSW 415 A1 | TTh | 9:45 | 11:00 | 12-079 | Dorsett, D. | 1.5 |
| | | | Start and end dates for section 85482: | | 8/19 | 10/09 | |

EVENING AND SATURDAY CLASSES

| | | | | | | | |
|-------|-------------|----|--|-------|--------|-------------|-----|
| 85561 | BUSW 415 J1 | Th | 6:30 | 9:20 | 12-082 | Dorsett, D. | 1.5 |
| | | | Start and end dates for section 85561: | | 8/19 | 10/09 | |
| 85425 | BUSW 415 S1 | S | 9:00 | 12:15 | 12-079 | Weiner, G. | 1.5 |
| | | | Start and end dates for section 85425: | | 8/23 | 10/11 | |

ONLINE CLASSES

| | | | | | | | |
|-------|-------------|-----------------|------------|------------|-----|--|--|
| 85492 | BUSW 415 W2 | See pages 96-99 | Online-CRS | Willis, J. | 1.5 | | |
|-------|-------------|-----------------|------------|------------|-----|--|--|

BUSW 416 SPREADSHEET II USING EXCEL FOR WINDOWS: 2007

Advanced spreadsheet functions. Includes design and optimization of large and complex spreadsheets, advanced formulas and functions, database features, macros, and linking of spreadsheets with other software programs. A 3 1/2-inch High Density diskette required at first class meeting. A \$2.00 materials fee is payable upon registration. Plus two hours by arrangement per week. **Prerequisite:** BUSW 415 or equivalent. (CSU)

EVENING AND SATURDAY CLASSES

| | | | | | | | |
|-------|-------------|----|--|-------|--------|-------------|-----|
| 85430 | BUSW 416 J2 | Th | 6:30 | 9:20 | 12-082 | Dorsett, D. | 1.5 |
| | | | Start and end dates for section 85430: | | 10/16 | 12/18 | |
| 85431 | BUSW 416 S2 | S | 9:00 | 12:15 | 12-079 | Weiner, G. | 1.5 |
| | | | Start and end dates for section 85431: | | 10/18 | 12/13 | |

ONLINE CLASSES

| | | | | | | | |
|-------|-------------|-----------------|------------|------------|-----|--|--|
| 85454 | BUSW 416 W1 | See pages 96-99 | Online-CRS | Willis, J. | 1.5 | | |
|-------|-------------|-----------------|------------|------------|-----|--|--|

BUSW 464 PREVIEW OF DATABASE MANAGEMENT USING ACCESS 2007

Compares Windows Vista with Windows XP. Examines the new format of Office 2007 Access software as well as the organization of data; the naming, designing, creating, saving, editing and printing database tables; the creation of queries, forms and reports from the data; sharing and integrating data from a spreadsheet into a data base. A 512 mb flash drive/memory stick is required at the first class meeting. A \$2.00 materials fee is payable upon registration. Plus two lab hours by arrangement per week. **Prerequisite:** BUSW 464 or equivalent. (CSU)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|-------|--------|-------------|-----|
| 85434 | BUSW 464 J1 | W | 7:00 | 10:05 | 12-082 | Kistler, T. | 3.0 |
|-------|-------------|---|------|-------|--------|-------------|-----|

ONLINE CLASSES

| | | | | | | | |
|-------|-------------|-----------------|------------|-------------|-----|--|--|
| 91578 | BUSW 464 WW | See pages 96-99 | Online-CRS | Kistler, T. | 3.0 | | |
|-------|-------------|-----------------|------------|-------------|-----|--|--|

BUSW 530 INTRODUCTION TO THE INTERNET

Exploration of Internet history, structure and features (E-mail programs and services, File Transfer Protocol, World Wide Web); Internet tools (web browser interfaces, search engines, security extensions); doing business on web; societal and ethical issues. **Prerequisite:** BUSW 114 or equivalent. Recommended Preparation: eligibility for ENGL 838/848. (May be taken twice for a maximum of 3 units.) (CSU)

OFF-CAMPUS CLASSES

*91715 BUSW 530 J2 TTh 12:30 1:50 COAST-206 Staff 1.5
Start and end dates for section 91715: 8/19 10/28

*Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

BUSW 534 HTML I (HYPERTEXT MARKUP LANGUAGE)

HyperText Markup Language. Explores creating and maintaining Web pages for Internet and Intranet; using HTML source code; creating file structures; using FTP to upload files. Examines page features such as design, use of tables, color codes, applets, fonts, extensions, hyperlinks, image maps, and graphics. A 3 1/2-inch High Density diskette required at first class meeting. **A \$2.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Prerequisite:** BUSW 530 or equivalent. May be taken twice for a maximum of 3 units. (CSU)

EVENING CLASSES

86656 BUSW 534 J1 W 7:00 10:05 12-085 Kistler, T. 1.5
Start and end dates for section 86656: 8/20 10/08

ONLINE CLASSES

86659 BUSW 534 W1 See pages 96-99 Online-CRS Kistler, T. 1.5

BUSW 535 HTML II (ADVANCED HYPERTEXT MARKUP LANGUAGE)

Advanced HTML class for examining forms, JAVA script, JAVA script objects and events, multimedia Web pages, JAVA applets, cascading style sheets, and database use. A 3 1/2-inch High Density diskette required at first class meeting. **A \$2.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Prerequisite:** BUSW 534 or equivalent. May be taken twice for a maximum of 3 units. (CSU)

ONLINE CLASSES

86798 BUSW 535 W2 See pages 96-99 Online-CRS Kistler, T. 1.5

CAREER AND LIFE PLANNING

CRER 104 TRANSFER ESSENTIALS AND PLANNING

Learn how to successfully transfer to destinations within the California State University system, the University of California system, and independent or out-of-state colleges or universities. This course covers academic requirements of different systems and institutions, transfer considerations and decisions, transfer planning, general education and lower division major requirements, application timelines, services that support transfer, and other issues related to this educational goal. **A \$5.00 materials fee is payable upon registration.** Pass/No Pass grading. May be taken twice for a total of 1 unit. (CSU)

90440 CRER 104 A1 TTh 12:30 2:15 18-301 Brown, K. .5
Start and end dates for section 90440: 9/02 9/11
90441 CRER 104 B2 TTh 12:30 2:15 18-301 Brown, K. .5
Start and end dates for section 90441: 10/28 11/06

SATURDAY CLASSES

90444 CRER 104 S1 S 9:00 12:30 18-302 Staff .5
Start and end dates for section 90444: 9/06 9/13

OFF-CAMPUS CLASSES

*91726 CRER 104 C1 MW 12:10 1:00 COAST-210 Staff .5
Start and end dates for section 91726: 8/18 9/15

*Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

CRER 105 COLLEGE PLANNING

A comprehensive college orientation providing information about educational options and goals, California systems of higher education, academic planning, the college academic and social culture, college policies and procedures that affect student success, matriculation requirements, student learning styles, obstacles to success, time management, overcoming past substandard academic performance, success strategies and how to use them, and a review of college services and programs that enhance success and retention. Pass/No Pass grading. **A \$5.00 materials fee is payable upon registration.** May be taken twice for a total of 1 unit. (CSU/UC)

90450 CRER 105 A2 TTh 12:30 2:15 18-301 Brown, K. .5
Start and end dates for section 90450: 10/14 10/23

SATURDAY CLASSES

90454 CRER 105 S1 S 9:00 12:30 18-302 Staff .5
Start and end dates for section 90454: 11/01 11/08

CRER 107 INTRODUCTION TO CHOOSING A COLLEGE MAJOR

This short course to assist students to research and identify a college major and to understand major requirements and course planning. It is highly recommended for students who are undecided about a major for an Associate degree or for university transfer. University transfer students need to complete lower division major courses to assure successful transfer. This course offers discussion and exercises to support decision making and facilitates guided research. Pass/No pass grading. **A \$5.00 materials fee is payable upon registration.** May be taken twice for a total of 1 unit. (CSU)

90467 CRER 107 A1 TTh 12:30 2:15 18-301 Brown, K. .5
Start and end dates for section 90467: 9/16 9/25

SATURDAY CLASSES

90468 CRER 107 S2 S 9:00 12:30 18-302 Staff .5
Start and end dates for section 90468: 10/04 10/11

OFF-CAMPUS CLASSES

*91727 CRER 107 C1 MW 12:10 1:00 COAST-210 Staff .5
Start and end dates for section 91727: 9/17 10/13

*Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

CRER 108 ACHIEVING AN ASSOCIATE DEGREE AND/OR VOCATIONAL CERTIFICATE

Recommended for students who plan to complete a CSM Associate degree or Certificate program or are undecided about educational goals. Learn how to research programs, course requirements, and to use college resources to successfully identify and complete an Associate degree and/or Certificate. Also recommended for students who plan to transfer to a university since it is possible to concurrently complete an associate degree and transfer requirements. Pass/No Pass grading. **A \$5.00 materials fee is payable upon registration.** May be taken twice for a total of 1 unit. (CSU)

90470 CRER 108 A2 TTh 12:30 2:15 18-301 Brown, K. .5
Start and end dates for section 90470: 9/30 10/09

CRER 120 COLLEGE AND CAREER SUCCESS

A comprehensive approach to life and career planning. Emphasizes self-assessment, decision-making, educational planning, college success strategies and techniques for addressing changes associated with college and career. Explores college life, responsibilities, and career options. Plus one hour by arrangement per week. **A \$6.00 materials fee is payable upon registration, plus additional testing fees.** Pass/No Pass or letter grade option. (CSU/UC)

88374 CRER 120 AC TTh 11:10 12:25 10-102 Valenti, M. 3.0

EVENING CLASSES

*88244 CRER 120 HY T 6:10 9:00 16-171 O'Brien, E. 3.0

*NOTE: Hybrid course (traditional and online course requirements) Students should be present for the August 19th Orientation session.

CRER 121 PLANNING FOR STUDENT SUCCESS

Provides students with the tools necessary to maximize academic success by enhancing their familiarity with college expectations, resources, facilities, and requirements. A preliminary educational plan is researched and developed. Plus one hour by arrangement per week. **A \$5.00 materials fee is payable upon registration.** Pass/No Pass grading. (CSU)

| | | | | | | | |
|-------|--|-----|-------|-------|--------|-----------------|-----|
| 87192 | CRER 121 A1 | TTh | 9:45 | 11:00 | 12-173 | Caviel, A. | 1.0 |
| | Start and end dates for section 87192: | | 8/19 | 9/23 | | | |
| 89134 | CRER 121 A2 | TTh | 11:10 | 12:00 | 10-103 | Basques, A. | 1.0 |
| | Start and end dates for section 89134: | | 10/14 | 12/04 | | | |
| | CRER 121 A2 is offered primarily for MCHS students. Non-MCHS students should contact the instructor. | | | | | | |
| 87202 | CRER 121 B1 | TTh | 11:10 | 12:00 | 11-131 | Aguires-Alberto | 1.0 |
| | Start and end dates for section 87202: | | 9/02 | 10/23 | | | |
| | CRER 121 B1 is offered primarily for student with limited English background. | | | | | | |
| 87203 | CRER 121 C1 | MW | 12:10 | 1:00 | 11-130 | Turner, R. | 1.0 |
| | Start and end dates for section 87203: | | 9/03 | 10/27 | | | |
| | CRER 121 C1 is offered primarily for EOPS students. | | | | | | |
| 87210 | CRER 121 D1 | TTh | 12:30 | 1:20 | 10-102 | Sinarle, K. | 1.0 |
| | Start and end dates for section 87210: | | 9/09 | 10/30 | | | |
| | CRER 121 A2 is offered primarily for DSPS students. | | | | | | |

CRER 122 STRATEGIES FOR EDUCATIONAL SUCCESS

Provides students with information about what is expected of a college student. Students practice a variety of techniques to increase confidence and to develop college-level study skills. Emphasizing individual learning styles, effective study habits and reducing test-taking anxiety, each student will create a study plan reflecting his/her specific learning needs. **A \$5.00 materials fee is payable upon registration.** Pass/No Pass or letter grade option. (CSU)

| | | | | | | | |
|-------|--|-----|-------|-------|--------|-------------|-----|
| 87215 | CRER 122 A1 | TTh | 9:45 | 11:00 | 12-173 | Caviel, A. | 1.0 |
| | Start and end dates for section 87215: | | 9/25 | 10/30 | | | |
| 89123 | CRER 122 B1 | TTh | 11:10 | 12:00 | 10-103 | Basques, A. | 1.0 |
| | Start and end dates for section 89123: | | 8/19 | 10/09 | | | |
| | CRER 122 B1 is offered primarily for MCHS students. Non-MCHS students should contact the instructor. | | | | | | |

CRER 123 CAREER EXPLORATION FOR SUCCESS

Assists students to understand personality, values, interests, abilities and skills. Students explore career and work options in relation to college majors and integrate their personal preferences in career and college major decision-making. Plus one hour by arrangement per week. Pass/No Pass or letter grade option. (CSU)

| | | | | | | | |
|-------|--|-----|-------|-------|--------|------------|-----|
| 87229 | CRER 123 A2 | TTh | 9:45 | 11:00 | 12-173 | Caviel, A. | 1.0 |
| | Start and end dates for section 87229: | | 11/04 | 12/11 | | | |

CRER 126 CAREER CHOICES I: CAREER ASSESSMENT

A career exploration course covering career assessment, self awareness, decision making, goal setting and creating action plans. Includes student research on careers and college majors. Surveys to appraise personality, interests, values and skills may be used. **A \$30.00 materials fee is payable upon registration.** Pass/No Pass grading. May be taken two times for a maximum of 1 unit. (CSU)

| | | | | | | | |
|-------|--|--------|-----------|-------|--------|-------------|----|
| 91293 | CRER 126 A1 | T | 12:30 | 2:30 | 18-302 | O'Brien, E. | .5 |
| | Start and end dates for section 91293: | | 9/09 | 9/30 | | | |
| 90185 | CRER 126 A2 | MW | 12:30 | 2:30 | 11-132 | O'Brien, E. | .5 |
| | Start and end dates for section 90185: | | 10/06 | 10/15 | | | |
| 90184 | CRER 126 AO | By Arr | 1.0 Hr/Wk | | | O'Brien, E. | .5 |
| | Start and end dates for section 90184: | | 8/25 | 12/04 | | | |
| 91294 | CRER 126 B2 | Th | 12:30 | 2:30 | 18-302 | O'Brien, E. | .5 |
| | Start and end dates for section 91294: | | 11/06 | 12/04 | | | |

OFF-CAMPUS CLASSES

| | | | | | | | |
|--------|--|----|-------|-------|--------------|--|----|
| *91728 | CRER 126 C2 | MW | 12:10 | 1:00 | HMB/HS Staff | | .5 |
| | Start and end dates for section 91728: | | 10/15 | 11/12 | | | |

*Note: This course meets at Half Moon Bay High School on Lewis Foster Drive. For full listing of off-campus classes, see pages 88-91.

CRER 127 CAREER CHOICES II: JOB SEARCH

A practical skill building course focused on the latest methods to prepare you to identify employers, gather job information, build a current resume, anticipate interview questions, make a favorable impression and complete follow-up activities. Students practice all phases of the job search and receive coaching and feedback. **A \$5.00 materials fee is payable upon registration.** Pass/No Pass grading. May be taken two times for a maximum of 1 unit. (CSU)

| | | | | | | | |
|-------|--|--------|-----------|-------|--------|-------------|----|
| 90394 | CRER 127 A1 | Th | 12:30 | 2:30 | 18-302 | O'Brien, E. | .5 |
| | Start and end dates for section 90394: | | 9/04 | 9/25 | | | |
| 90642 | CRER 127 A2 | MW | 12:10 | 2:00 | 11-132 | O'Brien, E. | .5 |
| | Start and end dates for section 90642: | | 10/20 | 10/29 | | | |
| 90643 | CRER 127 A3 | T | 12:10 | 2:00 | 18-302 | O'Brien, E. | .5 |
| | Start and end dates for section 90643: | | 11/18 | 12/09 | | | |
| 90226 | CRER 127 AO | By Arr | 1.0 Hr/Wk | | | O'Brien, E. | .5 |
| | Start and end dates for section 90226: | | 8/25 | 12/04 | | | |

OFF-CAMPUS CLASSES

| | | | | | | | |
|--------|--|--|-------|-------|--------------|--|----|
| *91729 | CRER 127 C3 | | 12:10 | 1:00 | HMB/HS Staff | | .5 |
| | Start and end dates for section 91729: | | 12/17 | 12/10 | | | |

*Note: This course meets at Half Moon Bay High School on Lewis Foster Drive. For full listing of off-campus classes, see pages 88-91.

CRER 138 SKILL DEVELOPMENT FOR CAREER GROWTH

A practical, contemporary, and diversified approach to maintaining a healthy, purposeful, well-balanced life. Emphasizes the importance of developing effective personal skills for career growth. Offered primarily for students with psychological disabilities. Pass/No Pass or letter grade option. (CSU)

| | | | | | | | |
|-------|-------------|-----|------|------|--------|-------------|-----|
| 83721 | CRER 138 AA | TTh | 1:10 | 2:25 | 18-305 | Sinarle, K. | 3.0 |
|-------|-------------|-----|------|------|--------|-------------|-----|

CRER 140 PEER COUNSELING

An orientation and training course to develop peer counseling skills, emphasizing the experiential process of interpersonal communication as well as the theoretical explanation of the counseling process and behavior. Offered primarily for students who have a psychological disability. (CSU)

| | | | | | | | |
|-------|-------------|-----|------|------|--------|-------------|-----|
| 83838 | CRER 140 AA | TTh | 3:10 | 4:30 | 18-305 | Sinarle, K. | 3.0 |
|-------|-------------|-----|------|------|--------|-------------|-----|

CRER 879 TRANSITION TO COLLEGE

Designed to provide students with the personal, social and academic skills needed to make a successful transition into college. Offered primarily for students who have a psychological disability. Pass/No Pass grading. Open entry/open exit. Variable units.

| | | | | | | | |
|-------|-------------|-----|-------|-------|--------|-------------|--------|
| 82103 | CRER 879 AO | TTh | 11:10 | 12:25 | 11-132 | Sinarle, K. | .5-3.0 |
| 91064 | CRER 879 BO | MWF | 11:10 | 12:00 | 11-132 | Sinarle, K. | .5-3.0 |

Career Services

Take the guesswork out of selecting a major or career path!

Meet with our experienced and knowledgeable career counselors in the CRER 126 class to get help learning about yourself and the best choices for you.

Need help finding a job or internship?

Take CRER 127 and our career development counselors will help you find leads and get the job.

Want to improve your college and career success?

CRER 120 emphasizes self-assessment, decision-making, and educational planning; it's UC transferable and now offered online!

Your career path... begins at CSM!

For more information, please call (650) 574-6116
or visit collegeofsanmateo.edu/career

CRER 880 INTRODUCTION TO FINANCIAL AID

Emphasis is placed on learning how the College of San Mateo Financial Aid Program operates. Learn how to apply for federal, state, and college financial aid to fund your educational goals. Types of financial aid, qualifying for aid, how to apply, how to maintain eligibility for aid, student responsibilities, and how to make the best use of your time and funding to achieve your goals are covered in this 8 hours class. Pass/No Pass grading. (Units do not apply toward AA/AS degree.)

| | | | | | | | |
|--|-------------|-----|-------|------|--------|-------|----|
| 91579 | CRER 880 A1 | TTh | 12:30 | 2:15 | 11-132 | Staff | .5 |
| Start and end dates for section 91579: 8/19 8/28 | | | | | | | |

CRER 880 INTRODUCTION TO SCHOLARSHIPS

Introduction to scholarship and financial aid opportunities at the local, state, and national levels. Learn research techniques and utilize internet sites, software, publications and community resources. Identify scholarships that meet personal criteria. Emphasis on development of a personal organizational system to manage the process of scholarship search and application. Pass/No Pass grading. (Units do not apply toward AA/AS degree.)

| | | | | | | | |
|--|-------------|---|-------|------|--------|-------|-----|
| 91580 | CRER 880 B1 | M | 12:30 | 4:00 | 10-116 | Staff | 1.0 |
| Start and end dates for section 91580: 9/08 9/29 | | | | | | | |

CHEMISTRY**CHEM 192 ELEMENTARY CHEMISTRY**

Basics in measurement, symbols, reactions, equations, gases, solutions and periodic table. Plus one hour by arrangement per week. Extra supplies may be required. **A \$4.00 materials fee is payable upon registration.**

Prerequisite: MATH 110. It is recommended that students enroll concurrently in MATH 115 or MATH 120 or 122. (CSU/UC)

| | | | | | | | |
|-------|-------------|-----|-------|-------|--------|---------|-----|
| 82012 | CHEM 192 AA | TTh | 11:10 | 12:25 | 36-329 | Staff | 4.0 |
| | | TTh | 12:45 | 2:00 | 36-329 | | |
| 82011 | CHEM 192 AX | MWF | 10:10 | 11:00 | 36-319 | Tou, K. | 4.0 |
| | | M | 11:10 | 2:15 | 36-306 | | |
| 83348 | CHEM 192 BX | MWF | 10:10 | 11:00 | 36-319 | Tou, K. | 4.0 |
| | | W | 11:10 | 2:00 | 36-306 | | |

CHEM 210 GENERAL CHEMISTRY I

College chemistry: structure, bonding, reactions, gases, solutions, organic chemistry, thermodynamics, and periodic table with related calculations. Plus one hour by arrangement per week. Extra supplies may be required.

A \$4.00 materials fee is payable upon registration. Prerequisite: CHEM 192 with a grade of C or higher or equivalent; MATH 120 with a grade of C or higher. **Recommended Preparation:** eligibility for ENGL 838/848 and one course in physics. (CSU/UC) (CAN CHEM 2) (CHEM 210 and 220 = CAN CHEM SEQ A)

| | | | | | | | |
|-------|-------------|-----|-------|-------|--------|------------|-----|
| 82014 | CHEM 210 AX | MWF | 11:10 | 12:00 | 36-319 | Deline, C. | 5.0 |
| | | TTh | 8:10 | 11:00 | 36-306 | | |
| 83349 | CHEM 210 BX | MWF | 11:10 | 12:00 | 36-319 | Deline, C. | 5.0 |
| | | TTh | 11:10 | 2:00 | 36-306 | | |
| 82015 | CHEM 210 CX | MWF | 1:10 | 2:00 | 36-319 | Rezaie, N. | 5.0 |
| | | MW | 2:10 | 5:15 | 36-321 | | |
| 83354 | CHEM 210 DX | MWF | 1:10 | 2:00 | 36-319 | Rezaie, N. | 5.0 |
| | | TTh | 2:10 | 5:15 | 36-321 | | |
| 90381 | CHEM 210 EX | MWF | 9:10 | 10:00 | 36-319 | Clay, M. | 5.0 |
| | | TTh | 8:10 | 11:00 | 36-321 | | |
| 90382 | CHEM 210 FX | MWF | 9:10 | 10:00 | 36-319 | Clay, M. | 5.0 |
| | | TTh | 11:10 | 2:00 | 36-321 | | |

EVENING CLASSES

| | | | | | | | |
|-------|-------------|-----|------|-------|--------|--------|-----|
| 82016 | CHEM 210 JA | TTh | 6:15 | 7:30 | 36-319 | Li, J. | 5.0 |
| | | TTh | 7:40 | 10:30 | 36-329 | | |

CHEM 220 GENERAL CHEMISTRY II

College chemistry: equilibrium, chemical spontaneity, kinetics, acid-base, redox, complex ions, nuclear chemistry, with related calculations. Plus one hour by arrangement per week. Extra supplies may be required. **A \$4.00 materials fee is payable upon registration. Prerequisite:** CHEM 210 or 224 with a grade of C or higher. (CSU/UC) (CAN CHEM 4) (CHEM 210 and 220 = CAN CHEM SEQ A)

| | | | | | | | |
|-------|-------------|----|-------|------|--------|----------|-----|
| 82017 | CHEM 220 AA | W | 12:40 | 2:00 | 18-306 | Clay, M. | 5.0 |
| | | MW | 2:10 | 5:15 | 36-329 | | |
| | | M | 12:40 | 2:00 | 18-306 | | |

CHEM 231 ORGANIC CHEMISTRY I

Structure and reactivity of organic compounds; reactions of major functional groups; reaction mechanisms and synthesis. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** CHEM 220 or 225 with a grade of C or higher. (CSU/UC)

| | | | | | | | |
|-------|-------------|-----|-------|-------|--------|--------------|-----|
| 82019 | CHEM 231 AX | MWF | 11:10 | 12:00 | 36-109 | Lawrence, Y. | 5.0 |
| | | M | 2:30 | 3:30 | 36-300 | | |
| | | M | 3:35 | 5:30 | 36-300 | | |
| | | W | 2:30 | 5:30 | 36-300 | | |
| 83357 | CHEM 231 BX | MWF | 11:10 | 12:00 | 36-109 | Lawrence, Y. | 5.0 |
| | | T | 11:10 | 12:00 | 36-300 | | |
| | | T | 12:10 | 2:00 | 36-300 | | |
| | | Th | 11:10 | 2:00 | 36-300 | | |
| 86182 | CHEM 231 CX | MWF | 11:10 | 12:00 | 36-109 | Lawrence, Y. | 5.0 |
| | | T | 2:30 | 3:30 | 36-300 | | |
| | | T | 3:35 | 5:30 | 36-300 | | |
| | | Th | 2:30 | 5:30 | 36-300 | | |

CHEM 232 ORGANIC CHEMISTRY II

More rigorous treatment of mechanisms, reactions, and synthesis. Structure determination using classical and spectroscopic methods. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** CHEM 231 with a grade of C or higher. (CSU/UC)

| | | | | | | | |
|-------|-------------|-----|-------|-------|--------|--------------|-----|
| 91062 | CHEM 232 AA | MWF | 1:10 | 2:00 | 36-321 | Lawrence, Y. | 5.0 |
| | | M | 10:10 | 11:00 | 36-300 | | |
| | | M | 11:10 | 1:00 | 36-300 | | |
| | | W | 10:10 | 1:00 | 36-300 | | |

CHEM 250 QUANTITATIVE ANALYSIS

Theory and calculations of common analytical procedures. Study and practice of modern instrumental techniques. Extra supplies may be required. **Prerequisite:** CHEM 220 with a grade of C or higher. (CSU/UC)

| | | | | | | | |
|-------|-------------|----|------|------|--------|------------|-----|
| 91284 | CHEM 250 AA | MW | 1:10 | 2:00 | 36-109 | Deline, C. | 4.0 |
| | | MW | 2:20 | 5:20 | 36-306 | | |

CHEM 410 HEALTH SCIENCE CHEMISTRY I

Introduction to chemistry: metric system, symbols, periodic table, bonding, reactions, gases, solutions, stoichiometry. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 110.

Recommended Preparation: eligibility for ENGL 848. Students who complete CHEM 210-220 and CHEM 410-420 will receive credit for CHEM 210-220 only. (CSU) (CAN CHEM 6)

| | | | | | | | |
|-------|-------------|-----|-------|------|--------|-----------|-----|
| 82020 | CHEM 410 AX | TTh | 12:10 | 1:30 | 36-319 | Locke, D. | 4.0 |
| | | T | 2:10 | 5:15 | 36-306 | | |
| 89520 | CHEM 410 BX | TTh | 12:10 | 1:30 | 36-319 | Locke, D. | 4.0 |
| | | Th | 2:10 | 5:15 | 36-306 | | |

EVENING CLASSES

| | | | | | | | |
|-------|-------------|----|------|-------|--------|-------------|-----|
| 90130 | CHEM 410 JX | MW | 6:10 | 7:35 | 36-319 | Flowers, J. | 4.0 |
| | | W | 7:40 | 10:45 | 36-306 | | |

CHEM 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 36, Room 311. Register after the first week of classes.

Prerequisite: 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

| | | | | | | |
|-------|-------------|--------|------------|---------|---------------|-----|
| 83765 | CHEM 690 AA | By Arr | 2.0 Hrs/Wk | 36-311C | Frontiera, C. | 2.0 |
| 83766 | CHEM 690 BB | By Arr | 1.0 Hr/Wk | 36-311C | Frontiera, C. | 1.0 |

CHINESE

For a general explanation of course numbers and levels, please see FOREIGN LANGUAGES, page 57.

CHIN 111 ELEMENTARY CHINESE I

A beginning course in Mandarin Chinese with instruction and practice in understanding, speaking, reading, and writing. Plus one lab hour by arrangement per week. Pass/No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|--------|-----|
| 82023 | CHIN 111 JA | M | 6:30 | 9:35 | 16-272 | Wu, J. | 3.0 |
|-------|-------------|---|------|------|--------|--------|-----|

ONLINE CLASSES

| | | | | | |
|-------|-------------|-----------------|------------|--------|-----|
| 90326 | CHIN 111 WW | See pages 96-99 | Online-CRS | Wu, J. | 3.0 |
|-------|-------------|-----------------|------------|--------|-----|

CHIN 112 ELEMENTARY CHINESE II

Continuation of CHIN 111 with further development of the skills of understanding, speaking, reading, and writing. Plus one lab hour by arrangement per week. **Prerequisite:** CHIN 111 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC)

ONLINE CLASSES

| | | | | | |
|-------|-------------|-----------------|------------|--------|-----|
| 91147 | CHIN 112 WW | See pages 96-99 | Online-CRS | Wu, J. | 3.0 |
|-------|-------------|-----------------|------------|--------|-----|

CHIN 121 ADVANCED ELEMENTARY CHINESE I

The third course in elementary Mandarin, with increased emphasis on grammar and the spoken language. Plus one lab hour by arrangement per week. **Prerequisite:** CHIN 112 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|--------|-----|
| 86405 | CHIN 121 JX | W | 6:30 | 9:35 | 16-272 | Wu, J. | 3.0 |
|-------|-------------|---|------|------|--------|--------|-----|

CHIN 122 ADVANCED ELEMENTARY CHINESE II

Continuation of CHIN 121 with further training in spoken and written Mandarin. Plus one lab hour by arrangement per week. **Prerequisite:** CHIN 121 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|--------|-----|
| 89424 | CHIN 122 JX | W | 6:30 | 9:35 | 16-272 | Wu, J. | 3.0 |
|-------|-------------|---|------|------|--------|--------|-----|

CHIN 131 INTERMEDIATE CHINESE I

Covers approximately the first half of the semester's work in intermediate Mandarin Chinese as taught at four-year institutions. Plus one lab hour by arrangement per week. **Prerequisite:** CHIN 122 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|--------|-----|
| 85824 | CHIN 131 JA | T | 6:30 | 9:35 | 16-272 | Wu, J. | 3.0 |
|-------|-------------|---|------|------|--------|--------|-----|

CHIN 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 17, Room 169. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

| | | | | | | |
|-------|-------------|--------|------------|--------|---------------|-----|
| 89204 | CHIN 690 AA | By Arr | 2.0 Hrs/Wk | 17-169 | Comerford, S. | 2.0 |
| 89205 | CHIN 690 BB | By Arr | 1.0 Hr/Wk | 17-169 | Comerford, S. | 1.0 |

COMPUTER AND INFORMATION SCIENCE

Also see *Business Applications, Graphics, and Multimedia*

CIS 110 INTRODUCTION TO COMPUTER AND INFORMATION SCIENCE

Introduction to computers and information science. Includes computer terminology, computer hardware and software, networks, common operating systems, data representation, telecommunications, Internet access and security issues, computer ethics, and beginning programming in visual Basic and/or HTML. Covers topics motivated by current issues and events. Examines such issues as privacy, intellectual property, and copyright infringements. **A \$2.00 materials fee is payable upon registration.** Plus one lab hour by arrangement per week. **Recommended Preparation:** eligibility for ENGL 848. Pass/No Pass or letter grade option. (CSU/UC)

| | | | | | | | |
|-------|------------|-----|-------|-------|--------|-------------|-----|
| 84236 | CIS 110 AA | MWF | 9:10 | 10:00 | 19-121 | Brown, R. | 3.0 |
| 90384 | CIS 110 AB | TTh | 9:45 | 11:00 | 19-121 | Martens, B. | 3.0 |
| 82028 | CIS 110 AC | MWF | 10:10 | 11:00 | 19-121 | Brown, R. | 3.0 |

ONLINE CLASSES

| | | | | | |
|-------|------------|-----------------|------------|-------------|-----|
| 86225 | CIS 110 WW | See pages 96-99 | Online-CRS | Martens, B. | 3.0 |
|-------|------------|-----------------|------------|-------------|-----|

CIS 111 INTRODUCTION TO INTERNET PROGRAMMING

Introduction to the World Wide Web and internet programming. Basic XHTML and CSS will be introduced, as well as client-side scripting in JavaScript using variables, functions, and objects. DHTML (dynamic HTML) programming with XHTML, CSS, JavaScript, and the DOM (Document Object Model). Server-side scripting with ASP, JSP, Perl and PHP will be demonstrated. Web 2.0 topics, such as Ajax, blogs, mashups, podcasts, RSS feeds, Web services, and wikis will be covered. Pass/No Pass or letter grade option. Three lecture hours and one lab hour, plus one hour by arrangement per week. **Recommended Preparation:** eligibility for ENGL 838 or 848. (CSU)

EVENING CLASSES

| | | | | | | | |
|-------|------------|----|------|------|--------|------------|-----|
| 90954 | CIS 111 JA | MW | 6:10 | 7:50 | 19-121 | Timlin, R. | 3.0 |
|-------|------------|----|------|------|--------|------------|-----|

CIS 151 NETWORKS AND DIGITAL COMMUNICATION

Introduction to networking. Focuses on Local Area Networks. Topics include TCP/IP protocol suite and its relationship to the OSI reference model, common protocols and their operation, network services, network hardware and topologies, IP network addressing, current industry trends including IPv6, and an introduction to network administration. Includes lectures and hands-on and on-line investigations. This class prepares students for more advanced courses in networking, computer forensics, information security, internet programming, and broadcasting. Plus one hour by arrangement per week. **Prerequisite:** completion of or concurrent enrollment in CIS 110 or equivalent. **Recommended Preparation:** eligibility for ENGL 838/848. Pass/No Pass or letter grade option. (CSU)

EVENING CLASSES

| | | | | | | | |
|-------|------------|---|------|-------|--------|-----------|-----|
| 90956 | CIS 151 JA | M | 6:10 | 10:15 | 29-100 | Brown, R. | 3.0 |
|-------|------------|---|------|-------|--------|-----------|-----|

CIS 254 INTRODUCTION TO OBJECT-ORIENTED PROGRAM DESIGN

Introduction to object-oriented computer programming for computer science majors and computer professionals. Includes simple data types, control structures; an introduction to array and string data structures and algorithms; debugging techniques; history of computer science, computer systems and environments; and the social implications of computing. Emphasizes object-oriented design, good software engineering principles and developing fundamental programming skills in Java. This course conforms to the ACM CS0 standards. **A \$2.00 materials fee is payable upon registration.** Plus one hour by arrangement per week. **Prerequisite:** MATH 110 or equivalent. **Recommended Preparation:** eligibility for ENGL 848. Pass/No Pass or letter grade option. (CSU)

| | | | | | | | |
|-------|------------|----|-------|-------|--------|-----------|-----|
| 88611 | CIS 254 AA | MW | 11:10 | 12:25 | 19-105 | Green, M. | 4.0 |
| | | MW | 12:35 | 1:50 | 19-124 | | |

EVENING CLASSES

| | | | | | | | |
|-------|------------|-----|------|------|--------|------------|-----|
| 88615 | CIS 254 JA | TTh | 5:30 | 8:20 | 19-103 | Grasso, S. | 4.0 |
|-------|------------|-----|------|------|--------|------------|-----|

CIS 255 (CS1) PROGRAMMING METHODS: JAVA

Continuation of CIS 254. Object-oriented programming methodology for both computer science majors and computer professionals. Systematic approach to design, construction, and management of computer programs; emphasizing program documentation, testing, debugging, maintenance and software reuse. Also includes UML, virtual machines, exception handling, sorting and searching algorithms, recursion, fundamental graphics, and computer ethics. This course conforms to the ACM CS1 standards. **A \$2.00 materials fee is payable upon registration.** Plus one hour by arrangement per week. **Prerequisite:** MATH 120 or equivalent; CIS 254 or 118/119 or equivalent; both with a grade of C or higher. **Recommended Preparation:** eligibility for ENGL 848. Pass/No Pass or letter grade option. (CSU/UC)

88669 CIS 255 AX TTh 11:10 2:00 19-105 Green, M. 4.0

ONLINE CLASSES

88678 CIS 255 WX See pages 96-99 Online-CRS Green, M. 4.0

CIS 256 (CS2) DATA STRUCTURES: JAVA

Data Structures and programming techniques for computer science majors and computer professionals. Object-oriented approach to a variety of data structures including: vectors, stacks, queues, linked lists, trees, dictionaries, maps, sets and graphs. Also includes advanced sorting and searching topics, hash tables, and algorithmic analysis using Big O-notation. This course conforms to the ACM CS2 standards. **A \$2.00 materials fee is payable upon registration.** Plus one hour by arrangement per week. **Prerequisite:** CIS 255 or 284/285 or equivalent with a grade of C or higher. **Recommended Preparation:** eligibility for ENGL 848. Pass/No Pass or letter grade option. (CSU/UC)

89010 CIS 256 AX TTh 9:20 12:00 19-103 Grasso, S. 4.0

ONLINE CLASSES

89012 CIS 256 WX See pages 96-99 Online-CRS Grasso, S. 4.0

CIS 278 (CS1) PROGRAMMING METHODS: C++

Continuation of CIS 254. Object-oriented programming methodology for both computer science majors and computer professionals. Systematic approach to design, construction, and management of computer programs; emphasizing program documentation, testing, debugging, maintenance and software reuse. Also includes UML, virtual machines, exception handling, sorting and searching algorithms, recursion, fundamental graphics, and computer ethics. This course conforms to the ACM CS1 standards. **A \$2.00 materials fee is payable upon registration.** Plus one hour by arrangement per week. **Prerequisite:** MATH 120 or equivalent; CIS 254 or 118/119 or equivalent; both with a grade of C or higher. **Recommended Preparation:** eligibility for ENGL 848. Pass/No Pass or letter grade option. (CSU/UC) (CAN CSCI 22)

82054 CIS 278 AX MWF 10:10 11:00 19-103 Grasso, S. 4.0
MWF 11:10 12:00 19-124

ONLINE CLASSES

86470 CIS 278 WX See pages 96-99 Online-CRS Grasso, S. 4.0

CIS 279 (CS2) DATA STRUCTURES: C++

Data Structures and programming techniques for computer science majors and computer professionals. Object-oriented approach to a variety of data structures including: vectors, stacks, queues, linked lists, trees, dictionaries, maps, sets and graphs. Also includes advanced sorting and searching topics, hash tables, and algorithmic analysis using Big O-notation. This course conforms to the ACM CS2 standards. **A \$2.00 materials fee is payable upon registration.** Plus one hour by arrangement per week. **Prerequisite:** CIS 278 or 250/251 or equivalent with a grade of C or higher. **Recommended Preparation:** eligibility for ENGL 848. Pass/No Pass or letter grade option. (CSU/UC) (CAN CSCI 24)

ONLINE CLASSES

85746 CIS 279 WW See pages 96-99 Online-CRS Grasso, S. 4.0

CIS 312 UNIX OPERATING SYSTEMS I

Introduction to the UNIX operating system. Includes a brief introduction to operating systems and UNIX history. Covers UNIX file systems; common shell features including I/O redirection, piping, command substitution, and simple job control; shell-specific facilities including use of environmental and local variables; common UNIX utilities and the UNIX GUI. **A \$1.00 materials fee is payable upon registration.** **Prerequisite:** CIS 110 or equivalent with a grade of C or higher. **Recommended Preparation:** eligibility for ENGL 848. (Pass/No Pass or letter grade option) (CSU)

EVENING CLASSES

88705 CIS 312 J1 TTh 7:00 9:00 19-105 Isaacs, S. 1.0
Start and end dates for section 88705: 8/19 10/09

CIS 377 INTERNET PROGRAMMING: JAVASCRIPT/HTML

Study of the object-oriented JavaScript programming language. Includes a quick overview of HTML (HyperText MarkupLanguage), client-side programming, variables, functions, event handlers, objects, form validation, image and form objects, frames, windows, and cookies. **Prerequisite:** CIS 254 or equivalent coursework. **Recommended Preparation:** eligibility for ENGL 848 and familiarity with the Internet. Pass/No Pass or letter grade option. (CSU)

ONLINE CLASSES

90066 CIS 377 W1 See pages 96-99 Online-CRS Green, M. 2.0

CIS 380 INTERNET PROGRAMMING: PHP

Comprehensive course in PHP (hypertext preprocessor scripting language). Includes writing server-side PHP scripts for the Web, procedural and object-oriented programming, forms and browser I/O, and introduction to SQL statements and the MySQL database. Also covers advanced topics, such as creating dynamic Web content with PHP and MySQL, sessions, and authentication with PHP. **Prerequisite:** CIS 254 or equivalent. **Recommended Preparation:** eligibility for ENGL 838 or 848 and familiarity with the Internet. Pass/No Pass or letter grade option. (CSU)

ONLINE CLASSES

89830 CIS 380 WW See pages 96-99 Online-CRS Green, M. 3.0

CIS 390 INTERNET PROGRAMMING: PERL

Covers the basic components of the Perl language, including arrays, lists, hashes, regular expressions, and subroutines. Addresses other supporting topics, such as installation, file handlers, debugging, and standard Perl modules. **Prerequisite:** CIS 254 or equivalent coursework. **Recommended Preparation:** eligibility for ENGL 848 and familiarity with the Internet. Access to a computer with Internet capability is strongly recommended. Pass/No Pass or letter grade option. (CSU)

EVENING CLASSES

90068 CIS 390 J2 TTh 7:00 10:00 19-105 Isaacs, S. 2.0
Start and end dates for section 90068: 10/14-12/09

ONLINE CLASSES

90070 CIS 390 W2 See pages 96-99 Online-CRS Isaacs, S. 2.0

COMPUTER & INFORMATION SCIENCE

Courses:

- CIS 111 Intro to Web Programming
- CIS 380 Internet Programming: PHP
- CIS 479 Network Security
- CIS 489 Computer Forensics
- CIS 491 Computer Forensics: Search and Seizure
- CIS 680 Internet Programming: AJAX

Certificates:

- Internet Programming
- Computer Forensics
- Java/C++ Programming
- Network Security Specialist

CIS

For more information, visit the CIS website at collegeofsanmateo.edu/cis or call (650) 574-6693.

CIS 479 NETWORK SECURITY FUNDAMENTALS

Analysis, risk assessment and strategy for designing network security for the Windows network environment. Includes analysis of company and management models; enterprise risk assessment; evaluation and design of security solutions; authentication strategies; DNS/SNMP, remote services, and communication channel security. Prepares students for Microsoft MCSE certification exam. Plus one lab hour by arrangement per week. **Prerequisite:** CIS 153 or equivalent with a grade of C or higher. **Recommended Preparation:** eligibility for ENGL 800 or 836. Pass/No Pass or letter grade option. May be taken twice for a maximum of 6 units.

EVENING CLASSES

89833 CIS 479 JA T 7:00 10:00 29-100 Brown, R. 3.0

CIS 489 COMPUTER FORENSICS

Covers forensics tools, evidence collection, expert witness skills, protecting evidence, and computer crime investigation techniques. Prepares student for industry standard tests for certification, including Comptia and Microsoft. **Prerequisite:** CIS 479 or equivalent. **Recommended Preparation:** eligibility for ENGL 838. Pass/No Pass or letter grade option. May be taken twice for a maximum of 6 units. (CSU)

EVENING CLASSES

89837 CIS 489 JA W 7:00 10:05 29-100 Brown, R. 3.0

CIS 491 COMPUTER FORENSICS: SEARCH AND SEIZURE

Comprehensive course that includes an overview of computer crime, federal and state guidelines for computer search and seizure, the chain of custody, computer forensics in law enforcement and corporate environments, exercises in digital evidence discovery using forensic hardware and software, special media forensics, documentation, warrants and investigation reports, presentation in court, case studies, and advanced topics such as cryptography, steganography, hostile code, and Internet forensics. **Prerequisite:** CIS 489 or equivalent. **Recommended Preparation:** ENGL 838 or 848. Access to a computer with Internet capability is strongly recommended. Pass/No Pass or letter grade option. (CSU)

EVENING CLASSES

90029 CIS 491 JA Th 5:30 9:35 29-100 Lee, A. 3.0

CIS 680 INTERNET PROGRAMMING: AJAX

Study of Ajax (Asynchronous JavaScript and XML) technologies, including JavaScript, HTML/XHTML, CSS, DOM, XML, XSLT, and XMLHttpRequest. Covers Ajax design patterns, client-and server-side programming, XSL Transformations, RSS, form validation, iframes, and browser issues, as well as advanced topics such as security, performance, and Web Services. **Prerequisite:** CIS 377 or equivalent. **Recommended Preparation:** eligibility for ENGL 838/848. Pass/No Pass or letter grade option. (CSU)

ONLINE CLASSES

91594 CIS 680MA W2 See pages 96-99 Online-CRS Green, M. 2.0

CIS 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 19, Room 113. Register after first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

83767 CIS 690 AA By Arr 2.0 Hrs/Wk 19-113 Ross, K. 2.0
83768 CIS 690 BB By Arr 1.0 Hr/Wk 19-113 Ross, K. 1.0

CONSUMER ARTS AND SCIENCE

CA&S 310 NUTRITION

Principles of good nutrition. Includes discussion of nutrients, food sources, and functions in the body as related to optimal health. Students conduct a personalized nutritional assessment. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC) (CAN H EC 2)

TV CLASSES

85731 CA&S 310 TV See pages 100-103 TV-CRS Bloom, A. 3.0
Students are required to attend the Orientation Meeting on August 22nd.

COOPERATIVE WORK EXPERIENCE EDUCATION

Cooperative Work Experience Education consists of two courses. COOP 640 is General Work Experience Education and is supervised employment which assists students to acquire desirable work habits, attitudes and career awareness. In this course, the work experience need not be related to the students' educational goals. COOP 641 is Occupational Work Experience Education and is supervised employment extending classroom based occupational learning at an on-the-job learning station relating to the students' educational or occupational goal. When you enroll in COOP 640 or 641 a MANDATORY ORIENTATION must be completed. Attend one of the orientation dates below for required program information. Also note, if your work assignment is located outside of the SAN MATEO or SAN FRANCISCO counties, you may not be eligible to enroll. Check with the instructor prior to enrolling.

FOR ALL COOP SECTIONS:

75 HOURS OF PAID WORK = 1 UNIT

60 HOURS OF UNPAID WORK = 1 UNIT

COOP 640 and COOP 641 are offered Pass/No Pass or letter grade option; DAY and EVENING students may register for all sections below..

For information about late start COOP sections, contact COOP instructor, Steve Cooney, cooney@smccd.edu 650-358-6762.

MANDATORY ORIENTATION SESSION SCHEDULE. Location T B A. All COOP students must select one date and time:

Monday, August 18 12:10-1:00 p.m. or 4:10-5:00 p.m.
Tuesday, August 19 12:10-1:00 p.m. or 4:10-5:00 p.m.
Wednesday, August 20 12:10-1:00 p.m. or 5:10-6:00 p.m.
Thursday, August 21 12:10-1:00 p.m. or 5:10-6:00 p.m.

COOP 640 COOPERATIVE WORK EXPERIENCE EDUCATION/GENERAL WORK EXPERIENCE

Students earn .5-3.0 units of credit for working in a job where learning can be identified. The job does not need to be related to the student's major or career goal. Work may be paid or unpaid. Students must attend a MANDATORY ORIENTATION session listed above. To calculate enrollment units see above. Pass/No Pass or letter grade option. May be taken for a maximum of 6 units. (CSU)

87238 COOP 640 AA By Arr 3.0-15.0 Hrs/Wk Cooney, S. .5-3.0

COOP 641 COOPERATIVE WORK EXPERIENCE EDUCATION/VOCATIONAL WORK EXPERIENCE

Students earn 2 to 8 units of credit for work experience in a field related to a career goal or major. Work may be paid or unpaid. Students must attend a MANDATORY ORIENTATION session listed above. To calculate enrollment units see above. Pass/No Pass or letter grade option. May be taken for a maximum of 16 units. Of the 16 units only 12 are transferable. (CSU)

82068 COOP 641 AA By Arr 3.0-20.0 Hrs/Wk Cooney, S. 2.0-8.0

COSMETOLOGY

For COSM AX sections, a \$25.00 materials fee is payable upon registration.

For COSM A1 and A2 sections, a \$12.50 materials fee is payable upon registration.

COSM 712 FUNDAMENTALS OF COSMETOLOGY I

Beginning cosmetology in preparation for licensure by California State Board of Cosmetology. For COSM AX sections, a \$25.00 materials fee is payable upon registration. For COSM A1 and A2 sections, a \$12.50 materials fee is payable upon registration. Prerequisite: admission to and registration in the CSM cosmetology program. See CSM Catalog for details.

Recommended Preparation: eligibility for READ 400. Extra supplies required. May be taken for a maximum of 18 units.

| | | | | | | | |
|-------|-------------|--|-------|-------|--------|--------------|-----|
| 82073 | COSM 712 AX | Daily | 8:00 | 12:05 | 21-127 | Boosalis, M. | 9.0 |
| 86140 | COSM 712 A1 | Daily | 8:00 | 12:05 | 21-127 | Boosalis, M. | 4.5 |
| | | Start and end dates for section 86140: | 8/18 | 10/13 | | | |
| 85959 | COSM 712 A2 | Daily | 8:00 | 12:05 | 21-127 | Boosalis, M. | 4.5 |
| | | Start and end dates for section 85959: | 10/14 | 12/11 | | | |

COSM 722 FUNDAMENTALS OF COSMETOLOGY II

Beginning cosmetology in preparation for licensure by California State Board of Cosmetology. For COSM AX sections, a \$25.00 materials fee is payable upon registration. For COSM A1 and A2 sections, a \$12.50 materials fee is payable upon registration. Prerequisite: admission to and registration in the CSM cosmetology program. See CSM Catalog for details. Recommended Preparation: eligibility for READ 400. Extra supplies required. May be taken for a total of 18 units.

| | | | | | | | |
|-------|-------------|--|-------|-------|--------|-----------|-----|
| 82074 | COSM 722 AX | Daily | 12:40 | 4:45 | 21-127 | Ratto, R. | 9.0 |
| 86142 | COSM 722 A1 | Daily | 12:40 | 4:45 | 21-127 | Ratto, R. | 4.5 |
| | | Start and end dates for section 86142: | 8/18 | 10/13 | | | |
| 86133 | COSM 722 A2 | Daily | 12:40 | 4:45 | 21-127 | Ratto, R. | 4.5 |
| | | Start and end dates for section 86133: | 10/14 | 12/11 | | | |

COSM 732 ADVANCED COSMETOLOGY I

Continuation of COSM 712-722. For COSM AX sections, a \$25.00 materials fee is payable upon registration. For COSM A1 and A2 sections, a \$12.50 materials fee is payable upon registration. Prerequisite: minimum of 9.0 units of COSM 712 and 722 with a grade of C or higher. Extra supplies required. May be taken for a maximum of 27 units.

| | | | | | | | |
|-------|-------------|--|-------|-------|--------|-------------|-----|
| 82075 | COSM 732 AX | Daily | 12:40 | 4:45 | 21-127 | Russell, S. | 9.0 |
| 86143 | COSM 732 A1 | Daily | 12:40 | 4:45 | 21-127 | Russell, S. | 4.5 |
| | | Start and end dates for section 86143: | 8/18 | 10/13 | | | |
| 86138 | COSM 732 A2 | Daily | 12:40 | 4:45 | 21-127 | Russell, S. | 4.5 |
| | | Start and end dates for section 86138: | 10/14 | 12/11 | | | |

COSM 742 ADVANCED COSMETOLOGY II

Continuation of COSM 712-722. For COSM AX sections, a \$25.00 materials fee is payable upon registration. For COSM A1 and A2 sections, a \$12.50 materials fee is payable upon registration. Prerequisite: minimum of 9.0 units of COSM 712 and 722 with a grade of C or higher. Extra supplies required. May be taken for a maximum of 27 units.

| | | | | | | | |
|-------|-------------|--|-------|-------|--------|-----------|-----|
| 82076 | COSM 742 AX | Daily | 8:00 | 12:05 | 21-127 | Nalls, A. | 9.0 |
| 86144 | COSM 742 A1 | Daily | 8:00 | 12:05 | 21-127 | Nalls, A. | 4.5 |
| | | Start and end dates for section 86144: | 8/18 | 10/13 | | | |
| 86139 | COSM 742 A2 | Daily | 8:00 | 12:05 | 21-127 | Nalls, A. | 4.5 |
| | | Start and end dates for section 86139: | 10/14 | 12/11 | | | |

COSM 750 BRUSH-UP

For supplemental training requirements or out-of-state requirements. Course requirements must be satisfactorily completed prior to state examination. Prerequisite: Cosmetology license. May be taken for a maximum of 18 units.

| | | | | | | | |
|-------|-------------|------------|--|--|--------|-------------|---------|
| 82077 | COSM 750 AA | Hrs by Arr | | | 21-101 | Russell, S. | .5-19.0 |
|-------|-------------|------------|--|--|--------|-------------|---------|

COSM 880 ADVANCED HAIRCOLORING AS A SPECIALTY

Advanced course with instruction and practice in current hair coloring techniques and products available in today's industry. A \$12.50 materials fee is payable upon registration. Prerequisites; current cosmetician license or a student with a minimum of 600 hours training toward a cosmetology license with a grade of C or higher.

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|--|------|--------|-------------|-----|
| 90204 | COSM 880 J2 | M | 5:30 | 9:35 | 21-127 | DeMarco, M. | 1.0 |
| | | | Start and end dates for section 90204: | | 10/27 | 12/15 | |

DANCE

See Physical Education: Dance

DENTAL ASSISTING

DENT 716 DENTAL OFFICE PROCEDURES

Office management, telephone and written communications, recall system, office billing, dental jurisprudence and malpractice. Introduction to computers in the dental office. A \$5.00 materials fee is payable upon registration.

| | | | | | | | |
|-------|-------------|----|------|------|--------|------------|-----|
| 84960 | DENT 716 AA | Th | 1:10 | 3:15 | 22-144 | Herold, R. | 2.5 |
| | | Th | 3:25 | 5:30 | 12-085 | | |

DENT 721 DENTAL MATERIALS I

Safety procedures and lab equipment. Study and manipulation of dental materials used in the dental treatment rooms and laboratory. Extra supplies required. A fee for malpractice insurance is payable upon registration. This fee is only required once per semester.

| | | | | | | | |
|-------|-------------|-----|-------|-------|--------|-------------|-----|
| 82112 | DENT 721 AX | TTh | 12:15 | 1:05 | 22-144 | Behrens, A. | 3.0 |
| | | T | 9:00 | 12:05 | 22-144 | | |
| 82113 | DENT 721 BX | TTh | 12:15 | 1:05 | 22-144 | Behrens, A. | 3.0 |
| | | Th | 9:00 | 12:05 | 22-144 | | |

DENT 731 DENTAL SCIENCE I

Introduction to oral anatomy, tooth morphology, oral embryology, oral histology, pathology, pharmacology, prevention and nutrition.

| | | | | | | | |
|-------|-------------|---|------|------|--------|-----------------|-----|
| 82114 | DENT 731 AA | T | 1:10 | 4:15 | 22-140 | Kirby-Banas, C. | 3.0 |
|-------|-------------|---|------|------|--------|-----------------|-----|

DENT 735 COMMUNICATION IN ALLIED HEALTH PROFESSIONS

Prepares allied health students to work and communicate effectively with patients, auxiliaries and practitioners.

| | | | | | | | |
|-------|-------------|---|------|------|--------|-----------|-----|
| 82115 | DENT 735 AA | M | 8:10 | 9:00 | 22-140 | Davis, I. | 1.0 |
|-------|-------------|---|------|------|--------|-----------|-----|

DENT 740 CHAIRSIDE ASSISTING I

Beginning the clinical application of chairside assisting techniques. Preparation of patient and operator instruments. A fee for malpractice insurance is payable upon registration. This fee is only required once per semester.

| | | | | | | | |
|-------|-------------|-----|------|-------|--------|-----------------|-----|
| 83688 | DENT 740 AX | TTh | 8:10 | 9:00 | 22-140 | Kirby-Banas, C. | 3.0 |
| | | Th | 9:10 | 12:15 | 22-140 | | |
| 83689 | DENT 740 BX | TTh | 8:10 | 9:00 | 22-140 | Kirby-Banas, C. | 3.0 |
| | | T | 9:10 | 12:15 | 22-140 | | |

DENT 749 PRECLINICAL DENTAL SCIENCE LAB

Preparation for clinical procedures performed at the local dental schools. Prerequisites: concurrent enrollment in or successful completion of DENT 716, 721, 731, 735, 740, 751, 763; ENGL 830; SPCH 850.

| | | | | | | | |
|-------|-------------|---|--|-------|--------|-----------------|----|
| 83669 | DENT 749 A1 | W | 9:10 | 12:15 | 22-140 | Kirby-Banas, C. | .5 |
| | | W | 1:10 | 5:15 | 22-140 | | |
| | | | Start and end dates for section 83669: | | 8/18 | 9/24 | |
| 83680 | DENT 749 B1 | W | 9:10 | 12:15 | 22-140 | Davis, I. | .5 |
| | | W | 1:10 | 5:15 | 22-140 | | |
| | | | Start and end dates for section 83680: | | 8/18 | 9/24 | |

DENT 751 DENTAL CLINIC

Application of chairside theory to practical experience at dental schools.
Prerequisite: completion of or concurrent enrollment in DENT 749.

| | | | | | | | |
|-------|--|---|-------|-------|--------|-----------------|-----|
| 82118 | DENT 751 A2 | W | 8:10 | 12:15 | 22-144 | Herold, R. | 1.5 |
| | | W | 1:10 | 5:15 | 22-144 | | |
| | Start and end dates for section 82118: | | 10/01 | 12/10 | | | |
| 82119 | DENT 751 B2 | W | 8:10 | 12:15 | 22-144 | Kirby-Banas, C. | 1.5 |
| | | W | 1:10 | 5:15 | 22-144 | | |
| | Start and end dates for section 82119: | | 10/01 | 12/10 | | | |

DENT 763 DENTAL RADIOLOGY

Designed to meet the standards established by the Board of Dental Examiners for the operation of dental radiographic equipment in California. Includes both didactic and clinic application, utilizing both DXTR manikin and patients. Study of radiation, legislation, effects and protection, exposing techniques for the adult, pedodontic, mixed dentition, and edentulous patients, utilizing the various types of dental films, identification and correction of faulty films, developing and processing procedures, record maintenance, mounting and evaluating of films. Emphasizes the student's individual development. Extra supplies required. **A \$16.00 materials fee is payable upon registration.**

| | | | | | | | |
|-------|-------------|---|-------|-------|--------|------------|-----|
| 82120 | DENT 763 AX | M | 12:10 | 1:00 | 22-140 | Herold, R. | 2.0 |
| | | M | 9:01 | 12:05 | 22-140 | | |
| 82121 | DENT 763 BX | M | 12:10 | 1:00 | 22-140 | Herold, R. | 2.0 |
| | | M | 1:10 | 4:15 | 22-140 | | |

DEVELOPMENTAL SKILLS

DSKL 811 SPECIFIC LEARNING SKILLS ASSESSMENT

Use of an assessment battery to determine specific learning capacity as well as academic skill levels in reading, spelling, and mathematics. Following assessment, the student will, with the assistance of instructors, design and implement an individual learning program. **A \$10.00 materials fee is payable upon registration.** Pass/No Pass grading. Open entry/open exit. (Units do not apply toward AA/AS degree.)

| | | | | | | | |
|-------|--|---|------|------|--------|-------|----|
| 82133 | DSKL 811 AO | M | 1:10 | 3:00 | 16-150 | Staff | .5 |
| | Must attend information meeting on Monday, August 25, Bldg. 16, Room 150 from 1:10 to 3:00 p.m. | | | | | | |
| 85837 | DSKL 811 BO | M | 1:10 | 3:00 | 16-150 | Staff | .5 |
| | Must attend information meeting on Monday, October 13, Bldg. 16, Room 150 from 1:10 to 3:00 p.m. | | | | | | |

DSKL 817 ASSISTIVE COMPUTER ACCESS

Designed primarily for students with disabilities. Assistive computer access and instruction. Individualized education plan. **Recommended Preparation:** touch typing familiarity with the keyboard. **A \$5.00 materials fee is payable upon registration.** Pass/No Pass grading. Open entry/open exit. Variable units. (Units do not apply toward AA/AS degree.)

| | | | | | | | |
|-------|-------------|--------|----------------|--------|-----------|--|--------|
| 82134 | DSKL 817 AO | By Arr | 1.5-9.0 Hrs/Wk | 16-151 | Fiori, C. | | .5-3.0 |
|-------|-------------|--------|----------------|--------|-----------|--|--------|

NOTE: This course has different meeting days and times based on the assistive technology software students will learn to use. All students should enroll in CRN 82134. After enrolling, please contact the instructor by email at fiori@smccd.edu or by phone at 650-574-6432 to finalize the class meeting times. The first class meeting is mandatory.

| | | | |
|----------------------|-------|-------|---------------------------|
| MW | 10:10 | 11:00 | Kurzweil 3000 |
| Start and end dates: | | 8/20 | 9/19 |
| MW | 10:10 | 11:00 | Kurzweil 3000 |
| Start and end dates: | | 9/29 | 10/29 |
| T | 1:10 | 3:00 | Kurzweil 3000 |
| Start and end dates: | | 9/06 | 9/30 |
| MW | 11:10 | 12:30 | Dragon Naturally-Speaking |
| Start and end dates: | | 8/18 | 10/20 |
| MW | 11:10 | 12:30 | Dragon Naturally-Speaking |
| Start and end dates: | | 10/22 | 12/10 |
| T | 5:30 | 7:30 | Dragon Naturally-Speaking |
| Start and end dates: | | 8/19 | 10/28 |
| TTh | 11:10 | 12:00 | Basic Computer Access |
| Start and end dates: | | 8/19 | 11/20 |

DRAFTING TECHNOLOGY

DRAF 120 PRINCIPLES OF TECHNICAL DRAWING

Basic mechanical drawing: descriptive geometry, orthographic projections pictorials, sections, auxiliary views, etc. Student must provide drafting tools and extra supplies. Plus one lab hour by arrangement per week. **Recommended Preparation:** BUSW 105 or 114; eligibility for ENGL 848. (CSU)

| | | | | | | | |
|-------|-------------|-----|------|-------|--------|-------|-----|
| 82122 | DRAF 120 AA | TTh | 9:10 | 12:00 | 19-100 | Staff | 3.0 |
|-------|-------------|-----|------|-------|--------|-------|-----|

EVENING CLASSES

| | | | | | | | |
|-------|-------------|-----|------|------|--------|-------------|-----|
| 82124 | DRAF 120 JA | TTh | 6:00 | 9:05 | 19-100 | Krueger, K. | 3.0 |
|-------|-------------|-----|------|------|--------|-------------|-----|

DRAF 121 COMPUTER-AIDED DRAFTING I

A beginning AutoCAD course for students who have completed one semester of college drafting. Covers basis entities, edit commands, display controls, layering, text, dimensioning and isometric drawing. Plus one lab hour by arrangement per week. **Prerequisite:** one semester of college drafting or equivalent. **Recommended Preparation:** BUSW 105 or 114. (CSU/UC)

| | | | | | | | |
|-------|-------------|----|------|-------|--------|-------|-----|
| 90391 | DRAF 121 AA | MW | 9:10 | 12:00 | 19-110 | Staff | 3.0 |
|-------|-------------|----|------|-------|--------|-------|-----|

EVENING CLASSES

| | | | | | | | |
|-------|-------------|----|------|------|--------|-------|-----|
| 82126 | DRAF 121 JA | MW | 6:00 | 9:05 | 19-104 | Staff | 3.0 |
|-------|-------------|----|------|------|--------|-------|-----|

DRAF 122 COMPUTER-AIDED DRAFTING II

Intermediate computer-aided drafting for students who have completed a basic course in AutoCAD. Includes plotting, wireframe modeling, AutoCAD 3D modeling, render, slide shows, blocks and attributes. Plus one lab hour by arrangement per week. **Prerequisite:** DRAF 100 or 121 or equivalent with a grade of C or higher. (CSU)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|----|------|------|--------|-----------|-----|
| 82127 | DRAF 122 JA | MW | 6:00 | 9:05 | 19-110 | Payne, G. | 3.0 |
|-------|-------------|----|------|------|--------|-----------|-----|

DRAF 130 MECHANICAL DESIGN WITH CAD

Preparation of detail, assembly drawings, and engineering changes; threads and fasteners, dimensioning and tolerancing; pictorial projections; intersections and developments. Plus one lab hour by arrangement per week. **Prerequisite:** DRAF 120 and 121 or equivalent with a grade of C or higher. (CSU)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|-----|------|------|--------|-------------|-----|
| 86088 | DRAF 130 JA | TTh | 3:00 | 5:50 | 19-110 | Vorobey, V. | 3.0 |
|-------|-------------|-----|------|------|--------|-------------|-----|

DRAF 680 SOLIDWORKS I

SolidWorks software is used to generate 3-dimensional solid models, assemblies, and detailed drawings of mechanical objects used in industrial design and engineering. Sketching, dimensioning, part creation, assemblies, drawing creation and printing will be covered. Plus two lab by arrangement per week. Pass/No Pass or letter grade option. (CSU)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|-----|------|------|--------|-------------|-----|
| 90403 | DRAF 680 JA | TTh | 6:00 | 8:50 | 19-110 | Vorobey, V. | 3.0 |
|-------|-------------|-----|------|------|--------|-------------|-----|

DRAF 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean; Bldg. 19, Room 113. Register after first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

| | | | | | | |
|-------|-------------|--------|------------|--------|----------|-----|
| 83496 | DRAF 690 AA | By Arr | 2.0 Hrs/Wk | 19-113 | Ross, K. | 2.0 |
| 82132 | DRAF 690 BB | By Arr | 1.0 Hr/Wk | 19-113 | Ross, K. | 1.0 |

ECONOMICS

ECON 100 PRINCIPLES OF MACROECONOMICS

The American economy; the price system; the role of business, labor, and government; the money and banking system; trends of national income and factors in its determination; problems and policies for stabilization and growth. **Recommended Preparation:** eligibility for ENGL 838/848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC) (CAN ECON 2)

| | | | | | | | |
|-------|-------------|-----|-------|-------|--------|------------------|-----|
| 83267 | ECON 100 AA | MW | 7:45 | 9:00 | 11-130 | Brusin, M. | 3.0 |
| 82136 | ECON 100 AB | MWF | 9:10 | 10:00 | 18-304 | Shokouhbaksh, A. | 3.0 |
| 82137 | ECON 100 AC | TTh | 9:45 | 11:00 | 18-304 | Roghani, M. | 3.0 |
| 91494 | ECON 100 AE | MWF | 10:10 | 11:00 | 18-304 | Shokouhbaksh, A. | 3.0 |

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|-------------|-----|
| 82141 | ECON 100 JB | T | 6:00 | 9:05 | 16-267 | Roghani, M. | 3.0 |
| 82138 | ECON 100 JC | W | 6:30 | 9:35 | 11-130 | Brusin, M. | 3.0 |

ECON 102 PRINCIPLES OF MICROECONOMICS

Supply, demand and price determination in a market economy; business firm's costs, revenues; and price policies under conditions of competition through monopoly; role of government in cases of market failure; determination of wages, rent, interest, and profits; international trade and finance; comparative economic systems of other nations. **Recommended Preparation:** eligibility for ENGL 838/848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC) (CAN ECON 2)

| | | | | | | | |
|-------|-------------|-----|-------|-------|--------|------------------|-----|
| 87244 | ECON 102 AB | TTh | 8:10 | 9:25 | 18-304 | Roghani, M. | 3.0 |
| 82143 | ECON 102 AC | TTh | 12:45 | 2:00 | 16-167 | Leroi, F. | 3.0 |
| 82145 | ECON 102 AD | MWF | 11:10 | 12:00 | 16-167 | Shokouhbaksh, A. | 3.0 |

EVENING CLASSES

| | | | | | | | |
|-------|-------------|----|------|------|--------|-----------|-----|
| 82146 | ECON 102 JA | Th | 6:30 | 9:35 | 16-267 | Singh, R. | 3.0 |
|-------|-------------|----|------|------|--------|-----------|-----|

ECON 123 BUSINESS-ECONOMIC STATISTICS

Descriptive and inductive statistics: graphs, measures of central tendency, index numbers, hypotheses tests, type I and type II error, Chi square, regression, and probability. **Prerequisite:** MATH 120 or 123 or equivalent with a grade of C or higher, or high school preparation including two years of algebra with grades of C or higher. **Recommended Preparation:** eligibility for ENGL 838 or 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

| | | | | | | | |
|-------|-------------|----|-------|------|--------|-----------|-----|
| 82147 | ECON 123 AA | MW | 12:10 | 2:00 | 16-167 | Leroi, F. | 4.0 |
|-------|-------------|----|-------|------|--------|-----------|-----|

ECON 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 15, Room 157. Register after first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

| | | | | | | |
|-------|-------------|--------|------------|--------|------------|-----|
| 82148 | ECON 690 AA | By Arr | 2.0 Hrs/Wk | 15-157 | Henson, K. | 2.0 |
| 82149 | ECON 690 BB | By Arr | 1.0 Hrs/Wk | 15-157 | Henson, K. | 1.0 |

ELECTRONICS TECHNOLOGY

ELEC 110 INTRODUCTION TO FUNDAMENTALS OF ELECTRONICS

Basic electronic components and circuits (basic applied mathematical approach). Lab experience provided. Students must provide personal tools and extra supplies. **A \$20.00 materials fee is payable upon registration.** Plus one lab hour by arrangement per week. For non-electronics technology majors. (CSU)

| | | | | | | | |
|-------|-------------|---|-------|-------|--------|---------------|-----|
| 85621 | ELEC 110 AA | W | 10:10 | 1:00 | 19-024 | MacDonald, J. | 3.0 |
| | | M | 10:10 | 12:00 | 19-024 | | |

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|---------------|-----|
| 82158 | ELEC 110 JA | W | 6:30 | 9:30 | 19-024 | MacDonald, J. | 3.0 |
| | | M | 6:30 | 8:30 | 19-024 | | |

ELEC 201 D.C. ELECTRONICS

Study of direct current and its effects on resistors, inductors, and capacitors. The nature of electricity, resistance, basic circuit laws, Ohm's Law, magnetism, inductance, capacitance, and the use of power supplies, multimeters, and oscilloscopes. Plus one lab hour by arrangement per week. **Prerequisite:** concurrent enrollment in or completion of ELEC 231 with a grade of C or higher. (CSU)

| | | | | | | | |
|-------|-------------|----|-------|------|--------|------------|-----|
| 91603 | ELEC 201 AA | W | 12:00 | 1:50 | 19-036 | Diskin, T. | 3.0 |
| | | Th | 11:00 | 1:50 | 19-036 | | |

EVENING CLASSES

| | | | | | | | |
|-------|-------------|----|------|------|--------|------------|-----|
| 84637 | ELEC 201 JX | Th | 6:00 | 8:50 | 19-036 | Brixen, R. | 3.0 |
| | | T | 6:00 | 7:50 | 19-036 | Diskin, T. | |
| 85665 | ELEC 201 KX | Th | 3:00 | 5:50 | 19-036 | Brixen, R. | 3.0 |
| | | T | 6:00 | 7:50 | 19-036 | Diskin, T. | |

ELEC 215 INTRODUCTION TO PC HARDWARE

Installation and configuration of the board-level electronic systems that make up an IBM compatible personal computer. Includes motherboard architecture, processors, memory systems, BIOS, bus architectures, system resources, floppy and hard disk systems, keyboard and mouse, video systems, I/O ports, and power supplies. Plus one lab hour by arrangement per week. **Prerequisite:** CIS 110; ELEC 110 or their equivalent, all with a grade of C or higher. Corequisite: completion of or concurrent enrollment in BUSW 114 or equivalent. (CSU)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|-------|--------|---------------|-----|
| 82173 | ELEC 215 JA | T | 6:10 | 10:00 | 19-024 | MacDonald, J. | 3.0 |
|-------|-------------|---|------|-------|--------|---------------|-----|

ELEC 231 BASIC APPLIED ELECTRONIC MATHEMATICS

Basic principles: algebra, trigonometry, logarithms, graphing, and scientific calculator use as applied to DC/AC circuits. This course will transfer to CSU upon successful completion of ELEC 232. **Prerequisite:** one year of high school mathematics within the past three years with a grade of C or higher. (CSU)

| | | | | | | | |
|-------|-------------|---|-------|-------|--------|------------|-----|
| 91493 | ELEC 231 AA | W | 10:10 | 12:00 | 19-036 | Diskin, T. | 2.0 |
|-------|-------------|---|-------|-------|--------|------------|-----|

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|-------|--------|------------|-----|
| 82175 | ELEC 231 JA | T | 8:01 | 10:01 | 19-036 | Diskin, T. | 2.0 |
|-------|-------------|---|------|-------|--------|------------|-----|

ELEC 275 ACTIVE DEVICES

Study of circuit behavior when AC voltage is applied to various combinations of resistance, capacitance, inductance, diodes, and bipolar and field-effect transistors. Emphasizes verification of basic circuit laws through experiments, lab procedures, basic electronic measuring equipment, and computer-based simulation. Plus one lab hour by arrangement per week. **Prerequisite:** ELEC 202 or equivalent with a grade of C or higher. (CSU)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|----|------|------|--------|------------|-----|
| 88458 | ELEC 275 JX | M | 6:00 | 8:50 | 19-010 | Brixen, R. | 4.0 |
| | | Th | 6:00 | 9:50 | 19-036 | | |
| 89490 | ELEC 275 KX | M | 6:00 | 8:50 | 19-010 | Brixen, R. | 4.0 |
| | | Th | 2:00 | 5:50 | 19-036 | | |

ELEC 282 INTRODUCTION TO SOLDERING AND REWORK

Introduces high reliability soldering and rework techniques including point-to-point, through-hole, and surface mount technologies. Stresses identification of workmanship standards and self- or peer evaluation against said standards. Includes preparation and care of soldering equipment. Plus one hour by arrangement per week. **Recommended Preparation:** ELEC 110 or 202 or their equivalent with a grade of C or higher. (CSU)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|------------|-----|
| 90431 | ELEC 282 JX | W | 6:00 | 6:50 | 19-041 | Brixen, R. | 2.0 |
| | | W | 7:00 | 9:50 | 19-041 | | |

ELEC 442 ELECTRONIC AND PNEUMATIC PROCESS CONTROL SYSTEMS

A practical course in industrial electronic and industrial pneumatic control systems. Stresses calibration theory, a review of transmitter calibration, electronic systems, pneumatic systems, controller operation, control loop theory, PID, loop tuning, and control loop troubleshooting. Plus one hour by arrangement per week. **Prerequisite:** ELEC 441 or equivalent with a grade of C or higher. (CSU)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|----|------|------|--------|------------|-----|
| 91604 | ELEC 442 JX | T | 6:00 | 8:50 | 19-010 | Brixen, R. | 4.0 |
| | | Th | 6:00 | 8:50 | 19-010 | | |
| 91605 | ELEC 442 KX | T | 6:00 | 8:50 | 19-010 | Brixen, R. | 4.0 |
| | | Th | 3:00 | 5:50 | 19-010 | | |

ELEC 681 INTRODUCTION TO ALTERNATIVE ENERGY SYSTEMS FOR HOME AND BUSINESS APPLICATIONS

This overview course covers the basics of electricity, load analysis, system sizing and the components involved in off-grid and utility intertie photovoltaic, wind generation and hydroelectric alternative energy systems. Information will be provided on the California rebate process and installer certification requirements for home-based alternative energy systems. Students will have the opportunity to design their own site-specific system.

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|-------|-----|
| 85355 | ELEC 681 JA | W | 6:00 | 8:50 | 19-010 | Staff | 3.0 |
|-------|-------------|---|------|------|--------|-------|-----|

ELEC 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean, Bldg. 19, Room 113. Register after first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

| | | | | | | | |
|-------|-------------|--------|------------|--|--------|----------|-----|
| 82206 | ELEC 690 AA | By Arr | 2.0 Hrs/Wk | | 19-113 | Ross, K. | 2.0 |
| 82207 | ELEC 690 BB | By Arr | 1.0 Hrs/Wk | | 19-113 | Ross, K. | 1.0 |

ENGINEERING

ENGR 100 INTRODUCTION TO ENGINEERING

Introduction to the engineering profession, courses of study and resources for engineering students, engineering design and analysis, software tools, ethics in engineering. Individual and group work; oral and written presentations. Plus one hour by arrangement per week. **A \$4.00 materials fee is payable upon registration. Prerequisite:** MATH 130 or equivalent; eligibility for ENGL 838/848. (CSU/UC)

| | | | | | | | |
|-------|-------------|-----|-------|------|--------|-------------|-----|
| 91105 | ENGR 100 AA | MW | 1:10 | 2:00 | 19-110 | Demsetz, L. | 3.0 |
| | | TTh | 12:45 | 2:00 | 19-110 | | |

ENGR 215 COMPUTATIONAL METHODS FOR ENGINEERS AND SCIENTISTS

Introduction to problem solving, programming, and computational methods using the MATLAB programming environment. Applications in engineering, mathematics, and the sciences. **A \$4.00 materials fee is payable upon registration.** Plus one hour by arrangement per week. **Prerequisite:** MATH 241 or 251. (CSU/UC)

| | | | | | | | |
|-------|-------------|-----|-------|-------|--------|-------------|-----|
| 91590 | ENGR 215 AX | TTh | 9:45 | 10:35 | 19-107 | Demsetz, L. | 3.0 |
| | | TTh | 10:45 | 12:00 | 19-124 | | |

ONLINE CLASSES

| | | | | | | | |
|-------|-------------|-----------------|------------|-------------|--|--|-----|
| 91595 | ENGR 215 WX | See pages 96-99 | Online-CRS | Demsetz, L. | | | 3.0 |
|-------|-------------|-----------------|------------|-------------|--|--|-----|

ENGR 230 ENGINEERING STATICS

The study of systems in equilibrium. Plane and space force-moment systems, equivalent systems, free body diagrams; equilibrium problems involving structures, machines, distributed force systems, friction; shear and moment diagrams, moment of inertia, energy methods. Plus one hour by arrangement per week. **Prerequisite:** PHYS 250; MATH 252. Corequisite: enrollment in or completion of MATH 253. (CSU/UC) (CAN ENGR 8)

| | | | | | | | |
|-------|-------------|-----|------|-------|--------|-------------|-----|
| 82370 | ENGR 230 AA | MWF | 9:10 | 10:00 | 19-103 | Demsetz, L. | 3.0 |
|-------|-------------|-----|------|-------|--------|-------------|-----|

ENGR 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 36, Room 311. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and completion of at least two college-level courses in subject field. (CSU)

| | | | | | | | |
|-------|-------------|--------|------------|--|---------|---------------|-----|
| 83769 | ENGR 690 AA | By Arr | 2.0 Hrs/Wk | | 36-311C | Frontiera, C. | 2.0 |
| 83770 | ENGR 690 BB | By Arr | 1.0 Hrs/Wk | | 36-311C | Frontiera, C. | 1.0 |

ENGLISH AND LITERATURE

NOTE FOR ALL ENGLISH 838, 848, 100, 100+101, 110, and 165 SECTIONS

The San Mateo County Community College District has established a computerized prerequisite-checking system for enforcing the prerequisites for English 838, 848, 100, 100+101, 110, and 165. If you have not met the prerequisites for these courses, you will be blocked from enrolling. If you believe you have met the prerequisites or wish to challenge the course prerequisites, please review the information on the college web site (collegeofsanmateo.edu) and click on the quick link "Prerequisite Information." You may also contact the Counseling Department, the Admissions and Records Office, or the Language Arts Division Office for information.

ENGL 100 COMPOSITION AND READING

Intensive reading and writing based on the study of primarily nonfiction materials. Students write a minimum of 8,000 words; writing emphasizes expository forms. Plus one hour by arrangement per week. **Prerequisite:** ENGL 838 or 848 or 400 with a grade of C or higher; OR ESL 400 with a grade of C or higher; OR appropriate skill level indicated by the English placement tests and other measures; OR ENGL 836 with a grade of C or higher and READ 836 with Pass or a grade of C or higher or eligibility for 400-level Reading courses (indicated by the Reading placement tests and other measures). **Recommended Preparation:** Reading courses at the 400 level are designed for students enrolled in ENGL 100 or higher level courses. (CSU/UC) (CAN ENGL 2) (ENGL 100 and ENGL 110 or ENGL 100 and ENGL 165 = CAN ENGL SEQ A)

| | | | | | | | |
|--------|-------------|-----|-------|-------|--------|----------------|-----|
| 82219 | ENGL 100 AA | MWF | 8:10 | 9:00 | 16-250 | Quinlan, R. | 3.0 |
| 86232 | ENGL 100 AB | MWF | 8:10 | 9:00 | 16-273 | Griffith, S. | 3.0 |
| 82240 | ENGL 100 AF | TTh | 8:10 | 9:25 | 16-169 | Hansen, C. | 3.0 |
| 82220 | ENGL 100 AG | TTh | 8:10 | 9:25 | 16-274 | Mckenna, P. | 3.0 |
| 82232 | ENGL 100 AH | MWF | 9:10 | 10:00 | 16-272 | Harrison, E. | 3.0 |
| 82227 | ENGL 100 AJ | MWF | 9:10 | 10:00 | 16-274 | Miller, A. | 3.0 |
| 91535 | ENGL 100 AK | MWF | 9:10 | 10:00 | 18-108 | Heyman, J. | 3.0 |
| 82246 | ENGL 100 AL | TTh | 9:45 | 11:00 | 16-268 | Murphy, M. | 3.0 |
| 82230 | ENGL 100 AM | TTh | 9:45 | 11:00 | 16-274 | Mckenna, P. | 3.0 |
| 82223 | ENGL 100 AN | TTh | 9:45 | 11:00 | 16-153 | Hansen, C. | 3.0 |
| 82231 | ENGL 100 BA | MWF | 10:10 | 11:00 | 16-172 | Heinbockel, J. | 3.0 |
| 82235 | ENGL 100 BB | MWF | 10:10 | 11:00 | 16-153 | Griffith, S. | 3.0 |
| 82239 | ENGL 100 BR | MWF | 10:10 | 11:00 | 16-268 | Webb, R. | 3.0 |
| 82233 | ENGL 100 BF | MWF | 11:10 | 12:00 | 16-170 | Keller, D. | 3.0 |
| 82236 | ENGL 100 BJ | MWF | 11:10 | 12:00 | 16-172 | Harrison, E. | 3.0 |
| 90938 | ENGL 100 BT | MWF | 11:10 | 12:00 | 16-273 | Hammerud, R. | 3.0 |
| 82252 | ENGL 100 BU | TTh | 11:10 | 12:25 | 16-268 | Garfinkle, D. | 3.0 |
| 82229 | ENGL 100 BV | TTh | 11:10 | 12:25 | 16-255 | Maxwell, T. | 3.0 |
| *82225 | ENGL 100 BW | MWF | 12:10 | 1:00 | 16-269 | Miller, A. | 3.0 |
| 89110 | ENGL 100 CA | MWF | 12:10 | 1:00 | 16-274 | Stafford, A. | 3.0 |
| 82244 | ENGL 100 CC | MWF | 12:10 | 1:00 | 16-171 | Sammons, R. | 3.0 |
| *91401 | ENGL 100 CD | MWF | 12:10 | 1:00 | 16-272 | Olson, L. | 3.0 |

*Students enrolled in this section will participate in the *Dead Man Walking* Learning Community. See page 63 for the Learning Community description.

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|----------------|-----|
| 82253 | ENGL 100 JA | M | 6:30 | 9:35 | 16-250 | Quinlan, R. | 3.0 |
| 82256 | ENGL 100 JD | W | 6:30 | 9:35 | 16-172 | Heinbockel, J. | 3.0 |

ONLINE CLASSES

| | | | | | | | |
|-------|-------------|-----------------|------------|------------|--|--|-----|
| 84518 | ENGL 100 WW | See pages 96-99 | Online-CRS | Murphy, M. | | | 3.0 |
|-------|-------------|-----------------|------------|------------|--|--|-----|

OFF-CAMPUS CLASSES

| | | | | | | | |
|---------|-------------|-----|------|-------|-----------|-----------|-----|
| **91718 | ENGL 100 DB | MWF | 9:10 | 10:00 | COAST-210 | Smith, M. | 3.0 |
|---------|-------------|-----|------|-------|-----------|-----------|-----|

**Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

ENGL 100 HONORS COMPOSITION AND READING

Intensive reading and writing based on the study of primarily nonfiction materials. Students write a minimum of 8,000 words; writing emphasizes expository forms. Plus one hour by arrangement per week. **Prerequisite:** ENGL 838 or 848 or 400 with a grade of C or higher; OR ESL 400 with a grade of C or higher; OR appropriate skill level indicated by the English placement tests and other measures; OR ENGL 836 with a grade of C or higher and READ 836 with Pass or a grade of C or higher or eligibility for 400-level Reading courses (indicated by the Reading placement tests and other measures). Open only to Honors Program students. **Recommended Preparation:** Reading courses at the 400 level are designed for students enrolled in ENGL 100 or higher level courses. (CSU/UC) (CAN ENGL 2) (ENGL 100 and ENGL 110 or ENGL 100 and ENGL 165 = CAN ENGL SEQ A)

82251 ENGL 100 HA MWF 9:10 10:00 16-172 Cutler, M. 3.0

ENGL 100/101 COMPOSITION AND READING/ENGLISH PRACTICUM

Intensive reading and writing based on the study of primarily nonfiction materials. Students write a minimum of 8,000 words; writing emphasizes expository forms. Plus one hour by arrangement per week. **Prerequisite:** ENGL 838 or 848 or 400 with a grade of C or higher; OR ESL 400 with a grade of C or higher; OR appropriate skill level indicated by the English placement tests and other measures; OR ENGL 836 with a grade of C or higher and READ 836 with Pass or a grade of C or higher or eligibility for 400-level Reading courses (indicated by the Reading placement tests and other measures). **Recommended Preparation:** Reading courses at the 400 level are designed for students enrolled in ENGL 100 or higher level courses. **The following English 100 sections are paired with their corequisite English 101 sections that provide extended practice in critical reading strategies, sentence structure and grammar as well as a review of paragraph organization and development.** Students who successfully complete the course will receive three units of credit for English 100 (letter grade) and one unit for English 101, English Practicum (Pass/No Pass grading). Students must enroll in both ENGL 100 and ENGL 101 sections as paired. (CSU/UC) (CAN ENGL 2) (ENGL 100 and ENGL 110 or ENGL 100 and ENGL 165 = CAN ENGL SEQ A)

90939 ENGL 100 AC MWF 8:10 9:00 16-153 Brennan, M. 3.0

90941 ENGL 101 AC TTh 8:10 9:00 16-153 Brennan, M. 1.0

82228 ENGL 100 FA MWF 11:10 12:00 18-108 Carranza, J. 3.0

85839 ENGL 101 FA MWF 12:05 12:45 18-108 Carranza, J. 1.0

NOTE: ENGL 100 FA and ENGL 101 FA are linked with VARS 130 AO (83058) as part of the Learning Community: Writing in the End Zone III. Students must enroll in all sections as linked. See page 63 for the Learning Community description.

82238 ENGL 100 FB MWF 12:10 1:00 16-250 Cutler, M. 3.0

85841 ENGL 101 FB TTh 12:10 1:00 16-250 Cutler, M. 1.0

EVENING CLASSES

82242 ENGL 100 KA TTh 6:30 7:45 16-169 Bruni, P. 3.0

85840 ENGL 101 KA TTh 7:55 8:45 16-169 Bruni, P. 1.0

ENGL 110 COMPOSITION, LITERATURE, AND CRITICAL THINKING

Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write eight to ten thousand words in expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. Plus one hour by arrangement per week. **Prerequisite:** ENGL 100 with a grade of C or higher. (CSU/UC) (CAN ENGL 4) (ENGL 100 and ENGL 110 or ENGL 100 and ENGL 165 = CAN ENGL SEQ A)

90211 ENGL 110 AA MWF 8:10 9:00 16-169 Petit, S. 3.0

82263 ENGL 110 AD MWF 9:10 10:00 16-153 Brennan, M. 3.0

82260 ENGL 110 AF TTh 9:45 11:00 18-108 Alunan, J. 3.0

82259 ENGL 110 AG MWF 10:10 11:00 18-108 Carranza, J. 3.0

89144 ENGL 110 AH MWF 11:10 12:00 16-153 Reynolds, R. 3.0

89929 ENGL 110 AK TTh 11:10 12:25 18-108 Alunan, J. 3.0

82262 ENGL 110 BA MWF 12:10 1:00 16-153 Reynolds, R. 3.0

89145 ENGL 110 BB MWF 1:10 2:00 16-169 Petit, S. 3.0

82258 ENGL 110 CA TTh 1:10 2:25 16-169 Garfinkle, D. 3.0

EVENING CLASSES

89769 ENGL 110 JA M 6:30 9:35 16-256 Fitzgerald, V. 3.0

90308 ENGL 110 JC W 6:30 9:35 16-169 Longknife, A. 3.0

ONLINE CLASSES

91740 ENGL 110 WY See pages 96-99 Online-CRS Murphy, M. 3.0

ENGL 161 CREATIVE WRITING I

Craft of writing short fiction and poetry. Students write a minimum of two short stories and complete a poetry project. **Prerequisite:** ENGL 100 with a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC) (CAN ENGL 6)

82274 ENGL 161 AX TTh 9:45 11:00 16-254 Gershenson, B. 3.0

EVENING CLASSES

82276 ENGL 161 JX Th 6:30 9:35 16-153 Reynolds, R. 3.0

EVENING/OFF-CAMPUS CLASSES

*91760 ENGL 161 KX W 6:00 9:05 COAST-206 Maxwell, T. 3.0

*Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

ENGL 162 CREATIVE WRITING II

Further instruction in the writing of fiction and/or poetry. Students plan and complete an extensive creative writing project through agreement with the instructor. **Prerequisite:** ENGL 161 with a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC)

82277 ENGL 162 AX TTh 9:45 11:00 16-254 Gershenson, B. 3.0

EVENING CLASSES

82279 ENGL 162 JX Th 6:30 9:35 16-153 Reynolds, R. 3.0

EVENING/OFF-CAMPUS CLASSES

*91761 ENGL 162 KX W 6:00 9:05 COAST-206 Maxwell, T. 3.0

*Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

ENGL 163 CREATIVE WRITING III

Further instruction in the writing of fiction and/or poetry for advanced students with an emphasis on longer works. **Prerequisite:** ENGL 162 with a grade of C or higher. May be taken twice for a maximum of 6 units. Pass/No Pass or letter grade option. (CSU/UC)

82280 ENGL 163 AX TTh 9:45 11:00 16-254 Gershenson, B. 3.0

EVENING CLASSES

82282 ENGL 163 JX Th 6:30 9:35 16-153 Reynolds, R. 3.0

EVENING/OFF-CAMPUS CLASSES

*91764 ENGL 163 KX W 6:00 9:05 COAST-206 Maxwell, T. 3.0

*Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

ENGL 165 ADVANCED COMPOSITION

Advanced techniques of essay and report writing, with particular emphasis on critical thinking, persuasive and other rhetorical strategies, and research methods. Includes formal instruction in principles of logical thinking, including inductive and deductive reasoning, logical fallacies, and methods of analysis and evaluation. Plus one hour by arrangement per week. **Prerequisite:** ENGL 100 with a grade of C or higher. (CSU/UC) (CAN ENGL 4) (ENGL 100 and 165 = CAN ENGL SEQ A)

83364 ENGL 165 AE MWF 9:10 10:00 16-273 Jones, B. 3.0

83843 ENGL 165 AG MWF 10:10 11:00 16-273 Jones, B. 3.0

84474 ENGL 165 BA TTh 8:10 9:25 18-108 Murphy, M. 3.0

89839 ENGL 165 BB TTh 9:45 11:00 16-250 Cutler, M. 3.0

ONLINE CLASSES

84473 ENGL 165 WW See pages 96-99 Online-CRS Murphy, M. 3.0

ENGL 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 17, Room 169. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

82299 ENGL 690 AA By Arr 2.0 Hrs/Wk 17-169 Comerford, S. 2.0

82300 ENGL 690 BB By Arr 1.0 Hr/Wk 17-169 Comerford, S. 1.0

ENGL 828 BASIC COMPOSITION AND READING

Practice in composition and reading based on the study of essays and other reading material. Composition of short essays, with focused work on reading, paragraph development, sentence structure. Plus one hour by arrangement per week. **Recommended Preparation:** appropriate skill level indicated by the English placement tests and other measures or READ 816 or 825 with a grade of C or higher. (Units do not apply toward AA/AS degree.)

| | | | | | | | |
|-------|-------------|-------|-------|-------|--------|--------------|-----|
| 91540 | ENGL 828 AC | Daily | 9:10 | 10:00 | 16-271 | Chan, F. | 5.0 |
| 82326 | ENGL 828 BA | Daily | 10:10 | 11:00 | 16-255 | Kitamura, J. | 5.0 |

| | | | | | | | |
|-------|-------------|-------|-------|-------|--------|-----------|-----|
| 82328 | ENGL 828 CA | Daily | 11:10 | 12:00 | 16-169 | James, K. | 5.0 |
|-------|-------------|-------|-------|-------|--------|-----------|-----|

NOTE: ENGL 828 CA is linked with P.E. 135 AB (91352) as part of the Learning Community: Writing in the End Zone 1. Students must enroll in both sections as linked. See page 63 for the Learning Community description.

| | | | | | | | |
|-------|-------------|-------|-------|------|--------|--------------|-----|
| 90439 | ENGL 828 DA | Daily | 12:10 | 1:00 | 16-270 | Kitamura, J. | 5.0 |
|-------|-------------|-------|-------|------|--------|--------------|-----|

NOTE: ENGL 828 DA is linked with READ 825 AB (82886) as part of the *Dead Man Walking* Learning Community. Students must enroll in both sections as linked. See page 63 for the Learning Community description.

EVENING CLASSES

| | | | | | | | |
|-------|-------------|----|------|------|--------|-----------|-----|
| 82332 | ENGL 828 JA | MW | 6:30 | 8:45 | 16-268 | Pizzi, K. | 5.0 |
|-------|-------------|----|------|------|--------|-----------|-----|

ENGL 838 INTENSIVE INTRODUCTION TO COMPOSITION AND READING

Intensive practice in reading, writing, listening, speaking, and thinking to develop and refine composition proficiency. Plus one hour by arrangement per week. English 838 is a prerequisite for entrance into English 100. **All students who received a grade of C in ENGL 828 are strongly advised to enroll in ENGL 838. Prerequisite:** appropriate skill level indicated by the English placement tests and other measures; OR ENGL 828 or 400 with a grade of C or higher; OR ESL 400 with a grade of C or higher; OR ENGL 826 with a grade of C or higher and READ 826 with Pass or a grade of C or higher (or eligibility for READ 836 or 400-level Reading course).

| | | | | | | | |
|--------|-------------|-------|-------|-------|--------|--------------|-----|
| 89468 | ENGL 838 AA | MWF | 8:10 | 9:35 | 16-268 | Hammerud, R. | 5.0 |
| 89469 | ENGL 838 AG | Daily | 11:10 | 12:00 | 16-274 | Stafford, A. | 5.0 |
| 88636 | ENGL 838 BB | Daily | 12:10 | 1:00 | 16-169 | James, K. | 5.0 |
| *88639 | ENGL 838 CC | MWF | 12:10 | 1:35 | 18-302 | Mach, J. | 5.0 |
| 89680 | ENGL 838 CE | MWF | 1:10 | 2:35 | 18-108 | Carranza, J. | 5.0 |

*Students enrolled in this section will participate in the *Dead Man Walking* Learning Community. See page 63 for the Learning Community description.

EVENING CLASSES

| | | | | | | | |
|-------|-------------|-----|------|------|--------|-----------|-----|
| 88641 | ENGL 838 JA | TTh | 6:30 | 8:45 | 16-172 | Smith, M. | 5.0 |
|-------|-------------|-----|------|------|--------|-----------|-----|

ENGL 848 INTRODUCTION TO COMPOSITION AND READING

Practice in reading and writing to develop and refine specific composition skills. Plus one hour by arrangement per week. English 848 is a prerequisite for entrance into English 100. **All students who received a grade of C in ENGL 828 are strongly advised to enroll in ENGL 838. Prerequisite:** appropriate skill level indicated by the English placement tests and other measures; OR ENGL 828 or 400 with a grade of C or higher; OR ESL 400 with a grade of C or higher; OR ENGL 826 with a grade of C or higher and READ 826 with Pass or a grade of C or higher (or eligibility for READ 836 or 400-level Reading course).

| | | | | | | | |
|--------|-------------|-------|-------|-------|--------|-------------|-----|
| 91767 | ENGL 848 AB | MWF | 8:10 | 9:15 | 16-270 | Mach, J. | 4.0 |
| 82302 | ENGL 848 AC | MTWTh | 8:10 | 9:00 | 16-170 | Keller, D. | 4.0 |
| 82303 | ENGL 848 AD | MTWTh | 9:10 | 10:00 | 16-170 | Keller, D. | 4.0 |
| 90952 | ENGL 848 AF | MTWTh | 9:10 | 10:00 | 16-256 | Luck, J. | 4.0 |
| 83597 | ENGL 848 BA | MTWTh | 10:10 | 11:00 | 16-170 | Heyman, J. | 4.0 |
| 82310 | ENGL 848 BB | MTWTh | 10:10 | 11:00 | 16-271 | Maxwell, T. | 4.0 |
| 91402 | ENGL 848 BD | MTWTh | 10:10 | 11:00 | 16-256 | Luck, J. | 4.0 |
| 82312 | ENGL 848 BE | MTThF | 11:10 | 12:00 | 16-250 | Webb, R. | 4.0 |
| *82316 | ENGL 848 CA | MTThF | 12:10 | 1:00 | 16-170 | Heyman, J. | 4.0 |
| 82305 | ENGL 848 CD | MWF | 12:10 | 1:15 | 16-255 | Zucca, R. | 4.0 |
| 82318 | ENGL 848 DA | MWF | 1:10 | 2:15 | 16-171 | Sammons, R. | 4.0 |

*Students enrolled in this section will participate in the *Dead Man Walking* Learning Community. See page 63 for the Learning Community description.

EVENING CLASSES

| | | | | | | | |
|-------|-------------|-----|------|------|--------|----------------|-----|
| 82321 | ENGL 848 JB | MW | 6:30 | 8:20 | 16-269 | Garmhausen, J. | 4.0 |
| 82320 | ENGL 848 JC | TTh | 6:30 | 8:20 | 16-269 | Garmhausen, J. | 4.0 |

ENGL 850 WRITING WORKSHOP

For students having difficulty with their writing. Assistance in writing projects is given to students with work in progress. Individual appointments with faculty. Pass/No Pass grading. Open entry/open exit. Variable units. May be taken four times for a maximum of 12 units. (Units do not apply toward AA/AS degree.)

| | | | | | | | |
|-------|-------------|--------|---------|--------|--------|------------|-------|
| 82355 | ENGL 850 A0 | By Arr | 1.5-9.0 | Hrs/Wk | 18-104 | Alunan, J. | 5-3.0 |
|-------|-------------|--------|---------|--------|--------|------------|-------|

ENGL 875 ENGLISH GRAMMAR

Comprehensive review of English grammar, including topics such as syntax, agreement, verb tenses, precision, coordination and subordination, the absolute phrase, the elliptical clause, and punctuation and graphics. (Units do not apply toward AA/AS degree.)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|--------------|-----|
| 82367 | ENGL 875 JA | W | 6:30 | 9:35 | 16-153 | Reynolds, R. | 3.0 |
|-------|-------------|---|------|------|--------|--------------|-----|

LIT. 201 AMERICAN LITERATURE I

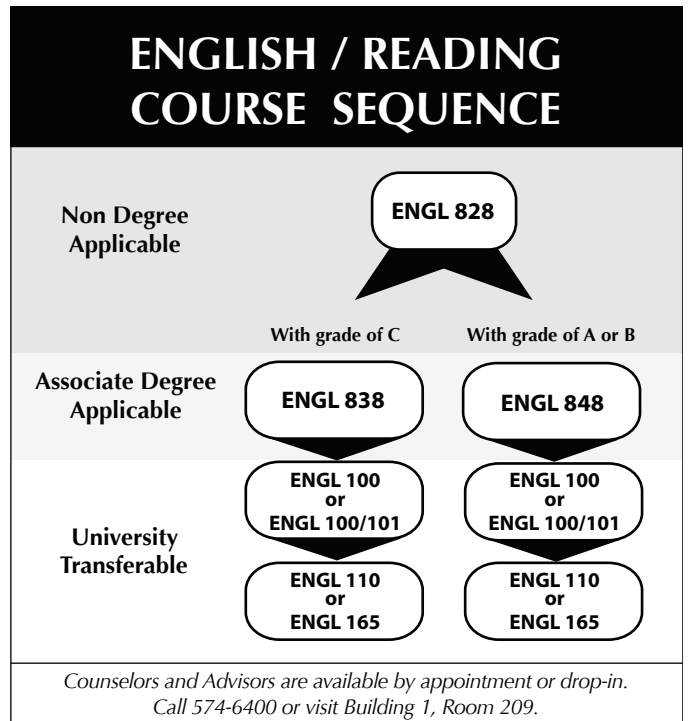
Study of American literature from the beginning through the period of Mark Twain. Lectures, reading, analysis, and discussion of selected works and writing of critical papers. **Prerequisite:** ENGL 100 or equivalent with a grade of C or higher. (Recommended for English majors.) (CSU/UC) (CAN ENGL 14) (LIT. 201 and 202 = CAN ENGL SEQ C)

| | | | | | | | |
|-------|-------------|-----|------|-------|--------|-----------|-----|
| 82589 | LIT. 201 AX | TTh | 9:45 | 11:00 | 16-169 | James, K. | 3.0 |
|-------|-------------|-----|------|-------|--------|-----------|-----|

LIT. 823 AMERICAN LITERATURE I

American literature from its beginning through Mark Twain. Readings, discussions and optional writing projects. No Prerequisite. Pass/No Pass grading. (Not transferable.)

| | | | | | | | |
|-------|-------------|-----|------|-------|--------|-----------|-----|
| 86430 | LIT. 823 AX | TTh | 9:45 | 11:00 | 16-169 | James, K. | 3.0 |
|-------|-------------|-----|------|-------|--------|-----------|-----|



ENGLISH AS A SECOND LANGUAGE

See also READ 807, 809, and 825 and SPCH 855.

NOTE FOR ESL 400

College of San Mateo has established a computerized prerequisite-checking system for enforcing the prerequisites for ESL 400. If you have not met the prerequisites for this course, you will be blocked from enrolling. If you believe you have met the prerequisites or wish to challenge the course prerequisites, please review the information on the college web site (collegeofsanmateo.edu) and click on the quick link "Prerequisite Information." You may also contact the Counseling Department, the Admissions and Records Office, or the Language Arts Division Office for information.

ESL 400 COMPOSITION FOR NON-NATIVE SPEAKERS

Practice in writing expository essays based on the analysis of complex pieces of writing, both fiction and nonfiction. Plus one hour by arrangement per week. **Prerequisite:** ESL 828 with a grade of C or higher (or appropriate skill level indicated by placement tests and other measures). **Recommended Preparation:** READ 830 (or appropriate skill level indicated by the English as a Second Language placement test and other measures). It is recommended that students enroll concurrently in READ 400 or 405 and SPCH 120. (CSU/UC)

| | | | | | | | | |
|-------|---------|----|------|-------|-------|--------|----------------|-----|
| 82291 | ESL 400 | AA | MWF | 9:30 | 10:55 | 16-270 | Ridgway, K. | 5.0 |
| 85367 | ESL 400 | AF | TWTh | 12:10 | 1:35 | 16-273 | Gershenson, B. | 5.0 |

EVENING CLASSES

| | | | | | | | | |
|-------|---------|----|-----|------|------|--------|----------------|-----|
| 82293 | ESL 400 | JA | TTh | 6:30 | 8:45 | 16-273 | Gershenson, B. | 5.0 |
|-------|---------|----|-----|------|------|--------|----------------|-----|

ESL 825 WRITING FOR NON-NATIVE SPEAKERS I

Students practice beginning-level grammar structures in exercises and written assignments. **Recommended Preparation:** appropriate skill level indicated by placement tests and other measures. Students are strongly advised to enroll concurrently in ESL 855 or higher course, ESL 845 or higher course, and READ 807. Pass/No Pass grading. (Units do not apply toward AA/AS degree.)

| | | | | | | | | |
|-------|---------|----|-----|------|------|--------|-----------|-----|
| 82341 | ESL 825 | AA | MWF | 1:10 | 2:35 | 16-172 | Smith, B. | 5.0 |
|-------|---------|----|-----|------|------|--------|-----------|-----|

EVENING CLASSES

| | | | | | | | | |
|-------|---------|----|-----|------|------|--------|---------------|-----|
| 90011 | ESL 825 | JC | TTh | 6:30 | 8:45 | 16-274 | Tollefson, P. | 5.0 |
|-------|---------|----|-----|------|------|--------|---------------|-----|

ESL 826 WRITING FOR NON-NATIVE SPEAKERS II

Introduces beginning rhetoric and continues the work of ESL 825 in structural elements of English grammar. **Recommended Preparation:** ESL 825 with Pass (or appropriate skill level indicated by placement tests and other measures). It is recommended that students enroll concurrently in ESL 855 or higher course, ESL 845 or higher course, and READ 807. Pass/No Pass grading. (Units do not apply toward AS/AS degree.)

| | | | | | | | | |
|-------|---------|----|-----|------|------|--------|--------------|-----|
| 82344 | ESL 826 | AC | MWF | 1:10 | 2:35 | 16-269 | Gonzales, A. | 5.0 |
|-------|---------|----|-----|------|------|--------|--------------|-----|

EVENING CLASSES

| | | | | | | | | |
|-------|---------|----|-----|------|------|--------|-------------|-----|
| 82346 | ESL 826 | JB | TTh | 6:30 | 8:45 | 16-254 | Bazigos, M. | 5.0 |
|-------|---------|----|-----|------|------|--------|-------------|-----|

ESL 827 WRITING FOR NON-NATIVE SPEAKERS III

Focuses on writing organized and well-developed academic paragraphs and covers intermediate-level grammar structures. **Recommended Preparation:** ESL 826 with Pass (or appropriate skill level indicated by placement tests and other measures). Students are strongly advised to enroll concurrently in ESL 857 or READ 825 or READ 830 and in ESL 847 or higher course. Pass/No Pass or letter grade option. (Units do not apply toward AA/AS degree.)

| | | | | | | | | |
|-------|---------|----|-----|------|-------|--------|-------------|-----|
| 82347 | ESL 827 | AA | MWF | 8:10 | 9:35 | 16-252 | Melnick, L. | 5.0 |
| 82348 | ESL 827 | AB | MWF | 9:40 | 11:05 | 16-254 | Ebert, D. | 5.0 |
| 82349 | ESL 827 | AD | MWF | 1:10 | 2:35 | 16-272 | Staff | 5.0 |

EVENING CLASSES

| | | | | | | | | |
|-------|---------|----|-----|------|------|--------|---------------|-----|
| 82350 | ESL 827 | JA | TTh | 6:30 | 8:45 | 16-250 | De Prosse, G. | 5.0 |
|-------|---------|----|-----|------|------|--------|---------------|-----|

ESL 828 WRITING FOR NON-NATIVE SPEAKERS IV

Practice in writing organized and well-developed paragraphs and essays to develop composition skills. Work on high-intermediate-level grammar structures and editing within the context of the student's own work.

Recommended Preparation: ESL 827 with a grade of C or higher (or appropriate skill level indicated by placement tests and other measures) and completion of ESL 857 or higher level reading course with a grade of C or higher (or appropriate skill level indicated by placement tests and other measures). Students are strongly advised to enroll concurrently in READ 825 or higher level reading course and in ESL 848 or higher level speech communication course. (Units do not apply toward AA/AS degree.)

| | | | | | | | | |
|-------|---------|----|-----|-------|-------|--------|-----------|-----|
| 84254 | ESL 828 | AA | MWF | 8:10 | 9:35 | 16-252 | Smith, B. | 5.0 |
| 82351 | ESL 828 | AC | MWF | 11:10 | 12:35 | 16-254 | Smith, B. | 5.0 |
| 82353 | ESL 828 | AD | MWF | 1:10 | 2:35 | 16-254 | Sobel, A. | 5.0 |

EVENING CLASSES

| | | | | | | | | |
|-------|---------|----|-----|------|------|--------|----------|-----|
| 82354 | ESL 828 | JA | TTh | 6:30 | 8:45 | 18-302 | Opie, C. | 5.0 |
|-------|---------|----|-----|------|------|--------|----------|-----|

ESL 845 CONVERSATION FOR NON-NATIVE SPEAKERS I

Practice in basic listening and speaking skills on a range of personal and classroom topics. Plus one lab hour by arrangement per week.

Recommended Preparation: appropriate skill level as indicated by placement tests and other measures. Students are strongly advised to enroll concurrently in ESL 825 or higher course, ESL 855 or higher course, and READ 807. Pass/No Pass grading. (Units do not apply toward AA/AS degree.)

| | | | | | | | | |
|-------|---------|----|-----|-------|-------|--------|-----------------|-----|
| 83016 | ESL 845 | AB | TTh | 11:10 | 12:25 | 16-254 | Bianchi-Mcelwee | 3.0 |
|-------|---------|----|-----|-------|-------|--------|-----------------|-----|

EVENING CLASSES

| | | | | | | | | |
|-------|---------|----|---|------|------|--------|---------------|-----|
| 83018 | ESL 845 | JD | M | 6:30 | 9:35 | 16-170 | Tollefson, P. | 3.0 |
|-------|---------|----|---|------|------|--------|---------------|-----|

ESL 846 CONVERSATION FOR NON-NATIVE SPEAKERS II

Practice in low-intermediate listening and speaking skills on a range of personal and academic topics. Plus one lab hour by arrangement per week. **Recommended Preparation:** ESL 845 with Pass (or appropriate skill level as indicated by placement tests and other measures). Students are strongly advised to enroll concurrently in ESL 825 or higher course, ESL 855 or higher course, and READ 807. Pass/No Pass grading. (Units do not apply toward AA/AS degree.)

| | | | | | | | | |
|-------|---------|----|-----|-------|-------|--------|-----------|-----|
| 83019 | ESL 846 | AA | MWF | 11:10 | 12:00 | 16-272 | Sobel, A. | 3.0 |
|-------|---------|----|-----|-------|-------|--------|-----------|-----|

EVENING CLASSES

| | | | | | | | | |
|-------|---------|----|---|------|------|--------|-------------|-----|
| 83021 | ESL 846 | JA | M | 6:30 | 9:35 | 16-254 | Bazigos, M. | 3.0 |
|-------|---------|----|---|------|------|--------|-------------|-----|

ESL 847 CONVERSATION FOR NON-NATIVE SPEAKERS III

Practice in high-intermediate level listening and speaking skills on a variety of personal and academic topics. Plus one lab hour by arrangement per week. **Recommended Preparation:** ESL 846 with Pass (or appropriate skill level indicated by placement tests and other measures). Students are strongly advised to enroll concurrently in ESL 827 or higher course and/or ESL 857 or higher course. Pass/No Pass or letter grade option. (Units do not apply toward AA/AS degree.)

| | | | | | | | | |
|-------|---------|----|-----|-------|------|--------|-------------|-----|
| 84860 | ESL 847 | AB | MWF | 12:10 | 1:00 | 16-172 | Ridgway, K. | 3.0 |
|-------|---------|----|-----|-------|------|--------|-------------|-----|

EVENING CLASSES

| | | | | | | | | |
|-------|---------|----|---|------|------|--------|-----------------|-----|
| 89620 | ESL 847 | JA | M | 6:30 | 9:35 | 16-153 | Bianchi-Mcelwee | 3.0 |
|-------|---------|----|---|------|------|--------|-----------------|-----|

ESL 848 CONVERSATION FOR NON-NATIVE SPEAKERS IV

Advanced practice in conversation, listening, and the use of idiomatic expressions on a range of academic and informal topics. Plus one lab hour by arrangement per week. **Recommended Preparation:** ESL 847 with Pass or a grade of C or higher (or appropriate skill level indicated by placement tests and other measures). Students are strongly advised to enroll concurrently in ESL 828 or higher course and READ 825 or higher course. Pass/No Pass or letter grade option. To increase competency, may be taken twice for a maximum of 6 units. (Units do not apply toward AA/AS degree.)

| | | | | | | | | |
|-------|---------|----|-----|-------|-------|--------|-----------|-----|
| 89816 | ESL 848 | AA | MWF | 10:10 | 11:00 | 16-272 | Sobel, A. | 3.0 |
|-------|---------|----|-----|-------|-------|--------|-----------|-----|

EVENING CLASSES

| | | | | | | | | |
|-------|---------|----|---|------|------|--------|-------------|-----|
| 90323 | ESL 848 | JA | M | 6:30 | 9:35 | 16-172 | Ridgway, K. | 3.0 |
|-------|---------|----|---|------|------|--------|-------------|-----|

ESL 850 WRITING WORKSHOP

Assistance in writing tasks is given to native speakers of languages other than English. Individual appointments with faculty. Pass/No Pass grading. Open entry/open exit. To increase competency, may be taken four times for a maximum of 12 units. (Units do not apply toward AA/AS degree.)

90017 ESL 850 AO By Arr 1.5-9.0 Hrs/Wk 18-104 Ridgeway, K. .5-3.0

ESL 855 READING FOR NON-NATIVE SPEAKERS I

Designed to build basic vocabulary skills, improve the understanding of written instructions, and introduce main ideas and details. Plus one lab hour by arrangement per week. It is recommended that students enroll concurrently in ESL 825 or higher course, ESL 845 or higher course, and READ 807. Pass/No Pass grading. May be taken twice for a maximum of 6 units. (Units do not apply toward AA/AS degree.)

82912 ESL 855 AA TTh 9:45 11:00 16-272 Paolini, N. 3.0

EVENING CLASSES

82913 ESL 855 JA W 6:30 9:35 16-271 De Prose, G. 3.0

ESL 856 READING FOR NON-NATIVE SPEAKERS II

Designed to improve vocabulary, build general background knowledge, and strengthen literal and inferential reading skills. Plus one lab hour by arrangement per week. **Recommended Preparation:** Pass in ESL 855 (or appropriate skill level as indicated by the Reading placement tests and other measures). It is recommended that students enroll concurrently in ESL 825 or higher course, ESL 845 or higher course, and READ 807. Pass/No Pass grading. May be taken twice for a maximum of 6 units. (Units do not apply toward AA/AS degree.)

82914 ESL 856 AB MWF 10:10 11:00 16-269 Paolini, N. 3.0

EVENING CLASSES

82916 ESL 856 JA W 6:30 9:35 16-254 Ebert, D. 3.0

ESL 857 READING FOR NON-NATIVE SPEAKERS III

Designed to emphasize higher-level vocabulary, focus on critical reading, increase basic reading speed, and introduce fiction. Plus one lab hour by arrangement per week. **Recommended Preparation:** Pass in ESL 856 (or appropriate skill level as indicated by the Reading placement tests and other measures). It is recommended that students enroll concurrently in ESL 825 or higher course and ESL 845 or higher course. Pass/No Pass or letter grade option. May be taken twice for a maximum of 6 units. (Units do not apply toward AA/AS degree.)

82918 ESL 857 AC MWF 11:10 12:00 16-269 Paolini, N. 3.0

82920 ESL 857 AD TTh 11:10 12:25 16-272 Paolini, N. 3.0

EVENING CLASSES

82922 ESL 857 JA W 6:30 9:35 16-250 Chung, V. 3.0

ESL 880 ESL FOR THE WORKPLACE

Study of beginning English grammar, reading, writing, listening, and speaking skills, including job-related vocabulary and cross-cultural concepts relevant to work situations. **Recommended Preparation:** one year of previous English language study, or appropriate skill level as indicated by placement tests and other measures. Pass/No Pass grading. (Units do not apply toward AA/AS degree.)

EVENING/OFF-CAMPUS CLASSES

*91899 ESL 880MA JH W 6:00 9:05 COAST-208 Casado, K. 3.0

*Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

ESL 891 ACCENT REDUCTION FOR NON-NATIVE SPEAKERS

Designed for non-native speakers of English. Accent reduction focusing on the production of vowels, diphthongs, and consonants and on the correct use of pitch, rate, volume, vocal quality, and vocal image. Plus one lab hour by arrangement per week. **Prerequisite:** ESL 846 or equivalent with Pass or eligibility for ESL 847 or higher. Pass/No Pass grading. (Units do not apply toward AA/AS degree.)

89979 ESL 891 AA TTh 11:10 12:25 16-269 Gonzales, A. 3.0

ESL 895 INDIVIDUALIZED READING IMPROVEMENT FOR NON-NATIVE SPEAKERS

Improve reading skills. Practice methods of increasing comprehension and vocabulary to meet specific student needs. May include computer-assisted and/or DVD assignments. Uses self-paced programs based on individual diagnostic test results to meet specific student needs. Designed for non-native speakers of English – Levels 1-3. Open to all non-native speakers of English. Students may enroll in this self-paced course any time through the 13th week of the semester. Pass/No Pass grading. Open entry/open exit. Variable units. May be taken four times for a maximum of 12 units. (Units do not apply toward AA/AS degree.)

89523 ESL 895 AO By Arr 1.5-9.0 Hrs/Wk 18-101 Paolini, N. .5-3.0

ESL 896 ESSENTIAL VOCABULARY FOR NON-NATIVE SPEAKERS OF ENGLISH

A self-paced, individualized course designed to help non-native speakers of English build their vocabulary skills through a words-in-context approach. Students will use textbooks and computer programs to study basic words. Designed for ESL Level 1 students. Students may register at any time but should go to the Reading Center (18-101) during the third week of the semester to meet with an instructor. Pass/No Pass grading. Open entry/open exit. Variable units. (Unit does not apply toward AA/AS degree.)

87540 ESL 896 AO By Arr 1.5-5.0 Hrs/Wk 18-101 Paolini, N. .5-1.5

EVENING/OFF-CAMPUS CLASSES

*91757 ESL 896 JO W 5:10 6:00 COAST-208 Casado, K. .5-1.5

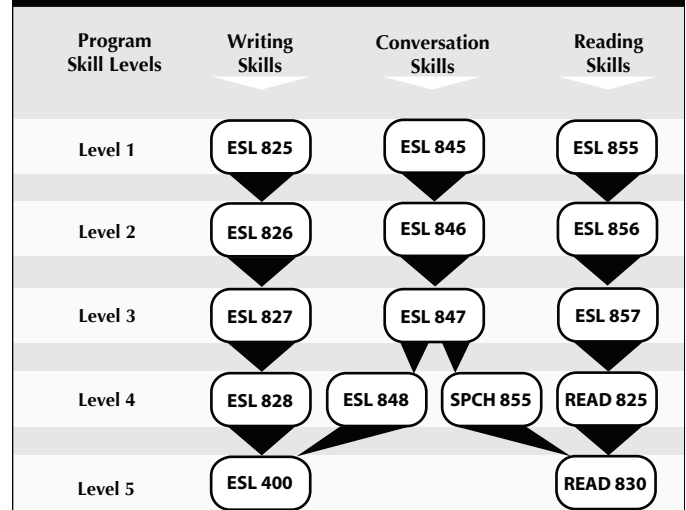
*Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

ESL 897 VOCABULARY FOR NON-NATIVE SPEAKERS OF ENGLISH

A self-paced, individualized course designed to help non-native speakers of English build their vocabulary skills through a words-in-context approach. Students will use textbooks and computer programs to study basic words. Designed for ESL Level 2 students. Variable units. Students may register at any time but should go to the Reading Center (18-101) during the third week of the semester to meet with an instructor. Pass/No Pass grading. Open entry/open exit. Variable units. (Unit does not apply toward AA/AS degree.)

87541 ESL 897 AO By Arr 1.5-5.0 Hrs/Wk 18-101 Paolini, N. .5-1.5

ESL COURSE SEQUENCE (English as a Second Language)



Counselors and Advisors are available by appointment or drop-in. Call 574-6400 or visit Building 1, Room 207.

ESL 898 COMPREHENSIVE GRAMMAR REVIEW FOR NON-NATIVE SPEAKERS

A maintenance course designed specifically for new and continuing ESL students. Review and practice of grammatical structures which are generally problematic for ESL students, including verb tenses, passive voice, articles, prepositions. Practice of these structures through written and oral exercises and in short compositions. Review of strategies for finding and correcting these errors in students' own writing. **Recommended Preparation:** completion of ESL 827 with a grade of C or higher, or appropriate skill level as indicated by placement tests and other measures. Pass/No Pass or letter grade option. (Units do not apply toward AA/AS degree.)

| | | | | | | | | |
|------------------------|---------|----|-----|------|-------|--------|--------------|-----|
| 90324 | ESL 898 | AA | MWF | 9:10 | 10:00 | 16-269 | Gonzales, A. | 3.0 |
| EVENING CLASSES | | | | | | | | |
| 90325 | ESL 898 | JA | M | 6:30 | 9:35 | 16-271 | Staff | 3.0 |

ETHNIC STUDIES

ETHN 101 INTRODUCTION TO ETHNIC STUDIES I

Study of the historical and cultural presence of Native Americans and La Raza in U.S.; emphasis on contributions to California institutions. **Recommended Preparation:** eligibility for ENGL 838 or 848 and completion of READ 400 or 405 or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

| | | | | | | | | |
|------------------------|----------|----|-----|-------|-------|--------|----------------|-----|
| 82374 | ETHN 101 | AA | MWF | 9:10 | 10:00 | 3-175 | Moya, J. | 3.0 |
| 87476 | ETHN 101 | AB | MWF | 11:10 | 12:00 | 3-175 | Moya, J. | 3.0 |
| EVENING CLASSES | | | | | | | | |
| 90044 | ETHN 101 | JA | W | 6:00 | 9:05 | 16-166 | Perezyaney, I. | 3.0 |

ETHN 102 INTRODUCTION TO ETHNIC STUDIES II

Study of the historical and cultural presence of African-Americans and Asians in the United States, with special emphasis on their contributions to California institutions. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|-----|-------|-------|--------|------------|-----|
| 90216 | ETHN 102 | AA | TTh | 8:10 | 9:25 | 18-303 | Gaines, F. | 3.0 |
| 87089 | ETHN 102 | AB | MWF | 10:10 | 11:00 | 18-303 | Fong, J. | 3.0 |
| 87090 | ETHN 102 | AC | TTh | 9:45 | 11:00 | 18-303 | Gaines, F. | 3.0 |

ETHN 150 SOCIAL DYNAMICS OF PEOPLE OF COLOR

Social structure and dynamics of Third World institutions, with emphasis upon development and effectiveness of these institutions among Third World communities in the United States. Concentrates on the family, education, religion, and business. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|----|------|------|--------|------------|-----|
| 90063 | ETHN 150 | AA | MW | 8:10 | 9:25 | 16-167 | Gaines, F. | 3.0 |
|-------|----------|----|----|------|------|--------|------------|-----|

ETHN 151 PATTERNS OF PREJUDICE AND RACISM I

Analyzes patterns of prejudice and racism from a social-psychological perspective, including examination of discriminatory behavior. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|-----|-------|-------|--------|----------------|-----|
| 82377 | ETHN 151 | AA | TTh | 11:10 | 12:25 | 11-130 | Perezyaney, I. | 3.0 |
|-------|----------|----|-----|-------|-------|--------|----------------|-----|

ETHN 152 PATTERNS OF PREJUDICE AND RACISM II

Sociological analysis of how major American institutions create, facilitate, support, and systematically reinforce patterns of racism and discrimination. Specifically, how these institutions function, are organized, and operate against Asians, African-Americans, women, and other oppressed groups

in the U.S. and how they can be modified structurally and functionally to eliminate instead of foster racism. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|-----|------|-------|--------|--------------|-----|
| 88055 | ETHN 152 | AA | TTh | 9:45 | 11:00 | 11-130 | Kawahara, L. | 3.0 |
|-------|----------|----|-----|------|-------|--------|--------------|-----|

ETHN 262 AFRICAN-AMERICAN CULTURE II

Emergence of modern African-American social movements in the United States, their leaders and philosophies, and contemporary issues, including the African-American consciousness movement, Pan-Africanism, counter-cultural forms of expression, and social problems. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|----|------|-------|--------|------------|-----|
| 91495 | ETHN 262 | AA | MW | 9:45 | 11:00 | 16-167 | Gaines, F. | 3.0 |
|-------|----------|----|----|------|-------|--------|------------|-----|

ETHN 265 EVOLUTION OF HIP HOP CULTURE: A SCIO-ECONOMIC AND POLITICAL PERSPECTIVE

Historical analysis of Hip Hop as an African American cultural, economic, and socio-political movement. Traces the origins of Hip Hop and examines its major elements. Uses lectures, demonstrations, discussions, and audio/visuals to cover the topic. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|-----|------|-------|--------|-----------|-----|
| 89322 | ETHN 265 | AA | TTh | 9:45 | 11:00 | 16-155 | White, K. | 3.0 |
|-------|----------|----|-----|------|-------|--------|-----------|-----|

ETHN 288 AFRICAN-AMERICAN CINEMA

Critical analysis of Black contributions in films; roles in ownership acting, production. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures.

| | | | | | | | | |
|-------|----------|----|-----|-------|-------|--------|------------|-----|
| 82380 | ETHN 288 | AA | TTh | 11:10 | 12:25 | 18-303 | Gaines, F. | 3.0 |
|-------|----------|----|-----|-------|-------|--------|------------|-----|

ETHN 300 INTRODUCTION TO LA RAZA STUDIES

Introduction to the philosophy, methodology, and structure of La Raza studies. Analyzes the relationships between social institutions and their effects upon the La Raza individual, especially in the United States setting. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Pass/No Pass or letter grade option. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|-----|-------|-------|-------|----------|-----|
| 85304 | ETHN 300 | AA | MWF | 10:10 | 11:00 | 3-175 | Moya, J. | 3.0 |
|-------|----------|----|-----|-------|-------|-------|----------|-----|

ETHN 350 NATIVE AMERICAN WAY OF LIFE

A study of Native American philosophy, customs and spiritual practices based on the works of Dr. Carlos Castaneda. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|-----|-------|------|--------|------------|-----|
| 82381 | ETHN 350 | AA | TTh | 12:45 | 2:00 | 16-267 | Esteva, W. | 3.0 |
|-------|----------|----|-----|-------|------|--------|------------|-----|

ETHN 351 THE PRIMAL MIND AND CULTURAL DIVERSITY

Evolution of the human primal mind. Focuses particularly on comparative development of feelings, thinking, and social interaction; birth of the ego and cultural technological repercussions. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|-----|-------|-------|--------|------------|-----|
| 82383 | ETHN 351 | AA | TTh | 11:10 | 12:25 | 16-271 | Esteva, W. | 3.0 |
|-------|----------|----|-----|-------|-------|--------|------------|-----|

ETHN 360 THE PEOPLE AND CULTURES OF POLYNESIA: AN INTRODUCTION

Introduction to the history and cultures of the Polynesian islands. Focuses on the history, geography, social institutions, languages, traditions, and recent issues affecting the people, both on the islands and the United States mainland. Compares and contrasts selected islands of the Pacific. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Pass/No Pass or letter grade option. (CSU/UC)

87184 ETHN 360 AA MWF 12:10 1:00 12-173 Naufahu, K. 3.0

ETHN 440 CULTURAL EXPERIENCE OF ASIAN-AMERICAN WRITERS

Introduction to Asian-American writers' experience as shaped by the treatment of minorities in the U.S. and by institutional racism. Analyzes writers' works in the context of historical, social, and political influences and compares Asian-Americans with other ethnic groups and the majority society. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC)

91770 ETHN 440 AA MWF 11:10 12:00 18-303 Fong, J. 3.0

ETHN 585 THIRD WORLD CINEMA

A survey course that uses cinema to explore how stereotypes are used and how it continues to portray persons of color in the U.S. **Recommended Preparation:** eligibility for ENGL 838 or 848; and completion of READ 400 or 405 or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

90064 ETHN 585 AA TTh 11:10 12:25 16-267 Kawahara, L. 3.0

ETHN 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 15, Room 157. Register after first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

84422 ETHN 690 AA By Arr 2.0 Hrs/Wk 15-157 Henson, K. 2.0
82386 ETHN 690 BB By Arr 1.0 Hrs/Wk 15-157 Henson, K. 1.0

FILM

FILM 100 INTRODUCTION TO FILM

Introductory survey of fundamental film techniques and styles of expression. Emphasizes film appreciation, the language of film, and analysis for full film enjoyment. Lectures, screenings, discussions, quizzes, and writing of critical papers. **Recommended Preparation:** ENGL 838 or 848. Pass/ No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

85331 FILM 100 JB T 6:10 10:10 2-141 Kashani, T. 3.0

ONLINE CLASSES

90058 FILM 100 WW See pages 96-99 Online-CRS Laderman, D. 3.0
90558 FILM 100 WY See pages 96-99 Online-CRS Laderman, D. 3.0

FILM 110 AMERICAN CINEMA

TELECOURSE: "American Cinema" familiarizes students with the history of American cinema, focusing on the studio system, the star system, genres, and directors. Emphasizes film vocabulary and critical viewing. **Recommended Preparation:** ENGL 838 or 848. (CSU)

TV CLASSES

85469 FILM 110 TV See pages 100-103 TV-CRS Kashani, T. 3.0
Students are required to attend the Orientation Meeting on September 6th.

FILM 120 HISTORY OF FILM I

Chronological survey of important American and international films from 1895 to World War II. Emphasis on the evolution of film as a distinct art form and the intersection of film and society. Lectures, screenings, discussions, quizzes, and writing of critical papers. **Recommended Preparation:** ENGL 838 or 848 with a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

91553 FILM 120 JA W 6:10 10:10 2-141 Laderman, D. 3.0

FILM 200 FILM IN FOCUS: FILM DIRECTORS

Alfred Hitchcock. Woody Allen. Federico Fellini. Jane Campion. Pedro Almodovar. Walter Salles. Mira Nair. Wes Anderson. These are the kind of "big name" world-class directors this course will explore for critical enjoyment. We will watch several films by a selection of notable directors, looking for patterns and themes. Our goal is to fully appreciate the film director as visionary artist. Along the way, we will touch upon different genres, time periods and nations, as well as issues related to gender, ethnicity, and more. **Recommended Preparation:** FILM 100, 110, 120 or 121 or equivalent. Pass/No Pass or letter grade option. (CSU/UC)

EVENING/OFF-CAMPUS CLASSES

*91541 FILM 200 JD Th 6:00 9:50 COAST-210 Laderman, D. 3.0

*Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

FILM 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 17, Room 169. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

82400 FILM 690 AA By Arr 2.0 Hrs/Wk 17-169 Comerford, S. 2.0
82402 FILM 690 BB By Arr 1.0 Hrs/Wk 17-169 Comerford, S. 1.0

FIRE TECHNOLOGY

FIRE 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean; Bldg. 19, Room 113. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

83591 FIRE 690 AA By Arr 2.0 Hrs/Wk 19-113 Ross, K. 2.0
83592 FIRE 690 BB By Arr 1.0 Hrs/Wk 19-113 Ross, K. 1.0

FIRE 715 (FT1) FIRE PROTECTION ORGANIZATION

History and philosophy of fire protection; organization of public and private fire protection services; laws and regulations affecting the fire service; basic chemistry and physics; and basic fire systems, fire strategy, and tactics. (CSU)

82409 FIRE 715 AA W 2:10 5:00 23-160 Baird, C. 3.0

EVENING CLASSES

90356 FIRE 715 JA Th 7:10 10:00 23-160 Kammeyer II, J. 3.0

FIRE 720 FIRE PREVENTION TECHNOLOGY

Provides fundamental information regarding the history and philosophy of fire protection; organization and operation of a fire prevention bureau; use of fire codes; identification and correction of fire hazards; and the relationship of fire prevention to fire safety education and detection and suppression systems. (CSU)

85777 FIRE 720 AA T 10:10 1:00 23-160 Constantino, P. 3.0

FIRE 740 (FT4) BUILDING CONSTRUCTION FOR FIRE PROTECTION

Components of building construction that relate to fire safety. Covers the development and evolution of building codes in relationship to past fires in residential, commercial, and industrial occupancies. (CSU)

86374 FIRE 740 AA Th 10:10 1:00 23-160 Ciucci, D. 3.0

FIRE 745 (FT3) FIRE PROTECTION SYSTEMS AND EQUIPMENT

Provides information relating to the features of design and operation of fire detection and alarm systems, heat and smoke control systems, special protection and sprinkler extinguishers. (CSU)

EVENING CLASSES

90357 FIRE 745 JA T 7:10 10:00 23-160 Constantino, P. 3.0

FIRE 795 EMERGENCY MEDICAL TECHNICIAN I - BASIC

Instruction in basic life support/pre-hospital care using the National Registry curriculum. Students who qualify will be given the National Registry exam at the end of the course. **Non-refundable testing/materials**

fee required. Prerequisite: current certification in health care provider CPR (Cardiopulmonary Resuscitation) through an accredited health care provider. May be taken twice for a maximum of 14 units.

90020 FIRE 795 AA TF 2:10 7:00 23-160 Roderick, K. 7.0

FIRE 800 FIRE SERVICE ENTRANCE TEST PREPARATION

Covers models for written examinations and oral interviews for firefighter positions; mathematical concepts relating to fire service; reading and writing skills for resumes and applications; physical requirements; test preparation; and career opportunities.

90437 FIRE 800 AA W 10:10 1:00 23-160 Baird, C. 3.0

FIRE 880 FIREFIGHTER I ACADEMY

Pre-service instruction in basic fire fighting knowledge and skills. Lecture and manipulative instruction in all areas of responsibility for a firefighter. **Prerequisite:** six units of Fire Technology coursework (excluding EMT) with a grade of C or higher. Certificate of completion will be issued by the Fire Technology Department. Students are required to attend classes both on Monday and Wednesday evenings and on Saturdays.

EVENING AND SATURDAY CLASSES

91600 FIRE 880MA JA MW 6:00 10:00 23-160 Van Orden, P. 12.0
S 8:00 6:00 23-160

FOREIGN LANGUAGES

For information about a Certificate of Specialization in a foreign language, see the Catalog or contact the Language Arts Division Office (Bldg. 17, Room 169, 574-6314).

For offerings in specific languages, see the following headings in this schedule: American Sign Language, Chinese, French, German, Italian, Japanese, and Spanish.

NOTE: To be transferable to UC, foreign language courses must be taken for letter grade.

NUMBERS AND LEVELS

The beginning courses in the classroom transfer sequences are numbered 110 (often offered also as 111 and 112), 120 (often offered also as 121 and 122), 130 (often offered also as 131 and 132), and 140. Some languages offer higher-level classes with numbers in the 100 and 200 range.

Telecourses are numbered 115, 116, 117, and 118, and correspond generally to 111, 112, 121, and 122 in the classroom sequences, though texts and methodology are different.

If you have completed one semester of a language in high school, consider starting with a 112 or 116 class. If you have completed one year, consider 117, 120, or 121. If you have completed two years, consider 130 or 131.

Non-transfer courses focusing on spoken language are numbered 801, 802, 803, etc. The first class is for those with little or no knowledge of the language. These courses may be taken separately or concurrently with 100-series classes.

At the first class meeting, your instructor can help you decide whether you have chosen the right level. If you have not, you can transfer to a higher or lower class.

FRENCH

For a general explanation of course numbers and levels, please see FOREIGN LANGUAGE, this page.

FREN 111 ELEMENTARY FRENCH I

The beginning fundamentals of speaking, listening, reading, and writing French; introduction to Francophone cultures. Study of practical vocabulary, basic sentence structure, and clear pronunciation. Focus is on developing proficiency and ease in using spoken and written French. (Covers approximately the first half of the semester's work in FREN 110.) Plus one lab hour by arrangement per week. No Prerequisite. **Recommended Preparation:** eligibility for ENGL 848 or higher English course. Pass/No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

82450 FIRE 111 JA M 6:30 9:35 16-169 Petit, S. 3.0

FREN 112 ELEMENTARY FRENCH II

A continuation of FREN 111. More study of the fundamentals of speaking, listening, reading, and writing French; more exposure to Francophone cultures. Study of practical vocabulary, basic sentence structure, and clear pronunciation. Focus is on developing proficiency and ease in using spoken and written French. (Covers approximately the second half of the semester's work in FREN 110.) Plus one lab hour by arrangement per week. **Prerequisite:** FREN 111 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

82453 FIRE 112 JA T 6:30 9:35 16-170 Carter, M. 3.0

FREN 115 BEGINNING FRENCH I

TELECOURSE: Introduces basic French and Francophone cultures, vocabulary, and language structures through a broadcast video program supported by audio cassettes, a textbook, workbook, and other print materials. Equivalent to French 111 but without the speaking component. Pass/No Pass or letter grade option. (CSU)

TV CLASSES

82454 FIRE 115 TV See pages 100-103 TV-CRS Gamache, E. 3.0
Students are required to attend the Orientation Meeting on August 23rd.

FREN 116 BEGINNING FRENCH II

TELECOURSE: The second semester of an entry-level course that introduces basic French and Francophone cultures, vocabulary, and language structures through a broadcast video program supported by audio cassettes, a textbook, workbook, and other print materials. Equivalent to French 112 but without the speaking component. **Prerequisite:** FREN 115 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU)

TV CLASSES

82455 FIRE 116 TV See pages 100-103 TV-CRS Gamache, E. 3.0
Students are required to attend the Orientation Meeting on August 23rd.

FREN 117 ADVANCED BEGINNING FRENCH I

TELECOURSE: Continuation of French 116. Further study of French and Francophone cultures, vocabulary, and language structures through a broadcast video program supported by audio cassettes, a textbook, workbook, and other print materials. Equivalent to French 121 but without the speaking component. Prerequisite : FREN 116 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU)

TV CLASSES

83788 FIRE 117 TV See pages 100-103 TV-CRS Gamache, E. 3.0
Students are required to attend the Orientation Meeting on August 23rd.

FREN 118 ADVANCED BEGINNING FRENCH II

TELECOURSE: Equivalent to FREN 122 but without the speaking component. French and Francophone cultures, vocabulary, and language structures studied through a broadcast video program supported by audio cassettes, a textbook, workbook, and other print materials. **Prerequisite:** FREN 117 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU)

TV CLASSES

88804 FIRE 118 TV See pages 100-103 TV-CRS Gamache, E. 3.0
Students are required to attend the Orientation Meeting on August 23rd.

FREN 121 ADVANCED ELEMENTARY FRENCH I

A continuation of FREN 110 or 112. Beginning advanced study of the fundamentals of speaking, listening, reading, and writing French; continued exposure to Francophone cultures. Practice with practical vocabulary, basic sentence structure, and clear pronunciation. Focus is on developing proficiency and ease in using spoken and written French. (Covers approximately the first half of the semester's work in French 120.) Plus one lab hour by arrangement per week. **Prerequisite:** FREN 110 or 112 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

83421 FIRE 121 JX W 6:30 9:35 16-170 Carter, M. 3.0

FREN 122 ADVANCED ELEMENTARY FRENCH II

A continuation of FREN 121. Additional advanced study of the fundamentals of speaking, listening, reading, and writing French; continued exposure to Francophone cultures. Practice with practical vocabulary, basic sentence structure, and clear pronunciation. Focus is on developing proficiency and ease in using spoken and written French. (Covers approximately the second half of the semester's work in FREN 120.) Plus one lab hour by arrangement per week. **Prerequisite:** FREN 121 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|------------|-----|
| 89609 | FREN 122 JX | W | 6:30 | 9:35 | 16-170 | Carter, M. | 3.0 |
|-------|-------------|---|------|------|--------|------------|-----|

FREN 131 INTERMEDIATE FRENCH I

The course following FREN 120 or 122. Study of authentic French and Francophone culture through materials such as fiction, plays, film, and periodicals. Work on listening and pronunciation with a view toward improving oral communication. Further study of grammar and vocabulary. Conducted largely in French. Plus one-half lab hour per week. **Prerequisite:** FREN 120 or 122 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|----|------|------|--------|------------|-----|
| 82457 | FREN 131 JX | Th | 6:30 | 9:35 | 16-170 | Carter, M. | 3.0 |
|-------|-------------|----|------|------|--------|------------|-----|

FREN 132 INTERMEDIATE FRENCH II

Covers approximately the second half of the semester's work in FREN 130. Reading of fiction and drama; conversation; composition; dictation; review of grammar. Plus one-half lab hour per week. **Prerequisite:** FREN 131 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|----|------|------|--------|------------|-----|
| 82458 | FREN 132 JX | Th | 6:30 | 9:35 | 16-170 | Carter, M. | 3.0 |
|-------|-------------|----|------|------|--------|------------|-----|

FREN 140 ADVANCED INTERMEDIATE FRENCH

Continued study of authentic French and Francophone culture through materials such as fiction, plays, film, and periodicals, including at least one novel, play, memoir, or similar work. Continued practice of listening and pronunciation working toward fluent and natural oral communication, more advanced study of grammar, idiom, and vocabulary. Conducted largely in French. **Prerequisite:** FREN 130 or 132 or equivalent with a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|----|------|------|--------|------------|-----|
| 82459 | FREN 140 JX | Th | 6:30 | 9:35 | 16-170 | Carter, M. | 3.0 |
|-------|-------------|----|------|------|--------|------------|-----|

FREN 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 17, Room 169. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

| | | | | | | |
|-------|-------------|--------|------------|--------|---------------|-----|
| 82460 | FREN 690 AA | By Arr | 2.0 Hrs/Wk | 17-169 | Comerford, S. | 2.0 |
| 82461 | FREN 690 BB | By Arr | 1.0 Hr/Wk | 17-169 | Comerford, S. | 1.0 |

GEOGRAPHY**GEOG 100 PHYSICAL GEOGRAPHY**

Basic characteristics of physical features and their interrelationships; environmental systems and their interactions with people. Plus field trips. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Pass/No Pass or letter grade option. (CSU/UC) (CAN GEOG 2)

| | | | | | | | |
|-------|-------------|-----|-------|-------|--------|-------------|-----|
| 82465 | GEOG 100 AA | MWF | 10:10 | 11:00 | 16-274 | Skinner, A. | 3.0 |
| 82464 | GEOG 100 AB | MWF | 11:10 | 12:00 | 16-252 | Skinner, A. | 3.0 |

GEOG 150 WORLD REGIONAL GEOGRAPHY

Survey of geographic regions of the world and their physical, cultural, climatic, historical and political features. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Pass/No Pass or letter grade option. (CSU/UC) (CAN)

| | | | | | | | |
|-------|-------------|-----|------|-------|--------|-------------|-----|
| 88229 | GEOG 150 AA | MWF | 9:10 | 10:00 | 16-155 | Skinner, A. | 3.0 |
|-------|-------------|-----|------|-------|--------|-------------|-----|

GEOG 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 15, Room 169. Register after first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

| | | | | | | |
|-------|-------------|--------|------------|--------|------------|-----|
| 82466 | GEOG 690 AA | By Arr | 2.0 Hrs/Wk | 15-157 | Henson, K. | 2.0 |
| 82467 | GEOG 690 BB | By Arr | 1.0 Hr/Wk | 15-157 | Henson, K. | 1.0 |

GEOLOGY**GEOG 100 SURVEY OF GEOLOGY**

Earthquakes, volcanoes, drifting continents and plate tectonics; earth materials and processes that shape the land. Plus one hour by arrangement per week. Not open to students who have taken or are taking GEOL 210. (CSU/UC)

| | | | | | | | |
|-------|-------------|-----|-------|-------|--------|----------|-----|
| 82468 | GEOG 100 AA | MWF | 10:10 | 11:00 | 36-109 | Hand, L. | 3.0 |
|-------|-------------|-----|-------|-------|--------|----------|-----|

TV CLASSES

| | | | | | |
|-------|-------------|-------------------|--------|--------------|-----|
| 83790 | GEOG 100 TV | See pages 100-103 | TV-CRS | Galloway, J. | 3.0 |
|-------|-------------|-------------------|--------|--------------|-----|

Students are required to attend the Orientation Meeting on September 6th.

GEOG 101 GEOLOGY LABORATORY

Identification of tectonic plates, minerals and rocks; plate rates; and geologic interpretation of maps and seismograms. One or more field trips may be required. Extra supplies may be required. Plus one hour by arrangement per week. **Prerequisite:** concurrent enrollment in or completion of GEOG 100 with a grade of C or higher. (CSU/UC)

| | | | | | | | |
|-------|-------------|---|------|------|--------|----------|-----|
| 82470 | GEOG 101 AA | M | 2:10 | 5:15 | 36-119 | Hand, L. | 1.0 |
|-------|-------------|---|------|------|--------|----------|-----|

GEOG 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 36, Room 311. Register after first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

| | | | | | | |
|-------|-------------|--------|------------|---------|---------------|-----|
| 83771 | GEOG 690 AA | By Arr | 2.0 Hrs/Wk | 36-311C | Frontiera, C. | 2.0 |
| 83772 | GEOG 690 BB | By Arr | 1.0 Hr/Wk | 36-311C | Frontiera, C. | 1.0 |

GERMAN

For a general explanation of course numbers and levels, please see FOREIGN LANGUAGES, page 57.

GERM 111 ELEMENTARY GERMAN I

Covers approximately the first half of the semester's work in GERM 110. Basic forms and patterns, vocabulary, pronunciation, simple readings. Plus one lab hour by arrangement per week. Pass/No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|-----------|-----|
| 82474 | GERM 111 JA | W | 6:30 | 9:35 | 16-256 | Raney, R. | 3.0 |
|-------|-------------|---|------|------|--------|-----------|-----|

GERM 112 ELEMENTARY GERMAN II

More study of the fundamentals of speaking, listening, reading, and writing German and of the culture of German-speaking countries. Study of practical vocabulary, basic sentence structure, and clear pronunciation. Focus is on developing proficiency and ease in using spoken and written German. (Covers approximately the second half of the semester's work in German 110.) Plus one lab hour by arrangement per week. **Prerequisite:** GERM 111 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|----|------|------|--------|-----------|-----|
| 89820 | GERM 112 JX | Th | 6:30 | 9:35 | 16-256 | Raney, R. | 3.0 |
|-------|-------------|----|------|------|--------|-----------|-----|

GERM 121 ADVANCED ELEMENTARY GERMAN I

A continuation of GERM 110 or 112. Beginning advanced study of the fundamentals of listening, reading, and writing German; continued exposure to the culture of German-speaking countries. Practice with practical vocabulary, common sentence structures, and clear pronunciation. Focus is on developing proficiency and ease in using spoken and written German. Covers approximately the first half of the semester's work in German 120. Plus one hour by arrangement per week.

Prerequisite: GERM 110 or 112 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|-----------|-----|
| 82475 | GERM 121 JX | T | 6:30 | 9:35 | 16-153 | Raney, R. | 3.0 |
|-------|-------------|---|------|------|--------|-----------|-----|

GERM 131 INTERMEDIATE GERMAN I

Study of the German language and culture of German-speaking peoples through materials such as fiction, film, music, and newspaper articles. Work on listening and pronunciation to improve oral communication. Further study of grammar and expansion of vocabulary. Conducted mainly in German. Plus one hour by arrangement per week. **Prerequisite:** GERM 120 or 122 with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|-----------|-----|
| 82476 | GERM 131 JX | T | 6:30 | 9:35 | 16-153 | Raney, R. | 3.0 |
|-------|-------------|---|------|------|--------|-----------|-----|

GERM 140 ADVANCED INTERMEDIATE GERMAN

Reading and discussion of selections from German literature; further practice in conversation and composition; continued review of principles of grammar. **Prerequisite:** GERM 130 or 132 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|-----------|-----|
| 88646 | GERM 140 JX | T | 6:30 | 9:35 | 16-153 | Raney, R. | 3.0 |
|-------|-------------|---|------|------|--------|-----------|-----|

GERM 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 17, Room 169. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

| | | | | | | |
|-------|-------------|--------|------------|--------|---------------|-----|
| 82477 | GERM 690 AA | By Arr | 2.0 Hrs/Wk | 17-169 | Comerford, S. | 2.0 |
| 82478 | GERM 690 BB | By Arr | 1.0 Hr/Wk | 17-169 | Comerford, S. | 1.0 |

GERM 802 CONVERSATIONAL GERMAN II, ADVANCED ELEMENTARY

Further work in conversation following the model of GERM 801. **Prerequisite:** GERM 801 or equivalent with Pass. Pass/No Pass grading. (This course will not fulfill the language requirement at California State Universities or the University of California.)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|----|------|------|--------|-----------|-----|
| 89821 | GERM 802 JX | Th | 6:30 | 9:35 | 16-256 | Raney, R. | 2.0 |
|-------|-------------|----|------|------|--------|-----------|-----|

GRAPHICS

Also see *Computer and Information Science and Multimedia*

GRA 115 DESIGNING WITH TYPE I: ESSENTIALS OF TYPOGRAPHIC EXPRESSION

The essential knowledge and skills necessary to create professional looking typography. Emphasis on designing with display (large) type. Covers, in a practical and useful manner, type anatomy, terminology, choosing fonts, mixing fonts, developing contrasts, interpreting a message, optical refinements and display type treatments. Classroom theory is applied to practical typographic problems. **A \$20.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Prerequisite:** Any ONE of the following: GRA 100, 150, 105, 107, 170 or equivalent. Pass/No Pass or letter grade option. (CSU)

| | | | | | | | |
|-------|------------|-----|------|-------|--------|-------------|-----|
| 91071 | GRA 115 AA | TTh | 9:00 | 11:05 | 27-101 | Seubert, E. | 3.0 |
|-------|------------|-----|------|-------|--------|-------------|-----|

GRA 116 DESIGNING WITH TYPE II: DELIVERING THE MESSAGE EFFECTIVELY

The essential knowledge and skills necessary to create professional looking typography. Emphasis on an intelligent approach to the use of text type. Includes how we read, intelligent choice of typeface, size, leading, line length, and other factors affecting readability. Extracting and creating a typographic hierarchy; visual punctuation; selecting, creating and using grids. Theory applied to practical typographic problems. **A \$20.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Prerequisite:** Any ONE of the following: GRA 105, 107, 170, or equivalent. Pass/No Pass or letter grade option. (CSU)

| | | | | | | | |
|-------|------------|-----|-------|------|--------|-------------|-----|
| 91085 | GRA 116 AA | TTh | 11:10 | 1:15 | 27-101 | Seubert, E. | 3.0 |
|-------|------------|-----|-------|------|--------|-------------|-----|

GRA 150 ADOBE ILLUSTRATOR FOR PRINT AND WEB DESIGN I

Creating digital illustrations destined for print or web applications. Pen tool, color models, path editing, layers, custom fills and strokes, filters, transforming. **A \$20.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Prerequisite:** MULT 113 or equivalent Macintosh and/or Windows operating system experience. Pass/No Pass or letter grade option. May be taken twice for a maximum of 6 units. (CSU)

| | | | | | | | |
|-------|------------|----|------|-------|--------|-------------|-----|
| 91088 | GRA 150 AA | MW | 9:00 | 11:05 | 27-101 | Seubert, E. | 3.0 |
|-------|------------|----|------|-------|--------|-------------|-----|

GRA 160 ADOBE PHOTOSHOP FOR PRINT AND WEB DESIGN I

Creating and manipulating digital illustrations and photographs for web or print, including color correction. Class designed for the graphic arts/web design generalist. **A \$20.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Prerequisite:** MULT 113 or equivalent. Macintosh and/or Windows operating system experience. Pass/No Pass or letter grade option. May be taken twice for a maximum of 6 units. (CSU)

| | | | | | | | |
|-------|------------|----|-------|------|--------|-----------|-----|
| 91070 | GRA 160 AA | MW | 11:10 | 1:15 | 27-101 | Appel, P. | 3.0 |
|-------|------------|----|-------|------|--------|-----------|-----|

EVENING CLASSES

| | | | | | | | |
|-------|------------|----|------|-------|--------|-----------|-----|
| 91068 | GRA 160 JA | Th | 6:00 | 10:05 | 27-101 | Appel, P. | 3.0 |
|-------|------------|----|------|-------|--------|-----------|-----|

EVENING/OFF-CAMPUS CLASSES

| | | | | | | | |
|--------|------------|---|------|-------|-----------|-----------|-----|
| *91069 | GRA 160 JB | M | 6:00 | 10:05 | COAST-206 | Appel, P. | 3.0 |
|--------|------------|---|------|-------|-----------|-----------|-----|

*Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

GRA 235 GRAPHIC DESIGN: THEORY AND APPLICATION

Students visually express content and meaning while exploring and applying design principles to a variety of practical design projects. Covers a strategic approach to the design problem solving process, including the role of the designer and working with various types of clients. **A \$20.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Prerequisite:** GRA 135 or equivalent. Pass/No Pass or letter grade option. (CSU)

| | | | | | | | |
|-------|------------|----|------|------|--------|---------------|-----|
| 91067 | GRA 235 AA | WF | 1:10 | 4:15 | 19-105 | Steenberg, C. | 4.0 |
|-------|------------|----|------|------|--------|---------------|-----|

GRA 242 IMAGE ON PAPER: THE POSSIBILITIES OF PRINT

Examination of the print production cycle, from concept through finishing. Enables designers and production artists to work more effectively with printers and provides a solid understanding of the creative capabilities of printers and other printing industry vendors. Pass/No Pass or letter grade option. (CSU)

| | | | | | | | |
|-------|------------|---|-------|------|--------|-------------|-----|
| 91090 | GRA 242 AA | M | 11:10 | 2:15 | 26-144 | Seubert, E. | 3.0 |
|-------|------------|---|-------|------|--------|-------------|-----|

GRA 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 19, Room 113. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

| | | | | | | |
|-------|------------|--------|------------|--------|----------|-----|
| 88665 | GRA 690 AA | By Arr | 2.0 Hrs/Wk | 19-113 | Ross, K. | 2.0 |
| 88666 | GRA 690 BB | By Arr | 1.0 Hr/Wk | 19-113 | Ross, K. | 1.0 |

HEALTH SCIENCE

HSCI 100 GENERAL HEALTH SCIENCE

Survey of most prevalent threats to one's physical and emotional health; emphasis is on prevention and early treatment. (CSU/UC)

| | | | | | | | |
|-------|-------------|-----|-------|-------|--------|------------|-----|
| 82526 | HSCI 100 AD | TTh | 9:10 | 10:00 | 36-207 | Zahedi, S. | 2.0 |
| 82527 | HSCI 100 AE | TTh | 10:10 | 11:00 | 36-207 | Zahedi, S. | 2.0 |
| 82528 | HSCI 100 AF | MW | 11:10 | 12:00 | 36-207 | Lucero, F. | 2.0 |
| 82530 | HSCI 100 AG | MW | 1:10 | 2:00 | 36-207 | Lucero, F. | 2.0 |
| 82531 | HSCI 100 AJ | TTh | 1:10 | 2:00 | 36-207 | Zahedi, S. | 2.0 |

EVENING CLASSES

| | | | | | | | |
|-------|-------------|----|------|------|--------|------------|-----|
| 82533 | HSCI 100 JA | Th | 6:00 | 8:00 | 36-207 | Lucero, F. | 2.0 |
|-------|-------------|----|------|------|--------|------------|-----|

TV CLASSES

| | | | | | |
|-------|-------------|-------------------|--------|-----------|-----|
| 82535 | HSCI 100 TV | See pages 100-103 | TV-CRS | Malik, A. | 2.0 |
|-------|-------------|-------------------|--------|-----------|-----|

Students are required to attend the Orientation Meeting on September 5th.

ONLINE CLASSES

| | | | | | |
|-------|-------------|-----------------|------------|-----------|-----|
| 91023 | HSCI 100 WW | See pages 96-99 | Online-CRS | Beliz, T. | 2.0 |
|-------|-------------|-----------------|------------|-----------|-----|

HSCI 113 SELECTED TOPICS IN NUTRITION

Practical study of the principles of nutrition, concepts of nutritional wellness with an emphasis on the role of essential micro and macro nutrients, food guide pyramids, fad diets, nutritional label facts, food labels, caloric metabolism and understanding body composition. (CSU)

OFF-CAMPUS CLASSES

| | | | | | | |
|--------|---------------|------|------|-----------|-----------|-----|
| *82546 | HSCI 113 CO T | 5:30 | 7:20 | COAST-206 | Beliz, T. | 1.0 |
|--------|---------------|------|------|-----------|-----------|-----|

Start and end dates for section 82546: 8/19 10/14

*Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

HSCI 114 FITNESS

Practical study of the principles of fitness as a contributing factor to total wellness. Provides tools for the student to develop a self-directed and self-monitored fitness program. Includes cardiovascular fitness, muscle strength, muscle endurance, flexibility, body composition, ergogenic aids, and guidelines for exercise testing and prescription. (CSU)

OFF-CAMPUS CLASSES

| | | | | | | |
|--------|---------------|------|------|-----------|-----------|-----|
| *82547 | HSCI 114 CO T | 5:30 | 7:20 | COAST-206 | Beliz, T. | 1.0 |
|--------|---------------|------|------|-----------|-----------|-----|

Start and end dates for section 82547: 10/21 12/16

*Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

HSCI 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 36, Room 311. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

| | | | | | | |
|-------|-------------|--------|------------|---------|---------------|-----|
| 83773 | HSCI 690 AA | By Arr | 2.0 Hrs/Wk | 36-311C | Frontiera, C. | 2.0 |
| 83774 | HSCI 690 BB | By Arr | 1.0 Hr/Wk | 36-311C | Frontiera, C. | 1.0 |

HISTORY

HIST 100 HISTORY OF WESTERN CIVILIZATION I

The ancient world; medieval society; Renaissance and Reformation; early modern times. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC) (CAN HIST 2) (HIST 100 and 101 = CAN HIST SEQ A)

| | | | | | | | |
|-------|-------------|-----|-------|-------|--------|----------------|-----|
| 83471 | HIST 100 AA | MWF | 9:10 | 10:00 | 16-154 | Constantin, J. | 3.0 |
| 84442 | HIST 100 AB | TTh | 11:10 | 12:25 | 16-167 | Robertson, J. | 3.0 |

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|---------------|-----|
| 82481 | HIST 100 JA | W | 6:30 | 9:35 | 16-154 | Robertson, J. | 3.0 |
|-------|-------------|---|------|------|--------|---------------|-----|

HIST 101 HISTORY OF WESTERN CIVILIZATION II

Early modern Europe; the Enlightenment; the age of revolutions; nationalism and imperialism; world wars; rise of totalitarianism; today's challenges. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC) (CAN HIST 4) (HIST 100 and 101 = CAN HIST SEQ A)

| | | | | | | | |
|-------|-------------|-----|------|-------|--------|---------------|-----|
| 91735 | HIST 101 AB | TTh | 9:45 | 11:00 | 16-167 | Robertson, J. | 3.0 |
|-------|-------------|-----|------|-------|--------|---------------|-----|

HIST 102 HISTORY OF AMERICAN CIVILIZATION

A survey of American history from discovery to the present, emphasizing political, cultural, constitutional and economic trends. **Recommended Preparation:** eligibility for ENGL 838 or 848 and completion of READ 400 or 405 or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|----|------|------|--------|-------------|-----|
| 87214 | HIST 102 JA | Th | 6:30 | 9:35 | 18-308 | Vasquez, G. | 3.0 |
|-------|-------------|----|------|------|--------|-------------|-----|

HIST 201 UNITED STATES HISTORY I

History of the U.S. through the Civil War. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC) (CAN HIST 8) (HIST 201 and 202 = CAN HIST SEQ B)

| | | | | | | | |
|-------|-------------|-----|-------|-------|--------|---------------|-----|
| 83784 | HIST 201 AA | MWF | 8:10 | 9:00 | 16-154 | Still, M. | 3.0 |
| 82486 | HIST 201 AB | TTh | 8:10 | 9:25 | 18-205 | Svanevik, M. | 3.0 |
| 91733 | HIST 201 AC | MWF | 9:10 | 10:00 | 16-267 | Svanevik, M. | 3.0 |
| 82489 | HIST 201 BA | TTh | 11:10 | 12:25 | 16-154 | Still, M. | 3.0 |
| 82487 | HIST 201 BB | MWF | 12:10 | 1:00 | 16-154 | Robertson, J. | 3.0 |

EVENING CLASSES

| | | | | | | | |
|-------|-------------|-----|------|------|--------|---------------|-----|
| 82491 | HIST 201 JA | TTh | 5:30 | 6:45 | 16-154 | Robertson, J. | 3.0 |
|-------|-------------|-----|------|------|--------|---------------|-----|

OFF-CAMPUS CLASSES

| | | | | | | | |
|--------|-------------|-----|-------|-------|-----------|-------|-----|
| *91569 | HIST 201 CC | MWF | 10:10 | 11:00 | COAST-210 | Staff | 3.0 |
|--------|-------------|-----|-------|-------|-----------|-------|-----|

*Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

HIST 202 UNITED STATES HISTORY II

History of the U.S. from 1865 to the present. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC) (CAN HIST 10) (HIST 201 and 202 = CAN HIST SEQ B)

| | | | | | | | |
|-------|-------------|-----|-------|-------|--------|--------------|-----|
| 82493 | HIST 202 AB | MWF | 10:10 | 11:00 | 18-307 | Kornblau, J. | 3.0 |
|-------|-------------|-----|-------|-------|--------|--------------|-----|

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|-------|-----|
| 82495 | HIST 202 JA | M | 6:30 | 9:35 | 16-166 | Staff | 3.0 |
|-------|-------------|---|------|------|--------|-------|-----|

TV CLASSES

| | | | | | |
|-------|-------------|-------------------|--------|-----------|-----|
| 90040 | HIST 202 TV | See pages 100-103 | TV-CRS | Still, M. | 3.0 |
|-------|-------------|-------------------|--------|-----------|-----|

Students are required to attend the Orientation Meeting on August 23rd.

HIST 260 WOMEN IN AMERICAN HISTORY

American women from colonial times to the present; analysis of their political, economic, social developments; constitutional and legal gains. **Recommended Preparation:** eligibility for ENGL 838/848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Pass/No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|---------|-----|
| 88064 | HIST 260 JA | W | 6:30 | 9:35 | 18-304 | Cox, S. | 3.0 |
|-------|-------------|---|------|------|--------|---------|-----|

HIST 310 CALIFORNIA HISTORY

Survey of major trends in the constitutional, political and economic growth of the State of California. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

| | | | | | | | |
|-------|-------------|-----|-------|-------|--------|--------------|-----|
| 82497 | HIST 310 AA | TTh | 8:10 | 9:25 | 16-154 | Still, M. | 3.0 |
| 82499 | HIST 310 AB | MWF | 10:10 | 11:00 | 16-154 | Still, M. | 3.0 |
| 82498 | HIST 310 AC | MWF | 8:10 | 9:00 | 16-267 | Svanevik, M. | 3.0 |
| 82501 | HIST 310 BA | MWF | 11:10 | 12:00 | 16-154 | Still, M. | 3.0 |

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|------------|-----|
| 83789 | HIST 310 JA | M | 6:30 | 9:35 | 18-308 | Postel, M. | 3.0 |
|-------|-------------|---|------|------|--------|------------|-----|

HIST 315 HISTORY OF SAN MATEO COUNTY

Survey of development of the County from Spanish and Indian times to the present, from frontier to suburb. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Pass/No Pass or letter grade option. (CSU)

| | | | | | | | |
|-------|-------------|-----|-------|-------|--------|--------------|-----|
| 82504 | HIST 315 AA | MWF | 11:10 | 12:00 | 16-267 | Svanevik, M. | 3.0 |
|-------|-------------|-----|-------|-------|--------|--------------|-----|

HIST 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 15, Room 157. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

| | | | | | | |
|-------|-------------|--------|------------|--------|------------|-----|
| 82506 | HIST 690 AA | By Arr | 2.0 Hrs/Wk | 15-157 | Henson, K. | 2.0 |
| 82508 | HIST 690 BB | By Arr | 1.0 Hr/Wk | 15-157 | Henson, K. | 1.0 |

HORTICULTURE

HORT 315 LANDSCAPE MANAGEMENT

Culture and maintenance of turf areas, ground covers, annuals, perennials, shrubs and trees. Landscape water management. Operation of landscape maintenance equipment. Pass/No Pass or letter grade option. (CSU)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|-----------|-----|
| 82512 | HORT 315 JA | T | 6:30 | 9:20 | 36-200 | Leddy, M. | 3.0 |
|-------|-------------|---|------|------|--------|-----------|-----|

HORT 327 NURSERY MANAGEMENT

Overview of the nursery industry. Practical application of the principles of nursery practice, including location, greenhouse design, equipment, and accessories required in a modern nursery. Plant propagation and plant growing techniques, using the college greenhouse. Experience in the growing, care, and maintenance of plants. Field trips to outstanding nurseries. Pass/No Pass or letter grade option. (CSU)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|----|------|------|--------|-----------|-----|
| 82513 | HORT 327 JA | Th | 6:30 | 9:20 | 36-200 | Leddy, M. | 3.0 |
|-------|-------------|----|------|------|--------|-----------|-----|

HORT 400 FLORAL ARRANGING I

In-depth study of Western Geometric floral design using current methods of fresh flower arranging and incorporating the principles and elements of the art of floral design. Covers current care and handling techniques of fresh flowers and greens. This is an entry-level course. **A \$125.00 materials fee (approximately \$7 per class) is payable upon registration.** Plus one hour by arrangement per week. Pass/No Pass or letter grade option. (CSU)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|----------|-----|
| 89023 | HORT 400 JA | W | 6:30 | 9:20 | 20-101 | Pine, W. | 1.5 |
|-------|-------------|---|------|------|--------|----------|-----|

OFF-CAMPUS CLASSES

| | | | | | | | |
|--------|---------------|--|------|-------|--------|----------|-----|
| *91903 | HORT 400 CO S | | 9:00 | 12:15 | HMB/HS | Pine, W. | 1.5 |
|--------|---------------|--|------|-------|--------|----------|-----|

Start and end dates for section 91903: 8/23 12/13
*Note: This course meets at Half Moon Bay High School on Lewis Foster Drive. For full listing of off-campus classes, see pages 88-91.

HORT 419 BRIDAL AND PARTY DESIGNS

Advanced study of floral design focusing on wedding and party work. Emphasizes reception, church, bridal party, theme parties, and centerpieces. **A \$125.00 materials fee (approximately \$7 per class) is payable upon registration.** **Prerequisite:** HORT 401 or equivalent. Pass/No Pass or letter grade option. May be taken twice for a maximum of 3 units. (CSU)

| | | | | | | | |
|-------|-------------|---|------|------|--------|----------|-----|
| 88075 | HORT 419 AA | M | 6:30 | 9:20 | 20-101 | Pine, W. | 1.5 |
|-------|-------------|---|------|------|--------|----------|-----|

HORT 425 CUT FLOWER IDENTIFICATION

Study of the botanical and common names of the widely used fresh cut floral materials. Emphasizes care and handling techniques specified by the most current research. **A \$40.00 materials fee (approximately \$5 per class) is payable upon registration.** Pass/No Pass or letter grade option. May be taken twice for a maximum of 2 units. (CSU)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|-----------|-----|
| 89022 | HORT 425 J1 | T | 6:30 | 8:20 | 20-101 | Bowie, L. | 1.0 |
|-------|-------------|---|------|------|--------|-----------|-----|

Start and end dates for section 89022: 8/19 10/14

HORT 427 FLORAL DESIGN WITH EVERLASTING FLOWERS

Study of the commercial methods of flower arranging used to develop original design skills in the use of everlasting floral material. Highlights techniques, styles, and preservation uniquely suited to permanent botanicals and dried and pressed flowers. **A \$85.00 materials fee (approximately \$5 per class) is payable upon registration.** Plus one lab hour by arrangement per week. **Prerequisite:** HORT 400. Pass/No Pass or letter grade option. (CSU)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|----|------|------|--------|----------------|-----|
| 90411 | HORT 427 JA | Th | 6:30 | 9:20 | 20-101 | Williams/Bowie | 1.5 |
|-------|-------------|----|------|------|--------|----------------|-----|

HORT 428 DISPLAY DESIGN FOR FLORISTS

Visual merchandising and display for retail florists. In-depth study of the purpose of display and rules of effective visual merchandising as used by successful retail florists. **A \$40.00 materials fee is payable upon registration.** Plus one hour by arrangement per week. Pass/No Pass or letter grade option. May be taken twice for a maximum of 1 unit. (CSU)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|-----------|----|
| 90412 | HORT 428 J2 | T | 6:30 | 9:20 | 20-101 | Vigil, C. | .5 |
|-------|-------------|---|------|------|--------|-----------|----|

Start and end dates for section 90412: 10/21 12/16

HORT 680 PRINCIPLES/PRACTICE OF HABITAT RESTORATION

This class is for advanced students who want to continue their growth as Floral Designers. Instructor will cover the newest trends in design from the American Institute of Floral Designers from North America, Europe and Asia. Focus topics will be selected each semester. Topics may include but not be limited to: freestyle forms, high style forms, structures, armatures, new designs in wear and carry or focus on a particular style of world renowned designers. Course may assist in preparing for the AIFD accreditation process. **A \$125.00 materials fee is payable upon registration.** Plus one hour by arrangement per week. May be taken for a maximum of 4 times. Pass/No Pass or letter grade option.

OFF-CAMPUS CLASSES

| | | | | | | | |
|--------|---------------|--|------|-------|-----------|-----------|-----|
| *90959 | HORT 680 CO S | | 9:00 | 12:15 | COAST-208 | Bowie, L. | 3.0 |
|--------|---------------|--|------|-------|-----------|-----------|-----|

Start and end dates for section 90959: 10/18 12/13

*Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

HORT 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean; Bldg. 36, Room 311. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

| | | | | | | |
|-------|-------------|--------|------------|---------|---------------|-----|
| 82518 | HORT 690 AA | By Arr | 2.0 Hrs/Wk | 36-311C | Frontiera, C. | 2.0 |
| 82520 | HORT 690 BB | By Arr | 1.0 Hrs/Wk | 36-311C | Frontiera, C. | 1.0 |

HUMANITIES

HUM. 101 INTRODUCTION TO HUMANITIES: GREECE THROUGH REFORMATION

Major cultural and intellectual movements of western civilization through the reformation. Literature and the arts; religion; science. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Pass/No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|-----------|-----|
| 82548 | HUM. 101 JA | T | 7:00 | 9:50 | 18-304 | Gruen, S. | 3.0 |
|-------|-------------|---|------|------|--------|-----------|-----|

Humanities courses continued on next page

**HUM. 102 INTRODUCTION TO HUMANITIES:
REFORMATION TO PRESENT**

Survey of major esthetic and intellectual movements in Western Civilization since the Reformation; ideas on man, nature and God. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Pass/No Pass or letter grade option. (CSU/UC)

86442 HUM. 102 AA MWF 11:10 12:00 16-155 Clare, D. 3.0

**HUM. 111 RELIGION, LITERATURE
AND PHILOSOPHY IN ANCIENT GREECE**

Greek views on the gods, man, freedom, fate, justice as seen in Greek epics, tragedies, religious practices and philosophy. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Pass/No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

82549 HUM. 111 JA Th 7:00 10:05 16-155 Gruen, S. 3.0

**HUM. 125 TECHNOLOGY/CONTEMPORARY
SOCIETY/HUMAN VALUES**

Critical humanistic analysis of development and impact of modern technology in diverse areas (e.g. warfare, work, genetics, information, politics, environment). **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

*82551 HUM. 125 AA MWF 12:10 1:00 18-204 Danielson, D. 3.0

82550 HUM. 125 AB TTh 12:45 2:00 16-155 Gruen, S. 3.0

*This section of HUM. 125 includes one hour by arrangement per week.

**HUM. 131 CULTURAL ACHIEVEMENTS
OF AFRICAN-AMERICANS**

Introduction to Black aesthetics; emphasis on religious, philosophical, literary, musical and art forms of Africa and African-Americans. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

88667 HUM. 131 AA MWF 10:10 11:00 16-171 Williams, J. 3.0

**HUM. 133 CULTURAL ACHIEVEMENTS
OF ASIAN-AMERICANS**

Study of Asian-American cultural heritage with emphasis on religion, family, literature, music, arts, crafts and foods. **Recommended Preparation:** previous Ethnic Studies courses and eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

82555 HUM. 133 AA MWF 9:10 10:00 18-303 Fong, J. 3.0

**HUM. 140 CULTURAL HERITAGE
OF SAN FRANCISCO AND ITS ENVIRONS**

History, art, architecture, music, literature and geography of San Francisco and its environs. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

82556 HUM. 140 AA MWF 10:10 11:00 16-267 Svanevik, M. 3.0

**HUM. 676 HONORS COLLOQUIUM
IN WESTERN CIVILIZATION II**

Selected advanced topics in Western Civilization. Readings, discussion and lectures. **Prerequisite:** limited to students in the Honors Program who have completed or are concurrently enrolled in an associated non-honors course in Western Civilization or the equivalent. **Recommended Preparation:** completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405 or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

91497 HUM. 676 HA Th 1:10 2:10 18-205 Danielson, D. 1.0

HUM. 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 15, Room 157. Register after first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

82558 HUM. 690 AA By Arr 2.0 Hrs/Wk 15-157 Henson, K. 2.0
82559 HUM. 690 BB By Arr 1.0 Hr/Wk 15-157 Henson, K. 1.0

HUMAN SERVICES

HMSV 100 INTRODUCTION TO HUMAN SERVICES

Overview of the types and functions of Human Services agencies and careers in Human Services. Emphasizes the knowledge, skills, abilities, and understanding of human needs necessary to prepare for a career in Human Services. **Recommended Preparation:** completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

EVENING CLASSES

86380 HMSV 100 JA M 6:30 9:35 18-303 Morrisey Jr, P. 3.0

**HMSV 110 INTRODUCTION TO
COUNSELING AND INTERVIEWING**

An introduction to the skills and techniques of counseling and interviewing. Focuses on effective listening, responding, questioning, assessment, referral, values and ethics. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

EVENING CLASSES

86716 HMSV 110 JA T 6:30 9:20 16-167 Rogers, S. 3.0

HMSV 115 INTRODUCTION TO CASE MANAGEMENT

An introduction to the basic concepts and skills of case management that can be applied in a variety of Human Services settings. Includes: ethics, assessment, record keeping, plan development, referral, monitoring, and benefits. **Recommended Preparation:** completion of HMSV 100 and 110 or HMSV 262 and 264; eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

EVENING CLASSES

86717 HMSV 115 JA W 6:30 9:35 16-155 Brasher, D. 3.0

HMSV 130 EMPLOYMENT SUPPORT STRATEGIES

Covers the values and principles of employment support services, assessment for work readiness, strength identification, motivation, removing barriers to employment, community training and employment resources, job search and match, job coaching, and support planning. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. May be taken up to four times for no more than 6 units. (CSU)

SATURDAY CLASSES

90812 HMSV 130 A1 S 9:20 5:05 18-301 Visconti, R. 1.0
Start and end dates for section 90812: 10/04 10/11

HMSV 150 REHABILITATION AND RECOVERY

Introduction to the principles and practices involved in providing support services to persons with psychiatric disabilities as they move through the process of rehabilitation and recovery. Covers the theory, values, and philosophy of psychosocial rehabilitation, diagnostic categories and symptoms of mental illnesses, the development of rehabilitative environments and support systems, disabilities management, approaches to service, delivery, skills, and ethics. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

90355 HMSV 150 AA W 3:10 6:00 16-155 Brasher, D. 3.0

HMSV 262 EMPOWERMENT SKILLS FOR FAMILY WORKERS

Focuses on the principles of family development, family empowerment skills, self-support for family workers, effective communication with families, and cultural competency. Offered primarily for teachers and human service workers serving families with children. Recommended Preparations: completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

88543 HMSV 262 AA T 1:00 4:00 16-153 Stringari, L. 3.0

INTEGRATIVE LEARNING: LEARNING COMMUNITIES

ASSET DEVELOPMENT

(ALGEBRA SUCCESS STRATEGIES EDUCATIONAL TEAM)

ASSET DEVELOPMENT Learning Community studies elementary algebra while developing strategies for success in college. You will practice strategies to increase confidence and help develop college level study skills. Strategies applied to the current mathematics materials may include: time management, reduction of test anxiety, self-assessment, note taking, test-taking skills, analyzing one's own thinking and effective use of support resources, study strategies, lab, study groups, office hours, text book and internet resources. You will become part of a community that supports your goal of success in college and in mathematics. The community includes the students, two mathematics instructors, and mathematics tutors. Students must enroll in both Math 111 AB and Math 882 AO sections as paired.

82612 MATH 111 AB MWF 9:10 10:00 18-207 Komars, R. 3.0
91916 MATH 882 AO TTh 9:10 10:00 18-207 Gregory, C. 1.0

Instructor contact information:

Cheryl Gregory at (650) 574-6307 or gregory@smccd.edu
Rob Komars at (650) 574-6242 or komarsr@smccd.edu

DEAD MAN WALKING LEARNING COMMUNITY

Crime, violence, justice, and redemption – these concepts provide the focus for this learning community. Why does crime happen? How should society deal with criminals? Is our system of justice the best that it can be? Students and faculty will discuss these important social questions from many perspectives, hear a variety of speakers, and participate in special activities, including readings of the play, *Dead Man Walking*, during regular class hours.

82225 ENGL 100 BW MWF 12:10 1:00 16-269 Miller, A. 3.0
91401 ENGL 100 CD MWF 12:10 1:00 16-272 Olson, L. 3.0
90439 ENGL 828 DA Daily 12:10 1:00 16-270 Kitamura, J. 5.0
88639 ENGL 838 CC MWF 12:10 1:35 18-302 Mach, J. 5.0
82316 ENGL 848 CA MTThF 12:10 1:00 16-170 Heyman, J. 4.0
85585 MATH 200 BA MWF 12:10 1:00 18-305 Burke, M. 4.0
86173 SOCI 100 AG MTWTh 12:10 1:00 16-166 Mathur, M. 3.0
82886 READ 825 AB TTh 9:45 11:00 16-172 Wills, C. 3.0
82891 READ 830 AF TTh 11:10 12:25 16-172 Wills, C. 3.0

Instructor contact information:

Jon Kitamura at (650) 574-6554 or kitamuraj@smccd.edu
Jean Mach at (650) 574-6353 or mach@smccd.edu

PHILOSOPHY AND PSYCHOLOGY IN CONTEMPORARY FILMS

Earn extra credit for watching cool movies!

You are invited to participate in College of San Mateo's Learning Community: Philosophy and Psychology in Contemporary Films. Dr. Clifford, Dr. Danielson, and Dr. Ball will be hosting a series of films and subsequent discussions examining various issues addressed in recent popular films. Our goal is to consider aspects of these films relative to theories talked about in our classes from an interdisciplinary perspective. We would like to facilitate students' learning to connect and apply what they learn in their courses to their daily lives.

These movies will be shown in the CSM Theater (Building 3, Room 175) on four Friday evenings from 6:30-10:30 p.m. throughout the Fall 2008 semester. See the Learning Communities website for specific dates and movie titles.

It is not necessary to enroll separately for the film series. Students who enroll in one of the PHIL 100 or PSYC 100 sections listed below will receive extra credit for attending these showings and participating in the subsequent discussions.

**82785 PHIL 100 AA MWF 9:10 10:00 18-204 Danielson, D. 3.0
*84895 PHIL 100 AB MWF 10:10 11:00 18-205 Schwartz, R. 3.0
**84443 PHIL 100 AC MWF 11:10 12:00 18-204 Danielson, D. 3.0
*85310 PHIL 100 AD TR 11:00 12:25 18-304 Ball, J. 3.0
*90336 PHIL 100 AE MW 12:10 1:25 18-205 Ball, J. 3.0
*82837 PSYC 100 AA MWF 9:10 10:00 18-308 Clifford, J. 3.0
*82838 PSYC 100 AC MWF 10:10 11:00 18-308 Clifford, J. 3.0
*82847 PSYC 100 BB MWF 11:10 12:00 18-308 Clifford, J. 3.0

*These sections of PHIL 100 and PSYC 100 include one hour by arrangement per week.

**These sections of PHIL 100 include two hours by arrangement per week.

For more information see Learning Communities Website:
www.smccd.net/accounts/LCOM

Instructor contact information:

Dr. Jeremy Ball at (650) 574-6638 or ballj@smccd.edu
Dr. James Clifford at (650) 574-6380 or clifford@smccd.edu
Dr. David Danielson at (650) 574-6376 or danielson@smccd.edu

WRITING IN THE END ZONE I

This collaborative learning community links Introduction to College and Collegiate Athletics with Basic Composition and Reading. While exploring the demands and rewards of being a student-athlete, students will learn essential organizational, study, and time management strategies along with reading, writing, and critical thinking skills needed to succeed in college. **Recommended Preparation:** appropriate skill level indicated by the English placement tests and other measures OR READ 816 or 825 with a grade of C or higher. (Units do not apply toward AA/AS degree.)

82328 ENGL 828 CA Daily 11:10 12:00 16-169 James, K. 5.0
91352 P.E. 135 AB TTh 1:10 2:00 11-130 Pollack, B. 2.0

Instructor contact information:

Katherine James at (650) 574-6390 or james@smccd.edu
Bret Pollack at (650) 574-6467 or pollack@smccd.edu

WRITING IN THE END ZONE III

This learning community links English 100/11 Composition and Reading and P.E. Varsity Football 130. Students will continue intensive critical reading and writing practice, focusing on expository texts. Students will reflect on and refine their reading and writing processes, learn to incorporate a variety of advanced and sophisticated sentence structures into their writing, and write logically organized and developed academic, text-based essays on a variety of socially and culturally significant topics, some of which may relate to athletics. **Prerequisite:** ENGL 838 or 848 or 400 with a grade of C or higher; OR ESL 400 with a grade of C or higher; OR appropriate skill level indicated by the English placement tests and other measures; OR equivalent. **Recommended Preparation:** Reading courses at the 400 level are designed for students enrolled in ENGL 100 or higher level courses. VARS 130; **Recommended Preparation:** interscholastic participation or the equivalent. Students must enroll in ENGL 100 FA, ENGL 101 PA, and VARS 130 AO sections as paired.

82228 ENGL 100 FA MWF 11:10 12:00 18-108 Carranza, J. 3.0
85839 ENGL 101 FA MWF 12:05 12:45 18-108 Carranza, J. 1.0
83058 VARS 130 AO Hrs By Arr FTBL Owens/Pollack/Heck .5-2.0

Instructor contact information:

James Carranza at (650) 574-6568 or carranza@smccd.edu
Bret Pollack at (650) 574-6467 or pollack@smccd.edu

To view sample class schedules built around the *Dead Man Walking* Learning Community, please see next page.

Sample Schedules for First-Year Students Exploring Integrative Learning

If you are enrolled in the *Dead Man Walking* Learning Community, the following provides a plan for additional course selections in which you might want to enroll. See a counselor to determine what courses will meet your needs. Plan A provides suggested course selections for students who place in English 828 or 838. Plan B provides suggested course selections for students who place into English 848 and 100.

Plan A: English 828 and 838 placement; Monday, Wednesday, Friday schedule

Select an English course in the 12:10–1:00 pm time slot and any other courses listed below.

| Time | Monday | Wednesday | Friday |
|-------------|---|-----------|--------|
| 9:10–10:00 | MATH 811 (82683) or MATH 111 (82612 or 82613) or MATH 110 (82600 or 82601) or MATH 120 (82627 or 82632) | | |
| 10:10–11:00 | | | |
| 11:10–12:00 | | | |
| 12:10–1:00 | <i>Dead Man Walking</i> Learning Community | | |
| 1:10–2:00 | | | |
| 1:10–4:15 | ART 301 (81771) | | |

Plan B: English 848 and 100 placement; Monday, Wednesday, Friday schedule

Select an English course in the 12:10–1:00 pm time slot and any other courses listed below.

| Time | Monday | Wednesday | Friday |
|-------------|---|-----------|--------|
| 9:10–10:00 | MATH 811 (82683) or MATH 111 (82612 or 82613) or MATH 110 (82600 or 82601) or MATH 120 (82627 or 82632) or MATH 200 (90398) or READ 400 (82899) | | |
| 10:10–11:00 | | | |
| 11:10–12:00 | PHIL 244 (88066) or PLSC 210 (89772) | | |
| 12:10–1:00 | <i>Dead Man Walking</i> Learning Community | | |
| 1:10–2:00 | LIBR 100 (91678) or LIBR 105 (89919) or LIBR110 (91889) | | |

Plan A: Courses offered on Tuesdays & Thursdays

| Time | Tuesday | Thursday |
|-------------|--|----------|
| 8:10–9:25 | FITN 301 (91345) | |
| 9:45–11:00 | BUS 100(81855) or READ 825 (82886) | |
| 11:10–12:25 | READ 830 (82891) or FITN 334 (91337) | |
| 12:30–2:15 | CRER 105 (90450) and/or CRER 104 (90440) and/or CRER 107 (90467) and/or CRER 108 (90470) | |
| 1:10–4:15 | ART 201 (85338) | |

Plan B: Courses offered on Tuesdays & Thursdays

| Time | Tuesday | Thursday |
|-------------|--|----------|
| 8:10–9:25 | FITN 301 (91345) | |
| 9:45–11:00 | SOC1 100 (88758) | |
| 11:10–12:25 | FITN 334 (91337) | |
| 12:30–2:15 | CRER 105 (90450) and/or CRER 104 (90440) and/or CRER 107 (90467) and/or CRER 108 (90470) | |
| 1:10–4:15 | ART 201 (85338) | |

ITALIAN

For a general explanation of course numbers and levels, please see FOREIGN LANGUAGES, page 57.

ITAL 111 ELEMENTARY ITALIAN I

Conversation in Italian, dictation, reading, fundamentals of grammar and writing of simple Italian exercises. Plus one lab hour by arrangement per week. **Recommended Preparation:** eligibility for ENGL 838 or a higher English course. Pass/No Pass or letter grade option. (CSU/UC)

89863 ITAL 111 AA MWF 10:10 11:00 16-252 Balestra, T. 3.0

EVENING CLASSES

89083 ITAL 111 JA M 6:30 9:35 16-252 Balestra, T. 3.0

ITAL 112 ELEMENTARY ITALIAN II

Continuation of ITAL 111 with further development of the skills of understanding, speaking, reading, and writing. Plus one lab hour by arrangement per week. **Prerequisite:** ITAL 111 or equivalent with Pass or a grade of C or higher. Pass/ No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

89425 ITAL 112 JA T 6:30 9:35 16-268 Marra, G. 3.0

ITAL 115 BEGINNING ITALIAN I

TELECOURSE: Basic Italian vocabulary and language structure studied through text, audio cassettes, and broadcast videotapes. Equivalent to Italian 111 but without the oral component. Pass/No Pass or letter grade option. (CSU)

TV CLASSES

86465 ITAL 115 TV See pages 100-103 TV-CRS Mussio, L. 3.0
Students must attend the Orientation Meeting on September 6th.

ITAL 116 BEGINNING ITALIAN II

TELECOURSE: Continuation of Italian 115. Basic Italian vocabulary and language structure studied through text, audio cassettes, and broadcast videotapes. Parallels Italian 112 but without the oral component. **Prerequisite:** ITAL 115 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU)

TV CLASSES

86466 ITAL 116 TV See pages 100-103 TV-CRS Mussio, L. 3.0
Students must attend the Orientation Meeting on September 6th.

ITAL 117 ADVANCED BEGINNING ITALIAN I

TELECOURSE: Continuation of Italian 116. Introduces basic Italian vocabulary and language structure and enhances appreciation of Italian culture. Workbook and audio tape exercises focus on reading, writing, and listening comprehension. Parallels Italian 121 but without the oral component. **Prerequisite:** ITAL 116 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU)

TV CLASSES

87435 ITAL 117 TV See pages 100-103 TV-CRS Mussio, L. 3.0
Students must attend the Orientation Meeting on September 6th.

ITAL 118 ADVANCED BEGINNING ITALIAN II

TELECOURSE: Continuation of Italian 117. Introduces Italian vocabulary and language structures and enhances appreciation of Italian culture. Workbook and audio tape exercises focus on reading, writing, and listening comprehension. Parallels Italian 122 but without the oral component. **Prerequisite:** ITAL 117 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU)

TV CLASSES

87436 ITAL 118 TV See pages 100-103 TV-CRS Mussio, L. 3.0
Students must attend the Orientation Meeting on September 6th.

ITAL 120 ADVANCED ELEMENTARY ITALIAN

Continuation of work begun in ITAL 110. Emphasizes reading, writing, speaking, and introduction to Italian culture. **Prerequisite:** ITAL 110 or 112 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC)

90964 ITAL 120 AA MWF 11:10 12:35 16-271 Baraff, B. 5.0

ITAL 121 ADVANCED ELEMENTARY ITALIAN I

Further study of grammar and sentence structure, oral and written exercises, conversation in Italian, and dictation. Further study of Italian culture. Plus one lab hour by arrangement per week. Pass/No Pass or letter grade option. **Prerequisite:** ITAL 112 or equivalent with Pass or a grade of C or higher. (CSU/UC)

EVENING CLASSES

89084 ITAL 121 JX W 6:30 9:35 16-274 Marra, G. 3.0

ITAL 122 ADVANCED ELEMENTARY ITALIAN II

Further study of grammar and sentence structure, oral and written exercises, conversation in Italian, and dictation. Further study of Italian culture. Plus one lab hour by arrangement per week. **Prerequisite:** ITAL 121 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

90034 ITAL 122 JX W 6:30 9:35 16-274 Marra, G. 3.0

ITAL 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean; Bldg. 17, Room 169. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

91274 ITAL 690 AA By Arr 2.0 Hrs/Wk 17-169 Comerford, S. 2.0

90727 ITAL 690 BB By Arr 1.0 Hr/Wk 17-169 Comerford, S. 1.0

JAPANESE

For a general explanation of course numbers and levels, please see FOREIGN LANGUAGES, page 57.

JAPN 111 ELEMENTARY JAPANESE I

Covers approximately the first half of the semester's work in JAPN 110. Emphasizes oral expression, reading, and written forms. Plus one hour by arrangement per week. Pass/No Pass or letter grade option. (CSU/UC)

83372 JAPN 111 AA TTh 9:45 11:00 16-273 Wright, E. 3.0

EVENING CLASSES

83418 JAPN 111 JB T 6:30 9:35 16-271 Conway, M. 3.0

JAPN 112 ELEMENTARY JAPANESE II

Covers approximately the second half of the semester's work in JAPN 110. Further study of basic patterns of Japanese. (JAPN 111 and 112 are equivalent to JAPN 110.) Plus one lab hour by arrangement per week. **Prerequisite:** JAPN 111 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

85375 JAPN 112 JA M 6:30 9:35 16-255 Xuan, R. 3.0

JAPN 121 ADVANCED ELEMENTARY JAPANESE I

Covers approximately the first half of the semester's work in JAPN 120. Plus one lab hour by arrangement per week. **Prerequisite:** JAPN 110 or 112 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

86673 JAPN 121 JX Th 6:30 9:35 16-271 Conway, M. 3.0

JAPN 122 ADVANCED ELEMENTARY JAPANESE II

Covers approximately the second half of the semester's work in JAPN 120. (JAPN 121 and 122 are equivalent to JAPN 120.) Plus one lab hour by arrangement per week. **Prerequisite:** JAPN 121 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

86426 JAPN 122 JX Th 6:30 9:35 16-271 Conway, M. 3.0

JOURNALISM

JOUR 110 MASS MEDIA IN SOCIETY

Survey of the mass media in their print and electronic forms, their influence on society, and their historical origins. Students will analyze journalism, entertainment, and advertising as distinct offerings and develop media literacy in assessing media offerings. **Prerequisite:** eligibility for ENGL 100. (CSU/UC) (CAN JOUR 4)

82581 JOUR 110 AA MWF 10:10 11:00 19-107 Remitz, E. 3.0

JOUR 120 NEWSWRITING

Techniques of news gathering, judging news values, and writing the news story. Students write for The San Matean, the College paper. **Prerequisite:** eligibility for ENGL 848 or higher English course. (CSU) (CAN JOUR 2)

82582 JOUR 120 AA MWF 11:10 12:00 19-123 Remitz, E. 4.0

JOUR 300 NEWSPAPER PRODUCTION

Production of the student newspaper, The San Matean. Discussion and criticism of newspaper content and layout. May be taken four times for a maximum of 12 units. (CSU)

82583 JOUR 300 AA MWF 12:10 1:00 19-123 Remitz, E. 3.0

JOUR 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean; Bldg. 19, Room 113. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

82584 JOUR 690 AA By Arr 2.0 Hrs/Wk 19-113 Ross, K. 2.0

82585 JOUR 690 BB By Arr 1.0 Hr/Wk 19-113 Ross, K. 1.0

JOUR 850 SPECIAL STUDIES IN JOURNALISM

Designed for students who are interested in participating in student publication without the scheduling difficulties of a full-time commitment to the journalism program. Students may work in newswriting, editing, opinion writing, page design and layout, photography, and advertising. A unique learning resource for students from a variety of other disciplines or those interested in exploring their curiosity about journalism. May be taken four times for a maximum of four units.

87464 JOUR 850 AX F 12:10 1:00 19-123 Remitz, E. 1.0

LIBRARY STUDIES

LIBR 100 INTRODUCTION TO LIBRARY RESEARCH

A self-paced introduction to library resources and information. Includes development of basic library skills, practical applications and electronic resources. Open entry/open exit. (CSU/UC)

91678 LIBR 100 AA W 1:10 2:00 9-207 Morris, T. 1.0

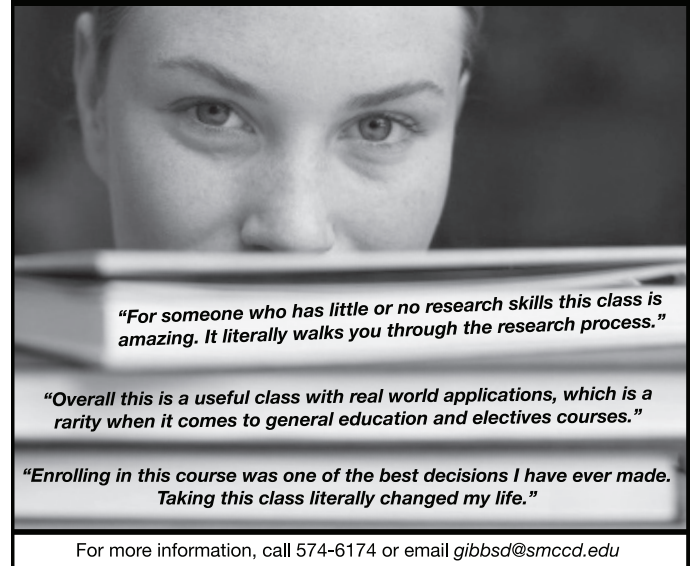
LIBR 105 ONLINE RESEARCH SKILLS

Introduction to online research skills with an emphasis on effective techniques for accessing and searching online databases and other research tools to identify and evaluate quality information. Pass/No Pass or letter grade option. (CSU)

ONLINE CLASSES

89919 LIBR 105 WW See pages 96-99 Online-CRS Gibbs, D. 3.0

What Students Are Saying About CSM Library Courses



"For someone who has little or no research skills this class is amazing. It literally walks you through the research process."

"Overall this is a useful class with real world applications, which is a rarity when it comes to general education and electives courses."

"Enrolling in this course was one of the best decisions I have ever made. Taking this class literally changed my life."

For more information, call 574-6174 or email gibbsd@smccd.edu

LIBR 110 INFORMATION RESOURCES AND LIBRARIES: FOCUS ON LEGAL RESEARCH

Provides students the opportunity to develop information competency skills for academic workplace, or personal purposes while emphasizing a specific area of study. Pass/No Pass or letter grade option. May be taken twice for a maximum of 6 units. (CSU/UC)

ONLINE CLASSES

91889 LIBR 110 WY See pages 96-99 Online-CRS Fink, M. 3.0

LIBR 110 INFORMATION RESOURCES AND LIBRARIES: FOCUS ON BUSINESS RESEARCH

Provides students the opportunity to develop information competency skills for academic, workplace, or personal purposes while emphasizing a specific area of student. Pass/No Pass or letter grade option. May be taken twice for a maximum of 6 units. (CSU/UC)

ONLINE CLASSES

91281 LIBR 110 WW See pages 96-99 Online-CRS Radcliff, S. 3.0

MACHINE TOOL TECHNOLOGY

MTT. 200 INTRODUCTION TO MACHINE TOOL TECHNOLOGY

Survey course for students who require a generalized experience in machine tools. Theory and practice in all basic processes. Lab supplies required. **A \$20 materials fee is payable upon registration.** (CSU)

EVENING CLASSES

82721 MTT. 200 JA T 6:00 9:50 25-170 Staff 2.0

MTT. 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean, Bldg. 19, Room 113. Register after first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

82722 MTT. 690 AA By Arr 2.0 Hrs/Wk 19-113 Ross, K. 2.0

82723 MTT. 690 BB By Arr 1.0 Hr/Wk 19-113 Ross, K. 1.0

MANAGEMENT

Also see *Business*

MGMT 100 INTRODUCTION TO BUSINESS MANAGEMENT

Examines managerial functions and roles as well as the evolution of management theories. Gives considerable attention to the identification and development of critical managerial skills. **Recommended Preparation:** eligibility for ENGL 848. (CSU)

EVENING CLASSES

82710 MGMT 100 JA M 6:30 9:35 12-181 Blake, C. 3.0

TV CLASSES

82711 MGMT 100 TV See pages 100-103 TV-CRS Blake, C. 3.0
 Students are required to attend the Orientation Meeting on August 23rd.

MGMT 235 TECHNIQUES OF SUPERVISION

Role of the supervisor: leadership, communications, problem-solving, decision-making, reducing costs, planning, and managing time. **Recommended Preparation:** eligibility for ENGL 848. (CSU)

EVENING CLASSES

82713 MGMT 235 JA W 6:30 9:35 16-171 Isler Sr, S. 3.0

MGMT 265 PROJECT MANAGEMENT

Principal functions of contemporary project management, including defining, organizing, tracking, and communicating information in order to meet project goals. Focuses on the science of project management as well as the art of managing projects. **Recommended Preparation:** eligibility for ENGL 848. (CSU)

EVENING CLASSES

89854 MGMT 265 JA Th 6:30 9:35 12-181 Blake, C. 3.0

MGMT 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean; Bldg. 19, Room 113. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

82714 MGMT 690 AA By Arr 2.0 Hrs/Wk 19-113 Ross, K. 2.0
 82715 MGMT 690 BB By Arr 1.0 Hr/Wk 19-113 Ross, K. 1.0

MANUFACTURING AND INDUSTRIAL TECHNOLOGY

MANU 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean; Bldg. 19, Room 113. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

83553 MANU 690 AA By Arr 2.0 Hrs/Wk 19-113 Ross, K. 2.0
 83555 MANU 690 BB By Arr 1.0 Hr/Wk 19-113 Ross, K. 1.0

MATHEMATICS

The San Mateo County Community College District has established a computerized prerequisite-checking system for enforcing the prerequisites. A grade of C or higher is required for all prerequisite courses. If you have not met the prerequisites for these courses, you will be blocked from enrolling. If you believe you have met the prerequisites or wish to challenge the course prerequisites, please review the information on the college website (collegeofsanmateo.edu) and click on the quick link "Prerequisite Information." You may also contact the Counseling Department, the Admissions and Records Office, or the Mathematics/Science Division Office for information.

MATH 110 ELEMENTARY ALGEBRA

A study of elementary algebra including introduction to: signed number operations, order of operations, linear equations, exponents, polynomial operations, factoring, rational expressions and equations, roots, radicals and radical equations, and quadratic equations. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** three units of credit in MATH 811 OR appropriate score on the College Placement Test and other measures as appropriate. **Recommended Preparation:** concurrent enrollment in READ 830.

82602 MATH 110 A1 Daily 10:10 12:00 18-201 Komas, R. 5.0
 Start and end dates for section 82602: 8/18 10/13

MATH 110 A1 is a short course. It may be taken with MATH 120 A2 (82631) to complete both in one semester.

82599 MATH 110 AA Daily 8:10 9:00 18-201 Davis, W. 5.0
 82600 MATH 110 AB Daily 9:10 10:00 18-201 Hom, M. 5.0
 82601 MATH 110 AC Daily 9:10 10:00 18-301 Church, G. 5.0
 82604 MATH 110 AD Daily 11:10 12:00 18-301 Hasson, R. 5.0
 82605 MATH 110 AE Daily 11:10 12:00 18-203 Hom, M. 5.0
 82606 MATH 110 AF Daily 12:10 1:00 18-201 Phipps, L. 5.0

EVENING CLASSES

82609 MATH 110 JA MW 7:00 10:05 18-201 Moughadam, S. 5.0
 82610 MATH 110 JB TTh 7:00 10:00 18-201 Shender, E. 5.0

ONLINE CLASSES

91612 MATH 110 WW See pages 96-99 Online-CRS Lehmann, J. 5.0

OFF-CAMPUS CLASSES

*91904 MATH 110 CO Daily 8:10 9:00 COAST-210 Staff 5.0

*Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

MATH 111 ELEMENTARY ALGEBRA I

First half of elementary algebra (MATH 110), including introduction to: signed number operations, order of operations, linear equations and inequalities in one and two variables, systems of linear equations, exponents. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** three units of credit in MATH 811 OR appropriate score on the College Placement Test and other measures as appropriate. **Recommended Preparation:** concurrent enrollment in READ 830.

82611 MATH 111 AA MWF 8:10 9:00 10-103 Hofeld, J. 3.0
 82612 MATH 111 AB MWF 9:10 10:00 18-207 Komas, R. 3.0

NOTE: MATH 111 AB is linked with MATH 882 AO (91916) as part of the Learning Community: Asset Development. Students must enroll in both sections as linked. See page 63 for the Learning Community description.

82613 MATH 111 AC MWF 9:10 10:00 12-173 Callahan, P. 3.0
 82618 MATH 111 AD TTh 9:45 11:00 10-103 Urman, R. 3.0
 82614 MATH 111 AE MWF 10:10 11:00 18-302 Moughadam, S. 3.0
 82616 MATH 111 AG MWF 11:10 12:00 10-102 Hu, T. 3.0
 83369 MATH 111 BA MWF 12:10 1:00 10-102 Kalantar Rahmat 3.0

EVENING CLASSES

82619 MATH 111 JA T 7:10 10:05 18-305 Hirsch, G. 3.0

MATH 112 ELEMENTARY ALGEBRA II

Second half of elementary algebra (MATH 110) including introduction to exponents, polynomial operations, factoring, rational expressions and equations, roots, radicals and radical equations and quadratic equations. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 111. **Recommended Preparation:** concurrent enrollment in READ 830.

82620 MATH 112 AA MWF 9:10 10:00 18-302 Staff 3.0
 84533 MATH 112 AB MWF 11:10 12:00 10-103 Gregory, C. 3.0

EVENING CLASSES

82622 MATH 112 JA T 7:00 10:00 18-203 Staff 3.0

MATH 115 GEOMETRY

Study of properties of plane and solid figures, and using formal logic and real number system. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 110 or 112 OR appropriate score on the College Placement Test and other measures as appropriate.

| | | | | | | | |
|-------|-------------|-------|------|------|--------|-----------|-----|
| 82623 | MATH 115 AA | Daily | 8:10 | 9:00 | 12-181 | Ionel, E. | 5.0 |
|-------|-------------|-------|------|------|--------|-----------|-----|

MATH 120 INTERMEDIATE ALGEBRA

A comprehensive review of elementary algebra with certain topics studied in greater depth. Extension of fundamental algebraic concepts and operations, problem solving and applications, linear, quadratic, rational, and radical equations, equations in two variables, graphs, systems of equations, complex numbers, exponential and logarithmic functions, sequences and series. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** satisfactory completion of MATH 110 or 112 OR appropriate score on the College Placement Test and other measures as appropriate. **Recommended Preparation:** MATH 115 and READ 830.

| | | | | | | | |
|-------|-------------|-------|--|-------|--------|-----------|-----|
| 82631 | MATH 120 A2 | Daily | 10:10 | 12:00 | 18-201 | Komas, R. | 5.0 |
| | | | Start and end dates for section 82631: | | 10/14 | 12/11 | |

MATH 120 A2 (82631) is a short course. It may be taken with MATH 110 A1 (82602) to complete both in one semester.

| | | | | | | | |
|-------|-------------|-------|-------|-------|--------|----------------|-----|
| 82624 | MATH 120 AA | Daily | 8:10 | 9:00 | 18-203 | Hom, M. | 5.0 |
| 82627 | MATH 120 AB | Daily | 9:10 | 10:00 | 18-203 | Robinson, D. | 5.0 |
| 82632 | MATH 120 AC | Daily | 9:10 | 10:00 | 18-307 | Gavryshova, N. | 5.0 |
| 91575 | MATH 120 AD | Daily | 10:10 | 11:00 | 18-207 | Burke, M. | 5.0 |
| 82633 | MATH 120 AE | Daily | 11:10 | 12:00 | 18-207 | Robinson, D. | 5.0 |
| 82630 | MATH 120 AF | Daily | 11:10 | 12:00 | 18-305 | Wong, A. | 5.0 |
| 82628 | MATH 120 AG | Daily | 12:10 | 1:00 | 18-207 | Nishanian, H. | 5.0 |
| 82626 | MATH 120 AH | Daily | 12:10 | 1:00 | 18-307 | Lehmann, J. | 5.0 |
| 82636 | MATH 120 BA | Daily | 1:10 | 2:00 | 18-207 | Zemskova, O. | 5.0 |

EVENING CLASSES

| | | | | | | | |
|-------|-------------|-----|------|-------|--------|----------------|-----|
| 91576 | MATH 120 JA | TTh | 4:30 | 7:00 | 18-201 | Staff | 5.0 |
| 82637 | MATH 120 JB | MW | 7:00 | 10:05 | 18-305 | Loukianoff, J. | 5.0 |

ONLINE CLASSES

| | | | | | |
|-------|-------------|-----------------|------------|------------|-----|
| 87228 | MATH 120 WW | See pages 96-99 | Online-CRS | Church, G. | 5.0 |
|-------|-------------|-----------------|------------|------------|-----|

MATH 122 INTERMEDIATE ALGEBRA I

A review of elementary algebra with certain topics studied in greater depth. Extension of fundamental algebraic concepts and operations, problem solving and applications, linear and rational equations, equations in two variables, graphs, systems of equations. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** satisfactory completion of MATH 110 or 112 OR appropriate score on the College Placement Test and other measures as appropriate. **Recommended Preparation:** MATH 115 and READ 830.

| | | | | | | | |
|-------|-------------|-----|-------|-------|--------|--------------|-----|
| 82639 | MATH 122 AA | MWF | 8:10 | 9:00 | 12-173 | Callahan, P. | 3.0 |
| 82641 | MATH 122 AB | TTh | 9:45 | 11:00 | 12-181 | Shender, E. | 3.0 |
| 82640 | MATH 122 AC | MWF | 10:10 | 11:00 | 12-179 | Hu, T. | 3.0 |

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|-------|--------|------------|-----|
| 82643 | MATH 122 JA | T | 7:00 | 10:00 | 18-307 | Shayer, S. | 3.0 |
|-------|-------------|---|------|-------|--------|------------|-----|

MATH 123 INTERMEDIATE ALGEBRA II

Second half of a comprehensive review of elementary algebra with certain topics studied in greater depth. Quadratic and rational equations, complex numbers, exponential and logarithmic functions, sequences and series. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 122 or other measures as appropriate. **Recommended Preparation:** MATH 115 and READ 830.

| | | | | | | | |
|-------|-------------|-----|-------|-------|--------|-----------------|-----|
| 90691 | MATH 123 AA | MWF | 9:10 | 10:00 | 12-181 | Ionel, E. | 3.0 |
| 82644 | MATH 123 AB | MWF | 11:10 | 12:00 | 12-189 | Kalantar Rahmat | 3.0 |

MATH 125 ELEMENTARY FINITE MATHEMATICS

Systems of linear equations and inequalities, matrices, set theory, logic, elementary probability, linear programming, and mathematics of finance. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 120 or 123 OR appropriate score on the College Placement Test and other measures as appropriate. **Recommended Preparation:** completion of READ 400 or 405. (CSU/UC) (CAN MATH 12)

| | | | | | | | |
|-------|-------------|-----|-------|-------|--------|-----------------|-----|
| 82648 | MATH 125 AA | MWF | 9:10 | 10:00 | 10-102 | Kalantar Rahmat | 3.0 |
| 82646 | MATH 125 AB | TTh | 9:45 | 11:00 | 18-205 | Nishanian, H. | 3.0 |
| 82647 | MATH 125 AC | MWF | 12:10 | 1:00 | 18-203 | Andrews, M. | 3.0 |

MATH 130 ANALYTIC TRIGONOMETRY

Trigonometric functions of real numbers and angles, their graphs and periodicity; reduction formulas; functions of multiple angles; identities and equations, radian measure; inverse functions; and solution of triangles. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 115 and MATH 120 or 123 OR appropriate score on the College Placement Test and other measures as appropriate.

Recommended Preparation: completion of READ 400 or 405. (CSU) (CAN MATH 8)

| | | | | | | | |
|-------|-------------|-------|--|-------|--------|-----------|-----|
| 91098 | MATH 130 A1 | Daily | 11:10 | 12:50 | 12-179 | Davis, W. | 4.0 |
| | | | Start and end dates for section 91098: | | 8/18 | 10/03 | |

Math 130 A1 is a short course. It may be taken with MATH 222 A2 (91100) to complete both in one semester.

| | | | | | | | |
|-------|-------------|-------|-------|-------|--------|----------------|-----|
| 82650 | MATH 130 AA | MTWTh | 8:10 | 9:00 | 18-302 | Gavryshova, N. | 4.0 |
| 82651 | MATH 130 AB | MTWTh | 9:10 | 10:00 | 19-105 | Phipps, L. | 4.0 |
| 82653 | MATH 130 AE | MTWTh | 12:10 | 1:00 | 10-103 | Urman, R. | 4.0 |

EVENING CLASSES

| | | | | | | | |
|-------|-------------|----|------|------|--------|-----------------|-----|
| 82654 | MATH 130 JA | MW | 7:10 | 9:15 | 12-179 | Hellerstein, N. | 4.0 |
|-------|-------------|----|------|------|--------|-----------------|-----|

MATH 145 LIBERAL ARTS MATHEMATICS

Examination of important concepts of mathematics and mathematics as a tool for decision making. Topics and applications may include aspects of history of mathematics, problem solving, counting methods, elementary number theory, sets, Euclidean and non-Euclidean geometry, Platonic Solids, topology, probability, problem solving and logic. Extra supplies may be required. Plus one hour by arrangement per week. **Prerequisite:** satisfactory completion of MATH 120 or 123 OR appropriate score on the College Placement Test and other measures as appropriate. **Recommended Preparation:** completion of READ 400 or 405. (CSU/UC)

| | | | | | | | |
|--------|-------------|-----|------|-------|--------|-----------|-----|
| *90397 | MATH 145 AA | MWF | 9:10 | 10:00 | 12-179 | Brown, K. | 3.0 |
|--------|-------------|-----|------|-------|--------|-----------|-----|

*This section of MATH 145 includes an additional hour by arrangement per week.

MATHEMATICS COURSE SEQUENCE

Students start math sequence as indicated by the Math Placement Test and other measures as appropriate.

```

graph TD
    A[MATH 811] --> B[MATH 802*]
    B --> C[MATH 110 or MATH 111 + MATH 112]
    C --> D[MATH 120 or MATH 122 + MATH 123]
            
```

Non Degree Applicable

Associate Degree Applicable

**Not required: Intended as a bridge between MATH 811 and MATH 110 or MATH 111.*

See the CSM Catalog or your counselor for transferable math courses related to your preferred major.

Counselors and Advisors are available by appointment or drop-in. Call 574-6400 or visit Building 1, Room 207.

University Transferable

MATH 200 ELEMENTARY PROBABILITY AND STATISTICS

Representation of data, use and misuse of statistics, measures of central tendency and dispersion, probability sampling distributions, statistical inference, regression and correlation, contingency tables, and non-parametric methods. Measures of central tendency and dispersion; sampling distributions, statistical inference, regression and correlation. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 120 or 123 OR appropriate score on the College Placement Test and other measures as appropriate. **Recommended Preparation:** READ 400 or 405 (CSU/UC) (CAN STAT 2)

| | | | | | | | | |
|---------|----------|----|-------|-------|-------|--------|-------------|-----|
| *82659 | MATH 200 | AA | MTWTh | 8:10 | 9:00 | 16-165 | Gregory, C. | 4.0 |
| 90398 | MATH 200 | AB | MTWTh | 9:10 | 10:00 | 10-109 | Tarski, J. | 4.0 |
| *82655 | MATH 200 | AC | MW | 11:10 | 1:00 | 16-165 | Brown, K. | 4.0 |
| *82658 | MATH 200 | AD | TTh | 11:10 | 1:00 | 16-165 | Brown, K. | 4.0 |
| **85585 | MATH 200 | BA | MTWTh | 12:10 | 1:00 | 18-305 | Burke, M. | 4.0 |

*These sections of MATH 200 include an additional hour by arrangement per week.

**Students enrolled in this section will participate in the *Dead Man Walking* Learning Community. See page 63 for the Learning Community description.

EVENING CLASSES

| | | | | | | | | |
|-------|----------|----|-----|------|------|--------|--------------|-----|
| 91577 | MATH 200 | JA | TTh | 4:30 | 6:30 | 18-203 | Staff | 4.0 |
| 82660 | MATH 200 | JB | MW | 7:10 | 9:25 | 16-165 | Sharhvin, B. | 4.0 |

MATH 222 PRECALCULUS

Study of more advanced algebra including the theory of equations, complex numbers, logarithmic and exponential equations, sequences and series, mathematical induction; review of trigonometry and topics of analytical geometry. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 130 OR appropriate score on the College Placement Test and other measures as appropriate. **Recommended Preparation:** READ 400 or 405. (CSU/UC) (CAN MATH 16)

| | | | | | | | | |
|---|----------|----|-------|--|-------|--------|-----------|-----|
| *91100 | MATH 222 | A2 | Daily | 11:10 | 12:50 | 12-179 | Davis, W. | 5.0 |
| | | | | Start and end dates for section 91100: | 10/06 | 12/11 | | |
| MATH 222 A2 is a short course. It may be taken with MATH 130 A1 (91098) to complete both in one semester. | | | | | | | | |

| | | | | | | | | |
|--------|----------|----|-------|-------|-------|--------|-------------|-----|
| *82661 | MATH 222 | AA | Daily | 8:10 | 9:00 | 18-207 | Burke, M. | 5.0 |
| 82662 | MATH 222 | AD | Daily | 11:10 | 12:00 | 18-302 | Lehmann, J. | 5.0 |

EVENING CLASSES

| | | | | | | | | |
|-------|----------|----|-----|------|-------|--------|-------|-----|
| 82664 | MATH 222 | JA | MTh | 7:00 | 10:05 | 16-167 | Staff | 5.0 |
|-------|----------|----|-----|------|-------|--------|-------|-----|

*These sections of MATH 222 include an additional hour by arrangement per week.

MATH 241 APPLIED CALCULUS I

Selected topics from analytic geometry, plus basic techniques of both differential and integral calculus. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 120 or 123 OR appropriate score on the College Placement Test and other measures as appropriate. **Recommended Preparation:** READ 400 or 405. (CSU/UC) (CAN MATH 30) (MATH 241 and 242 = CAN MATH SEQ D)

| | | | | | | | | |
|-------|----------|----|-------|-------|-------|--------|--------------|-----|
| 82666 | MATH 241 | AA | Daily | 8:10 | 9:00 | 12-179 | Brown, K. | 5.0 |
| 82668 | MATH 241 | AC | Daily | 10:10 | 11:00 | 18-306 | O'Mahony, R. | 5.0 |
| 82669 | MATH 241 | AD | Daily | 11:10 | 12:00 | 19-105 | Tarski, J. | 5.0 |

EVENING CLASSES

| | | | | | | | | |
|-------|----------|----|----|------|-------|--------|-------|-----|
| 82671 | MATH 241 | JA | MW | 7:00 | 10:05 | 18-205 | Staff | 5.0 |
|-------|----------|----|----|------|-------|--------|-------|-----|

MATH 242 APPLIED CALCULUS II

Further work in differentiation and integration, trigonometric functions, calculus of functions of several variables, and selected topics from differential equations. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 130 and 241 OR other measures as appropriate. **Recommended Preparation:** READ 400 or 405. (CSU/UC) (CAN MATH 32) (MATH 241 and 242 = CAN MATH SEQ D)

| | | | | | | | | |
|-------|----------|----|-----|-------|-------|--------|--------------|-----|
| 82672 | MATH 242 | AA | MWF | 11:00 | 12:00 | 12-173 | Callahan, P. | 3.0 |
|-------|----------|----|-----|-------|-------|--------|--------------|-----|

MATH 251 CALCULUS WITH ANALYTIC GEOMETRY I

Study of limits, continuity, the derivative, and its applications, and the definite integral. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 222 OR appropriate score on the College Placement Test and other measures as appropriate. **Recommended Preparation:** READ 400 or 405. (CSU/UC) (MATH 251, 252, and 253 = CAN MATH SEQ C)

| | | | | | | | | |
|-------|----------|----|-------|-------|-------|--------|---------------|-----|
| 82674 | MATH 251 | AA | Daily | 8:10 | 9:00 | 18-305 | Nishanian, H. | 5.0 |
| 82673 | MATH 251 | AB | Daily | 10:10 | 11:00 | 18-203 | Wong, A. | 5.0 |
| 91101 | MATH 251 | AC | Daily | 11:10 | 12:00 | 18-307 | Phipps, L. | 5.0 |
| 84218 | MATH 251 | BA | MW | 1:10 | 3:40 | 18-305 | Wong, A. | 5.0 |

EVENING CLASSES

| | | | | | | | | |
|-------|----------|----|----|------|-------|--------|-------|-----|
| 82676 | MATH 251 | JA | MW | 7:00 | 10:05 | 18-307 | Staff | 5.0 |
|-------|----------|----|----|------|-------|--------|-------|-----|

MATH 252 CALCULUS WITH ANALYTIC GEOMETRY II

Study of the Fundamental Theorem of Calculus, techniques of integration, applications of the definite integral, exponential, logarithmic and hyperbolic functions, polar coordinates, conic sections, infinite series, Taylor series, and Taylor's formula. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 251. **Recommended Preparation:** READ 400 or 405. (CSU/UC) (MATH 251, 252, and 253 = CAN MATH SEQ C)

| | | | | | | | | |
|--------|----------|----|-------|------|-------|--------|--------------|-----|
| 82677 | MATH 252 | AA | Daily | 8:10 | 9:00 | 18-301 | Robinson, D. | 5.0 |
| *84894 | MATH 252 | AC | Daily | 9:10 | 10:00 | 18-305 | Feinman, Y. | 5.0 |
| 82678 | MATH 252 | BA | Daily | 1:10 | 2:00 | 18-201 | Komas, R. | 5.0 |

*This section of MATH 252 includes an additional hour by arrangement per week.

MATH 253 CALCULUS WITH ANALYTIC GEOMETRY III

Study of the calculus of functions of several independent variables, partial derivatives, multiple integration, vectors and vector calculus to include Green's theorem, Stokes' theorem, and the divergence theorem. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 252 OR other measures as appropriate. **Recommended Preparation:** READ 400 or 405. (CSU/UC) (MATH 251, 252, and 253 = CAN MATH SEQ C)

| | | | | | | | | |
|-------|----------|----|-------|------|------|--------|------------|-----|
| 82679 | MATH 253 | AA | Daily | 8:10 | 9:00 | 18-307 | Church, G. | 5.0 |
|-------|----------|----|-------|------|------|--------|------------|-----|

EVENING CLASSES

| | | | | | | | | |
|-------|----------|----|-----|------|-------|--------|------------|-----|
| 82680 | MATH 253 | JA | MTh | 7:00 | 10:05 | 18-203 | Hasson, R. | 5.0 |
|-------|----------|----|-----|------|-------|--------|------------|-----|

MATH 270 LINEAR ALGEBRA

Vectors and matrices applied to linear equations and linear transformations; real and inner product spaces. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 252 or equivalent. **Recommended Preparation:** READ 400 or 405; completion of or concurrent enrollment in MATH 231. (CSU/UC)(CAN MATH 26)

| | | | | | | | | |
|-------|----------|----|-----|-------|-------|--------|---------------|-----|
| 82681 | MATH 270 | AA | MWF | 10:10 | 11:00 | 18-305 | Nishanian, H. | 3.0 |
|-------|----------|----|-----|-------|-------|--------|---------------|-----|

MATH RESOURCE CENTER

Building 18, Room 202

Proposed Fall 2008 Hours

Mon–Thu: 7:30 am – 4:00 pm

5:30 pm – 7:00 pm

Fridays: 7:30 am – 2:00 pm

Drop in tutoring for all math classes. Textbooks, calculators, and computers available for lab use only.

Want to remediate a skill before taking your next math course?
Want math tutoring support for a non-math course?

Enroll in MATH 881: Mathematics Laboratory.

For more information,
visit www.smccd.edu/accounts/csmmrc
email goldmanc@smccd.edu
or phone (650) 574-6540

New Math Options for Fall 2008

Day, Afternoon & Evening Courses

MATH 200 T,Th 11:00–1:00 pm
 MATH 200 M,W 11:00–2:00 pm
 MATH 251 M,W 1:00–3:30 pm

Short Courses (Taken in Sequence)

MATH 110 (8 weeks) + MATH 120 (8 weeks)
 MATH 130 (7 weeks) + MATH 222 (9 weeks)

Online Courses

MATH 120 & MATH 110

Learning Community

MATH 111 + MATH 882 M,W,F 9:00–10:00 am
 Extra support + Learn how to succeed in math courses.

MATH 275 ORDINARY DIFFERENTIAL EQUATIONS

Differential equations of first, second and higher order; simultaneous linear equations; solutions by power series and numerical methods. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 253 or equivalent. **Recommended Preparation:** READ 400 or 405. With permission of instructor, may be taken concurrently with MATH 253. (CSU/UC) (CAN MATH 24)

83373 MATH 275 AA TTh 9:10 10:40 12-179 Davis, W. 3.0

MATH 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 36, Room 311. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

83775 MATH 690 AA By Arr 2.0 Hrs/Wk 36-311C Frontiera, C. 2.0
 83776 MATH 690 BB By Arr 1.0 Hr/Wk 36-311C Frontiera, C. 1.0

MATH 802 PREPARATION FOR ALGEBRA

Pre-algebra facts and operations with integers; introduction to variables, evaluation of variable expressions and solving first degree equations; introduction to exponents and polynomials; graphs of linear equations and applications. Plus one hour by arrangement per week. **Prerequisite:** satisfactory completion of MATH 811 or other measures as appropriate. **Recommended Preparation:** READ 825. Pass/No Pass or letter grade option. (Units do not apply toward AA/AS degree.)

91279 MATH 802 AA MWF 8:10 9:00 18-303 Feinman, Y. 3.0

MATH 811 ARITHMETIC REVIEW

Basic arithmetic involving whole numbers, signed numbers, fractions, decimals, and percents; estimation, number sense, calculator skills, area and volume, and applications. Plus one hour by arrangement per week. **Recommended Preparation:** concurrent enrollment in READ 825. Pass/No Pass grading. (Units do not apply toward AA/AS degree.)

82683 MATH 811 AO MWF 9:10 10:00 10-103 Hofeld, J. 3.0
 82684 MATH 811 BO MWF 10:10 11:00 10-103 Hofeld, J. 3.0
 82685 MATH 811 CO MWF 11:10 12:00 10-116 Zemskova, O. 3.0

EVENING CLASSES

82689 MATH 811 JO T 7:00 10:00 18-202 Staff 3.0

MATH 881 MATHEMATICS LABORATORY

Students will discuss and problem-solve in mathematics with tutors and fellow students, evaluate their learning skills; learn effective learning skills and habits for mathematics; practice and apply learning skills. (Units do not apply toward AA/AS degree.)

90784 MATH 881 AO Hrs by Arr 18-207 Feinmann, Y. .5-2.0

MATH 882 STUDY SKILLS FOR MATHEMATICS 1

This course provides students with a clear understanding of the expectations of college mathematics students. It provides students with information and practice of strategies to increase confidence and help develop college level study skills. Strategies, applied to current mathematics course materials, may include: time management, reduction of test anxiety, self-assessment, note taking, test-taking skills, analyzing one's own thinking and effective use of support resources, study strategies, lab, study groups, office hours, text book resources and internet resources. Pass/No Pass or letter grade option.

91916 MATH 882 AO TTh 9:10 10:00 18-207 Gregory, C. 1.0
 MATH 882 AO is linked with MATH 111 AB (82612). Students must enroll in both courses simultaneously.

METEOROLOGY

METE 100 ELEMENTARY METEOROLOGY

Study of the atmosphere's structure, the earth's heat budget, cloud forms, wind and precipitation. (CSU/UC)

82709 METE 100 AA TTh 12:10 1:25 18-203 Robinson, D. 3.0

METE 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 36, Room 311. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

83804 METE 690 AA By Arr 2.0 Hrs/Wk 36-311C Frontiera, C. 2.0
 83805 METE 690 BB By Arr 1.0 Hr/Wk 36-311C Frontiera, C. 1.0

MULTIMEDIA

Also see *Business Microcomputer Applications, Computer and Information Science, and Graphics*

MULT 101 WEB READY

WebReady is a self-paced class based on competency and focused on preparing any college student wishing to successfully take courses which partially or completely use the Web. Students will demonstrate ability to use essential web skills and learn new skills in: web browsing, internet research, email communication, file attachments, file compression, PDF documents, discussion board collaboration, as well as gauge whether the online learning environment is suitable for their learning styles. Pass/No Pass grading. Open entry/Open exit. (CSU)

ONLINE CLASSES

90022 MULT 101 WO See pages 96-99 Online-CRS Sevastopoulos, J. 1.0

MULT 102 INTRO TO MULTIMEDIA

Introduces students to the technologies that make up multimedia productions and will cover web, digital audio, digital video. Hardware, software and basic workflow that is used by professionals to create various productions will be introduced. **Prerequisite:** ENGL 848 or equivalent. Pass/No Pass or letter grade option.

EVENING CLASSES

91035 MULT 102 JA M 6:30 9:35 26-144 Sanchez, S. 3.0

MULT 113 FUNDAMENTALS OF MAC OS AND FILE MANAGEMENT

Topics include basic Mac OS functionality, launching and quitting applications, managing files and folders, and system configuration. Students will learn about file management, using various storage devices (external hard drives, USB Flash drives), burning CDs and DVDs, file conversions, and back-up strategies, computer upgrades, and application operability. **Recommended Preparation:** eligibility for ENGL 848 or equivalent. Pass/No Pass or letter grade option.

EVENING CLASSES

91036 MULT 113 AA Th 6:30 9:20 27-102 Sanchez, S. 3.0

MULT 172 DREAMWEAVER

Covers the web features of Dreamweaver, a popular professional web tool. Students will learn to define a web site; layout pages with cascading style sheets; use tables; create rollovers; work with templates, media objects, and forms. Students will assemble a web site as part of the course. **Prerequisite:** MULT 177 or equivalent. Pass/No Pass or letter grade option.

91039 MULT 172 AA W 9:00 11:50 27-102 Bennett, D. 3.0

MULT 177 MULTIMEDIA GRAPHICS

Introduction to professional graphics applications Photoshop and Image Ready. Covers the basics of various graphic file formats as applied to media production. Covers media and web design features as well as workflow between the two applications. Students will complete a functional interface design. **Prerequisite:** GRA 120 or equivalent, MULT 102 or equivalent and eligibility for ENGL 848 or equivalent. Pass/No Pass or letter grade option.

91040 MULT 177 AA T 9:00 11:50 27-102 Bennett, D. 3.0

MULT 184 DIGITAL VIDEO

Covers video fundamentals including video signal analysis, HDTV, and evolution of the technology. Students will learn digital camcorder operation, basic shooting and lighting techniques, and basic editing and exporting. Students will continue their study of digital video by planning, shooting, editing, and exporting several digital video projects. Students will learn about editing by working with audio, transitions, titling, and motion graphics in their productions. **Prerequisite:** MULT 102 or equivalent; eligibility for ENGL 848 or equivalent. **Recommended Preparation:** MULT 113 or equivalent. Pass/No Pass or letter grade option.

91037 MULT 184 AA Th 3:10 6:00 27-102 Sanchez, S. 3.0

MULT 274 FLASH

Introduces Flash, which is used to create vector animations. This course will cover basic animation principles, interactivity, intro to action-script. Flash fundamentals, and basic software functionality. Plus one hour by arrangement per week. **Prerequisite:** MULT 172 or equivalent; eligibility for ENGL 848 or equivalent. **Recommended Preparation:** MULT 113 or equivalent. Pass/No Pass or letter grade option. (CSU)

EVENING CLASSES

91044 MULT 274 JA M 6:30 9:20 27-102 Bennett, D. 3.0

MULT 282 AFTER EFFECTS

Adobe After Effects is a professional motion graphics application used to create animations incorporating digital audio, still images, and other media. Adobe After Effects is used in television and film titling, video game productions, and TV commercials. Topics include software functionality and feature identification, media acquisition, basic animation principles, and basic exporting. Topics include 2D and 3D tools, vector paint tools, keying tools, motion tracking, type animation, and exporting. Plus one hour by arrangement per week. **Prerequisite:** MULT 184 or equivalent and eligibility for ENGL 848 or equivalent. Pass/No Pass or letter grade option. (CSU)

EVENING CLASSES

91053 MULT 282 JA M 6:30 9:20 27-101 Staff 3.0

MULT 297 PRO TOOLS LE

Pro Tools LE is a hardware/software solution for digital audio and music production. Students will learn about system capabilities, file management, hardware connectivity, interface basics, and basic editing. Topics include basic recording including monitoring and overdubs, advance editing techniques, mixing including signal flow and effects, and basic MIDI integration. Plus one hour by arrangement per week. **Prerequisite:** MULT 192 or equivalent and eligibility for ENGL 848 or equivalent. **Recommended Preparation:** MULT 113 or equivalent. Pass/No Pass or letter grade option. (CSU)

EVENING CLASSES

91058 MULT 297 JA T 6:30 9:20 27-102 Sanchez, S. 3.0

MULT 317 DIGITAL STUDIO RECORDING

Students will plan and record a digital audio production. Projects may include music production, voiceover, and foley. Students will learn about digital audio pre-production, small studio set-up, live mic-ing, and DI (direct input) recording. Students will use Pro Tools LE for the live recording and mixing. Students will be introduced to critical listening, mixdown, and mastering to produce an audio CD. Students will also trans-code the final audio files for web distribution. Plus two lab hours by arrangement per week. **Prerequisite:** MULT 297 or equivalent and eligibility for ENGL 848 or equivalent. **Recommended Preparation:** MULT 113 or equivalent. (CSU)

EVENING CLASSES

91539 MULT 317 JA W 6:30 9:20 26-142 Sanchez, S. 3.0

MULT 387 DIGITAL VIDEO WORKFLOW

Focuses on creating a smooth digital video production workflow. Students will create various projects from pre-production, production, and post-production. Students will shoot digital video and use various software applications such as Photoshop, Final Cut Pro, and After Effects to create their projects. Students will also learn about various distribution outlets such as DVD, web, and broadcast. Plus one hour by arrangement per week. **Prerequisite:** MULT 187 or equivalent and eligibility for ENGL 848 or equivalent. **Recommended Preparation:** MULT 113 or equivalent. Pass/No Pass or letter grade option. (CSU)

EVENING CLASSES

91063 MULT 387 JA T 6:30 9:20 27-101 Donn, E. 3.0

MULT 680 MULTIMEDIA CAREER PATHWAYS

An introduction to Multimedia Career Pathways that will focus on Multimedia career avenues within the Creative Industries. The course details the various skills needed in the specific areas of Multimedia including graphics, Gaming and Animation, Interactive Media, Broadcast, Digital Photography and Electronic Music. Those who complete the course will have a better idea as to what Multimedia area(s) they may want to pursue as well as how to go about actively pursuing them. **Recommended Preparation:** eligibility for ENGL 838 or 848 or equivalent.

ONLINE CLASSES

91707 MULT 680MA WW See pages 96-99 Online-CRS Bennett, D. 3.0

MULT 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean; Bldg. 19, Room 113. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

89170 MULT 690 AA By Arr 2.0 Hrs/Wk 19-113 Ross, K. 2.0
89171 MULT 690 BB By Arr 1.0 Hr/Wk 19-113 Ross, K. 1.0

**CSM's
Multimedia
Program**

**Web design
Digital video
Digital audio**

**Visit us on the web for more details:
collegeofsanmateo.edu/multimedia**

MUSIC**MUS. 100 FUNDAMENTALS OF MUSIC**

Learn how to read music and perform it at sight. Recommended for beginning students. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|-----|-------|-------|--------|---------------|-----|
| 83190 | MUS. 100 | AA | MWF | 8:10 | 9:00 | 10-120 | Ferguson, C. | 3.0 |
| 82731 | MUS. 100 | BB | MWF | 9:10 | 10:00 | 10-120 | Ochoa, R. | 3.0 |
| 82732 | MUS. 100 | CC | TTh | 9:45 | 11:00 | 10-120 | Galisatus, M. | 3.0 |
| 82733 | MUS. 100 | DD | MWF | 10:10 | 11:00 | 10-120 | Devine, T. | 3.0 |
| 82734 | MUS. 100 | EE | TTh | 11:10 | 12:25 | 10-120 | Hoffmann, S. | 3.0 |

ONLINE CLASSES

| | | | | | | |
|-------|----------|----|-----------------|------------|---------------|-----|
| 90463 | MUS. 100 | WW | See pages 96-99 | Online-CRS | Bobrowski, C. | 3.0 |
|-------|----------|----|-----------------|------------|---------------|-----|

MUS. 101 MUSICIANSHIP I

Study of notation, keys, intervals, sight/singing and dictation. **Prerequisite:** MUS. 100 or equivalent. **Corequisite:** concurrent enrollment in MUS. 131 and MUS. 800. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|-----|-------|-------|--------|-------|-----|
| 82735 | MUS. 101 | AA | MWF | 10:10 | 11:00 | 10-123 | Staff | 3.0 |
|-------|----------|----|-----|-------|-------|--------|-------|-----|

MUS. 102 MUSICIANSHIP II

Continuation and advanced study of topics introduced in MUS. 101. **Prerequisite:** MUS. 101 or equivalent. **Corequisite:** concurrent enrollment in MUS. 132. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|-----|------|-------|--------|-------|-----|
| 82736 | MUS. 102 | AX | TTh | 9:45 | 11:00 | 10-123 | Staff | 3.0 |
|-------|----------|----|-----|------|-------|--------|-------|-----|

MUS. 103 MUSICIANSHIP III

Continuation of MUS. 102. **Prerequisite:** MUS. 102 or equivalent. **Corequisite:** concurrent enrollment in MUS. 133. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|-----|------|-------|--------|-------|-----|
| 82737 | MUS. 103 | AX | TTh | 9:45 | 11:00 | 10-123 | Staff | 3.0 |
|-------|----------|----|-----|------|-------|--------|-------|-----|

MUS. 104 MUSICIANSHIP IV

Continuation of MUS. 103. **Prerequisite:** MUS. 103. **Corequisite:** concurrent enrollment in MUS. 134. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|-----|------|-------|--------|-------|-----|
| 83191 | MUS. 104 | AX | TTh | 9:45 | 11:00 | 10-123 | Staff | 3.0 |
|-------|----------|----|-----|------|-------|--------|-------|-----|

MUS. 131 HARMONY I

Principles of scale, mode and intervals; triadic harmony; analysis and creative exercises. **Prerequisite:** MUS. 100 or equivalent. **Corequisite:** concurrent enrollment in MUS. 101. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|-----|------|-------|--------|-------------|-----|
| 82738 | MUS. 131 | AA | MWF | 9:10 | 10:00 | 10-123 | Jackson, J. | 3.0 |
|-------|----------|----|-----|------|-------|--------|-------------|-----|

MUS. 132 HARMONY II

Continuation and advanced study of topics introduced in MUS. 131. **Prerequisite:** MUS. 131. **Corequisite:** concurrent enrollment in MUS. 102. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|-----|-------|-------|--------|-------------|-----|
| 82739 | MUS. 132 | AX | MWF | 11:10 | 12:00 | 10-123 | Jackson, J. | 3.0 |
|-------|----------|----|-----|-------|-------|--------|-------------|-----|

MUS. 133 HARMONY III

Continuation of the study of tonal and formal procedures. **Prerequisite:** MUS. 132. **Corequisite:** concurrent enrollment in MUS. 103. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|-----|-------|-------|--------|-------------|-----|
| 82740 | MUS. 133 | AX | MWF | 11:10 | 12:00 | 10-123 | Jackson, J. | 3.0 |
|-------|----------|----|-----|-------|-------|--------|-------------|-----|

MUS. 134 HARMONY IV

Continuation of MUS. 133. **Prerequisite:** MUS. 133. **Corequisite:** concurrent enrollment in MUS. 104. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|-----|-------|-------|--------|-------------|-----|
| 82741 | MUS. 134 | AX | MWF | 11:10 | 12:00 | 10-123 | Jackson, J. | 3.0 |
|-------|----------|----|-----|-------|-------|--------|-------------|-----|

MUS. 202 MUSIC LISTENING AND ENJOYMENT

Survey of the music of Western Civilization. Enhances enjoyment and appreciation of the world's great music. No musical experience required. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|-----|-------|-------|-------|-----------|-----|
| 83895 | MUS. 202 | BB | MWF | 10:10 | 11:00 | 2-141 | Ochoa, R. | 3.0 |
|-------|----------|----|-----|-------|-------|-------|-----------|-----|

EVENING CLASSES

| | | | | | | | | |
|-------|----------|----|---|------|------|--------|-----------|-----|
| 82743 | MUS. 202 | JA | W | 6:30 | 9:35 | 10-123 | Ochoa, R. | 3.0 |
|-------|----------|----|---|------|------|--------|-----------|-----|

ONLINE CLASSES

| | | | | | | |
|-------|----------|----|-----------------|------------|--------------|-----|
| 85848 | MUS. 202 | WW | See pages 96-99 | Online-CRS | Williams, M. | 3.0 |
|-------|----------|----|-----------------|------------|--------------|-----|

MUS. 250 WORLD MUSIC

A course in comparative music styles of various cultures of the world. Explores one or more of the musical styles (popular, folk or classical) of Western Hemisphere, European, Asian and African cultures. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC)

ONLINE CLASSES

| | | | | | | |
|-------|----------|----|-----------------|------------|---------------|-----|
| 91510 | MUS. 250 | WW | See pages 96-99 | Online-CRS | Bobrowski, C. | 3.0 |
|-------|----------|----|-----------------|------------|---------------|-----|

MUS. 275 HISTORY OF JAZZ

Jazz since 1900. Emphasizes styles and trends. Attendance required at four jazz performances. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|-----|-------|-------|-------|---------------|-----|
| 82744 | MUS. 275 | AA | MWF | 11:10 | 12:00 | 2-141 | Galisatus, M. | 3.0 |
|-------|----------|----|-----|-------|-------|-------|---------------|-----|

MUS. 301 PIANO I

Elementary piano instruction. Individual attention, assignments, and performance in a class situation. Designed for those with no previous piano playing experience. Plus two individual practice hours per week. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|-----|-------|-------|--------|--------------|-----|
| 82746 | MUS. 301 | AA | MWF | 9:10 | 10:00 | 10-106 | Ferguson, C. | 1.0 |
| 82748 | MUS. 301 | BB | TTh | 9:45 | 11:00 | 10-106 | Hoffmann, S. | 1.0 |
| 82747 | MUS. 301 | CC | MWF | 10:10 | 11:00 | 10-106 | Ferguson, C. | 1.0 |

EVENING CLASSES

| | | | | | | | | |
|-------|----------|----|---|------|-------|--------|-------|-----|
| 91511 | MUS. 301 | JA | W | 7:00 | 10:05 | 10-106 | Staff | 1.0 |
|-------|----------|----|---|------|-------|--------|-------|-----|

MUS. 302 PIANO II

Continuation of MUS. 301 with performance in a class situation. Plus two individual practice hours per week. **Prerequisite:** MUS. 301 or equivalent. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|-----|------|------|--------|--------------|-----|
| 82749 | MUS. 302 | AA | TTh | 8:10 | 9:25 | 10-106 | Hoffmann, S. | 1.0 |
|-------|----------|----|-----|------|------|--------|--------------|-----|

MUS. 303 PIANO III

Continuation of MUS. 302. Plus two individual practice hours per week. **Prerequisite:** MUS. 302 or equivalent. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|---|------|------|--------|-------------|-----|
| 82750 | MUS. 303 | AX | W | 4:00 | 6:50 | 10-106 | Jackson, J. | 1.0 |
|-------|----------|----|---|------|------|--------|-------------|-----|

MUS. 304 PIANO IV

Continuation of MUS. 303. Plus two individual practice hours per week. **Prerequisite:** MUS. 303 or equivalent. May be taken four times for a maximum of 4 units. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|---|------|------|--------|-------------|-----|
| 82751 | MUS. 304 | AX | W | 4:00 | 6:50 | 10-106 | Jackson, J. | 1.0 |
|-------|----------|----|---|------|------|--------|-------------|-----|

MUS. 371 GUITAR I

Techniques of guitar performance and reading music. Plus two individual practice hours per week. Students must supply their own instruments. (CSU/UC)

EVENING AND OFF-CAMPUS CLASSES

| | | | | | | | | |
|--------|----------|----|----|------|-------|-----------|--------------|-----|
| 83144 | MUS. 371 | JX | Th | 7:00 | 10:05 | 3-175 | Ferguson, C. | 1.0 |
| *91555 | MUS. 371 | KX | T | 6:30 | 9:35 | COAST-208 | Ferguson, C. | 1.0 |

*Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

MUS. 372 GUITAR II

Continuation of MUS. 371 with emphasis on solo performance. Plus two individual practice hours per week. Students must supply their own instruments. **Prerequisite:** MUS. 371. (CSU/UC)

EVENING AND OFF-CAMPUS CLASSES

| | | | | | | | | |
|--------|----------|----|----|------|-------|-----------|--------------|-----|
| 83201 | MUS. 372 | JX | Th | 7:00 | 10:05 | 3-175 | Ferguson, C. | 1.0 |
| *91556 | MUS. 372 | KX | T | 6:30 | 9:35 | COAST-208 | Ferguson, C. | 1.0 |

*Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

MUS. 373 GUITAR III

Continuation of MUS. 372 with emphasis on solo performances. Plus two individual practice hours per week. Students must supply their own instruments. **Prerequisite:** MUS. 372. (CSU/UC)

EVENING AND OFF-CAMPUS CLASSES

| | | | | | | | | |
|--------|----------|----|----|------|-------|-----------|--------------|-----|
| 83901 | MUS. 373 | JX | Th | 7:00 | 10:05 | 3-175 | Ferguson, C. | 1.0 |
| *91557 | MUS. 373 | KX | T | 6:30 | 9:35 | COAST-208 | Ferguson, C. | 1.0 |

*Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

MUS. 374 GUITAR IV

Continuation of MUS. 373 with emphasis on solo performances. Plus two individual practice hours per week. Students must supply their own instruments. **Prerequisite:** MUS. 373. May be taken four times for a maximum of 4 units. (CSU/UC)

EVENING AND OFF-CAMPUS CLASSES

| | | | | | | | |
|--------|-------------|----|------|-------|-----------|--------------|-----|
| 83952 | MUS. 374 JX | Th | 7:00 | 10:05 | 3-175 | Ferguson, C. | 1.0 |
| *91559 | MUS. 374 KX | T | 6:30 | 9:35 | COAST-208 | Ferguson, C. | 1.0 |

*Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

MUS. 401 VOICE I

Elementary vocal instruction through exercises and singing in class. Plus two practice room hours per week. (CSU/UC)

| | | | | | | | |
|-------|-------------|---|-------|-------|-------|-----------|-----|
| 83786 | MUS. 401 AX | T | 11:10 | 12:25 | 2-141 | Baker, R. | 1.0 |
|-------|-------------|---|-------|-------|-------|-----------|-----|

MUS. 402 VOICE II

Intermediate vocal instruction through exercises and singing in class. Plus two practice room hours per week. **Prerequisite:** MUS. 401 or equivalent. (CSU/UC)

| | | | | | | | |
|-------|-------------|---|-------|-------|-------|-----------|-----|
| 83204 | MUS. 402 AX | T | 11:10 | 12:25 | 2-141 | Baker, R. | 1.0 |
|-------|-------------|---|-------|-------|-------|-----------|-----|

MUS. 403 VOICE III

Advanced songs and recital performance as ability merits. Plus two practice room hours per week. **Prerequisite:** MUS. 402 or equivalent. (CSU/UC)

| | | | | | | | |
|-------|-------------|---|-------|------|-------|-----------|-----|
| 83208 | MUS. 403 AX | T | 11:10 | 2:25 | 2-141 | Baker, R. | 1.0 |
|-------|-------------|---|-------|------|-------|-----------|-----|

MUS. 404 VOICE IV

Advanced songs and recital performance as ability merits. Plus two practice room hours per week. **Prerequisite:** MUS. 403 or equivalent. May be taken four times for a maximum of 4 units. (CSU/UC)

| | | | | | | | |
|-------|-------------|---|-------|-------|-------|-----------|-----|
| 84167 | MUS. 404 AX | T | 11:10 | 12:25 | 2-141 | Baker, R. | 1.0 |
|-------|-------------|---|-------|-------|-------|-----------|-----|

MUS. 430 SYMPHONIC BAND

Study and performance of music for concert band. Correct playing techniques as well as group performance will be emphasized. Performance is required. **Prerequisite:** demonstration of proficiency. May be taken four times for a maximum of 4 units. (CSU/UC)

| | | | | | | | |
|-------|-------------|-----|-------|------|-------|---------------|-----|
| 90418 | MUS. 430 AA | TTh | 12:45 | 2:00 | 3-175 | Galisatus, M. | 1.0 |
|-------|-------------|-----|-------|------|-------|---------------|-----|

MUS. 451 JAZZ WORKSHOP

Workshop in jazz interpretation and style. Ensemble experience from "blues" to present-day jazz. Pass/No Pass or letter grade option. May be taken four times for a maximum of 4 units. (CSU/UC)

| | | | | | | | |
|-------|-------------|----|------|------|-------|---------------|-----|
| 91512 | MUS. 451 AA | MT | 4:00 | 5:30 | 3-175 | Galisatus, M. | 1.0 |
|-------|-------------|----|------|------|-------|---------------|-----|

EVENING CLASSES

| | | | | | | | |
|-------|-------------|----|------|------|-------|---------------|-----|
| 83730 | MUS. 451 JA | MT | 5:31 | 6:55 | 3-175 | Galisatus, M. | 1.0 |
|-------|-------------|----|------|------|-------|---------------|-----|

MUS. 452 REPERTORY JAZZ BAND

Evening jazz ensemble for the experienced musician. Emphasizes advanced improvisational techniques. **Prerequisite:** demonstration of proficiency in advanced reading and interpretation of jazz styles. Contact Mike Galisatus at 574-6163 about audition requirements. Performance required. May be taken four times for a maximum of 4 units. (CSU/UC)

EVENING CLASSES

| | | | | | | | |
|-------|--------------|---|------|-------|-------|---------------|-----|
| 83732 | MUS. 452 JX@ | M | 7:00 | 10:05 | 3-175 | Galisatus, M. | 1.0 |
|-------|--------------|---|------|-------|-------|---------------|-----|

MUS. 665 AFRO-LATIN PERCUSSION ENSEMBLE

Course focuses on the myriad techniques (basic through advanced) and rhythms associated with the genre of Afro-Latin music, and is intended to address how percussion and percussive instruments, much like their African prototypes, have been utilized as indispensable tools of artistic and social expression from colonial times to the present. Focus will be centered on but not limited to Afro-Caribbean instruments and forms, their parallel relationships, and the telling socio-political circumstances in which they developed. No previous musical training required.

| | | | | | | | |
|-------|---------------|----|------|------|-------|------------|-----|
| 91762 | MUS. 665MD AA | Th | 3:25 | 6:30 | 3-175 | Santos, J. | 1.0 |
|-------|---------------|----|------|------|-------|------------|-----|

MUS. 665 ADVANCED PIANO STUDIES

Designed for students who have completed MUS. 304 or equivalent. Focus on advanced piano techniques and repertoire. Pass/No Pass grading. (CSU)

| | | | | | | | |
|-------|---------------|---|------|------|--------|-------------|-----|
| 91763 | MUS. 665ME AX | W | 4:00 | 6:50 | 10-106 | Jackson, J. | 1.0 |
|-------|---------------|---|------|------|--------|-------------|-----|

MUS. 665 SONGS FOR PEACE: CHORAL MASTERWORKS OF THE 20TH CENTURY

Performance and rehearsal of advanced choral music that focuses on a message of peace. Works include Baughan Williams' great Dona Nobis Pacem, a setting poetry by Walt Whitman, and Steven Sametz's Peace on Earth. The term ends with a sing-along of Handel's Messiah. **Prerequisite:** demonstration of proficiency. Audition required; see www.masterworks.org for details. Pass/No Pass grading. (CSU)

EVENING CLASSES

| | | | | | | | |
|-------|---------------|---|------|-------|-------|-----------|-----|
| 91765 | MUS. 665MF JA | M | 7:00 | 10:05 | 2-141 | Baker, B. | 1.0 |
|-------|---------------|---|------|-------|-------|-----------|-----|

MUS. 665 ADVANCED JAZZ MUSIC PERFORMANCE

Designed for the experienced jazz musician. Emphasizes advanced reading and interpretation techniques. Contact Mike Galisatus at 574-6163 about audition requirements. Performance required. Pass/No Pass grading. (CSU)

EVENING CLASSES

| | | | | | | | |
|-------|---------------|---|------|-------|-------|---------------|-----|
| 91766 | MUS. 665MG JX | M | 7:00 | 10:05 | 3-175 | Galisatus, M. | 1.0 |
|-------|---------------|---|------|-------|-------|---------------|-----|

MUS. 665 PENINSULA SYMPHONY: BEETHOVEN

The study, rehearsal and performance of music for large symphonic orchestra. This course will focus on works by Beethoven. **Prerequisite:** demonstration of advanced proficiency. Pass/No Pass grading. (CSU)

EVENING CLASSES

| | | | | | | | |
|-------|---------------|---|------|-------|-------|-----------|-----|
| 91787 | MUS. 665MH KA | T | 7:00 | 10:05 | 3-175 | Klein, M. | 1.0 |
|-------|---------------|---|------|-------|-------|-----------|-----|

MUS. 665 ADVANCED STEEL DRUM BAND

The study, rehearsal and performance of music for steel drums. Students perform advanced techniques for performances. **Prerequisite:** demonstration of proficiency on steel drums. Pass/No Pass grading.

EVENING CLASSES

| | | | | | | | |
|-------|---------------|---|------|-------|-------|-----------------|-----|
| 91886 | MUS. 665MI LA | W | 7:00 | 10:05 | 3-175 | Munzenrider, J. | 1.0 |
|-------|---------------|---|------|-------|-------|-----------------|-----|

MUS. 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean; Bldg.15, Room 157. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

| | | | | | | |
|-------|-------------|--------|------------|--------|------------|-----|
| 82762 | MUS. 690 AA | By Arr | 2.0 Hrs/Wk | 15-157 | Henson, K. | 2.0 |
| 82763 | MUS. 690 BB | By Arr | 1.0 Hr/Wk | 15-157 | Henson, K. | 1.0 |

MUS. 800 COMPUTER-ASSISTED INSTRUCTION IN MUSIC

Designed primarily for students enrolled in MUS. 100, 101, 102, 103, 104, 131, 132, 133, or 134, to improve their skills in music theory and musicianship through Computer-Assisted Instruction in Music. No previous computer experience required. To increase competency, may be taken four times for a maximum of 2 units.

| | | | | | | |
|-------|-------------|--------|------------|-------|---------------|----|
| 84955 | MUS. 800 AA | By Arr | 1.5 Hrs/Wk | 11-42 | Bobrowski, C. | .5 |
|-------|-------------|--------|------------|-------|---------------|----|

ELECTRONIC MUSIC

MUS. 290 ELECTRONIC MUSIC I

Introductory course in the use and implementation of MIDI (Musical Instrument Digital Interface) musical instruments, including interfacing with computers and MIDI software. Ability to read music is desirable but not essential. (CSU)

| | | | | | | | |
|-------|-------------|----|-------|------|--------|---------------|-----|
| 84111 | MUS. 290 AA | T | 11:10 | 1:15 | 10-118 | Bobrowski, C. | 3.0 |
| | | Th | 11:10 | 2:15 | 10-118 | | |

**MUS. 292 SOUND CREATION:
SAMPLING AND SYNTHESIS**

Creating original sounds for composition, live performance, and sound effects. Practical musical instruction on fully utilizing the technical and artistic potential of samplers and synthesizers. **Prerequisite:** MUS. 290 or equivalent. Pass/No Pass or letter grade option. (CSU)

| | | | | | | | |
|-------|-------------|---|-------|------|--------|---------------|-----|
| 86158 | MUS. 292 AA | M | 11:10 | 1:15 | 10-118 | Bobrowski, C. | 3.0 |
| | | W | 11:10 | 2:15 | 10-118 | | |

NURSING**NURS 211 INTRODUCTION TO NURSING**

Principles, facts, concepts and skills basic to nursing care. Experience in health care facilities correlated with classroom instruction. Plus two hours per week. **Prerequisite:** Admission to the A.S. Degree Nursing Program. Corequisite: concurrent enrollment in NURS 215. (CSU)

| | | | | | | | |
|-------|-------------|-----|--|-------|--------|-----------|-----|
| 82765 | NURS 211 AX | MTh | 2:10 | 4:00 | 19-121 | Smith, E. | 4.5 |
| | | TW | 7:30 | 1:30 | HS | | |
| | | M | 10:30 | 1:20 | 23-174 | | |
| | | | Start and end dates for section 82765: | | 8/18 | 10/13 | |
| 83293 | NURS 211 BX | MTh | 2:10 | 4:00 | 19-121 | Smith, E. | 4.5 |
| | | TW | 7:30 | 1:30 | HS | | |
| | | Th | 7:40 | 10:30 | 23-174 | | |
| | | | Start and end dates for section 83293: | | 8/18 | 10/13 | |
| 83297 | NURS 211 CX | MTh | 2:10 | 4:00 | 19-121 | Smith, E. | 4.5 |
| | | TW | 7:30 | 1:30 | HS | | |
| | | Th | 10:40 | 1:30 | 23-174 | | |
| | | | Start and end dates for section 83297: | | 8/18 | 10/13 | |
| 88587 | NURS 211 DX | MTh | 2:10 | 4:00 | 19-121 | Smith, E. | 4.5 |
| | | ThF | 7:30 | 1:30 | HS | | |
| | | M | 5:30 | 8:30 | 23-174 | | |
| | | | Start and end dates for section 88587: | | 8/18 | 10/13 | |
| 89657 | NURS 211 EX | MTh | 2:10 | 4:00 | 19-121 | Smith, E. | 4.5 |
| | | ThF | 7:30 | 1:30 | HS | | |
| | | T | 9:10 | 12:00 | 23-174 | | |
| | | | Start and end dates for section 89657: | | 8/18 | 10/13 | |

NURS 212 CONCEPTS OF HOMEOSTASIS IN NURSING

Principles, facts, concepts and skills basic to nursing care using the nursing process to promote homeostasis. Includes experiences in health care facilities. Plus two hours per week. **Prerequisite:** NURS 211 with a grade of C or higher. Corequisite: concurrent enrollment in NURS 215. (CSU)

| | | | | | | | |
|-------|-------------|-----|--|-------|--------|------------|-----|
| 82766 | NURS 212 AX | MTh | 2:10 | 4:00 | 19-121 | Isaëff, T. | 4.5 |
| | | TW | 7:30 | 1:30 | HS | | |
| | | M | 10:30 | 1:20 | 23-174 | | |
| | | | Start and end dates for section 82766: | | 10/14 | 12/15 | |
| 83311 | NURS 212 BX | MTh | 2:10 | 4:00 | 19-121 | Isaëff, T. | 4.5 |
| | | TW | 7:30 | 1:30 | HS | | |
| | | Th | 10:40 | 1:30 | 23-174 | | |
| | | | Start and end dates for section 83311: | | 10/14 | 12/15 | |
| 83310 | NURS 212 CX | MTh | 2:10 | 4:00 | 19-121 | Isaëff, T. | 4.5 |
| | | TW | 7:30 | 1:30 | HS | | |
| | | Th | 7:40 | 10:30 | 23-174 | | |
| | | | Start and end dates for section 83310: | | 10/14 | 12/15 | |
| 88590 | NURS 212 DX | MTh | 2:10 | 4:00 | 19-121 | Isaëff, T. | 4.5 |
| | | ThF | 7:30 | 1:30 | HS | | |
| | | M | 5:10 | 8:00 | 23-174 | | |
| | | | Start and end dates for section 88590: | | 10/16 | 12/15 | |
| 89658 | NURS 212 EX | MTh | 2:10 | 4:00 | 19-121 | Isaëff, T. | 4.5 |
| | | S | 7:30 | 7:30 | HS | | |
| | | T | 9:10 | 12:00 | 23-174 | | |
| | | | Start and end dates for section 89658: | | 10/18 | 12/20 | |
| | | Sun | 7:30 | 7:30 | HS | | |
| | | | Sunday meeting date for section 89658: | | 11/16 | | |

NURS 215 NURSING SKILLS LAB I

Provides for nursing skill development and competency testing for skills identified for concurrent nursing courses. Extra supplies may be required.

Prerequisite: admission to the A.S. Degree Nursing Program. Corequisite: concurrent enrollment in NURS 211 and 212. Pass/No Pass grading.

| | | | | | | | |
|-------|-------------|---|-------|------|--------|------------|----|
| 84950 | NURS 215 AA | M | 12:00 | 1:20 | 23-173 | Isaëff, T. | .5 |
| 84951 | NURS 215 AB | M | 4:00 | 5:15 | 23-173 | Isaëff, T. | .5 |
| 88591 | NURS 215 AC | T | 2:40 | 4:00 | 23-173 | Isaëff, T. | .5 |
| 89659 | NURS 215 AD | F | 7:30 | 9:00 | 23-174 | Isaëff, T. | .5 |

NURS 231 PSYCHIATRIC NURSING

Theory and clinical experience in the care of adults with emotional illnesses. Plus two hours per week. **Prerequisite:** NURS 222 with a grade of C or higher. Corequisite: concurrent enrollment in NURS 235. (CSU)

| | | | | | | | |
|-------|-------------|-----|--|-------|--------|----------|-----|
| 82767 | NURS 231 AX | MTh | 2:10 | 4:30 | 18-306 | Ryan, J. | 5.0 |
| | | TW | 7:00 | 2:15 | HS | | |
| | | | Start and end dates for section 82767: | | 8/18 | 10/13 | |
| 83321 | NURS 231 BX | MTh | 2:10 | 4:30 | 18-306 | Ryan, J. | 5.0 |
| | | TW | 7:00 | 2:15 | HS | | |
| | | | Start and end dates for section 83321: | | 8/18 | 10/13 | |
| 83322 | NURS 231 CX | MTh | 2:10 | 4:30 | 18-306 | Ryan, J. | 5.0 |
| | | TW | 3:00 | 10:15 | HS | | |
| | | | Start and end dates for section 83322: | | 8/18 | 10/13 | |
| 89813 | NURS 231 DX | MTh | 2:10 | 4:30 | 18-306 | Ryan, J. | 5.0 |
| | | TW | 3:00 | 10:15 | HS | | |
| | | | Start and end dates for section 89813: | | 8/18 | 10/13 | |
| 83324 | NURS 231 EX | MTh | 2:10 | 4:30 | 18-306 | Ryan, J. | 5.0 |
| | | FS | 7:00 | 2:15 | HS | | |
| | | | Start and end dates for section 83324: | | 8/18 | 10/17 | |

NURS 232 MEDICAL/SURGICAL NURSING

Theory and clinical experience in the care of patients with complex health needs. Plus two hours per week. **Prerequisite:** NURS 231 with a grade of C or higher. Corequisite: concurrent enrollment in NURS 235. (CSU)

| | | | | | | | |
|-------|-------------|-----|--|------|--------|-------|-----|
| 82768 | NURS 232 AX | MTh | 2:10 | 4:30 | 18-306 | Staff | 5.0 |
| | | TW | 7:00 | 2:15 | HS | | |
| | | | Start and end dates for section 82768: | | 10/14 | 12/15 | |
| 83331 | NURS 232 BX | MTh | 2:10 | 4:30 | 18-306 | Staff | 5.0 |
| | | TW | 7:00 | 2:15 | HS | | |
| | | | Start and end dates for section 83331: | | 10/14 | 12/15 | |
| 83332 | NURS 232 CX | MTh | 2:10 | 4:30 | 18-306 | Staff | 5.0 |
| | | TW | 7:00 | 2:15 | HS | | |
| | | | Start and end dates for section 83332: | | 10/14 | 12/15 | |
| 89822 | NURS 232 DX | MTh | 2:10 | 4:30 | 18-306 | Staff | 5.0 |
| | | T | 7:00 | 3:30 | HS | | |
| | | W | 7:00 | 1:30 | HS | | |
| | | | Start and end dates for section 89822: | | 10/14 | 12/15 | |
| 83334 | NURS 232 EX | MTh | 2:10 | 4:30 | 18-306 | Staff | 5.0 |
| | | Th | 6:30 | 1:30 | HS | | |
| | | F | 7:00 | 3:00 | HS | | |
| | | | Start and end dates for section 83334: | | 10/16 | 12/15 | |

NURS 235 NURSING SKILLS LAB III

Provides for nursing skill development and competency testing for skills identified for concurrent nursing courses. **Prerequisite:** NURS 222 or equivalent with a grade of C or higher. Corequisite: concurrent enrollment in NURS 231 and 232. Pass/No Pass grading. Extra supplies may be required.

| | | | | | | | |
|-------|-------------|----|-------|-------|--------|--------------|----|
| 84952 | NURS 235 AA | M | 10:30 | 11:50 | 23-173 | Isaëff, T. | .5 |
| 84953 | NURS 235 AB | Th | 10:30 | 11:45 | 23-173 | Ryan/Lindsey | .5 |
| 88594 | NURS 235 AC | W | 3:00 | 4:15 | 23-173 | Isaëff, T. | .5 |
| 89823 | NURS 235 AD | Th | 12:10 | 1:25 | 23-173 | Ryan/Lindsey | .5 |

**NURS 610 BASIC MEDICATION
DOSAGE CALCULATIONS FOR NURSES**

Prepares current and potential nursing students to calculate oral and parenteral drug dosages with a focus on safety and accuracy. Covers the different systems of measurements and conversion of one system to another. Emphasizes calculation accuracy, critical thinking skills, and application of these skills to clinical scenarios. **Prerequisite:** MATH 110

or 112 or equivalent with a grade of C or higher OR equivalent skill level (as measured by a satisfactory score on Math Placement test Two). Pass/No Pass grading. May be taken four times for a maximum of 4 units (CSU)

SATURDAY/SUNDAY CLASSES

| | | | | | | | |
|-------|-------------|-------|--|------|--------|-----------|-----|
| 88923 | NURS 610 S1 | S/Sun | 9:00 | 5:00 | 23-174 | Isaef, T. | 1.0 |
| | | | Start and end dates for section 88923: | | 8/23 | 8/24 | |

NURS 666 CAREERS IN NURSING

This course provides an overview of nursing roles, educational requirements, responsibilities, job opportunities and settings for nursing practice. The course is designed for potential nursing majors and non-nursing majors. Students are required to attend both Saturday and Sunday classes. Pass/No Pass grading. (CSU)

SATURDAY/SUNDAY CLASSES

| | | | | | | | |
|-------|-------------|-------|--|------|--------|-----------|-----|
| 84954 | NURS 666 S1 | S/Sun | 9:00 | 5:00 | 23-173 | Isaef, T. | 1.0 |
| | | | Start and end dates for section 84954: | | 9/06 | 9/07 | |
| 89019 | NURS 666 U1 | S/Sun | 9:00 | 5:00 | 23-173 | Isaef, T. | 1.0 |
| | | | Start and end dates for section 89019: | | 9/20 | 9/21 | |

SATURDAY/SUNDAY/OFF-CAMPUS CLASSES

| | | | | | | | |
|--------|-------------|-------|--|------|--------|-----------|-----|
| *91906 | NURS 666 CO | S/Sun | 9:00 | 5:00 | HMB/HS | Isaef, T. | 1.0 |
| | | | Start and end dates for section 91906: | | 10/04 | 10/05 | |

*Note: This course meets at Half Moon Bay High School on Lewis Foster Drive. For full listing of off-campus classes, see pages 88-91.

NURS 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 36, Room 311. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

| | | | | | | | |
|-------|-------------|--------|------------|--|---------|---------------|-----|
| 83806 | NURS 690 AA | By Arr | 2.0 Hrs/Wk | | 36-311C | Frontiera, C. | 2.0 |
| 83807 | NURS 690 BB | By Arr | 1.0 Hr/Wk | | 36-311C | Frontiera, C. | 1.0 |

NURS 881 OPEN SKILLS LABORATORY

Provides the nursing student with the opportunity to practice skills in a safe, controlled environment. Under the supervision of nursing faculty, the students receives feedback regarding performance of skills and competencies. **Prerequisite:** acceptance into the nursing program. **Corequisite/Recommended Preparation:** enrollment in one of the following courses: NURS 211, 212, 231, 232, 221, 241, 242. Pass/No Pass grading. Open entry/open exit.

| | | | | | | | |
|-------|-------------|--------|-----------------|--|--------|-----------|--------|
| 91065 | NURS 881 AO | By Arr | 3.0-14.0 Hrs/Wk | | 23-174 | Isaef, T. | .5-3.0 |
|-------|-------------|--------|-----------------|--|--------|-----------|--------|

OCEANOGRAPHY

OCEN 100 OCEANOGRAPHY

Introduction to marine geology, chemistry, and biology. Includes the hydrologic cycle and properties of sea water and marine organisms; currents, waves, tides, coastal processes, and ecology of the ocean; continental drift and seafloor spreading. One or more field trips may be required. Plus one hour by arrangement per week. (CSU/UC)

| | | | | | | | |
|-------|-------------|-----|-------|-------|--------|----------|-----|
| 82772 | OCEN 100 AA | TTh | 9:45 | 11:00 | 36-109 | Hand, L. | 3.0 |
| 83385 | OCEN 100 AB | TTh | 11:10 | 12:25 | 36-109 | Hand, L. | 3.0 |

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|--------------|-----|
| 85309 | OCEN 100 JA | T | 6:30 | 9:30 | 36-109 | Marymont, R. | 3.0 |
|-------|-------------|---|------|------|--------|--------------|-----|

OCEN 101 OCEANOGRAPHY LABORATORY/FIELD STUDY

Lab exercises in ocean currents, sedimentation, marine life forms, materials of the oceanic crust and sea floor and physical and chemical properties of sea water and plate tectonics. Field trips required. Plus one hour by arrangement per week. **Prerequisite:** concurrent enrollment in or completion of OCEN 100 with a grade of C or higher. (CSU/UC)

| | | | | | | | |
|-------|-------------|---|------|------|--------|--------------|-----|
| 82774 | OCEN 101 AA | T | 1:10 | 4:00 | 36-119 | Marymont, R. | 1.0 |
|-------|-------------|---|------|------|--------|--------------|-----|

OCEN 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 36, Room 311. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

| | | | | | | | |
|-------|-------------|--------|------------|--|---------|---------------|-----|
| 83777 | OCEN 690 AA | By Arr | 2.0 Hrs/Wk | | 36-311C | Frontiera, C. | 2.0 |
| 83778 | OCEN 690 BB | By Arr | 1.0 Hr/Wk | | 36-311C | Frontiera, C. | 1.0 |

PALEONTOLOGY

PALN 110 GENERAL PALEONTOLOGY

Evolution of life through the past 3.8 billion years of earth history. Includes the study of fossils as evidence of the history of life; animals and plants related to modern and ancient environments; methods of interpreting the fossil record; and the impact of drifting continents on speciation and mass extinction. Emphasizes the complexity and diversity of life with an environmental and ecological approach. One or more field trips may be required. Plus one hour by arrangement per week. (CSU/UC)

| | | | | | | | |
|-------|-------------|-----|------|-------|--------|----------|-----|
| 88722 | PALN 110 AA | MWF | 9:10 | 10:00 | 36-119 | Hand, L. | 3.0 |
|-------|-------------|-----|------|-------|--------|----------|-----|

PHILOSOPHY

PHIL 100 INTRODUCTION TO PHILOSOPHY

An introductory survey of philosophical questions and points of view from classical and contemporary perspectives. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC) (CAN PHIL 2)

| | | | | | | | |
|---------|-------------|-----|-------|-------|--------|---------------|-----|
| **82785 | PHIL 100 AA | MWF | 9:10 | 10:00 | 18-204 | Danielson, D. | 3.0 |
| *84895 | PHIL 100 AB | MWF | 10:10 | 11:00 | 18-205 | Schwartz, R. | 3.0 |
| **84443 | PHIL 100 AC | MWF | 11:10 | 12:00 | 18-204 | Danielson, D. | 3.0 |
| *85310 | PHIL 100 AD | TTh | 11:10 | 12:25 | 18-304 | Ball, J. | 3.0 |
| *90336 | PHIL 100 AE | MW | 12:10 | 1:25 | 18-205 | Ball, J. | 3.0 |

*These sections of PHIL 100 include one hour by arrangement per week.
**These sections of PHIL 100 include two hours by arrangement per week.

EVENING CLASSES

| | | | | | | | |
|-------|-------------|---|------|------|--------|-------------|-----|
| 82789 | PHIL 100 JA | T | 6:30 | 9:20 | 16-166 | Johnson, R. | 3.0 |
|-------|-------------|---|------|------|--------|-------------|-----|

TV CLASSES

| | | | | | | | |
|-------|-------------|-------------------|--|--|--------|----------|-----|
| 89635 | PHIL 100 TV | See pages 100-103 | | | TV-CRS | Ball, J. | 3.0 |
|-------|-------------|-------------------|--|--|--------|----------|-----|

Students are required to attend the Orientation Meeting on August 21st.

PHIL 103 CRITICAL THINKING

Presents techniques for analyzing arguments used in political rhetoric, advertisements, editorials, scientific claims, and social commentary. Develops the ability to create and refine written arguments. Includes inductive and deductive arguments, the validity and consistency of arguments, the relationship between evidence and conclusions, and the use of arguments in science. **Recommended Preparation:** ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

| | | | | | | | |
|-------|-------------|-----|------|-------|--------|--------------|-----|
| 88069 | PHIL 103 AA | MWF | 9:10 | 10:00 | 18-205 | Schwartz, R. | 3.0 |
| 88566 | PHIL 103 AB | TTh | 9:45 | 11:00 | 18-302 | Ball, J. | 3.0 |

PHIL 244 CONTEMPORARY SOCIAL AND MORAL ISSUES

Introduction to ethical analysis through discussion of contemporary issues including topics in medical ethics, business ethics, environmental ethics, civil disobedience, capital punishment, and animal rights. **Recommended Preparation:** eligibility for ENGL 100 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Pass/No Pass or letter grade option. (CSU/UC)

| | | | | | | | |
|--------|-------------|-----|-------|-------|--------|---------------|-----|
| *84725 | PHIL 244 AA | TTh | 9:45 | 11:00 | 18-204 | Danielson, D. | 3.0 |
| 88066 | PHIL 244 BA | MWF | 11:10 | 12:00 | 18-205 | Schwartz, R. | 3.0 |

*This section of PHIL 244 includes one hour by arrangement per week.

PHIL 300 INTRODUCTION TO WORLD RELIGIONS

Survey of major contemporary Eastern and Western religions. Includes theories, practices, history, and leaders of each religion studied. Emphasizes the similarities underlying the differences between various religions. **Recommended Preparation:** eligibility for ENGL 100 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Pass/No Pass or letter grade option. (CSU/UC)

88567 PHIL 300 AA TTh 11:10 12:25 16-171 Johnson, R. 3.0

PHIL 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 15, Room 157. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and completion of at least two college-level courses in subject field. (CSU)

82793 PHIL 690 AA By Arr 2.0 Hrs/Wk 15-157 Henson, K. 2.0
82794 PHIL 690 BB By Arr 1.0 Hr/Wk 15-157 Henson, K. 1.0

PHYSICAL EDUCATION

ADAPTED

See Gym Bulletin Board for location of first class meeting.

ADAP 110 ADAPTED GENERAL CONDITIONING

Offered primarily for students with physical limitations. Therapeutic exercise to develop muscular endurance. Plus one lab hour by arrangement per week. Pass/No Pass grading. May be repeated according to results of individual testing. (CSU/UC)

84987 ADAP 110 AA MWF 10:10 11:00 8-203 Young, S. 1.0
81644 ADAP 110 BA MWF 11:10 12:00 8-203 Young, S. 1.0

ADAP 130 ADAPTED SPORTS

Sports for students with and without disabilities. Sport modifications will be used to help integrate students with different physical abilities. Previous knowledge of adapted sports is not required. To increase competency, may be repeated four times. Pass/No Pass grading. (CSU)

91921 ADAP 130MA AA MW 1:35 2:50 8-202 Young, S. 1.0

ADAP 140 ADAPTED WEIGHT TRAINING

Offered primarily for students with physical limitations. Use of fitness equipment to develop muscular endurance. Plus one lab hour by arrangement per week. Pass/No Pass grading. May be repeated according to results of individual testing. (CSU/UC)

81647 ADAP 140 BA MWF 12:10 1:00 8-117 Young, S. 1.0
81648 ADAP 140 DX TTh 11:10 12:25 8-117 Schmidt, M. 1.0

ADAP 155 ADAPTED BACK CARE

Designed for students who would like to improve their back health. Students participate in flexibility training and a progressive exercise program to build musculature and correct posture. They will also learn how to perform daily living activities while maintaining back health. Pass/No Pass grading. (CSU)

86516 ADAP 155 BA TTh 11:10 12:25 8-203 Young, S. 1.0

ADAP 165 ADAPTED LIFELONG FITNESS

Designed to increase student's personal fitness through a comprehensive stretching and walking program. Includes proper stretching techniques, proper training principles, correct walking techniques, and heart rate monitoring to assist the student in developing a realistic cardiovascular program in preparation for the workplace. Upon completion of the course, the student will be able to successfully design and implement a cardiovascular training program. Plus one lab hour by arrangement per week. **Recommended Preparation:** recent physical examination and disability verification. Pass/No Pass grading. (CSU)

86515 ADAP 165 AA TTh 12:35 1:50 8-202 Young, S. 1.0
91616 ADAP 165 BX MW 3:00 4:15 TRAK Chu, C. 1.0

ADAP 875 ADAPTED EVALUATION

Course designed to assess the physical ability of students enrolled in Adapted Physical Education classes. Based on the results of the assessment, an appropriate exercise program will be determined for the student. May be repeated for competency and continued evaluation of improvement. Pass/No Pass grading. Open entry/open exit. (CSU)

91542 ADAP 875 AA By Arr 2.0 Hrs/Wk 8-113 Young, S. .5
91543 ADAP 875 BA By Arr 2.0 Hrs/Wk 8-113 Schmidt, M. .5

DANCE

See Gym Bulletin Board for location of first class meeting.

DANC 117 TAP DANCE

Beginning and intermediate tap dance techniques, patterns, routines, choreography and improvisational group projects/presentations. Plus one lab hour by arrangement per week. Pass/No Pass or letter grade option. To increase competency, may be taken four times. (CSU/UC)

EVENING CLASSES

91861 DANC 117 LA Th 6:00 7:15 8-203 Walton, J. .5

DANC 121 CONTEMPORARY MODERN DANCE

Fundamentals of contemporary dance technique, body alignment, and basic movements. Plus one lab hour by arrangement per week. To increase competency, may be taken four times. (CSU/UC)

82104 DANC 121 AA TTh 11:05 12:20 3-175 Eggert, H. 1.0

DANC 131 JAZZ DANCE I

Beginning techniques in jazz-stage, jazz movements, fast jazz, jazz rock, and blues; plus various other jazz combinations. Plus one lab hour by arrangement per week. (CSU/UC)

83148 DANC 131 AX MWF 9:10 10:00 8-203 Barnes, K. 1.0

DANC 132 JAZZ DANCE II

Continuation of DANC 131 with more complex routines and refining of basic skills. Plus one lab hour by arrangement per week. **Prerequisite:** DANC 131 or equivalent. To increase competency, may be taken three times. (CSU/UC)

82107 DANC 132 AX MWF 9:10 10:00 8-203 Barnes, K. 1.0

DANC 141 BEGINNING BALLET I

Beginning study of ballet techniques and style, including barre, center floor and dance variations. Explores modern ballet works. Plus one lab hour by arrangement per week. (CSU/UC)

89827 DANC 141 AX TTh 9:35 10:50 3-175 Eggert, H. 1.0

DANC 143 INTERMEDIATE BALLET II

Continuation of DANC 141, concentrating on barre, center floor, and dance variations. Explores classic ballet works. Plus one lab hour by arrangement per week. **Prerequisite:** DANC 141. To increase competency, may be taken three times. (CSU/UC)

89828 DANC 143 AX TTh 9:35 10:50 3-175 Eggert, H. 1.0

DANC 151 BEGINNING SOCIAL DANCE

An introductory Social Dance class geared to beginners and taught with an emphasis on the social aspects of dance. The basics of several dance styles are taught, with attention paid to footwork, posture, and the arts of leading, following, and co-creating a dance. Each semester dances selected from the following list are taught: East coast Swing, Slow Waltz, Cha-Cha, Night Club two-Step, Tango, Foxtrot, Rumba, Merengue and Salsa. Partners are not required; no prior experience needed. Plus one lab hour by arrangement per week. Pass/No Pass or letter grade option.

EVENING CLASSES

91313 DANC 151 LA M 7:30 8:45 8-202 Walton, J. .5

DANC 161 TANGO ARGENTINO

Introduces students to the essence of Argentine Tango (the dance of love) as well as basic improvisational skills. Plus one lab hour by arrangement per week. Pass/No Pass or letter grade option. To increase competency, may be taken four times. (CSU/UC)

EVENING CLASSES

91292 DANC 161 LA F 7:00 10:05 8-202 Delmar, K. .5

DANC 167 SWING DANCE I

Swing Dance class for all levels of ability. Beginners especially encouraged to register. No partners required. Plus one lab hour by arrangement per week. Pass/No Pass or letter grade option. To increase competency, may be taken four times. (CSU)

EVENING CLASSES

| | | | | | | | |
|-------|----------|------|------|------|-------|------------|----|
| 91544 | DANC 167 | LA M | 6:00 | 7:15 | 8-202 | Walton, J. | .5 |
|-------|----------|------|------|------|-------|------------|----|

DANC 195 DANCING WITHOUT LIMITS

Dance for abled and disabled students with or without previous dance experience. Designed to give students an artistic outlet, to reassure them of their range of movement possibilities and to bring music into their lives. Plus one lab hour by arrangement per week. Pass/No Pass grading. To increase competency, may be taken four times. (CSU/UC)

| | | | | | | | |
|-------|----------|-------|-------|-------|-------|------------|----|
| 91566 | DANC 195 | AA MW | 11:10 | 12:00 | 8-202 | Eggert, H. | .5 |
|-------|----------|-------|-------|-------|-------|------------|----|

DANC 400 DANCE PRODUCTION

Preparation of repertory or new dance works by students, staff and guest choreographers in a performance. Includes individual rehearsal and choreographic studio work as well as group discussions critiquing existing works. **Recommended Preparation:** one semester of dance, or equivalent. Pass/No Pass grading. Open entry/open exit. Variable units. To increase competency, may be taken four times.

| | | | | | | | |
|-------|----------|------|------|------|-------|------------|--------|
| 91545 | DANC 400 | AA W | 1:30 | 3:20 | 3-175 | Eggert, H. | .5-2.0 |
|-------|----------|------|------|------|-------|------------|--------|

DANC 686 INTERMEDIATE SOCIAL DANCE

An overview course in Social Dance that goes beyond the basics. Learn variations in Latin, Swing, Waltz and other dance styles with partners who have graduated from the basic levels. No partner required. Plus one lab hour by arrangement per week. Pass/No Pass or letter grade option. **Prerequisite:** Beginning Social Dance. To increase competency, may be taken three times.

EVENING CLASSES

| | | | | | | | |
|-------|------------|-------|------|------|-------|------------|----|
| 91565 | DANC 686MA | LA Th | 7:20 | 8:40 | 8-202 | Walton, J. | .5 |
|-------|------------|-------|------|------|-------|------------|----|

FITNESS

See Gym Bulletin Board for location of first class meeting.

FITN 116 BODY CONDITIONING

Individual flexibility, agility, strength and aerobic fitness. Plus one lab hour by arrangement per week. To increase competency, may be taken four times. (CSU/UC)

| | | | | | | | |
|-------|----------|--------|------|------|-------|-----------------|-----|
| 90992 | FITN 116 | AA TTh | 4:00 | 5:25 | 8-117 | Barrilleaux, A. | 1.0 |
|-------|----------|--------|------|------|-------|-----------------|-----|

FITN 195 FITNESS LAB

Weight training, flexibility, and aerobic conditioning for students who wish to develop their own program to achieve fitness goals. Designed to allow the student flexibility in selecting a training schedule by offering open lab time. Plus one lab hour by arrangement per week. Students will be required to keep a daily exercise log for the semester. Pass/No Pass or letter grade option. Open entry/open exit. Variable units. (CSU)

FITN 195 AO is open Monday through Friday, 7:10–9:00 a.m.

FITN 195 JO is open Monday through Thursday, 5:30–7:35 p.m.

| | | | | | | | | |
|-------|----------|----|--------|----------|--------|-------|------------|--------|
| 91342 | FITN 195 | AO | By Arr | 2.0-10.0 | Hrs/Wk | 8-117 | Wright, R. | .5-1.5 |
|-------|----------|----|--------|----------|--------|-------|------------|--------|

EVENING CLASSES

| | | | | | | | | |
|-------|----------|----|--------|---------|--------|-------|-------------------------------|--------|
| 91343 | FITN 195 | JO | By Arr | 2.0-9.2 | Hrs/Wk | 8-117 | Barrilleaux/Chu/Mangan/Walker | .5-1.5 |
|-------|----------|----|--------|---------|--------|-------|-------------------------------|--------|

FITN 205 WEIGHT CONDITIONING

Individualized weight conditioning for all levels of ability using specialized machines and free weights. Instruction on safety, form, technique, and muscle development. Increase muscle strength, tone, and endurance. Plus one lab hour by arrangement per week. **Recommended Preparation:** recent physical examination. To increase competency, may be taken four times. (CSU)

| | | | | | | | | |
|-------|----------|----|-----|-------|-------|-------|--------------|-----|
| 86003 | FITN 205 | AA | MWF | 9:10 | 10:00 | 8-117 | Borg, N. | 1.5 |
| 86010 | FITN 205 | AC | TTh | 9:35 | 10:50 | 8-117 | Williams, D. | 1.5 |
| 86011 | FITN 205 | BA | MWF | 10:10 | 11:00 | 8-117 | Schmidt, M. | 1.5 |
| 86013 | FITN 205 | DA | MWF | 11:10 | 12:00 | 8-117 | Borg, N. | 1.5 |
| 86014 | FITN 205 | DX | TTh | 11:10 | 12:25 | 8-117 | Schmidt, M. | 1.5 |

FITN 235 CROSS TRAINING BOOT CAMP

Cross training for students who wish to develop an overall body workout to achieve personal fitness goals. Cross utilizes various exercise stations to produce aerobic, anaerobic and flexibility fitness. Plus one lab hour by arrangement per week. Pass/No Pass or letter grade option. To increase competency, may be taken four times. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|-----|------|-------|-------|-------------|-----|
| 91334 | FITN 235 | AA | MWF | 8:10 | 9:00 | 8-201 | Schmidt, M. | 1.0 |
| 91546 | FITN 235 | BA | MWF | 9:10 | 10:00 | 8-201 | Schmidt, M. | 1.0 |

FITN 301 SPINNING

Spinning includes ongoing technique, proper bike set-up, body positioning, terminology, gearing, cadence, race strategies, breathing, mind training, injury prevention/management, flexibility, hydration and nutrition. Designed for both the beginner spinner as well as advanced spinners which allows all who participate to spin at their own maximum capacity. Plus one lab hour by arrangement per week. Pass/No Pass or letter grade option. To increase competency, may be taken four times. (CSU)

| | | | | | | | | |
|-------|----------|----|-----|-------|------|------|--------------|-----|
| 91344 | FITN 301 | AA | MWF | 7:10 | 8:00 | 8-B1 | Schmidt, M. | 1.0 |
| 91390 | FITN 301 | AB | MWF | 8:10 | 9:00 | 8-B1 | Borg, N. | 1.0 |
| 91345 | FITN 301 | BA | TTh | 8:10 | 9:25 | 8-B1 | Williams, D. | 1.0 |
| 91347 | FITN 301 | DA | MWF | 12:10 | 1:00 | 8-B1 | Schmidt, M. | 1.0 |

EVENING AND SATURDAY CLASSES

| | | | | | | | | |
|-------|----------|----|----|-------|------|------|--------------|-----|
| 91348 | FITN 301 | LA | MW | 5:30 | 6:45 | 8-B1 | Guerrero, P. | 1.0 |
| 91554 | FITN 301 | SA | S | 11:10 | 1:00 | 8-B1 | Guerrero, P. | .5 |

FITN 334 YOGA

A fitness class using yoga postures to increase flexibility and strength, to improve balance and posture, and to learn breathing techniques to relax the mind and body. This class is appropriate for all ages and abilities. Plus one lab hour by arrangement per week. Pass/No Pass or letter grade option. To increase competency, may be taken four times. (CSU)

| | | | | | | | | |
|-------|----------|----|-----|-------|-------|-------|--------------|-----|
| 91335 | FITN 334 | AA | MWF | 8:10 | 9:00 | 8-202 | Eggert, H. | 1.0 |
| 91426 | FITN 334 | AB | MWF | 9:10 | 10:00 | 8-202 | Eggert, H. | 1.0 |
| 91337 | FITN 334 | CA | TTh | 11:10 | 12:25 | 8-202 | Furgason, H. | 1.0 |
| 91338 | FITN 334 | DA | MW | 12:10 | 1:25 | 8-202 | Eggert, H. | 1.0 |

EVENING AND SATURDAY CLASSES

| | | | | | | | | |
|-------|----------|----|----|------|-------|-------|--------------|-----|
| 91340 | FITN 334 | JA | MW | 7:00 | 8:15 | 8-203 | Guerrero, P. | 1.0 |
| 91341 | FITN 334 | SA | S | 9:00 | 10:50 | 8-202 | Guerrero, P. | .5 |

FITN 335 PILATES

Training of the muscles of the torso through controlled exercises that increase core strength and postural stability to optimize performance in athletics, dance and everyday activities. Plus one lab hour by arrangement per week. Pass/No Pass or letter grade option. To increase competency, may be taken four times. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|-----|-------|-------|-------|--------------|-----|
| 91551 | FITN 335 | AA | TTh | 9:35 | 10:50 | 8-202 | Furgason, H. | 1.0 |
| 91552 | FITN 335 | BA | MWF | 10:10 | 11:00 | 8-202 | Barnes, K. | 1.0 |

FITN 680 YOGA – DAHN STYLE

An integrated mind-body training method from Korea designed to stimulate and develop one's "ki" energy to achieve greater flexibility as well as mental focus. Workout includes relaxing stretch segment, guided breath work, energy accumulation postures, and stress-reducing meditation. Restore energy to create improved mind-body relaxation. Appropriate for all ages and levels. Pass/No Pass or letter grade option.

| | | | | | | | | |
|-------|------------|----|-----|------|------|-------|-------------|-----|
| 91547 | FITN 680MC | AA | TTh | 8:10 | 9:25 | 8-202 | Melnick, L. | 1.0 |
|-------|------------|----|-----|------|------|-------|-------------|-----|

FITN 681 TRACK AEROBICS

Designed to increase the student's personal fitness through a comprehensive stretching, jogging and/or walking program. Instruction includes: proper stretching techniques, proper training, principles, correct walking/jogging techniques and heart rate monitoring to assist student in developing a realistic cardiovascular program. Upon completion of the course the student will be able to successfully design and implement a stretching and cardiovascular training program. Pass/No Pass or letter grade option. (CSU)

| | | | | | | | | |
|-------|------------|----|-----|-------|------|------|----------|-----|
| 91548 | FITN 681MA | AA | MWF | 12:10 | 1:00 | TRAK | Borg, N. | 1.0 |
| 91549 | FITN 681MA | BX | MW | 3:10 | 4:15 | TRAK | Chu, C. | 1.0 |

OFF-CAMPUS CLASSES

| | | | | | | | | |
|--------|------------|----|---|------|------|------|------------|----|
| *91550 | FITN 681MA | CA | W | 4:00 | 5:30 | ENSO | Sewart, A. | .5 |
|--------|------------|----|---|------|------|------|------------|----|

*Note: This course meets at the ENSO Center at 131 Kelly Ave., Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

FREE FITNESS EVALUATION

All students enrolled in physical education classes will receive a free comprehensive fitness evaluation which includes:

- *Flexibility*
- *Abdominal Strength*
- *BMI (Body Mass Index)*
- *Body Composition (Percent Body Fat)*
- *Blood Pressure/Resting Heart Rate*
- *Post-Exercise Recovery Heart Rate*

Students will receive a print-out of their physiological changes that have been made throughout the semester at the end of the term.

For more information, please call
CSM's Physical Education/Athletics/Dance Division at (650) 574-6461

INDIVIDUAL SPORTS

See Gym Bulletin Board for location of first class meeting.

INDV 120 BADMINTON

Emphasis on skill techniques, proper footwork, rules of play, strategies, doubles and singles play for various skill levels. Tournaments in singles and doubles. Plus one lab hour by arrangement per week. To increase competency, may be taken four times. (CSU/UC)

84239 INDV 120 BA@ MWF 12:10 1:00 8-201 Wright, R. 1.0

EVENING CLASSES

82561 INDV 120 LA@ M 6:00 9:05 8-201 Vogel, B. 1.0

INDV 160 GOLF

Techniques, rules, etiquette, and philosophy for beginning golfers. Plus one lab hour by arrangement per week. To increase competency, may be taken four times. (CSU/UC)

EVENING/OFF-CAMPUS CLASSES

*91407 INDV 160 JA@ Th 5:00 6:15 GOLF Gossett, C. .5

*Note: This course meets at the HMB Golf Driving Range Facilities at 201 Kelly Ave., Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

INDV 251 BEGINNING TENNIS

Instruction in skills of service, forehand and backhand strokes. Rules of play, net play and doubles tournaments. Plus one lab hour by arrangement per week. (CSU/UC)

91558 INDV 251 BX TTh 11:10 12:25 TENN Warner, M. 1.0

INDV 252 BEGINNING/INTERMEDIATE TENNIS

Instruction in skills of service, forehand and backhand strokes. Rules of play, net play, and doubles tournaments. Plus one lab hour by arrangement per week. (CSU/UC)

90629 INDV 252 BX TTh 11:10 12:25 TENN Warner, M. 1.0

INDV 254 INTERMEDIATE/ADVANCED TENNIS

Technique, philosophy and strategy used in doubles and singles. Instruction in techniques of strokes. Plus one lab hour by arrangement per week. **Recommended Preparation:** successful completion of college level beginning tennis course. To increase competency, may be taken twice. (CSU/UC)

90630 INDV 254 BX@ TTh 11:10 12:25 TENN Warner, M. 1.0

PHYSICAL EDUCATION

P.E. 102 THEORY OF OFFENSIVE FOOTBALL

Current concepts of offense are examined using game footage, practices, and computer assisted analysis. Concepts are examined and applied to attack opponent's defensive strategies. Strategy, techniques, game rules, development drills, strength and conditioning programs are covered. Plus one lab hour by arrangement per week. This is NOT an activity class. To increase competency, may be taken four times for a maximum of 12 units. (CSU/UC)

91350 P.E. 102 AA MWF 2:10 3:00 FTBL Pollack, B. 3.0

P.E. 103 THEORY OF DEFENSIVE FOOTBALL

Current concepts of defense are examined using game footage, practice, and computer assisted analysis. Concepts are examined and applied to attack opponent's offensive strategies. Strategy, techniques, games rules, developmental drills, strength and conditioning programs are covered. Plus one lab hour by arrangement per week. May be taken four times for a maximum of 12 units. (CSU/UC)

91349 P.E. 103 AA MWF 2:10 3:00 FTBL Owens, L. 3.0

P.E.120 FIRST AID/CPR (ADULT, CHILD AND INFANT)

Recognizing and caring for breathing and cardiac emergencies for adults, children and infants; identifying and caring for life-threatening bleeding, sudden illness and injuries, heart disease prevention. This course is taught in compliance with the American Red Cross. Pass/No Pass or letter grade option. (CSU)

SATURDAY/OFF-CAMPUS CLASSES

*91860 P.E. 120 S1 S 9:00 11:15 COAST-208 Staff 1.0

*Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

P.E. 135 INTRODUCTION TO COLLEGE AND INTERCOLLEGIATE ATHLETICS

This course is designed to educate students on how to get organized, how to take effective notes, and how to prepare for tests and quizzes. Provides organization skills for a lifetime. Teaches attitude development while building self-esteem. The course also addresses athletic eligibility and transfer requirements. Plus one lab hour by arrangement per week.

91351 P.E. 135 AA MW 1:10 2:00 11-130 Pollack, B. 2.0

91352 P.E. 135 AB TTh 1:10 2:00 11-130 Pollack, B. 2.0

NOTE: P.E. 135 AB is linked with ENGL 828 CA (82328) as part of the Learning Community: Writing in the End Zone 1. Students must enroll in both sections as linked. See page 63 for the Learning Community description.

P.E. 810 ADAPTED P.E. ASSISTANT LAB

Students work as teaching assistants in Adapted P.E. classes. Open entry/open exit. Variable units.

82784 P.E. 810 AO By Arr 9.0 Hrs/Wk 8-113 Young, S. 1.0-3.0

TEAM SPORTS

See Gym Bulletin Board for location of first class meeting.

TEAM 105 ADVANCED BASEBALL

Training class for prospective varsity baseball participants. Plus one lab hour per week. **Recommended Preparation:** interscholastic baseball or equivalent. Open entry/open exit. Variable units. To increase competency, may be taken four times. (CSU/UC)

Advanced Baseball is open Mondays, Wednesdays and Fridays, 1:10-4:00 p.m. and Tuesdays and Thursdays, 12:30-3:00 p.m.

83042 TEAM 105 AO By Arr 2.0-14.0 Hrs/Wk DIAM Williams/Vogel .5-4.0

TEAM 110 BASKETBALL

Basketball for students with previous experience. Techniques in offensive and defensive play. Round-robin team play, concluding with tournament play. Plus one lab hour by arrangement per week. **Recommended Preparation:** high school team play or equivalent. To increase competency, may be taken four times. (CSU/UC)

83749 TEAM 110 AA MWF 10:10 11:00 8-201 Warner, M. 1.0

TEAM 118 ADVANCED BASKETBALL: WOMEN

Designed as a training class for women interested in participating on the women's varsity basket ball team. Plus one lab hour per week. **Recommended Preparation:** interscholastic basketball or the equivalent. Open entry/open exit. Variable units. To increase competency, may be taken four times. (CSU)

Advanced Basketball is open Mondays through Fridays, 1:10-4:00 p.m.

| | | | | | | |
|-------|-------------|--|-------------|-------|------------|--------|
| 83045 | TEAM 118 AO | By Arr | 15.0 Hrs/Wk | 8-201 | Warner, M. | .5-1.5 |
| | | Start and end dates for section 83045: | | 8/18 | 10/10 | |

TEAM 148 INDOOR SOCCER

An activity course that introduces basic soccer skills, developmental drills and strategy. Intermediate and advanced players will benefit from the opportunity to improve existing skills. The course is held in the gymnasium using a modified format of the outdoor game. Skill development through individual and group drills; skills applied in competitive class tournament format. Plus one lab hour by arrangement per week. (CSU)

| | | | | | | |
|-------|-----------------|-------|-------|-------|------------|-----|
| 91353 | TEAM 148 AA TTh | 9:35 | 10:50 | 8-201 | Mangan, J. | 1.0 |
| 91354 | TEAM 148 BA MWF | 11:10 | 12:00 | 8-201 | Mangan, J. | 1.0 |

TEAM 158 ADVANCED SOFTBALL: WOMEN

Designed as a training class for women interested in participating on the women's varsity softball team. Plus one lab hour per week. **Recommended Preparation:** interscholastic softball or the equivalent. Open entry/open exit. Variable units. To increase competency, may be taken four times. (CSU/UC)

Advanced Softball is open Monday through Friday, 1:10-3:00 p.m.

| | | | | | | |
|-------|-------------|--------|---------------|------|----------|--------|
| 83049 | TEAM 158 AO | By Arr | 2.0-10 Hrs/Wk | TURF | Borg, N. | .5-2.0 |
|-------|-------------|--------|---------------|------|----------|--------|

TEAM 165 ADVANCED TRACK AND FIELD

Fall conditioning for track athletes. Prepares track athletes for running and field events for spring competition. Plus one lab hour by arrangement per week. **Recommended Preparation:** interscholastic participation in Track and Field or Cross Country or the equivalent. Open entry/open exit. Variable units. To increase competency, may be taken four times.

| | | | | | | |
|-------|-------------|--------|----------------|------|--------------|--------|
| 83050 | TEAM 165 AO | By Arr | 2.0-3.0 Hrs/Wk | TRAK | Mangan/Lewis | .5-1.0 |
|-------|-------------|--------|----------------|------|--------------|--------|

INTERCOLLEGIATE SPORTS

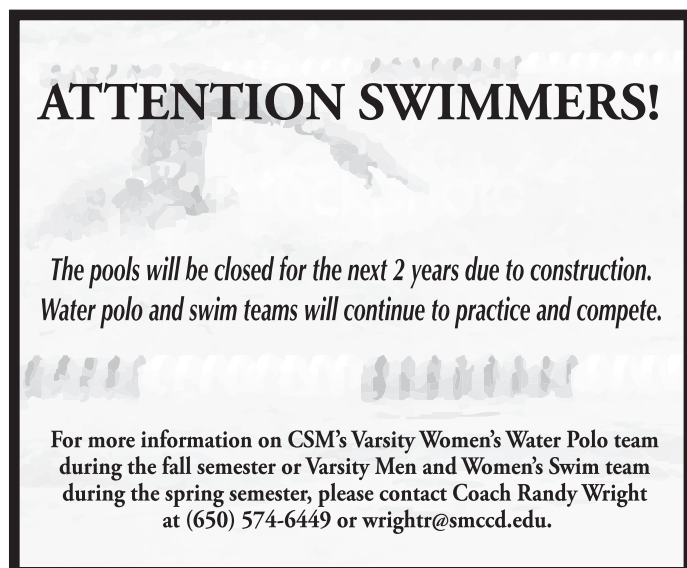
See *Gym Bulletin Board* for location of first class meeting.

VARS 120 VARSITY CROSS COUNTRY: MEN

Competition at four miles. Plus one lab hour per week. **Recommended Preparation:** interscholastic participation in varsity cross country or the equivalent. Open entry/open exit. Variable units. (CSU/UC)

Varsity Men's Cross Country is open Monday through Friday, 1:10-4:00 p.m.

| | | | | | | |
|-------|-------------|--------|-------------|------|------------|--------|
| 83057 | VARS 120 AO | By Arr | 15.0 Hrs/Wk | TRAK | Mangan, J. | .5-2.0 |
|-------|-------------|--------|-------------|------|------------|--------|



ATTENTION SWIMMERS!

*The pools will be closed for the next 2 years due to construction.
Water polo and swim teams will continue to practice and compete.*

For more information on CSM's Varsity Women's Water Polo team during the fall semester or Varsity Men and Women's Swim team during the spring semester, please contact Coach Randy Wright at (650) 574-6449 or wrightr@smccd.edu.

VARS 130 VARSITY FOOTBALL

Competition in Coast Conference. Practice begins in August. Athlete must be enrolled in twelve units. **Recommended Preparation:** interscholastic participation or the equivalent. Open entry/open exit. Variable units. (CSU/UC)

Varsity Football is open Monday through Friday, 3:10-6:00 p.m.

| | | | | | | |
|-------|-------------|--------|-------------|------|-------------|--------|
| 83058 | VARS 130 AO | By Arr | 15.0 Hrs/Wk | FTBL | Pollack, B. | .5-2.0 |
|-------|-------------|--------|-------------|------|-------------|--------|

NOTE: VARS 130 AO is linked with ENGL 100 FA (82228) and ENGL 101 FA (85839) as part of the Learning Community: Writing in the End Zone III. Students must enroll in all sections as linked. See page 63 for the Learning Community description.

| | | | | | | |
|-------|-------------|--------|-------------|------|-----------|--------|
| 91362 | VARS 130 BO | By Arr | 15.0 Hrs/Wk | FTBL | Owens, L. | .5-2.0 |
|-------|-------------|--------|-------------|------|-----------|--------|

VARS 133 OFFENSIVE VARSITY FOOTBALL LAB

Maintenance weight training program for in-season competition. Emphasis will be on free weights and anaerobic training. Instruction on form, technique, and muscle development. Participation will increase muscle size, strength, and endurance. Plus one lab hour by arrangement per week. (CSU)

Offensive Varsity Football Lab is open Monday, Wednesday and Friday, 1:10-2:00 p.m., Tuesday and Thursday, 1:10-3:00 p.m., and Saturday, 9:00 a.m.-12:15 p.m.

| | | | | | | |
|-------|-------------|--------|-----------------|------|--------------|--------|
| 91356 | VARS 133 AO | By Arr | 5.0-10.0 Hrs/Wk | FTBL | Pollack/Heck | .5-3.0 |
|-------|-------------|--------|-----------------|------|--------------|--------|

VARS 134 DEFENSIVE VARSITY FOOTBALL LAB

Maintenance weight training program for in-season competition. Emphasis will be on free weights and anaerobic training. Instruction on form, techniques, and muscle development. Participation will increase muscle size, strength, and endurance. Plus one lab hour by arrangement per week. May be repeated three times for competency. (CSU/UC)

Defensive Varsity Football Lab is open Monday, Wednesday and Friday, 1:10-2:00 p.m., Tuesday and Thursday, 1:10-3:00 p.m., and Saturday, 9:00 a.m.-12:15 p.m.

| | | | | | | |
|-------|-------------|--------|-----------------|------|-----------|--------|
| 91357 | VARS 134 AO | By Arr | 5.0-10.0 Hrs/Wk | FTBL | Owens, L. | .5-3.0 |
|-------|-------------|--------|-----------------|------|-----------|--------|

VARS 300 VARSITY BASKETBALL: WOMEN

Competition in the Coast Conference and California Championships (15 hrs/wk minimum). Plus one lab hour by arrangement per week. **Recommended Preparation:** interscholastic participation in basketball or the equivalent. Open entry/open exit. Variable units. (CSU/UC)

Varsity Women's Basketball is open Monday through Friday, 1:10-4:00 p.m.

| | | | | | | |
|-------|-------------|--|-------------|-------|------------|--------|
| 83059 | VARS 300 AO | By Arr | 15.0 Hrs/Wk | 8-201 | Warner, M. | .5-2.0 |
| | | Start and end dates for section 83059: | | 10/13 | 12/18 | |

VARS 310 VARSITY CROSS COUNTRY: WOMEN

Participation in Coast Conference and California Championships (15 hrs/wk minimum). **Recommended Preparation:** interscholastic participation in basketball or the equivalent. Open entry/open exit. Variable units. (CSU/UC)

Varsity Women's Cross Country is open Monday through Friday, 1:10-4:00 p.m.

| | | | | | | |
|-------|-------------|--------|-------------|------|------------|--------|
| 83060 | VARS 310 AO | By Arr | 15.0 Hrs/Wk | TRAK | Mangan, J. | .5-2.0 |
|-------|-------------|--------|-------------|------|------------|--------|

VARS 400 WOMEN'S VARSITY WATER POLO

Intercollegiate competition in water polo for women. Daily practice and competitions as scheduled. **Prerequisite:** this is an intercollegiate water polo class that requires extensive swimming. Students must be able to swim one length of the pool. May be repeated three times for competency. Open entry/open exit. Variable units. (CSU/UC)

Varsity Women's Water Polo is open Monday through Friday, 9:30-11:30 a.m.

| | | | | | | |
|-------|-------------|--------|-------------|------|------------|--------|
| 91355 | VARS 400 AO | By Arr | 11.0 Hrs/Wk | POOL | Wright, R. | .5-2.0 |
|-------|-------------|--------|-------------|------|------------|--------|

PHYSICS**PHYS 100 DESCRIPTIVE INTRODUCTION TO PHYSICS**

Description with experimental demonstrations of the more important phenomena of physics. Plus one hour by arrangement per week.

Recommended Preparation: equivalent of at least one semester of high school-level algebra. Open to all students except those who have completed or are taking PHYS 210 or 250. (CSU/UC)

82795 PHYS 100 AA MWF 12:10 1:00 36-109 Locke, D. 3.0

PHYS 150 PREPARATION FOR PHYSICS

Preparation for Physics 210 or 250. Math review, problem solving, study skills, description of motion and Newton's Laws. Plus one hour by arrangement per week. **Prerequisite:** concurrent enrollment in or completion of MATH 130 or equivalent with a grade of C or higher. Pass/No Pass grading.

86456 PHYS 150 AA MWF 9:10 10:00 36-112 Locke, D. 4.0
MWF 10:10 11:00 36-112

PHYS 210 GENERAL PHYSICS I

Mechanics, heat and sound. Plus one hour by arrangement per week.

Prerequisite: MATH 130; PHYS 150 or equivalent with a grade of C or higher. (CSU/UC) (PHYS 210 and 220 = CAN PHYS SEQ A)

82797 PHYS 210 AX MWF 9:10 10:00 36-109 Janatpour, M. 4.0

Th 11:10 2:00 36-112

83388 PHYS 210 BX MWF 9:10 10:00 36-109 Janatpour, M. 4.0

Th 2:10 5:00 36-112

PHYS 211 GENERAL PHYSICS I-CALCULUS**SUPPLEMENT**

Application of calculus to selected topics in PHYS 210. **Prerequisite:** concurrent enrollment in or completion of MATH 242 or 252; concurrent enrollment in or completion of PHYS 210, both with a grade of C or higher. (CSU/UC)

85472 PHYS 211 AA T 12:10 1:00 36-112 Janatpour, M. 1.0

PHYS 220 GENERAL PHYSICS II

Magnetism, electricity, light, modern physics. Plus one hour by arrangement per week. **Prerequisite:** PHYS 210 with a grade of C or higher. (CSU/UC) (PHYS 210 and 220 = CAN PHYS SEQ A)

91009 PHYS 220 AA MWF 9:10 10:00 36-114 Uchida, B. 4.0

Th 11:10 2:00 36-125

PHYS 221 GENERAL PHYSICS II-CALCULUS**SUPPLEMENT**

Application of calculus to topics in PHYS 220. **Prerequisite:** MATH 242 or 252; PHYS 211; concurrent enrollment in or completion of PHYS 220, all with a grade of C or higher. (CSU/UC)

91010 PHYS 221 AA T 12:10 1:00 36-125 Staff 1.0

PHYS 250 PHYSICS WITH CALCULUS I

Mechanics, wave motion and special relativity. Plus two hours by arrangement per week. Extra supplies may be required. **Prerequisite:** PHYS 150 or equivalent with a grade of C or higher; completion of or concurrent enrollment in MATH 252. (CSU/UC) (PHYS 250, 260 and 270 = CAN PHYS SEQ B)

82799 PHYS 250 AA MWF 10:10 11:00 36-114 Uchida, B. 4.0

T 9:10 10:00 36-114

T 10:10 11:00 36-114

Th 9:10 11:00 36-114

PHYS 260 PHYSICS WITH CALCULUS II

Electricity and magnetism. Plus two hours by arrangement per week. Extra supplies may be required. **Prerequisite:** PHYS 250 with a grade of C or higher; MATH 242 with a grade of C or higher or completion of or concurrent enrollment in MATH 253. (CSU/UC) (PHYS 250, 260 and 270=CAN PHYS SEQ B)

82800 PHYS 260 AA MWF 12:10 1:00 36-114 Uchida, B. 4.0

T 2:10 5:00 36-114

PHYS 270 PHYSICS WITH CALCULUS III

Heat, light and modern physics. Plus two hours by arrangement per week.

Prerequisite: PHYS 250 with a grade of C or higher; MATH 242 with a grade of C or higher or completion of or concurrent enrollment in MATH 253. (CSU/UC) (PHYS 250, 260 and 270 = CAN PHYS SEQ B)

82801 PHYS 270 AA MWF 1:10 2:00 36-125 Janatpour, M. 4.0
W 2:10 5:00 36-125

PHYS 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 36, Room 311. Register after the first week of classes.

Prerequisite: 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

83780 PHYS 690 AA By Arr 2.0 Hrs/Wk 36-311C Frontiera, C. 2.0

83781 PHYS 690 BB By Arr 1.0 Hr/Wk 36-311C Frontiera, C. 1.0

POLITICAL SCIENCE**PLSC 100 INTRODUCTION TO POLITICAL SCIENCE**

Introduction to the nature of politics and to political science as a field of study. Examines the nature of the state, forms of government and political institutions, political theory and ideology, public law and administration, and international relations. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

84736 PLSC 100 AA MWF 11:10 12:00 16-171 Staff 3.0

PLSC 120 AREA STUDIES: MIDDLE EAST

Government and policies of the Middle East, studied to gain understanding of institutions, political economy, foreign policy in an interdependent global context. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

88418 PLSC 120 AA MWF 9:10 10:00 18-301 Noori, A. 3.0

PLSC 130 INTERNATIONAL RELATIONS

The nature of relations among nation-states and non-state actors within the 21st century global system; basic forces affecting formulation of foreign policy and the dynamics of international politics. **Recommended Preparation:** eligibility for ENGL 838/848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

84441 PLSC 130 AA MWF 10:10 11:00 18-204 Noori, A. 3.0

PLSC 200 NATIONAL, STATE AND LOCAL GOVERNMENT

American federal system: basic institutions, politics, civil liberties, and issues of public policy. Not open to students who have taken PLSC 210 or 310 or a comparable course in American or state institutions. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400, 405 or 415 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

84740 PLSC 200 BB Daily 12:10 1:00 11-131 Staff 5.0

ONLINE CLASSES

91496 PLSC 200 WW See pages 96-99 Online-CRS O'Connell, K. 5.0

PLSC 210 AMERICAN POLITICS

Survey of the organization and functions of the federal government; examination of the dynamics of the American political process. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures (CSU/UC) (CAN GOVT 2)

| | | | | | | | | |
|-------|----------|----|-----|-------|-------|--------|-------|-----|
| 82807 | PLSC 210 | AB | MWF | 9:10 | 10:00 | 18-306 | Staff | 3.0 |
| 82806 | PLSC 210 | AC | TTh | 9:45 | 11:00 | 18-306 | Staff | 3.0 |
| 82809 | PLSC 210 | AE | MWF | 10:10 | 11:00 | 18-306 | Staff | 3.0 |
| 88104 | PLSC 210 | AF | TTh | 11:10 | 12:25 | 12-173 | Staff | 3.0 |
| 89772 | PLSC 210 | AG | MWF | 11:10 | 12:00 | 18-306 | Staff | 3.0 |
| 91598 | PLSC 210 | BB | MWF | 12:10 | 1:00 | 12-181 | Staff | 3.0 |

EVENING AND SATURDAY CLASSES

| | | | | | | | | |
|-------|----------|----|---|------|-------|--------|--------------|-----|
| 82814 | PLSC 210 | JB | T | 7:00 | 10:00 | 18-205 | Armitage, L. | 3.0 |
| 86794 | PLSC 210 | SA | S | 9:00 | 12:15 | 18-303 | Staff | 3.0 |

ONLINE CLASSES

| | | | | | | |
|-------|----------|----|-----------------|------------|---------------|-----|
| 88867 | PLSC 210 | WW | See pages 96-99 | Online-CRS | O'Connell, K. | 3.0 |
|-------|----------|----|-----------------|------------|---------------|-----|

PLSC 210 HONORS AMERICAN POLITICS

Survey of the organization and functions of the federal government; examination of the dynamics of the American political process. Open only to Honors Program students. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures (CSU/UC) (CAN GOVT 2)

| | | | | | | | | |
|-------|----------|----|-----|------|------|--------|-------|-----|
| 90313 | PLSC 210 | HA | TTh | 8:10 | 9:25 | 16-267 | Staff | 3.0 |
|-------|----------|----|-----|------|------|--------|-------|-----|

PLSC 212 INTRODUCTION TO AMERICAN POLITICS AND SOCIETY

Recommended for international students and recent immigrant but designed to meet the needs of all students. Introduction to the institutions, constitutional framework, and dynamic processes OF American democracy and to the unique aspects of American society, culture, and historical development which are relevant to American politics and to the formation of national values and character. **Recommended Preparation:** eligibility for ENGL 848 or ESL 828 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|-----|-------|------|--------|--------------|-----|
| 82815 | PLSC 212 | AA | TTh | 12:45 | 2:00 | 18-308 | Davis Jr, G. | 3.0 |
|-------|----------|----|-----|-------|------|--------|--------------|-----|

PLSC 215 CONTEMPORARY ISSUES IN AMERICAN POLITICS

Explores within the constitutional framework, current issues of importance to well-informed citizens in a democracy, including goals and tactics of American foreign policy, presidential elections and campaigns, corporate power, criminal justice and individual rights, interpretations of the Founders' political philosophy, Congress. **Recommended Preparation:** eligibility for ENGL 838/848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Pass/No Pass or letter grade option. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|-----|------|-------|--------|-------|-----|
| 82816 | PLSC 215 | AA | TTh | 9:45 | 11:00 | 16-171 | Staff | 3.0 |
|-------|----------|----|-----|------|-------|--------|-------|-----|

PLSC 310 CALIFORNIA STATE AND LOCAL GOVERNMENT

The study of the institutions and problems of state and local government in California; California in the federal system. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Pass/No Pass or letter grade option. (CSU)

| | | | | | | | | |
|-------|----------|----|-----|-------|-------|--------|-----------|-----|
| 87099 | PLSC 310 | AA | TTh | 11:10 | 12:00 | 16-273 | Damon, F. | 2.0 |
|-------|----------|----|-----|-------|-------|--------|-----------|-----|

EVENING CLASSES

| | | | | | | | | |
|-------|----------|----|---|------|------|--------|-------------|-----|
| 90312 | PLSC 310 | JA | W | 7:00 | 9:00 | 16-167 | Lempert, S. | 2.0 |
|-------|----------|----|---|------|------|--------|-------------|-----|

ONLINE CLASSES

| | | | | | | |
|-------|----------|----|-----------------|------------|---------------|-----|
| 86791 | PLSC 310 | WW | See pages 96-99 | Online-CRS | O'Connell, K. | 2.0 |
|-------|----------|----|-----------------|------------|---------------|-----|

PLSC 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 15, Room 157. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and completion of at least two college-level courses in subject field. (CSU)

| | | | | | | | |
|-------|----------|----|--------|------------|--------|------------|-----|
| 82825 | PLSC 690 | AA | By Arr | 2.0 Hrs/Wk | 15-157 | Henson, K. | 2.0 |
| 82826 | PLSC 690 | BB | By Arr | 1.0 Hr/Wk | 15-157 | Henson, K. | 1.0 |

PSYCHOLOGY

PSYC 100 GENERAL PSYCHOLOGY

Introduction to psychology; perception, motivation, emotion, learning and thinking, observation of behavior and measurement. **Recommended Preparation:** eligibility for ENGL 838 or 848 and completion of READ 400 or 405 or 415 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC) (CAN PSY 2)

| | | | | | | | | |
|--------|----------|----|-----|-------|-------|--------|--------------|-----|
| *82837 | PSYC 100 | AA | MWF | 9:10 | 10:00 | 18-308 | Clifford, J. | 3.0 |
| 82836 | PSYC 100 | AB | TTh | 8:10 | 9:25 | 18-306 | Rose, M. | 3.0 |
| *82838 | PSYC 100 | AC | MWF | 10:10 | 11:00 | 18-308 | Clifford, J. | 3.0 |
| *82847 | PSYC 100 | BB | MWF | 11:10 | 12:00 | 18-308 | Clifford, J. | 3.0 |
| 83484 | PSYC 100 | BC | TTh | 11:10 | 12:25 | 16-155 | Clare, D. | 3.0 |
| 82846 | PSYC 100 | CB | MWF | 2:10 | 3:00 | 16-154 | Clare, D. | 3.0 |
| 82839 | PSYC 100 | CD | M | 3:30 | 6:35 | 16-154 | Clare, D. | 3.0 |

*These sections of PSYC 100 include one hour by arrangement per week.

OFF-CAMPUS CLASSES

| | | | | | | | | |
|---------|----------|----|-----|-------|-------|-----------|-------|-----|
| **91567 | PSYC 100 | EE | MWF | 11:10 | 12:00 | COAST-210 | Staff | 3.0 |
|---------|----------|----|-----|-------|-------|-----------|-------|-----|

**Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

EVENING CLASSES

| | | | | | | | | |
|-------|----------|----|---|------|------|--------|-------------|-----|
| 86376 | PSYC 100 | JA | T | 6:00 | 9:00 | 18-204 | Stegner, M. | 3.0 |
| 89109 | PSYC 100 | JB | W | 6:00 | 9:05 | 18-204 | Stegner, M. | 3.0 |

TV CLASSES

| | | | | | | |
|-------|----------|----|-------------------|--------|--------------|-----|
| 82852 | PSYC 100 | TV | See pages 100-103 | TV-CRS | Clifford, J. | 3.0 |
|-------|----------|----|-------------------|--------|--------------|-----|

Students are required to attend the Orientation Meeting on September 6th.

PSYC 108 PSYCHOLOGY IN PRACTICE

Application of psychological principles to problems of everyday living in contrast to the technical-scientific approach of Psychology 100. Intended for students who want a general picture of human psychology. **Recommended Preparation:** eligibility for ENGL 838 or 848; completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Pass/No Pass or letter grade option. (May not be taken for credit following PSYC 100.) (CSU)

| | | | | | | | | |
|-------|----------|----|-----|-------|-------|--------|---------------|-----|
| 82853 | PSYC 108 | AA | MWF | 10:10 | 11:00 | 16-155 | Rodriguez, E. | 3.0 |
|-------|----------|----|-----|-------|-------|--------|---------------|-----|

PSYC 110 COURTSHIP, MARRIAGE AND THE FAMILY

Societal, psychological and biological aspects of gender, sex, love, conflict, etc., in dating, marital and familial interaction. May not be taken for credit following SOCI 110. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Pass/No Pass or letter grade option. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|-----|-------|-------|--------|---------------|-----|
| 89786 | PSYC 110 | AB | MWF | 11:10 | 12:00 | 16-270 | Rodriguez, E. | 3.0 |
|-------|----------|----|-----|-------|-------|--------|---------------|-----|

PSYC 121 BASIC STATISTICAL CONCEPTS

Introduction to the basic descriptive techniques and statistical inferences used in the behavioral sciences. **Prerequisite:** MATH 120 or 123 or an equivalent course at a postsecondary institution OR equivalent skill level as measured by a satisfactory score on a math placement test. **Recommended Preparation:** PSYC 100 or SOCI 100; eligibility for ENGL 838 or 848; completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|-----|-------|------|--------|-----------|-----|
| 82858 | PSYC 121 | AA | MWF | 12:10 | 1:00 | 16-155 | Clare, D. | 3.0 |
|-------|----------|----|-----|-------|------|--------|-----------|-----|

PSYC 200 DEVELOPMENTAL PSYCHOLOGY

Psychological development across the life-span. Focuses particularly on the development of thinking, social interaction, and the sense of self from birth through old age. **Prerequisite:** PSYC 100 with a grade of C or higher. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (UC credit limited to either PSYC 200 or 201.) (CSU/UC)

84215 PSYC 200 AA TTh 9:45 11:00 18-308 Clifford, J. 3.0

EVENING CLASSES

86477 PSYC 200 JA Th 7:00 10:05 18-205 Stegner, P. 3.0
90320 PSYC 200 JB Th 7:00 10:05 16-166 Horan, M. 3.0

PSYC 201 CHILD DEVELOPMENT

A research-based treatment of the biological and experiential forces that shape and influence human development during the childhood years. **Prerequisite:** PSYC 100. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (UC credit limited to either PSYC 200 or 201.) (CSU/UC)

82859 PSYC 201 AA TTh 8:10 9:25 18-308 Clifford, J. 3.0

TV CLASSES

90056 PSYC 201 TV See pages 100-103 TV-CRS Clifford Jr, J. 3.0
Students are required to attend the Orientation Meeting on September 6th.

PSYC 220 INTRODUCTION TO PSYCHOBIOLOGY

Survey of central and peripheral nervous system processes underlying the behavior of humans and animals. Emphasizes evolutionary, genetic, and gender differences underlying behavior and consciousness and mechanisms and processes associated with learning, language, emotion, sexuality, motivation, perception, and sleep. **Prerequisite:** PSYC 100. **Recommended Preparation:** eligibility for ENGL 838/848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

87117 PSYC 220 AA TTh 11:10 12:25 18-308 Clifford, J. 3.0

PSYC 225 THEORIES OF PERSONALITY

Covers the major theories of personality, from Freud to modern day, and introduces personality assessment and research. Examines cultural and gender differences as they relate to the development of personality. **Recommended Preparation:** PSYC 100; eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

87119 PSYC 225 AA TTh 11:10 12:25 18-306 Toomer, D. 3.0

PSYC 300 SOCIAL PSYCHOLOGY

Study of human interaction with emphasis on social patterning and process of perception, identity, roles, and attitudes. May not be taken for Credit following SOCI 300. **Prerequisite:** PSYC 100. **Recommended Preparation:** eligibility for ENGL 838 or 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (May not be taken for credit following SOCI 300.) (CSU/UC)

84153 PSYC 300 AA TTh 12:45 2:00 18-306 Toomer, D. 3.0

PSYC 410 ABNORMAL PSYCHOLOGY

Types and patterns of abnormal behavior; major theories regarding its causes; clinical assessment and modes of treatment. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Pass/No Pass or letter grade option. (CSU/UC)

90062 PSYC 410 AA TTh 9:45 11:00 16-154 Tollefson, P. 3.0
82862 PSYC 410 AB MWF 12:10 1:00 16-267 Rodriguez, E. 3.0

EVENING CLASSES

88371 PSYC 410 JA M 7:00 10:05 16-304 Bala, M. 3.0

PSYC 675 HONORS COLLOQUIUM IN PSYCHOLOGY

Selected advanced topics in General Psychology. Readings, discussion and lectures. Course content determined by Humanities Department and the Honors Program. Limited to students in the Honors Program (ENGL 100 eligibility; GPA=3.3) who have completed or are concurrently enrolled in an associated non-honors course in Psychology. **Recommended Preparation:** completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

82863 PSYC 675 HA F 12:10 1:00 18-205 Clifford Jr, J. 1.0

PSYC 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 15, Room 157. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

82865 PSYC 690 AA By Arr 2.0 Hrs/Wk 15-157 Henson, K. 2.0
82866 PSYC 690 BB By Arr 1.0 Hr/Wk 15-157 Henson, K. 1.0

READING

NOTE FOR ALL READ 400

College of San Mateo has established a computerized prerequisite-checking system for enforcing the prerequisites for READ 400. If you have not met the prerequisites for this course, you will be blocked from enrolling. If you believe you have met the prerequisites or wish to challenge the course prerequisites, please review the information on the college web site (collegeofsanmateo.edu) and click on the quick link "Prerequisite Information." You may also contact the Counseling Department, the Admissions and Records Office, or the Language Arts Division Office for information.

READ 400 ACADEMIC TEXTBOOK READING

Experience the reading of full-length textbook chapters and accompanying tests in a variety of college academic disciplines. Emphasis on (1) application of advanced study reading strategies to actual college chapters/tests, (2) evaluation of textbook materials as critical and analytical readers, (3) reading a book related to an academic area, and (4) intensive work with college-level vocabulary. Plus one hour by arrangement per week. **Prerequisite:** READ 830 with a grade of C or higher or appropriate skill level indicated by the Reading placement tests and other measures. Pass/No Pass or letter grade option. This course partially satisfies the English competency requirement for the AA/AS degree. (CSU)

82899 READ 400 AF MWF 9:10 10:00 16-171 Wills, C. 3.0

READ 412 COLLEGE-LEVEL INDIVIDUALIZED READING IMPROVEMENT

Practice methods of increasing comprehension, vocabulary, critical reading, study-reading strategies, and/or speed using college-level reading materials. May include internet, computer-assisted, and/or DVD assignments. Uses self-paced programs based on individual diagnostic test results to meet specific student needs. Pass/No Pass grading. Open entry/open exit. Variable units. Students may enroll at any time through the twelfth week of the semester. May be taken four times for a maximum of 12 units. (CSU)

91015 READ 412 AO By Arr 1.5-9.0 Hrs/Wk 18-101 Wills, C. .5-3.0

READ 415 READING ACROSS THE DISCIPLINES: INDIVIDUALIZED PREPARATION

Individualized instruction designed to acquire or improve reading strategies/skills in the various content area classes. Designed/coordinated with ongoing academic courses in content areas such as, but not limited to, sociology, psychology, history, political science, biology, philosophy and nursing. Weekly scheduled reading appointment required. May include textbook comprehension, principles of learning and retention, notetaking, annotating, discipline-based vocabulary, paraphrasing, reading graphics, test taking, and research techniques. **Recommended Preparation:** Eligibility for ENGL 838 or 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400 or 405 OR appropriate skill level as indicated by the Reading placement tests and

other measures. Corequisite: concurrent enrollment in a specific transfer-level content area course in collaboration with this course. Pass/No Pass grading. Registration is open through the 12th week of the semester. May be taken four times for a maximum of three units.

89749 READ 415 AA By Arr 1.5-5.0 Hrs/Wk 18-101 Wills, C. .5-1.5

READ 454 COLLEGE-LEVEL VOCABULARY IMPROVEMENT – LEVEL 1

A self-paced, individualized course designed to improve college-level vocabulary skills through a words-in-context approach. Students will use textbooks and computer programs to study up to 300 words. Pass/No Pass grading. Open entry/open exit. Variable units. May be taken three times for a maximum of 1.5 units. (CSU)

91016 READ 454 AO By Arr 1.5-5.0 Hrs/Wk 18-101 Wills, C. .5-1.5

READ 455 COLLEGE-LEVEL VOCABULARY IMPROVEMENT – LEVEL 2

A self-paced, individualized course designed to improve college-level vocabulary skills through a words-in-context approach. Students will use textbooks and computer programs to study up to 300 words. Pass/No Pass grading. Open entry/open exit. Variable units. May be taken three times for a maximum of 1.5 units. (CSU)

91017 READ 455 AO By Arr 1.5-5.0 Hrs/Wk 18-101 Wills, C. .5-1.5

READ 812 INDIVIDUALIZED READING IMPROVEMENT

Improvement of reading skills. Practice methods of increasing comprehension, vocabulary, critical reading, study-reading strategies and/or speed using a variety of reading materials. May include internet-assisted and/or DVD assignments. Uses self-paced programs based on individual diagnostic test results to meet specific student needs. Pass/No Pass grading. Open entry/open exit. Variable units. May be taken four times for a maximum of 6 units. (Units do not apply toward AA/AS degree.)

82910 READ 812 AO By Arr 1.5-9.0 Hrs/Wk 18-101 Wills, C. .5-3.0

OFF-CAMPUS CLASSES

*91717 READ 812 CA By Arr 1.5-9.0 Hrs/Wk COAST-208 Ybarra-Garcia, R. .5-3.0

*Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

READ 814 BASIC SPELLING MASTERY

A self-paced, individualized course to facilitate basic spelling mastery. Includes silent letters, commonly misspelled words, rules for spelling compound words, ie/ei rules, final e rules, basic plural rules, and basic homonyms. Pass/No Pass grading. Open entry/open exit. Variable units. May be taken two times for a maximum of one unit. Students may register at any time but should go to the Reading Center (18-101) during the third week of the semester to meet with an instructor. (Unit does not apply toward AA/AS degree.)

87538 READ 814 AO By Arr 1.5-3.0 Hrs/Wk 18-101 Wills, C. .5-1.0

READ 815 ADVANCED SPELLING MASTERY

A self-paced individualized course to facilitate advanced spelling mastery. Includes advanced plural rules, rules for doubling final consonants, rules for words ending in able/ible, ance/ence, ceed, sede, and cede, advanced homonyms and higher level misspelled words. Pass/No Pass grading. Open entry/open exit. Variable units. May be taken two times for a maximum of one unit. Students may register at any time but should go to the Reading Center (18-101) during the third week of the semester to meet with an instructor. (Unit does not apply toward AA/AS degree.)

87539 READ 815 AO By Arr 1.5-3.0 Hrs/Wk 18-101 Wills, C. .5-1.0

READ 825 INTRODUCTION TO COLLEGE READING

Instruction in techniques for improving skills basic to college reading. Focus on comprehension, vocabulary building, and college study reading skills using a variety of nonfiction and fiction materials. Includes reading books for enjoyment, written responses to text, and use of computers. Qualifies as preparation for READ 830. Plus one hour by arrangement per week. **Recommended Preparation:** ESL 857 (or appropriate skill level indicated by the Reading placement tests and other measures).

82886 READ 825 AB TTh 9:45 11:00 11-131 Wills, C. 3.0
 82887 READ 825 AF MWF 9:10 10:00 16-169 Marron, J. 3.0
 82886 READ 825 AG TTh 9:45 11:00 16-172 Wills, C. 3.0

EVENING CLASSES

82889 READ 825 JA M 6:30 9:35 16-273 Marron, J. 3.0

READ 830 COLLEGE AND CAREER READING

Analysis of expository writing, including extended textbook passages, work documents, and fictional writing, essential to proficient reading in college courses and job-related reading. Emphasis on applying reading strategies to comprehend and retain textbook information and perform better on academic and career-related tests. Additional focus on recognition of an author's thesis, supporting details, point of view, purpose, tone, bias, and conclusions through in-depth analysis of essays, textbook excerpts, and book-length works. Intensive work with vocabulary and word origins. Qualifies as preparation for READ 400 and READ 405. Plus one hour by arrangement per week. **Recommended Preparation:** READ 825 with a grade of C or higher or appropriate skill level indicated by the Reading placement tests and other measures. Pass/No Pass or letter grade option. May be taken twice for a maximum of 6 units. (Units do not apply toward AA/AS degree.)

82892 READ 830 AC MWF 10:10 11:00 16-169 Marron, J. 3.0
 82891 READ 830 AF TTh 11:10 12:25 16-172 Wills, C. 3.0

EVENING CLASSES

91322 READ 830 JB W 6:30 9:35 16-273 Marron, J. 3.0

READ 852 VOCABULARY IMPROVEMENT I

A self-paced, individualized course designed to improve vocabulary skills through a words-in-context approach. Students will use textbooks and computer programs to study 300 basic words. Pass/No Pass grading. Open entry/open exit. Variable units. May be taken three times for a maximum of 1.5 units. Students may register at any time but should go to the Reading Center (18-101) during the third week of the semester to meet with an instructor. (Unit does not apply toward AA/AS degree.)

87542 READ 852 AO By Arr 1.5-5.0 Hrs/Wk 18-101 Wills, C. .5-1.5

READ 853 VOCABULARY IMPROVEMENT II

A self-paced, individualized course designed to improve vocabulary skills through a words-in-context approach. Students will use textbooks and computer programs to study 300 basic words. Pass/No Pass grading. Open entry/open exit. Variable units. May be taken three times for a maximum of 1.5 units. Students may register at any time but should go to the Reading Center (18-101) during the third week of the semester to meet with an instructor. (Unit does not apply toward AA/AS degree.)

87543 READ 853 AO By Arr 1.5-5.0 Hrs/Wk 18-101 Wills, C. .5-1.5

REAL ESTATE

R.E. 100 REAL ESTATE PRINCIPLES

Property, contracts, agency, financing, liens and encumbrances, taxes, escrows, land descriptions. Meets State requirements for admission to the salesperson's license exam. (CSU)

82867 R.E. 100 AA Th 12:45 3:50 16-171 Keavney, B. 3.0

EVENING CLASSES

82868 R.E. 100 JA T 7:00 10:05 16-154 Gottlieb, M. 3.0

R.E. 110 REAL ESTATE PRACTICE

Real estate brokerage skills. Emphasis on daily activities of salesmen and brokers. Meets State requirements as one of two additional courses to move from the initial or temporary salesperson's license to a regular renewable salesperson's license. Accepted for credit for the broker's license. (CSU)

87132 R.E. 110 AA W 12:10 3:15 18-308 Keavney, B. 3.0

EVENING CLASSES

82873 R.E. 110 JA M 7:00 10:05 18-306 Gottlieb, M. 3.0

R.E. 121 LEGAL ASPECTS OF REAL ESTATE I

Legal aspects of real estate brokerage, sales, property management, ownership, California Real Estate Law. Meets State requirements as one of two additional courses to move from the initial or temporary salesperson's license to a regular renewable salesperson's license. Accepted for credit for the broker's license. May be taken twice for a maximum of 6 units. (CSU)

EVENING CLASSES

82874 R.E. 121 JA Th 6:30 9:35 18-307 Justman, H. 3.0

R.E. 131 REAL ESTATE FINANCE I

Practices, customs, and laws relating to mortgage lending/financing of real estate. Emphasis on private houses. Meets State requirements as one of two additional courses to move from the initial or temporary salesperson's license to a regular renewable salesperson's license. Accepted for credit for the broker's license. May be taken twice for a maximum of 6 units. (CSU)

82875 R.E. 131 AA M 12:10 3:15 18-308 Keavney, B. 3.0

R.E. 141 REAL ESTATE APPRAISAL: BASIC

Basic appraisal: analysis of residential and commercial properties. Determine loan, market, and insurance values. Meets State requirements as one of two additional courses to move from the initial or temporary salesperson's license to a regular renewable salesperson's license. Accepted for credit for the broker's license. (CSU)

EVENING CLASSES

82876 R.E. 141 JA Th 7:00 10:05 18-306 Flinn, T. 3.0

R.E. 200 REAL ESTATE ECONOMICS

Economic aspects of real estate: dynamic economic conditions and related factors of the real estate business. Meets State requirements for the salesperson's and the broker's licenses. May be taken twice for a maximum of 6 units. (CSU)

EVENING CLASSES

82878 R.E. 200 JA T 7:00 10:05 16-270 Gilmartin, T. 3.0

R.E. 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean; Bldg. 19, Room 113. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

83798 R.E. 690 AA By Arr 2.0 Hrs/Wk 19-113 Ross, K. 2.0
83799 R.E. 690 BB By Arr 1.0 Hr/Wk 19-113 Ross, K. 1.0

SOCIAL SCIENCE**SOSC 301 INTRODUCTION TO ALCOHOL AND OTHER DRUG STUDIES**

Introductory course covering the historical, cultural, educational, prevention/intervention theories of alcohol and other drugs use and abuse. **Recommended Preparation:** eligibility for ENGL 848 or 838 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

EVENING CLASSES

84232 SOSC 301 JA T 6:30 9:20 18-308 Perezzyanez, I. 3.0

SOSC 302 PHARMACOLOGY AND PHYSIOLOGICAL EFFECTS OF ALCOHOL AND OTHER DRUG ABUSE

Physical and physiological effects of alcohol and other drugs on the body. **Recommended Preparation:** eligibility for ENGL 848 or 838 and completion of READ 400, 405 or 415 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

EVENING CLASSES

84234 SOSC 302 JA Th 6:30 9:35 18-301 DeDomenico, J. 3.0

SOSC 308 GROUP AOD (ALCOHOL AND OTHER DRUG) COUNSELING PROCESS

Explores individual AOD (alcohol and other drug) counseling techniques, intervention skills, and relapse prevention strategies. Theories of group counseling process and group interactions will be practiced. **Recommended Preparation:** eligibility for ENGL 800 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

EVENING CLASSES

84117 SOSC 308 JA M 7:00 10:05 16-154 Schulze, W. 3.0

SOSC 313 ALCOHOL AND OTHER DRUG TREATMENT FOR INCARCERATED POPULATION

Covers philosophy, approaches, goals, objectives, language, policies, and procedures of the Criminal Justice System and the Alcohol and Other Drug Treatment Systems to insure that drug-involved offenders receive appropriate treatment and supervision. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

EVENING CLASSES

86565 SOSC 313 JA Th 6:30 9:35 18-304 Africa, R. 3.0

SOSC 315 FIELD STUDIES AND SEMINAR I

Supervised practicum/internship. The first semester of a two-semester sequence placing students in alcohol/drug abuse agencies/organizations; emphasizes and applies the values, concepts, and skills gained from previous courses to the process of aiding chemically dependent persons. Participants must already be knowledgeable about chemical dependency. Plus completion of at least 100 hours of documented work in an agency or organization in the alcohol/drug abuse field (255 hours if CAADAC certification is sought). **Prerequisite:** SOSC 301 and 302. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

EVENING CLASSES

84231 SOSC 315 JA W 6:30 9:35 16-253 Stocker, A. 3.0

SOSC 319 CO-OCCURRING SUBSTANCE ABUSE AND MENTAL DISORDERS

Covers the relationship between alcohol and other drug dependency/addiction and psychological/mental disorders. Focuses on identification and assessment of individuals diagnosed with multiple/dual disorders, current treatment approaches, medication, referral procedures, and interface with the professional mental health community. **Recommended Preparation:** eligibility for ENGL 838/848 and completion of READ 400 or 405 or 415 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

EVENING CLASSES

89690 SOSC 319 JA T 6:30 9:20 16-155 Eiland, B. 3.0

SOSC 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean, Bldg. 15, Room 157. Register after first week of classes. **Prerequisite:** 3.0 GPA in subject field and completion of at least two college-level courses in subject field. (CSU)

90362 SOSC 690 AA By Arr 2.0 Hrs/Wk 15-157 Henson, K. 2.0
90363 SOSC 690 BB By Arr 1.0 Hr/Wk 15-157 Henson, K. 1.0

SOCIOLOGY

SOCI 100 INTRODUCTION TO SOCIOLOGY

Analysis of processes of group behavior and interaction between the individual and society. **Recommended Preparation:** eligibility for ENGL 838 or 848 and completion of READ 400 or 405 or 415 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Pass/No Pass or letter grade option. (CSU/UC) (CAN SOC 2

| | | | | | | |
|---------------------|-----|-------|-------|--------|------------|-----|
| 82937 SOCI 100 AA | TTh | 8:10 | 9:25 | 16-166 | Staff | 3.0 |
| 82938 SOCI 100 AB | MWF | 10:10 | 11:00 | 11-130 | Staff | 3.0 |
| *90372 SOCI 100 AC | MWF | 9:10 | 10:00 | 16-166 | Mathur, M. | 3.0 |
| *88758 SOCI 100 AD | TTh | 9:45 | 11:00 | 16-166 | Mathur, M. | 3.0 |
| *82940 SOCI 100 AE | MWF | 10:10 | 11:00 | 16-166 | Mathur, M. | 3.0 |
| 82941 SOCI 100 AF | TTh | 12:45 | 2:00 | 12-173 | Staff | 3.0 |
| **86173 SOCI 100 AG | MWF | 12:10 | 1:00 | 16-166 | Mathur, M. | 3.0 |

*This section of SOCI 100 includes one hour by arrangement per week.

**Students enrolled in this section will participate in the *Dead Man Walking* Learning Community. See page 63 for the Learning Community description.

EVENING/OFF-CAMPUS CLASSES

| | | | | | | |
|----------------------|----|------|-------|--------|-------|-----|
| ***83487 SOCI 100 JA | W | 6:00 | 9:05 | KING | Staff | 3.0 |
| 84779 SOCI 100 JB | Th | 7:00 | 10:05 | 18-204 | Staff | 3.0 |

***Note: This course meets at the Martin Luther King Center at 725 Monte Diablo Ave., San Mateo. For full listing of off-campus classes, see pages 88-91.

TV CLASSES

| | | | | |
|-------------------|-------------------|--------|------------|-----|
| 82944 SOCI 100 TV | See pages 100-103 | TV-CRS | Mathur, M. | 3.0 |
|-------------------|-------------------|--------|------------|-----|

Students are required to attend the Orientation Meeting on September 6th.

SOCI 105 SOCIAL PROBLEMS

Theories of social problems involving sociological approaches. Theoretical and descriptive studies of crime, delinquency, mental illness, drug abuse, suicide, and other social problems of mass society. **Recommended Preparation:** eligibility for ENGL 838/848 and completion of READ 400, 405 or 415 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Pass/No Pass or letter grade option. (CSU/UC) (CAN SOC 4)

| | | | | | | |
|-------------------|-----|-------|------|--------|------------|-----|
| 88989 SOCI 105 AX | TTh | 12:45 | 2:00 | 16-166 | Mathur, M. | 3.0 |
|-------------------|-----|-------|------|--------|------------|-----|

SOCI 105 HONORS SOCIAL PROBLEMS

Theoretical and descriptive studies of selected social problems that affect the quality of life in contemporary America. Open only to Honors Program students. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Pass/No Pass or letter grade option. Pass/No Pass or letter grade option. (CSU/UC) (CAN SOC 4)

| | | | | | | |
|-------------------|-----|-------|------|--------|------------|-----|
| 88990 SOCI 105 HX | TTh | 12:45 | 2:00 | 16-166 | Mathur, M. | 3.0 |
|-------------------|-----|-------|------|--------|------------|-----|

SOCI 110 COURTSHIP, MARRIAGE AND THE FAMILY

Societal, psychological and biological aspects of gender, sex, love, conflict, etc., in dating, marital and familial interaction. **Recommended Preparation:** eligibility for ENGL 838/848 and completion of READ 400 or 405 or 415 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. May not be taken for credit following PSYC 110. Pass/No Pass or letter grade option. (CSU/UC)

| | | | | | | |
|-------------------|-----|-------|-------|--------|------------|-----|
| 83724 SOCI 110 AA | TTh | 11:10 | 12:25 | 16-166 | Mathur, M. | 3.0 |
| 82946 SOCI 110 AB | MWF | 11:10 | 12:00 | 16-166 | Staff | 3.0 |

TV CLASSES

| | | | | |
|-------------------|-------------------|--------|------------|-----|
| 89633 SOCI 110 TV | See pages 100-103 | TV-CRS | Mathur, M. | 3.0 |
|-------------------|-------------------|--------|------------|-----|

Students are required to attend the Orientation Meeting on September 6th.

SOCI 141 RACE AND ETHNIC RELATIONS

Sociological analysis of ethnic relations within the U.S., concentrating on the roles, statuses, and efficacy of major ethnic groups. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

| | | | | | | |
|-------------------|-----|-------|------|--------|-------|-----|
| 82949 SOCI 141 AA | MWF | 12:10 | 1:00 | 12-189 | Staff | 3.0 |
|-------------------|-----|-------|------|--------|-------|-----|

SOCI 200 URBAN SOCIOLOGY

The city and suburbs; ecology and growth; education; crime; class and race; politics and government; architecture and planning. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

| | | | | | | |
|-------------------|-----|-------|-------|--------|-------|-----|
| 82950 SOCI 200 AA | MWF | 11:10 | 12:00 | 18-304 | Staff | 3.0 |
|-------------------|-----|-------|-------|--------|-------|-----|

SOCI 340 HUMAN SEXUALITY

A look at human sexuality from a physiological, psychological and cultural viewpoint. Emphasis on need for affiliation, commitment and intimacy. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Pass/No Pass or letter grade option. (CSU/UC)

| | | | | | | |
|-------------------|----|------|------|--------|-------|-----|
| 84080 SOCI 340 AA | Th | 1:10 | 4:15 | 18-304 | Staff | 3.0 |
|-------------------|----|------|------|--------|-------|-----|

SOCI 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 15, Room 157. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

| | | | | | |
|-------------------|--------|------------|--------|------------|-----|
| 82953 SOCI 690 AA | By Arr | 2.0 Hrs/Wk | 15-157 | Henson, K. | 2.0 |
| 85618 SOCI 690 BB | By Arr | 1.0 Hr/Wk | 15-157 | Henson, K. | 1.0 |

SPANISH

For a general explanation of course numbers and levels, please see FOREIGN LANGUAGES, page 57.

SPAN 110 ELEMENTARY SPANISH

Study of elementary Spanish structures and active vocabulary based on oral and written pattern drills. Conversation based on short readings containing only the structures already practiced. Plus two lab hours by arrangement per week. **Recommended Preparation:** eligibility for ENGL 838 or a higher English course. Pass/No Pass or letter grade option. (CSU/UC)

| | | | | | | |
|-------------------|-------|-------|------|--------|--------------|-----|
| 82967 SPAN 110 AX | Daily | 8:10 | 9:00 | 16-255 | Castillo, R. | 5.0 |
| 91571 SPAN 110 BX | Daily | 12:10 | 1:00 | 16-252 | Castillo, R. | 5.0 |

SPAN 111 ELEMENTARY SPANISH I

Study of elementary Spanish structures and active vocabulary based on oral and written pattern drills. Conversation based on short readings containing only the structures already practiced. This course covers approximately the first half of the material covered in SPAN 110. Plus one lab hour by arrangement per week. **Recommended Preparation:** eligibility for ENGL 838 or a higher English course. Pass/No Pass or letter grade option. (CSU/UC)

| | | | | | | |
|-------------------|-------|--|------|--------|--------------|-----|
| 91570 SPAN 111 AX | Daily | 8:10 | 9:00 | 16-255 | Castillo, R. | 3.0 |
| | | Start and end dates for section 91570: | 8/18 | 10/27 | | |
| 91572 SPAN 111 BX | Daily | 12:10 | 1:00 | 16-252 | Castillo, R. | 3.0 |
| | | Start and end dates for section 91572: | 8/18 | 10/27 | | |

EVENING CLASSES

| | | | | | | |
|-------------------|----|------|------|--------|-------------|-----|
| 82973 SPAN 111 JD | Th | 6:30 | 9:35 | 16-255 | Dinelli, A. | 3.0 |
|-------------------|----|------|------|--------|-------------|-----|

SPAN 112 ELEMENTARY SPANISH II

Continued study of elementary Spanish structures and active vocabulary based on oral and written pattern drills. Conversation based on short readings containing only the structures already practiced. SPAN 112 is the second half of SPAN 111. **Prerequisite:** SPAN 111 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC)

| | | | | | | |
|-------------------|-------|--|------|--------|--------------|-----|
| 86956 SPAN 112 AX | Daily | 8:10 | 9:00 | 16-255 | Castillo, R. | 3.0 |
| | | Start and end dates for section 86956: | 9/29 | 12/11 | | |
| 91573 SPAN 112 BX | Daily | 12:10 | 1:00 | 16-252 | Castillo, R. | 3.0 |
| | | Start and end dates for section 91573: | 9/29 | 12/11 | | |

SPAN 115 BEGINNING SPANISH I

TELECOURSE: Basic Spanish vocabulary and language structures studied through text, audio cassettes, and broadcast videotapes. Equivalent to SPAN 111 but without the oral component. Pass/No Pass or letter grade option. (CSU)

TV CLASSES

| | | | | |
|-------------------|-------------------|--------|--------------|-----|
| 85729 SPAN 115 TV | See pages 100-103 | TV-CRS | Castillo, R. | 3.0 |
|-------------------|-------------------|--------|--------------|-----|

Students are required to attend the Orientation Meeting on August 23rd.

SPAN 116 BEGINNING SPANISH II

TELECOURSE: Basic Spanish vocabulary and language structures studied through text, audio cassettes, and broadcast videotapes. Equivalent to SPAN 112 but without the oral component. **Prerequisite:** SPAN 115 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU)

TV CLASSES

85730 SPAN 116 TV See pages 100-103 TV-CRS Castillo, R. 3.0
Students are required to attend the Orientation Meeting on August 23rd.

SPAN 117 ADVANCED BEGINNING SPANISH I

TELECOURSE: Continued elementary Spanish vocabulary and language structures studied through text, audio cassettes, and broadcast videotapes. Equivalent to SPAN 121 but without the oral component. **Prerequisite:** SPAN 116 or equivalent. Pass/No Pass or letter grade option. (CSU)

TV CLASSES

85735 SPAN 117 TV See pages 100-103 TV-CRS Castillo, R. 3.0
Students are required to attend the Orientation Meeting on August 23rd.

SPAN 118 ADVANCED BEGINNING SPANISH II

TELECOURSE: Continued elementary Spanish vocabulary and language structures studied through text, audio cassettes, and broadcast videotapes. Equivalent to SPAN 122 but without the oral component. **Prerequisite:** SPAN 117 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU)

TV CLASSES

85736 SPAN 118 TV See pages 100-103 TV-CRS Castillo, R. 3.0
Students are required to attend the Orientation Meeting on August 23rd.

SPAN 120 ADVANCED ELEMENTARY SPANISH

Continuation of SPAN 110. Includes short readings that serve as a basis for classroom conversation. Plus two lab hours by arrangement per week. **Prerequisite:** SPAN 110 or 112 or equivalent with Pass or a grade of C or higher. Pass/ No Pass or letter grade option. (CSU/UC)

82976 SPAN 120 AA Daily 9:10 10:00 16-255 Castillo, R. 5.0

SPAN 131 INTERMEDIATE SPANISH I

Practice of conversation and composition; review of grammar; in-class and collateral readings of Spanish and Spanish-American literature. Covers approximately the first half of SPAN 130. Plus one lab hour by arrangement per week. **Prerequisite:** SPAN 120 or 122 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC)

82977 SPAN 131 AX MWF 11:10 12:00 16-255 Castillo, R. 3.0

SPAN 132 INTERMEDIATE SPANISH II

Course covers approximately the second half of the semester's work in SPAN 130. Conversation, composition, grammar review, and selected readings. Plus one lab hour by arrangement per week. **Prerequisite:** SPAN 131 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC)

82978 SPAN 132 AX MWF 11:10 12:00 16-255 Castillo, R. 3.0

SPAN 140 ADVANCED INTERMEDIATE SPANISH

Further practice in conversation and composition based on reading modern Spanish and Latin American authors; grammar review. **Prerequisite:** SPAN 130 or 132 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC)

82979 SPAN 140 AX MWF 11:10 12:00 16-255 Castillo, R. 3.0

SPAN 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 17, Room 169. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

82981 SPAN 690 AA By Arr 2.0 Hrs/Wk 17-169 Comerford, S. 2.0
82982 SPAN 690 BB By Arr 1.0 Hr/Wk 17-169 Comerford, S. 1.0

SPAN 801 CONVERSATIONAL SPANISH I, ELEMENTARY

A practical course in the Spanish language approached by way of conversation. Intensive drill in the patterns and idioms of daily speech, supported by sufficient grammar to give flexibility in the spoken language. Pass/No Pass grading. (This course will not fulfill the language requirement at California State Universities or the University of California.)

EVENING CLASSES

84258 SPAN 801 JA T 6:30 9:35 16-255 Collis, H. 2.0

EVENING/OFF-CAMPUS CLASSES

*91724 SPAN 801 KX Th 6:30 9:35 COAST-208 Staff 2.0

*Note: This course meets at the CSM Coastside Shoreline Station at 225 South Cabrillo Highway, Half Moon Bay. For full listing of off-campus classes, see pages 88-91.

SPAN 802 CONVERSATIONAL SPANISH II, ADVANCED ELEMENTARY

Further work in conversation following the model of SPAN 801. **Prerequisite:** SPAN 801 or equivalent with Pass. Pass/No Pass grading. (This course will not fulfill the language requirement at California State Universities or the University of California.)

EVENING CLASSES

89977 SPAN 802 JX W 6:30 9:35 16-255 Collis, H. 2.0

SPAN 803 CONVERSATIONAL SPANISH III, INTERMEDIATE

More advanced work in conversation following the model of SPAN 802. **Prerequisite:** SPAN 802 or equivalent with Pass. Pass/No Pass grading. (This course will not fulfill the language requirement at California State Universities or the University of California.)

EVENING CLASSES

84259 SPAN 803 JX W 6:30 9:35 16-255 Collis, H. 2.0

SPAN 804 CONVERSATIONAL SPANISH IV, ADVANCED INTERMEDIATE

Further advanced work in conversation following the model of SPAN 803. **Prerequisite:** SPAN 803 or equivalent with Pass. Pass/No Pass grading. (This course will not fulfill the language requirement at California State Universities or the University of California.)

EVENING CLASSES

90329 SPAN 804 JX W 6:30 9:35 16-255 Collis, H. 2.0

SPEECH COMMUNICATION

For information about a Certificate of Completion in Speech Communication, see the Catalog or contact the Language Arts Division Office (Building 17, Room 169, 574-6314).

SPCH 100 PUBLIC SPEAKING

Practice in delivering speeches; study of effective communication; organizing and outlining; critical listening; analysis and evaluation. Plus one lab hour by arrangement per week. **Recommended Preparation:** eligibility for ENGL 100. (CSU/UC) (CAN SPCH 4)

82983 SPCH 100 AA MWF 8:10 9:00 16-251 Kramm, G. 3.0
82984 SPCH 100 AB MWF 9:10 10:00 16-251 Li, Y. 3.0
89965 SPCH 100 AE TTh 9:45 11:00 16-251 Motoyama, C. 3.0
82986 SPCH 100 AH MWF 10:10 11:00 16-250 Alleyne, A. 3.0
82987 SPCH 100 AK MWF 11:10 12:00 16-251 Kramm, G. 3.0
82988 SPCH 100 AM TTh 11:10 12:25 16-251 Motoyama, C. 3.0
82985 SPCH 100 AN TTh 11:10 12:25 16-253 Paoli, P. 3.0
91077 SPCH 100 AP TTh 11:10 12:25 16-256 Kramm, G. 3.0
90013 SPCH 100 AQ MWF 12:10 1:00 16-251 Kramm, G. 3.0
82989 SPCH 100 BB MWF 1:10 2:00 16-253 Alleyne, A. 3.0

EVENING CLASSES

82990 SPCH 100 JA M 6:30 9:35 16-251 Motoyama, C. 3.0
82991 SPCH 100 JB W 6:30 9:35 16-251 Li, Y. 3.0

SPCH 120 INTERPERSONAL COMMUNICATION

Theory and practice of interpersonal communication skills. Analysis of perception, verbal and nonverbal messages, listening skills, and strategies for resolving conflict. Plus one hour by arrangement per week.

Recommended Preparation: eligibility for ENGL 848. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|-----|-------|-------|--------|-------------|-----|
| 82998 | SPCH 120 | AC | MWF | 9:10 | 10:00 | 16-253 | Rope, C. | 3.0 |
| 83000 | SPCH 120 | AD | MWF | 10:10 | 11:00 | 16-253 | Rope, C. | 3.0 |
| 82999 | SPCH 120 | AF | TTh | 9:45 | 11:00 | 16-253 | Paoli, P. | 3.0 |
| 90334 | SPCH 120 | AH | TTh | 9:45 | 11:00 | 16-269 | Reed, K. | 3.0 |
| 83002 | SPCH 120 | AM | MWF | 11:10 | 12:00 | 16-256 | Li, Y. | 3.0 |
| 82996 | SPCH 120 | AN | TTh | 11:10 | 12:25 | 16-153 | Reed, K. | 3.0 |
| 84466 | SPCH 120 | AR | MWF | 12:10 | 1:00 | 16-253 | Alleyne, A. | 3.0 |

EVENING CLASSES

| | | | | | | | | |
|-------|----------|----|----|------|------|--------|--------------|-----|
| 83009 | SPCH 120 | JA | M | 6:30 | 9:35 | 16-253 | Paoli, P. | 3.0 |
| 83010 | SPCH 120 | JC | T | 6:30 | 9:35 | 16-253 | Paoli, P. | 3.0 |
| 90337 | SPCH 120 | JE | Th | 6:30 | 9:35 | 16-251 | Motoyama, C. | 3.0 |

SPCH 140 SMALL GROUP COMMUNICATION

Understanding of the principles of group interaction and decision making. Participation in discussion groups to share information, solve problems, and reach consensus. Plus one hour by arrangement per week.

Recommended Preparation: eligibility for ENGL 100. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|-----|-------|-------|--------|----------|-----|
| 85383 | SPCH 140 | AA | MWF | 11:10 | 12:00 | 16-253 | Rope, C. | 3.0 |
|-------|----------|----|-----|-------|-------|--------|----------|-----|

SPCH 150 INTERCULTURAL COMMUNICATION

Study of the relationship of communication to culture, cultural components of life within and outside the U.S., verbal and nonverbal differences, the effect of prejudice on society. Emphasizes the sensitivity and empathy required for intercultural competence. Plus one hour by arrangement per week. **Recommended Preparation:** eligibility for ENGL 100. (CSU/UC)

| | | | | | | | | |
|-------|----------|----|-----|-------|-------|--------|-----------|-----|
| 90339 | SPCH 150 | AA | MWF | 10:10 | 11:00 | 16-251 | Kramm, G. | 3.0 |
|-------|----------|----|-----|-------|-------|--------|-----------|-----|

SPCH 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 17, Room 169. Register after the first week of classes.

Prerequisite: 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

| | | | | | | | |
|-------|----------|----|--------|------------|--------|---------------|-----|
| 83013 | SPCH 690 | AA | By Arr | 2.0 Hrs/Wk | 17-169 | Comerford, S. | 2.0 |
| 83014 | SPCH 690 | BB | By Arr | 1.0 Hr/Wk | 17-169 | Comerford, S. | 1.0 |

SPCH 855 SPEECH FOR NON-NATIVE SPEAKERS I

Practice in using pitch, rate, volume, and vocal quality to convey accurate meaning and emotion; practice in discussion, interviews, and extemporaneous public speaking; listening skills appropriate for discussions, interviews, and public speaking. Plus one lab hour by arrangement per week. **Recommended Preparation:** ESL 847 with Pass or a grade of C or higher (or appropriate skill level indicated by placement tests and other measures). It is recommended that students enroll concurrently in ESL 828 or higher course and READ 825 or higher course. Pass/No Pass or letter grade option.

| | | | | | | | | |
|-------|----------|----|-----|-------|------|--------|--------|-----|
| 83023 | SPCH 855 | AA | MWF | 12:10 | 1:00 | 16-256 | Li, Y. | 3.0 |
|-------|----------|----|-----|-------|------|--------|--------|-----|

TRADE AND INDUSTRY

TRAD 880 SPECIAL TOPICS

A survey course that explores skilled trades. Topics include: a day in the life of an electrician/carpenter/plumber or other skilled trades; career pathways to becoming a journeyman; what the college offers apprentices, and much more.

EVENING CLASSES

| | | | | | | | | |
|-------|----------|----|-----|------|------|-----|------------|----|
| 91670 | TRAD 880 | J1 | TTh | 6:00 | 7:30 | TBA | Barber, K. | .5 |
|-------|----------|----|-----|------|------|-----|------------|----|

Start and end dates for section 91670: 8/21 10/09

EVENING/OFF-CAMPUS CLASSES

| | | | | | | | | |
|--------|----------|----|-----|------|------|--------|------------|----|
| *91673 | TRAD 880 | J2 | TTh | 6:00 | 7:30 | HMB/HS | Barber, K. | .5 |
|--------|----------|----|-----|------|------|--------|------------|----|

Start and end dates for section 91673: 10/16 12/18

*Note: This course meets at Half Moon Bay High School on Lewis Foster Drive. For full listing of off-campus classes, see pages 88-91.

WELDING

WELD 210 ADVANCED WELDING THEORY I

TIG, MIG welding-emphasis on carbon steel, alloy steel, stainless steel. Advanced problems in all phases of welding and metallurgy. **A \$20.00 materials fee is payable upon registration. Prerequisite:** WELD 120/121. Corequisite: concurrent enrollment in WELD 211. **Recommended Preparation:** DRAF 120; MTT. 200; MANU 100 or PHYS 100. (CSU)

| | | | | | | | | |
|-------|----------|----|-----|------|-------|--------|-----------|-----|
| 83063 | WELD 210 | AA | TTh | 9:10 | 11:00 | 19-114 | Combs, D. | 4.0 |
|-------|----------|----|-----|------|-------|--------|-----------|-----|

WELD 211 ADVANCED WELDING PRACTICE I

Practical experience in TIG, MIG, and low hydrogen arc welding with emphasis on steel, stainless steel, and aluminum. Plus one lab hour per week. **Corequisite:** concurrent enrollment in WELD 210. (CSU)

| | | | | | | | | |
|-------|----------|----|-------|------|------|--------|-----------|-----|
| 83064 | WELD 211 | AA | Daily | 6:10 | 9:00 | 27-110 | Combs, D. | 5.0 |
|-------|----------|----|-------|------|------|--------|-----------|-----|

WELD 350 BEGINNING

WELDING AND METAL FABRICATION

Designed to inform the student about metal joining processes, materials and equipment. Demonstrations and hands-on lab will cover sheetmetal fabrication; arc welding processes (Stick, MIG and TIG) and oxy-acetylene welding, brazing and cutting. Students are encouraged to design and fabricate a final project that encompasses skills learned during the semester. Extra supplies required. **A \$20.00 materials fee is payable upon registration.** May be taken twice for a maximum of 6 units. (CSU)

| | | | | | | | | |
|-------|----------|----|----|------|------|--------|-------------|-----|
| 90027 | WELD 350 | AA | MW | 2:00 | 4:50 | 19-100 | Vorobey, V. | 3.0 |
|-------|----------|----|----|------|------|--------|-------------|-----|

WELD 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean; Bldg. 19, Room 113. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

| | | | | | | | |
|-------|----------|----|--------|------------|--------|----------|-----|
| 83690 | WELD 690 | AA | By Arr | 2.0 Hrs/Wk | 19-113 | Ross, K. | 2.0 |
| 83691 | WELD 690 | BB | By Arr | 1.0 Hr/Wk | 19-113 | Ross, K. | 1.0 |

IF YOU CAN'T FIND IT AT CSM

San Mateo County Community College District also operates Cañada College in Redwood City and Skyline College in San Bruno which offer a number of special programs not available at College of San Mateo:

Cañada College
4200 Farm Hill Blvd.
Redwood City, CA 94061
(650) 306-3100 or
(650) 364-1212

Skyline College
3300 College Drive
San Bruno, CA 94066
(650) 355-7000 (day)
(650) 738-4251 (evening)

Programs

Computer Information Technology
Computer Business Office Technology
Drama/Theater Arts
Early Childhood Education
English Institute
Fashion Design
Interior Design
Medical Assisting
Paralegal
Radiologic Technology
Small Business Development
and Job Training Center
(Office Automation and Small
Business Development)
Athletics
Men's Basketball
Men's Golf
Men's Soccer
Women's Golf
Women's Soccer
Women's Volleyball

Programs

Arabic
Automotive Technology
Cosmetician/Esthetician
(Eve. & Sat.)
Early Childhood Education
Family & Consumer Sciences
Fashion Merchandising
Fiber Optics/
Telecommunications
Filipino/Tagalog
International Studies
International Trade
Image Consulting
Japanese Automotive Technology
Paralegal
Respiratory Therapy
Surgical Technology
Telecommunications and Network
Information Technology
Toyota Technical Education
Network
Athletics
Men's Basketball
Men's Soccer
Men's Wrestling
Women's Badminton
Women's Soccer
Women's Volleyball

Off-Campus Classes

COASTSIDE LOCATIONS

| | |
|--------|--|
| COAST | CSM Coastside Shoreline Station 225 South Cabrillo Highway Half Moon Bay (650) 726-6444 |
| ENSO | ENSO 131 Kelly Avenue Half Moon Bay (650) 726-1409 Coastside info: (650) 726-6444 |
| GOLF | Half Moon Bay Golf Driving Range Facilities 201 Kelly Avenue Half Moon Bay (650) 726-1155 Coastside info: (650) 726-6444 |
| HMB/HS | Half Moon Bay High School Lewis Foster Drive Half Moon Bay (650) 712-7200 Coastside info: (650) 726-6444 |

ACCOUNTING

ACTG 100 ACCOUNTING PROCEDURES

Study of the accounting cycle for service and merchandising businesses. Preparation of journals, ledgers, and financial statements using manual work papers and Peachtree accounting software. ACTG 100 provides an important foundation for ACCOUNTING 121. Plus two hours by arrangement per week. **A \$2.00 materials fee is payable upon registration.** (CSU)

EVENING CLASSES

| | | | | | | |
|-------|-------------|---|------|------|-----------------|-----|
| 91708 | ACTG 100 JA | T | 6:00 | 8:50 | COAST-210 Staff | 3.0 |
|-------|-------------|---|------|------|-----------------|-----|

ART

ART 201 DRAWING AND COMPOSITION I

Study of two- and three-dimensional forms and space relationships. Drawing in various dry media. Drawing proficiency is not required. Extra supplies may be required. Plus three lab hours by arrangement per week. (CSU/UC) (CAN ART 8)

EVENING CLASSES

| | | | | | | |
|-------|------------|----|------|------|-----------------|-----|
| 91917 | ART 201 KX | MW | 6:30 | 9:35 | COAST-210 Staff | 3.0 |
|-------|------------|----|------|------|-----------------|-----|

ART 202 DRAWING AND COMPOSITION II

Advanced composition; further study of three-dimensional form. Plus three lab hours by arrangement per week. **Prerequisite:** ART 201. (CSU/UC)

EVENING CLASSES

| | | | | | | |
|-------|------------|----|------|------|-----------------|-----|
| 91918 | ART 202 KX | MW | 6:30 | 9:35 | COAST-210 Staff | 3.0 |
|-------|------------|----|------|------|-----------------|-----|

BUILDING INSPECTION TECHNOLOGY

BLDG 700 INTRODUCTION TO THE BUILDING CODE

Survey of the four required courses covering building inspections, code terminology, techniques of inspection, and construction practices. Since this course may cover an updated version of the code, it may be taken four times for a maximum of 12 units.

EVENING CLASSES

| | | | | | | |
|-------|-------------|---|------|------|--------------------|-----|
| 91709 | BLDG 700 JC | M | 6:00 | 9:05 | COAST-208 Voos, C. | 3.0 |
|-------|-------------|---|------|------|--------------------|-----|

BUSINESS

BUS. 317 MICRO/KEYBOARDING: SKILLBUILDING

Increase keyboard speed and accuracy through the use of an interactive microcomputer skillbuilding program. A 3 1/2-inch High Density diskette required at first class meeting. **A \$2.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Prerequisite:** BUS. 315 or equivalent. May be taken twice for a maximum of 3 units. (CSU)

| | | | | | | |
|-------|-------------|-----|--|-------|-----------------|-------|
| 91710 | BUS. 317 J1 | TTh | 9:30 | 10:50 | COAST-206 Staff | 1.5 |
| | | | Start and end dates for section 91710: | | 8/19 | 10/28 |

BUSINESS APPLICATIONS - WINDOWS PLATFORM

BUSW 214 WORD PROCESSING I USING WORD FOR WINDOWS

Introduction to WORD for Windows software. Includes overview of document formats; preparation (creating, editing, formatting, saving, and printing) of both single- and multi-page documents; outlines; tables of content; tables; multiple windows; and file management. A 3 1/2-inch High Density diskette required at first class meeting. **A \$2.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Prerequisite:** BUS. 315 or equivalent. **Recommended Preparation:** eligibility for ENGL 838 or 848. May be taken twice for a maximum of 3 units. (CSU)

| | | | | | | |
|-------|-------------|-----|--|-------|-----------------|-------|
| 91902 | BUSW 214 A1 | TTh | 11:00 | 11:50 | COAST-206 Staff | 1.5 |
| | | | Start and end dates for section 91902: | | 8/19 | 10/28 |

BUSW 530 INTRODUCTION TO THE INTERNET

Exploration of Internet history, structure and features (E-mail programs and services, File Transfer Protocol, World Wide Web); Internet tools (web browser interfaces, search engines, security extensions); doing business on web; societal and ethical issues. **Prerequisite:** BUSW 114 or equivalent. **Recommended Preparation:** eligibility for ENGL 838/848. (May be taken twice for a maximum of 3 units.) (CSU)

| | | | | | | |
|-------|-------------|-----|--|------|-----------------|-------|
| 91715 | BUSW 530 J2 | TTh | 12:30 | 1:50 | COAST-206 Staff | 1.5 |
| | | | Start and end dates for section 91715: | | 8/19 | 10/28 |

CAREER AND LIFE PLANNING

CRER 104 TRANSFER ESSENTIALS AND PLANNING

Learn how to successfully transfer to destinations within the California State University system, the University of California system, and independent or out-of-state colleges or universities. This course covers academic requirements of different systems and institutions, transfer considerations and decisions, transfer planning, general education and lower division major requirements, application timelines, services that support transfer, and other issues related to this educational goal. **A \$5.00 materials fee is payable upon registration.** Pass/No Pass grading. May be taken twice for a total of 1 unit. (CSU)

| | | | | | | |
|-------|-------------|----|--|------|-----------------|------|
| 91726 | CRER 104 C1 | MW | 12:10 | 1:00 | COAST-210 Staff | .5 |
| | | | Start and end dates for section 91726: | | 8/18 | 9/15 |

CRER 107 INTRODUCTION TO CHOOSING A COLLEGE MAJOR

This short course to assist students to research and identify a college major and to understand major requirements and course planning. It is highly recommended for students who are undecided about a major for an Associate degree or for university transfer. University transfer students need to complete lower division major courses to assure successful transfer. This course offers discussion and exercises to support decision making and facilitates guided research. Pass/No pass grading. **A \$5.00 materials fee is payable upon registration.** May be taken twice for a total of 1 unit. (CSU)

91727 CRER 107 C1 MW 12:10 1:00 COAST-210 Staff .5
Start and end dates for section 91727: 9/17 10/13

CRER 126 CAREER CHOICES I: CAREER ASSESSMENT

A career exploration course covering career assessment, self awareness, decision making, goal setting and creating action plans. Includes student research on careers and college majors. Surveys to appraise personality, interests, values and skills may be used. **A \$30.00 materials fee is payable upon registration.** Pass/No Pass grading. May be taken two times for a maximum of 1 unit. (CSU)

91728 CRER 126 C2 MW 12:10 1:00 HMB/HS Staff .5
Start and end dates for section 91728: 10/15 11/12

CRER 127 CAREER CHOICES II: JOB SEARCH

A practical skill building course focused on the latest methods to prepare you to identify employers, gather job information, build a current resume, anticipate interview questions, make a favorable impression and complete follow-up activities. Students practice all phases of the job search and receive coaching and feedback. **A \$5.00 materials fee is payable upon registration.** Pass/No Pass grading. May be taken two times for a maximum of 1 unit. (CSU)

91729 CRER 127 C3 12:10 1:00 HMB/HS Staff .5
Start and end dates for section 91729: 12/17 12/10

ENGLISH

ENGL 100 COMPOSITION AND READING

Intensive reading and writing based on the study of primarily nonfiction materials. Students write a minimum of 8,000 words; writing emphasizes expository forms. Plus one hour by arrangement per week. **Prerequisite:** ENGL 838 or 848 or 400 with a grade of C or higher; OR ESL 400 with a grade of C or higher; OR appropriate skill level indicated by the English placement tests and other measures; OR ENGL 836 with a grade of C or higher and READ 836 with Credit or a grade of C or higher or eligibility for 400-level Reading courses (indicated by the Reading placement tests and other measures). **Recommended Preparation:** Reading courses at the 400 level are designed for students enrolled in ENGL 100 or higher level courses. (CSU/UC) (CAN ENGL 2) (ENGL 100 and ENGL 110 or ENGL 100 and ENGL 165 = CAN ENGL SEQ A)

91718 ENGL 100 DB MWF 9:10 10:00 COAST-210 Smith, M. 3.0

ENGL 161 CREATIVE WRITING I

Craft of writing short fiction and poetry. Students write a minimum of two short stories and complete a poetry project. **Prerequisite:** ENGL 100 with a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC) (CAN ENGL 6)

EVENING CLASSES

91760 ENGL 161 KX W 6:00 9:05 COAST-206 Maxwell, T. 3.0

ENGL 162 CREATIVE WRITING II

Further instruction in the writing of fiction and/or poetry. Students plan and complete an extensive creative writing project through agreement with the instructor. **Prerequisite:** ENGL 161 with a grade of C or higher. Pass/No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

91761 ENGL 162 KX W 6:00 9:05 COAST-206 Maxwell, T. 3.0

ENGL 163 CREATIVE WRITING III

Further instruction in the writing of fiction and/or poetry for advanced students with an emphasis on longer works. **Prerequisite:** ENGL 162 with a grade of C or higher. May be taken twice for a maximum of 6 units. Pass/No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

91764 ENGL 163 KX W 6:00 9:05 COAST-206 Maxwell, T. 3.0

ENGLISH AS A SECOND LANGUAGE

ESL 880 ESL FOR THE WORKPLACE

Study of beginning English grammar, reading, writing, listening, and speaking skills, including job related vocabulary and cross-cultural concepts relevant to work situations. **Recommended Preparation:** one year of previous English language study, or appropriate skill level as indicated by placement tests and other measures. Pass/No Pass grading. (Units do not apply toward AA/AS degree.)

EVENING CLASSES

91899 ESL 880MA JH W 6:00 9:05 COAST-208 Casado, K. 3.0

ESL 896 ESSENTIAL VOCABULARY FOR NON-NATIVE SPEAKERS OF ENGLISH

A self-paced, individualized course designed to help non-native speakers of English build their vocabulary skills through a words-in-context approach. Students will use textbooks and computer programs to study basic words. Designed for ESL Level 1 students. Students may register at any time but should go to the Reading Center (18-101) during the third week of the semester to meet with an instructor. Pass/No Pass grading. Open entry/open exit. Variable units. (Unit does not apply toward AA/AS degree.)

EVENING CLASSES

91757 ESL 896 JO W 5:10 6:00 COAST-208 Casado, K. .5-1.5

FILM

FILM 200 FILM IN FOCUS: FILM DIRECTORS

Alfred Hitchcock. Woody Allen. Federico Fellini. Jane Campion. Pedro Almodovar. Walter Salles. Mira Nair. Wes Anderson. These are the kind of "big name" world-class directors this course will explore for critical enjoyment. We will watch several films by a selection of notable directors, looking for patterns and themes. Our goal is to fully appreciate the film director as visionary artist. Along the way, we will touch upon different genres, time periods and nations, as well as issues related to gender, ethnicity, and more. **Recommended Preparation:** FILM 100, 110, 120 or 121 or equivalent. Pass/No Pass or letter grade option. (CSU/UC)

EVENING CLASSES

91541 FILM 200 JD Th 6:00 9:50 COAST-210 Laderman, D. 3.0

GRAPHICS

GRA 160 ADOBE PHOTOSHOP FOR PRINT AND WEB DESIGN I

Creating and manipulating digital illustrations and photographs for web or print, including color correction. Class designed for the graphic arts/web design generalist. **A \$20.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Prerequisite:** MULT 113 or equivalent. Macintosh and/or Windows operating system experience. Pass/No Pass or letter grade option. May be taken twice for a maximum of 6 units. (CSU)

EVENING CLASSES

91069 GRA 160 JB M 6:00 10:05 COAST-206 Appel, P. 3.0

HEALTH SCIENCE

HSCI 113 SELECTED TOPICS IN NUTRITION

Practical study of the principles of nutrition, concepts of nutritional wellness with an emphasis on the role of essential micro and macro nutrients, food guide pyramids, fad diets, nutritional label facts, food labels, caloric metabolism and understanding body composition. (CSU)

82546 HSCI 113 CO T 5:30 7:20 COAST-206 Beliz, T. 1.0
Start and end dates for section 82546: 8/19 10/14

HSCI 114 FITNESS

Practical study of the principles of fitness as a contributing factor to total wellness. Provides tools for the student to develop a self-directed and self-monitored fitness program. Includes cardiovascular fitness, muscle strength, muscle endurance, flexibility, body composition, ergogenic aids, and guidelines for exercise testing and prescription. (CSU)

82547 HSCI 114 CO T 5:30 7:20 COAST-206 Beliz, T. 1.0
Start and end dates for section 82547: 10/21 12/16

HISTORY

HIST 201 UNITED STATES HISTORY I

History of the U.S. through the Civil War. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC) (CAN HIST 8) (HIST 201 and 202 = CAN HIST SEQ B)

91569 HIST 201 CC MWF 10:10 11:00 COAST-210 Staff 3.0

HORTICULTURE

HORT 680 PRINCIPLES/PRACTICE OF HABITAT RESTORATION

This class is for advanced students who want to continue their growth as Floral Designers. Instructor will cover the newest trends in design from the American Institute of Floral Designers from North America, Europe and Asia. Focus topics will be selected each semester. Topics may include but not be limited to: freestyle forms, high style forms, structures, armatures, new designs in wear and carry or focus on a particular style of world renowned designers. Course may assist in preparing for the AIFD accreditation process. **A \$125.00 materials fee is payable upon registration.** Plus one hour by arrangement per week. May be taken for a maximum of 4 times. Pass/No Pass or letter grade option.

90959 HORT 680 CO S 9:00 12:15 COAST-208 Bowie, L. 3.0
Start and end dates for section 90959: 10/18 12/13

MATHEMATICS

MATH 110 ELEMENTARY ALGEBRA

A study of elementary algebra including introduction to: signed number operations, order of operations, linear equations, exponents, polynomial operations, factoring, rational expressions and equations, roots, radicals and radical equations, and quadratic equations. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** three units of credit in MATH 811 OR appropriate score on the College Placement Test and other measures as appropriate. **Recommended Preparation:** concurrent enrollment in READ 830.

91904 MATH 110 CO Daily 8:10 9:00 COAST-210 Staff 5.0

MUSIC

MUS. 371 GUITAR I

Techniques of guitar performance and reading music. Plus two individual practice hours per week. Students must supply their own instruments. (CSU/UC)

EVENING CLASSES

91555 MUS. 371 KX T 6:30 9:35 COAST-208 Ferguson, C. 1.0

MUS. 372 GUITAR II

Continuation of MUS. 371 with emphasis on solo performance. Plus two individual practice hours per week. Students must supply their own instruments. **Prerequisite:** MUS. 371. (CSU/UC)

EVENING CLASSES

91556 MUS. 372 KX T 6:30 9:35 COAST-208 Ferguson, C. 1.0

MUS. 373 GUITAR III

Continuation of MUS. 372 with emphasis on solo performances. Plus two individual practice hours per week. Students must supply their own instruments. **Prerequisite:** MUS. 372. (CSU/UC)

EVENING CLASSES

91557 MUS. 373 KX T 6:30 9:35 COAST-208 Ferguson, C. 1.0

MUS. 374 GUITAR IV

Continuation of MUS. 373 with emphasis on solo performances. Plus two individual practice hours per week. Students must supply their own instruments. **Prerequisite:** MUS. 373. May be taken four times for a maximum of 4 units. (CSU/UC)

EVENING CLASSES

91559 MUS. 374 KX T 6:30 9:35 COAST-208 Ferguson, C. 1.0

NURSING

NURS 666 CAREERS IN NURSING

This course provides an overview of nursing roles, educational requirements, responsibilities, job opportunities and settings for nursing practice. The course is designed for potential nursing majors and non-nursing majors. Students are required to attend both Saturday and Sunday classes. Pass/No Pass grading. (CSU)

SATURDAY/SUNDAY

91906 NURS 666 CO S/Sun 9:00 5:00 HMB/HS Isaef, T. 1.0
Start and end dates for section 91906: 10/04 10/05

PHYSICAL EDUCATION

P.E. 120 FIRST AID/CPR (ADULT, CHILD AND INFANT)

Recognizing and caring for breathing and cardiac emergencies for adults, children and infants; identifying and caring for life-threatening bleeding, sudden illness and injuries, heart disease prevention. This course is taught in compliance with the American Red Cross. Pass/No Pass or letter grade option. (CSU)

SATURDAY CLASSES

91860 P.E. 120 S1 S 9:00 11:15 COAST-208 Staff 1.0

INDV 160 GOLF

Techniques, rules, etiquette, and philosophy for beginning golfers. Plus one lab hour by arrangement per week. To increase competency, may be taken four times. (CSU/UC)

EVENING CLASSES

91407 INDV 160 JA@ Th 5:00 6:15 GOLF Gossett, C. .5

FITN 681 TRACK AEROBICS

Designed to increase the student's personal fitness through a comprehensive stretching, jogging and/or walking program. Instruction includes: proper stretching techniques, proper training, principles, correct walking/jogging techniques and heart rate monitoring to assist student in developing a realistic cardiovascular program. Upon completion of the course the student will be able to successfully design and implement a stretching and cardiovascular training program. Pass/No Pass or letter grade option. (CSU)

91550 FITN 681MA CA W 4:00 5:30 ENSO Sewart, A. .5

PSYCHOLOGY**PSYC 100 GENERAL PSYCHOLOGY**

Introduction to psychology; perception, motivation, emotion, learning and thinking, observation of behavior and measurement. **Recommended Preparation:** eligibility for ENGL 838 or 848 and completion of READ 400 or 405 or 415 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC) (CAN PSY 2)

91567 PSYC 100 EE MWF 11:10 12:00 COAST-210 Staff 3.0

READING**READ 812 INDIVIDUALIZED READING IMPROVEMENT**

Improvement of reading skills. Practice methods of increasing comprehension, vocabulary, critical reading, study-reading strategies and/or speed using a variety of reading materials. May include internet-assisted and/or DVD assignments. Uses self-paced programs based on individual diagnostic test results to meet specific student needs. Pass/No Pass grading. Open entry/open exit. Variable units. May be taken four times for a maximum of 6 units. (Units do not apply toward AA/AS degree.)

91717 READ 812 CA By Arr 1.5-9.0 Hrs/Wk COAST-208 Ybarra-Garcia, R. .5-3.0

SPANISH**SPAN 801 CONVERSATIONAL SPANISH I, ELEMENTARY**

A practical course in the Spanish language approached by way of conversation. Intensive drill in the patterns and idioms of daily speech, supported by sufficient grammar to give flexibility in the spoken language. Pass/No Pass grading. (This course will not fulfill the language requirement at California State Universities or the University of California.)

EVENING CLASSES

91724 SPAN 801 KX Th 6:30 9:35 COAST-208 Staff 2.0

TRADE AND INDUSTRY**TRAD 880 SPECIAL TOPICS**

A survey course that explores skilled trades. Topics include: a day in the life of an electrician/carpenter/plumber or other skilled trades; career pathways to becoming a journeyman; what the college offers apprentices, and much more.

EVENING CLASSES

91673 TRAD 880 J2 TTh 6:00 7:30 HMB/HS Barber, K. .5
Start and end dates for section 91673: 10/16 12/18

OTHER OFF-CAMPUS LOCATIONS

KING Martin Luther King Center
725 Monte Diablo Avenue
San Mateo
(650) 522-7470

SOCIOLOGY**SOCI 100 INTRODUCTION TO SOCIOLOGY**

Analysis of processes of group behavior and interaction between the individual and society. **Recommended Preparation:** eligibility for ENGL 838 or 848 and completion of READ 400 or 405 or 415 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Pass/No Pass or letter grade option. (CSU/UC) (CAN SOC 2)

EVENING CLASSES

83487 SOCI 100 JA W 6:00 9:05 KING Staff 3.0

CSM ON THE COAST!

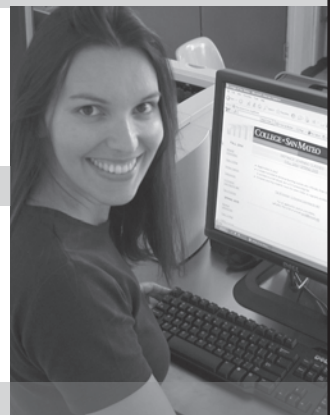
New college branch in downtown Half Moon Bay offering courses in basic skills, general education and life enrichment along with student support services.

Shoreline Station
225 South Cabrillo Highway
(650) 726-6444
csmcoastside@smccd.edu

collegeofsanmateo.edu/coastside



Interested in teaching? Please contact us.



Final Examination Schedule

Fall 2008

Final examinations are held in the classroom in which the class has met during the semester.

Students are requested not to contact instructors or the Office of Admissions and Records for individual grades.

Final grades will be available beginning Friday, January 9, 2009, on WebSMART (go to collegeofsanmateo.edu and click on WebSMART).

Day Classes

| Time and Days of Regular Class Meeting | Time and Day of Final Examination |
|---|--|
| 8:10 am MWF, MW, Daily. | 8:10–10:40 am . . . MondayDecember 15 |
| 8:10 am TTh, T, Th. | 8:10–10:40 am . . . TuesdayDecember 16 |
| 9:10 am MWF, MW, Daily. | 8:10–10:40 am . . . WednesdayDecember 17 |
| 9:45 am TTh, T, Th. | 8:10–10:40 am . . . ThursdayDecember 18 |
| 10:10 am MWF, MW, Daily. | 8:10–10:40 am . . . FridayDecember 12 |
| 11:10 am TTh, T, Th. | 11:10–1:40 pm . . . TuesdayDecember 16 |
| 11:10 am MWF, MW, Daily. | 11:10–1:40 pm . . . MondayDecember 15 |
| 12:10 pm MWF, MW, Daily. | 11:10–1:40 pm . . . FridayDecember 12 |
| 12:45 pm TTh, T, Th. | 11:10–1:40 pm . . . ThursdayDecember 18 |
| 1:10/1:45 pm . . . MWF, MW, Daily. | 2:10–4:40 pm . . . MondayDecember 15 |
| 1:10 pm TTh, T, Th. | 2:10–4:40 pm . . . TuesdayDecember 16 |
| 2:10 pm MWF, MW, Daily. | 2:10– 4:40 pm . . . FridayDecember 12 |
| 2:10 pm TTh, T, Th. | 2:10–4:40 pm . . . ThursdayDecember 18 |
| All Others. | 11:10 am–1:40 pm . WednesdayDecember 17 |

Notes:

When a course consists of lecture and laboratory, the final examination is scheduled according to the time of the lecture. If your class meets at a time other than those listed, please check with your instructor for further information regarding your final examination. If there is an unavoidable conflict in your final examination schedule, see your instructor in one of the classes and request to take the examination with another class. Examinations start promptly at hours indicated and are held in the same room in which the class regularly meets.

Evening/Weekend Classes

Final examinations for all evening, Saturday and Sunday classes will be given during the last class meeting for short courses and as follows for full-term courses:

| | |
|-----------------------------|------------------------|
| Monday classes | Monday, December 15 |
| Tuesday classes | Tuesday, December 16 |
| Wednesday classes | Wednesday, December 17 |
| Thursday classes | Thursday, December 18 |
| Friday classes | Friday, December 12 |
| Saturday classes | Saturday, December 13 |
| Sunday classes | Sunday, December 14 |

College of San Mateo Distance Learning Guide

Area Code for College of San Mateo is **650**

What You Should Know About CSM Distance Learning Courses

Distance Learning courses at College of San Mateo consist of telecourses and online courses. **Telecourses** are pre-produced television courses broadcast on KCSM-TV and available on tape in the Library. The **online courses** require students to have access to a computer with an individual email account and/or Web access. Students complete most of their course work outside the classroom, on their own time, usually at home, or in the Library.

- Distance learning courses are recommended for students who work well independently and have solid study skills and self-discipline.
- Three or more on-campus meetings are held for each course during the semester. (** indicates MANDATORY introductory meeting.)
- Distance learning courses parallel courses taught in the classroom and are transferable to most four-year colleges and universities.
- Telecourses are not “class lectures transferred to tape.”
- Distance learning courses are as effective as regular college courses in terms of student learning.

Where can I find KCSM-TV?

Cable Viewers

Channel 17 (in most areas)
Channel 15 on the coast
Channel 19 San Bruno Cable

Satellite Viewers

Dish Subscribers: Channel 60
or 8235 (older receivers)
Direct TV Subscribers: Channel 43
or 904 (older receivers)

Digital Viewers

Channel 43.1 and 43.2 (Jazz TV)

TV Guide

Listed as Channel 43

KCSM-TV

CSM telecourses are transmitted over KCSM-TV Channel 43, a Public Broadcasting Services station, licensed to the San Mateo County Community College District. Studios are located on the CSM campus, and the transmitter is on Mount Sutro. If you do not receive a digital signal, you may need to subscribe to cable services. Most Bay Area cable companies carry KCSM as part of their service on cable channel 17. Consult your local cable company's channel directory to make sure you know the correct channel number for KCSM-TV.

Distance Learning Support Services

The Distance Learning Office is located in the lower level of Building 9 in Room 181 (524-6933). Staff is available to answer your questions about courses, the registration process, study materials and instructor access. Or you can email: fleming@smccd.edu. Hours are Monday - Friday, 8:30 a.m. - 4:30 p.m.

Distance Learning Website:

collegeofsanmateo.edu/DL

KCSM maintains a distance learning website that includes a full listing of online courses and telecourses offered by CSM.

Study Buddy Sign-Up

At each introductory session, instructors will circulate a Study Buddy Sign-Up Sheet that will be mailed by the Distance Learning Office to every participant. Partners study by phone, online or in person and may wish to share off-air recording responsibilities.

Textbooks by Telephone

The CSM Bookstore (574-6366) accepts textbook orders by phone for Distance Learning students. Allow 10 days for delivery. Credit card orders only. Books can also be purchased online at bookstore.collegeofsanmateo.edu.

In addition to regular hours, the Bookstore will be open on Saturdays, August 23 and September 6, from 9 a.m. to 2 p.m.

Video Library

The library provides a video checkout service and computer workstations with Internet access. Video tapes of broadcast courses are available for overnight checkout on a first-come, first-served basis.

A current Peninsula Library System (PLS) card is required to check out tapes and use the computers. Residents of San Mateo County may obtain a library card at any local public library or the College of San Mateo Library. Non-residents may obtain a card at the College of San Mateo Library (Bldg. 9). Photo identification and proof of enrollment are required. Students will be charged \$1 per hour for each hour a tape is returned late and \$.15 per page printer use.

The Library closes for holidays, staff development days and semester break.

Semester Rental of Telecourse Tapes

The CSM Distance Learning Office has limited sets of video tapes of telecourses available for rent. Rental Fee is \$50 per set, plus a \$20 (cash) security deposit. Deposit is refunded to student when the tapes are returned. Contact the Distance Learning Office, Bldg. 9, Room 181, or (650) 524-6933 for information.

ACT/RMI Media Productions, Inc. rents the complete telecourse for the entire semester. Fees are non-refundable. Mastercard, Visa and money orders accepted. Call 1-800-745-5480 or order online at <http://www.actmedia.org>.

Use Your Video Cassette Recorder

Students can video tape telecourse programs off the air and view them at a more convenient time. Simply set your VCR to the appropriate channel to record KCSM-TV. Be sure to program your television to recognize the KCSM-TV channel.

Important Components of Distance Learning Courses

1. On-Campus Meetings

Some distance learning courses require students to come to the CSM campus at designated times to meet with the instructor and other students. Introductory meetings, reviews, and exams are held on-campus unless otherwise stipulated by the instructor. Most courses have from three to five scheduled on-campus meetings during the semester. Students may also telephone, use email or meet with instructors during office hours.

The introductory meeting and other scheduled on-campus meetings are required unless otherwise indicated. If you don't attend the introductory meeting, you may be dropped from the class roster.

2. Internet Access/Television Viewing

Students enrolled in online courses are expected to visit the Website weekly and to participate in email and online discussions.

Facilities are available in the CSM Library for accessing the course Website.

Telecourse students usually view weekly programs at home. Some students videotape programs if they cannot watch them at broadcast time.

3. Reading Assignments

Students are required to read the textbook, study guide, handouts or Web information as assigned by the instructor. It is recommended that telecourse students read each lesson before viewing the corresponding program, unless specified otherwise by the instructor. See Textbooks by Telephone information on page 93.

4. Written Assignments

Students complete written work or special projects as assigned by the instructor. By prior arrangement with the instructor, assignments may be submitted in person, by mail, by email or by fax (574-6345), Attention: Distance Learning Office.

Distance Learning Registration

- Register online or in person.
- Cost is only \$20 per unit for California residents. (See note under Fees, page 12.)
- A student enrolled in distance learning courses who officially drops by the stated deadline may be eligible for a partial refund or credit of the enrollment fee/nonresident fee. Please see "Credit and Refund Policy" on page 13.
- Distance Learning students have the same status as regularly enrolled students.

It's easy to enroll in CSM distance learning courses. Once you have selected the course(s) you want to take, enroll as follows:

Continuing Students

If you were enrolled at CSM, Cañada College, or Skyline College during Fall 2007, Spring 2008, and Summer 2008 follow the How to Register instructions for continuing students on page 3 to take advantage of your registration priority and register using WebSMART.

New and Former Students

Students who have never enrolled at CSM, Cañada College or Skyline College, or whose last enrollment was prior to Fall 2007, may submit their application for admission on the Web at collegeofsanmateo.edu or in person at the Office of Admissions and Records (Bldg. 1, Second Floor).

We will send you specific instructions and provide a registration appointment date and PIN code to enable you to register and pay fees using WebSMART registration. You will be able to register or change your program on or after your appointment date.

Late Registration

The registration deadline for Fall 2008 telecourses and online courses is the mandatory introductory meeting shown for each class in the Distance Learning course listings (pgs. 96-103). Assistance with registration will be available on campus in Building 9, Lower Level on Fridays, August 22 and September 5, 6:30 to 9:00 pm and Saturdays, August 23 and September 6, 8:30 am to 3:00 pm.

After the introductory meeting has been held, course authorization codes are required to register on WebSMART or in-person at the introductory meeting. Contact the class instructor, to request course authorization codes. Authorization codes for semester-long classes are valid until Sunday, September 7, 2008.

Fees

You may charge your fees to your VISA, MasterCard, Discover or American Express card, or you may pay by check if you prefer to do so. **If you register only for distance learning courses, you need not pay health services or parking fees.**

However, if your on-campus meetings are at any time other than a Friday evening or Saturday, you will have to purchase a parking permit from the Security Office (Bldg. 1, Room 270) or Cashier's Office (Bldg. 1, Room 147) or from the machines in Lots 1, 2, 10 or 14.

Distance learning students pay the State-mandated enrollment fee (\$20 per unit) and the student fee (\$1). (See Fees, page 12) In addition, if they have not been residents of California (as defined in the Education Code) continuously since August 17, 2007, they must pay an additional nonresident tuition fee of \$191 per unit. Foreign students also need to pay an additional \$9 per unit nonresident capital outlay fee for a total of \$200 per unit.

Getting Started in Your Course:

Attend the Introductory Meeting

The first class meeting will provide you with an opportunity to have questions answered, to obtain specific information, to find out how to proceed through the course, and to meet your instructors and your fellow classmates. Telecourse students will receive a syllabus and broadcast schedule. Instructors for online courses will distribute course material in person and online. **You do not have to be preregistered to attend.** You may register on the day of the introductory meeting if there is space in the class. (See Late Registration for details.)

Students Unable to Attend the Introductory Meeting

Many courses have *mandatory* introductory meetings; students not in attendance *may* be dropped unless they have made prior arrangements with the instructor. However, this is not an automatic withdrawal—the student is responsible for officially withdrawing from the class by using fax, WebSMART or written notification to Admissions and Records by appropriate deadline date(s). Check the detailed course listings to learn whether attendance at the introductory meeting is mandatory for your course(s). If you have completed registration and are unable to attend the scheduled introductory meeting, contact the Distance Learning Office before the meeting to obtain necessary information. If you have not registered before the introductory meeting and are unable to attend, call the Distance Learning Office (524-6933) to learn whether it is still possible to enroll in the course you have chosen and to take the necessary steps for late registration.

Dismissed Students

Students dismissed at College of San Mateo, Cañada College or Skyline College must petition for reinstatement. Obtain the petition form from Counseling Services (Building 1, Room 207).

Students who were dismissed and who have NOT been in attendance at College of San Mateo, Cañada College or Skyline College since Fall 2007 must complete an application for admission in addition to the petition for reinstatement.

Pass/No Pass Grading Option

Most CSM courses are graded on the basis of the standard letter grades (A, B, C, D, F). Some courses are graded on a Pass or No Pass basis, and are so designated in the schedule of classes. Still other courses offer the student the choice between letter and Pass/No Pass grading; students electing the Pass/No Pass option in such courses must submit the appropriate form to the Office of Admissions and Records within the first 30% of the duration of the course. Changes are not permitted thereafter.

Students should be aware that many colleges and universities, including College of San Mateo, place specific restrictions on the number, if any, of units graded on a Pass/No Pass basis that are acceptable toward degrees and certificates. Because the decision to request Pass/No Pass grading is irrevocable after 30% of the duration of the course, students should be cautious in making such a request.

Transferable Courses

All CSM distance learning courses are applicable for A.A./A.S. degree credit and are transferable to most four-year universities for bachelor's degree credit.

Drop/Withdrawal

If you officially drop a Fall 2008 telecourse by the stated 'last day to drop with refund' deadline, you may be eligible for a partial refund of enrollment fee/nonresident fee. See "Credit and Refund Policy" on page 13. The final deadline for withdrawal from each telecourse is listed with the description of each telecourse. Withdrawal from a class(es) must be initiated by the student by the appropriate deadline date by WebSMART, mail, or in person at the Office of Admissions and Records. Withdrawal requests must be postmarked by the appropriate deadline date (see Important Dates on inside front cover) and must include the student's identification number and the student's signature. (See Distance Learning course listings on pages 96-103 for deadlines).

Final Grades Reported on WebSMART and SMART

Final grades will be available on WebSMART beginning January 9, 2009.

"Is Distance Learning For Me?"

This Handy Questionnaire Will Help You Decide

Instructional technologists Bob Lose, Joan Trabant, Barbara Hatheway and Teresa Donnell of Northern Virginia Community College's Extended Learning Institute would like to share the following simple, quick questionnaire they developed to help potential distance learning students assess their chances for success.

Is Distance Learning for You?

How well will distance learning fit your circumstances and life-style? Circle one answer for each question and score as directed.

- My need to take this course now is:**
 - High - I need it immediately for degree, job or other important reason.
 - Moderate - I could take it on campus later or substitute another course.
 - Low - It's a personal interest that could be postponed.
- Feeling that I am part of a class is:**
 - Not particularly necessary to me.
 - Somewhat important to me.
 - Very important to me.
- I would classify myself as someone who:**
 - Often gets things done ahead of time.
 - Needs reminding to get things done on time.
 - Puts things off until the last minute.
- Classroom discussion is:**
 - Rarely helpful to me.
 - Sometimes helpful to me.
 - Almost always helpful to me.
- When an instructor hands out directions for an assignment, I prefer:**
 - Figuring out the instructions myself.
 - Trying to follow the directions on my own, then asking for help as needed.
 - Having the instructions explained to me.
- I need faculty comments on my assignments:**
 - Within a few weeks, so I can review what I did.
 - Within a few days, or I forget what I did.
 - Right away, or I get very frustrated.
- Considering my professional and personal schedule, the amount of time I have to work on a distance learning course is:**
 - More than enough for a campus class or a distance learning course.
 - The same as for a class on campus.
 - Less than for a class on campus.
- When I am asked to use VCRs, computers, voice mail, e-mail, or other technologies new to me:**
 - I look forward to learning new skills.
 - I feel apprehensive, but try anyway.
 - I put it off or try to avoid it.
- As a reader, I would classify myself as:**
 - Good - I usually understand the text without help.
 - Average - I sometimes need help to understand the text.
 - Slower than average.

10. If I have to go to campus to take exams or complete work:

- I can go to campus anytime.
- I might miss some lab assignments or exam deadlines if campus labs are not open evenings and weekends.
- I will have difficulty getting to the campus, even in the evenings and on weekends.

Scoring

Add 3 points for each "A" that you circled, 2 for each "B" and 1 for each "C".

If you scored 20 or over, distance learning is a real possibility for you.

If you scored 11 to 19, you may need to make a few adjustments in your schedule and study habits to succeed.

If you scored 10 or less, distance learning may not currently be the best alternative for you; talk to your counselor.

Explanation

The 10 questions in the questionnaire reflect some of the facts about taking distance learning courses:

- Distance learning students sometimes can end up neglecting courses because of personal or professional circumstances, unless they have compelling reasons for taking the course.
- Some students prefer the independence of distance learning; others find it uncomfortable.
- Distance learning courses give students greater freedom of scheduling, but they can require more self-discipline than on-campus classes.
- Some people learn best by interacting with other students and instructors, but Distance learning courses often do not provide much opportunity for this type of interaction.
- Distance learning courses require you to work from written directions without face to face instruction.
- It may take as long as two weeks to get comments back by mail from your instructor.
- Distance learning courses require at least as much time as on-campus courses.
- Distance learning courses frequently use technology for teaching and telecommunication.
- Printed materials are the primary source of directions and information in distance learning courses.
- All distance learning courses require some on-campus work: introductory, review sessions, exams, and labs. Student schedule flexibility is important.

Distance Learning Guide

ONLINE COURSES

Distance Learning Website:
collegeofsanmateo.edu/DL

Deadline Dates

Most of the online classes listed below are semester-long.

- Last Day to Drop with Refund: Aug. 29
 - Last Day to Drop Without It Appearing On Your Record: Sept. 12
 - Last Day to Drop with Assurance of a "W": Nov. 17
- Deadline dates for courses less than a semester long are listed under the individual course.

General requirements for all online courses:

- Complete the required registration procedure.
- Attend the introductory meeting and other on-campus meetings (**indicates MANDATORY).
- Read the required textbooks.
- Visit the Website weekly to keep apprised of schedule changes, new texts, etc.
- Participate actively in e-mail and online discussions.
- Complete class assignments, exams and specific course requirements.

NOTE: These courses are offered online. Students MUST have e-mail and Web access. For complete course descriptions, prerequisites, and recommended preparations, see listings under the respective departments. For further information about a specific class, its schedule, recommended software, or other questions, visit the course website or contact the instructor.

Accounting

Financial Accounting

ACTG 121 WW (91732) (4 Units)

This class will be held on campus and online. Classes will meet on campus every other Monday from 6:00 p.m. to 9:50 p.m. throughout the semester. Other meetings will be conducted online. Please see page 19 and instructor's website (www.smccd.edu/accounts/nurre) for additional information.

Managerial Accounting

ACTG 131 WW (91738) (4 Units)

This class will be held primarily online. The class will meet on campus for the first class (8/19/08), midterm (9/23/08), midterm 2 (10/22/08) and final (12/16/08). Students must have email and web access. Please see page 19 and the instructor's website (www.smccd.edu/accounts/nurre) for additional information.

QuickBooks:

Set-up and Service Business

ACTG 144 W1 (90823) (1.5 Units)

Introductory Meeting: None. Please contact instructor at email below before start date.

Start/End date: 8/18-10/13

Website: www.smccd.edu/accounts/raeber

Instructor: Sandra Raeber

e-mail: raeber@smccd.edu

Phone: 574-6665

Registration Deadline: Aug. 18

Last Day to Drop with Refund: Aug. 22

Last Day to Withdraw: Sept. 28

QuickBooks: Payroll and Merchandising Business

ACTG 145 W2 (90825) (1.5 Units)

Introductory Meeting: None. Please contact instructor at email below before start date.

Start/End date: 10/20-12/15

Website: www.smccd.edu/accounts/raeber

Instructor: Sandra Raeber

e-mail: raeber@smccd.edu

Phone: 574-6665

Registration Deadline: Oct. 20

Last Day to Drop with Refund: Oct. 25

Last Day to Withdraw: Nov. 30

Cost Accounting

ACTG 165 WW (90933) (3 Units)

This class will be held primarily online. The class will meet on campus for the first class (8/20/08), midterm (9/3/08), midterm 2 (10/1/08) and (10/29/08), and final (12/3/08). Students must have email and web access. Please see page 20 and the instructor's website (www.smccd.edu/accounts/nurre) for additional information.

Biology

Introduction to Life Sciences

BIOL 100 WW (85715) (3.0 Units)

Introductory Meeting: None. Please contact instructor at email below before start date.

Orientation is by Video Podcast.

Start/End date: 8/23–12/13

Website: www.smccd.edu/webaccess

Instructor: Tania Beliz

e-mail: beliz@smccd.edu

Phone: 574-6248

Human Biology

Biol 130 WW (91020) (3 Units)

Introductory Meeting: Thurs., Aug. 21**

6–7:30 pm

Bldg. 36, Room 215

Start/End date: 8/21–12/18

Website: www.smccd.edu/accounts/martin

Instructor: Theresa Martin

e-mail: martin@smccd.edu

Phone: 574-6252

Plants, People & Environment

BIOL 145 WW (91021) (3.0 Units)

Introductory Meeting: None. Please contact instructor at email below before start date.

Orientation is by Video Podcast.

Start/End date: 8/23–12/13

Website: www.smccd.edu/webaccess

Instructor: Tania Beliz

e-mail: beliz@smccd.edu

Phone: 574-6248

Business

Keyboarding I

BUS. 315 WW (91614) (3.0 Units)

Introductory Meeting: None. Please contact instructor at email below before start date.

Start/End date: 8/18–12/15

Instructor: Pamela McGlasson

Website: www.smccd.edu/accounts/mcglasson/bus315

e-mail: mcglasson@smccd.edu

Phone: 574-6572

Business Communication

BUS 401 WW (83490) (3.0 Units)

Introductory Meeting: None. Please contact instructor at email address below before start date.

Start/End date: 8/18–12/18

Website: www.smccd.edu/accounts/willis

Instructor: Janice Willis

e-mail: willis@smccd.edu

Phone: 574-6477

Introduction to Insurance

BUS 352 WW (90521) (1.0 Unit)

Introductory Meeting: Mon., Aug. 18**

6–7 pm

Bldg. 16, Room 270

Start/End date: 8/18–12/15

Website: To be announced

Instructor: David Blakesley

e-mail: david@ieatraining.com

** Attendance at meeting is mandatory. Students who are not at the mandatory introductory meeting may be dropped from the class. However, this is **not an automatic withdrawal**—the student is responsible for officially withdrawing from the class through the Office of Admissions and Records.

Business Applications - Windows Platform

Word Processing I Using Word for Windows - Vista 2007

BUSW 214 W1 (90408) (1.5 Units)

Introductory Meeting: None. Please contact instructor at email address below before start date.

Start/End date: 8/20–10/8

Website: www.smccd.edu/accounts/willis

Instructor: Janice Willis

e-mail: willis@smccd.edu

Phone: (650) 574-6477

Registration Deadline: Aug. 20

Last Day to Drop with Refund: Aug. 23

Last Day to Withdraw: Sept. 13

BUSW 214 W2 (85418) (1.5 Units)

Introductory Meeting: None. Please contact instructor at email address below before start date.

Start/End date: 10/15–12/17

Website: www.smccd.edu/accounts/mcglasson/busw214

Instructor: Pamela McGlasson

e-mail: mcglasson@smccd.edu

Phone: 574-6572

Registration Deadline: Oct. 15

Last Day to Drop with Refund: Oct. 20

Last Day to Withdraw: Dec. 1

Word Processing II Using Word for Windows - Vista 2007

BUSW 215 W2 (90409) (1.5 Units)

Introductory Meeting: None. Please contact Instructor at email address below before start date.

Start/End date: 10/15–12/11

Website: www.smccd.edu/accounts/willis

Instructor: Janice Willis

e-mail: willis@smccd.edu

Phone: (650) 574-6477

Registration Deadline: Oct. 15

Last Day to Drop with Refund: Oct. 19

Last Day to Withdraw: Nov. 26

Business Presentations Using Power Point for Windows - Vista 2007

BUSW 383 W1 (86388) (1.5 Units)

Introductory Meeting: None. Please contact Instructor at email address below before start date.

Start/End date: 8/19–10/14

Website: www.smccd.edu/forums/morganm

Instructor: Marie Morgan

e-mail: morganm@smccd.edu

Phone: 378-7301 ext. 19284

Registration Deadline: Aug. 19

Last Day to Drop with Refund: Aug. 23

Last Day to Withdraw: Sept. 29

Spreadsheet I Using Excel for Windows - Vista 2007

BUSW 415 W2 (85492) (1.5 Units)

Introductory Meeting: None. Please contact instructor at email address below before start date.

Start/End date: 10/15–12/17

Website: www.smccd.edu/accounts/willis

Instructor: Janice Willis

e-mail: willis@smccd.edu

Phone: 574-6477

Registration Deadline: Oct. 15

Last Day to Drop with Refund: Oct. 20

Last Day to Withdraw: Dec. 1

Spreadsheet II Using Excel for Windows - Vista 2007

BUSW 416 W1 (85454) (1.5 Units)

Introductory Meeting: None. Please contact instructor at email address below before start date.

Start/End date: 8/20–10/8

Website: www.smccd.edu/accounts/willis

Instructor: Janice Willis

e-mail: willis@smccd.edu

Phone: 574-6477

Registration Deadline: Aug. 20

Last Day to Drop with Refund: Aug. 23

Last Day to Withdraw: Sept. 13

Database Management Fundamentals Using Access 2007 for Windows

BUSW 464 WW (91578) (3.0 Units)

Introductory Meeting: Thurs., Aug. 21**
7-10 pm
Bldg. 12, Room 79

Start/End date: 8/21–12/18

Website: To be announced in class

Instructor: Terry Kistler

e-mail: tk123@email.com

Phone: 378-7301 ext. 19011

HTML I (Hypertext Markup Language)

BUSW 534 W1 (86659) (1.5 Units)

Introductory Meeting: Wed., Aug. 20**
7-10 pm
Bldg. 12, Room 85

Start/End date: 8/20–10/8

Website: To be announced in class

Instructor: Terry Kistler

e-mail: tk123@email.com

Phone: 378-7301 ext. 19011

Registration Deadline: Aug. 20

Last Day to Drop with Refund: Aug. 23

Last Day to Withdraw: Sept. 13

HTML II (Advanced Hypertext Markup Language)

BUSW 535 W2 (86798) (1.5 Units)

Introductory Meeting: Mon., Oct. 20**
7-10 pm
Bldg. 12, Room 79

Start/End date: 10/20–12/15

Website: To be announced in class

Instructor: Terry Kistler

e-mail: tk123@email.com

Phone: 378-7301 ext. 19011

Registration Deadline: Oct. 20

Last Day to Drop with Refund: Oct. 25

Last Day to Withdraw: Nov. 30

Career and Life Planning

College and Career Success

CRER 120 HY (88244) (3units)

Introductory Meeting: Tues., Aug. 20**
6-9 pm
Bldg. 16, Room 171

Start/End date: 8/19–12/16

Website: To be announced in class

Instructor: Eileen O'Brien

e-mail: obrien@smccd.edu

Chinese

Elementary Chinese I

CHIN 111 WW (90326) (3.0 Units)

Introductory Meeting: Thurs., Aug. 28**
6:30 - 7:30 pm
Bldg. 16, Room 272

Start/End date: 8/28–12/18

Website: www.smccd.edu/accounts/wu

Instructor: Jing Wu

e-mail: wu@smccd.edu

Phone: 574-6341

Elementary Chinese II

CHIN 112 WW (91147) (3 Units)

Introductory Meeting: Thurs., Aug. 28**
6:30-7:30pm
Bldg. 16, Room 272

Start/End date: 8/28–12/18

Website: www.smccd.edu/accounts/wu

Instructor: Jing Wu

e-mail: wu@smccd.edu

Phone: 574-6341

Computer and Information Science

Introduction to Computer and Information Science

CIS 110 WW (86225) (3.0 Units)

Introductory Meeting: None. Please contact Instructor at email address below before start date.

Start/End date: 8/23–12/13

Website: www.smccd.edu/accounts/martens/cis110ww

Instructor: Bryce Martens
e-mail: martens@smccd.edu

(CS1) Programming Methods: Java

CIS 255 WX (88678) (4.0 Units)

Introductory Meeting: Thurs., Aug. 21**
5-6:30 pm
Bldg. 19, Room 105

Start/End date: 8/21–12/18

Website: www.smccd.edu/accounts/greenm

Instructor: Melissa Green
e-mail: greenm@smccd.edu
Phone: 574-6374

(CS2) Data Structures: Java

CIS 256 WX (89012) (4.0 Units)

Introductory Meeting: Wed., Aug. 20**
6-8 pm
Bldg. 19, Room 105

Start/End date: 8/20–12/17

Website: www.smccd.edu/accounts/grassos

Instructor: Stacey Grasso
e-mail: grassos@smccd.edu
Phone: 574-6693

(CS1) Programming Methods: C++

CIS 278 WX (86470) (4.0 Units)

Introductory Meeting: Mon., Aug. 18**
6-8 pm
Bldg. 19, Room 105

Start/End date: 8/18–12/15

Website: www.smccd.edu/accounts/grassos

Instructor: Stacey Grasso
e-mail: grassos@smccd.edu
Phone: 574-6693

(CS2) Data Structures: C++

CIS 279 WX (85746) (4.0 Units)

Introductory Meeting: Wed., Aug. 20**
6-8 pm
Bldg. 19, Room 105

Start/End date: 8/20–12/17

Website: www.smccd.edu/accounts/grassos

Instructor: Stacey Grasso
e-mail: grassos@smccd.edu
Phone: 574-6693

Internet Programming: JavaScript/HTML

CIS 377 W1 (90066) (2.0 Units)

Introductory Meeting: None. Please contact instructor at email address below before start date.

Start/End date: 8/22–10/10

Website: www.smccd.edu/accounts/greenm

Instructor: Melissa Green
e-mail: greenm@smccd.edu
Phone: 574-6374

Registration Deadline: Aug. 22

Last Day to Drop with Refund: Aug. 26

Last Day to Withdraw: Sept. 27

Internet Programming: PHP

CIS 380 WW (89830) (3.0 Units)

Introductory Meeting: None. Please contact instructor at email address below before start date.

Start/End date: 8/21–12/18

Website: www.smccd.edu/accounts/greenm

Instructor: Melissa Green
e-mail: greenm@smccd.edu
Phone: 574-6374

Internet Programming: Perl

CIS 390 W2 (90070) (2.0 Units)

Introductory Meeting: Tues., Oct. 14**
7-10 pm
Bldg. 19, Room 105

Start/End date: 10/14–12/9

Website: www.smccd.edu/accounts/isaacss

Instructor: Stanley Isaacs
e-mail: isaacss@smccd.edu

Registration Deadline: Oct. 14

Last Day to Drop with Refund: Oct. 18

Last Day to Withdraw: Nov. 24

Internet Programming: AJAX

CIS 680MA W2 (91594) (2.0 Units)

Introductory Meeting: Please contact instructor at email below before start date.

Start/End date: 10/17–12/12

Website: www.smccd.edu/accounts/greenm

Instructor: Melissa Green
e-mail: greenm@smccd.edu
Phone: 574-6374

Registration Deadline: Oct. 17

Last Day to Drop with Refund: Oct. 21

Last Day to Withdraw: Nov. 26

English

Composition and Literature

ENGL 100 WW (84518) (3.0 Units)

Introductory Meeting: Sat., Aug. 23**
10–11 am
Bldg. 18, Room 108

For registered student, the introductory meeting is optional but very recommended. It is mandatory for those trying to add.

Start/End date: 8/23–12/13

Website: www.smccd.edu/accounts/murphym

Instructor: Madeleine Murphym
e-mail: murphym@smccd.edu
Phone: 574-6344

Composition, Literature and Critical Thinking

ENGL 110 WY (91740) (3.0 Units)

Introductory Meeting: Sat., Aug. 23**
11 am–12 pm
Bldg. 18, Room 108

For registered student, the introductory meeting is optional but very recommended. It is mandatory for those trying to add.

Start/End date: 8/23–12/13

Website: www.smccd.edu/accounts/murphym

Instructor: Madeleine Murphym
e-mail: murphym@smccd.edu
Phone: 574-6344

Advanced Composition

ENGL 165 WW (84473) (3.0 Units)

Introductory Meeting: Sat., Aug. 23**
11 am–12 pm
Bldg. 18, Room 108

For registered student, the introductory meeting is optional but very recommended. It is mandatory for those trying to add.

Start/End date: 8/23–12/13

Website: www.smccd.edu/accounts/murphym

Instructor: Madeleine Murphym
e-mail: murphym@smccd.edu
Phone: 574-6344

Engineering

Computational Methods for Engineers & Scientists

ENGR 215 WX (91595) (3.0 Units)

Introductory Meeting: Tues., Aug. 19**
6–8:30 pm
Bldg. 19, Room 121

Start/End date: 8/19–12/16

Website: www.smccd.edu/accounts/demsetz

Instructor: Laura Demsetz
e-mail: demsetz@smccd.edu
Phone: 574-6617

Film

Introduction to Film

FILM 100 WW (90058) (3.0 Units)

Introductory Meeting: Sat., Aug. 23**
1-4 pm
Bldg. 2, Room 141

Start/End date: 8/23–12/6

Website: To be announced in class
Instructor: David Laderman

** Attendance at meeting is mandatory. Students who are not at the mandatory introductory meeting may be dropped from the class. However, this is **not an automatic withdrawal**—the student is responsible for officially withdrawing from the class through the Office of Admissions and Records.

e-mail: laderman@smccd.edu
Phone: 574-6302

FILM 100 WY (90558) (3.0 Units)
Introductory Meeting: Sat., Aug. 23**
 4:10-7 pm
 Bldg. 2, Room 141

Start/End date: 8/23-12/6
Website: To be announced in class
Instructor: David Laderman
e-mail: laderman@smccd.edu
Phone: 574-6302

Health Science

General Health Sciences

HSCI 100 WW (91023) (2 Units)
Introductory Meeting: None. Please contact instructor at email below before start date. Orientation is by Video Podcast.

Start/End date: 8/20-12/17
Website: www.smccd.edu/webaccess
Instructor: Tania Beliz
e-mail: beliz@smccd.edu
Phone: 574-6248

Library

Online Research Skills

LIBR 105 WW (89919) (3.0 Units)
Introductory Meeting: Please contact instructor at email address below before start date.

Start/End date: 8/18 (open entry)-12/15
Website: www.smccd.edu/accounts/gibbsd
Instructor: David Gibbs
e-mail: gibbsd@smccd.edu
Phone: 574-6174

Information Resources & Libraries: Focus on Business

LIBR 110 WW (91281) (3.0 Units)
Introductory Meeting: Sat., Aug. 23**
 10 am-1 pm
 Bldg. 9, Room 207

Start/End date: 8/23-12/13
Website: collegeofsanmateo.edu/library
Instructor: Sharon Radcliff
Phone: 378-7301 x19601

Information Research & Libraries: Focus on Legal

LIBR 110 WY (91889) (3.0 Units)
Introductory Meeting: Please contact instructor at email address below before start date.

Start/End date: 8/18 (open entry)-12/18
Website: www.smccd.edu/accounts/finkm
Instructor: Mark Fink
e-mail: finkm@smccd.edu
Phone: (925) 366-6660

Mathematics

Elementary Algebra

MATH 110 WW (91612) (5.0 Units)
Introductory Meeting: Wed., Aug. 20**
 8:10-9 am
 Bldg. 18, Room 204

Start/End date: 8/20-12/3
Website: www.smccd.edu/accounts/csmmath/math110.html

Instructor: Jay Lehmann
e-mail: mathnerdjay@aol.com
Phone: 574-6631

Intermediate Algebra

MATH 120 WW (87228) (5.0 Units)
Introductory Meeting: Sat., Aug. 23**
 10 am-12 pm
 Bldg. 19, Room 124

Start/End date: 8/23-12/13
Website: www.smccd.edu/accounts/churchg/m120ww/index.html

Instructor: Gary Church
e-mail: churchg@smccd.edu
Phone: 574-6621

Multimedia

WebReady

MULT 101 WO (90022) (1.0 Unit)
Introductory Meeting: None. Please contact instructor at email below before start date.

Start/End date: 8/18-12/15
Website: <http://CTLOnline.edu/WebReady>
Instructor: Julie Sevastopoulos
e-mail: sevastopoulos@smccd.edu
Phone: 574-6564

Multimedia Career Pathways

MULT 680MA WW (91707) (3.0 Units)
Introductory Meeting: Please contact instructor at email below before start date.

Start/End date: 8/18-12/8
Website: www.smccd.mrooms.net
Instructor: Diana Bennett
e-mail: bennettd@smccd.edu
Phone: 358-6769

Music

Fundamentals of Music

MUS. 100 WW (90463) (3.0 Units)
Introductory Meeting: None. Please contact instructor at email below before start date.

Start/End date: 8/21-12/18
Website: www.smccd.edu/accounts/bobrowski
Instructor: Chris Bobrowski
e-mail: bobrowski@smccd.edu
Phone: 574-6204

Music Listening and Enjoyment

Mus. 202 WW (85848) (3 Units)
Introductory Meeting: Thurs., Aug. 21**
 1-4pm
 Bldg. 2, Room 141

Start/End date: 8/21-12/18
Website: To be announced
Instructor: Milton Williams
e-mail: vmemilt@sbcglobal.net

World Music

MUS. 250 WW (91510) (3.0 Units)
Introductory Meeting: None. Please contact instructor at email below before start date.
Start/End date: 8/20-12/17
Website: www.smccd.edu/accounts/bobrowski
Instructor: Chris Bobrowski
e-mail: bobrowski@smccd.edu
Phone: 574-6204

Political Science

PLSC 200 WW (91496) (5.0 Units)
Introductory Meeting: Sat., Aug. 23**
 1-3 pm
 Bldg. 16, Room 166

Start/End date: 8/23-12/13
Website: To be announced in class
Instructor: Kathryn O'Connell
e-mail: oconnell@smccd.edu
Phone: 574-6381

American Politics

PLSC 210 WW (88867) (3.0 Units)
Introductory Meeting: Sat., Aug. 23**
 11 am - 1 pm
 Bldg. 16, Room 166

Start/End date: 8/23-12/13
Website: www.smccd.edu/accounts
Instructor: Kathryn O'Connell
e-mail: oconnell@smccd.edu
Phone: 574-6381

California State and Local Government

PLSC 310 WW (86791) (2.0 Units)
Introductory Meeting: Sat., Aug. 23**
 9-11 am
 Bldg. 16, Room 166

Start/End date: 8/23-12/13
Website: To be announced in class
Instructor: Kathryn O'Connell
e-mail: oconnell@smccd.edu
Phone: 574-6381

TELECOURSES

General requirements for all telecourses:

- Complete the required registration procedure.
- Attend the introductory meeting (**indicates MANDATORY) and other on-campus meetings.
- Read the required textbooks.
- View the telelessons.
- Complete additional specific course requirements.

Anthropology

Introduction to Archaeology

ANTH 350 TV (CRN 87430) (3 Units)

"Out of the Past" is a survey of four million years of human biological evolution and the archaeological study of sociocultural adaptation. **Recommended Preparation:** ANTH 110 and eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 or appropriate skill level as indicated by the reading placement tests or other measures. Pass/No Pass or letter grade option. (CSU)

Specific course requirement:

- Complete a notebook of study questions and self-assessments for each lesson.

TV: Mon., 5–6 am, Sept. 8 – Oct. 27

Campus Meetings: Sat., 1–4 pm

Bldg. 16, Room 154

Introduction: Aug. 23**

Midterm #1: Sept. 13

Midterm #2: Oct. 4

Midterm #3: Oct. 25

Final Exam: Dec. 6

Instructor: Andres Gonzales

Registration Deadline: Aug. 23

Last Day to Drop with Refund: Sept. 3

Last Day to Withdraw: Nov. 7

Art

Art of the Western World

ART 100 TV (CRN 84946) (3 Units)

"Art of the Western World" traces the Western tradition in the visual arts from their origins in Ancient Greece to the present day. **Recommended Preparation:** ENGL 848. Pass/No Pass or letter grade option. "Not applicable to Art majors." (CSU)

Specific course requirement:

- Complete a Museum Paper.

TV: Fri., 1–2 pm, Sept. 12 – Nov. 7

Campus Meetings: Fri., 6:30–9:30 pm

Bldg. 18, Room 308

Introduction: Aug. 22**

Midterm Review: Oct. 10

Midterm: Oct. 17

Final Review: Nov. 14

Final Exam: Nov. 21

Instructor: Simon Pennington

Registration Deadline: Aug. 22

Last Day to Drop with Refund: Aug. 31

Last Day to Withdraw: Oct. 31

Astronomy

Introduction to Astronomy

ASTR 100 TV (CRN 81799) (3 Units)

"Astronomy: Observations & Theories" explores a broad range of astronomy topics, concepts and principles, from the motions of the visible sky to dark matter, from our own planet to the stars and galaxies. The course also depicts how astronomers have come to know about the universe, and how they continue to seek answers to some of the most fundamental questions about the universe. (CSU/UC)

Specific course requirement:

- Complete a term paper.

TV: Mon., 1–2 pm, Sept. 8 – Nov. 10

Campus Meetings: Fri., 7–9 pm

Bldg. 36, Room 109

Introduction: Sept. 5**

Midterm Review: Oct. 17

Midterm: Oct. 24

Final Review: Dec. 5

Final Exam: Dec. 12

Instructor: C.T. Vanajakshi

Registration Deadline: Sept. 5**

Last Day to Drop with Refund: Sept. 15

Last Day to Withdraw: Nov. 19

Business

Contemporary American Business

BUS. 100 TV (CRN 81859) (3 Units)

"It's Strictly Business" is an introductory survey of the nature, organization, and structure of the American free enterprise system. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC)

TV: Thurs., 5–6 am, Sept. 11 – Dec. 4

Campus Meetings: Fri., 6–8 pm

Bldg. 16, Room 153

Introduction: Sept. 5**

Midterm: Oct. 24

Final Exam: Dec. 12

Instructor: Staff

Registration Deadline: Sept. 5

Last Day to Drop with Refund: Sept. 15

Last Day to Withdraw: Nov. 19

Money Management

BUS 131 TV (CRN 89808) (3 Units)

"Dollars and Sense" develops understanding and skill in consumer financial planning, saving and borrowing money, real estate and introduction to security investments, estate planning and income tax preparation. **Recommended preparation:** eligibility for ENGL 848. (CSU) **Note: It is strongly suggested that students have email and web access.**

TV: Wed., 12–1 pm, Sept. 10 – Dec. 3

Campus Meetings: Fri., 6–9 pm

Bldg. 16 Room 153

Introduction: Aug. 22**

Midterm: Oct. 17

Final Exam: Dec. 5

Instructor: Staff

Registration Deadline: Aug. 22

Last Day to Drop with Refund: Sept. 3

Last Day to Withdraw: Nov. 7

Small Business Management

BUS. 150 TV (CRN 81873) (3 Units)

"Something Ventured" provides aspiring entrepreneurs and those already involved in a small business venture with the tools needed to enhance their potential for success. **Prerequisite:** BUS. 100 or equivalent. **Recommended Preparation:** eligibility for ENGL 848. (CSU)

Specific course requirements:

- Complete assignments and final paper.

TV: Fri., 7–8 am, Sept. 12 – Dec. 5

Campus Meetings: Sat., 9–11 am

Bldg. 16, Room 153

Introduction: Aug. 23

Midterm Review: Oct. 11

Midterm: Oct. 18

Final Review: Nov. 22

Final Exam: Dec. 6

Instructor: Peter von Bleichert

Registration Deadline: Aug. 23

Last Day to Drop with Refund: Sept. 3

Last Day to Withdraw: Nov. 7

Business Law I

BUS. 201 TV (CRN 81884) (3 Units)

"Business and the Law" examines contracts and the legal system along with critical legal environment topics such as government regulation, employment practices, and consumer/environment protection. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC) (CAN BUS 8)

TV: Wed., 5–6 am, Sept. 9 – Dec. 3

Campus Meetings: Sat., 9–11 am

Bldg. 16, Room 255

Introduction: Sept. 6

Midterm Review: Oct. 18

Midterm: Oct. 25

Final Review: Dec. 6

Final Exam: Dec. 13

Instructor: Gardner Trimble

Registration Deadline: Sept. 6

Last Day to Drop with Refund: Sept. 15

Last Day to Withdraw: Nov. 19

**** Attendance at meeting is mandatory. Students who are not at the mandatory introductory meeting may be dropped from the class. However, this is not an automatic withdrawal—the student is responsible for officially withdrawing from the class through the Office of Admissions and Records.**

Consumer Arts and Science

Nutrition

CA&S 310 TV (CRN 85731) (3 Units)

"Nutrition Pathways," an introductory course on human nutrition designed to satisfy basic nutrition course requirements for students entering allied health programs and to provide practical and interesting nutrition information for non-majors, covers topics such as "good" and "bad" foods, dietary supplements, metabolism, exercise, and the best program for weight loss. Video lessons feature experts and professionals associated with nutrition to show how nutrition and lifestyle choices impact our lives in positive and negative ways. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC) (CAN H EC 2)

TV: Fri., 9–10 am, Sept. 12 – Dec. 5

Campus Meetings: Fri., 5–7 pm
Bldg. 2, Room 141

Introduction: Aug. 22**
Midterm Review: Oct. 10
Midterm: Oct. 17
Final Review: Nov. 21
Final Exam: Dec. 5
Instructor: Antoinette Ferrang Bloom

Registration Deadline: Aug. 22

Last Day to Drop with Refund: Sept. 3

Last Day to Withdraw: Nov. 7

Film

American Cinema

FILM 110 TV (CRN 85469) (3 Units)

Familiarizes students with the history of American Cinema, focusing on the studio system, the star system, genres, and directors. Emphasizes film vocabulary and critical viewing skills. **Recommended Preparation:** ENGL 848. (CSU)

Specific course requirement: Complete term paper.

TV: Fri., 12–1 pm, Sept. 12 – Nov. 14

Campus Meetings: Sat., 1–4 pm
Bldg. 2, Room 141

Introduction: Sept. 6**
Midterm Review: Oct. 18
Midterm: Oct. 25
Final Review: Nov. 22
Final: Dec. 13
Instructor: Tony Kashani

Registration Deadline: Sept. 6

Last Day to Drop with Refund: Sept. 15

Last Day to Withdraw: Nov. 19

French

Beginning French I

FREN 115 TV (CRN 82454) (3 Units)

"French in Action" is equivalent to FREN 111 but without the speaking component. Basic French and Francophone cultures, vocabulary, and language structures studied through a broadcast video program supported by audiocassettes, a textbook, workbook, and other print materials. Pass/No Pass or letter grade option. (CSU)

Specific course requirements: See below.

TV: Mon., 7–8 am, Sept. 8 – Dec. 1

Campus Meetings: See below.

Beginning French II

FREN 116 TV (CRN 82455) (3 Units)

The continuation of "French in Action" is equivalent to FREN 112 but without the speaking component. Basic French and Francophone cultures, vocabulary, and language structures studied through a broadcast video program supported by audiocassettes, a textbook, workbook, and other print materials.

Prerequisite: French 115 with Pass or a grade of C or higher or equivalent skills. Pass/No Pass or letter grade options. (CSU)

Specific course requirements: See below.

TV: Tues., 7–8 am, Sept. 9 – Dec. 2

Campus Meetings: See below.

Advanced Beginning French I

FREN 117 TV (CRN 83788) (3 Units)

The continuation of "French in Action" is equivalent to FREN 121 but without the speaking component. French and Francophone cultures, vocabulary, and language structures studied through a broadcast video program supported by audiocassettes, a textbook, workbook, and other print materials. **Prerequisite:** French 116 with Pass or a grade of C or higher or equivalent skills. Pass/No Pass or letter grade options. (CSU)

TV: Wed., 7–8 am, Sept. 10 – Dec. 3

Campus Meetings: See below.

Advanced Beginning French II

FREN 118 TV (CRN 88804) (3 Units)

The continuation of "French in Action" is equivalent to FREN 122 but without the speaking component. French and Francophone cultures, vocabulary, and language structures studied through a broadcast video program supported by audiocassettes, a textbook, workbook, and other print materials. **Prerequisite:** French 117 with Pass or a grade of C or higher or equivalent skills. Pass/No Pass or letter grade options. (CSU)

TV: Thur., 7–8 am, Sept. 11 – Dec. 4

Specific course requirements for French 115, 116, 117 and 118:

- Listen to and work with the audio cassettes.
- Complete written assignments for each lesson in both the workbook and the study guide.

- Record on a blank cassette the audio portion from the summary quiz in each even-numbered lesson.

Campus Meetings: Sat., 9–11 am
Bldg. 18, Room 205

Introduction: Aug. 23**
Midterm Review: Oct. 11
Midterm: Oct. 18
Final Review: Nov. 22
Final Exam: Dec. 6
Instructor: Edwige Gamache

Registration Deadline: Aug. 23

Last Day to Drop with Refund: Sept. 3

Last Day to Withdraw: Nov. 7

Geology

Survey of Geology

GEOL 100 TV (CRN 83790) (3 Units)

"Earth Revealed" is a comprehensive study of the Earth's physical processes and properties, with emphasis on understanding the scientific theories behind the geological principles. (Not open to students who have taken or are taking Geology 210.) (CSU/UC)

Specific course requirement:

- Participate in some of the optional activities assigned by the instructor.

TV: Mon., 12–1 pm, Sept. 8 – Dec. 1

Campus Meetings: Sat., 9–11 am
Bldg. 36, Room 109

Introduction: Sept. 6**
Midterm Review: Oct. 18
Midterm: Oct. 25
Final Review: Dec. 6
Final Exam: Dec. 13
Instructor: John Galloway

Registration Deadline: Sept. 6

Last Day to Drop with Refund: Sept. 15

Last Day to Withdraw: Nov. 19

Health Science

General Health Science

HSCI 100 TV (CRN 82535) (2 Units)

"Journey to Health" examines critical health questions facing today's society. Research findings and emerging theories are explored. (CSU/UC)

Specific course requirement:

- Complete a notebook of study questions and self-assessments for each lesson.

TV: Mon., 9–10 am, Sept. 8 – Dec. 1

Campus Meetings: Fri., 7–9 pm
Bldg. 19, Room 121

Introduction: Sept. 5**
Midterm Review: Oct. 17
Midterm: Oct. 24
Final Review: Dec. 5
Final Exam: Dec. 12
Instructor: Ashok Malik

Registration Deadline: Sept. 5

Last Day to Drop with Refund: Sept. 15

Last Day to Withdraw: Nov. 19

History

United States History II

HIST 202 TV (CRN 90040) (3 Units)

Continues the work of HIST 201: "The Unfinished Nation II" covers United States history from 1865 - Post Civil War Reconstruction to the Information Age. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

TV: Thurs., 12–1 pm, Sept. 11 – Dec. 4

Campus Meetings: Sat., 11 am–1 pm
Bldg. 18, Room 306

Introduction: Aug. 23**

Midterm Review: Oct. 11

Midterm: Oct. 18

Final Review: Nov. 22

Final Exam: Dec. 6

Instructor: Mark Still

Registration Deadline: Aug. 23

Last Day to Drop with Refund: Sept. 3

Last Day to Withdraw: Nov. 7

Italian

Beginning Italian I

ITAL 115 TV (CRN 86465) (3 Units)

"In Italiano" covers basic Italian vocabulary and language structures through text, audio cassettes, and broadcast videotapes. Equivalent to Italian 111 but without the oral component. Pass/No Pass or letter grade option. (CSU)

Requirements: See below.

TV: Mon., 6–7 am, Sept. 8 – Dec. 1

Campus Meetings: See below.

Beginning Italian II

ITAL 116 TV (CRN 86466) (3 Units)

Continuation of "In Italiano." Introduces basic Italian vocabulary and language structures and enhances appreciation of Italian culture. Workbook and audio tape exercises focus on reading, writing, and listening comprehension. Parallels Italian 112 but without the oral component. **Prerequisite:** ITAL 115 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU)

Requirements: See below.

TV: Tues., 6–7 am, Sept. 9 – Dec. 2

Campus Meetings: See below.

Advanced Beginning Italian I

ITAL 117 TV (CRN 87435) (3 Units)

Continuation of "In Italiano." Introduces basic Italian vocabulary and language structures and enhances appreciation of Italian culture. Workbook and audio tape exercises focus on reading, writing, and listening comprehension. Parallels Italian 121 but without the oral component. **Prerequisite:** ITAL 116 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU)

Specific course requirement: See below.

TV: Wed., 6–7 am, Sept. 10 – Dec. 3

Campus Meetings: See below.

Advanced Beginning Italian II

ITAL 118 TV (CRN 87436) (3 Units)

Continuation of "In Italiano." Introduces basic Italian vocabulary and language structures and enhances appreciation of Italian culture. Workbook and audio tape exercises focus on reading, writing, and listening comprehension. Parallels Italian 122 but without the oral component. **Prerequisite:** ITAL 117 or equivalent with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU)

Specific course requirement for Italian 115, 116, 117 and 118:

- Complete the assignments.

TV: Thur., 6–7 am, Sept. 11 – Dec. 4

Campus Meetings: Sat., 1–3 pm
Bldg. 18, Room 205

Introduction: Sept. 6**

Midterm Review: Oct. 18

Midterm: Oct. 25

Final Review: Dec. 6

Final Exam: Dec. 13

Instructor: Leda Mussio

Registration Deadline: Sept. 6

Last Day to Drop with Refund: Sept. 15

Last Day to Withdraw: Nov. 19

Management

Introduction to Business Management

MGMT 100 TV (CRN 82711) (3 Units)

"Taking the Lead" covers essential skills in planning and organizing, directing decision making, and applying managerial skills to business, industry, and public sector organizations. **Recommended Preparation:** eligibility for ENGL 848. (CSU)

Specific course requirement:

- Complete the assignments in the Telecourse Study Guide.

TV: Tues., 5–6 am, Sept. 9 – Dec. 2

Campus Meetings: Sat., 11 am–1 pm
Bldg. 16, Room 154

Introduction: Aug. 25**

Midterm Review: Oct. 11

Midterm: Oct. 18

Final Review: Nov. 22

Final Exam: Dec. 6

Instructor: Craig Blake

Registration Deadline: Aug. 25

Last Day to Drop with Refund: Sept. 3

Last Day to Withdraw: Nov. 7

Philosophy

Introduction to Philosophy

PHIL 100 TV (CRN 89635) (3 Units)

"The Examined Life" is an introductory survey of philosophical questions and points of view from classical and contemporary perspectives. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 or appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

Note: This telecourse has an online component.

Students MUST have e-mail and Web access.

TV: Fri., 8–9 am, Sept. 12 – Dec. 5

Campus Meetings: Thurs., 6–8 pm
Bldg. 16, Room 270

Introduction: Aug. 23**

Midterm Review: Oct. 9

Midterm: Oct. 16

Final Review: Nov. 20

Final Exam: Dec. 4

Instructor: Jeremy Ball

Registration Deadline: Aug. 23

Last Day to Drop with Refund: Sept. 3

Last Day to Withdraw: Nov. 7

Psychology

General Psychology

PSYC 100 TV (CRN 82852) (3 Units)

"Discovering Psychology" is a survey course that encourages an understanding and appreciation of the scientific approach to the study of human behavior. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 or appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC) (CAN PSY 2)

Specific course requirement:

- Complete the written assignments.

TV: Wed., 9–10 am, Sept. 10 – Dec. 3

Campus Meetings: Sat., 1–3 pm

Bldg. 19, Room 121

Introduction: Sept. 6**

Midterm Review: Oct. 18

Midterm: Oct. 25

Final Review: Dec. 6

Final Exam: Dec. 13

Instructor: James Clifford

Registration Deadline: Sept. 6

Last Day to Drop with Refund: Sept. 15

Last Day to Withdraw: Nov. 19

Child Development

PSYC 201 TV (CRN 90056) (3 Units)

"Stepping Stones" explores child development through theory, discussions and examples of physical, perceptual, cognitive, linguistic, social and emotional developmental, from prenatal development and birth through adolescence.

Prerequisite: PSYC 100. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 or appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

TV: Thurs., 9–10 am, Sept. 11 – Dec. 4

Campus Meetings: Sat., 3–5 pm

Bldg. 19, Room 121

Introduction: Sept. 6**

Midterm Review: Oct. 18

Midterm: Oct. 25

Final Review: Dec. 6

Final Exam: Dec. 13

Instructor: James Clifford

Registration Deadline: Sept. 6

Last Day to Drop with Refund: Sept. 15

Last Day to Withdraw: Nov. 19

Sociology

Introduction to Sociology

SOCI 100 TV (CRN 82944) (3 Units)

"The Way We Live" is an introduction to Sociology program which includes the origins and history of sociology, sociological theory and perspective—how society shapes our thoughts, feelings and actions, and how societies connect with one another. **Recommended Preparation:** eligibility for ENGL 838 or 848; and completion of READ 400, 405, or 415 with a grade of C or higher (or appropriate skill level indicated by the reading placement test and other measures.) Pass/No Pass or letter grade option. (CSU/UC) (CAN SOC 2)

Specific course requirement:

- Complete written assignments.

TV: Tues., 12–1 pm, Sept. 9 – Nov. 18

Campus Meetings: Sat., 11 am – 1 pm

Bldg. 19, Room 121

Introduction: Sept. 6**

Midterm Review: Oct. 18

Midterm: Oct. 25

Final Review: Dec. 6

Final Exam: Dec. 13

Instructor: Minu Mathur

Registration Deadline: Sept. 6

Last Day to Drop with Refund: Sept. 15

Last Day to Withdraw: Nov. 19

Courtship, Marriage and the Family

SOCI 110 TV (CRN 89633) (3 Units)

"Our Families, Ourselves" is a new telecourse series offering a contemporary look at marriages and families—and the choice, changes and constraints that affect individuals, diverse family types, and interpersonal relationships. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 or appropriate skill level as indicated by the reading placement tests or other measures. Pass/No Pass or letter grade option. (May not be taken for credit following PSYC 110.) (CSU/UC)

Specific course requirement:

- Complete the term paper.

TV: Tues., 1–2 pm, Sept. 9 – Nov. 4

Campus Meetings: Sat., 1–3 pm

Bldg. 16, Room 153

Introduction: Sept. 6**

Midterm Review: Oct. 18

Midterm: Oct. 25

Final Review: Dec. 6

Final Exam: Dec. 13

Instructor: Minu Mather

Registration Deadline: Sept. 6

Last Day to Drop with Refund: Sept. 15

Last Day to Withdraw: Nov. 19

Spanish

Beginning Spanish I

SPAN 115 TV (CRN 85729) (3 Units)

"Destinos" covers basic Spanish vocabulary and language structures studied through text, audio cassettes and broadcast video tapes. Equivalent to Spanish 111 but without the oral component. Pass/No Pass or letter grade option. (CSU)

Specific course requirement: See below.

TV: Mon., 8–9 am, Sept. 8 – Dec. 1

Campus Meetings: See below.

Beginning Spanish II

SPAN 116 TV (CRN 85730) (3 Units)

Continuation of "Destinos." Equivalent to Spanish 112 but without the oral component.

Prerequisite: SPAN 115 with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU)

Specific course requirement: See below.

TV: Tues., 8–9 am, Sept. 9 – Dec. 2

Campus Meetings: See below.

Advanced Beginning Spanish I

SPAN 117 TV (CRN 85735) (3 Units)

Continuation of "Destinos." Equivalent to Spanish 121 but without the oral component.

Prerequisite: SPAN 116 with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU)

Specific course requirement: See below.

TV: Wed., 8–9 am, Sept. 10 – Dec. 3

Campus Meetings: See below.

Advanced Beginning Spanish II

SPAN 118 TV (CRN 85736) (3 Units)

Continuation of "Destinos." Equivalent to Spanish 122 but without the oral component.

Prerequisite: SPAN 117 with Pass or a grade of C or higher. Pass/No Pass or letter grade option. (CSU)

TV: Thur., 8–9 am, Sept. 11 – Dec. 4

Specific course requirement for Spanish 115, 116, 117 and 118:

- Write exercises in Study Guide.

Spanish 115, 116, 117 and 118

Campus Meetings: Sat., 11 am–1 pm

Bldg. 18, Room 204

Introduction: Aug. 23

Midterm: Oct. 18

Final Exam: Dec. 6

Instructor: Richard Castillo

Registration Deadline: Aug. 23

Last Day to Drop with Refund: Sept. 3

Last Day to Withdraw: Nov. 7

A.A./A.S. Degree and Certificate Programs at CSM

| AA/AS Degree Certificate | AA/AS Degree Certificate | AA/AS Degree Certificate |
|--|--------------------------------------|---|
| ACCOUNTING | COMPUTER AND | HORTICULTURE |
| Accounting Assistant | INFORMATION SCIENCE | Floristry |
| CPA Exam Preparation: Finance | C++ Programming | Landscape/Construction Design |
| Accounting and Auditing | Computer Forensics | Landscape Management |
| CPA Exam Preparation: Business | Computer & Network Forensics | Nursery Management |
| Environment and Regulation | Computer Science Applications | HUMANITIES |
| Enrolled Agent Exam Preparation | Computer Support Specialist | HUMAN SERVICES |
| Tax Preparer I | Internet Programming | Community Health Worker |
| Tax Preparer II | Java Programming | Family Development |
| ADMINISTRATION OF JUSTICE | Network & Basics | Peer Support Services |
| Basic Police Academy | Network Security Specialist | Psychosocial Rehabilitation (PSRC) |
| POST Certification | Network Support | JOURNALISM |
| ALCOHOL AND OTHER | PC Hardware & System Support | LIFE SCIENCES |
| DRUG STUDIES | Visual Basic Programming | Biological |
| ARCHITECTURE | Visual Studio.NET | Biotechnology |
| ART: COMMERCIAL | COSMETOLOGY | General |
| ART: FINE ARTS | Esthetics I | Medical |
| Drawing | Esthetics II | Pre-Nursing |
| General Studio Art | DENTAL ASSISTING | MANAGEMENT |
| Painting | DRAFTING/CAD | Business Management |
| Printmaking | Computer Aided Design | Human Resources Management |
| ART: PHOTOGRAPHY | ELECTRONICS TECHNOLOGY | Marketing Management |
| BIOTECHNOLOGY | Electronics Assembly | Project Management |
| BROADCAST AND | General Electronics | Retail Management |
| ELECTRONIC MEDIA | Industrial Electronics | MATHEMATICS |
| Broadcast Audio | Microcomputer Systems | MULTIMEDIA |
| Television Producing | Network Cabling Specialist | Digital Audio |
| Television Production | Wireless Communication Systems | Digital Video |
| Lighting | ENGINEERING TECHNOLOGY | Web Design |
| On-Air | Electronics | MUSIC |
| Editing | General | Electronic Music |
| BUILDING INSPECTION | ENGLISH | NURSING |
| TECHNOLOGY | ETHNIC STUDIES | Perioperative Nursing |
| BUSINESS | FILM | Perioperative Nursing Preceptorship |
| Business Administration | FIRE TECHNOLOGY | PHYSICAL SCIENCE |
| Insurance – Property and Casualty | FOREIGN LANGUAGES | PHYSICS |
| Merchandising (General) | American Sign Language | REAL ESTATE |
| Merchandising (Management) | Chinese (Mandarin) | SOCIAL SCIENCE |
| Microcomputer/Database & Spreadsheet | French | SPEECH COMMUNICATION |
| Microcomputer/Office Assistant | German | WELDING TECHNOLOGY |
| Office Assistant I | Italian | General Welder |
| Office Assistant II | Japanese | Welding Technician |
| CAREER & LIFE PLANNING | Spanish | GEOLOGICAL SCIENCES |
| College Peer Advisor | GLOBAL STUDIES | GRAPHICS |
| Leadership for Service | CHEMISTRY | |

For information regarding CSM transfer programs, please refer to the next page, “CSM Transfer Opportunities: Subject Areas & Majors.” In addition, meet with a CSM counselor/advisor and use the resources of the CSM Transfer Services Office to develop an educational plan leading to transfer in your specific area of study.

CSM Transfer Opportunities: Subject Areas and Majors

College of San Mateo enables students to complete lower-division preparation (i.e., the first two years of the baccalaureate degree) in the following subject areas and majors offered at California's public and private universities, including all campuses of the University of California (UC) and the California State University (CSU). Upon completion of lower division requirements, CSM students are eligible for transfer admission to colleges and universities that offer these programs and majors. The following is only a partial list. For more information about transfer majors, please visit collegeofsanmateo.edu/transfer or cpec.ca.gov/CollegeGuide/CollegeGuide.asp.

Biological & Life Sciences

Aquatic Biology
Biotechnology
Cell Biology
Developmental Biology
Ecology
Ecosystems
Entomology
Genetics & Plant Biology
Horticulture
Integrative Biology
Kinesiology
Marine Biology
Microbiology
Molecular & Cell Biology
Neurobiology & Physiology
Neuroscience
Plant Sciences
Zoology

Business & Public Administration

Accounting
Agricultural Business
Business Administration
Business Economics
Healthcare Management
Hotel & Restaurant Management
Information Systems
Management
Marketing
Marketing & Wine Business Strategies
Public Administration
Recreation Administration
Taxation

Communication

Broadcast and Electronic Media
Communication Studies
Film
Interpersonal Communication
Journalism
Mass Communication
Public Relations
Radio-Television
Technical & Professional Writing
TV, Film & Media Production

Computer Science,

Engineering & Technology

Aeronautical Science & Engineering
Aerospace Engineering
Architecture
Artificial Intelligence
Biomedical Engineering
Chemical Engineering
Civil Engineering
Computer Science
Computer Engineering
Construction Management
Electrical Engineering
Fire Protection Administration
Industrial Design
Manufacturing Technology
Marine Transportation
Materials Science & Engineering
Mechanical Engineering
Software Systems

Environmental Studies & Agriculture

Animal Science
Botany & Plant Sciences
Earth & Environmental Sciences
Environmental Sciences
Fisheries
Forestry
Horticulture
Resource Management
Soil & Water Science
Wildlife & Conservation Biology

Ethnic & Area Studies

African American Studies
American Studies
Asian American Studies
Asian Studies
Celtic Studies
Chicano Studies
Chinese Studies
Global Cultures
Japanese Studies
Jewish Studies
Latin American Studies
Middle Eastern Studies
Native American Studies
Russian Studies
World Cultures

Health Professions,

Education & Counseling

Alcohol & Drug Studies
Child Development
Counseling
Dental Hygiene
Education
Gerontology
Nursing
Nutritional Sciences
Rehabilitation Counseling
Special Education
Speech Pathology
Teaching ESL

Humanities, Art & Foreign Languages

Art
Art History
Arts Management
Classical Civilizations
Comparative Literature
Dance
Design/Media Arts
Dramatic Art
English
Ethnomusicology
Film & Digital Media
Humanities
Linguistics
Medieval Studies
Music
Music History
Philosophy
Photography
Religious Studies
Renaissance Studies

Rhetoric
Sculpture
Studio Art
Chinese
French
German
Italian
Japanese
Spanish

Mathematics & Physical Sciences

Astrophysics
Chemistry
Earth & Planetary Science
Earth Systems Science
Fiber & Polymer Science
Financial Mathematics & Statistics
Geology/Geological Sciences
Geophysics
Mathematics
Paleobiology
Pharmacological Chemistry
Physics
Statistics

Pre-Professional

Pre-Chiropractic
Pre-Dentistry
Pre-Law
Pre-Medicine
Pre-Optometry
Pre-Pharmacy
Pre-Physical Therapy
Pre-Veterinary

Social Sciences

Administration of Justice/Criminology
Anthropology
Archeology
Cognitive Science
Economics
Geography
History
Human Development
Human Sexuality
Law & Society
Liberal Studies
Multicultural Studies
Peace & Conflict Studies
Political Science
Psychology
Public Policy
Social Welfare
Sociology/Social Science
Women's Studies

A.A./A.S. Degree Requirements

The awarding of an Associate Degree is intended to represent more than an accumulation of units. It is to symbolize a successful attempt on the part of the college to lead students through patterns of learning experiences designed to develop certain capabilities and insights. Among these are the ability to think and to communicate clearly and effectively both orally and in writing; to use mathematics; to understand the modes of inquiry of the major disciplines; to be aware of other cultures and times; to achieve insights gained through experience in thinking about ethical problems; and to develop the capacity for self-understanding. In addition to these accomplishments, the student shall possess sufficient depth in some field of knowledge to contribute to lifetime interest.

Graduation from College of San Mateo with the Associate in Arts or Science degree is based upon the completion of 60 units of lower-division college-level work. A student pursuing an Associate Degree must declare a major field of study. The major is comprised of specific courses within a discipline or related discipline as specified by the appropriate division and recorded in the college catalog. A list of College of San Mateo degree programs, with courses and units required for each major, can be found in the catalog on pages 67 through 128. A minimum of 18 units must be completed in a major. Some majors require more than 18 units. A student must have an overall grade point average of 2.0 in the major. Some majors require a grade of "C" or better in each course. Student must complete at least 12 units of the required major courses in residence at College of San Mateo. A maximum of 12 units from courses in which the student has elected a Pass/No Pass option may be applied toward an Associate degree. An application for the degree must be filed in the Office of Admissions and Records during the last semester of attendance (refer to calendar for the college year for deadline).

Philosophy of General Education

Central to an Associate Degree, General Education is designed to introduce students to the variety of means through which people comprehend the modern world. It reflects the conviction of colleges that those who receive their degrees must possess in common certain basic principles, concepts and methodologies both unique to and shared by the various disciplines. College educated persons must be able to use this knowledge when evaluating and appreciating the physical environment, the culture, and the society in which they live. Most importantly, General Education should lead to better self-understanding.

Student Catalog Rights

A student remaining in continuous attendance at Cañada College, College of San Mateo and/or Skyline College may, for purposes of graduation, elect to meet the requirements in effect at the college from which the student will graduate either at the time the student began such attendance or any subsequent year of continuous enrollment.

For the purpose of this policy, "continuous enrollment" means attendance through at least the fourth week of instruction in either a fall or spring semester in each calendar year. Absence to attend another accredited college or university shall not be considered an interruption in attendance if the absence does not exceed one year. Catalog rights cannot supersede any State or Federal regulation or requirement in effect at the time of graduation.

Additional Associate Degrees and Certificates

A student may earn multiple Associate Degrees and Certificates from College of San Mateo. Each additional degree and Certificate of Achievement will be posted to the student's academic record and the student will receive diplomas for each degree and Certificate of Achievement earned. For additional degrees and certificates any course used to meet the prescribed graduation requirements may count toward more than one degree and certificate. Courses used for one major may be used to meet requirements for additional majors. Courses used to meet the competency requirements and general education requirements for the first degree may be used to fulfill these requirements for additional degrees, provided the student has maintained "continuous enrollment" (see Graduation Requirements and Student Catalog Rights). If a break in enrollment occurs, a student must comply with the competency, general education, and major requirements in effect at the time the student resumes attendance or those in effect in subsequent years of the student's enrollment.

WebSMART

our online service enables you to:

- Register for Classes
- View the Catalog
- View the Schedule of Classes, and search for classes by category and time
- Apply for admission
- Check your registration status
- Add/Drop classes (anytime within published deadlines)
- Print your schedule of classes
- Pay your fees by credit card
- Apply for Financial Aid information/ review application status
- Obtain your grades
- Obtain your Placement Test scores
- Print an unofficial transcript
- Update personal information

Log on to collegeofsanmateo.edu and click on WebSMART.

Occupational Programs

Specialized occupational programs are offered in more than fifty occupational fields (see tabular listing on page 100) for students planning to prepare for gainful employment. All occupational programs are carefully developed by advisory committees composed of college staff and selected representatives from the business and industrial community.

These programs are designed to develop personal and technical competencies necessary for successful employment and job advancement.

Two-Year Occupational Programs – AA or AS Degree

Most two-year programs lead to an Associate in Arts or Associate in Science degree. Many of the units earned in occupational programs are accepted by four-year colleges as meeting certain requirements.

Certificate Programs

Certificates are awarded upon successful completion of selected occupational programs and upon application to the Office of Admissions and Records. Some certificates require less than two years of full-time study. To be eligible for a certificate, a student must pass all required certificate courses with a grade of C or higher, unless specified otherwise (see specific program) a maximum of 6 units from courses in which the student has elected a Pass/No Pass option may be applied toward a certificate. At least 50% of the units required for a certificate must be taken at College of San Mateo.

Certificate requirements for an individual student are those listed in the College of San Mateo Catalog of the year in which the student begins studies at CSM. Those requirements may be followed throughout the student's course of study. However, if a break in attendance occurs before the certificate is earned, the certificate requirements shall become those listed in the College Catalog which is current at the time studies are resumed.

Certificates may be earned through day or evening part-time or full-time enrollment.

Certificates of Achievement

The higher of the two levels of certificates, Certificates of Achievement are awarded upon successful completion of 18 units or more in designated courses. These certificates will appear on the student's transcript.

Certificates of Specialization

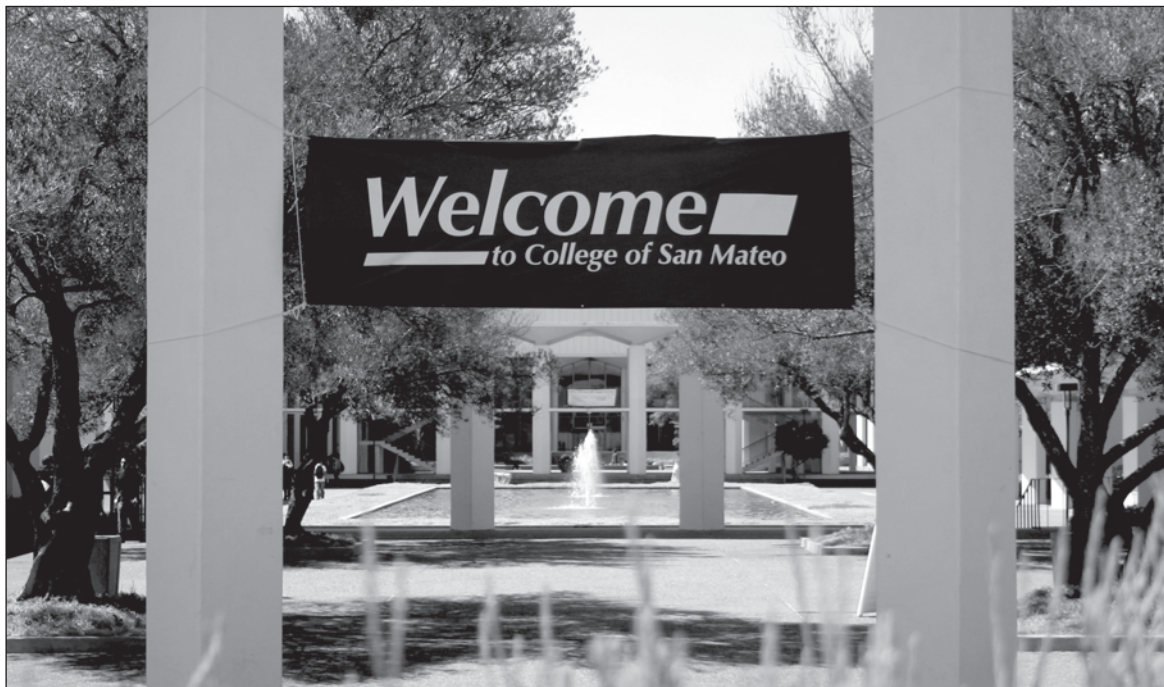
Certificates of Specialization are awarded upon successful completion of designated courses (usually between 8-13 units) in a specific field. Some Certificates of Specialization can be earned in eight- or sixteen-week accelerated programs that prepare students for entry-level positions. These certificates will not appear on the student's transcript.

Program Planning and Enrollment Management

Students enrolling at College of San Mateo should plan a program of study that will meet their educational and career goals. All enrolled students have access to counseling and advising services and should consult with a counselor early in the educational process for guidance and academic planning assistance. Students often have multiple goals and plan to complete a college certificate, an Associate degree, and/or transfer to a university to complete a Baccalaureate degree.

If in the course of enrollment at College of San Mateo, students find it advisable to change their program of study or educational goal, they may do so. These changes should be discussed with a counselor and students should be aware that any changes may result in extending the time necessary to fulfill the certificate or degree or transfer requirements. Ultimately, students maintain full responsibility for planning their educational programs and for their enrollment management.

Students are responsible to maintain current and accurate information in their WebSMART accounts and update personal contact information, email information, educational goal information, manage registration and enrollment, retrieve grades and placement test results, and monitor academic standing.



Associate in Arts/Science Degree Requirements

A—RESIDENCE

A minimum of 12 units must be completed at College of San Mateo.

B—SCHOLARSHIP

A minimum grade point average of 2.0 in the last 60 units, and a minimum grade point average of 2.0 in courses taken at College of San Mateo and submitted as part of the 60 units.

C—COMPETENCY REQUIREMENTS

1: Math/Quantitative Reasoning

This competency requirement may be satisfied with any of the following:

a. Appropriate scores on ACT Math, SAT Math, or CSM

Math Placement Test as follows:

- *ACT* — standard score of 15 or above on math test
- *SATI* — quantitative score of 400 or above (test taken prior to May 1995); score of 440 or above (test taken during or after May 1995)
- *CSM Math Test 2* — 21 or above
- *CSM Math Test 3* — 21 or above
- *CSM Math Test 4* — 20 or above

b. Completion with a grade of C or higher of an elementary algebra (**MATH** 110 or both **MATH** 111 and 112) or higher math course at CSM or other college or university

c. Completion of any one of the following courses with a grade of C or higher:

- Any course with **MATH** 110 or higher math prerequisite or
- **ACTG** 121; **BUS** 115; **CIS** 255, 278, 279, 290, 381/382, 383, 384, 385, 386, 387, 388, 391, 392; **CHEM** 192; **ECON** 123; **ELEC** 231 & 232; **PLUM** 702, 742; **PSYC** 121; **R.E.** 131

2: English

This competency requirement may be satisfied with the following:

- a. Completion of **ENGL** 100 with a grade of C or higher, **or** by satisfying both **b** and **c** below:
 - b. Completion of one of the following courses with a grade of C or higher:
 - ENGL** 838, or 848
 - (**ESL** 400 in the case of non-native speakers), **and**
 - c. Placement in **READ** 405 based upon the Reading Placement Test or completion of **READ** 400 or 405 with a grade of C or higher
-

D—MAJOR

A minimum of 18 units, 12 of which must be taken at College of San Mateo, from a list of courses specified for the major by the division involved. Some majors require more than 18 units. A grade point average of 2.0 in the major coursework is required. A student may earn multiple degrees at College of San Mateo. Courses used to meet one major may be used to meet requirements for additional majors.

E—GENERAL EDUCATION

1: American History and Institutions, CA State and Local Government

This requirement may be satisfied in three different ways:

- a. by completing **PLSC** 200 (5) **or**
- b. by completing **one** of the options in **each** of the groups listed below:

GROUP 1: *American History and Institutions*

PLSC 210, 212, 215, 250, or 260 **or**
HIST 100 and 102; **or HIST** 101 and 102; **or HIST** 201 and 202; **or**
either HIST 201 or 202 **plus** any one of the following
 3-unit history courses:
HIST 260, 350

GROUP 2: *CA State and Local Government*

PLSC 310 (2) **or**
HIST 315 or 310 **or**
SOCI 200 **or**
ETHN 101 or 102

- c. by completing the American History and Institutions (U.S. Constitution, U.S. History, California State and Local Government) requirement at a California Community College or CSU.

NOTE: Courses used to satisfy the American and CA History and Government requirements (GROUP 1 and GROUP 2) **may not be used** to satisfy the E5b Social Science G.E. requirements.

2: Language and Rationality

a. English, Literature, Speech Communication

Two courses (3 units each) are required. One of these must be a composition course selected from **ENGL** 100, 836, 838, or 848; **ENGL** 400 or **ESL** 400; the other must be selected from the following list. (Courses marked below with an asterisk [*] also satisfy Communication and Analytical Thinking (2b))

ENGL 100*, 110*, 135*, 161, 162, 163, 165*; **ESL** 400* (for non-native speakers); **LIT** 101*, 105*, 111*, 113*, 151*, 201*, 202*, 220, 231*, 232*, 256*, 257*, 258*, 259*, 260*, 261*, 262*, 263*, 265*, 271*, 272*, 273*, 275*, 276*, 277*, 278*, 430*; **SPCH** 100*, 111, 112, 120*, 140*, 150, 170, 180, 855 (for non-native speakers).

E—GENERAL EDUCATION (CONTINUED)b. Communication and Analytical Thinking

This requirement may be satisfied by either completing one of the English, Literature, or Speech Communication courses indicated by * in the above listing **or** by completing one of the following courses: **BUS.** 295, 401; **CIS.** 110, 125, 254, 255, 278, 292; **ECON** 123; **LIT.** 220; **MATH** 125, 130, 200, 222, 241, 251; **PHIL** 103

3: Health Science

Two units of Health Science are required (**HSCI** 100 [2 units]; or two units from **HSCI** 119 or 125; or two classes selected from **HSCI** 101, 112, 113, 114). One unit of **CA&S** 310 may be used in lieu of **HSCI** 113. The requirements may be waived for veterans of the U.S. Armed Forces with one or more years of active service and for nursing students who complete **NURS** 211, 212, 221, and 222, or equivalent, with a grade of C or higher.

4: Physical Education

Students must complete two activity courses in Physical Education or Dance, unless excused, to complete the requirements for the Associate in Arts or Associate in Science degree. Lecture courses in Physical Education will not satisfy this requirement. In accordance with policy adopted by the Board of Trustees, this requirement may be waived for students in any of the following categories:

a. Graduates of accredited community colleges or other accredited colleges and universities; **b.** Veterans of the U.S. Armed Forces with one or more years of active service; **c.** Persons excused for medical reasons. Approved medical waiver must be filed in the Office of Admissions & Records.

Students wishing to request a waiver of this requirement for any reason not specifically provided for above, may petition for consideration through regularly established college procedures. Inquiries should be directed to the Office of Admissions and Records.

5: Additional General Education Requirements

Of the following four areas, a, b, c, d, 12 units are required. The major may satisfy one area. If so, the 12 units would be selected from the remaining three areas with at least 3 units from each. (Students majoring in Liberal Studies may elect to have area a, b, or c satisfied provided they complete at least 6 units in the area fulfilling their major.)

a. Natural Science (at least 3 units)

ASTR 100, 101, 103, 115, 125; **BIOL** 100, 102, 110, 130, 140, 145, 180, 184, 195, 210, 220, 230, 240, 250, 260, 666, 675; **CA&S** 310; **CHEM** 100, 101, 192, 210, 220, 231, 232, 410, 420; **ELEC** 110; **GEOG** 100; **GEOL** 100, 101, 118, 125, 210; **HORT** 311, 312, 350; **MANU** 100; **METE** 100, 101; **OCEN** 100, 101; **PALN** 110, 111; **PHYS** 100, 101, 210, 220, 250, 260, 270; **PSCI** 100, 675, 676.

Majors fulfilling Area A: Chemistry, Dental Assisting, Geological Sciences, Horticulture, Life Sciences, Physical Science, Physics

b. Social Science (at least 3 units)

ANTH 110, 180, 350, 370; **BCST** 110; **BUS** 100, 101, 102, 125; **ECON** 100, 102; **ETHN** 101, 102, 150, 151, 152, 261, 262, 265, 300, 360, 440; **GEOG** 110, 150; **HIST** 100, 101, 102, 201, 202, 260, 310, 315, 350; **HMSV** 100, 115, 120, 130, 150, 151; **PLSC** 100, 110, 120, 130, 150, 200, 210, 212, 215, 250, 260, 310; **PSYC** 100, 105, 108, 110, 200, 201, 220, 225, 300, 330, 410, 675; **SOSC** 220, 221, 310, 313; **SOCI** 100, 105, 110, 141, 200, 340

Majors fulfilling Area B: Ethnic Studies, Social Science

c. Humanities (at least 3 units)

ARCH 100; **ART** 100, 101, 102, 103, 104, 124, 350, 351; **ASL** 111, 112, 121, 122; **CHIN** 111, 112, 121, 122, 131, 132, 134; 140, 211, 212; **ENGL** 110; **ETHN** 288, 350, 351, 585; **FILM** 100, 110, 120, 121, 200, 215; **FREN** 110, 111, 112, 115, 116, 117, 118, 120, 121, 122, 130, 131, 132, 140; **GERM** 110, 111, 112, 120, 121, 122, 130, 131, 132, 140; **HUM** 101, 102, 111, 112, 114, 125, 131, 133, 140, 676; **ITAL** 110, 111, 112, 115, 116, 117, 118, 120, 121, 122; **JAPN** 110, 111, 112, 120, 121, 122; **LIT** 101, 105, 111, 113, 151, 153, 201, 202, 220, 231, 232, 256, 257, 258, 259, 260, 261, 262, 263, 265, 271, 272, 273, 276, 277, 278, 430; **MUS** 100, 202, 240, 250, 275; **PHIL** 100, 244, 300; **SPAN** 110, 111, 112, 115, 116, 117, 118, 120, 121, 122, 130, 131, 132, 140, 161, 162, 251; **SPCH** 111, 112

Majors fulfilling Area C: Art, English, Film, French, German, Humanities, Music, Spanish, Speech Communication

d. Career Exploration and Self-Development (at least 3 units)

ADMJ 100; **ARCH** 666; **BIOL** 666; **BCST** 110; **BLDG** 700; **BUS** 201, 315, 316, 317; any **BUSW** series; **CRER** 104, 105, 106, 107, 108, 112, 120, 121, 122, 123, 124, 125, 126, 127, 138, 140, 141, 142, 152, 402, 404, 406; **CIS** 110; **COOP** 640, 641, 645; **DENH** 200; **DRAF** 120; **ELEL** 701; **ENGR** 100; **FIRE** 715; **GRA** 150, 160; **HORT** 400; **HMSV** 100; **JOUR** 110; **LIBR** 100, 105, 110; **MANU** 130; **MGMT** 100; **MTT** 750; **MULT** 102; **NURS** 666; **PLUM** 701 or 741; **R.E.** 100; **SOSC** 301; **SPFI** 701; **SPCH** 100, 120, 140, 150; **WELD** 300, 350

Majors fulfilling Area D: Accounting, Admin. of Justice, Alcohol/Other Drug Studies, Architecture, Broadcast & Electronic Media, Building Inspection, Business, Bus. Inform. Processing, Computer Info Science, Cosmetology, Drafting Tech., Electrical Tech., Electronics Tech., Engineering, Film-making, Fire Sprinkler Tech., Fire Tech., Graphics, Horticulture, Human Services, Journalism, Life Sciences: Biotechnology, Management, Mathematics, Multimedia, Nursing, Plumbing/Pipe Fitting, Real Estate, Refrig./Air Cond. Mech., Welding Tech.

e. Electives—All courses not included in the major requirements or specified above in the G.E. requirements are considered electives, with the exception of those courses listed in the CSM Catalog with the notation “units do not apply toward AA/AS degree.”

Transfer Planning

College of San Mateo can help students plan an educational program at CSM which will prepare them to transfer to the University of California, California State University or a private college or university to earn a bachelor's degree. Students are encouraged to meet regularly with a CSM counselor/advisor and use the resources of CSM's Transfer Services Office to develop an educational plan which will assure a smooth transition to the transfer institution of their choice. After completing transfer requirements, students may want to continue to earn units toward an Associate in Arts or Associate in Science degree at CSM. With careful planning, both objectives can be reached by taking essentially the same set of transferable courses.

CSM Transfer Services

collegeofsanmateo.edu/transfer

CSM's Transfer Services Office provides information and offers workshops on choosing a college, transfer admission requirements, completing transfer admission application forms and writing the application essay. Transfer Services staff can provide details about special Transfer Admission Agreements that CSM has developed with UC, CSU and a number of four-year private institutions which can guarantee students transfer admission.

Students with a clear transfer objective stand the best chance of meeting requirements in a timely manner. They can make the best use of their time and course work by deciding on a transfer institution and major as soon as possible. Students unable to make these decisions when they enter College of San Mateo may follow a general transfer pattern of courses while taking advantage of Transfer Services resources in making transfer plans.

Once students choose a major and the university to which they plan to transfer, they should consult the Major Preparation Agreements section of the CSM Catalog to determine whether specific CSM courses are listed for their intended major and university. Students should also check the transfer Website ASSIST (www.assist.org). Transfer Services staff and CSM counselors/advisors can assist students in planning for transfer, and four-year university representatives often visit CSM to meet with students interested in transferring to their institutions. It is wise for students to consult the catalog of the university to which they plan to transfer to become familiar with specific transfer admission requirements. Many college and university catalogs are available for reference both in the Transfer Services Office and online. Students may also write directly to the admissions office of the institution to obtain an information bulletin which outlines requirements for admission as a transfer student.

Transfer Services is located in Building 1, Room 115. The office is open Monday from 8 a.m. to 7 p.m., Tuesday through Thursday from 8 a.m. to 4:00 p.m., and on Friday from 8 a.m. to 12 noon (358-6839).

Requirements for Transfer Students

A student can transfer from College of San Mateo to a four-year college or university as a junior without loss of time or credits by completing the following:

1. Lower Division Preparation for the Major
These courses provide the necessary background to prepare the transfer student to enter the major as a junior.
2. General Education Requirements (Sometimes called "Breadth Requirements")
These are the courses required to obtain a bachelor's degree regardless of major. Courses in writing, critical thinking, sciences, humanities and social sciences are included in general education.
3. Electives.
Upon completion of major and general education requirements, elective courses can be taken to bring the total number of transferable units to the required 60 units for transfer to UC and 56 units for transfer to CSU.

Certification of General Education

College of San Mateo will verify the completion of lower division general education requirements for transfer to the University of California or the California State University system. Certification of partial completion of general education requirements is available for students transferring to a CSU campus who are unable to complete all requirements before transferring.

Students who transfer without certification will be required to meet the general education requirements of the specific UC or CSU campus to which they transfer. Meeting these local requirements usually necessitates taking additional courses following transfer. The Intersegmental General Education Transfer Curriculum (IGETC) meets the requirements of both the UC and CSU systems.

Transfer Admission Procedures

Students should take the following steps in applying for admission as a transfer student to a four-year college or university:

1. Request an application from the Admissions Office of the transfer institution approximately one year in advance of planned transfer. Applications for the University of California, the California State

University and selected California Independent/Private Colleges are available online at the following websites:

UC information

www.ucop.edu/pathways

CSU information

www.csumentor.edu

California Independent/Private Colleges Information

www.aicccumentor.org

2. Submit completed application during the specified filing period. Students are discouraged from sending them early as they will not be accepted before the initial filing date.
3. If an entrance exam (SAT, ACT) is required for transfer admission, register for the exam as soon as possible, and at least six months in advance of transfer. Registration forms are available in the CSM Assessment Center (Bldg. 1, Room 130).
4. Submit a request to the CSM Office of Admissions and Records to have a transcript of your academic record sent to the transfer institution at the time(s) specified by that institution. Transcripts must be requested well in advance of the date required. Four-year colleges and universities will also require transcripts of work completed at all other educational institutions.

Transcript Evaluation and Course Substitution Service

Students are strongly advised to use the transcript evaluation and course substitution service to determine how course work from other colleges/universities can be incorporated into their transfer planning.

If students have completed coursework at colleges or universities other than College of San Mateo, it is strongly suggested that the transcripts be evaluated within the first semester of their attendance at CSM. A transcript evaluation provides important information to the student and counselor about how course work completed at other colleges and universities will be applied to the following CSM educational goals.

1. California State University General Education Certification – CSU GE
2. Intersegmental General Education Transfer Curriculum – IGETC Certification
3. College of San Mateo Associate Degree General Education requirements
4. College of San Mateo Major or Certificate requirements

Detailed instructions for students on how to use this service can be found on the CSM Forms website at collegeofsanmateo.edu/forms.

CSM Courses Transferable to CSU

The following courses are designated by CSM as appropriate for baccalaureate credit and are accepted by all California State Universities as applicable toward a baccalaureate degree:

Accounting 100, 103, 121, 131, 144, 145, 161, 162, 163, 164, 165, 171, 172, 173, 641, 665, 680-689, 690

Administration of Justice 100, 102, 104, 105, 106, 108, 120, 125, 145, 153, 165, 185, 641, 680-689, 690

American Sign Language 111, 112, 121, 122, 680-689, 690

Anthropology 110, 180, 350, 370, 680-689, 690

Architecture 100, 112, 120, 130, 140, 145, 155, 165, 210, 220, 230, 240, 641, 666, 680-689, 690

Art 100, 101, 102, 103, 104, 124, 201, 202, 206, 207, 214, 223, 224, 225, 226, 231, 232, 236, 301, 315, 350, 351, 352, 353, 354, 355, 360, 365, 366, 374, 381, 405, 406, 411, 412, 641, 665, 680-689, 690

Astronomy 100, 101, 103, 115, 125, 680-689, 690

Biology 100, 102, 110, 123, 130, 140, 145, 184, 195, 210, 220, 230, 240, 250, 260, 641, 666, 675, 680-689, 690

Broadcasting 110, 210, 220, 230, 240, 310, 312, 316, 320, 410, 420, 450, 680-689, 690

Business 100, 101, 115, 125, 131, 150, 180, 201, 295, 315, 316, 317, 326, 352, 353, 354, 355, 356, 401, 641, 680-689, 690

Business Microcomputer Operations 502, 504, 680-689

Business Applications-Windows 105, 114, 115, 116, 204, 205, 214, 215, 313, 323, 383, 384, 415, 416, 450, 451, 464, 475, 477, 530, 534, 535, 680-689

Career and Life Planning 104, 105, 106, 107, 108, 112, 120, 121, 122, 123, 124, 125, 126, 127, 138, 140, 141, 142, 150, 152, 402, 404, 406, 680-689

Chemistry 100, 101, 192, 210, 220, 231, 232, 250, 410, 420, 680-689, 690

Chinese 111, 112, 121, 122, 131, 132, 134, 140, 201, 211, 212, 680-689, 690

Computer and Information Science 110, 111, 125, 150, 151, 152, 254, 255, 256, 278, 279, 312, 313, 360/361, 362, 377, 379, 380, 381, 382, 383-8, 390, 391, 392, 393-398, 485, 488, 489, 490, 491, 492, 495, 641, 680-689, 690

Consumer Arts and Science 310, 641, 680-689, 690

Cooperative Education 640, 641, 645, 647

Dance 117, 121, 131, 132, 141, 143, 167, 400

Drafting Technology 100, 120, 121, 122, 123, 124, 130, 140, 641, 680-689, 690

Economics 100, 102, 123, 680-689, 690

Electronics 110, 131, 133, 201, 202, 215, 216, 231, 232, 262, 275, 282, 290, 310, 320, 332, 360, 362, 370, 421, 422, 424, 441, 442, 444, 641, 680-689, 690

Engineering 100, 210, 215, 230, 240, 260, 270, 641, 680-689, 690

English 100, 101, 110, 135, 161, 162, 163, 165, 680-689, 690

English as a Second Language 400

Ethnic Studies 101, 102, 150, 151, 152, 261, 262, 265, 288, 300, 350, 351, 360, 440, 585, 680-689, 690

Film 100, 101, 102, 103, 104, 105, 106, 110, 120, 121, 153, 155, 160, 200, 215, 277, 680-689, 690

Fire Technology 641, 680-689, 690, 705, 714, 715, 720, 725, 730, 740, 745

French 110, 111, 112, 115, 116, 117, 118, 120, 121, 122, 130, 131, 132, 140, 680-689, 690

Geography 100, 110, 150, 680-689, 690

Geology 100, 101, 118, 125, 210, 680-689, 690

German 110, 111, 112, 120, 121, 122, 130, 131, 132, 140, 680-689, 690

Graphics 115, 116, 135, 140, 150, 151, 160, 161, 170, 225, 235, 242, 255, 260, 680-689, 690

Health Science 100, 101, 112, 113, 114, 119, 125, 641, 680-689, 690

History 100, 101, 102, 104, 106, 110, 201, 202, 242, 260, 270, 310, 315, 350, 680-689, 690

Horticulture 311, 312, 315, 325, 326, 327, 330, 342, 350, 400, 401, 404, 405, 415, 417, 419, 421, 422, 425, 426, 427, 428, 429, 641, 680-689, 690, 705, 706, 709, 711, 712, 742, 777, 778

Human Services 100, 110, 115, 130, 150, 151, 262, 264, 680-689, 690

Humanities 101, 102, 111, 114, 125, 131, 133, 140, 680-689, 690

Italian 110, 111, 112, 115, 116, 117, 118, 120, 121, 122, 680-689, 690

Japanese 110, 111, 112, 120, 121, 122, 680-689, 690

Journalism 110, 120, 300, 641, 680-689, 690

Library Studies 100, 101, 110, 665, 680-689

Literature 101, 105, 111, 113, 151, 201, 202, 220, 231, 232, 256-9, 260, 261-263, 265, 271, 272, 273, 276, 277, 278, 430, 680-689, 690

Machine Tool Technology 200, 641, 680-689, 690, 701, 702, 750, 755, 760

Management 100, 215, 220, 235, 265, 641, 680-689, 690

Manufacturing and Industrial Technology 100, 120, 130, 641, 680-689, 690

Mathematics 125, 130, 145, 200, 222, 231, 241, 242, 251, 252, 253, 268, 270, 275, 680-689, 690

Meteorology 100, 101, 680-689, 690

Military Science 1-2, 1a-b, 12a-b

Multimedia/Web Design 101, 102, 113, 172, 177, 184, 187, 192, 253, 274, 279, 282, 292, 297, 317, 387, 392, 395, 397, 680-689, 690

Music 100, 101, 102, 103, 104, 131, 132, 133, 134, 202, 240, 250, 275, 290, 291, 292, 293, 301, 302, 303, 304, 371, 372, 373, 374, 401, 402, 403, 404, 430, 451, 452, 465, 470, 641, 680-689, 690

Nursing 211, 212, 221, 222, 231, 232, 241, 242, 261, 262, 264, 265, 610, 620, 641, 666, 680-689, 690

Oceanography 100, 101, 680-689, 690

Paleontology 110, 111, 680-689, 690

Philosophy 100, 103, 244, 246, 300, 680-689, 690

Physical Education All classes in the following series: 100-199, 200-299, 300-399, 400-499, 600-699

Physical Science 100, 675, 676, 680-689, 690

Physics 100, 101, 210, 211, 220, 221, 250, 260, 270, 680-689, 690

Political Science 100, 110, 120, 130, 150, 200, 210, 212, 215, 250, 260, 310, 680-689, 690

Psychology 100, 105, 108, 110, 121, 200, 201, 220, 225, 300, 410, 675, 680-689, 690

Reading 400, 405, 412, 415, 454, 455, 680-689

Real Estate 100, 105, 110, 121, 131, 141, 200, 215, 220, 641, 680-689

Social Science 220, 221, 301, 302, 303, 304, 307, 308, 310, 313, 314, 315, 316, 318, 319, 321, 680-689, 690

Sociology 100, 105, 110, 141, 200, 340, 680-689, 690

Spanish 110, 111, 112, 115, 116, 117, 118, 120, 121, 122, 130, 131, 132, 140, 161, 162, 251, 680-689, 690

Speech Communication 100, 111, 112, 120, 140, 150, 180, 680-689, 690

Welding Technology 110, 111, 120, 121, 210, 211, 220, 221, 250, 300, 350, 641, 680-689, 690

California State University General Education (CSU GE) Worksheet

Because of periodic revision of transfer requirements, use WWW.ASSIST.ORG for the most current IGETC info

The CSU GE certification permits a student to transfer from College of San Mateo to any campus of the California State University System (CSU) without having to take additional lower-division general education after transfer. A maximum of 39 units of the total 48 general education units required by CSU can be completed at College of San Mateo. The remaining nine units must be in upper division of the degree granting institution. Of the 39 units taken at College of San Mateo, no more than 30 units can be certified in Areas B, C, and D combined. Courses in Area A and B4 must be completed with a grade of C or higher (C- grades are not acceptable). Courses used to satisfy the American Institutions requirement may also be applied to the completion of Area D. Courses listed in more than one area can be used to satisfy only one area. Students who have completed coursework at colleges or universities outside of the San Mateo County Community College District but within the United States should use the CSM Transcript Evaluation Service within the first semester of attendance to determine how prior coursework can be applied to CSU GE certification.

Meet with a counselor to discuss transfer all requirements - major, units, GPA, and general education pattern. To ensure a smooth transfer process, work with a counselor to develop a comprehensive Student Educational Plan (SEP) that maps out courses needed to meet your goal. Each semester meet with a counselor to review your SEP, track progress, and make modifications to the SEP as needed.

| | | |
|---|--|--|
| Area A: Communication Skills and Critical Thinking 9 units required One course required from each subsection. Grades of "C" or better required in Area A coursework. | | |
| A1 Oral Communication SPCH 100, 120, 140, 150 | A2 Written Communication ENGL 100 | A3 Critical Thinking ENGL 110, 135, 165 PHIL 103 |
| Area B: Natural Science and Mathematics 9 units required One course from Physical Science, Life Science, & Math Concepts. Must include one lab course identified by *. | | |
| B1 Physical Science ASTR 100, 101*(1), 103*(1), 115, 125 CHEM 100, 101*(1), 210*, 220*, 231, 232, 250*, 410* GEOG 100 GEOL 100, 101*(1) 118, 125*, 210* METE 100, 101*(1) OCEN 100, 101*(1) PALN 110 PHYS 100, 101*(1), 210*, 250* PSCI 100, 675 *B3 Lab Courses identified with an "*" | B2 Life Science BIOL 100, 102, 110*, 130, 140, 145, 184, 195*(1), 210*, 220*, 230*, 240*, 250*, 260*, 675 OCEN 100, 101*(1) PALN 110 PSYC 105, 220 (B4 – Must complete with a grade of "C" or better) | B4 Math Concepts CIS 278 ECON 123, MATH 125, 130, 145, 200, 222, 241, 242, 251, 252, 253, 268, 270, 275, PSYC 121 |
| Area C: Arts, Literature, Philosophy & Languages 9 units required Chose at least one course from the Arts and at least one course from the Humanities. Courses must be from at least two disciplines. | | |
| C1 Arts ARCH 100 ART 100, 101, 102, 103, 104, 124, 207, 350, 351 ETHN 288, 585 FILM 100, 110, 120, 121, 160, 200, 215, 250, 251(1), 252(1), 277 HUM 112, 114, 127, 128 LIT 277 MUS 100, 202, 240, 250, 275 | C2 Humanities - continued HUM 101, 102, 111, 114, 125, 131, 133 140, 676 ITAL 110, 111, 112, 121, 122 JAPN 110 111, 112, 120, 121, 122 LIT 101, 105, 111, 113, 151, 201, 202, 220, 231, 232, 260, 265, 271, 272, 273, 275, 278, 430 PHIL 100, 244, 300 SPAN 110, 111, 112, 120, 121, 122, 130, 131, 132, 140, 161, 162, 251 SPCH 111, 112 | |
| C2 Humanities ANTH 180 ASL 121, 122 CHIN 111, 112, 121, 122, 131, 132 ENGL 135, 161, 162, 163 ETHN 265, 350, 351, 440 FILM 153 FREN 110, 111, 112, 115, 116, 117, 120, 121, 122, 130, 131, 132 140 GERM 110, 111, 112, 120, 121, 122, 130, 131, 132, 140 | | |
| Area D: Social, Political, & Economic Institutions 9 units required 9 units of coursework from Area D in at least two disciplines. You may select any courses from Area D below. If you select one course from Group 1, Group 2, and Group 3 you will meet general education requirements for Area D and CSU graduation requirements in American History and Institutions and State and Local Government at all CSU campuses except Chico. | | |
| ANTH 110, 180, 350, 370 BCST 110 BUS 125 ECON 100, 102 ETHN 101, 102, 150, 151, 152, 261, 262, 300, 360, 440, GEOG 110, 150 HIST 100, 101, 102, 201, 202, 260, 310, 315, 350 HUM 125 JOUR 110 PLSC 100, 110, 130, 150, 200, 210, 212, 215, 250, 260, 310 PSYC 100, 105, 108, 110, 200, 201, 220, 225, 300, 410, 675 SOCI 100, 105, 110, 141, 200, 340 SPCH 120, 170 | | |
| Group 1 US HISTORY HIST 102, 201, 202, 242, 260 | Group 2 US CONSTITUTION *PLSC 200 (meets both Group 2 & Group 3) PLSC 210, 212, 215, 250 | Group 3 CA STATE & LOCAL GOV *PLSC 200 (meets both Group 2 & Group 3) ETHN 101, 102 HIST 310 PLSC 200, 310 SOCI 200 |
| Area E: Lifelong Understanding & Self Development 3 units required BUS 101 CA&S 310 CRER 120, 121, 123, 138, 140, 141, 402, 404 ETHN 151, 152, 160 HSCI 100, 101, 112, 113, 114 PSYC 100, 108, 110, 300 SOCI 110, 340 | | |

Intersegmental General Education Transfer Curriculum (IGETC) Worksheet

Because of periodic revision of transfer requirements, use WWW.ASSIST.ORG for the most current IGETC info

The IGETC certification permits students to transfer from College of San Mateo to any campus of the California State University (CSU) or University of California (UC) systems without having to take additional lower-division general education after transfer. Completion of the IGETC is not a requirement for transfer to CSU or UC, nor is it the **only** way to fulfill lower division general education requirements. The IGETC does not guarantee admission to any CSU or UC campus. The IGETC does not meet the American History and Institutions requirement at CSU and UC campuses. Courses listed in more than one area can be used to satisfy only one area unless otherwise noted. All courses applied to IGETC must be completed with a grade of C or higher (C- grades are not acceptable). Students who have completed coursework at colleges or universities outside of the San Mateo County Community College District but within the United States should use the CSM Transcript Evaluation Service within the first semester of attendance to determine how prior coursework can be applied to IGETC certification.

Meet with a counselor to discuss all transfer requirements - major, units, GPA, and general education pattern. To ensure a smooth transfer process, work with a counselor to develop a comprehensive Student Educational Plan (SEP) that maps out courses needed to meet your goal. Each semester meet with a counselor to review your SEP, track progress, and make modifications to the SEP as needed.

| |
|---|
| <p>AREA 1 – ENGLISH COMMUNICATION 6 – 9 semester units required</p> <p>CSU – Three courses required, one from each group below. UC – Two courses required, one from Group A & B.</p> <p>Group A – 3 units: English Composition ENGL 100</p> <p>Group B – 3 units: Critical Thinking-English Composition ENGL 110, 135, 165</p> <p>Group C - 3 units CSU only: Oral Communication SPCH 100, 120, 140, 150</p> |
| <p>AREA 2 – MATHEMATICAL CONCEPTS & QUANTITATIVE REASONING 3 semester units required</p> <p>ECON 123 MATH 125, 145, 200, 222, 241, 242, 251, 252, 253, 268, 270, 275 PSYC 121</p> |
| <p>AREA 3 – ARTS & HUMANITIES 9 semester units required</p> <p>3 courses, with one from Group A: Arts and one from Group B: Humanities and one from either Group A or B.</p> <p>Group A: Arts ART 101, 102, 103, 104, 124 ETHN 288, 585 FILM 100, 120, 121, 160, 200, 277 LIT 277 MUS 100, 202, 240, 250, 275</p> <p>Group B: Humanities ETHN 265, 350, 351, 440 FREN 130, 131, 132, 140 CHIN 131, 132 GERM 130, 131, 132, 140 HIST 100, 101, 102 HUM 101, 102, 111, 114, 125, 131, 133 LIT 101, 105, 113, 151, 201, 202, 220, 231, 232, 265, 430 PHIL 100, 244, 300 SPAN 130, 131, 132, 140, 161, 162, 251</p> |
| <p>AREA 4 – SOCIAL & BEHAVIORAL SCIENCES 9 semester units required</p> <p>3 courses selected from at least two disciplines</p> <p>ANTH 110, 180, 370 ECON 100, 102 ETHN 101, 102, 150, 151, 152, 261, 262, 300, 351, 360, 440 GEOG 110, 150 HIST 201, 202, 260, 310, 350 JOUR 110 PLSC 100, 110, 130, 150, 200, 210, 212, 215, 250, 260 PSYC 100, 105, 110, 200, 201, 220, 225, 300, 410 SOCI 100, 105, 110, 141, 200, 340</p> |
| <p>AREA 5 – PHYSICAL & BIOLOGICAL SCIENCES 7 semester units required</p> <p>2 courses, one from Group A Physical Science and one from Group B Biological Science; One course must have a lab indicated by (*)</p> <p>Group A: Physical Science ASTR 100, 101*(1), 103*(1), 115, 125 CHEM 100, 101*(1), 210*, 220*, 231*, 232*, 250* GEOG 100 GEOL 100, 101*(1), 118, 125* 210* METE 100, 101*(1) OCEN 100, 101*(1) PALN 110 PHYS 100, 101*(1), 210*, 220*, 250*, 260*, 270* PSCI 100</p> <p>Group B: Biological Science BIOL 100, 102, 110*, 140, 145, 184, 195*(1), 210*, 220*, 230*, 240*, 250*, 260 PALN 110 PSYC 220</p> |
| <p>AREA 6 – LANGUAGE OTHER THAN ENGLISH – LOTE (UC requirement only)</p> <p>May be fulfilled by two years of one foreign language in high school with a grade of C or higher. You must furnish official high school transcripts for IGETC certification. Language Other Than English fulfilled at _____ High School. Language _____</p> <p>Courses that appear in both Area 6 and Area 3B can be used to certify both areas.</p> <p>ASL 112, 121, 122 CHIN 122, 131, 132, 140 FREN 120, 122, 130, 131, 132, 140 GERM 120, 122, 130, 131, 132, 140 ITAL 120, 122 JAPN 120, 122 SPAN 120, 122, 130, 131, 132, 140, 161, 162, 251</p> |

CSU GRADUATION REQUIREMENT IN U.S. HISTORY, CONSTITUTION & AMERICAN IDEALS (CSU REQUIREMENT ONLY)

Not part of IGETC; may be completed prior to transfer. One course from each group except PLSC 200 meets two groups.

Group 1 US HISTORY

HIST 102, 201, 202, 242, 260

Group 2 US CONSTITUTION

*PLSC 200 (meets both Group 2 & Group 3)

PLSC 210, 212, 215, 250

Group 3 CA STATE & LOCAL GOV

*PLSC 200 (meets both Group 2 & Group 3)

ETHN 101, 102 HIST 310 PLSC 310 SOCI 200

Parking Regulations

(summary)

Students are responsible for knowing and following campus parking regulations. Complete parking regulations are available online at collegeofsanmateo.edu/parking, or a copy may be obtained at CSM's Security Office (Bldg. 1, Room 269) or CSM's Business Office (Bldg. 1, Room 147).

All persons driving motor vehicles (except motorcycles) onto campus and utilizing the parking facilities during regular class hours (Monday-Friday; 7 a.m.–10 p.m.), including final examinations, are required to obtain a parking permit. A parking permit is not required for students riding motorcycles and parking must be in designated Motorcycle Parking in Lots 3, 7A and 11A. Student parking permits are available for \$40 each for the Fall and Spring semesters, and \$20 for the summer session. A two-term (Fall/Spring) permit is available for \$70. Parking permits for students with California Board of Governors (BOG) waivers are \$20 per semester. An additional fee of \$20 will be charged to replace a permit that has been lost or stolen.

Students who intend to purchase a parking permit for Fall 2008 may do so online using WebSMART. For information on how to obtain your paid parking permit, please visit our website.

Daily parking permits (\$2) are available from machines in Lots 1, 2, 10 and 14. Parking permits for disabled students who have paid the parking fee are issued only by the Disability Resource Center (Bldg. 16, Room 150, 574-6438).

A grace period allowing for the purchase of permits will be in effect during the first two weeks of the term. The grace period pertains only to permits, with all other parking regulations enforced at all times in all parking lots. Beginning **Tuesday, September 2, 2008**, permit requirements will be strictly enforced in all lots.

Parking spaces are available on a first-come, first-served basis. Therefore, a permit is not a guarantee of a parking space. The College and San Mateo County Community College District accept no liability for vandalism, theft or accidents. Use of parking facilities is at the user's risk.

Visitor Parking

Visitors to campus may park in metered Visitor Parking Lot 3 using the pay-by-space meter. After parking the car, the visitor notes the number of the parking space, enters the number into the meter and deposits coin or currency. The receipt does NOT need to be displayed in the vehicle. Visitors may also park in a student lot after purchasing a daily permit.

Public Transit

SamTrans bus service has two direct routes to the campus (#250 and #260) and connecting bus routes from the Hillsdale Shopping Center and the Caltrain Station serving the CSM campus throughout the day. All buses have wheelchair lifts and also serve students attending evening classes. Routing information is available by calling 1-800-660-4BUS or via the Web at www.samtrans.com and www.caltrain.com. Printed schedules and maps are also available at the College of San Mateo Student Activities Office (Building 13).

Elevators

Elevator access is available in the following buildings: 1, 2, 4, 8, 9, 12, 14, 18 and 36.

Parking by Permit Only During Class Hours

One-day Permits

\$2 per day – Permit machine locations indicated by X (Lots 1, 2, 10 and 14)

Visitor Parking

Go online for visitor parking location: collegeofsanmateo.edu/map

Student Parking

Lots 1, 2, 3B, 9, 10, 11A, 14, 15, 15A, 16, 18, 22

Staff Parking

Lots 3D, 5, 6, 7A, 7B*, 11, 12A*, 13, 17, 20*, 20A, 20M, 23

(*Indicates lots available for student parking, after 5 pm only)

Disabled Parking

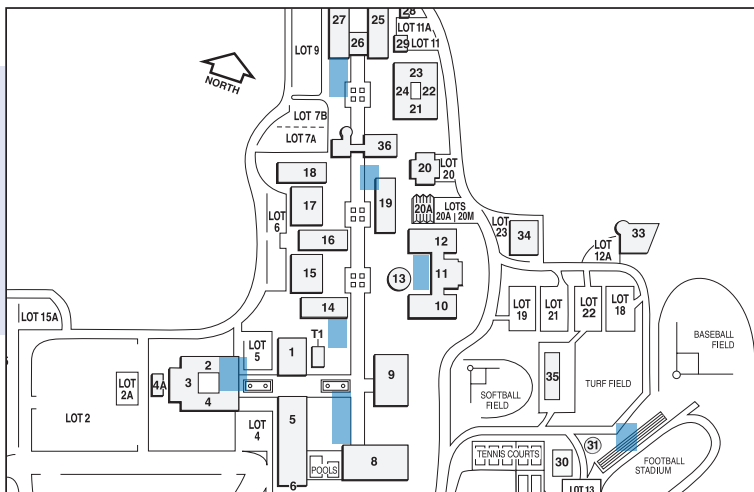
By special permit only

(contact Disability Resource Center, Bldg. 16, Room 150, 574-6438)

Motorcycle Parking

Lots 7A, 11A

Designated Smoking Zones



Smoking Policy

In order to provide a safe learning and working environment for students and employees, smoking is only allowed in designated areas on the campus. Violation of this policy could lead to disciplinary action under usual disciplinary procedures. For a complete copy of the Smoking Policy and Guidelines, see CSM's current catalog.

Map as of 6/15/08

Go online for the most current version of the campus map: collegeofsanmateo.edu/map.

Legend:

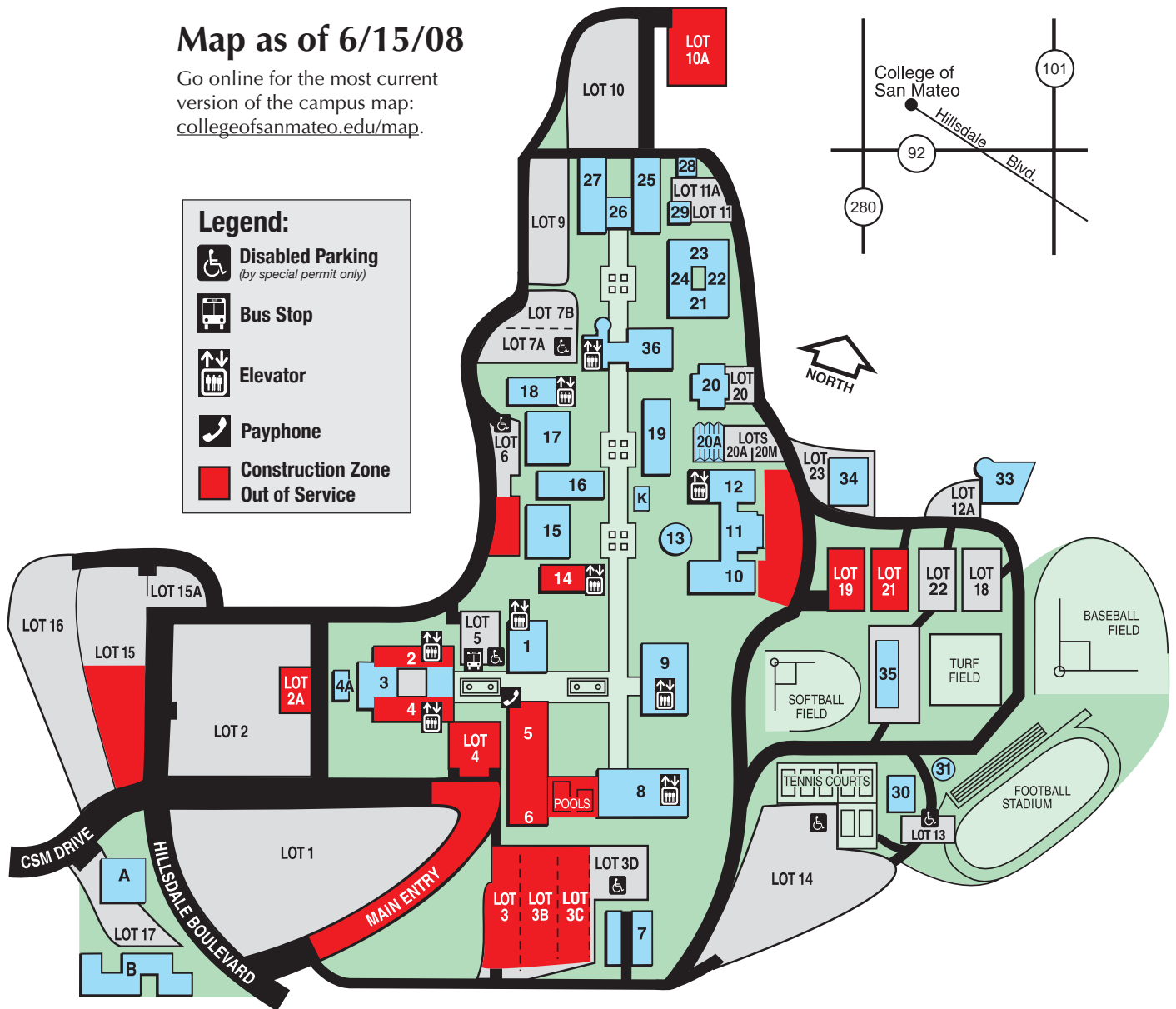
 **Disabled Parking**
(by special permit only)

 **Bus Stop**

 **Elevator**

 **Payphone**

 **Construction Zone
Out of Service**



Buildings:

1. Administration

- Admission & Records
- Articulation & Research
- Cashier
- Corporate & Continuing Ed.
- Counseling
- Financial Aid
- Health Center
- International Student Center
- President's Office
- Psychological Services
- Public Relations & Marketing
- Security
- Veterans
- VP Office, Instruction
- VP Office, Student Services

2. Music

3. Theatre, Broadcasting Arts

4. Art

4A. Ceramics/Sculpture

5. Under Construction

6. Under Construction

7. Maintenance

8. Gymnasium

9. Library, KCSM-TV/FM

10. Life Science

11. Science Classrooms/Middle College

12. Physical Science

13. Student Activities

14. South Hall

15. Faculty Offices

16. Central Hall, DSPS

17. Faculty Offices

18. North Hall

19. Technology

- Architecture
- Building Inspection
- CIS Lab
- Drafting
- Electronics
- Engineering

20. EOPS, Multicultural Center, Horticulture

20A. Horticulture Greenhouses

21. Cosmetology

22. Dental Assisting

23. Nursing Lab

24. Locker Rooms

25. Machine Tool Tech., Manufacturing Tech., ITS/Media Services

26. Technology Classrooms

27. Graphics, Multimedia, Welding

28. Test Cell

29. NPA Lab, CIS Lab

30. Team House

31. Ticket Booth

33. Lazarus Child Development Center

34. Bookstore

35. Moore Regional Public Safety Center

36. Science Building/Planetarium

A. District Administrative Offices - 3401 CSM Drive

B. College Vista - District Faculty/Staff Housing

K. Kiosko (Temporary Cafeteria)

CSM

the highway to your future...



**refer to pages 104 & 105 inside for a list of educational paths leading to your future career*



College of San Mateo believes in the "Power of Green"

- We've had a recycling program for years, collecting bottles, cans and paper throughout campus.
- We use energy-efficient equipment and fixtures, such as energy-efficient lamps/ballasts.
- We use efficient glass and "green" roofing materials to reduce heat gains/losses in new construction and building renovations.
- We use "green" and "renewable" construction materials, such as flooring, carpet and furniture.
- We have a cogeneration unit that saves both electricity and gas, which results in using less fossil fuel.
- We seek printers that use soy-based ink, use recycled paper and employ other "green" practices.

These are just some of the many things we do for the good of our environment. We encourage you to join us in our efforts by recycling your newspapers, magazines and other materials. **Thank you.**

COLLEGE of SAN MATEO

1700 West Hillsdale Boulevard
San Mateo, CA 94402-3784

Non-Profit
Organization
U.S. Postage
PAID
Permit No. 27
San Mateo, CA
ECRWSS

Residential Customer Local
Carrier Route Pre-Sort