

Schedule of Classes

CSM in Your Community - Student Ambassadors



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Registration begins April 30
Session begins June 15

The Student Ambassador Program consists of CSM students dedicated to making a difference in the community and on campus. Since 2007, student ambassadors have been a vital component of College of San Mateo's outreach, recruitment, and retention efforts. Ambassadors work closely with students at local high schools providing prospective CSM students with mentorship and essential resources to help with academic, personal, and career success. Student ambassadors also represent the college at community outreach events such as high school college nights, the National Night Out for Youth and the San Mateo County Fair.

On campus, ambassadors work at the welcome desk at College Center answering questions for hundreds of students and visitors. During the first week of classes in the summer, fall, and spring, the team spearheads Operation Welcome Mat to ensure that students get off to a good start each semester. Ambassadors also conduct tours of the campus; more than 1000 visitors toured CSM last year.

Student ambassadors serve as representatives of CSM and excel in the classroom and in their service to the community. The combination of academic achievement and service has paved the way for ambassadors to transfer to some of the most competitive campuses of the UC and CSU systems and private universities. Many have gone on to attend graduate school.

As a result of the Student Ambassador Program, CSM is able to reach and serve many more students. This peer-to-peer outreach model helps incoming students in preparing for college, but also promotes leadership development for students serving as student ambassadors.

College of San Mateo

College of San Mateo



Schedule of Classes ~ Summer 2015 ~ Semester begins June 15

Student Success Story: Jennifer Vara

UC Santa Barbara, Psychology & Sociology Major

As a student at San Mateo High School, Jennifer Vara put her summers to good use. She attended summer session at College of San Mateo through the College Connection - Concurrent Enrollment Program. Over the course of two summers, Jennifer completed classes in U.S. history, ethnic studies, psychology and yoga. In addition to receiving credit toward high school graduation, she earned 13 units of college credit and gained a big jump on her college education. "Attending CSM when I was still in high school was a good experience all the way around. I liked the classes, the professors and campus, and I completed several college requirements," says Jennifer.

Jennifer's experience as a concurrent enrollment student influenced her decision to attend CSM for her first two years of college. She explains, "I was familiar with the college and I knew the courses at CSM were equivalent to those I would have taken had I gone straight to the university as a freshman. I also knew that I could transfer to an excellent university. Another consideration was my future: I didn't want to spend my life working to pay off student loans. By attending CSM, I was able to graduate without owing any money. All that I saved while living at home has helped to pay for my education at UC Santa Barbara."

She entered her first semester as a college freshman at CSM with confidence and a sense of accomplishment. "I knew what professors expected of me, so I had a smooth transition." Because Jennifer had already completed a full semester of college work while she was in high school, she had flexibility in choosing courses and exploring different majors. "In addition to completing all my general education requirements, I completed the prerequisites for a double major in sociology and psychology for UC Santa Barbara."

Jennifer was familiar with CSM's campus and knew where to go when she needed assistance. "Before college, math wasn't my favorite subject, but once I found the Math Resource Center where I received one-on-one tutoring in statistics and calculus, I actually started to enjoy math. I also went to the Learning Center whenever I needed a quiet place to study or work on assignments, and I spent time in the Integrated Science Center meeting with classmates and studying."

"As it turned out, CSM was a great place for me to begin my college education," says Jennifer. "I had some really good professors at CSM whose classes I looked forward to because they were engaging and passionate about their subjects and they were caring about the students. Professor Gaines, my ethnic studies teacher, was always encouraging us to strive to be the best in working toward our personal goals."

Looking back, Jennifer credits her experience in the Concurrent Enrollment Program for giving her a solid foundation for college. "The classes I took while in high school really helped me get ahead. In addition to the academics, CSM helped me to improve my work ethic and develop skills that made me a stronger student."

In 2014, Jennifer earned associate degrees from CSM in psychology and sociology and transferred to UC Santa Barbara where she is currently pursuing a double major in the same disciplines. She plans to attend graduate school to become a therapist or psychologist.



Photo courtesy of Jennifer Vara

Expanding Pathways for Student Success

"My Pathway experience enabled me to improve my placement scores so that I was able to start math and English classes at a higher level."

—student Katherine Landaverde

The transition from high school to college can be an unsettling experience even for the best of students. However, for those who need more academic preparation, becoming first-time college students can be especially challenging. To assist students in this important transition, CSM offers Pathway to College, a two-week summer program that focuses on improving individual student success.



Dean Taylor-Mendoza discusses educational goals with a student in the CSM Learning Center. Photo by Sean Arbabi.

Dr. Jennifer Taylor-Mendoza, CSM's dean of academic support and learning technologies, explains the purpose of the program, "The intent is to bridge the gap between high school and college so that students enter their first semester more academically prepared. Students build confidence and competence so they are off to the right start and a strong start."

First launched in 2013, Pathway to College is designed for students who have graduated from high school in the last three years* and who place into basic skills math (Math 811 or 110) and English (828 or 838) classes. The program combines several components. At the core is dynamic instruction in math and English—subjects critical to student success—that is supported with individual tu-

toring. Additional components include personalized interactive assessment and peer mentoring.

Pathway students enroll in the foundation course, Keys to Success, for which they earn one unit of college credit transferrable to the California State University system. The course is aptly named as students acquire techniques to help them to "hit the ground running" in the fall semester. Students also learn what's expected of them academically and how to assume responsibility for making decisions that relate to college success.

Pathway to College is anchored by enthusiastic faculty in math and English. The math professor strives to make math "real" so that students can see the connection of math to real life and assist students to conquer math anxiety. The English instruction focuses on the writing process as well as reading comprehension and analysis. By the end of the program, each student writes an in-class essay on a topic related to the course content, such as "Why Math Matters."

Students take a personalized interactive math assessment through a web-based computer program that provides an individualized learning experience tailored to each student's unique strengths and weaknesses. The assessment determines which concepts students have mastered and areas they need to work on. Working at their own pace, students can focus on specific areas where they need improvement.

To further support the math instruction, tutoring begins the first day of the program to ensure that students are understanding the concepts. At the end of the program, students have the option to retake the placement tests, and many choose to retake the math portion. The value of this tailored instruction and tutoring is revealing positive outcomes in placement testing results. According to Ron Andrade, Learning Center manager, "In 2014, 50 percent of the students who retook the math placement

See "Expanding Pathways" on page 14

*students who recently earned a GED or completed the high school proficiency exam are also eligible for the program.



Support CSM

Your opportunity to participate
collegeofsanmateo.edu/supportcsm



Message from the President



Welcome to CSM's 2015 Summer Session. Although it's still spring, it's not too early to register for summer classes. Our summer schedule offers a full spectrum of courses during the day, evening and also online. Taking summer classes is a great way for students to get step-up on their college education—whether they're already a university student, a new high school graduate who plans to begin at a four-year school or CSM this fall, or even if they are still in high school. For university students, we know that it can be very difficult to get required classes during the school year; many students head

home for summer to take those classes at CSM. Attending summer session provides a windfall of benefits: completing university requirements with transferrable credit, saving on tuition, having a less stressful semester with a reduced course load, and for some students, graduating earlier.

Currently enrolled high school students can also take courses during the summer at CSM through our College Connection - Concurrent Enrollment Program. In our "Student Success Story," we feature Jennifer Vara, a former concurrent enrollment student who is now attending UC Santa Barbara. Jennifer shares her experience in the program and the opportunities that resulted from her participation.

Another summer offering at CSM is Pathway to College, a program that bridges the gap between high school and college so that students enter their first semester more academically prepared. We've included an article, "Expanding Pathways for Student Success," about this new summer offering which is off to a very strong start.

In this issue, we are also focusing on our community outreach activities. To illustrate these activities, we have featured an interview with Alex Guiriba, another CSM alumni, who is responsible for outreach and recruitment at the college. Alex has become well-known in our high schools and larger community and I hope you enjoy reading about his work. Related to Alex's interview is our front cover feature: "CSM in Your Community," which highlights our Student Ambassador Program. CSM's student ambassadors have become a vital component of our outreach program as representatives of the college both on campus and in the community.

I invite you to read through the stories and look over the wide range of courses we are offering this summer. I hope that you make the most of your summer by enrolling in a class at CSM. We look forward to seeing you on campus.

Michael Claire, CSM President

About College of San Mateo



College of San Mateo is located at the northern corridor of Silicon Valley and situated on a beautiful 153-acre site in the San Mateo hills that provides a panoramic view of San Francisco Bay. Since 1922, CSM has been a gateway to higher education leading to university transfer, career preparation and advancement, and professional and personal development.

The College currently serves approximately 10,000 day, evening and weekend students. CSM students reflect the diversity of the Bay Area and have a range of educational goals. To best serve our students, the curriculum offers a wealth of programs that include traditional, semester-length and short courses in addition to distance education.

Students can experience a vibrant campus life to complement classroom learning that includes leadership development, student government, more than 30 student clubs and educational and cultural activities. CSM is proud of its championship intercollegiate athletic teams which compete at the highest community college level. Many student-athletes receive scholarships and continue at four-year institutions and numerous CSM athletes have gone on to professional careers.

To ensure student success, CSM offers a comprehensive selection of academic support services. Resources include financial aid and scholarships, counseling, transfer services, tutoring, employment assistance, health services and child care, among many others.

For more information about the college, visit collegeofsanmateo.edu/exploreasm. Guided campus tours can be scheduled through collegeofsanmateo.edu/tours.

College of San Mateo is accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges, (10 Commercial Boulevard, Suite 204, Novato, CA 94949, 415-506-0234), an institutional accrediting body recognized by the Council for Higher Education Accreditation and the U.S. Department of Education.

Summer 2015 Important Dates

Thursday, April 30 – Monday, May 4	WebSMART priority registration for Summer and Fall 2015 by appointment —continuing day and evening students. Additional information about specific group priority registration can be found by visiting collegeofsanmateo.edu/importantdates .
Tuesday, May 5 – Friday, May 8	WebSMART registration for Summer and Fall 2015 by appointment—new, former, and continuing students
Monday, May 11	All other students: new and returning, with 100 or more degree-applicable units, on academic probation
Thursday, May 14	New concurrent enrollment students
Tuesday, June 9	Spring 2015 final grades available on WebSMART (collegeofsanmateo.edu/websmart)
Monday, June 15	Summer Session begins for both day and evening classes
Tuesday, June 16	Last day to drop six-week, seven-week, and eight-week MW evening classes with eligibility for partial enrollment fee/nonresident fee refund or credit. For short courses , see below.*
Thursday, June 18	Last day to drop eight-week day and eight-week TTh evening classes with eligibility for partial enrollment fee/nonresident fee refund or credit. For short courses , see below.*
Saturday, June 20	Last day to register for summer courses using authorization codes.
Monday, June 22	Six-week classes officially dropped on or before this date will not appear on the student's record. Short courses and distance education courses officially dropped within the first 30% of the class meetings will not appear on the student's record. For exact deadline date, check course in WebSMART: collegeofsanmateo.edu/websmart .
Monday, June 22	Parking permit requirement begins. Citations will be issued for students parking without a valid permit.
Tuesday, June 23	Seven-week and eight-week MW evening classes officially dropped on or before this date will not appear on the student's record.
Tuesday, June 23	Eight-week day and eight-week TTh evening classes officially dropped on or before this date will not appear on the student's record.
Thursday, July 2	Deadline to apply for August A.A./A.S. degree or certificate
Friday, July 3	No Classes. Observance of Independence Day Holiday
Wednesday, July 15	Last day to withdraw officially from six-week classes with assurance of a "W" grade. For short courses the withdrawal deadline is at 75% of class meetings. For exact deadline date, check course in WebSMART: collegeofsanmateo.edu/websmart .
Tuesday, July 21	Last day to withdraw officially from seven-week classes with assurance of a "W" grade.
Thursday, July 23	Last day to withdraw officially from eight-week TTh evening classes with assurance of a "W" grade.
Saturday, July 25	End of six-week session
Monday, July 27	Last day to withdraw officially from eight-week day and eight-week MW evening classes with assurance of a "W" grade.
Saturday, August 1	End of seven-week session
Monday, August 3 IMPORTANT!	Deadline to pay student fees. <i>If fees are not paid by this date, your Fall 2015 classes will be automatically dropped. Beginning, Tuesday, August 4 (two weeks prior to the start of the fall semester), students will be dropped at midnight the day following their registration for non-payment of fees. All students who have an outstanding balance will not be able to register. Visit collegeofsanmateo.edu/fees for more information.</i>
Saturday, August 8	End of eight-week session
Monday, August 17	Fall 2015 Semester begins

* Check class in WebSMART for deadline date to apply for credit or refund.

Community Members: Are there topics or features you'd like to see in upcoming schedules? Please provide your suggestions and/or feedback to csmpr@smccd.edu. Thank you.

An Interview with Alex Guiriba, College Recruiter

Alex Guiriba is a community college success story. As a senior at Terra Nova High School, he debated whether to go straight to a university or community college, but on the advice of his counselor, he enrolled at CSM. He credits CSM in helping him develop into a high-achieving student. From CSM, Alex transferred to his top choice university, UC Berkeley. While attending Berkeley, Alex became a student volunteer in the university's outreach program; he recruited students from local schools and community colleges. It was an experience that led to a career opportunity. After graduating with a B.A. in sociology, he returned to CSM as a full-time employee responsible for outreach and recruitment. During the 10 years that he has worked at CSM, Alex has played a major role in expanding and strengthening the college's outreach program. In addition to his busy schedule as CSM's recruiter, Alex has continued his own education and recently received an M.A. in counseling from San Jose State University.

In this interview, Alex discusses his work as a college recruiter, the outreach services provided by CSM and the evolution of the program over the past decade.

Let's start at the beginning: since community colleges accept anyone with a high school diploma or the equivalent, why does CSM need to do outreach?

Outreach is about building partnerships and relationships with our community and a major part of our community is our local schools. A primary goal of outreach is to inform students about opportunities, programs, majors, support services and the admissions process. The path to student success begins before a student ever sets foot on a college campus. It's widely known that the first year of college is a very critical time for students. Outreach helps by providing the cornerstone for that success.

What are the components of CSM's outreach program and what kind of services are provided?

Our program has four major components: 1) high school outreach - this includes visiting the schools to speak with students, making presentations to parents, representing the college at college fairs and conducting application workshops at schools; 2) the student ambassador program - we have a team of 12 students that supports all of our outreach activities both on and off campus; 3) community outreach to service agencies, non-profit organizations, community centers and other groups; and 4) outreach to the CSM campus to assist new students and visitors in finding what they need on campus.

What are your primary responsibilities?

I serve as a liaison for CSM to the high schools and the broader community. My work involves speaking with students and parents about our programs and services at the college throughout San Mateo County and beyond. I also conduct application workshops which

give students the opportunity to apply for CSM, and I promote our Priority Enrollment Program (PEP). PEP is designed to facilitate the admission process for students; it has grown into a huge program. I also coordinate Concurrent Enrollment, the enrichment program that allows high school students to take college courses for college and high school credit. Finally, I am responsible for hiring, training and supervising our student ambassadors.

How does your experience as a CSM transfer student impact your work with schools and the message you communicate to prospective students?

The fact that I went through CSM and had a successful experience as a transfer student helps to build rapport and credibility with students. I think my story resonates with students - it's important for them to hear real-life experiences from myself as well as other CSM alumni.

For students who are deciding between attending a university or a community college, what advice do you offer?

I tell them to keep their options open and be open minded. Choosing a college is about finding the best fit. I recommend that students visit schools and ask questions. It's important for our community to understand the value of what CSM offers: a high-quality education that provides access to the best universities, training to begin rewarding careers, and a way to bridge the cost gap as the price of a university education continues to increase.

Speaking of access to universities, briefly describe what a guaranteed transfer agreement is and how it works.

Community college students benefit from agreements with universities that guarantee admission to transfer students from institutions such as CSM. After taking the mandatory number of units in required courses, students whose GPAs meet the university transfer requirements can sign guaranteed contracts to attend various universities including most UCs, some local CSUs, private universities, and various out-of-state schools.

How has college outreach changed over the past ten years?

At CSM, the outreach program has expanded significantly which shows the college's commitment to serving the community. We had a great foundation for outreach that was developed by former counselor Steve



Morehouse and we've been able to build on his good work. Over the years, requests for college tours and application workshops has greatly increased. Also, the college has supported the growth of our student ambassador program from two students to 12, and I'm pleased to say that it has become an established college service. Our major outreach event, Connect to College, which brings high school seniors and their parents to campus to learn about programs and services, has also grown considerably over the years.

Describe how technology and social media have impacted outreach and the admissions process.

First of all, technology has allowed students to move from paper applications to enroll and register on line. Students are able to become college students much faster - instead of waiting for days, admission happens within minutes. With a few computer strokes, they are also able to sign up for PEP, orientation and placement testing. The technology we use is extremely accommodating for students and eases the admissions and registration processes. Social media has greatly helped us

See "Alex Guiriba" on page 14

Connect to College

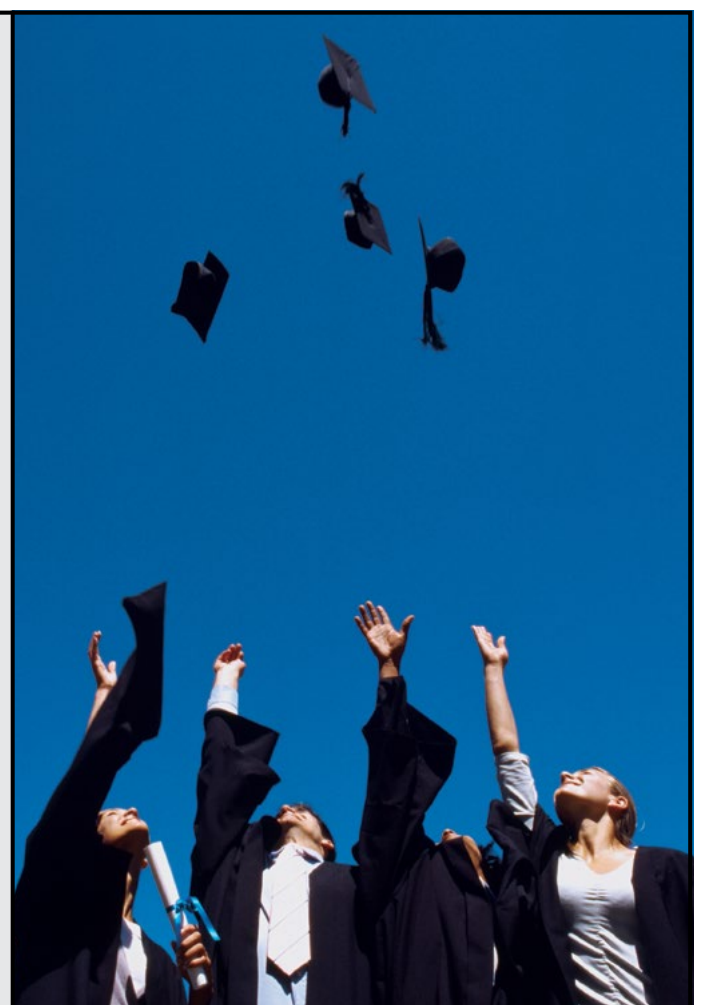
A Night of Information for High School Seniors and Parents

Thursday, April 16, 2015 • 6–8 pm

Free and open to the public

College Center Building 10, College of San Mateo
1700 W. Hillsdale Boulevard, San Mateo, California

RSVPs received by March 31 will be eligible for a scholarship drawing. RSVP one of three ways: Facebook event page collegeofsanmateo.edu/connectrsvp; email csmoutreach@smccd.edu; or call (650) 574-6644.



Who May Attend CSM

Any person who is a high school graduate, or who has passed the California High School Proficiency Examination or the General Education Development Examination (GED), or who is 18 years of age or older is eligible to attend this public community college. See page 5 for enrollment steps.

High school students may be admitted for concurrent enrollment with the permission of the dean of enrollment services. See College Connection Concurrent Enrollment Program on this page for details.

Open Enrollment

Every course offered at College of San Mateo (unless specifically exempted by legal statute) is open for enrollment and participation by any person who has been admitted to the College and who meets the prerequisites of the course provided that space is available.

Residency

Students who have been California residents (as defined in the Education Code) for more than one year prior to the beginning of any semester are eligible to enroll as residents for that semester. Nonresident students are those U.S. citizens who have not been residents of California (as defined in the Education Code) continuously for one year prior to the start of the semester. They are required to pay a tuition fee of \$213 per unit at the time of registration, in addition to other required fees paid by California residents. Nonresident students possessing "T" or "U" visas are exempted from paying the nonresident tuition rate. Students may be required to present documentary evidence of eligibility for classification as residents. See page 13 for Fees.

Students need not be U.S. citizens to be classified as residents. Permanent resident aliens and many other citizens of other countries are eligible to establish California residency.

Getting Started at CSM

Continuing Students Priority Registration

Priority registration gives specific groups of students the opportunity to register for classes early. Generally, groups are given priority based on maintaining current Student Educational Plans (SEPs), completing the matriculation process, maintaining good academic standing, and earning a total number of units with the district.

A student is considered a continuing student with priority registration if the student enrolled in the Spring 2015 semester in at least one class and is either still enrolled; or dropped the class after the class session had started. In late April, students will be sent a WebSMART registration appointment email which will contain their individual appointment date. Continuing students may register and pay fees using WebSMART on or after their appointment date. **All students who have an outstanding balance from any prior semester will not be able to register for classes until all fees are paid.**

Application Process for NEW and FORMER Students

All students who have not attended any of the last three semesters, including summer session, must submit an Application for Admission for the Summer 2015 term. Submit an Application for Admission at collegeofsanmateo.edu/apply. After being admitted, and completing matriculation requirements, if applicable, new and former students may register and pay fees using WebSMART. See Summer 2015 Important Dates on page 2.

College Connection Concurrent Enrollment Program

The High School College Connection Concurrent Enrollment Program is a special program designed to provide current 9th–12th graders the opportunity to get an "early start" on their college experience and earn college credit. Enrollment fees are free to California residents who enroll in less than 11 units.

Step 1: Apply for admission online at collegeofsanmateo.edu/apply.

Step 2: Meet with your high school counselor to review and select your college courses.

Step 3: Take placement tests at CSM if you plan to register for English or math courses or a course that has an English or math prerequisite. More information can be found at collegeofsanmateo.edu/testing.

Step 4: Submit completed Course Request Form to the Admissions and Records Office at College of San Mateo, Building 10, Third Floor, by mail, in person, or by fax (650) 574-6506.

Step 5: Register for classes at collegeofsanmateo.edu/websmart.

Step 6: Sign in and use your assigned my.smccd.edu email.

For more information, visit collegeofsanmateo.edu/ce.

Priority Enrollment Program (PEP)

For Graduating High School Seniors and Other New or Returning Students

College of San Mateo offers a special enrollment program that provides priority access to matriculation services and enrollment for students who plan to enter the College in Fall 2015. More information about PEP can be found at collegeofsanmateo.edu/pep.

Transfer Students

Students who have completed lower division coursework at other colleges and universities and wish to apply that credit to the completion of a College of San Mateo certificate, associate degree, or to a California State University General Education Certification, or to an IGETC Certification should have their transcripts officially evaluated after applying for admission at collegeofsanmateo.edu/apply. For more information, review the Transcript Evaluation Service information at smccd.edu/transeval.

Dismissed Students

Students on dismissal status within the San Mateo County Community College District must go through a process to request reinstatement and permission to enroll in classes. The first step of this process at College of San Mateo is to attend a Reinstatement Workshop. To schedule a reservation for a workshop go to the Counseling Office in Building 10, Third Floor, Room 340 or schedule online (WebSMART - "schedule appointments"). Students must complete the workshop and the reinstatement process prior to the registration deadline date for the term for which they request enrollment.

Students who were dismissed and who have NOT been in attendance at College of San Mateo, Cañada, or Skyline College since Spring 2014 must complete an Application for Admission prior to attending the Reinstatement Workshop.

International Students

Residents of other countries may apply for admission as F-1 Visa students through the International Student Center. Special international student applications, related forms and additional information may be obtained from the International Student Center (Building 10, Third Floor, Room 310). For office hours and more information, call +1 (650) 574-6525 or go to collegeofsanmateo.edu/international.

To be eligible for priority admission for the semesters listed below, special applications should be filed in the International Student Center by these dates:

Fall 2015 (August–December) July 1, 2015

Spring 2016 (January–May) November 15, 2015

AB 540 Students

Under Assembly Bill 540 (AB540), you may be exempt from paying non-resident tuition. Students who have attended a California high school for three years AND received a California high school diploma or its equivalent, such as a GED or passing the high school proficiency exam, are exempt from paying nonresident tuition. If you are qualified, please complete the AB540 form and submit it by fax (650) 574-6506, by mail, or in person to the CSM Admissions and Records Office located in College Center Building 10, Third Floor, Room 360. You may obtain the AB540 form from the CSM website at collegeofsanmateo.edu/forms, or from the Admissions and Records Office.

Have questions or need assistance?

Please visit: collegeofsanmateo.edu/askthebulldog

International Education

College of San Mateo welcomes international students, who enrich the academic, cultural, and social life of the campus by bringing a diversity of ideas and multicultural perspectives to the classroom and by providing opportunities beyond the classroom for all CSM students to engage in conversations and activities that create a broader understanding of the global community in which we all live.

College of San Mateo's International Student Center provides extensive support services for international students including an efficient admissions process, assistance with financial aid, a welcoming on-campus orientation, and ongoing counseling and advising throughout the students' enrollment at the college. Dedicated, student-centered professors, small class size, and state-of-the-art facilities create a robust instructional environment in which students grow intellectually and prepare for transfer to a four-year institution or for further training in a career. For information, contact (650) 574-6525.

Distance Education

College of San Mateo is committed to meeting the evolving needs and expectations of its students and community through the expansion of alternative means of delivering instructional and student support services.

Distance education courses consist of online and hybrid courses. Online courses are conducted through a class website, and there are no mandatory campus meetings. Hybrid courses are conducted mostly online but do have at least one meeting on campus. Most CSM distance education courses are applicable toward associate degree credit, and many satisfy transfer course requirements. Additionally, students enrolled in distance education courses have the same access to financial aid as those enrolled in on-campus courses.

Distance education courses may not be right for all students. They give students greater freedom of scheduling, but they also require more self-discipline than on-campus courses. How well distance education courses fit into a student's educational and career goals depends on many factors. It is important for first-time distance education students to review the information available on the distance education website at collegeofsanmateo.edu/distanceeducation. For those students who are able to create the right environment, have the right study habits, and understand the technical and academic requirements, CSM's Distance Education courses can be as effective as on-campus courses in terms of student learning.

The Distance Education Resource Center is available to assist students and answer questions in order to ensure College of San Mateo students have a successful distance learning experience. For more information, please visit the Distance Education website at collegeofsanmateo.edu/distanceeducation or call (650) 574-6271.

Summer 2015 Registration Dates & Times

Continuing Students: April 30 – May 4

New & Former Students: May 5 – June 14

How to add classes after the semester has started

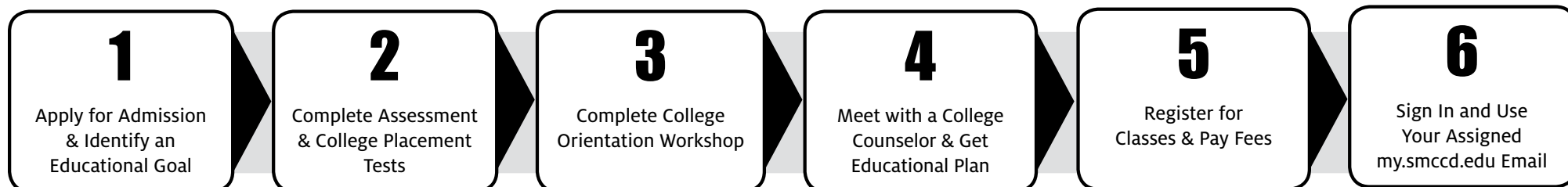
To add a class, attend the first class meeting to obtain the instructor's approval.

If space is available, the instructor will give you a four-digit authorization code to enter when you register. You must complete the registration process through WebSMART no later than Saturday, June 20.

For important information regarding deadlines for eligibility for credit or refund of fees please visit: collegeofsanmateo.edu/fees/credit.asp.

Online classes – You can find online instructor contact information by selecting the course title link within WebSCHEDULE (collegeofsanmateo.edu/webschedule).

How to Apply and Enroll



COMPLETE STEPS 1–6 IF YOUR EDUCATIONAL GOAL IS TO obtain an associate degree or certificate or transfer to a university; or if you are undecided and considering one of the aforementioned goals; or if you wish to use counseling services; or if you plan to apply for financial aid; or if you are a Veteran and plan on collecting Veteran’s educational benefits.

COMPLETE STEPS 1, 5, and 6 IF YOUR GOAL IS TO take courses for personal enrichment; upgrade or maintain job skills; participate in the College Connection High School Concurrent Enrollment Program; or if you are primarily a student at another college or university and taking courses at CSM to meet the requirements of your home institution; or if you do not intend to use counseling services. If you wish to use counseling services you must also complete Step 3, the College Orientation Workshop.

Step 1: Apply for Admission and Identify an Education Goal

All students are required to complete the Application for Admission. Fill out the Application online at collegeofsanmateo.edu/apply.

After the application has been received, you will be sent an email confirmation with additional information. You will also receive a student identification number (which begins with a “G”). Use this number to conduct all college business and access college services.

Step 2: Complete Assessment and College Placement Tests

College placement tests are designed to assess your skills in English or ESL, reading, and mathematics. Test results assist you to select courses, build an appropriate schedule

of classes and determine whether you meet prerequisites for certain courses. Review sample tests questions online at collegeofsanmateo.edu/testing. It is recommended that you do some test preparation prior to taking the placement tests.

To schedule placement tests, log into your student WebSMART account. The USER ID is your G number and the password is your 6 digit birth date. Click on STUDENT RECORDS AND STUDENT APPOINTMENTS.

- You must complete the application for admission and have a student G number to schedule a testing appointment.
- You must present a photo ID and your student G number on the day of testing (no exceptions).
- There is no fee for testing and it takes approximately 2.5 hours to complete.
- The Assessment Center is located in College Center Building 10, Third Floor, Room 370.

If you have already successfully completed English and/or math courses at another college or university within the United States and are planning to enroll in an English or math course or a course that has an English or math prerequisite, then your previous coursework must be approved. Visit collegeofsanmateo.edu/prerequisites for more information and to obtain the Prerequisite Equivalency form. If you are transferring in from another college and do not plan to enroll in an English or math course or a course with an English or math prerequisite, then you may proceed to Step 3.

Step 3: Complete College Orientation Workshop

All students who want to use counseling services must first complete a college orientation workshop. Schedule a work-

shop in your WebSMART account. Enter WebSMART, click on Student Records, find Student Appointments. Bring to the workshop your placement test results. Please arrive on time as latecomers are asked to reschedule. At the completion of the 1.5 hour workshop you are eligible to meet with a counselor.

High school students participating in the College Connection Concurrent Enrollment Program are not required to go to the College Orientation. However, they are welcome to go and gather more information about the college.

Step 4: Meet with a College Counselor and Get Your First Semester Educational Plan

Meet with a college counselor to review your educational interests and goals. The counselor will create with you a 1 or 2 semester student educational plan (SEP) in your Degree Works.

Step 5: Register for Classes and Pay Fees

- Register for classes
- Pay for all enrollment fees
- Print a schedule summary of this transaction
- You can also order textbooks online in WebSMART under registration

Step 6: Sign In and Use Your Assigned my.smccd.edu Email

All college electronic communications will be sent to your my.smccd.edu email address. You can expect to receive important email messages from your professors and the college before the first day of school. Log into your WebSMART student account to find your email address and password and check it regularly.

Financial Aid

Students applying for Financial Aid must complete enrollment steps as noted above. All students who have completed coursework at other colleges/universities must have their transcripts officially evaluated within the first semester of enrollment. To request an official evaluation have all of your transcripts sent to College of San Mateo Admissions and Records Office and request an evaluation on WebSMART. Sign on WebSMART, click on Student Services, find Request a Transcript Evaluation.

Complete a Free Application for Federal Student Aid (FAFSA) to automatically be considered for all of the following programs:

Board of Governor’s Fee Waiver (BOGFW)

The State of California offers a BOGFW for students who are residents of the State of California, attend a community college, and are eligible for need-based financial aid. The BOGFW pays enrollment fees only for the academic year when eligibility has been determined. Other fees, such as parking, health, student body and student representation, must be paid by the student (see Fees page 13).

Federal Pell Grant

You are automatically considered for a Federal Pell Grant when you file the FAFSA. If you receive an Expected Family Contribution (EFC) of 5200 or less on the Student Aid Report (SAR), you are eligible for a Federal Pell award. Less than half-

time students have a much lower EFC cut-off to be eligible for a grant. Awards for students are prorated based on enrollment status: full-time 12 or more units; three-quarter time 9–11.5 units; half-time 6–8.5 units; less than half .5–5.5 units. Awards range from: \$287 – \$5,730.

Cal Grant A, B and C Deadline to Apply is March 2 or September 2

Cal Grants are for California residents only. They are awarded by the California Student Aid Commission for attendance in schools in California only. Maximum awards are: Cal Grant B \$1,473; Cal Grant C \$547.

Federal Supplemental Educational Opportunity Grant (FSEOG)

FSEOG is a grant awarded to students with exceptional need (EFC of 0 through 1,000). Awards range from: \$100–\$800. Priority application date: March 2. Visit www.icanaffordcollege.com

California Chafee Grant (CHAFEE)

The California Chafee Grant Program awards funds to eligible current or former foster youth for career and technical training or college courses. Eligible Chafee applicants are required to be, or to have been, in foster care between their 16th and 18th birthdays, and to not have reached the age of 22 by July 1 of the award year. Maximum annual award: \$5,000.

Extended Opportunity Programs and Services (EOPS)

EOPS is a state-funded program that provides book vouchers, grants, support services, and limited transportation services to high-need, educationally disadvantaged students who are California residents. Students must complete the FAFSA and/or a BOGFW application to apply. Students must be enrolled full-time at the time of application. Final eligibility for EOPS and CARE is determined and coordinated through the EOPS Office.

Student Employment Federal Work Study (FWS)

Students who apply for financial aid and complete the Student Information Sheet and the FAFSA by March 2 are given priority. Maximum Annual Award: up to \$10,047. Priority application date: March 2.

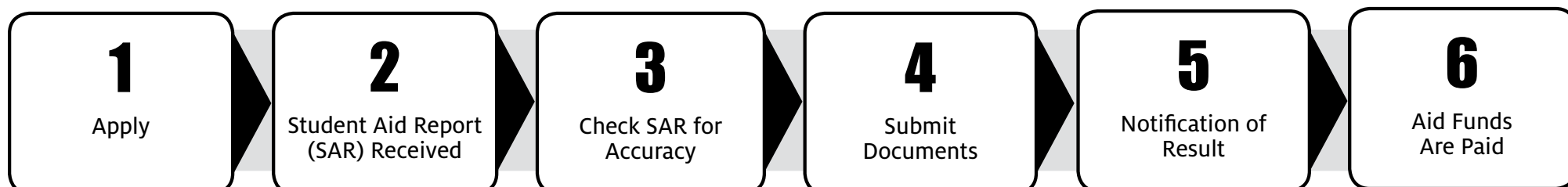
California Dream Act

The Dream Act was passed into law in 2011 and allows AB 540 students to apply for and receive several types of financial aid, including Board of Governors Fee Waiver, Cal Grants and Chafee Grants, EOPS, CARE or CalWorks and Scholarships.

Loans and Scholarships

Loans are funds that students borrow now and repay after they complete a program of study or stop going to school. Scholarships are awarded for a variety of criteria. Visit collegeofsanmateo.edu/financial or call the Financial Aid and Scholarship Office at 574-6146 for more information.

Financial Aid Steps



Step 1: Apply

For 2015–16 file a 15–16 FAFSA at www.fafsa.ed.gov. College of San Mateo’s college code is 001181. FILE EARLY for the upcoming year (anytime after January 1). It is also recommended that you attend a free Financial Aid workshop. Log in to WebSMART for dates and sign-up.

Step 2: Student Aid Report Received

After you apply, you’ll receive a Student Aid Report (SAR). Your SAR contains the information reported on your FAFSA and usually includes your Expected Family Contribution

(EFC). The EFC, a measure of your family’s financial strength, is used to determine your eligibility for federal student aid.

Step 3: Check SAR for Accuracy

Your SAR must be checked for accuracy and then brought to the Financial Aid Office for review. Please check WebSMART for any additional information required to complete your file before submitting your SAR to the office.

Step 4: Submit Documents

Submit all required documents to College of San Mateo’s Financial Aid Office. File is complete!

Step 5: Notification of Result

Check WebSMART to learn the status of your financial aid. College of San Mateo will notify eligible students in WebSMART by an award letter outlining the types and amount of Financial Aid they qualify for at CSM.

Step 6: Aid Funds are Paid!

You will receive a check in the mail or if you signed up for direct deposit funds will be electronically deposited into your bank account.

Educational Goals at CSM

View the College Catalog and the College website, collegeofsanmateo.edu, for more information about goals and opportunities at College of San Mateo.

University Transfer Program

Complete your freshman and sophomore years of university work at College of San Mateo and transfer as a junior to a baccalaureate level college or university. College of San Mateo can help you plan an educational program to prepare you to transfer to the University of California, California State University or private college or university to earn a bachelor's degree. Assistance from Counseling Services and Transfer Services can ensure a smooth transition to the transfer institution of your choice. With planning, it is possible to concurrently complete an associate degree as you complete coursework to facilitate university transfer. In many cases, students planning to transfer may want to pursue an Associate Degree for Transfer (AA-T/AS-T). See information below.

Associate Degrees for Transfer (AA/AS-T)

Benefit Students Intending to Transfer to CSU

California community colleges offer associate degrees designed to support transfer to the California State University system. Students who complete an AA-T or AS-T secure priority admission to the California State University system. A list of associate degrees for transfer (AA-T/AS-T) is located in the CSM Catalog and on the Transfer Services website. For more information about SB 1440 and advantages to completing an AA-T or AS-T go to www.sb1440.org or www.adegreewithaguarantee.com.

Associate in Arts and Associate in Science Degree Programs

At College of San Mateo you can select from over 65 associate degree majors, or choose to complete multiple degrees to enhance career and job opportunities or for personal enrichment. Graduation from College of San Mateo with the associate in arts or science degree is based upon the completion of 60 units of lower-division college-level work, which includes major, basic competency, and general education

requirements. For a complete list of associate degree majors and courses required to satisfy each major refer to the CSM Catalog.

Certificate Programs

You can earn a certificate in achievement or a certificate of specialization in over 70 areas. Certificate programs are designed to prepare you for employment. All certificate programs are carefully developed by advisory committees composed of college staff and selected representatives from the business and industrial communities. Typically certificates require 12–40 units of coursework and can be completed in one semester or over several semesters. Certificates are awarded upon successful completion of requirements listed in the CSM Catalog.

Monitor Your Progress toward University

Transfer, AA/AS-Ts, Associate Degrees, and Certificates

Within your student WebSMART under the Student Services tab, find DegreeWorks. DegreeWorks is a tool to monitor progress toward your educational goals. DegreeWorks looks at the program requirements found in the College of San Mateo, Cañada College, and Skyline College catalogs and the coursework you have completed to produce an easy to read degree audit. Also in DegreeWorks you can work with a counselor to develop a comprehensive student educational plan (SEP) that maps out, semester by semester, courses needed to meet your educational goals. Students with SEPs have a higher registration priority than students who do not have SEPs.

Gainful Employment Disclosure Information

Final regulations published in the Federal Register on October 29, 2010, [75 FR 66665 and FR 66832], by the U.S. Department of Education, require all institutions that participate in the student financial assistance programs authorized under Title IV of the Higher Education Act of 1965, to report certain information about students who enrolled in Title IV - eligible educational programs that lead to gainful employment in a recognized occupation. College of San Mateo's report on educational programs leading to gainful employment is available at collegeofsanmateo.edu/degrees.

Multiple Educational Goals

At College of San Mateo you are free to pursue your educational interests for personal and career growth and development. This may mean that you want to complete certificates, associate degrees, and transfer. You are not limited to selecting one educational goal.*

*Students participating in the CSM Financial Aid program are required to declare one primary educational goal.

Updating Job Skills

You may find classes and programs that appeal to you for updating your job skills or advancement in your career.

Program Planning and Enrollment Management

Students enrolling at College of San Mateo should plan a program of study that will meet their educational and career goals. Attend the College Orientation and Course Selection Workshop to acquire information about program planning and how to achieve educational goals. All students who attend a workshop have access to counseling services and should consult with a counselor early in the educational process for academic planning assistance. Students often have multiple goals and plan to complete a college certificate, an associate degree, and/or transfer to a university to complete a baccalaureate degree.

If in the course of enrollment at College of San Mateo, students find it advisable to change their program of study or educational goal, they may do so. These changes should be discussed with a counselor and students should be aware that any changes may result in extending the time necessary to fulfill the certificate or degree or transfer requirements. Ultimately, students maintain full responsibility for planning their educational programs and for their enrollment management.

Students are responsible for maintaining current and accurate information in their WebSMART accounts, checking student email, updating educational goal information, managing registration and enrollment, retrieving grades and placement test results, and monitoring academic standing.

A.A./A.S. Degree and Certificates Offered at CSM

The A.A./A.S. Degree Requirements worksheet can be obtained from the CSM Catalog, the Counseling Center, or at collegeofsanmateo.edu/degrees/requirements.asp.

ACCOUNTING	AA/CERT
Accounting Assistant	CERT
CPA Exam Preparation: Business Environment & Regulation	CERT
CPA Exam Preparation: Financial Accounting & Auditing	CERT
Enrolled Agent Exam Preparation	CERT
Tax Preparer I	CERT
Tax Preparer II	CERT
ADMINISTRATION OF JUSTICE	AS/AS-T/CERT
Basic Police Academy	CERT
ALCOHOL AND OTHER DRUG STUDIES	AA/CERT
Co-Occurring Disorders	CERT
ARCHITECTURE	AS
ART	
Art History	AA/CERT
Fine Arts: General Studio Art	AA
Photography	AA
Studio Art	AA-T
ASTRONOMY	
Astroimaging and Observatory Operation	CERT
BIOLOGYAS
Biotechnology	AS/CERT
GeneralAS
MedicalAS
Pre-NursingAS
BUILDING INSPECTION TECHNOLOGY	AS/CERT
BUSINESS	
Business Administration, Option 1 (non-transfer)	AA
Business Administration, Option 2 (transfer)	AA
Business Administration	AS-T
Microcomputer/Database & Spreadsheet	AA/CERT
Microcomputer/Office Assistant	AA/CERT
Office Assistant I	CERT
Office Assistant II	CERT
CHEMISTRYAS
COMMUNICATION STUDIES	AA/AA-T/CERT
COMPUTER AND INFORMATION SCIENCE	AS
C++ Programming	CERT
CIS Network Security Support	CERT
Computer & Network Forensics	AS/CERT
Computer Science Applications & Development	AS/CERT

Computer Forensics	CERT
Internet Programming	CERT
Java Programming	CERT
COSMETOLOGY	AA/CERT
DENTAL ASSISTING	AS/CERT
DIGITAL MEDIA	
Broadcast & Electronic Media	AA
Digital Audio	CERT
Digital Video	CERT
Digital Video Production	AA
Graphic Design	AA/CERT
Graphic Production	CERT
Lighting	CERT
Multimedia	AA/CERT
Television & Radio Broadcasting	CERT
Video Journalism	CERT
Web Design	AA/CERT
Web Developer	AA/CERT
DRAFTING/CAD	AS/CERT
Computer Aided Design	CERT
ELECTRONICS TECHNOLOGY	
Electrical Power Systems & Instrumentation	CERT
Fundamentals of Smart Building Systems	CERT
Telecommunications Fundamentals	CERT
ENGINEERING	AS
Engineering Technology - General	AS
ENGLISH	AA/AA-T
ETHNIC STUDIES	AA
FILM	AA
FIRE TECHNOLOGY	AS/CERT
GEOLOGICAL SCIENCESAS
Geology	AS-T
HISTORY	AA-T
INTERDISCIPLINARY STUDIES	
Contemporary Issues	AA
Intercultural Studies	AA
Science & Society	AA
KINESIOLOGY	AA-T
Comprehensive Pilates Instructor	CERT

Associate Degree for Transfer (AA/AS-T)

These unique associate degrees allow students to prepare for transfer and complete an associated degree that guarantees admission with junior standing to the California State University system. Though not a guarantee to all California State University campuses and all majors, it does secure priority admission consideration.

"Obtaining an Associate Degree for Transfer at College of San Mateo gives students a significant advantage in the transfer process!"

—Mike Mitchell, Transfer Services Coordinator

Group Fitness Instructor	CERT
Pilates Mat Instructor	CERT
Pilates Mat & Reformer Instructor	CERT
Specialized Pilates Instructor	CERT
Yoga Instructor	CERT
MANAGEMENT	
Business Management	AA/CERT
Human Resources Management	CERT
Marketing Management	AA/CERT
Project Management	CERT
Retail Management	AA/CERT
MATHEMATICS	AS/AS-T
MUSIC	AA
Electronic Music	AA/CERT
NURSING	AS
PHYSICAL SCIENCE	AS
PHYSICS	AS/AS-T
PSYCHOLOGY	AA-T
REAL ESTATE	AA
SOCIAL SCIENCE	AA
SOCIOLOGY	AA-T
SPANISH	AA/CERT
UNIVERSITY TRANSFER	CERT

10/13/14

District Programs Not Offered at CSM

San Mateo County Community College District also operates Cañada College in Redwood City and Skyline College in San Bruno which offer a number of special programs not available at College of San Mateo:

CAÑADA COLLEGE
4200 Farm Hill Blvd.,
Redwood City, CA 94061
(650) 306-3100 or
(650) 364-1212

Programs
Computer Business Office
Technology
Drama/Theater Arts
Early Childhood Education
Earth Science
English Institute
Environmental Technology

Fashion Design
Human Services
International Business
Interior Design
Medical Assisting
Paralegal
Radiologic Technology

Athletics
Men's Basketball
Men's Soccer
Women's Golf
Women's Soccer

University Center
Bachelor degree programs in
partnership with Bay Area
universities.
(650) 306-3399

SKYLINE COLLEGE
3300 College Drive,
San Bruno, CA 94066
(650) 738-4100 (day)
(650) 738-4251 (evening)

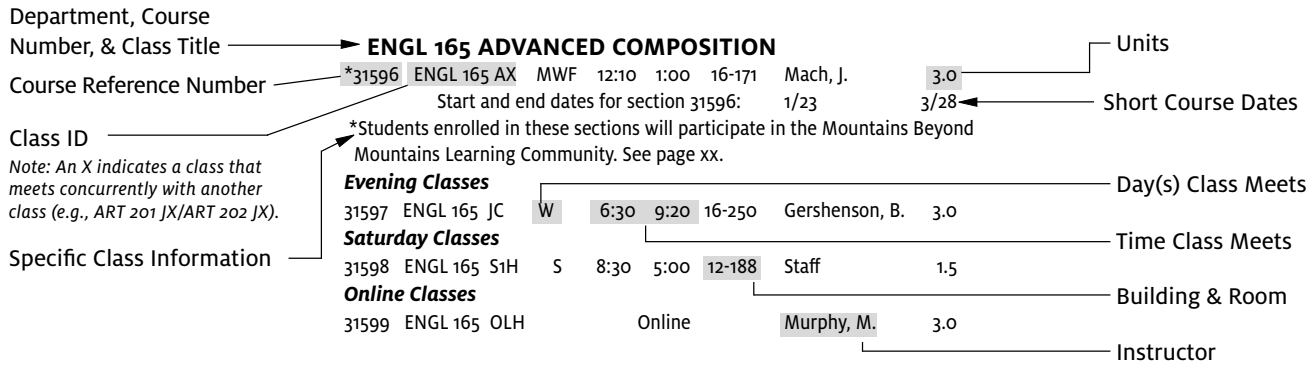
Programs
Arabic

Asian Studies
Chinese Studies
Automotive Technology
Biotechnology
Central Service/Sterile
Processing
Early Childhood Education
Earth Science
Environmental Science and
Technology
Esthetician (Eve. & Sat.)
Family and Consumer Sciences
Fashion Merchandising
Filipino

Image Consulting
International Logistics
International Studies
International Trade
Medical Assistant
Medical Billing and Coding
Paralegal
Respiratory Therapy
Solar Energy Technology
Solar Installation
Surgical Technology
Telecommunications and
Network Information
Technology

Athletics
Men's Basketball
Men's Soccer
Men's Wrestling
Women's Badminton
Women's Soccer
Women's Volleyball

How to Read Class Information



Instructors are **NOT** obligated to hold seats for students who are enrolled but do not attend the first class meeting.

ACCOUNTING

ACTG 100 ACCOUNTING PROCEDURES (CSU)
51346 ACTG 100 A6 MTWTh 8:10-10:15 14-201 Dorsett 3.0
Start and end dates for section 51346: 6/15 7/22

Evening Course
51477 ACTG 100 J6 MW 6:00-10:15 14-201 Dorsett 3.0
Start and end dates for section 51477: 6/15 7/23

ACTG 103 TEN-KEY SKILLS (CSU)
Online Course
52028 ACTG 103 OLH By Arr 4.0 Hrs/Wk ONLN Maule 0.5
Start and end dates for section 52028: 6/15 7/23

ACTG 121 FINANCIAL ACCOUNTING (CSU, UC) (C-ID ACCT 110)
Evening Course
50476 ACTG 121 J8 TTh 6:15-10:05 14-205 Yap 4.0
Start and end dates for section 50476: 6/16 8/6

ACTG 131 MANAGERIAL ACCOUNTING (CSU, UC) (C-ID ACCT 120)
54534 ACTG 131 A7 MTWTh 8:10-10:25 14-205 Ambrose 4.0
Start and end dates for section 54534: 6/15 7/30

ACTG 144 QUICKBOOKS: SET-UP AND SERVICE BUSINESS (CSU)
Evening Course
52259 ACTG 144 A6 TTh 10:40-12:30 14-105 Dorsett 1.5
Start and end dates for section 52259: 6/16 7/23

Online Course
52260 ACTG 144 J6 Tue 6:00-10:15 14-105 Dorsett 1.5
Start and end dates for section 52260: 6/16 7/21

Online Course
53790 ACTG 144 OLH By Arr 4.0 Hrs/Wk ONLN Dorsett 1.5
Start and end dates for section 53791: 6/16 7/21

ACTG 145 QUICKBOOKS: PAYROLL AND MERCHANDISING BUSINESS (CSU)
Evening Course
52697 ACTG 145 J6 Thu 6:00-10:10 14-105 Dorsett 1.5
Start and end dates for section 52697: 6/18 7/23

Online Course
53792 ACTG 145 OLH By Arr 4.0 Hrs/Wk ONLN Dorsett 1.5
Start and end dates for section 53792: 6/15 7/23

ACTG 182 TAXATION OF BUSINESS ENTITIES USING TAX SOFTWARE (CSU)
Evening Course
55180 ACTG 182 J8 TTh 6:00-9:50 14-201 Reitz 4.0
Start and end dates for section 55180: 6/16 8/6

ACTG 665MD LACERTE TAX SOFTWARE BASICS (CSU)
Saturday Course
54150 ACTG 665MD SAH Sat 8:30-4:30 14-105 Lunn 0.5
Start and end dates for section 54150: 6/20 6/20

ACTG 680MD ACCOUNTING SURVEY CYCLE (CSU)
Online Course
55265 ACTG 680MD OLH By Arr 2.7 Hrs/Wk ONLN Maule 1.0
Start and end dates for section 55265: 6/15 07/23

ACTG 680ME TIME VALUE OF MONEY SURVEY (CSU)
Online Course
55264 ACTG 680ME OLH By Arr 2.7 Hrs/Wk ONLN Maule 1.0
Start and end dates for section 55264: 6/15 7/23

ANTHROPOLOGY

ANTH 110 CULTURAL ANTHROPOLOGY (CSU, UC)
50485 ANTH 110 A6 MTWTh 8:10-10:15 10-194 Titus 3.0
Start and end dates for section 50485: 6/15 7/22

ANTH 180 MAGIC, SCIENCE AND RELIGION (CSU, UC)
52474 ANTH 180 A6 MTWTh 10:40-12:45 18-308 Titus 3.0
Start and end dates for section 52474: 6/15 7/22

ART

Students: Please plan to remain in class for all scheduled lecture and lab times listed for a section.

ART 101 ART AND ARCHITECTURE FROM THE ANCIENT WORLD TO MEDIEVAL TIMES (c. 1400) (CSU, UC)
Evening Course
50936 ART 101 J6 MW 6:00-10:10 4-135 Hiramoto 3.0
Start and end dates for section 50936: 6/15 7/22

ART 201 DRAWING AND COMPOSITION I (CSU, UC) (C-ID ARTS 110)
53509 ART 201 A8 TTh 9:00-11:00 4-137 Eisen 3.0
TTh 11:00-2:15 4-139
TBA Hours: TTh 1.0 Hr/Mtg 4-139
Start and end dates for section 53509: 6/16 8/6

ART 223 OIL PAINTING I (CSU, UC)
53282 ART 223 A8X MW 9:00-10:50 4-111 Matthews 3.0
MW 11:00-2:05 4-111
TBA Hours: MW 1.0 Hr/Mtg 4-111
Start and end dates for section 53282: 6/15 8/5

ART 224 OIL PAINTING II (CSU, UC)
53286 ART 224 A8X MW 9:00-10:50 4-111 Matthews 3.0
MW 11:00-2:05 4-111
TBA Hours: MW 1.0 Hr/Mtg 4-111
Start and end dates for section 53286: 6/15 8/5

ART 225 ACRYLIC PAINTING I (CSU, UC)
54802 ART 225 A8X MW 9:00-10:50 4-111 Matthews 3.0
MW 11:00-2:05 4-111
TBA Hours: MW 1.0 Hr/Mtg 4-111
Start and end dates for section 54802: 6/15 8/5

ART 226 ACRYLIC PAINTING II (CSU, UC)
54803 ART 226 A8X MW 9:00-10:50 4-111 Matthews 3.0
MW 11:00-2:05 4-111
TBA Hours: MW 1.0 Hr/Mtg 4-111
Start and end dates for section 54803: 6/15 8/5

ART 350 VISUAL PERCEPTION-PHOTOGRAPHY (CSU, UC)
54270 ART 350 A6 TTh 12:10-4:20 4-135 van Dongen 3.0
Start and end dates for section 50936: 6/15 7/23

ART 405 SCULPTURE I (CSU, UC)
A \$30.00 materials fee is payable upon registration.
54749 ART 405 A6X MW 9:00-11:25 4-10 Nakata 3.0
MW 11:35-3:45 4-10
TBA Hours: MW 1.4 Hrs/Mtg 4-10
Start and end dates for section 54749: 6/15 7/22

ART 406 SCULPTURE II (CSU, UC)
A \$30.00 materials fee is payable upon registration.
54449 ART 406 A6X MW 9:00-11:25 4-10 Nakata 3.0
MW 11:35-3:45 4-10
TBA Hours: MW 1.4 Hrs/Mtg 4-10
Start and end dates for section 54449: 6/15 7/22

ASTRONOMY

ASTR 100 INTRODUCTION TO ASTRONOMY (CSU, UC)
52660 ASTR 100 A6 MTWTh 8:10-10:15 36-100 Vanajakshi 3.0
TBA Hours: MTWTh .7 Hrs/Mtg 36-110
Start and end dates for section 52660: 6/15 7/22

53793 ASTR 100 B6 MTWTh 10:40-12:45 36-100 Stanford 3.0
TBA Hours: MTWTh .7 Hrs/Mtg 36-110
Start and end dates for section 53793: 6/15 7/22

Online Course
54591 ASTR 100 OLH By Arr 8.0 Hrs/Wk ONLN Vanajakshi 3.0
Start and end dates for section 54591: 6/15 7/23

ASTR 101 ASTRONOMY LABORATORY (CSU, UC)
52661 ASTR 101 A6 MTWTh 1:10-3:15 36-100 Stanford 1.0
Start and end dates for section 52661: 6/15 7/22

BIOLOGY

BIOL 100 INTRODUCTION TO THE LIFE SCIENCES (CSU, UC)
50505 BIOL 100 A6 MTWTh 9:10-11:15 18-306 Lucero 3.0
Start and end dates for section 50505: 6/15 7/22

Web Assisted Course
50506 BIOL 100 WA6 Mon 5:30-9:40 36-207 Bowie 3.0
By Arr 4.0 Hrs/Wk ONLN
Start and end dates for section 50506: 6/15 7/22

Online Course
53310 BIOL 100 OLH By Arr 6.0 Hrs/Wk ONLN Beliz 3.0
Start and end dates for section 53310: 6/15 8/6

BIOL 110 GENERAL PRINCIPLES OF BIOLOGY (CSU, UC)
50507 BIOL 110 A6 MTWTh 10:40-12:45 36-223 Staff 4.0
MTWTh 8:10-10:15 36-223
Start and end dates for section 50507: 6/15 7/22

50508 BIOL 110 AX MTWTh 10:40-12:45 36-207 Hankamp 4.0
MTWTh 8:10-10:15 36-200
Start and end dates for section 50508: 6/15 7/22

51747 BIOL 110 BX MTWTh 10:40-12:45 36-207 Hankamp 4.0
MTWTh 1:00-3:05 36-200
Start and end dates for section 51747: 6/15 7/22

BIOL 130 HUMAN BIOLOGY (CSU, UC)
Online Course
53796 BIOL 130 OLH By Arr 6.0 Hrs/Wk ONLN Perez Etchavarria 3.0
Start and end dates for section 53796: 6/15 8/6

BIOL 250 HUMAN ANATOMY (CSU, UC (C-ID BIOL 110B))
51093 BIOL 250 AX MTWTh 3:10-4:45 36-215 Staff 4.0
MTWTh 1:10-2:45 36-217
TBA Hours: MTWTh .6 Hrs/Mtg 36-110
Start and end dates for section 51093: 6/15 7/30

54190 BIOL 250 BX MTWTh 3:10-4:45 36-215 Staff 4.0
MTWTh 5:10-6:45 36-217
TBA Hours: MTWTh .6 Hrs/Mtg 36-110
Start and end dates for section 54190: 6/15 7/30

BIOL 310 NUTRITION (CSU, UC)
Online Courses
54525 BIOL 310 OLH By Arr 6.0 Hrs/Wk ONLN Martin 3.0
Start and end dates for section 54525: 6/15 8/6

54573 BIOL 310 OMH By Arr 6.0 Hrs/Wk ONLN Martin 3.0
Start and end dates for section 54573: 6/15 8/6

54613 BIOL 310 ONH By Arr 6.0 Hrs/Wk ONLN Martin 3.0
Start and end dates for section 54613: 6/15 8/6

BUSINESS

Also see Management

BUS. 100 CONTEMPORARY AMERICAN BUSINESS (CSU, UC) (C-ID BUS 110)
52261 BUS. 100 A8 TTh 10:40-1:45 14-205 Figone 3.0
Start and end dates for section 52946: 6/16 8/6

52946 BUS. 100 J8 MW 6:00-9:05 14-205 VonBleichert 3.0
Start and end dates for section 52946: 6/15 8/5

BUSINESS WINDOWS APPLICATIONS - WINDOWS PLATFORM

BUSW 214 WORD PROCESSING I USING WORD FOR WINDOWS (CSU)
Online Course
51814 BUSW 214 OLHBy Arr 8.0 Hrs/Wk ONLN Willis 1.5
Start and end dates for section 51814: 6/15 7/2

BUSW 215 WORD PROCESSING II USING WORD FOR WINDOWS (CSU)
Online Course
53152 BUSW 215 OLH By Arr 8.0 Hrs/Wk ONLN Willis 1.5
Start and end dates for section 51352: 7/6 7/22

BUSW 415 SPREADSHEET I USING EXCEL FOR WINDOWS (CSU)
Online Course
51570 BUSW 415 OLHBy Arr 8.0 Hrs/Wk ONLN Willis 1.5
Start and end dates for section 51570: 6/15 7/2

BUSW 416 SPREADSHEET II USING EXCEL FOR WINDOWS (CSU)
Online Course
53157 BUSW 416 OLH By Arr 8.0 Hrs/Wk ONLN Willis 1.5
Start and end dates for section 53157: 7/6 7/22

The CSM Catalog is your reference document for detailed degree, course or college information

Please visit collegeofsanmateo.edu/catalog to view or download the CSM Catalog

Enrollment Management

- A Student Responsibility -

As a student at College of San Mateo, it is your responsibility to manage your enrollment. This includes updating your personal information record via WebSMART, checking your student email, registering for classes in a timely manner, adhering to all deadlines listed on the Important Dates page in the beginning of this Schedule (in particular late registration, withdrawal from classes, payment of fees), and monitoring your academic standing.

PHYSICS

PHYS 100 CONCEPTUAL PHYSICS (CSU, UC)

Online Course
55199 PHYS 100 OLH By Arr 8.0 Hrs/Wk ONLN Locke 3.0
Start and end dates for section 55199: 6/15 7/22

PHYS 210 GENERAL PHYSICS I (CSU, UC) (C-ID PHYS 105)

55071 PHYS 210 AX MTWTh 12:10-1:30 36-109 Sushko 4.0
MTWTh 10:40-12:00 36-112
Start and end dates for section 55071: 6/15 8/6
55072 PHYS 210 BX MTWTh 12:10-1:30 36-109 Sushko 4.0
MTWTh 1:40-3:00 36-112
Start and end dates for section 55072: 6/15 8/6

PHYS 220 GENERAL PHYSICS II (CSU, UC) (C-ID PHYS 110; PHYS 210+220=C-ID PHYS 100S)

55197 PHYS 220 AX MTWTh 9:40-11:00 36-215 Locke 4.0
MTWTh 8:10-9:30 36-125
TBA Hours: MTWTh .5 Hrs/Mtg 36-110
Start and end dates for section 55197: 6/15 8/6
55198 PHYS 220 BX MTWTh 9:40-11:00 36-215 Locke 4.0
MTWTh 11:10-12:30 36-125
TBA Hours: MTWTh .5 Hrs/Mtg 36-110
Start and end dates for section 55198: 6/15 8/6

PHYS 250 PHYSICS WITH CALCULUS I (CSU, UC) (C-ID PHYS 205)

50713 PHYS 250 AX MTWTh 9:40-11:45 36-109 Janatpour 4.0
MTWTh 8:10-9:30 36-114
Start and end dates for section 50713: 6/15 8/5
51589 PHYS 250 BX MTWTh 9:40-11:45 36-109 Janatpour 4.0
MTWTh 11:55-1:15 36-114
Start and end dates for section 51589: 6/15 8/5

POLITICAL SCIENCE

PLSC 210 AMERICAN POLITICS (CSU, UC) (C-ID POLS 110)

50715 PLSC 210 B6 MTWTh 10:40-12:45 18-204 Noori 3.0
Start and end dates for section 50715: 6/15 7/22
Evening Courses
50717 PLSC 210 J8 MW 6:00-9:05 18-204 Noori 3.0
Start and end dates for section 50717: 6/15 8/5
50718 PLSC 210 K8 TTh 6:00-9:05 18-204 Noori 3.0
Start and end dates for section 50718: 6/16 8/6
Online Course
52526 PLSC 210 OLH By Arr 6.0 Hrs/Wk ONLN Armitage 3.0
Start and end dates for section 52526: 6/15 8/5

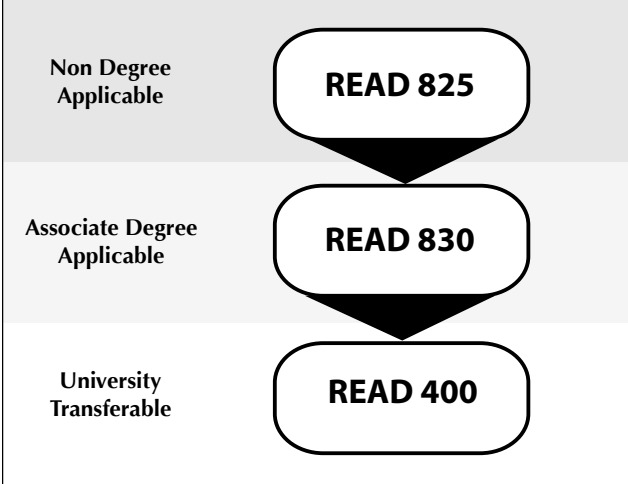
PSYCHOLOGY

PSYC 100 GENERAL PSYCHOLOGY (CSU, UC) (C-ID PSY 110)

51304 PSYC 100 B6 MTWTh 10:40-12:45 10-195 Clifford Jr 3.0
Start and end dates for section 51304: 6/15 7/22
54751 PSYC 100 D6 MTWTh 1:10-3:15 10-193 Firpo 3.0
Start and end dates for section 54751: 6/15 7/22
Evening Course
51713 PSYC 100 J8 TTh 6:00-9:05 10-193 Staff 3.0
Start and end dates for section 51713: 6/16 8/6
Online Course
54653 PSYC 100 OLH By Arr 6.0 Hrs/Wk ONLN Mullane 3.0
Start and end dates for section 54653: 6/15 8/5
PSYC 200 DEVELOPMENTAL PSYCHOLOGY (CSU, UC) (C-ID PSY 180)
51910 PSYC 200 A6 MTWTh 8:10-10:15 10-195 Clifford Jr 3.0
Start and end dates for section 51910: 6/15 7/22
Evening Course
53435 PSYC 200 J8 TTh 6:00-9:05 10-195 Toomer 3.0
Start and end dates for section 53435: 6/16 8/6
PSYC 225 THEORIES OF PERSONALITY (CSU, UC)
54671 PSYC 225 A8 TTh 1:10-4:15 10-195 Toomer 3.0
Start and end dates for section 54671: 6/16 8/6
PSYC 410 ABNORMAL PSYCHOLOGY (CSU, UC)
53837 PSYC 410 A6 MTWTh 10:40-12:45 14-215 Firpo 3.0
Start and end dates for section 53837: 6/15 7/22

READING

READING COURSE SEQUENCE



READ 412 COLLEGE-LEVEL INTRODUCTORY READING IMPROVEMENT (CSU)

54002 READ 412 AO By Arr 4.5-9.0 Hrs/Wk 18-101 Gordon 0.5-1.0
Start and end dates for section 54002: 6/15 7/23

READ 413 COLLEGE-LEVEL ADVANCED READING IMPROVEMENT (CSU)

55216 READ 413 AO By Arr 4.5-9.0 Hrs/Wk 18-101 Gordon 0.5-1.0
Start and end dates for section 55216: 6/15 7/23

READ 811 INTRODUCTION TO READING IMPROVEMENT

55217 READ 811 AO By Arr 4.5-9.0 Hrs/Wk 18-101 Gordon 0.5-1.0
Start and end dates for section 55217: 6/15 7/23

READ 812 INTERMEDIATE READING IMPROVEMENT

51553 READ 812 AO By Arr 4.5-9.0 Hrs/Wk 18-101 Gordon 0.5-1.0
Start and end dates for section 51553: 6/15 7/23

READ 825 INTRODUCTION TO COLLEGE READING

Online Course
54496 READ 825 OLH By Arr 6.0 Hrs/Wk ONLN Marron 3.0
Start and end dates for section 54496: 6/15 8/6

READ 830 COLLEGE AND CAREER READING

Online Course
54497 READ 830 OLH By Arr 6.0 Hrs/Wk ONLN Marron 3.0
Start and end dates for section 54497: 6/15 8/6

READ 852 VOCABULARY BUILDING INTRODUCTORY

52466 READ 852 AO By Arr 4.5-9.0 Hrs/Wk 18-101 Gordon 0.5-1.0
Start and end dates for section 52466: 6/15 7/23

READ 853 VOCABULARY BUILDING INTERMEDIATE

52467 READ 853 AO By Arr 4.5-9.0 Hrs/Wk 18-101 Gordon 0.5-1.0
Start and end dates for section 52467: 6/15 7/23

READ 854 VOCABULARY IMPROVING HIGH-INTERMEDIATE

55214 READ 854 AO By Arr 4.5-9.0 Hrs/Wk 18-101 Gordon 0.5-1.0
Start and end dates for section 55214: 6/15 7/23

READ 855 VOCABULARY IMPROVING ADVANCED-INTERMEDIATE

55218 READ 855 AO By Arr 4.5-9.0 Hrs/Wk 18-101 Gordon 0.5-1.0
Start and end dates for section 55218: 6/15

REAL ESTATE

R.E. 100 REAL ESTATE PRINCIPLES (CSU)

Evening Course
50730 R.E. 100 J8 MW 6:00-9:05 14-206 Gottlieb 3.0
Start and end dates for section 50730: 6/15 8/5

R.E. 110 REAL ESTATE PRACTICE (CSU)

Evening Course
54642 R.E. 110 J8 TTh 6:00-9:05 14-206 Gottlieb 3.0
Start and end dates for section 54642: 6/16 8/6

SOCIOLOGY

SOCI 100 INTRODUCTION TO SOCIOLOGY (CSU, UC)

50746 SOCI 100 A6 MTWTh 8:10-10:15 18-204 Crawford 3.0
Start and end dates for section 50746: 6/15 7/22
50747 SOCI 100 B6 MTWTh 10:40-12:45 10-192 Mathur 3.0
Start and end dates for section 50747: 6/15 7/22

SOCI 105 CONTEMPORARY SOCIAL ISSUES (CSU, UC) (C-ID SOCI 115)

55210 SOCI 105 A6 MTWTh 1:10-3:15 14-117 Stover 3.0
Start and end dates for section 50746: 6/15 7/22
Evening Courses
50748 SOCI 100 J7 MW 6:00-9:30 10-192 Mathur 3.0
Start and end dates for section 50748: 6/15 7/29
54415 SOCI 100 K7 TTh 6:00-9:30 10-192 Mathur 3.0
Start and end dates for section 54415: 6/16 7/30

Off Campus Course

53613 SOCI 100 L8H TTh 5:30-8:35 MK Crawford 3.0
Start and end dates for section 53613: 6/16 8/6
NOTE: This section meets at the Martin Luther King Center, 725 Monte Diablo Ave., San Mateo.

SOCI 110 COURTSHIP MARRIAGE AND FAMILY (CSU, UC)

53601 SOCI 110 A6 MTWTh 8:10-10:15 14-117 Stover 3.0
Start and end dates for section 50746: 6/15 7/22

SPANISH

SPAN 110 ELEMENTARY SPANISH (CSU, UC)

55200 SPAN 110 B8 MTWTh 10:40-1:05 14-115 Harmon 5.0
Start and end dates for section 55200: 6/15 8/6
TBA Hours: MTWTh 1.0 Hr/Mtg 10-220

SPAN 111 ELEMENTARY SPANISH I (CSU, UC)

Evening Course
50754 SPAN 111 J8 TTh 6:00-9:05 14-115 Harmon 3.0
TBA Hours: TTh 1.0 Hr/Mtg 10-220
Start and end dates for section 50754: 6/16 8/6

CSM PUENTE PROJECT ~ Transfer...¡Si Se Puede!

Join the CSM Puente Project Familia!

If you will enroll in ENGL 838 or 848, are motivated to transfer to a university and are interested in Latino literature and experiences, then the Puente Project is for you!

Puente Project is a year-long, UC-sponsored, transfer program that spans fall 2015 and spring 2016 and includes linked English/counseling classes, mentoring as well as out-of-class field trips and activities.

Interested students must first attend a mandatory Puente Project New Student Orientation. Visit the CSM Puente Project website at collegeofsanmateo.edu/puente or contact CSM Puente coordinators for orientation dates/times:

Lorena González, Counselor
574-6226 • gonzalezl@smccd.edu

Jon Kitamura, English Professor
574-6554 • kitamuraj@smccd.edu

Fall 2015 Puente Project Classes
88636 English 838 MWF 11:10-12:35 5 units
93815 CRER 128 TTh 11:10-12:25 3 units
Please Note: Registration is blocked and access to register will be granted upon attendance of the Puente Project New Student Orientation.



Need more information?

WebSCHEDULE allows you to:

collegeofsanmateo.edu/webschedule

- ~ View course descriptions & prerequisite information
- ~ Sort classes by type (online, evening, late-start, short)
- ~ View specific transferability information
- ~ View instructor contact info for **online** courses

Fees

Fees are due and payable at the time of registration. **Students will not be able to register for classes if they have any outstanding balance.** On **Monday, August 3, 2015** students who have any outstanding fee balances for Fall 2015 will be dropped at midnight for non-payment of fees. Beginning **Tuesday, August 4, 2015, two weeks prior to the start of the Fall semester**, students will be dropped at midnight the day following their registration for non-payment of outstanding fees. For more important information, visit collegeofsanmateo.edu/fees.

Student enrollment fees are set by California's legislature and governor and are subject to change at any time. It is possible that your fees may be adjusted at a future date. All student records are automatically held until all outstanding debts to the District colleges have been cleared. Unpaid bills may be sent to collections.

Students who are classified as California residents as defined in the California Education Code will be charged an enrollment fee, a health services fee and a student representation fee. An optional student body fee will also be assessed. In accordance with California law, the enrollment fees may be waived for California residents who demonstrate financial need and qualify for a Board of Governors Enrollment Fee Waiver (BOGW). Contact the College Financial Aid Office for additional information.

Students who are classified as nonresidents will be charged a tuition fee in addition to the enrollment fee, health services fee and student representation fee. International Students (F-1 Visa) are subject to a health insurance requirement and are charged tuition and capital outlay fees in addition to enrollment fees. Contact the International Student Center for details.

The student representation fee was established by student election to support student advocacy before local, state and federal offices and agencies.

In addition, students will be required to purchase textbooks and miscellaneous supplies, as well as tools and technical supplies for certain programs. In some courses students will also be required to pay a non-refundable instructional materials charge.

Fees are subject to change at any time by action of the State Legislature, Board of Governors of the California Community Colleges, or the District Board of Trustees.

If you need assistance in paying your fees, you are encouraged to:

- Enroll in an inexpensive payment plan via WebSMART
- Apply for financial aid (www.fafsa.gov) at least five business days prior to registering for your classes
- Complete the Board of Governors Fee Waiver via WebSMART

If you still need financial assistance after exhausting all options listed above, please contact the Vice President of Student Services at csmpvps@smccd.edu.

AB 540 Students

Under Assembly Bill 540 (AB540), you may be exempt from paying nonresident tuition. Students who have attended a California high school for three years AND received a California high school diploma or its equivalent, such as a GED or passed the high school proficiency exam, are exempt from paying nonresident tuition. See page 4 for more information.

Credit and Refund Policy

Enrollment Fee, Nonresident Tuition Fee, Health Services Fee and Parking Fee

Students who officially withdraw from all courses, or reduce their program prior to the first class meeting or by the course deadline date will receive credit toward future fees for the full amount of all fees paid for those classes. To view deadline date, check course in WebSMART. A \$10 processing fee (plus an additional \$50 processing fee for nonresident tuition) will be retained by the College if a refund is issued to a student withdrawing from all classes. For all courses dropped after the deadline, these fees are not refundable unless an action of the College (e.g. class cancellation) prevents a student from attending class. Parking permit fees are not refundable.

Student Body Fee and Student Representation Fee

Students enrolling during the normal registration period in semester-long classes may request a waiver or a refund of the Student Body Fee and/or the Student Representation Fee through the last day to drop semester-long classes (see Important Dates on page 2). Students enrolling after the end of this deadline may request a waiver or a refund of these fees within one (1) week of completing registration. Students enrolled only in short courses have until the first class session to request a waiver or refund of these fees. Students requesting a waiver or a refund of the Student Body Fee and/or the Student Representation Fee must do so in-person at the Center for Student Life and Leadership Development in Building 17, Room 112.

Variable Unit Courses

No enrollment fee or nonresident tuition refund or credit will be available to students enrolled in variable unit courses who earn fewer units of credit than the number for which they originally registered. Students earning additional units will be charged accordingly.

Important:

1. Credit balances remain on student accounts for a maximum of five (5) years.
2. A student may either choose to maintain a credit balance on account or contact the Business Office (Building 10, Room 360, 574-6412) to arrange for a refund.
3. Refunds are NOT issued automatically and are subject to a \$10 processing fee if the student withdraws from all classes. Refunds of nonresident tuition are subject to an additional \$50 processing fee.
4. Fees paid by personal check require 30 days for bank clearance before refunds can be processed.
5. To be eligible for a credit or refund, a student must officially withdraw from a course within the stated deadline. To view deadline date, check course in WebSMART. A withdrawal initiated by an instructor may NOT result in a credit or refund.
6. Fees will be credited or refunded without a processing charge if an action of the College (e.g. class cancellation) prevents a student from attending.
7. Student records, including transcripts, are withheld until all debts to the District colleges have been cleared.

Fee Type	Amount	Required of																		
Enrollment Fee	\$46 per unit	All students except high school students enrolling for less than 11.5 units through the Concurrent Enrollment Program or Middle College High School Program																		
Health Services Fee*	\$16 Summer \$19 Fall \$19 Spring	All students except those enrolled ONLY in off-campus classes, Saturday classes, Distance Education courses, or the Concurrent Enrollment Program																		
Student Representation Fee**	\$1	All students except High School students enrolled in the Concurrent Enrollment Program or Middle College High School Program																		
Nonresident Tuition Fee	\$213 per unit (plus \$46 per unit Enrollment Fee)	Nonresidents of California who are residents of other states Students who possess "T" or "U" visas are exempted																		
Nonresident Student Capital Outlay Fee	\$8 per unit	Nonresidents of California who are residents of other states																		
International Application Fee	\$50	For fall and spring semesters only																		
International Student Tuition Fee	\$213 per unit (plus \$46 per unit Enrollment Fee)	International students																		
International Student Capital Outlay Fee	\$8 per unit	International students																		
International Student (F-1 Visa) Health Insurance studentinsuranceusa.com	\$600 Fall or Spring \$1200 Full Year	All F-1 Visa international students																		
Student Body Fee***	\$8 Fall \$8 Spring	Students who purchase a photo ID student body card receive discounts throughout the year and also support many student-sponsored activities and programs (The Student Body fee is automatically assessed as part of your total fees; if you choose not to pay this fee, visit the Center for Student Life and Leadership Development, Building 17, Room 112, before last day to drop with eligibility for credit and refund deadline. See Important Dates on page 2.)																		
Parking Fee***	<table border="1"> <thead> <tr> <th></th> <th>Regular</th> <th>BOG</th> </tr> </thead> <tbody> <tr> <td>Summer</td> <td>\$27</td> <td>\$25</td> </tr> <tr> <td>Fall</td> <td>\$52</td> <td>\$30</td> </tr> <tr> <td>Spring</td> <td>\$52</td> <td>\$30</td> </tr> <tr> <td>Daily</td> <td>\$2</td> <td>\$2</td> </tr> <tr> <td>Two-Term (Fall/Spring)</td> <td>\$94</td> <td>\$60</td> </tr> </tbody> </table>		Regular	BOG	Summer	\$27	\$25	Fall	\$52	\$30	Spring	\$52	\$30	Daily	\$2	\$2	Two-Term (Fall/Spring)	\$94	\$60	Persons who park motor vehicles on campus (Daily permits may be purchased for \$2 from ticket dispensers in designated areas). The parking fee is optional and not transferable to other students; disabled parking permits are issued only by the Disabilities Resource Center - See Parking Regulations on page 15. BOG parking permits are for low income students who demonstrate financial need under federal or state standards. For lost or stolen permits, please see Parking Regulations on page 15.
	Regular	BOG																		
Summer	\$27	\$25																		
Fall	\$52	\$30																		
Spring	\$52	\$30																		
Daily	\$2	\$2																		
Two-Term (Fall/Spring)	\$94	\$60																		
Audit Fee	\$15 per unit (students enrolling in a variable unit course must pay for maximum units)	Students enrolled in 10 or more units for credit can audit up to three additional units free of charge - See Auditing policy in the CSM Catalog																		
Instructional Materials Fee	Varies by course	Students enrolled in courses for which instructional materials are needed. Check course information in class listings or WebSCHEDULE. Non-refundable.																		
Duplicate Diploma Fee	\$20																			
Returned Check Fee	\$20	Students whose personal checks are returned by the bank (Only cash, credit card or cashier's check will be honored to clear a returned check - Bookstore fee may differ)																		
Transcript Fee	\$5 official \$10 additional for rush service	Students requesting a transcript of their academic record at College of San Mateo, Cañada College and/or Skyline College (The first two transcripts ever requested are free)																		

* Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization may be exempted from paying the Health Services fee. For details, contact the Health Center, Building 1, Room 147, (650) 574-6396.

** A student has the right to refuse to pay the \$1 Student Representation fee for religious, political, moral or financial reasons. This refusal must be submitted in writing to the Center for Student Life and Leadership Development, Building 17, Room 112, before last day to drop with eligibility for credit and refund deadline. See Important Dates on page 2.

*** This fee is optional. Please refer to "Required Of" column for further information.

† Acceptable forms of payment are cash, check, credit card and debit card. Cash is accepted in-person only. Make check payable to College of San Mateo.

Support Services & Special Programs

CSM offers a variety of student services to assist you in reaching your educational goals. These programs include:

- Admissions & Records
- CalWORKS
- Career Services
- Child Development Center
- Counseling Services
- Disabled Students Programs & Services (DSPS)
- Extended Opportunity Programs & Services (EOPS)
- Financial Aid
- Health Services Center
- High School Enrollment Programs
- Honors Project
- International Student Center
- Learning Center
- Middle College
- Multicultural Center
- Placement Testing
- Priority Enrollment Program (PEP)
- Psychological Services
- Puente Project
- Scholarships
- Student Life
- Transfer Services
- Umoja Program
- Veterans Services

For specific information about each of these programs, their locations and hours of operation, please visit our Student Services webpage at collegeofsanmateo.edu/student-services. The CSM Catalog is available online and provides detailed information about each of these programs.

Bookstore

Books and supplies may be purchased at the College of San Mateo Bookstore (College Center, Building 10, Second Floor, 574-6366). To purchase and find information regarding course textbooks and business hours, go to collegeofsanmateo.edu/bookstore.

Alex Guiriba (continued from page 3)

connect with students and the community-at-large. We are able to promote the events and provide information about opportunities for high school students through Facebook, Twitter and Instagram.

Explain how CSM's outreach program supports the college's admissions process.

By conducting application workshops, we are able to enroll more than 1,000 high school students at their school sites each year. As part of the workshop, students can also sign up for PEP. By bringing these services to the high schools, it streamlines the matriculation process and helps students understand the steps in becoming college students. In addition, we provide guidance for students, parents and high school staff about the Concurrent Enrollment Program.

Beyond working with schools, what other audiences do you reach?

We speak with groups at adult schools, community centers, senior organizations, nonprofits and service groups. In addition we participate in community events, both on and off campus, including KCSM's Jazz on the Hill, San Mateo County Fair, Congresswoman Jackie Speier's Career Boot Camp, and National Night Out at the King Center, to name a few.

What do you see as CSM's greatest strengths?

I personally believe that CSM's greatest strengths are our students and also the commitment of our faculty, staff and administrators to student success. Our employees have genuine concern for students and want to see them excel. As a student, I loved CSM because faculty and staff were truly supportive in helping me reach my academic and career goals. And, as a staff member, I have seen firsthand my colleagues make a world of difference in the lives of our students. That's something I am proud to be part of.

In one sentence, what is the best advice you can give to potential community college students?

Utilize all the resources available to you at your community college and take ownership of your education.



Alex Guiriba concludes his Connect to College 2014 presentation after awarding scholarships to high school attendees. Photo credit: Saruta Bualop (Sandy)

College Catalog & Policies

The College of San Mateo Catalog contains detailed course descriptions, suggested programs of study, a list of transferrable courses, degree and certificate requirements, and general college information. There are also a number of college policies that are important for students to know. These include, but are not limited to:

- Course Repetition
- Crime Awareness/Student Right To Know
- Dismissal
- Drug-Free Campus
- Guidelines for Addressing Cheating and Plagiarism
- Probation
- Sexual Assault
- Sexual Harassment
- Smoking
- Student Conduct and Disciplinary Actions
- Student Grievances and Appeals
- Student Rights and Nondiscrimination
- Privacy Rights

For more information about all the items listed above, please obtain a free copy of the catalog at the Bookstore or view online at collegeofsanmateo.edu/catalog.

Expanding Pathways (continued from page 1)



test at the end of the program, placed at least one level high in math." He adds, "A student who places higher the second time around can shorten the time they spend at CSM before they transfer or enter a career."

The class has a strong emphasis on group work and peer learning. As students participate in class activities designed to build academic skills, students are also creating a sense of community—a support network of peers, mentors, and college staff who are available to help them during the school year. Additionally, in this first experience with college life, students have the opportunity to get to know their professors and develop academic relationships that will continue throughout their studies at CSM.

To reinforce Pathway's academic instruction, students are taught learning strategies designed to help them realize their educational goals. Students are exposed to advanced study techniques, critical thinking skills, learning styles, and motivational strategies—tools they can use throughout their college education.

During the two-week session, students also become familiar with the campus and all that it offers. Student Olieti Heimuli describes her experience, "Pathways gave me a better understanding of the college environment, the variety of resources that are available, and the opportunity to meet new peers. This program has open doors for me at CSM."

To further strengthen the students' connections with CSM, the peer mentoring component is introduced at the end of the program; each Pathways student is matched with a student mentor. The role of the mentors is to provide support for the student and serve as a resource person during the first semester of college. Mentors will reach out to the students at various times during their first semester to ensure that the students are adjusting to college life, progressing in classes and getting the help they need.

Approximately 35 students have participated in Pathway to College in each of the past two years; enrollment is limited to the number of students that can be effectively supported by the Keys to Success class. However, the college recognizes that many more first-time college students may benefit from a summer bridge program and is currently reviewing its transition programs to better serve all incoming students."

The Learning Center staff continues to provide support to Pathway students pass their first semester and tracks course completion and on-going progress towards their academic goals.

While programs that bridge the transition from high school to college exist throughout the nation, Taylor-Mendoza says, "CSM's Pathways is unique because it integrates several best practices essential to student success and their academic engagement." She adds that the message Pathway students receive is, "You can succeed in college and expertly navigate your academic environment." Student Ryan Quirke felt the program was well worth the time he spent, "The program really helped to answer all my questions about college, and it was fun. Incoming students should really consider taking this class; it's a good way to get ahead in college."

For more information about Pathway to College 2015, visit collegeofsanmateo.edu/pathwaytocollege.

CSM Campus Map

One-day Permits

\$2 per day. Valid only during class hours from 7 am to 10 pm
Permit machines indicated by **D** on the map: Hillsdale Lot 1, Beethoven Lot 2, Galileo Lot 6, and Stadium Lot 11

Visitor Parking

Visitors to campus may park in Pay-By-Space visitor parking areas in Beethoven Lot 2A and 2D and Forum Lot 8. Visitors must purchase a visitor permit (\$1 per hour) at the Pay-By-Space permit machines located in the lots (indicated by **V** on the map).

Student Parking

Hillsdale Lots 1A–D, Beethoven Lot 2, Galileo Lots 6, Bulldog Lots 9, 9B, 9C, 9D or Stadium Lot 11

Staff Parking

Beethoven Lot 2B, DaVinci Lot 3, Socrates Lot 4, Marie Curie Lot 5A*, 5B*, Edison Lot 7*, Bulldog Lot 9A, Sandbox Lot 10
(* indicates lot available for student parking after 5 pm only, permit required)

Restricted Parking

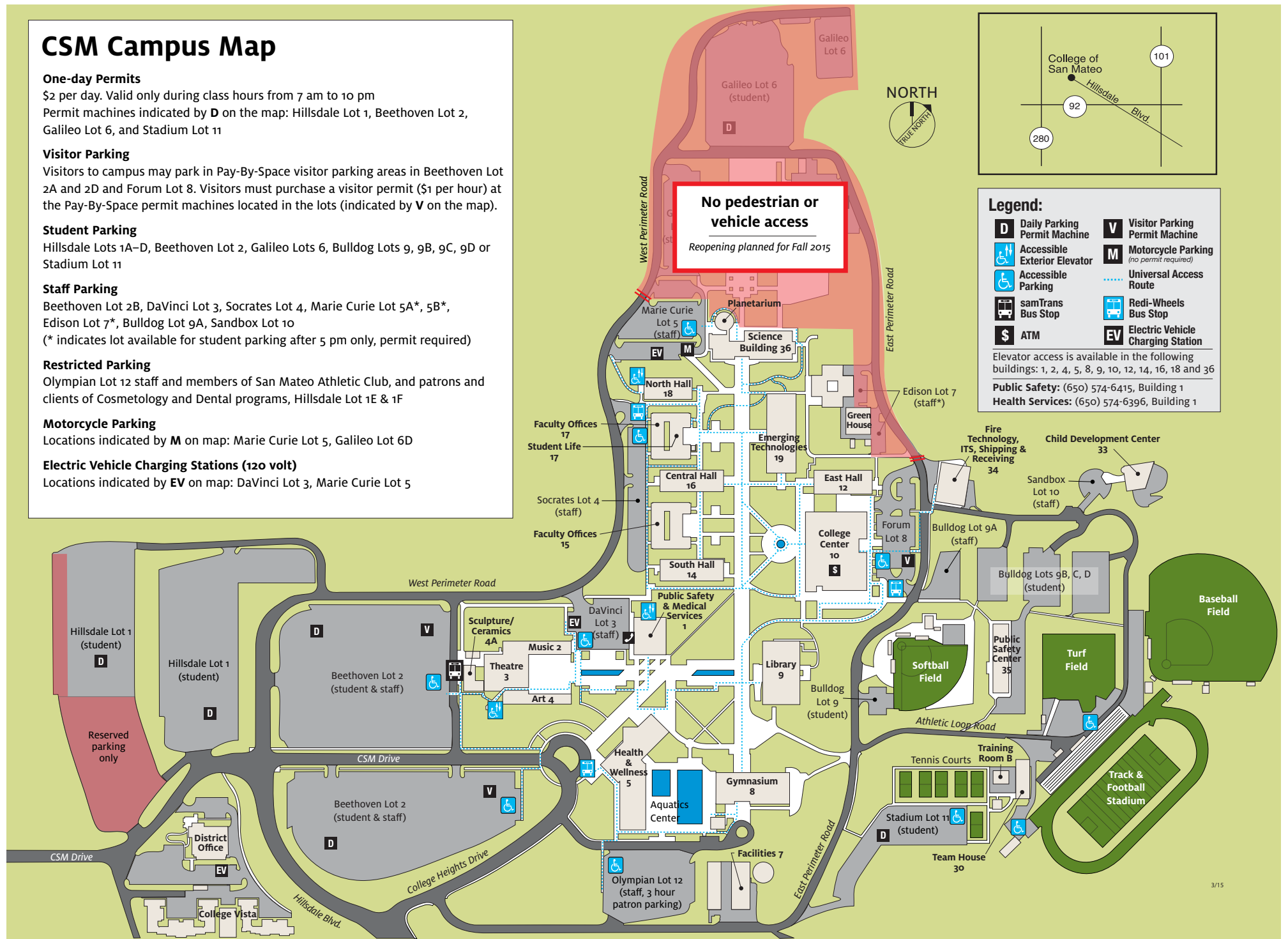
Olympian Lot 12 staff and members of San Mateo Athletic Club, and patrons and clients of Cosmetology and Dental programs, Hillsdale Lot 1E & 1F

Motorcycle Parking

Locations indicated by **M** on map: Marie Curie Lot 5, Galileo Lot 6D

Electric Vehicle Charging Stations (120 volt)

Locations indicated by **EV** on map: DaVinci Lot 3, Marie Curie Lot 5



Campus Directory

Main Number (650) 574-6161

Department/Office	Phone	Bldg-Room
Admissions & Records	574-6165	10-360
ASCSM (Student Government)	574-6141	17-112
Assessment/Placement Testing	574-6175	10-370
Bookstore	574-6366	10-202
CalWORKS	574-6155	10-120K
Career Services	574-6116	10-340
Cashier's Office	574-6412	10-360
Child Development Center	574-6279	Bldg. 33
Community Education	574-6149	1-115
Community Relations & Marketing	574-6231	10-462
Cosmetology	574-6361	5-251
Counseling Center	574-6400	10-340
Dental Assisting	574-6212	5-329
Disabled Students Programs and Services (DSPS)	574-6438	10-120
Distance Education	574-6271	18-206
EOPS/CARE	574-6154	10-110
Facilities Rental	574-6220	10-439
Financial Aid/Scholarships	574-6146	10-360
Fax (Financial Aid)	574-6304	
Health Services Center	574-6396	1-147
High School Enrollment Programs	574-6646	10-462
International Student Center	574-6525	10-310
KCSM	574-6586	Bldg. 9
Learning Center	574-6570	10-220
Library	574-6100	Bldg. 9
Lost & Found	574-6415	1-100
Mental Health CARE Project	574-6172	10-471
Middle College	574-6101	17-154
Multicultural Center	574-6154	10-112
Parking	574-6415	1-100
Planetarium	574-6256	36-100
Psychological Services	574-6396	1-147
Public Safety	574-6415	1-100
San Mateo Athletic Club	378-7373	5 th floor
Student Life and Leadership	574-6141	17-112
Swimming Pool	574-6461	
Theatre	574-6191	Bldg. 3
Event Info Line	378-7218	
Transcript Information	358-6858	10-360
Transfer Services	358-6839	10-340
Transition to College	574-6487	10-120E
Veterans Resource Center	574-6625	16-150

Academic Divisions

For a full listing of instructional programs within each division, visit collegeofsanmateo.edu/divisionoffices.

Academic Support & Learning Technologies Division	574-6496	10-411
Business & Technology Division	574-6228	19-113
Creative Arts & Social Science Division	574-6494	10-413
Kinesiology, Athletics & Dance Division	574-6461	5-343
Language Arts Division	574-6314	15-168
Math & Science Division	574-6268	36-311

Parking Regulations

Parking Permit Requirements

All persons driving motor vehicles (except motorcycles) on to campus and utilizing the parking facilities during regular class hours (Monday-Friday, 7 am–10 pm), including final examinations, are required to obtain and display a parking permit on their vehicle. A parking permit is not required for students riding motorcycles and parking must be in designated Motorcycle Parking in Marie Curie Lot 5. Student parking permits are available for \$52 each for the fall and spring semesters (Fall/Spring Permit \$94) and \$27 for the summer session. Parking permits for students with California Board of Governors (BOG) waivers are \$30 per semester (fall or spring) and \$25 for the summer session.

Lost or Stolen Parking Permits

If a permit is lost or stolen, replacements are available at full price.

Purchasing Parking Permits

Students may purchase parking permits only online using WebSMART. Permits may be ordered and paid for online and mailed to the student's residence. Students may also order a permit online from computers located on the third floor of Building 10 (Admissions and Records Office and Business Office) and then pay for the permit and pick it up in the Cashier's Office. Temporary Parking permits are available online after purchasing a permit. Please follow online instructions on how to obtain your temporary parking permit while awaiting delivery of permit in the mail.

Displaying Student Parking Permits

Permits must be displayed in the vehicle with the number visible from the exterior of the vehicle. They may be either affixed on the inside lower left of the windshield (above the steering wheel) or affixed to a plastic hanger suspended from the inside rear view mirror. Plastic permit hangers may be obtained from the Bookstore for \$1 plus tax. Permits may be used on multiple vehicles.

Vehicles with improperly displayed permits will be subject to citation. It is the permit holder's responsibility to properly display the permit in the vehicle and to notify CSM's Department of Public Safety promptly if the permit is lost or stolen.

Daily parking permits are available for purchase for \$2 each from permit dispensers in Hillsdale Lot 1B, Beethoven Lots 2A and 2E, Galileo Lot 6B, and Stadium Lot 11. Daily permits are valid in all lots where, and when, students are authorized to park. These permits must be displayed face-up on the dashboard.

Semester parking permits and daily parking permits are valid on all three campuses of the District (College of San Mateo, Skyline College and Cañada College).

A grace period allowing for the purchase of permits will be in effect during the first two weeks of the spring and fall semesters and the first week of the summer session in student lots only. **Citations will be issued beginning on Monday, June 22, 2015 for students parking without a valid permit.** All staff parking lots are strictly enforced. The grace period pertains only to student permits with all other parking regulations enforced at all times in all parking lots and roadways.

Visitor Parking

Visitors may park in PayBySpace Visitor Lots Beethoven 2A, 2D and Forum Lot 8 (\$0.25 for each 15 minutes). After entering the space number in which the vehicle is parked into the machine and depositing

sufficient money to purchase required time the permit machine located at each of the visitor lots will issue a receipt that need not be displayed in the vehicle.

Visitors may also park in a student lot after purchasing and displaying in the vehicle (face-up on dashboard) a \$2 daily permit. Parking permit machines are located in Hillsdale Lot 1B, Beethoven Lots 2A and 2E and Stadium Lot 11. For the location of the parking lots please see a campus map.

San Mateo Athletic Club Parking

Special parking permits issued by the San Mateo Athletic Club are required at all times for parking in designated areas in Olympian lot 12 (SMAC Patron parking has a 3 hour limit). All other permits are not valid. For more information, call 378-7373 or visit smcccd.edu/sanmateoathleticclub.

Electric Vehicle Charging Stations

Parking in the EV charging stations is limited solely to electric vehicles that are actively charging with a maximum time limit of 4 hours per vehicle. (No parking permit is needed as long as the above conditions are met)

Any vehicle parked in an EV space and is not an electric vehicle, not charging, or is left past the 4-hour maximum limit will be subject to a citation.

Traffic and Parking Regulations

The speed limit on the campus is 15 mph.

Parking is permitted only on blacktop surfaces in specifically marked parking spaces. Parking on unpaved areas, in roadways, in crosshatched areas, in marked end zones, in areas posted as no parking zones or in any unauthorized area is prohibited. Vehicles backed into diagonal parking spaces can create a hazard when exiting and will be subject to citation. Driving or parking within the inner campus is prohibited.

The campus is open daily from 7 am to 10 pm.

Stopped or standing vehicles on sidewalks, roadways or restricted areas will be subject to citation.

Skateboards and Bicycles

The riding of skateboards on campus is prohibited by SMCCCD regulations. Bicycles may be operated on campus. The California Vehicle Code prohibits the operation of bicycles on sidewalks.

Public Transit

SamTrans bus service has two direct routes to the campus (#250 and #260) and connecting bus routes from the Hillsdale Shopping Center and the Caltrain Station serving the CSM campus throughout the day. All buses have wheelchair lifts and also serve students attending evening classes. Routing information is available by calling 1-800-660-4BUS or via the Web at samtrans.com and caltrain.com. Printed schedules and maps are also available at the Center for Student Life and Leadership Development in Building 17, Room 112.

STAY INFORMED IN AN EMERGENCY!

Sign up for emergency text message notifications today. Visit smcccd.edu/alertu and enter your phone number. *It's that easy!*

Residential Customer Local
Carrier Route Pre-Sort

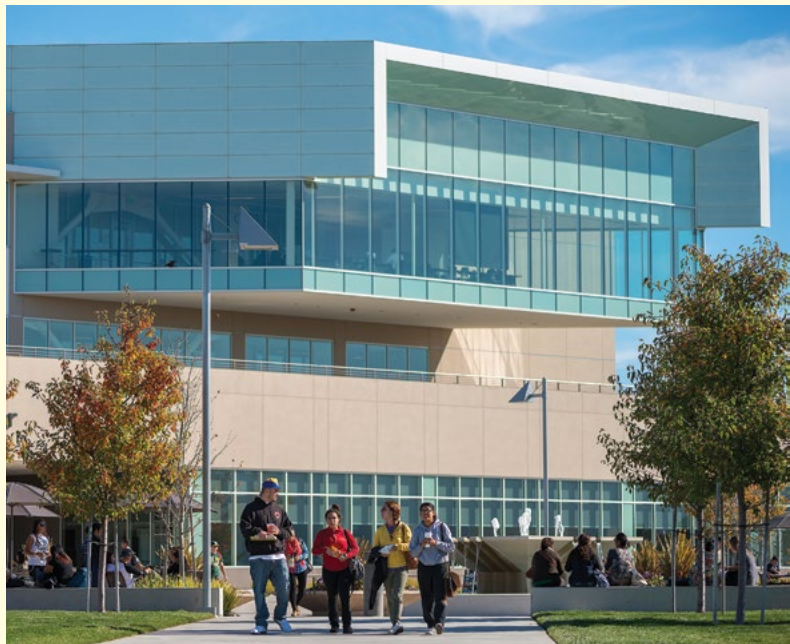
Make summer work for you!

Whether you are home from college for the summer or a high school student, you can accelerate your college education by taking a summer class at CSM.

College of San Mateo's summer session provides you the opportunity to get ahead on lower-division graduation requirements.

If you're a high school student preparing for college in the fall, summer session provides you a chance to get a 'head start' on your college education.

We encourage you to enroll at CSM and make this summer work for you.



Visit collegeofsanmateo.edu/enroll to get started now!

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Accuracy Statement

College of San Mateo and the San Mateo County Community College District have made every reasonable effort to determine that everything stated in this schedule is accurate. Courses and programs offered, together with other information contained herein, are subject to change without notice by the administration of College of San Mateo for reasons related to student enrollment or level of financial support, or for any other reason, at the discretion of the College. The College and the District further reserve the right to add, amend or repeal any of their rules, regulations, policies and procedures, in conformance with applicable laws.

Use of Photography

College of San Mateo, a non-profit California Community College, reserves the right to take and use photographs, video and electronic images of students and visitors taken on college property and at college-sponsored events for marketing and promotional purposes. Objection must be made in writing to the Community Relations & Marketing Office.

This publication is produced by CSM's Community Relations and Marketing Department. It is available upon request in an alternate format by calling College of San Mateo's Disability Resource Center at (650) 574-6438.