Summer

2007 Schedule of Classes
Session starts June 18
collegeofsanmateo.edu
## Summer 2007 Important Dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, April 23–Sunday, May 13</td>
<td>Priority Registration for Continuing Students for Summer and Fall 2007 by WebSMART – See page 6</td>
</tr>
<tr>
<td>Monday, May 14–Sunday, June 17</td>
<td>WebSMART Registration for New and Former Students for Summer and Fall 2007</td>
</tr>
<tr>
<td>Saturday, June 9</td>
<td>Spring 2007 final grades available on WebSMART (<a href="http://collegeofsanmateo.edu">collegeofsanmateo.edu</a>)</td>
</tr>
<tr>
<td>Monday, June 18</td>
<td>Summer Session begins for both day and evening classes</td>
</tr>
<tr>
<td>Monday, June 18–Saturday, June 23</td>
<td>WebSMART Late Registration period – See page 6 for instructions</td>
</tr>
<tr>
<td>Wednesday, June 20</td>
<td>Last day to drop <strong>six-week</strong>, <strong>seven-week</strong>, and <strong>eight-week MW evening</strong> classes with eligibility for partial enrollment fee/nonresident fee refund or credit</td>
</tr>
<tr>
<td>Thursday, June 21</td>
<td>Last day to drop <strong>eight-week day</strong> and <strong>eight-week TTh evening</strong> classes with eligibility for partial enrollment fee/nonresident fee refund or credit</td>
</tr>
<tr>
<td>Saturday, June 23</td>
<td>Last day to complete registration process</td>
</tr>
<tr>
<td>Wednesday, June 27</td>
<td><strong>Six-week</strong> classes officially dropped on or before this date will not appear on the student's record</td>
</tr>
<tr>
<td></td>
<td>Short courses and Distance Learning courses officially dropped within the first 30% of the class meetings will not appear on the student's record</td>
</tr>
<tr>
<td>Wednesday, July 4</td>
<td>July 4th Holiday</td>
</tr>
<tr>
<td>Thursday, July 5</td>
<td><strong>Seven-week</strong> and <strong>eight-week MW evening</strong> classes officially dropped on or before this date will not appear on the student's record</td>
</tr>
<tr>
<td>Friday, July 6</td>
<td><strong>Eight-week day</strong> and <strong>eight-week TTh evening</strong> classes officially dropped on or before this date will not appear on the student's record</td>
</tr>
<tr>
<td>Friday, July 6</td>
<td>Last day to pay Summer fees</td>
</tr>
<tr>
<td>Friday, July 13</td>
<td>Last day to apply for August A.A./A.S. degree or certificate</td>
</tr>
<tr>
<td>Wednesday, July 18</td>
<td>Last day to officially withdraw from <strong>six-week</strong> classes with assurance of a “W” grade</td>
</tr>
<tr>
<td></td>
<td>Withdrawal deadline for short courses is at 75% of class meetings</td>
</tr>
<tr>
<td></td>
<td>(Please see Distance Learning Guide for TV course deadlines)</td>
</tr>
<tr>
<td>Tuesday, July 24</td>
<td>Last day to officially withdraw from <strong>seven-week</strong> classes with assurance of a “W” grade</td>
</tr>
<tr>
<td>Thursday, July 26</td>
<td>Last day to officially withdraw from <strong>eight-week TTh evening</strong> classes</td>
</tr>
<tr>
<td>Saturday, July 28</td>
<td>End of six-week session</td>
</tr>
<tr>
<td>Monday, July 30</td>
<td>Last day to officially withdraw from <strong>eight-week day</strong> classes with assurance of a “W” grade</td>
</tr>
<tr>
<td></td>
<td>Last day to officially withdraw from <strong>eight-week MW evening</strong> classes with assurance of a “W” grade</td>
</tr>
<tr>
<td>Friday, August 3</td>
<td>End of seven-week session</td>
</tr>
<tr>
<td>Saturday, August 11</td>
<td>End of eight-week session</td>
</tr>
<tr>
<td>Sunday, August 19</td>
<td>Summer 2007 final grades available on WebSMART (<a href="http://collegeofsanmateo.edu">collegeofsanmateo.edu</a>)</td>
</tr>
<tr>
<td>Wednesday, August 22</td>
<td>Fall 2007 Semester begins</td>
</tr>
</tbody>
</table>

The deadline dates listed above for officially dropping or withdrawing from classes pertain to courses which begin on or before June 18. Corresponding dates for other summer courses may be calculated using the percentages indicated above.
This class schedule is designed to help you register for classes at College of San Mateo. Answers to most of your questions can be found within this booklet. Course descriptions, graduation requirements and other important information about the college are contained in the college catalog, which may be purchased in the campus bookstore, through the mail, or viewed online at collegeofsanmateo.edu (click on catalog).

**Table of Contents**

- Academic Advising & Counseling ................................................................. 8
- Academic Divisions & Instructional Programs/Departments Chart .................. 4
- Admissions and Records .............................................................................. 11
- Application for Admission .......................................................................... Center
- Bookstore ...................................................................................................... 12
- Board of Governors Waiver (BOGW) ............................................................ 10 & Center
- Campus Policies .......................................................................................... 14
- Catalog Order Form ..................................................................................... 10
- Class Registration Worksheet ..................................................................... Center
- Credit and Refund Policy ........................................................................... 10
- Distance Learning Guide ............................................................................ 36-44
- Fees ............................................................................................................. 9
- Getting Started at CSM ............................................................................. 5
- How to Register/Checklist .......................................................................... 6-7
- Map of Campus .......................................................................................... Inside back cover
- Placement Testing Information .................................................................. 8
- Schedule of Classes ................................................................................... 15-35
- Student Resources Directory ................................................................... 2-3
- Support Services for Students .................................................................. 12-13

**Accuracy Statement**

College of San Mateo and the San Mateo County Community College District have made every reasonable effort to determine that everything stated in this schedule is accurate. Courses and programs offered, together with other information contained herein, are subject to change without notice by the administration of College of San Mateo for reasons related to student enrollment or level of financial support, or for any other reason, at the discretion of the College. The College and the District further reserve the right to add, amend or repeal any of their rules, regulations, policies and procedures, in conformance with applicable laws.

**About the Cover**

The cover art director is David McLain of CSM’s Graphic Services. “CSM Science Center at Dusk” image by Gino De Grandis. This cover is made possible by The Lois Mueller Creative Design Fund.

*This publication is available upon request in an alternate format by calling College of San Mateo’s Disability Resource Center at (650) 574-6438.*
Student Resources Directory - Summer 2007
(Services, Programs & Centers for Students)

This alphabetical listing includes all Student Resources other than Instructional Programs.
For Instructional Programs, Departments & Divisions info, see chart on page 4.

KEY
A = Advisor/Advisor & Faculty
C = Counselor/Counselor & Faculty
D = Dean
F = Faculty
S = Staff

Academic Advising & Counseling (see Counseling Center)

Academic Support Services (see Labs & Centers)

Admissions & Records
574-6165
Building 1, Second Floor
Hours: Monday through Thursday 7:30 am to 6:45 pm
Friday 7:30 am to 12:30 pm

Henry Villalreaal-Dean, Enrollment Services
574-6590
villarealaht@smccd.edu

Arlene Fajardo-Assistant Registrar
574-6576
fajardoi@smccd.edu

AA/AS & Certificate Programs
358-6857
Admissions Information
574-6165
Grades/Attendance
358-6855
Registration Information
574-6165
Transcripts (Outgoing)
574-6593
Veterans Assistant
358-6858; 358-6856

Articulation Office
John Sewart (D)
574-6196
sewarti@smccd.edu

College of San Mateo

Bookstore
574-6366
Building 3, Lower Level
collegeofsanmateo.edu/bookstore

Hours: Monday through Thursday 7:45 am to 7:15 pm
Friday Closed

Buildings & Grounds (see Facilities Department)

Business Microcomputer Labs
574-6489 (downstairs);
574-6474 (upstairs)
Building 14, Rooms 119, 121, 123, 215 & 221

Business Office
574-6412
Building 1, Room 147
Hours: Monday through Thursday 8:00 am to 3:00 pm
Friday 8:00 am to 12 noon

Business Studies Lab
574-6661
Building 14, Room 203

Cafeteria
(see Food Service/Cafeteria)

CalWORKS Program
Denita Scott-Taylor (A)
574-6155
Building 20, Room 106

Career Development Center
574-6116
(housed in Temporary Building 1—
see campus map)
• Career Services (see Career Services)
• Cooperative Work Experience
Education (see Cooperative Work Experience Education)
• CSM Connects (see CSM Connects)
• Student Employment
(see Student Employment)

Career Services
Jeanne Stalker
574-6495
(housed in Temporary Building 1—
see campus map)

Cashier
(see Business Office)

Chemistry Study Center
574-6384
Building 11, Room 42

Child Development Center
Louise Piper (F)
574-6279
Building 33
Hours: Monday through Friday 7:30 am to 3:00 pm

Coastside Office
726-6444
collegeofsanmateo.edu/coastside

Community Education
Renee Khoury (S)
574-6149
khouryi@smccd.edu
Building 17, Room 137
http://communityed.smccd.edu

Computer & Info Science (CIS) Lab
574-6327
Building 19, Rooms 124 & 126

Computer Labs
(see Labs & Centers)

Concurrent Enrollment Program (High School Students)
Steve Morehouse (C)
574-6131
Building 1, Room 130
collegeofsanmateo.edu/ce

Cooperative Agencies Resources for Education (CARE)
Ruth Turner (C); 574-6154
Building 20, Room 107

Cooperative Work Experience Education
Krystal Romero (S)
574-6717 or 378-7223
(housed in Temporary Building 1—
see campus map)
collegeofsanmateo.edu/studentjobs
Hours: Monday through Thursday 8:00 am to 4:30 pm
(Evening hours by appointment)

Counseling & Transfer Center
• Academic Counseling Services
378-7229
• Transfer Services
(see Transfer Services)
358-6839
Building 5, Room 128
Hours: (Call 574-6400 for summer
service hours)
Division Office - Counseling, Advising & Matriculation
574-6413
Building 1, Room 209

Counseling - Psychological Services
(see Psychological Services)

CSM Connects (Community Service Program)
Beverley Madden (S)
574-6538
(housed in Temporary Building 1—
see campus map)
collegeofsanmateo.edu/csmconnects

CSM Listens
(Feedback Program)
378-7301 x19080
csmlistens@smccd.edu

Disabled Students Programs & Services (DSPS)
Adapted Physical Education
(Instructional Program)
Shana Kudo (F)
378-7219
kudos@smccd.edu

Disabled Students Programs & Services (DSPS)
Assistive Technology Center
(see Assistive Technology Center)
Shana Kudo (F)
378-7219
kudos@smccd.edu

Disability Resource Center
Audra Fernandez (S)
574-6438
Building 16, Room 150

Distance Learning
(Telecourses & Online Courses)
Betsy Fleming (S)
254-6933
Building 9, Room 181
collegeofsanmateo.edu/dl

Drip Coffee
(see Food Service/Drip Coffee)

Emeritus Institute
Renee Khoury (S)
574-6149
khouryi@smccd.edu
Building 17, Room 137
Hours: Monday through Friday
8:00 am to 6:45 pm

English 800 Lab
574-6359
Building 18, Room 102

Extended Opportunity Programs & Services (EOPS)
574-6154
Building 20, Room 107
Hours: Monday through Thursday
8:00 am to 4:30 pm
(Evening hours by appointment)

Facilities Department/Buildings & Grounds Maintenance
574-6113
www.smccd.edu/accounts/facilities
Hours: Monday through Friday
7:30 am to 4:00 pm

Facilities Rental/Scheduling
574-6220
Building 1, Room 123
Hours: Monday through Friday
8:00 am to 4:00 pm

Financial Aid
574-6146
Building 1, Room 217
collegeofsanmateo.edu/financialaid
Hours: Monday through Thursday
8:00 am to 6:45 pm
Friday 8:00 am to 12:00 noon

Financial Aid Outreach Center
378-7237
Building 5, Room 108
collegeofsanmateo.edu/financialaid
Hours: Monday through Thursday
8:00 am to 4:30 pm

Food Service/Cafeteria
574-6582
Building 1, Cafeteria
Hours: Monday through Thursday
7:30 am to 2:00 pm
Friday Closed

Key Code for College of San Mateo is 650
Food Service/Drip Coffee
378-7343
East side of Building 17
Hours:
Monday through Thursday
7:30 am to 1:30 pm
Friday
Closed

Food Service/Kiosko
574-6582
Plaza near Building 13 (Planetarium)
Hours:
Monday through Thursday
7:30 am to 2:00 pm
Friday
Closed

Foreign Language Center
574-6346
Building 18, Room 112

Foreign Study Program
(See Study Abroad Program)

Global Studies Program
Albert Acena (D)
574-6496
collegeofsmccd.edu/globalstudies

Health Services Center
574-6396
Building 1, Room 226
Hours:
Monday through Thursday
8:00 am to 1:00 pm & 5:00 pm to 7:00 pm
Friday
Closed

High School Relations
(also see Concurrent Enrollment)
Steve Morehouse (C)
574-6131
Building 1, Room 130
collegeofsmccd.edu/highschool

Honors Program
Jeremy Ball (F)
574-6638
Building 15, Room 121
collegeofsmccd.edu/honors

Integrated Science Center
378-7247
Building 36, Room 110

International Students Program
Building 1, Room 261
Margaret Skaff (S)
574-6525
skaff@smccd.edu
Martin Bednarek (C)
574-6526
bednarekm@smccd.edu
Hours:
Monday through Thursday
8:00 am to 4:30 pm
Friday
8:00 am to 12:30 pm

Institutional Research
John Sewart (D)
574-6196
sewart@smccd.edu
collegeofsmccd.edu/research

Job Listings–District
574-6111
www.smccd.edu/hr

Job Listings–Student
(see Student Employment Office)

KCSM TV & FM
574-6586
Building 9, Lower level
www.kcsm.org

Kiosko
(see Food Service/Kiosko)

Labs & Centers
(see specific listings for each)
Assistive Technology Center
Biological Computer Lab
Business Microcomputer Labs
Business Students Lab
Chemistry Study Center
Computer & Info Science (CIS) Lab
English 800 Lab
Foreign Language Center
Integrated Science Center
Language Arts Centers
(see specific listings for each)
• English 800 Lab
• Foreign Language Center
• Reading and ESL Center
• Speech Lab
• Writing Center
Library Computer Access System
Math Resource Center
Multimedia Lab
Nursing Lab
Reading and ESL Center
Speech Lab
Writing Center

Learning Communities
Mike Burke (F)
574-6528
collegeofsmccd.edu/LCOM

Learning Disabilities Assessment Center
Laura Skaff (S)
574-6433
Building 16, Room 150

Library
574-6100
Building 9, Upper Level
collegeofsmccd.edu/library
Lorita Ford - Director
574-6569
ford@smccd.edu
Loan Desk
574-6548
Reference Desk
574-6232

Hours:
Monday through Thursday
9:00 am to 7:00 pm
Friday
Closed

Lost and Found
(See Bookstore)

Mail Room
574-6410
Building 1, Room 148

Maintenance
(see Facilities Department)

Masterworks Chorale
Peter Jensen (S)
574-6296
Building 2, Room 117
www.masterworks.org

Math Resource Center
Caryn Goldman (S)
574-6540
Building 16, Room 166

Matriculation
Marsha Ramezane (D)
574-6413
Building 1, Room 209

Media Services
(Audio/Visual Equipment Rental)
(within District ITS/HelpCenter)
574-6717
www.smccd.edu/mediacenter

Middle College High School
Greg Quigley - Principal
574-6101
quigley@smccd.edu
Building 11, Room 136
www.smccd.edu/middlecollege

Multicultural Center
574-6134
Building 20, Room 106

Multimedia Lab
574-6464
Building 27, Room 100

Nursing Lab
574-6218
Building 23, Rooms 174 & 175

Online Courses
(see Distance Learning)

Placement Testing/
Skills Assessment
(see Assessment Center)

Planetarium
Darryl Stanford (F)
574-6256; 574-6268
Building 13

Priority Enrollment Program (PEP)
Chris Rico (S)
574-6175
Building 1, Room 207
collegeofsmccd.edu/PEP

Psychological Services
574-6396
Building 1, Room 226
Hours:
Monday through Thursday
(by appointment)
Reading and ESL Center
574-6437
Building 18, Room 101

Re-Entry Program:
Adults Returning to College
Elaine Burns (C)
574-6172
Building 5, Room 128

San Matean
(Student Newspaper)
574-6330
sanmatean@smccd.edu

Scholarships
574-6434
Building 1, Room 271
collegeofsmccd.edu/scholarships

Skills Assessment
(see Assessment Center)

Speech Lab
574-6257
Building 18, Room 110

Student Activities Office
Fauzi Hamadeh (S)
574-6141
Building 5, Room 125
collegeofsmccd.edu/studentactivities

Hours:
Monday through Thursday
8:00 am to 4:30 pm
(Evening hours by appointment)

Student Body Card
(See Student Activities Office)

Student Clubs & Organizations
574-6141
Building 5, Room 125

Student Employment Office
Krystal Romero (S)
574-6151
(housed in Temporary Building 1—
see campus map)
collegeofsmccd.edu/studentjobs

Student Government
(see Associated Students)

Study Abroad Program
574-6595
marrac@smccd.edu
Building 1, Room 101
www.smccd.edu/accounts/studyabroad

Swimming Pool
574-6649
Building 8 (Gymnasium)

Switchboard/General Line
574-6161

Telecourses
(see Distance Learning)

Testing Center
(see Assessment Center)

Theatre
574-6191; Event Info Line: 378-7218

Tutoring
(see Labs & Centers)

Transcripts
574-6937
websmart.smccd.edu
collegeofsmccd.edu/forms

Transfer Services
(within Counseling Center)
Mike Mitchell (S)
358-6839
Building 5, Room 128
collegeofsmccd.edu/transfer

Hours:
(Call 358-6839 for summer service hours)

Transition to College Program
574-6487
Building 15, Room 127

Veterans Assistant
358-6858; 358-6856
Building 1, Second Floor
(within Admissions & Records)

Hours:
Monday through Thursday
8:00 am to 6:45 pm
Friday
8:00 am to 12:30 pm

Writing Center
574-6436
Building 18, Room 104
**Academic Divisions and Instructional Programs/Departments**

<table>
<thead>
<tr>
<th>Division Office</th>
<th>Instructional Program/Department</th>
<th>Division Office</th>
<th>Instructional Program/Department</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Business &amp; Creative Arts</strong>&lt;br&gt;Bldg. 15, Rm. 157; 574-6494&lt;br&gt;Dean: Linda Avelar</td>
<td>Accounting&lt;br&gt;Art&lt;br&gt;Business</td>
<td>Business - Microcomputer Applications&lt;br&gt;Consumer Arts &amp; Science</td>
<td>Cosmetology&lt;br&gt;Dental Assisting&lt;br&gt;Graphics&lt;br&gt;Horticulture</td>
</tr>
<tr>
<td><strong>Language Arts</strong>&lt;br&gt;Bldg. 17, Rm. 169; 574-6314&lt;br&gt;Dean: Susan Estes</td>
<td>American Sign Language&lt;br&gt;Chinese (Mandarin) English</td>
<td>English for Non-native Speakers (ESL)&lt;br&gt;French</td>
<td>German&lt;br&gt;Italian&lt;br&gt;Japanese&lt;br&gt;Journalism</td>
</tr>
<tr>
<td><strong>Math/Science</strong>&lt;br&gt;Bldg. 36, Rm. 311; 574-6268&lt;br&gt;Dean: Charlene Frontiera</td>
<td>Architecture&lt;br&gt;Astronomy&lt;br&gt;Biology&lt;br&gt;Chemistry</td>
<td>Engineering&lt;br&gt;Geology&lt;br&gt;Health Science&lt;br&gt;Mathematics</td>
<td>Meteorology&lt;br&gt;Nursing&lt;br&gt;Oceanography&lt;br&gt;Paleontology</td>
</tr>
<tr>
<td><strong>Physical Education/ Athletics</strong>&lt;br&gt;Bldg. 8, Rm. 103; 574-6461&lt;br&gt;Dean: Andreas Wolf&lt;br&gt;Athletic Trainer: Pat Fitzgerald; 574-6451&lt;br&gt;Equipment Manager: Ken Haren; 574-6452</td>
<td>Athletics&lt;br&gt;Physical Education&lt;br&gt;Adapted&lt;br&gt;Aquatics&lt;br&gt;Comitative</td>
<td>Dance&lt;br&gt;Fitness&lt;br&gt;Individual Sports</td>
<td>Team Sports&lt;br&gt;Intercollegiate Sports Theory</td>
</tr>
<tr>
<td><strong>Social Science</strong>&lt;br&gt;Bldg. 15, Rm. 169; 574-6496&lt;br&gt;Dean: Albert Acena</td>
<td>Alcohol &amp; Other Drug Studies&lt;br&gt;Anthropology&lt;br&gt;Economics&lt;br&gt;Ethnic Studies</td>
<td>Geography&lt;br&gt;Global Studies&lt;br&gt;History&lt;br&gt;Humanities</td>
<td>Human Services&lt;br&gt;Library Studies&lt;br&gt;Military Science&lt;br&gt;Philosophy</td>
</tr>
<tr>
<td><strong>Technology</strong>&lt;br&gt;Bldg. 19, Rm. 113; 574-6228&lt;br&gt;collegeofsanmateo.edu/technology&lt;br&gt;Dean: Martha Tilmann</td>
<td>Administration of Justice&lt;br&gt;Apprenticeship Training&lt;br&gt;Broadcast &amp; Electronic Media</td>
<td>Building Inspection Technology&lt;br&gt;Community Education&lt;br&gt;Computer &amp; Information Science</td>
<td>Drafting Technology&lt;br&gt;Electronics Technology&lt;br&gt;Fire Technology&lt;br&gt;Machine Tool Technology</td>
</tr>
<tr>
<td><strong>Student Services</strong>&lt;br&gt;Bldg. 1, Rm. 209; 574-6413&lt;br&gt;Dean - Counseling/Advising &amp; Matriculation: Marsha Ramezane</td>
<td>Career &amp; Life Planning</td>
<td>Cooperative Work Experience Education</td>
<td>Developmental Skills&lt;br&gt;Assistive Technology&lt;br&gt;Learning Disabilities Assessment</td>
</tr>
<tr>
<td><strong>Corporate &amp; Continuing Education</strong>&lt;br&gt;Bldg. 1, Rm. 117; 574-6173&lt;br&gt;Dean: Sandra Mellor&lt;br&gt;<a href="mailto:mellor@smccd.net">mellor@smccd.net</a></td>
<td>- Training at your site for your employees -&lt;br&gt;Accounting Fundamentals&lt;br&gt;Business Writing&lt;br&gt;Computer Applications</td>
<td>Developing Teams&lt;br&gt;English as a Second Language&lt;br&gt;Environmental/Safety</td>
<td>Foreign Languages&lt;br&gt;Lean Manufacturing&lt;br&gt;Programming Languages</td>
</tr>
</tbody>
</table>
Getting Started at College of San Mateo

Who May Attend CSM
Any person who is a high school graduate, or who has passed the California High School Proficiency Examination or the General Education Development Examination (GED), or who is 18 years of age or older is eligible to attend this public community college. See page 8 for Enrollment Steps.

High school students who have completed the equivalent of their sophomore year may be admitted for concurrent enrollment with the permission of the Dean of Enrollment Services. See High School Students section below for details.

Full-time students are those actively enrolled in 12 or more units.

Residency
Students who have been California residents (as defined in the Education Code) for more than one year prior to the beginning of any term are eligible to enroll as residents for that term. Nonresident students are those U.S. citizens who have not been residents of California (as defined in the Education Code) continuously since June 17, 2006. They are required to pay a tuition fee of $184 per unit at the time of registration, in addition to other required fees paid by California residents. Students may be required to present documentary evidence of eligibility for classification as residents.

Students need not be U.S. citizens to be classified as residents. Permanent resident aliens and many other citizens of other countries are eligible to establish California residency.

International Students
Residents of other countries may apply for admission as F-1 visa students for the fall or spring semesters through the International Student Program. Special international student applications, related forms, and additional information may be obtained from the International Student Center (Bldg. 1, Room 261). Office hours are 8 a.m. to noon and 1 to 4:30 p.m., Monday through Friday; Telephone: +1 650-574-6525. To be eligible for priority admission for the terms listed below, special applications should be filed in the International Student Office by these dates:

- Spring 2008 (Jan – May): October 1, 2007

Applications received after the priority deadlines will be considered if space is available.

Students who are in the United States temporarily on F-1 visas to study at another institution may be admitted as part-time students at College of San Mateo with the approval of the Dean of Enrollment Services. In order to attend College of San Mateo, these students must present a letter of approval from a counselor or official of the other institution or a current I-20 ID (student copy) issued by the other institution.

Nonresident tuition of $184 and a nonresident capital outlay fee of $8 per unit, in addition to the $20 per unit enrollment fee, is payable to international students at the time of registration.

Prerequisites and Corequisites
A prerequisite is a condition of enrollment that a student is required to meet. A corequisite is a course that a student is required to take simultaneously in order to enroll in another course. Recommended preparation is a condition of enrollment that a student is advised, but not required, to meet.

The San Mateo County Community College District has established a procedure for enforcing the prerequisites for English and math. A computerized prerequisite checking system is in place. Students are reminded that prerequisites for courses will continue to be enforced as they have been in the past.

For more information about prerequisites, prerequisite equivalencies, and prerequisite challenges go to collegeofsanmateo.edu and select Forms page.

High School Students
Students who will attend high school as juniors or seniors during Fall 2007 may register concurrently for CSM classes with the approval of the Dean of Enrollment Services. Interested students must submit a Concurrent Enrollment Application (available from high school counselors or from the Office of Admissions and Records at CSM), together with the required recommendation and high school transcript, no later than May 18 to avoid late registration procedures.

A high school grade point average of 2.00 (C) is required for participation in this program. Residency requirements as detailed under the Admission section above apply to high school students. Concurrently enrolled high school students are exempt from payment of the enrollment fee and health fee but are assessed the student representation fee of $1 if enrolled in 11 or fewer units. If enrolled in 12 or more units, concurrently enrolled high school students will be assessed the full per unit enrollment and related fees.

Although every attempt will be made to enroll students in the approved courses of their choice, college policy gives first priority for enrollment to college students. Because of enrollment limitations, high school students may not be permitted to enroll in classes in certain impacted programs.

In special cases, with the high school principal’s recommendation, Fall 2007 freshman and sophomore high school students may be considered for admission under the procedure outlined above.

Dismissed Students
Students dismissed at College of San Mateo, Cañada College or Skyline College at the close of Summer 2006, Fall 2006 or Spring 2007 must petition for reinstatement. Obtain the petition form from the Counseling Center (Bldg. 5, Room 128).

Students who were dismissed and who have NOT been in attendance at College of San Mateo, Cañada College or Skyline College during Fall 2006 or Spring 2007 must complete an application for admission in addition to the petition for reinstatement.

Veterans Benefits
College of San Mateo offers approved instruction to veterans, service members, dependents and survivors of veterans and to other eligible persons, and is authorized by the Department of Veterans Affairs to certify students educational programs for veterans benefits.

Honorably discharged veterans with at least 18 months of active military service are eligible for educational benefits for a period of 10 years following discharge. Benefits are also available to members of the active reserve who pursue approved college studies.

To initiate benefit payments, an eligible student must request that certification of enrollment be sent to the Department of Veterans Affairs. See the Veterans Assistant in the Office of Admissions and Records.
How to Register for Classes at College of San Mateo

Priority Registration for Continuing Students 
(April 23 - May 13)  
You are a continuing student if you were enrolled at CSM, Cañada or Skyline College during Summer 2006, Fall 2006 or Spring 2007.  

WebSMART online registration for Summer 2007 classes begins April 23.  
In mid April, students will be sent a WebSMART registration appointment mailer which will contain their individual appointment date and a special PIN code which is required in order to register using WebSMART. Students may register on or after their appointment date. If the appointment mailer has not been received by April 23, please call the Office of Admissions and Records at 574-6576.  
Complete the Class Registration Worksheet in the center of this Schedule of Classes.  

WebSMART registration dates:  
April 23 – June 17  
WebSMART Hours:  
Monday - Sunday: 4 a.m. to 2 a.m.  

Continuing students with larger numbers of earned and in-progress units will be permitted to register earlier than those with smaller numbers.  
We encourage you to take full advantage of your registration priority as a continuing student. Remember to see a counselor/advisor soon if you would like assistance in selecting courses or in developing an educational plan to meet your individual goals.  

Admission and Registration for New and Former Students  
(May 14 - June 17)  
See Page 8, Matriculation/enrollment Steps. Submit your application for admission (see center insert); or apply online at collegeofsanmateo.edu.  
After your application is processed, you will receive a mailing with specific instructions for completing the registration process. In line with CSM’s matriculation plan, many students are required to complete placement testing, attend an orientation session, and meet with a counselor as part of the registration process. See page 14 for further information on matriculation.  
Many courses have prerequisites requiring placement testing in English and mathematics skills. Students are encouraged to take the CSM placement tests as soon as possible. See the section on placement tests on page 8.  

Late Registration for All Students  
(June 18 - 23)  
If you are unable to submit your application and register before the summer session begins, there will be a limited number of classes open for late registration. (See page 11 for attendance requirements.)  
1. Submit your Application for Admission by logging on to collegeofsanmateo.edu and clicking WebSMART or bring your completed Application for Admission to the Office of Admissions and Records (Bldg. 1, Second Floor) to begin the registration process.  
2. You will be given a PIN code which will enable you to register using WebSMART registration system after you have obtained the instructor’s approval to enroll in the class.  
3. Attend the first class meeting. If space is available, the instructor will give you a special 4-digit authorization code.  
4. Use WebSMART no later than June 23 to complete the registration process using the authorization code given to you by the instructor.  

WebSMART Hours:  
Monday - Sunday: 4 a.m. to 2 a.m.  
Office of Admissions and Records Hours:  
Monday - Thursday: 7:30 a.m. to 6:45 p.m.  
Friday: 7:30 a.m. to 12:30 p.m.  

WEBSMART enables you to:  
• View the Catalog  
• View the Schedule of Classes, and search for classes by category and time  
• Apply for admission  
• Check your registration status  
• Add/Drop classes (anytime within published deadlines)  
• Print your schedule of classes  
• Pay your fees by credit card  
• Apply for Financial Aid information/review application status  
• Obtain your grades  
• Obtain your Placement Test scores  
• Print an unofficial transcript  
• Update personal information  
Log on to collegeofsanmateo.edu and click WebSMART.  

ENROLLMENT MANAGEMENT  
- A STUDENT RESPONSIBILITY -  
As a student at College of San Mateo, it is your responsibility to manage your enrollment. This includes updating your personal information record via WebSMART, registering for classes in a timely manner, adhering to all deadlines listed on the Important Dates page in the beginning of this Schedule (in particular late registration, withdrawal from classes, payment of fees), and monitoring your academic standing.
Program Changes – Adding/Dropping Classes (Through June 17)
Students who have completed Summer 2007 registration may add and/or drop classes by using WebSMART during published service hours (see Class Registration Worksheet in center insert).

Adding Classes June 18-23
• To add a class, attend the first class meeting to obtain the instructor’s approval. If space is available, the instructor will give you a four-digit authorization code to enter when you register.
• Students may add classes by registering through WebSMART; registration must be completed no later than 3 p.m. Saturday, June 23.
• A student must be in attendance in the class within the first 12% of class meetings.

Classes beginning After June 23
• Prior to June 23 students may register through WebSMART to add classes that begin after June 23 without obtaining an authorization code.

After June 23 and before the first class meeting
• Students may register in these classes through WebSMART or in-person at the Office of Admissions and Records.
• If a class becomes filled to capacity, students will be required to attend the first class meeting, obtain the instructor’s signature, and return to the Office of Admissions and Records to complete the registration process.

Saturday classes that begin June 23
• To add a class that begins Saturday, June 23, attend the class, obtain an authorization code, and complete the registration process on WebSMART or at the Office of Admissions and Records no later than Friday, June 29.

Dropping Classes (Through June 17)
Classes may be dropped without the instructor’s approval. Withdrawal from a class or classes must be initiated by the student by the appropriate deadline date.

After June 23
Students may withdraw either by using WebSMART or in-person at the Office of Admissions and Records, by mail or by fax at 574-6506, by the appropriate deadline date. Mailed or faxed requests must be postmarked by the appropriate deadline date and must include the student’s identification number and signature. (See Important Dates on the inside front cover.)
A student who stops attending a class is not automatically dropped from the roll, and may receive a penalty grade of F or NC. Instructors may drop students for non-attendance but are not obligated to do so. **It is the student’s responsibility to withdraw officially, following prescribed timelines and procedures.**

Students who register using WebSMART but who decide not to attend classes **must withdraw officially** within published deadlines to avoid penalty grades and fee obligations, **whether or not their fees have been paid**.
Under certain circumstances students may be permitted to withdraw from a class after the last date to officially withdraw, but before the end of the term. Further information can be obtained from the Office of Admissions and Records (Bldg. 1, Room 210).

NOTE: Student enrollment fees are set by California’s legislature and governor and are subject to change at any time.
Matriculation/Enrollment Steps
(New and Former Students)

Students are required to complete the Matriculation/Enrollment Steps and are non-exempt if they check A, B, C, D, E, F, G, K or M on the admissions application under question 7 and

- plan to complete a certificate program or an Associate degree, or
- plan to transfer to a university to complete a Bachelor’s degree, or
- are undecided but interested in one of the aforementioned goals.

Non-exempt students who complete matriculation requirements receive priority registration as continuing students.

Students are not required to complete the Matriculation/Enrollment Steps and are exempt if they check H, I, J or L on the admissions application under question 7 and are

- taking courses for personal enrichment or to enhance current job skills
- primarily a student at another educational institution and taking courses at CSM to meet the requirements of that institution
- completed an Associate degree or higher

Exempt students: after applications are processed, retrieve registration appointments on WebSMART to enroll in classes. Exempt students do not receive priority registration as continuing students. Graduating High School Seniors are encouraged to attend a Priority Enrollment Program (PEP) to enroll in classes.

Step 1 - Admissions Application
Applications are available on the CSM Website or in the printed Schedule of Classes. When the application is processed you will receive a Matriculation Ticket in the mail, or you can download a Matriculation Ticket from the CSM Website or pick one up at the Counseling Center.

Step 2 - Placement Tests
See Placement Test Schedule on this page for more information.

Step 3 - College Orientation
See Orientation section on this page for more information.

Step 4 - Counseling
See Academic Advising & Counseling section on this page for more information.

Step 5 - Register for Classes and Pay Enrollment Fees
Turn in the completed Matriculation Ticket to receive a registration appointment.

Placement Test Schedule

Prior to testing, submit a CSM application for admission.
- Testing is BY APPOINTMENT for students who plan to attend CSM.
- Photo ID is required.
- Use CSM ID number for test identification.
- For math, calculators are NOT allowed.
- No fee charged for testing.

Sample test questions are available at collegeofsanmateo.edu/testing.

You may be exempt from placement tests. Exemptions at collegeofsanmateo.edu/testing.

Placement Testing Options:

Option 1: Computerized Testing for English and math
- For for appointment, call 574-6175
- Offered day, evening, and selected Saturdays
- Location: Assessment Center (Bldg. 1, Room 130)

Option 2: Manual Testing for English, math & ESL
- For for appointment, call 574-6175
- Offered selected day, evening, and Saturdays
- Location: Assessment Center (Bldg. 1, Room 130)

To Retrieve Placement Test Results
Students who utilize the computerized testing service receive results immediately upon completion of the test(s). For manual testing, results are usually available after 3 pm on the following business day and must be retrieved via WebSMART.

Orientation Information
College Orientation is required and provides essential information about registration procedures, how to get started in the right classes, academic expectations, how to accomplish educational goals, and college policies.

Orientation Program Options:

Option 1: Online Orientation
collegeofsanmateo.edu/orientation
At the conclusion of the online orientation, print and complete the “Prepare For Your Counseling Session” form and the Matriculation Ticket. You are now ready to go to Step 4 (Counseling/Advising).

Option 2: Take a CRER class for a comprehensive orientation experience & college credit
CRER 120 – College Success
CRER 121 – Planning for Success
CRER 122 – Achieving Educational Success
CRER 104 – Transfer Essentials
CRER 105 – College Planning

Academic Advising & Counseling
Counseling Center
Counseling is available by appointment through May 25; after May 25 services are available on a drop-in basis only. Call 574-6400 for hours or check with the Counseling Center for further information.

Bring to the counseling session: placement test results, Matriculation Ticket, former college/university transcripts, AP test results, the completed “Prepare For Your Counseling Session” form, and high school transcripts if you are a recent high school graduate.

Matriculation Waivers/Exemptions
If you wish to request a waiver for any matriculation component, petitions are available at the Admissions and Records Office or the Office of Counseling, Advising, and Matriculation.

Students with Disabilities
If you need assistance with any part of the matriculation process, contact Disabled Students Programs & Services at 574-6438.

Si Necesita Ayuda en Espanol
Parra facilitarle el proceso de matriculación, presentese en la oficina de admision en el edificio #1 y pregunte por alguien que hable espanol.
Fees

NOTE: Student enrollment fees are set by California’s legislature and governor and are subject to change at any time.

Students who are classified as California residents as defined in the California State Education Code will be charged an enrollment fee, health services fee and student representation fee. In accordance with California law, the enrollment and health services fees may be waived for California residents who demonstrate financial need and qualify for a Board of Governors Enrollment Fee Waiver (BOGW). Contact the Financial Aid Office for additional information.

Students who are classified as non-residents will be charged a tuition fee in addition to the enrollment fee, health services fee, and student representation fee. International students (F-1 Visa) are subject to a health insurance requirement. Contact the International Student Office for details.

The student representation fee was established by student election to support student advocacy before local, state and federal offices and agencies. In addition, students will be required to purchase textbooks and miscellaneous supplies, as well as tools and technical supplies for certain programs. In some courses students will also be required to pay a non-refundable instructional materials charge.

Students enrolled in clinical classes in health-related programs are subject to a malpractice insurance premium.

Fees are subject to change at any time by action of the State Legislature, Board of Governors of the California Community Colleges, or the District Board of Trustees.

Fees are due and payable at the time of registration. Students who need assistance in paying fees are encouraged to contact the Financial Aid Office (Bldg. 1, Room 217, 574-6146).

All student records are automatically held until all outstanding debts to the District colleges have been cleared. Unpaid bills may be sent to collections.

* Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization may be exempted from paying the health services fee. Contact the Health Center for details.

** A student has the right to refuse to pay the $1 student representation fee for religious, political, moral or financial reasons. This refusal must be submitted in writing to the Cashier’s Office or the Office of Admissions and Records.

*** Foreign students are required to pay an additional $8 Capital Outlay fee.

**** This fee is optional. Please refer to “Payable By” column for further information.

Parking permits for low income students are $20 per semester; low income students are those who demonstrate financial need under federal or state standards.
Credit and Refund Policy

NOTE: Student enrollment fees are set by California’s legislature and governor and are subject to change at any time.

Enrollment Fee  
Nonresident Tuition Fee  
Health Services Fee  
Parking Fee  
Student Representation Fee

Students who officially withdraw from all courses, or reduce their program prior to the first class meeting or within the first 10% of the scheduled class meetings, will receive credit toward future fees for the full amount of all fees paid for those classes.

Example: If a short course has eight meetings, 10% of 8 = 0.8, and this is rounded up to 1.0. Therefore, the student must officially withdraw no later than the end of the day of the first class meeting to be eligible for a credit or refund.

A $10 processing fee (plus an additional $50 processing fee for nonresident tuition) will be retained by the College if a refund is issued to a student withdrawing from all classes.

For courses dropped after the first 10% of the class meetings, these fees are not refundable unless an action of the College (e.g., class cancellation) prevents a student from attending class.

Important:
1. If a parking permit has been issued, it must be returned to the Business Office or the Security Office before a credit or refund of the parking fee will be processed.
2. Credit balances remain on student accounts for a maximum of five (5) years.
3. A student may either choose to maintain a credit balance on account or contact the Business Office (Bldg. 1, Room 147, 574-6412) to arrange for a refund.

4. Refunds are NOT issued automatically and are subject to a $10 processing fee if the student withdraws from all classes. Refunds of nonresident tuition are subject to an additional $50 processing fee.
5. To be eligible for a credit or refund, a student must officially withdraw from a course within the stated deadline. A withdrawal initiated by an instructor may NOT result in a credit or refund.
6. Fees paid by personal check require thirty days for bank clearance before refunds can be processed.
7. Fees will be credited or refunded if an action of the College (e.g., class cancellation) prevents a student from attending.
8. Student records, including transcripts, are automatically held until all debts to the District colleges have been cleared.

Variable Unit Courses:
No enrollment fee or nonresident tuition refund or credit will be available to students enrolled in variable unit courses who earn fewer units of credit than the number for which they originally registered. Students earning additional units will be charged accordingly.

Contact the Business Office regarding fee and refund questions: 574-6412

Board of Governors Enrollment Fee Waiver (BOGW)

The Board of Governors of the California Community Colleges has established a program that waives the enrollment fees for all qualified applicants.

To apply for the Board of Governors Enrollment Fee waiver, you need to visit the Financial Aid Office (Bldg. 1, Room 217).

For most students, the application process is simple and can be completed within ten minutes. Students that qualify for a Board of Governors Enrollment Fee Waiver will have their enrollment fees waived for the entire academic year. If you had a waiver for the '06/'07 academic year, you will not need to reapply for the Summer '07 session.

When applying for the Board of Governors Enrollment Fee Waiver, please inquire about the many federal and state financial aid programs that are available to College of San Mateo students.

College of San Mateo Catalog
The catalog may be purchased in person for $2 at the CSM Bookstore. If you would like the catalog sent to you by mail, please complete this form and send it with $5 to the CSM Bookstore, 1700 W. Hillsdale Blvd., San Mateo, CA 94402-3784. Please make your check payable to "CSM Bookstore." Allow 1-2 weeks for delivery.

Name:______________________________________________________________  
Street Address:________________________________________________________  
City:________________________________________________________________  
State:_____________________________ ZIP:_______________________________
Admissions and Records

Located in the Administration Building (Bldg. 1, Second Floor, 574-6165) this office is open 7:30 a.m. to 6:45 p.m. Monday through Thursday, and 7:30 a.m. to 12:30 p.m. Friday.

Credit/No Credit Grading Option
Most CSM courses are graded on the basis of the standard letter grades (A, B, C, D, F). Some courses are graded on a Credit (CR) or No Credit (NC) basis, and are so designated in the schedule of classes. Still other courses offer the student the choice between letter and Credit/No Credit grading; students electing the Credit/No Credit option in such courses must submit the appropriate form to the Office of Admissions and Records within the first 30% of the duration of the course. Changes are not permitted thereafter.

Students should be aware that many colleges and universities, including College of San Mateo, place specific restrictions on the number, if any, of units graded on a Credit/No Credit basis that are acceptable toward degrees and certificates. Because the decision to request Credit/No Credit grading is irrevocable after 30% of the duration of the course, students should be very cautious in making such a request.

Course Repetition
Courses in which a student earns a final grade of A, B, C or CR cannot be repeated. College District Rules and Regulations permit a student to repeat certain courses for credit a maximum of three times (total of four class enrollments). These courses require increasing levels of student performance or provide significantly different course content in each subsequent semester. Such courses are specifically designated as “may be repeated for credit” in the college catalog. Courses that are not so designated may not be repeated. Further information about this policy is available from your college counselor/advisor.

Notwithstanding the restrictions cited in the paragraph above, a student who has received a grade of D, F or NC may repeat a course one time for the purpose of grade alleviation. Following completion of the course, the grade of the repeated course is used in the computation of the grade point average. Refer to the CSM Catalog for details.

August Graduates
Applications for A.A./A.S. Degrees or Career Program Certificates to be conferred in August 2007 must be filed in the Office of Admissions and Records by Friday, July 13, 2007.

Special Enrollment Opportunity at CSM for High School Juniors and Seniors!

High School juniors and seniors can take advantage of an exciting enrollment opportunity at CSM called Concurrent Enrollment. This special program enables eligible high school students to enroll in day or evening courses at College of San Mateo, and all enrollment fees are waived!

This program allows high school students the opportunity to get an early start on higher education by earning college credit and fulfilling college and university requirements without the expense of most university programs. Most courses are transferable to four-year colleges and universities.

For information on admission procedures and to obtain a copy of CSM’s Concurrent Enrollment Program forms, contact your local high school counseling center or go online at collegeofsanmateo.edu/ce.
Support Services for Students

Bookstore
Books and supplies may be purchased at the College of San Mateo Bookstore, which is open Monday through Thursday from 8 a.m. to 7:15 p.m. (574-6366).
Books can also be purchased online at bookstore.collegeofsanmateo.edu.
The special refund policy for the summer session extends for one week from the beginning of classes.

CARE Program
The CARE program (Cooperative Agencies Resources for Education) provides services to single parents receiving CalWORKS or TANF (Temporary Assistance for Needy Families) to increase their educational skills, become more confident and self-sufficient, and move from welfare to independence. Services include: child care, transportation, tutoring, peer advising, parenting workshops, books and supplies.

To be considered for the CARE program, a student must meet the following criteria: 1) be 18 years or older; 2) be a single parent and head of household; 3) be currently receiving TANF benefits; 4) have one child under 14 years old; and, 5) qualify for the EOPS program.

For more information, contact the EOPS Office (Bldg. 20, Room 107, 574-6154).

Career Services
Career Services is a college resource designed to assist students to make decisions about their college major and/or career path. For career services information call 574-6495 or go to the Career Development Center, Temporary Building 1.

Child Development Center
The Mary Meta Lazarus Child Development Center provides a child development program for children who have a parent attending CSM. Children who are two years and six months through five years of age are eligible.

There is a $50 registration fee each semester. In addition, fees for children three to five years old are as follows: part-time (less than 5 hours) $38 per day; full-time (5 hours or more) $43 per day. Fees for children two and one-half to three years old are as follows: part-time $45 per day; full-time $55 per day. The Center will be open June 18 – July 27, 2007, Monday through Friday. For more information, contact Louise Piper prior to May 25, at 574-6279.

Community Education Programs
Community members are encouraged to explore the variety of fee-based short courses, one-day seminars and special events offered through the Office of Community Education. Programs include business and professional development workshops and leisure-activity classes.

The highlights of the summer schedule are the Summer Youth Music/Fine Arts Camp and College for Kids for students entering the fifth through ninth grade. Watch for the full program of courses in the fall. For more information, call 574-6149 or contact communityed.smccd.net.

Cooperative Education
This program allows students who work full- or part-time to earn college credit for learning on the job.
During the summer session, students may earn up to four units of work experience college credit. Cooperative Education students may be employed on a paid or volunteer basis and must be concurrently enrolled in at least one other course.

Students may register by WebSMART for Cooperative Education courses. In addition, they must go to the Cooperative Education Office (Temporary Bldg. 1) for a specific instructor assignment. This must be completed during the first week of summer session. For more information, call 574-6171.

Counseling Center
The Counseling Center offers services for academic, transfer, and career counseling to incoming and continuing students. Academic counseling services are designed to help students make decisions and set academic goals; provide academic planning assistance to complete certificates, associate degrees or transfer to a university; help students evaluate academic readiness and plan coursework to build skills; teach students important academic success strategies; and work with students to resolve personal concerns that may interfere with their ability to succeed.
Counseling Center hours vary during the summer and are limited to drop-in services only. Please check hours posted at the Center or call 574-6400.

Disability Resource Center
Students with disabilities who need mobility assistance, special parking permits and other support services and accommodations may contact the Disability Resource Center (Bldg. 16, Room 150, 574-6438).
During the summer, students with disabilities may also enroll in the Adapted Physical Education Program. For more information on this program contact Shana Kudo at 378-7219.

Extended Opportunity Programs and Services (EOPS)
EOPS is a support service available for full-time students who need additional services to successfully pursue their educational and vocational goals. Support services include: priority registration, counseling, book service, transportation, tutoring, application fee waivers and peer advising.
To be considered for the EOPS program, a student must meet the following criteria: 1) be enrolled full-time (12 units); 2) qualify to receive the Board of Governors Enrollment Fee Waiver (BOGW); 3) meet the EOPS guidelines definition of an educationally underprepared student; and 4) have completed less than 70 degree applicable units. For more information visit the EOPS Office (Bldg. 20, Room 107, 574-6154.)

Final Grades
As a significant cost-saving measure, final grade reports are no longer mailed to students. Beginning June 9, students may use WebSMART to obtain Spring 2007 final grades. Summer 2007 final grades will be available on WebSMART beginning August 19.

Financial Aid
Students who would be unable to attend college without financial aid can receive help in paying for educational expenses – enrollment fees, books, transportation, room and board, and other related costs.
In order to qualify for financial aid, students and/or their families must demonstrate financial need. Interested students must complete the application process through the Financial Aid Office, and should begin this process at the earliest possible date. Determination of eligibility takes approximately eight to 12 weeks.
Financial Aid office hours are Monday through Thursday 8 a.m. to 6:45 p.m., and Friday 8 a.m. to noon. For information visit the Financial Aid Office (Bldg. 1, Room 217, 574-6146).

Health Services
The college nurses provide consultation on health problems, evaluation of symptoms, first aid, referrals to health or social agencies, arrangements for emergency transportation, and general medical information for day and evening students. A physician is also available by appointment.

Low cost medical and dental insurance is available for purchase.

Summer hours for the Health Center (Bldg. 1, Room 226, 574-6396) are Monday through Thursday, 9 a.m. to 12 noon and 5 to 7 p.m.

Labs & Centers
There are a variety of labs and centers on campus that offer use of computers and tutoring/academic support services. Please see the "Labs & Centers" list in the directory on page 3.

Library Services
Library services will be available Monday through Thursday from 9 a.m. to 7 p.m. from June 18 through July 26. From July 30 through August 9 hours will be 2 - 7 p.m. only. The Library (574-6100) will be closed on Fridays, Saturdays and Sundays and will be closed from 2 p.m. on May 25 through June 17 and from August 9 through August 21.

For information on the Library go to collegeofsanmateo.edu/library.

Middle College High School
San Mateo Middle College High School is an alternative education collaboration between the San Mateo Union High School District and College of San Mateo. The program's primary goal is to provide a supportive and challenging environment, along with the opportunity for academic success and career exploration, to students whose needs are not met in a traditional high school environment.

As part of the Middle College program, these students take three SMUHSD-approved classes taught by SMUHSD instructors on the CSM campus; they round out their schedules with CSM courses. In many cases, students can earn both high school credits and college units. The Middle College program also includes comprehensive academic and career advising and access to all of CSM's support services. For information for Fall 2007, call 574-6101 or contact middlecollege@smuhd.k12.ca.us.

Multicultural Center
The Multicultural Center is designed to meet the needs of multicultural students through academic/personal counseling as well as general financial aid information in a supportive, culturally-enriching environment. The staff is made up of full-time, bicultural and bilingual certificated counselors and support personnel. The Multicultural Center is located in Bldg. 20, Rooms 112 & 113. For more information, call 574-6154.

Psychological Services
Psychological Services offers free, confidential personal counseling. Counselors are available to assist students in crisis and to explore personal issues that may affect the student’s ability to achieve success in college. Also available are group counseling and referral to other on and off-campus resources. Appointments may be made through the Health Center (Bldg. 1, Room 226, 574-6396).

Student Employment
The Student Employment Office assists CSM students and alumni with the job search process. Students are encouraged to seek a job related to their interests, major and life ambitions.

Jobs and internships can be accessed at CSM JobLinks on our website at collegeofsanmateo.edu/studentjobs. Information about jobs and internships, employer services and job search classes is also available. We also recommend MONSTERTRAK job listings and related information which can be accessed at http://www.monstertrak.com using the password CSMJOBS. Cal-JOBS can be accessed at http://www.CALJOBS.ca.gov (using last 4 digits of social security number as initial password) to submit resumes and check job listings.

The Student Employment Office is located in Temporary Bldg. 1. For more information and summer office hours, call 574-6151.

Study in Costa Rica or London
You may be eligible to participate in the 6-week Summer 2007 program in Costa Rica if you have completed at least 6 degree applicable units with at least a 2.5 GPA.

If you have completed at least 12 degree applicable units at any college with at least a 2.5 GPA, you are eligible to participate in CSM’s Fall 2007 London Semester. You can earn up to 15 units in the fall toward an A.A./A.S. degree which are transferable for bachelor’s degree credit. These programs are open to students of all ages.

Proposed course offerings in London this fall will include anthropology, English, history, humanities and psychology. All students enroll in a British Life and Culture class with weekly field trips.

The same enrollment fee as charged for on-campus classes covers the cost of instruction for California residents. AIFS services, living accommodations and many activities are included in the program fee. Financial aid can assist students with these costs, but early filing is essential.

For more information and a detailed brochure on the Costa Rica or London study programs, call the Study Abroad Program Office at 574-6595.

Transfer Services
Located in Building 5, Room 128, Transfer Services provides information on such topics as transfer planning, writing the application essay, choosing a college, and completing transfer admission applications. CSM has Transfer Admission Agreements with a number of four-year institutions which can guarantee transfer admission. For more information, call 358-6839.
Campus Policies

Crime Awareness and Campus Security Policy
In order to make College of San Mateo a safe and pleasant environment for students and employees, the College has established procedures in compliance with Federal Public Law 101-542 (Crime Awareness and Campus Security Act of 1990). CSM is an extremely safe campus; a fact confirmed by the most recent FBI-reported data. (For more information, please contact CSM’s Office of Institutional Research at 574-6196 or email: csrresearch@smccd.net.) Persons seeking information concerning CSM campus law enforcement procedures, crime prevention efforts and crime statistics should contact the Supervisor of College Security at 574-6415.

Drug-Free Campus Policy
The San Mateo County Community College District and College of San Mateo, in compliance with the Federal Drug-Free Schools and Communities Act Amendments of 1989, prohibits the use, possession, sale or distribution of alcohol, narcotics, dangerous or illegal drugs or other controlled substances on District or College property or at any function sponsored by the District or Colleges.

Students are expected to conduct themselves as responsible citizens and in a manner compatible with the community college function as an educational institution. Students are subject to civil authority and to all District and College rules and regulations.

Students found to be in violation of the drug-free campus policy on any District property will be subject to disciplinary measures up to and including possible cancellation of registration.

Persons seeking further information concerning this policy or the health risks and effects associated with alcohol and narcotics or other dangerous or illegal drugs should contact the Health Center (Bldg. 1, Room 226, 574-6396).

Guidelines Addressing Cheating and Plagiarism
As the Student Handbook in the College of San Mateo Catalog states, “The principle of personal honor is the basis for student conduct. The honor system rests on the sincere belief that College of San Mateo students are mature and self-respecting, and can be relied upon to act as responsible and ethical members of society.”

Although instructors may hope that students will act responsibly and ethically at all times, situations will arise in which it is clear, beyond a reasonable doubt, that a student cheated or plagiarized. The College of San Mateo Academic Senate has developed guidelines for such situations by providing specific definitions of cheating and plagiarizing, and addressing the related instructor responsibilities, student responsibilities and sanctions. The entire document can be found in the College of San Mateo Catalog.

Students seeking further information concerning these guidelines should contact Patricia L. Griffin, Vice President, Student Services (Bldg. 1, Room 273, 574-6118).

Matriculation
Matriculation is the process which brings the College and a student who enrolls for credit into an agreement for the purpose of developing and realizing the student’s educational objective. The agreement acknowledges responsibilities of both parties to enable students to attain their objectives efficiently through the College’s established programs, policies and requirements. All students, except those exempted on the basis of locally established criteria (e.g., holders of A.A./A.S. or higher degrees), are expected to complete matriculation requirements.

More information on this policy is available by contacting the Office of Counseling, Advising, and Matriculation at 574-6413.

Sexual Harassment Policy
It is the policy of the San Mateo County Community College District and College of San Mateo to prohibit, in any and all forms, the sexual harassment of its students and staff. Sexual harassment of students by other students or staff, and/or the harassment of staff by students or other staff, is considered intolerable behavior that will be investigated and acted upon immediately.

Persons seeking further information concerning this policy or claiming grievance because of alleged violations of this policy should contact the Vice-Chancellor of Human Resources and Employee Relations, 358-6767.

Smoking Policy
In order to provide a safe learning and working environment for students and employees, smoking is prohibited in all indoor locations and within a distance of twenty (20) feet from any doorway, entrance to an interior area, or air intake vent. Violation of this policy could lead to disciplinary action under usual disciplinary procedures. For a complete copy of the Smoking Policy and Guidelines, contact the Student Activities Office (Bldg. 5, Room 125, 574-6141).

Statement on Academic Freedom
The San Mateo County Community College District is dedicated to maintaining a climate of academic freedom encouraging the sharing and cultivation of a wide variety of viewpoints.

More information on this statement is available by contacting the office of the Vice President of Instruction at 574-6404.

Student Grievances and Appeals
Students are encouraged to pursue their academic studies and become involved in other sponsored activities that promote their intellectual growth and personal development. The College is committed to the concept that, in the pursuit of these ends, the student should be free of unfair and improper actions on the part of any member of the academic community. If, at any time, a student feels that he/she has been subject to unjust actions, or denied his/her rights, redress can be sought through the filing of an appeal or grievance. Detailed information is provided in the College Catalog, which is available in the Bookstore. For further information concerning any aspect of student grievances or rights of appeal, students should contact the Office of the Vice President, Student Services.

Student Rights and Non-Discrimination Policy
Information on the Privacy Rights of Students and the Policy on Non-Discrimination, as well as detailed information on Student Appeals and Grievances, is found in the College of San Mateo Catalog, which is available in the Bookstore (Bldg. 5).
## SCHEDULE OF CLASSES

<table>
<thead>
<tr>
<th>Course Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ACCOUNTING</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A $2.00 materials fee is payable upon registration for Accounting classes.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### GET THE SKILLS, GET THE JOB, GET THE CREDIT

Looking for a new job? Our Accounting Assistant and Tax Preparer certificates give you the skills to begin a new career. The Accounting Assistant program starts with ACTG 100, 103, 144; BUSW 415; and CRER 127. The Tax Preparer program starts with ACTG 100, 103, 171; BUSW 415; and CRER 127. For more information go to collegeofsanmateo.edu/accounting or call 574-6519.

### PREPARE FOR THE CPA EXAM

The California Board of Accountancy requires applicants to complete 245 semester-hours of accounting education prior to taking the CPA exam. All Accounting courses at CSM count toward this education requirement. These courses provide only part of the preparation needed for the CPA exam. For more information go to collegeofsanmateo.edu/accounting.

### EARN CONTINUING EDUCATION CREDIT

You can earn continuing education credit for your CPA, EA or CTEC license exam. For more information go to collegeofsanmateo.edu/accounting.

---

### ACTG 100 ACCOUNTING PROCEDURES

Study of the accounting cycle for service and merchandising businesses. Preparation of journals, ledgers, and financial statements using manual work papers and Peachtree accounting software. ACTG 100 provides an important foundation for ACTG 121. **A $2.00 materials fee is payable upon registration.** Recommended Preparation: BUS 115; BUSW 105 or equivalent; eligibility for ENGL 848. (CSU)

<table>
<thead>
<tr>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>51346</td>
<td>M T W Th</td>
<td>8:10</td>
<td>10:20</td>
<td>Rauber, S.</td>
<td>3.0</td>
</tr>
<tr>
<td>51477</td>
<td>M W</td>
<td>6:00</td>
<td>10:10</td>
<td>Rauber, S.</td>
<td>3.0</td>
</tr>
</tbody>
</table>

**EVENING CLASSES**

<table>
<thead>
<tr>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>51346</td>
<td>M T W Th</td>
<td>8:10</td>
<td>10:20</td>
<td>Rauber, S.</td>
<td>3.0</td>
</tr>
<tr>
<td>51477</td>
<td>M W</td>
<td>6:00</td>
<td>10:10</td>
<td>Rauber, S.</td>
<td>3.0</td>
</tr>
</tbody>
</table>

### ACTG 103 TEN-KKEY SKILLS

Development of speed and accuracy using a ten-key calculator and the ten-key pad on a computer keyboard. Students must complete twenty-four hours of self-paced work. **A $2.00 materials fee is payable upon registration.** For complete information about this course, including how to get started, visit our website at www.smccd.edu/accounts/maule. Open entry/open exit. Credit/No Credit grading. May be taken twice for a maximum of 1 unit. (CSU)

<table>
<thead>
<tr>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>52028</td>
<td>By Arr</td>
<td>24 Hrs Total</td>
<td>15-160</td>
<td>Maule, B.</td>
<td>5.0</td>
</tr>
</tbody>
</table>

### ACTG 121 FINANCIAL ACCOUNTING

Preparation and interpretation of accounting information. Includes application of accounting principles to value assets, liabilities, and equity; accounting systems; use of software applications to prepare and analyze accounting information; use of accounting information by decision makers. Students taking their first course in accounting are encouraged to complete ACTG 100 before enrolling in ACTG 121. **A $2.00 materials fee is payable upon registration.** Prerequisite: BUSW 105 or equivalent. Recommended Preparation: ACTG 100; BUSW 415 or equivalent; ENGL 100.

<table>
<thead>
<tr>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>50476</td>
<td>M T W Th</td>
<td>7:40</td>
<td>10:20</td>
<td>Staff</td>
<td>5.0</td>
</tr>
</tbody>
</table>

---

### ACTG 144 QUICKBOOKS: SET-UP AND SERVICE BUSINESS

Practical hands-on introduction to QuickBooks accounting software. Covers set-up and service business transactions, including sales, receivables, cash collections, purchases, payables, cash payments, and end-of-period procedures. ACTG 144 and ACTG 145 are independent courses and may be taken in either order or concurrently. **A $2.00 materials fee is payable upon registration.** May be taken twice for a maximum of 3 units. (CSU)

<table>
<thead>
<tr>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>51477</td>
<td>M T W Th</td>
<td>10:40</td>
<td>12:50</td>
<td>Rauber, S.</td>
<td>1.5</td>
</tr>
</tbody>
</table>

**EVENING CLASSES**

<table>
<thead>
<tr>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>51477</td>
<td>M T W Th</td>
<td>10:40</td>
<td>12:50</td>
<td>Rauber, S.</td>
<td>1.5</td>
</tr>
</tbody>
</table>

### ACTG 145 QUICKBOOKS: PAYROLL AND MERCHANDISING BUSINESS

Practical, hands-on instruction to QuickBooks accounting software. Covers payroll and merchandising business transactions, including sales, receivables, cash collections, purchases, payables, and cash payments, payroll, and end-of-period procedures. **A $2.00 materials fee is payable upon registration.** ACTG 144 and ACTG 145 are independent courses and may be taken in either order or concurrently. May be taken twice for a maximum of 3 units. (CSU)

**EVENING CLASSES**

<table>
<thead>
<tr>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>51477</td>
<td>M T W Th</td>
<td>10:40</td>
<td>12:50</td>
<td>Rauber, S.</td>
<td>1.5</td>
</tr>
</tbody>
</table>

### ACTG 173 TRUST, ESTATE, AND GIFT TAXES

Study of Federal and California income tax regulations and their application to trusts, estates, and gifts. Students will learn how to prepare Form 1041 (Fiduciary Tax Return), Form 706 (Estate Tax Return) and Form 709 (Gift Tax Return) and the related California tax forms. Combined with Accounting 171 and 172, this course will enable students to prepare most of the tax returns required of accounting professionals. The course will meet continuing education requirements for the California Tax Education Council (CTEC). **A $2.00 materials fee is payable upon registration.** Recommended Preparation: ACTG 171. Credit/No Credit or letter grade option. (CSU)

**EVENING CLASSES**

<table>
<thead>
<tr>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>51477</td>
<td>M T W Th</td>
<td>10:40</td>
<td>12:50</td>
<td>Rauber, S.</td>
<td>1.5</td>
</tr>
</tbody>
</table>

### ACTG 681 ENROLLED AGENT EXAM PREPARATION I

Preparation for the IRS Enrolled Agent exam. Taxation of individuals, small businesses, partnerships, farmers, corporations, S corporations, and not-for-profit entities. Students should be familiar with Federal income tax regulations and basic accounting concepts. The topics for the exam are divided into two courses: an eight week summer semester course and a four week fall semester course. To prepare for the exam, students must complete both ACTG 681 (Exam Prep I) in the summer and ACTG 682 (Exam Prep II) in the fall. The Enrolled Agent exam is given by the IRS in late September. ACTG 681 qualifies for 32 Federal continuing education hours for CTEC. For more information visit our website www.smccd.edu/accounts/maule. **A $2.00 materials fee is payable upon registration.** Recommended Preparation: ACTG 121, 171, 172, and 173. Credit/No Credit grading. (CSU)

**EVENING CLASSES**

<table>
<thead>
<tr>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>51477</td>
<td>M T W Th</td>
<td>10:40</td>
<td>12:50</td>
<td>Rauber, S.</td>
<td>1.5</td>
</tr>
</tbody>
</table>

---

(CSU) Transferrable to California State Universities
(UC) Transferrable to University of California, (*) With limitations
<table>
<thead>
<tr>
<th>Course Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>#</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### ADMINISTRATION OF JUSTICE

**ADMJ 771 PENAL CODE 832:**

**ARREST AND CONTROL TRAINING**

Arrest, search and seizure; theory and practical application of related laws. Students must meet performance objectives upon completion of course. Credit/No Credit grading. Course is certified by POST (Peace Officer Standards and Training Commission) as required under Penal Code 832.6(a)(1). POST requires strict attendance to mandated training hours. Students arriving late or missing classes may be dropped.

**EVENING AND SATURDAY CLASSES**

<table>
<thead>
<tr>
<th>Course Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>53489</td>
<td>ADMJ 771 J1</td>
<td>TTh</td>
<td>6:30-10:30</td>
<td>35-101 McGinnis, T.</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>53489</td>
<td></td>
<td>S</td>
<td>8:00-5:00</td>
<td>35-101</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### AMERICAN SIGN LANGUAGE

For a general explanation of course numbers and levels, please see FOREIGN LANGUAGES, page 25.

**ASL 111 ELEMENTARY AMERICAN SIGN LANGUAGE I**

Basic course in American Sign Language taught as a second language using dialogue drills, commands, and creative ideas. Plus 2.8 lab hours by arrangement per week for the day class and 2.0 lab hours by arrangement per week for the evening class. Credit/No Credit or letter grade option. (CSU/UC)

<table>
<thead>
<tr>
<th>Course Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>53289</td>
<td>ASL 111 AA</td>
<td>MTWTh</td>
<td>10:40-12:50</td>
<td>16-256 Johnson, M.</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>53455</td>
<td>ASL 111 JA</td>
<td>TTh</td>
<td>6:30-9:45</td>
<td>16-252 Cheung, M.</td>
<td>3.0</td>
<td></td>
</tr>
</tbody>
</table>

**ASL 112 ELEMENTARY AMERICAN SIGN LANGUAGE II**

Encoding, decoding, interaction, and acquisition techniques for skilled hearing signers and deaf people. Plus 2.0 lab hours by arrangement per week. Prerequisite: ASL 111 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC)

**EVENING CLASSES**

<table>
<thead>
<tr>
<th>Course Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>53290</td>
<td>ASL 112 JA</td>
<td>TTh</td>
<td>6:30-9:45</td>
<td>18-304 Cheung, M.</td>
<td>3.0</td>
<td></td>
</tr>
</tbody>
</table>

### ANTHROPOLOGY

**ANTH 110 CULTURAL ANTHROPOLOGY**

Study of culture as the man-made environment of particular societies. A cross-cultural comparison of cultural practices. Recommended Preparation: eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU/UC) (CAN ANTH 4)

<table>
<thead>
<tr>
<th>Course Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>50485</td>
<td>ANTH 110 AA</td>
<td>MTWTh</td>
<td>10:40-12:50</td>
<td>14-101 Titus, M.</td>
<td>3.0</td>
<td></td>
</tr>
</tbody>
</table>

**EVENING CLASSES**

<table>
<thead>
<tr>
<th>Course Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>53113</td>
<td>ANTH 110 JA</td>
<td>TTh</td>
<td>7:00-10:15</td>
<td>14-118 Nass, G.</td>
<td>3.0</td>
<td></td>
</tr>
</tbody>
</table>

@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

### ART

**ART 100 ART OF THE WESTERN WORLD**

“Art of the Western World” traces the Western tradition in the visual arts from ancient Greece to the present day. Chronologically introducing the societies, values, and ideals that gave birth to Western Art, it explores the connection between great works and the environment that stimulated their creation. Not applicable to Art major. Recommended Preparation: ENGL 848. Credit/No Credit or letter grade option. (CSU)

**EVENING CLASSES**

<table>
<thead>
<tr>
<th>Course Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>51649</td>
<td>ART 100 TV</td>
<td>See pages 41-44</td>
<td>TV-CRS</td>
<td>Pennington, S.</td>
<td>3.0</td>
<td></td>
</tr>
</tbody>
</table>

**ART 101 ART AND ARCHITECTURE FROM THE ANCIENT WORLD TO MEDIEVAL TIMES, c. 1400**

Ancient, Classical, Early Christian, Byzantine and Medieval art and architecture. A survey of artistic expression from Prehistoric to late Medieval times with emphasis on sculpture and architecture, and their relationship to their cultural and historical context. Recommended Preparation: eligibility for ENGL 848. Credit/No Credit or letter grade option. (CSU/UC) (CAN ART 2) (Completion of ART 101, 102, and 103=CAN ART SEQ A) Also offered as ART 801.

<table>
<thead>
<tr>
<th>Course Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>52949</td>
<td>ART 101 AA</td>
<td>MTWTh</td>
<td>8:10-10:20</td>
<td>4-152 Listopad, J.</td>
<td>3.0</td>
<td></td>
</tr>
</tbody>
</table>

**ART 201 DRAWING AND COMPOSITION I**

Study of two- and three-dimensional forms and space relationships. Drawing in various dry media. Drawing proficiency is not required. Extra supplies may be required. Students must attend both morning and afternoon sessions. (CSU/UC) (CAN ART B)

<table>
<thead>
<tr>
<th>Course Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>53509</td>
<td>ART 201 AA</td>
<td>MW</td>
<td>9:00-12:05</td>
<td>4-250 Ren, M.</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>53509</td>
<td></td>
<td>MW</td>
<td>1:00-4:05</td>
<td>4-250 By Arr 2.3 Hrs/Wk</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Start and end dates for section 53509: 6/18 8/08

**ART 223 OIL PAINTING I**

Basic techniques; emphasizes the use of value, color and light to model 3D form. Recommended Preparation: ART 201 and 214. Students are encouraged to develop personal style in the latter part of the course. Credit/No Credit or letter grade option. Students must attend both morning and afternoon sessions. (CSU/UC) (CAN ART 10)

<table>
<thead>
<tr>
<th>Course Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>53282</td>
<td>ART 223 AX</td>
<td>TTh</td>
<td>9:00-12:05</td>
<td>4-160 Buchanan, N.</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>53282</td>
<td></td>
<td>TTh</td>
<td>1:00-4:05</td>
<td>4-160 By Arr 2.3 Hrs/Wk</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Start and end dates for section 53282: 6/19 8/09

**ART 224 OIL PAINTING II**

Continuation of ART 223 with increased emphasis on a variety of painting techniques and development of personal style. Prerequisite: ART 223. Recommended Preparation: ART 223. Credit/No Credit or letter grade option. Students must attend both morning and afternoon sessions. May be taken three times for a maximum of 9 units. (CSU/UC*)

<table>
<thead>
<tr>
<th>Course Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>53286</td>
<td>ART 224 AX</td>
<td>TTh</td>
<td>9:00-12:05</td>
<td>4-160 Buchanan, N.</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>53286</td>
<td></td>
<td>TTh</td>
<td>1:00-4:05</td>
<td>4-160 By Arr 2.3 Hrs/Wk</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Start and end dates for section 53286: 6/19 - 8/09
### ASTRONOMY

**ASTR 100 INTRODUCTION TO ASTRONOMY**  
Descriptive study of the solar system, stars, galaxies, and life in the universe. Plus one hour by arrangement per week. (CSU/UC)  
52660 ASTR 100 AA MTWTh 10:40 12:50 36-100 Stanford, D. 3.0  
Start and end dates for section 52660: 6/18 7/26  

**TV CLASSES**  
50502 ASTR 100 TV See pages 41-44 TV-CRS Vanajakshi, C. 3.0  

**ASTR 101 ASTRONOMY LABORATORY**  
Constellation identification, coordinate systems and basic astronomical measurements of planets, stars and spectra. Extra supplies may be required.  
Prerequisite: MATH 110 or equivalent with a grade of C or higher and completion of (with a grade of C or higher) or concurrent enrollment in ASTR 100. (CSU/UC)  
52661 ASTR 101 AA MTWTh 1:00 3:10 36-100 Stanford, D. 1.0  
Start and end dates for section 52661: 6/18 7/26  

---

### BIOLOGY

**BIO 100 INTRODUCTION TO THE LIFE SCIENCES**  
For non-science majors. Fundamental principles of life. Covers plant and animal inter-dependencies. Examines the human role in the world of living things in relation to contemporary problems. Plus 2.8 hours by arrangement per week for the day class, and 2.0 hours by arrangement per week for the evening class. Possible field trips.  
Recommended Preparation: eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill levels as indicated by the reading placement tests or other measures. (CSU/UC)  
50505 BIOL 100 AA MTWTh 8:10 10:20 36-207 Staff 3.0  
Start and end dates for section 50505: 6/19 7/27  
53500 BIOL 100 AB MTWTh 10:50 1:00 36-207 Staff 3.0  
Start and end dates for section 53500: 6/18 7/28  

**EVENING CLASSES**  
50506 BIOL 100 JA TTh 6:30 9:45 36-207 Beliz, T. 3.0  
Start and end dates for section 50506: 6/19 8/09  

**ONLINE CLASSES**  
53310 BIOL 100 WW See pages 39-40 Online-CRS Beliz, T. 3.0  
Start and end dates for section 53310: 6/23 8/04  

**BIO 110 GENERAL PRINCIPLES OF BIOLOGY**  
Lecture/lab study of major principles of biology; one or more field trips may be required. Extra supplies may be required. Plus 2.8 hours by arrangement per week.  
Recommended Preparation: eligibility for ENGL 848. (CAN BIOL 2)  
50507 BIOL 110 AA MTWTh 10:20 12:30 36-200 Raislback, D. 4.0  
Start and end dates for section 50507: 6/18 7/20  
50508 BIOL 110 AB MTWTh 10:20 12:30 36-223 Whyte, W. 4.0  
Start and end dates for section 50508: 6/18 7/26  
51747 BIOL 110 AC MTWTh 10:20 12:30 36-204 Malik, A. 4.0  
Start and end dates for section 51747: 6/18 7/26  
53501 BIOL 110 AD MTWTh 10:20 12:30 36-217 Staff 4.0  
Start and end dates for section 53501: 6/18 7/26  

---

(CSU) Transferable to California State Universities  
(UC) Transferable to University of California, (*) With limitations
**Biology – Business Applications**

**BIOI 240 General Microbiology**
Introduction to morphology and physiology of microorganisms, with emphasis on control by chemical and physical means; their role in the human body and the environment. One or more field trips may be required. Extra supplies may be required. **Prerequisite:** one semester of college chemistry and college-level biology with lab course with grade of C or higher. **Recommended Preparation:** eligibility for ENGL 848. (CAN BIOL 14)

- 53253: BIOI 240 AA MTWTh 1:00 - 3:10 36-204 Smith, C. 4.0
- 53253: BIOI 240 MTWTh 3:20 - 5:30 36-204

Start and end dates for section 53253: 6/18 7/26

**BIOI 250 Anatomy**
Human body structure. Lab study and dissection of human male and female. Extra supplies may be required. Plus 2.8 hours by arrangement per week. **Prerequisite:** successful completion of college level biology course with a grade of C or higher. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405; or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CAN BIOL 10) (BIOI 250 and 260 = CAN BIOL SEQ B)

- 51093: BIOI 250 AA MTWTh 3:20 - 5:30 36-217 Staff 4.0
- 51093: BIOI 250 MTWTh 1:00 - 3:10 36-217

Start and end dates for section 51093: 6/18 7/26

---

**Business Applications**

**BUS. 100 Contemporary American Business**
Explores various aspects of the business world: management, marketing, accounting, finances, production, management information systems, small business, business law and world trade. Helps students identify career opportunities. **Recommended Preparation:** eligibility for ENGL 848. (CAN BIOL/CU)

- 52261: BUSI 100 AA MTWTh 10:40 - 12:50 14-206 Blake, C. 3.0
- 52261: BUSI 100 By Arr 6.4 Hrs/Wk 14-215

Start and end dates for section 52261: 6/18 7/26

**EVENING CLASSES**

- 52946: BUSI 100 JA MW 6:00 - 10:10 14-206 Blake, C. 3.0
- 52946: BUSI 100 By Arr 6.4 Hrs/Wk 14-215

Start and end dates for section 52946: 6/18 7/30

**TV CLASSES**

- 50511: BUSI 100 TV See pages 41-44 TV-CRS McGlasson, P. 3.0

**BUS. 150 Small Business Management**
TELE COURSE: Examination of opportunities and hazards of small business operations, for business students who plan to establish a small business. **Prerequisite:** BUS. 100 or equivalent. **Recommended Preparation:** eligibility for ENGL 848. (CU)

**TV CLASSES**

- 50825: BUS. 150 TV See pages 41-44 TV-CRS VonBleichert, P. 3.0

**BUS. 201 Business Law I**
Introduction to the law applicable to business sources, agencies, and procedures for enforcement. Emphasizes contract law. **Recommended Preparation:** eligibility for ENGL 848. (CAN BUS 8)

- 52947: BUS. 201 AA MTWTh 10:40 - 12:50 14-200 Lau, L. 3.0
- 52947: BUS. 201 By Arr 6.0 Hrs/Wk 14-215

Start and end dates for section 52947: 6/18 7/26

**EVENING CLASSES**

- 50516: BUS. 201 JA TTh 6:00 - 10:10 14-206 Isler Sr., S. 3.0
- 50516: BUS. 201 By Arr 6.4 Hrs/Wk 14-215

Start and end dates for section 50516: 6/19 7/26

**TV CLASSES**

- 50518: BUS. 201 TV See pages 41-44 TV-CRS Trimble, J. 3.0

**BUS. 315 Keyboarding I**
Beginning course to develop skills in computer keyboarding by touch including speed and accuracy building, basic word processing techniques, basic formatting, and printing. Two 3/4-hour High Density diskettes required at first class meeting. **A $2.00 materials fee is payable upon registration.** (CSU)

- 51364: BUS. 315 AX MTWTh 10:40 - 12:50 14-121 Brown, S. 3.0
- 51364: BUS. 315 By Arr 6.0 Hrs/Wk 14-121

Start and end dates for section 51364: 6/18 7/26

**BUS. 317 Micro/Keyboarding: Skillbuilding**
Increase keyboard speed and accuracy through the use of an interactive microcomputer skillbuilding program. A 3/4-hour High Density diskette required at first class meeting. **A $2.00 materials fee is payable upon registration.** **Prerequisite:** BUS. 315 or equivalent. May be taken twice for a maximum of 3 units. (CSU)

- 52951: BUS. 317 AX MTWTh 10:40 - 12:50 14-123 Brown, S. 1.5
- 52951: BUS. 317 By Arr 6.4 Hrs/Wk 14-123

Start and end dates for section 52951: 6/18 7/05

**Business Applications - Windows Platform**

**A $2.00 materials fee is payable upon registration for Windows Platform classes.**

**GET THE SKILLS, GET THE JOB, GET THE CREDIT**
Looking for a new job? Our Accelerated Office Assistant certificate gives you the skills to begin a new career. Office Assistant I includes BUS. 317; BUS. 316 or BUSW 214; BUSW 214, 215, 216, 231, 232, 413, 540, 550; CRER 127. Office Assistant II includes BUS. 317; BUSW 214, 215, 216, 231, 232, 413, 540, 550; CRER 127. For more information visit our website collegeofsanmateo.edu/accounting or call 574-6519.

**BUS. 105 Introduction to Microcomputers**
Introduction to microcomputers. Covers equipment, operating systems, and Windows software applications including Microsoft Word, Excel, and PowerPoint. A 3/4-hour High Density diskette required at first class meeting. **A $2.00 materials fee is payable upon registration.** **Prerequisite:** BUS. 315 or equivalent. **Recommended Preparation:** eligibility for ENGL 848. Credit/No Credit grading. May be taken twice for a maximum of 3 units. (CSU)

- 51806: BUS. 105 AA MW 10:40 - 12:50 14-119 Brown, S. 1.5
- 51806: BUS. 105 By Arr 3.2 Hrs/Wk 14-119

Start and end dates for section 51806: 6/18 7/25

**EVENING CLASSES**

- 51807: BUS. 105 JA T 6:00 - 10:10 14-119 Dorsett, D. 1.5
- 51807: BUS. 105 By Arr 3.0 Hrs/Wk 14-119

Start and end dates for section 51807: 6/19 7/24

**BUS. 214 Word Processing I**
USING WORD FOR WINDOWS

Introduction to Word for Windows software. Includes overview of document formats; preparation (creating, editing, formatting, saving, and printing) of both single- and multi-page documents; outlines; tables of content; tables; multiple windows; and file management. A 3/4-inch High Density diskette required at first class meeting. **A $2.00 materials fee is payable upon registration.** **Prerequisite:** BUS. 315 or equivalent. **Recommended Preparation:** eligibility for ENGL 848. May be taken twice for a maximum of 3 units. (CSU)

- 51564: BUS. 214 AA MTWTh 10:40 - 12:50 14-215 Brown, K. 1.5
- 51564: BUS. 214 By Arr 6.4 Hrs/Wk 14-215

Start and end dates for section 51564: 6/18 7/05

**ONLINE CLASSES**

- 51814: BUSW 214 W1 See pages 39-40 Online-CRS Brown, K. 1.5

Start and end dates for section 51814: 6/18 7/05

---

@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).
### BUSW 215 WORD PROCESSING II
**USING WORD FOR WINDOWS**
Continuation of BUSW 214. Covers graphics, tables, templates, macros, styles, OLE, and conversions. A 3/4-inch High Density diskette required at first class meeting. **Prerequisite:** BUSW 214 or equivalent. May be taken twice for a maximum of 3 units.  

<table>
<thead>
<tr>
<th>Course Ref-No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/ Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>53152</td>
<td>BUSW 215 W2</td>
<td>See pages 39-40</td>
<td>Online-CRS</td>
<td>Willis, J.</td>
<td>1.5</td>
<td></td>
</tr>
</tbody>
</table>

#### BUSW 383 BUSINESS PRESENTATIONS
**USING POWER POINT FOR WINDOWS**
Using Power Point, examines the components of effective business presentations and capabilities and features of business presentation software for the purpose of planning and creating a complete presentation of integrated text and graphics in a slide format. A 3/4-inch High Density diskette required at first class meeting. **A $2.00 materials fee is payable upon registration. Prerequisite:** BUSW 214 or equivalent. May be taken twice for a maximum of 3 units.  

<table>
<thead>
<tr>
<th>Course Ref-No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/ Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>53156</td>
<td>BUSW 383 WW</td>
<td>See pages 39-40</td>
<td>Online-CRS</td>
<td>Morgan, M.</td>
<td>1.5</td>
<td></td>
</tr>
</tbody>
</table>

### BUSW 415 SPREADSHEET I
**USING EXCEL FOR WINDOWS**
Creation and use of spreadsheets. Includes spreadsheet design, use of menu systems, basic formulas and functions, relative and absolute addressing, formatting, printing, and graphing. A 3/4-inch High Density diskette required at first class meeting. **A $2.00 materials fee is payable upon registration. Prerequisite:** BUSW 105 or equivalent. **Recommended Preparation:** eligibility for ENGL 848. May be taken twice for a maximum of 3 units.  

<table>
<thead>
<tr>
<th>Course Ref-No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/ Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>51569</td>
<td>BUSW 415 AA</td>
<td>TTh</td>
<td>10:40 - 12:50</td>
<td>14-119</td>
<td>Dorsett, D.</td>
<td>1.5</td>
</tr>
</tbody>
</table>

### BUSW 416 SPREADSHEET II
**USING EXCEL FOR WINDOWS**
Advanced spreadsheet functions. Includes design and optimization of large and complex spreadsheets, advanced formulas and functions, database features, macros, and linking of spreadsheets with other software programs. A 3/4-inch High Density diskette required at first class meeting. **A $2.00 materials fee is payable upon registration. Prerequisite:** BUSW 415 or equivalent.  

<table>
<thead>
<tr>
<th>Course Ref-No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/ Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>53157</td>
<td>BUSW 416 W2</td>
<td>See pages 39-40</td>
<td>Online-CRS</td>
<td>Willis, J.</td>
<td>1.5</td>
<td></td>
</tr>
</tbody>
</table>

### CRER 104 TRANSFER ESSENTIALS AND PLANNING
Learn how to successfully transfer to destinations within the California State University system, the University of California system, and independent or out-of-state colleges or universities. This course covers academic requirements of different systems and institutions, transfer considerations and decisions, transfer planning, general education and lower division major requirements, application timelines, services that support transfer, and other issues related to this educational goal. **A $50 materials fee is payable upon registration. Credit/No Credit grading. May be taken twice for a total of 1 unit. (CSU)**  

<table>
<thead>
<tr>
<th>Course Ref-No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/ Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>53490</td>
<td>CRER 104 A1</td>
<td>F</td>
<td>8:30 - 10:30</td>
<td>14-205</td>
<td>Staff</td>
<td>.5</td>
</tr>
</tbody>
</table>

### CRER 105 COLLEGE PLANNING
A comprehensive college orientation providing information about educational options and goals, California systems of higher education, academic planning, the college academic and social culture, college policies and procedures that affect student success, matriculation requirements, student learning styles, obstacles to success, time management, overcoming past substandard academic performance, success strategies and how to use them, and a review of college services and programs that enhance success and retention. **Credit/No Credit grading. A $5.00 materials fee is payable upon registration. May be taken twice for a total of 1 unit. (CSU/UC)**  

<table>
<thead>
<tr>
<th>Course Ref-No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/ Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>53492</td>
<td>CRER 105 A1</td>
<td>F</td>
<td>8:30 - 10:30</td>
<td>14-205</td>
<td>Staff</td>
<td>.5</td>
</tr>
</tbody>
</table>

### CRER 121 PLANNING FOR STUDENT SUCCESS
Provides students with the tools necessary to maximize academic success by enhancing their familiarity with college expectations, resources, facilities, and requirements. A preliminary educational plan is researched and developed. Plus 8.0 hours by arrangement per week. **A $5.00 materials fee is payable upon registration. Credit/No Credit or letter grade option. (CSU)**  

<table>
<thead>
<tr>
<th>Course Ref-No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/ Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>52328</td>
<td>CRER 121 A1</td>
<td>MTWTh</td>
<td>8:30 - 12:00</td>
<td>14-205</td>
<td>Caviel, A</td>
<td>1.0</td>
</tr>
</tbody>
</table>

### CRER 122 STRATEGIES FOR EDUCATIONAL SUCCESS
Provides students with information about what is expected of a college student. Students practice a variety of techniques to increase confidence and to develop college-level study skills. Emphasizing individual learning styles, effective study habits and reducing test-taking anxiety, each student will create a study plan reflecting his/her specific learning needs. **A $5.00 materials fee is payable upon registration. (CSU)**  

<table>
<thead>
<tr>
<th>Course Ref-No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/ Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>52684</td>
<td>CRER 122 A1</td>
<td>MTWTh</td>
<td>8:30 - 12:00</td>
<td>14-205</td>
<td>Caviel, A</td>
<td>1.0</td>
</tr>
</tbody>
</table>

### CRER 126 CAREER CHOICES I: CAREER ASSESSMENT
A career exploration course covering the process of career assessment, self-awareness, decision making, setting goals and creating action plans. Includes seminars and student research on careers and college majors. Surveys to appraise personality, interests, values and skills may be used. **A $30.00 materials fee is payable upon registration. Credit/No Credit grading. May be taken two times for a maximum of 1 unit. (CSU)**  

<table>
<thead>
<tr>
<th>Course Ref-No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/ Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>53495</td>
<td>CRER 126 A1</td>
<td>F</td>
<td>8:30 - 10:30</td>
<td>14-205</td>
<td>Staff</td>
<td>.5</td>
</tr>
</tbody>
</table>
CRER 152 SERVICE LEARNING AND LEADERSHIP PRACTICUM – CSM CONNECTS

This course offers students an opportunity to engage in learning through meaningful service. Students volunteer time and talents at pre-approved college, community, or civic organizations or agencies. Through a service learning experience students focus on critical thinking, problem solving, values clarification, career exploration, social and personal development, and civic and community responsibility. Meet with the CSM Connects Coordinator for additional course information. Credit/No Credit grading. May be taken four times for a total of 8 units. (CSU)

Start and end dates for section 53488: 6/18 - 8/11

53488 CRER 152 AA By Arr 1.0 Hrs/Wk 1-T1 Ramezane, M. 5-2.0

CHEMISTRY

CHEM 192 ELEMENTARY CHEMISTRY

Basics in measurement, symbols, reactions, equations, gases, solutions and periodic table. Plus 2.0 hours by arrangement per week. Extra supplies may be required. A \$4.00 materials fee is payable upon registration. Prerequisite: MATH 110. It is recommended that students enroll concurrently in MATH 115 or MATH 120 or 122. (CSU/UC)

Start and end dates for section 50572: 6/18 - 8/09

50572 CHEM 192 AX MTWTh 9:45 11:15 36-319 Song, S. 4.0
MTWTh 8:00 9:30 36-306
Start and end dates for section 50574: 6/18 - 8/08

50574 CHEM 192 BX MTWTh 9:45 11:15 36-319 Song, S. 4.0
MTWTh 11:30 1:00 36-306
Start and end dates for section 51092: 6/18 - 8/09

CHEM 210 GENERAL CHEMISTRY I

College chemistry: structure, bonding, reactions, gases, solutions, organic chemistry, thermodynamics, and periodic table with related calculations. Plus 2.0 hours by arrangement per week. Extra supplies may be required. A \$4.00 materials fee is payable upon registration. Prerequisite: CHEM 192; MATH 120; both with a grade of C or better. Recommended Preparation: one course in physics and eligibility for ENGL 849. (CSU/UC) (CAN CHEM 2) (CHEM 210 and 220 = CAN CHEM SEQ A)

Start and end dates for section 50573: 6/18 - 8/09

50573 CHEM 210 AX MTWTh 8:00 9:30 36-319 Li, J. 5.0
MTWTh 9:40 1:00 36-321
Start and end dates for section 50574: 6/18 - 8/08

50574 CHEM 210 BX MTWTh 8:00 9:30 36-319 Li, J. 5.0
MTWTh 9:40 1:00 36-329 Tou, P.
Start and end dates for section 51092: 6/18 - 8/09

CHINESE

For a general explanation of course numbers and levels, please see FOREIGN LANGUAGES, page 25.

CHIN 111 ELEMENTARY CHINESE I

A beginning course in Mandarin Chinese with instruction and practice in understanding, speaking, reading, and writing. Plus 2.8 lab hours by arrangement per week. Credit/No Credit or letter grade option. (CSU/UC)

Start and end dates for section 51543: 6/18 - 7/26

51543 CHIN 111 AA MTWTh 8:10 10:20 18-203 Wu, J. 3.0
Start and end dates for section 51543: 6/18 - 7/26

CHIN 112 ELEMENTARY CHINESE II

Continuation of CHIN 111 with further development of the skills of understanding, speaking, reading, and writing. Plus 2.8 lab hours by arrangement per week. Prerequisite: CHIN 111 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC)

Start and end dates for section 51544: 6/18 - 7/26

51544 CHIN 112 AA MTWTh 10:40 12:50 18-203 Wu, J. 3.0

Start and end dates for section 51544: 6/18 - 7/26

@ Courses open for audit.
An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

COMPUTER AND INFORMATION SCIENCE

CIS 110 INTRODUCTION TO COMPUTER AND INFORMATION SCIENCE

Introduction to computers and information science. Includes computer terminology, computer hardware and software, networks, common operating systems, data representation, telecommunications, Internet access and security issues, computer ethics, and beginning programming in visual Basic and/or HTML. Covers topics motivated by current issues and events. Examines such issues as privacy, intellectual property, and copyright infringements. A \$2.00 materials fee is payable upon registration. Plus one lab hour by arrangement per week. Recommended Preparation: eligibility for ENGL 849. Credit/No Credit or letter grade option. (CSU/UC)

Start and end dates for section 50574: 6/18 - 8/08

50574 CIS 110 AA MW 8:30 11:35 19-121 Bohan, J. 3.0
Start and end dates for section 50575: 6/19 - 8/09

50575 CIS 110 JA TTh 6:30 9:20 19-121 Martens, B. 3.0

Start and end dates for section 52432: 6/23 - 8/04

ONLINE CLASSES

52432 CIS 110 WW See pages 39-40 Online-CRS Martens, B. 3.0

Start and end dates for section 52432: 6/23 - 8/04

CIS 278 (CS1) PROGRAMMING METHODS: C++

Continuation of CIS 254. Object-oriented programming methodology for both computer science majors and computer professionals. Systematic approach to design, construction, and management of computer programs; emphasizing program documentation, testing, debugging, maintenance and software reuse. Also includes UML, virtual machines, exception handling, sorting and searching algorithms, recursion, fundamental graphics, and computer ethics. This course conforms to the ACM CS1 standards. A \$2.00 materials fee is payable upon registration. Plus one hour by arrangement per week. Prerequisite: MATH 120 or equivalent; CIS 254 or equivalent; both with a grade of C or higher. Recommended Preparation: eligibility for ENGL 849. Credit/No Credit or letter grade option. (CSU/UC) (CAN CSCI 22)

ONLINE CLASSES

Start and end dates for section 53494: 6/19 - 8/07

53494 CIS 278 WW See pages 39-40 Online-CRS Grasso, S. 4.0

Start and end dates for section 53494: 6/19 - 8/07

Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.
**CIS 379 INTERNET PROGRAMMING: XML**

Comprehensive course in XML (eXtensible Markup Language). Includes writing well-formed and valid XML; the use of DTDs (Document Type Definitions), XML schema, CSS (Cascading Style Sheets) and XSLT (eXtensible Style Sheet Language Transformation) for formatting; and advanced topics such as XPath, XLink and XPointer. Plus one hour by arrangement per week. **Prerequisite:** CIS 125 or CIS 254 or equivalent with a grade of C or higher. **Recommended Preparation:** BUSW 534 or equivalent; eligibility for ENGL 848. Access to a computer with Internet capability is strongly recommended. Credit/No Credit or letter grade option. (CSU)

**ONLINE CLASSES**

<table>
<thead>
<tr>
<th>Ref. No.</th>
<th>Course ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/ Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>52005</td>
<td>CIS 379 WW</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>3.0</td>
</tr>
</tbody>
</table>

Start and end dates for section 52005:

**SATURDAY CLASSES**

<table>
<thead>
<tr>
<th>Ref. No.</th>
<th>Course ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/ Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>53526</td>
<td>CIS 379 WW</td>
<td>S</td>
<td>1:00</td>
<td>5:00</td>
<td>Nilson, K.</td>
<td>.5</td>
</tr>
</tbody>
</table>

Start and end dates for section 53526:

**EDUCATION/ALTERNATE SEMESTER**

COOP 645 COOPERATIVE WORK EXPERIENCE

When enrolled in COOP 645, students may register for all sections below. When registering for COOP, attend a MANDATORY ORIENTATION session listed above. To calculate enrollment units, see above. Credit/No Credit or letter grade option. May be taken for a maximum of 16 units. (CSU)

**COMPUTER SCIENCE**

COOP 644 COOPERATIVE WORK EXPERIENCE/GENERAL WORK EXPERIENCE

Students earn .5 to 4 units of credit for work experience in a field related to a career goal or major. Work may be paid or unpaid. Students must be enrolled in a minimum of 7 units (3 of which can be COOP 641) and attend a MANDATORY ORIENTATION session listed above. To calculate enrollment units, see above. Credit/No Credit or letter grade option. May be taken for a maximum of 16 units. (CSU)

**CONSUMER ARTS AND SCIENCE**

C& S 310 NUTRITION

Principles of good nutrition. Includes discussion of nutrients, food sources, and functions in the body as related to optimal health. Students conduct a personalized nutritional assessment. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC) (CAN H EC 2)

**EDUCATION/VOCATIONAL WORK EXPERIENCE**

COOP 641 COOPERATIVE WORK EXPERIENCE/GENERAL WORK EXPERIENCE

Students earn .5 to 4 units of credit for work experience in a field related to a career goal or major. Work may be paid or unpaid. Students must be enrolled in a minimum of 7 units (3 of which can be COOP 640) and attend a MANDATORY ORIENTATION session listed above. To calculate enrollment units, see above. Credit/No Credit or letter grade option. May be taken for a maximum of 6 units. (CSU)

**COOP 645 COOPERATIVE WORK EXPERIENCE/ALTERNATE SEMESTER**

Students can earn .5 to 8 units of credit for work experience in a field related to a career goal or major or up to 6 units for general work experience. Work can be paid or unpaid, full or part-time. COOP 645 students must attend a MANDATORY ORIENTATION session listed above. To calculate enrollment units, see above. Credit/No Credit or letter grade option. May be taken for a maximum of 16 units if related to career or major. Of the 16 units only 12 are transferable. (CSU)

**EDUCATION/GENERAL WORK EXPERIENCE**

COOP 640 COOPERATIVE WORK EXPERIENCE/GENERAL WORK EXPERIENCE

Students earn .5 or 3 units of credit for working in a job where learning can be identified. The job does not need to be related to the student’s major or career goal. Work may be paid or unpaid. Students must be enrolled in a minimum of 7 units (3 of which can be COOP 641) and attend a MANDATORY ORIENTATION session listed above. To calculate enrollment units, see above. Credit/No Credit or letter grade option. May be taken for a maximum of 6 units. (CSU)

(CSU) Transferable to California State Universities

(UC) Transferable to University of California, (*) With limitations
COSMETOLOGY

COSM 732 ADVANCED COSMETOLOGY I
Continuation of COSM 712-722. A $12.50 materials fee is payable upon registration. Prerequisite: minimum of 9.0 units of COSM 712 and 722 with a grade of C or higher. Extra supplies required. May be taken for a maximum of 27 units.

50592 COSM 732 AA Daily 8:00-12:05 21-127 Russell/Ratto/Haynes 4.5 Start and end dates for section 50592: 6/18 7/27

COSM 742 ADVANCED COSMETOLOGY II
Continuation of COSM 712-722. A $12.50 materials fee is payable upon registration. Prerequisite: minimum of 9.0 units of COSM 712 and 722 with a grade of C or higher. Extra supplies required. May be taken for a maximum of 27 units.

50596 COSM 742 AA MTWTh 12:35-4:50 21-127 Russell/Ratto/Haynes 4.5 Start and end dates for section 50596: 6/18 7/26

DANCE
See Physical Education: Dance

ECONOMICS

ECON 100 PRINCIPLES OF MACROECONOMICS
The American economy: price system, fiscal policy, money and banking system, trends of national income, and stabilization policies. Recommended Preparation: eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC) (CAN ECON 2)

50607 ECON 100 AA MTWTh 8:10-10:20 14-101 Brusin, M. 3.0 Start and end dates for section 50607: 6/18 7/26
51108 ECON 100 AB MTWTh 8:10-10:20 14-120 Roghani, M. 3.0 Start and end dates for section 51108: 6/18 7/26
52965 ECON 100 AC MTWTh 10:40-12:50 14-101 Shokouh Baksh 3.0 Start and end dates for section 52965: 6/18 7/26

EVENING CLASSES
50608 ECON 100 AA MW 7:00-10:15 14-101 Roghani, M. 3.0 Start and end dates for section 50608: 6/18 8/09

ECON 102 PRINCIPLES OF MICROECONOMICS
Supply, demand and price determination in a market economy; cost and revenue; oligopoly, monopoly and competition; international trade. Recommended Preparation: eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC) (CAN ECON 4)

50610 ECON 102 AA MTWTh 10:40-12:50 14-124 Brusin, M. 3.0 Start and end dates for section 50610: 6/18 7/26
51109 ECON 102 AB MTWTh 10:40-12:50 14-120 Roghani, M. 3.0 Start and end dates for section 51109: 6/18 7/26

EVENING CLASSES
52955 ECON 102 JA TTh 7:00-10:15 14-101 Roghani, M. 3.0 Start and end dates for section 52955: 6/19 8/09

ENGLISH AND LITERATURE

ENGLISH AND LITERATURE
NOTE FOR ALL ENGLISH 838, 848, 100, 100+101, 110, and 165 SECTIONS
The San Mateo County Community College District has established a computerized prerequisite-checking system for enforcing the prerequisites for English 838, 848, 100, 100+101, 110, and 165. If you have not met the prerequisites for these courses, you will be blocked from enrolling. If you believe you have met the prerequisites or wish to challenge the course prerequisites, please review the information on the college web site (collegesanmateo.edu) and click on the quick link “Prerequisite Information.” You may also contact the Counseling Department, the Admissions and Records Office, or the Language Arts Division Office for information.

ENGL 100 COMPOSITION AND READING
Intensive reading and writing based on the study of primarily nonfiction materials. Students write a minimum of 8,000 words; writing emphasizes expository forms. Plus 2.8 hours by arrangement per week for the day classes, and 2.0 hours by arrangement per week for the evening classes. Prerequisite: ENGL 838 or 848 or 400 with a grade of C or higher; OR ESL 400 with a grade of C or higher; OR appropriate skill level indicated by the English placement tests and other measures; OR ENGL 836 with a grade of C or higher and READ 836 with Credit or a grade of C or higher or eligibility for 400-level Reading courses (indicated by the Reading placement tests and other measures). Recommended Preparation: Reading courses at the 400 level are designed for students enrolled in ENGL 100 or higher level courses. (CSU/UC) (CAN ENGL 2) (ENGL 100 and ENGL 110 or ENGL 100 and ENGL 165 = CAN ENGL SEQ A)

50618 ENGL 100 AA MTWTh 8:10-10:20 18-307 Hammerud, R. 3.0 Start and end dates for section 50618: 6/18 7/26
52931 ENGL 100 AC MTWTh 8:10-10:20 16-250 Staff 3.0 Start and end dates for section 52931: 6/18 7/26
50620 ENGL 100 AD MTWTh 8:10-10:20 18-304 Staff 3.0 Start and end dates for section 50620: 6/18 7/26
50619 ENGL 100 AE MTWTh 10:40-12:50 16-250 Staff 3.0 Start and end dates for section 50619: 6/18 7/26
51504 ENGL 100 AF MTWTh 10:40-12:50 18-307 Staff 3.0 Start and end dates for section 51504: 6/18 7/26
50617 ENGL 100 BA MTWTh 10:40-12:50 16-168 Griffith, S. 3.0 Start and end dates for section 50617: 6/18 7/26

EVENING CLASSES
50621 ENGL 100 BA MW 7:00-10:15 14-101 Roghani, M. 3.0 Start and end dates for section 50621: 6/18 8/09

ENGL 165 = CAN ENGL SEQ A)

ENGL 110 COMPOSITION, LITERATURE, AND CRITICAL THINKING
Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write eight to ten thousand words in expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. Plus 2.8 hours by arrangement per week for the day classes, and 2.0 hours by arrangement per week for the evening classes. Prerequisite: ENGL 100 with a grade of C or higher. (CSU/UC) (CAN ENGL 4) (ENGL 100 and ENGL 110 or ENGL 100 and ENGL 165 = CAN ENGL SEQ A)

50624 ENGL 110 AA MTWTh 8:10-10:20 14-104 Brennan, M. 3.0 Start and end dates for section 50624: 6/18 7/26
52389 ENGL 110 CA MTWTh 10:40-12:50 16-153 Reynolds, R. 3.0 Start and end dates for section 52389: 6/18 7/26

EVENING CLASSES
52390 ENGL 110 JA MW 6:30-9:45 18-302 Jones, F. 3.0 Start and end dates for section 52390: 6/18 8/08
50627 ENGL 110 JC TTh 6:30-9:45 18-302 Jones, F. 3.0 Start and end dates for section 50627: 6/19 8/09

@ Courses open for audit.
An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).
Instructors are not obliged to hold seats for students who are enrolled but do not attend the first class meeting.
ENGL 161 CREATIVE WRITING I
Craft of writing short fiction and poetry. Students write a minimum of two short stories and complete a poetry project. **Prerequisite**: ENGL 100 with a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC) (CAN ENGL 6)

**EVENING CLASSES**
51395 ENGL 161 JX MW 6:00-9:50 18-304 Reynolds, R. 3.0
Start and end dates for section 51395: 6/18 8/01

ENGL 162 CREATIVE WRITING II
Further instruction in the writing of fiction and/or poetry. Students plan and complete an extensive creative writing project through agreement with the instructor. **Prerequisite**: ENGL 161 with a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC)

**EVENING CLASSES**
51396 ENGL 162 JX MW 6:00-9:50 18-304 Reynolds, R. 3.0
Start and end dates for section 51396: 6/18 8/01

ENGL 163 CREATIVE WRITING III
Further instruction in the writing of fiction and/or poetry for advanced students with an emphasis on longer works. **Prerequisite**: ENGL 162 with a grade of C or higher. May be taken twice for a maximum of 6 units. Credit/No Credit or letter grade option. (CSU/UC)

**EVENING CLASSES**
51397 ENGL 163 JX MW 6:00-9:50 18-304 Reynolds, R. 3.0
Start and end dates for section 51397: 6/18 8/01

ENGL 165 ADVANCED COMPOSITION
Advanced techniques of essay and report writing, with particular emphasis on critical thinking, persuasive and other rhetorical strategies, and research methods. Includes formal instruction in principles of logical thinking, including inductive and deductive reasoning, logical fallacies, and methods of analysis and evaluation. Plus 2.8 hours by arrangement per week. **Prerequisite**: ENGL 100 with a grade of C or higher. (CSU/UC) (CAN ENGL 4) (ENGL 100 and 165 = CAN ENGL SEQ A)

50629 ENGL 165 AA MTWTh 8:10-10:20 16-168 Griffith, S. 3.0
Start and end dates for section 50629: 6/18 7/26

51500 ENGL 165 AK MTWTh 10:40-12:50 18-305 Hammerud, R. 3.0
Start and end dates for section 51500: 6/18 7/26

ENGL 828 BASIC COMPOSITION AND READING
Practice in composition and reading based on the study of essays and other reading material. Composition of short essays, with focused work on reading, paragraph development, sentence structure. Plus 2.8 hours by arrangement per week. **Recommended Preparation**: appropriate skill level indicated by the English placement tests and other measures or READ 816 or 825 with a grade of C or higher. (Units do not apply toward AA/AS degree.)

50636 ENGL 828 AB MTWTh 8:10-11:35 18-108 Vogel, K. 3.0
Start and end dates for section 50636: 6/18 7/26

ENGL 848 INTRODUCTION TO COMPOSITION AND READING
Practice in reading and writing to develop and refine specific composition skills. Plus 2.8 hours by arrangement per week for the day classes, and 2 hours per week for the evening classes. English 848 is a prerequisite for entrance into English 100. **All students who received a grade of C in ENGL 828 are strongly advised to enroll in ENGL 838. Prerequisite**: appropriate skill level indicated by the English placement tests and other measures; OR ENGL 828 or 400 with a grade of C or higher; OR ESL 400 with a grade of C or higher; OR ENGL 826 with a grade of C or higher and READ 826 with Credit or a grade of C or higher (or eligibility for READ 836 or 400-level Reading course).

51970 ENGL 848 AA MTWTh 10:40-12:20 18-304 Staff 4.0
Start and end dates for section 51970: 6/18 7/26

50631 ENGL 848 AH MTWTh 10:40-12:20 16-268 Staff 4.0
Start and end dates for section 50631: 6/18 7/26

**ENGLISH AS A SECOND LANGUAGE**
Also see READING 825

ESL 847 CONVERSATION FOR NON-NATIVE SPEAKERS III
Practice in high-intermediate level listening and speaking skills on a variety of personal and academic topics. Plus 2.8 lab hours by arrangement per week. **Recommended Preparation**: ESL 846 with Credit (or appropriate skill level indicated by placement tests and other measures). Students are strongly advised to enroll concurrently in ESL 827 or higher course and/or ESL 857 or higher course. Credit/No Credit or letter grade option. (Units do not apply toward AA/AS degree.)

53016 ESL 847 AA MTWTh 8:10-10:20 16-254 Hertig, C. 3.0
Start and end dates for section 53016: 6/18 7/26

ESL 850 WRITING WORKSHOP
Assistant in writing tasks is given to native speakers of languages other than English. Individual appointments with faculty. Credit/No Credit grading. Open entry/open exit. To increase competency, may be taken four times for a maximum of 12 units. (Units do not apply toward AA/AS degree.)

53707 ESL 850 AA By Arr 9.6 Hrs/Wk 18-104 Staff .5-3.0
Start and end dates for section 53707: 6/18 7/26

ESL 856 READING FOR NON-NATIVE SPEAKERS II
Designed to improve vocabulary, build general background knowledge, and strengthen literal and inferential reading skills. Plus 2.8 lab hours by arrangement per week. **Recommended Preparation**: Credit in ESL 855 (or appropriate skill level as indicated by the Reading placement tests and other measures). It is recommended that students enroll concurrently in ESL 825 or higher course, ESL 845 or higher course, and READ 807. Credit/No Credit grading. May be taken twice for a maximum of 6 units. (Units do not apply toward AA/AS degree.)

50742 ESL 856 AA MTWTh 8:10-10:20 18-302 Staff 3.0
Start and end dates for section 50742: 6/18 7/26

ESL 857 READING FOR NON-NATIVE SPEAKERS III
Designed to emphasize higher-level vocabulary, focus on critical reading, increase basic reading speed, and introduce fiction. Plus 2.8 lab hours by arrangement per week. **Recommended Preparation**: Credit in ESL 856 (or appropriate skill level as indicated by the Reading placement tests and other measures). It is recommended that students enroll concurrently in ESL 825 or higher course, ESL 845 or higher course, and READ 807. Credit/No Credit grading. May be taken twice for a maximum of 6 units. (Units do not apply toward AA/AS degree.)

52448 ESL 857 AB MTWTh 10:40-12:20 18-108 Hertig, C. 3.0
Start and end dates for section 52448: 6/18 7/26

ESL 891 ACCENT REDUCTION FOR NON-NATIVE SPEAKERS
Designed for non-native speakers of English. Accent reduction focusing on the production of vowels, diphthongs, and consonants and on the correct use of pitch, rate, volume, vocal quality, and vocal image. Plus 2.8 lab hours by arrangement per week. **Prerequisite**: ESL 846 or equivalent with Credit or eligibility for ESL 847 or higher. Credit/No Credit grading. (Units do not apply toward AA/AS degree.)

53481 ESL 891 AC MTWTh 10:40-12:50 16-254 Gonzales, A. 3.0
Start and end dates for section 53481: 6/18 7/26
**ESL 895 INDIVIDUALIZED READING IMPROVEMENT FOR NON-NATIVE SPEAKERS OF ENGLISH**

Improve reading skills. Practice methods of increasing comprehension and vocabulary to meet specific student needs. May include computer-assisted and audio-visual instruction. Open to all non-native speakers of English. **Recommended Preparation:** SLEP Reading Placement Score of 15 or higher. Credit/No Credit grading. May be taken up to four times for a maximum of 6 units. (Units do not apply toward AA/AS degree.)

53020 ESL 895 AO By Arr 9.6 Hrs/Wk 18-101 Staff .5-1.0
Start and end dates for section 53020: 6/18 7/26

**ESL 896 ESSENTIAL VOCABULARY FOR NON-NATIVE SPEAKERS OF ENGLISH**

A self-paced, individualized course designed to help non-native speakers of English build their vocabulary skills through a words-in-context approach. Students will use textbooks and computer programs to study 300 basic words. Credit/No Credit grading. Open entry/open exit. (Unit does not apply toward AA/AS degree.) **Students may register at any time but should go to the Reading Center (18-101) during the first week of the summer session to meet with an instructor.**

52464 ESL 896 AO By Arr 9.6 Hrs/Wk 18-101 Staff .5-1.0
Start and end dates for section 52464: 6/18 7/26

**ESL 897 VOCABULARY FOR NON-NATIVE SPEAKERS OF ENGLISH**

A self-paced, individualized course designed to help non-native speakers of English build their vocabulary skills through a words-in-context approach. Students will use textbooks and computer programs to study 300 basic words. Credit/No Credit grading. Open entry/open exit. (Unit does not apply toward AA/AS degree.) **Students may register at any time but should go to the Reading Center (18-101) during the first week of the summer session to meet with an instructor.**

52465 ESL 897 AO By Arr 9.6 Hrs/Wk 18-101 Staff .5-1.0
Start and end dates for section 52465: 6/18 7/26

**ESL 898 COMPREHENSIVE GRAMMAR REVIEW FOR NON-NATIVE SPEAKERS**

A maintenance course designed specifically for new and continuing ESL students. Review and practice of grammatical structures which are generally problematic for ESL students, including verb tenses, passive voice, articles, prepositions. Practice of these structures through written and oral exercises and in short compositions. Review of strategies for finding and correcting these errors in students’ own writing. **Recommended Preparation:** completion of ESL 827 with a grade of C or higher, or appropriate skill level as indicated by placement tests and other measures. Credit/No Credit or letter grade option.

53119 ESL 898 AA MTWTh 10:40 12:50 14-104 DeProsse, G. 3.0
Start and end dates for section 53119: 6/18 7/26

**ETHNIC STUDIES**

**ETHN 101 INTRODUCTION TO ETHNIC STUDIES I**

Study of the historical and cultural presence of Native Americans and La Raza in U.S.; emphasis on contributions to California institutions. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

50639 ETHN 101 AA MTWTh 8:10 10:20 3-175 Moya, J. 3.0
Start and end dates for section 50639: 6/18 7/26

53279 ETHN 101 AB MTWTh 10:40 12:50 3-175 Moya, J. 3.0
Start and end dates for section 53279: 6/18 7/26

53158 ETHN 101 AC MTWTh 1:00 3:20 16-267 Ramirez, R. 3.0
Start and end dates for section 53158: 6/18 7/26

**ETHN 102 INTRODUCTION TO ETHNIC STUDIES II**

Study of the historical and cultural presence of African-Americans and Asians in the U.S.; emphasis is on their contributions to California institutions. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

53280 ETHN 102 AA MTWTh 8:10 10:20 16-270 Ramirez, R. 3.0
Start and end dates for sections 53280: 6/18 7/26

53265 ETHN 102 AB MTWTh 10:40 12:50 14-207 Fong, J. 3.0
Start and end dates for sections 53265: 6/18 7/26

51791 ETHN 102 AC MTWTh 1:10 3:20 16-270 Gaines, F. 3.0
Start and end dates for section 51791: 6/18 7/26

**FILM**

**FILM 100 INTRODUCTION TO FILM**

Introductory survey of fundamental film techniques and styles of expression. Emphasizes film appreciation, the language of film, and analysis for full film enjoyment. Lectures, screenings, discussions, quizzes, and writing of critical papers. **Recommended Preparation:** ENGL 838 or 848. Credit/No Credit or letter grade option. (CSU/UC)

**EVENING CLASSES**

53291 FILM 100 JA TTh 6:00 10:10 18-204 Kashani, T. 3.0
Start and end dates for section 53291: 6/19 8/09

**FILM 110 AMERICAN CINEMA**

TELECOURSE: “American Cinema” familiarizes students with the history of American cinema, focusing on the studio system, the star system, genres, and directors. Emphasizes film vocabulary and critical viewing. **Recommended Preparation:** ENGL 838 or 848. (CSU)

**TV CLASSES**

53153 FILM 110 TV See pages 41-44 TV-CRS Kashani, T. 3.0
In these center pages, you'll find information and tools that will be helpful during the admission and registration process. Among these:

• An **Application for Admission**
  Complete as your first step in enrolling at CSM—or you can apply online ([http://websmart.smccd.net](http://websmart.smccd.net))

• A checklist of **Important Information Needed from All Applicants**
  Submit as a supplementary part of the Application for Admission
  (be sure to detach it from the "Major Codes")

• A list of **Major Codes**
  Use while completing the Application for Admission to identify your major

• A **Class Registration Worksheet**
  Use to streamline the registration process

• An **application for a Board of Governors Fee Waiver**
  The BOG Application is just one of the many financial aid options available

Thanks for choosing to enroll at CSM.

---

**For your information...**

**CSM Academic Success Rates Exceed State Average**

**CSM ranked 4th among 109 community colleges in California.**


---

* Academic Success Rate combines AA/AS Degree and Certificate, along with Transfer rates.
Important Information Needed From All Applicants

Please detach this section (top part of page only) and submit with your Application for Admission.

Name: ____________________________________      Student ID or Social Security Number: ____________________________

In order to assist the College in identifying and meeting student needs, please check each item below that applies to you:

☐ You need help in reading, writing, and/or mathematics (e.g., enrolling in basic skills courses or receiving tutorial services.)

☐ You have difficulty understanding, speaking, reading and/or writing English because English is a second language for you. (Usted tiene dificultad en entender, hablar, leer o escribir en inglés porque el inglés es su segundo idioma.)

☐ You have a physical limitation such as a hearing, speech, visual, mobility or health impairment and/or a learning disability. (Optional)

☐ You are a single parent/homemaker seeking services to help you successfully complete an occupational program and attain a job.

☐ You need financial assistance to attend college.

☐ You have at least one parent who earned a bachelor’s degree from a four-year college or university.

☐ You are receiving AFDC benefits and are interested in a grant to cover your enrollment fees.

☐ You are interested in participating in student activities.

☐ You need to arrange for child care in order to attend classes.

☐ You need financial assistance and/or educational assistance because you are from a low income family.

☐ You have been laid off or terminated from your job, are long term unemployed, and are at least 22 years of age and would like financial assistance.

☐ None of the above.

Please use these Major Codes in completing the Application for Admission

Select and enter the code which most closely corresponds to your proposed major field of study:

0502 Accounting 1914 Geological Sciences 1203 Nursing (A.S. Degree)
2105 Administration of Justice 1103 German 1238 Nursing (Transfer)
2140 Alcohol & Other Drug Studies 1030 Graphics 1306 Nutrition
1260 Allied Health 2205 History 1919 Oceanography
1911 Astronomy 1301 Home Economics 0514 Office Administration/Technologies
2202 Anthropology 0109 Horticulture: Environmental 1509 Philosophy
0202 Architecture 1308 Horticulture: Floristry 1011 Photography
1002 Art (Commercial/Fine) 2104 Human Services 0835 Physical Education
0603 Broadcast & Electronic Media 4903 Humanities 1901 Physical Science
0973 Building Inspection Technology 0799 Information Technology Specialist 1902 Physics
0501 Business Administration 0549 International Trade 2207 Political Science
0703 Business Information Systems 1104 Italian 2001 Psychology
0506 Business Management 1108 Japanese 0511 Real Estate/Escrow
0514 Business Microcomputer Applications 0602 Journalism 2107 Recreation Education
1905 Chemistry 1401 Law (Pre-legal) 0509 Retail Management
1107 Chinese 4901 Liberal Studies 0514 Secretarial Science/Administrative Assistant
0701 Computer & Information Science 0400 Life Sciences - Biological 2201 Social Science
3007 Cosmetology 0430 Life Sciences - Biotechnology 2208 Sociology
0703 Data Processing 0401 Life Sciences - General 1105 Spanish
1230 Dental Assisting 0409 Life Sciences - Medical 1506 Speech Communication
0953 Drafting Technology 1260 Life Sciences - Pre-Nursing 1030 Technical/Graphic Arts
2204 Economics 0506 Management, Business 0799 Web Design
0801 Education 0956 Manufacturing Technology 0972 Welding Technology
0934 Electronics Technology 0509 Marketing 6000 Undecided/Other
0901 Engineering 1701 Mathematics 6030 Self Enrichment
1501 English 0509 Merchandising/Marketing/Sales 6010 Concurrent Enrollment
2231 Ethnic Studies 1913 Meteorology
1597 Film History 0701 Microcomputer Sciences
1013 Filmmaking 0799 Multimedia/Web Design
2133 Fire Technology 1004 Music and Electronic Music
1100 Foreign Languages 0115 Natural Resources Management
1102 French 4902 Natural Sciences
2206 Geography

Apprenticeship Programs
0934 Electrical Technology
2129 Fire Sprinkler Technology
0970 Plumbing & Pipe Fitting
0928 Refrigeration & Air Conditioning
APPLICATION FOR ADMISSION

1. LEGAL NAME & CURRENT MAILING ADDRESS

Last Name: ____________________________ First Name: ____________________________ Middle Initial: __________________

Previous name(s) on academic records: ____________________________________________________________

Daytime Phone Number: (______) _______ - _______ Ext.: _______  Evening Phone Number: (______) _______ - _______ Ext.: _______

Current Mailing Address: ____________________________________________________________ Apt #: __________

City: ____________________________ State/Province: _________ Zip/Postal Code: ________________ Country: ________________

E-mail Address: ____________________________________________________________

2. SOCIAL SECURITY #

Check this box if you have no S S Number or decline to state

☐ S S Number: ____________________________

3. DATE LAST ATTENDED CANADA, CSM OR SKYLINE COLLEGES:

Month: _____ Year: ______

4. DATE OF BIRTH

Month: _____ Day: _____ Year: ______

5. MARITAL STATUS

☐ Married ☐ Separated ☐ Divorced ☐ Widowed

☐ Unmarried

☐ Decline to state

6. MAJOR (Major codes available in the class schedule or at the college website)

Program of study you intend to pursue at this college: ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

7. EDUCATIONAL GOAL (Circle one)

☐ Complete credits for high school diploma or GED.

☐ Undecided on goal.

☐ Maintain certificate or license.

☐ Prepare for a new career (acquire job skills).

☐ Improve basic skills in English, reading or math.

☐ Discover/formulate career interests, plans, goals.

☐ Obtain a 2-year vocational degree without transfer.

☐ Earn a vocational certificate without transfer.

☐ Obtain an associate degree and transfer to a 4-year institution.

☐ Transfer to a 4-year institution without an associate degree.

☐ Obtain a 2-year associate degree without transfer.

☐ Obtain a 2-year vocational degree without transfer.

8. ETHNIC BACKGROUND (Optional)

☐ Decline to state

AC = Asian Chinese  AJ = Japanese  AN = American Indian, Alaskan Native  AS = Asian Indian

AK = Korean  AL = Laotian  AM = Cambodian  AT = Asian Turkish

HR = Central American  AI = Asian Indian  HS = South American  PH = Hawaiian

AP = African American, Non-Hispanic  AU = Australian  AQ = Asian Quebecer  AS = African American

AF = African  AS = Asian Samoan  AN = American Indian, Alaskan Native  AV = African American,

PS = Pacific Islander  AX = Asian American  PW = Pacific Western  AV = African American

9. PERMANENT ADDRESS & EMERGENCY CONTACT

☐ Check here if your permanent address is the same as your current address.

Permanent Address: ____________________________________________________________ Apt #: __________

City: ____________________________ State/Province: _________ Zip/Postal Code: ________________ Country: ________________

Emergency Contact Name: ____________________________________________ Phone Number: (______) _______ - _______

10. ENTRY LEVEL

Enter Code: ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

1 = First-time Student  (Never attended college)

2 = First time Transfer Student  (Attended another college other than SMCCD)

3 = Returning Transfer Student  (Returning to SMCCD after another college)

4 = Returning Student  (Returning to SMCCD after absent for a main term)

Y = Special Admit Student  (Will attend both K-12 and SMCCD college)

11. HIGHEST EDUCATIONAL LEVEL (Please Circle)

☐ Not a high school graduate and no longer enrolled in high school.

☐ Special Admit Student  (Will be attending both K-12 & SMCCD college).

☐ Currently enrolled in adult school (not college/university).

☐ Received High School Diploma. YEAR: __________

☐ Passed the GED, or received a High School Certificate of Equivalency/Completion. YEAR: __________

☐ Received a Certificate of California High School Proficiency or equivalent. YEAR: __________

☐ Received a Foreign Secondary School Diploma/Certificate of Graduation. YEAR: __________

☐ Received an Associate Degree. YEAR: __________

☐ Received a Bachelor Degree or higher. YEAR: __________

12. CALIFORNIA HIGH SCHOOL ATTENDANCE

☐ Yes ☐ No  I have graduated from a CA high school or equivalent.

☐ Yes ☐ No  I have attended high school in CA for three or more years.

CA high school completed: Month: _____ Year: ______

13. LAST HIGH SCHOOL ATTENDED

High School: ____________________________________________________________

City: ____________________________ State: _________ Country: ________________

14. Are you primarily a student at another college and taking courses here to meet their requirements? YES ☐ NO ☐

Are you employed and taking only job related classes? YES ☐ NO ☐

15. LAST COLLEGE/UNIVERSITY ATTENDED (if applicable)

College/University: ____________________________________________________________

City: ____________________________ State: __________________

Dates attended: Month: _____ Year: _______ to Month: _____ Year: _______

16. RESIDENCY

☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10 ☐ 11 ☐ 12 ☐ 13 ☐ 14 ☐ 15 ☐ 16 ☐ 17 ☐ 18 ☐ 19 ☐ 20 ☐

MATRICULATION

☐ N ☐ NM ☐ DO ☐ DY ☐ OY

RE’D’ BY DATE

CODED BY ADM’ BY DATE REG’D DATE

OFFICE USE REV. 7/14/05 DB
15. CITIZENSHIP

1 = United States Citizen
2 = Permanent Resident Alien
3 = Temporary Resident
4 = Refugee/Asylee
5 = Student Visa (F1, M1)
6 = Other Visa type: __________ (B-2, H-1, etc)
7 = Other Status (non-res)

Enter Code

 Visa/Alien Registration Issue Date: _____/_____/______
 Visa/Alien Registration Expiration Date: _____/_____/______

* Provide your Alien Registration Number for 2, 3, or 4: __________________________ (Optional)

16. U.S. Military Status - All applicants must complete

☐ None apply to me (Skip to #17)
☐ Yes ☐ No Is California your home of record?
☐ Yes ☐ No Are you currently stationed in California?
☐ Yes ☐ No If stationed in California, is it for educational purposes only?

Please circle one answer below:

1. Currently active military
2. Dependent of currently active military
3. Member discharged within the last year
4. Member discharged over a year ago (veteran)

17. STATEMENT OF LEGAL RESIDENCE

NOTICE: If additional information is needed to determine your status as a California resident, you will be required to complete a supplemental residency questionnaire and/or present evidence in accordance with Education Code Section 68040. The burden of proof to clearly demonstrate both physical presence in California and intent to establish California residence lies with the student. Failure to present such proof will result in a classification of non-resident.

ALL APPLICANTS MUST COMPLETE - Read the following statements and check the boxes that apply to you.

Self or Guardian

☐ I am at least 19 years of age OR married and I will answer the following questions for myself. (Continue to Sec. A & B)
☐ I am under 19 years old AND unmarried and will answer the following questions for my parent or guardian. (Answer the following & Sec. A & B)

I am answering for my: ☐ Mother ☐ Father ☐ Guardian ☐ Other Name: ________________________________
☐ Yes ☐ No If for parent, has this parent claimed you as a dependent on his/her most recent California Income Tax return?
☐ Yes ☐ No If for guardian, have you lived continuously with this person for the last two years?

Sec. A—Answer the following questions:

☐ Yes ☐ No Have you (or parent/guardian) lived in California for at least the last two years? If No, when did your current stay in California begin? Month: _____ Day: _____ Year: _______
☐ Check if not yet arrived in California

☐ Yes ☐ No Do you (or parent/guardian) intend to maintain California as your state of legal residence?

☐ Yes ☐ No Are you (or parent/guardian) a full-time employee, or spouse or dependent of a full-time employee of any of the following colleges/universities?

- California Community Colleges
- California State University or College
- University of California
- Maritime Academy

☐ Yes ☐ No Is the applicant a full-time credentialed employee of a California public school enrolling in college for purposes of fulfilling credential related requirements?

☐ Yes ☐ No Have you (or parent/guardian) been employed as a seasonal agricultural worker for at least a total of two months of each of the past two years?

Sec. B—Answer the following questions: During the last 2 years, have you (or parent/guardian):

☐ Yes ☐ No Declared residency in another state for state income tax purposes?
☐ Yes ☐ No Registered to vote in another state?
☐ Yes ☐ No Declared residency at an out-of-state college or university?
☐ Yes ☐ No Petitioned for a lawsuit or a divorce as a resident in another state?

18. MAIN LANGUAGE

Are you comfortable reading and writing English?
☐ Yes ☐ No

19. NEEDS AND INTERESTS (Optional—Circle all that apply)

Financial Assistance (optional): ☐ Money for College ☐ Receive TANF, SSI, or General Assistance

1. Academic Counseling/Advising
2. Athletics/Intercollegiate Sports
3. Basic Skills (reading, writing, math)
4. CalWorks
5. Career Planning
6. Child Care
7. Counseling - Personal
8. DSPS—Disabled Student Programs/Services
9. EOPS—Extended Opportunity Programs
10. ESL—English as a 2nd Language
11. Health Services
12. Housing Information
13. Employment Assistance
14. Online Classes
15. Reentry Program (after 5 years out)
16. Scholarship Information
17. Student Government
18. Testing, Assessment, Orientation
19. Transfer Information
20. Tutoring Information
21. Veterans Services

20. APPLICANT MUST READ AND SIGN (California State Law)

I CERTIFY UNDER PENALTY OF PERJURY THAT THE INFORMATION ON THIS APPLICATION IS TRUE AND CORRECT. I UNDERSTAND THAT FALSIFICATION OF MY INFORMATION MAY RESULT IN DISCIPLINARY ACTION BY THE COLLEGE.

Any SMCCCD College may release directory information in compliance with FERPA, the Family Education Rights and Privacy Act. See your college catalogue for more information. Notify the Admissions and Records Office if you do not want information released.

Applicant's Signature: ________________________________ Date: ________________________________
WebSMART enables you to:
- Apply for admission
- Complete online orientation
- Check your registration status
- Review placement test results
- Search for classes by college, category and time
- Add/Drop classes (within published deadlines)
- Print your class schedule
- Pay your fees by credit card
- Apply for financial aid/review application status
- Obtain your grades
- Print an unofficial transcript
- Update personal information

How to register:
Register Online
On the web at WebSMART: http://websmart.smccd.net
Login with your:
User ID: social security number or student ID
(example: G09876543)
and
PIN (Personal Identification Number): six-digit birthdate
(example: 062170)

WebSMART enables you to:
- Apply for admission
- Complete online orientation
- Check your registration status
- Review placement test results
- Search for classes by college, category and time
- Add/Drop classes (within published deadlines)
- Print your class schedule
- Pay your fees by credit card
- Apply for financial aid/review application status
- Obtain your grades
- Print an unofficial transcript
- Update personal information

Before registering, have you:

☐ Met with a counselor/advisor for any assistance you need in selecting courses?

☐ Cleared any fee balances or holds on your record?

☐ Checked the prerequisites, corequisites and recommended preparation for the classes you have chosen?

☐ Obtained authorization from the Office of Counseling Services if you plan to enroll in more than 19 units? (9 units for summer)

☐ Applied for financial aid if you would like to receive assistance for payment of fees?

Check out the college websites:
- http://canadacollege.edu
- http://collegeofsanmateo.edu
- http://skylinecollege.edu

When to register:
You may register on or after your assigned appointment date. Appointment dates are mailed or e-mailed to your home or you can check your appointment date online:

http://websmart.smccd.net

Select the “Check Your Registration Status” link on the WebSMART Registration menu.

Late registration:
See the front section of this Schedule of Classes or review registration information at any of the college websites listed above for further details about registration.

On or after the first day of classes you must obtain an “authorization code” from your instructor to register.

Fees:
Fees are due and payable at the time of registration. Required fees which are not paid will result in a hold being placed on your records, blocking transcript requests and future registration.

You may use WebSMART to check or revise your schedule at any time. If you decide not to attend these classes, whether or not your fees have been paid, it is your responsibility to withdraw officially within published deadlines to avoid penalty grades and fee obligations.

You can apply for financial aid (Board of Governors Fee Waiver) online and receive instant verification if you are eligible.

Don’t own a computer? Don’t worry!
Register online at computers in the following locations:
- College Admissions & Records Office
- College Library
- College Computer Labs
- College Counseling Center
- Your local public library
The chart below is to help you plan your schedule. It is for your own personal use and cannot be submitted for registration.

**PREFERRED CLASSES**

<table>
<thead>
<tr>
<th>CRN</th>
<th>COURSE</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**ALTERNATE CLASSES**

<table>
<thead>
<tr>
<th>CRN</th>
<th>COURSE</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>UNITS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
California Community Colleges 2007-2008 Board Of Governors Fee Waiver Application

This is an application to have your **ENROLLMENT FEES WAIVED**. This **FEE WAIVER** is for California residents only. If you need money to help with books, supplies, food, rent, transportation and other costs, please complete a **FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA)** immediately. Contact the Financial Aid Office for more information. The FAFSA is available at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) or at the Financial Aid Office.

**Note:** Students who are exempt from paying nonresident tuition under **Education Code Section 68130.5 (AB 540)** are NOT California residents. If you are NOT a California resident, you are not eligible for this fee waiver. Do not complete this application. You may apply for financial aid by completing the FAFSA.

**IMPLEMENTATION OF THE CALIFORNIA DOMESTIC PARTNER RIGHTS AND RESPONSIBILITIES ACT**

The California Domestic Partner Rights and Responsibilities Act extends new rights, benefits, responsibilities and obligations to individuals in domestic partnerships registered with the California Secretary of State under Section 297 of the Family Code. If you are in a Registered Domestic Partnership (RDP), you will be treated as an Independent married student to determine eligibility for this Enrollment Fee Waiver and will need to provide income and household information for your domestic partner. If you are a dependent student and your parent is in a Registered Domestic Partnership, you will be treated the same as a student with married parents and income and household information will be required for the parent's domestic partner.

**Note:** These provisions apply to state student financial aid ONLY, and not to federal student financial aid.

Are you or your parent in a Registered Domestic Partnership with the California Secretary of State under Section 297 of the Family Code? *(Answer “Yes” if you or your parent are separated from a Registered Domestic Partner but have NOT FILED a Notice of Termination of Domestic Partnership with the California Secretary of State’s Office.)*

- Yes
- No

If you answered “Yes” to the question above treat the Registered Domestic Partner as a spouse. You are required to include your domestic partner’s income and household information or your parent's domestic partner's income and household information in Questions 3, 6, 7, 8, 9, 10, 11, 12.

**DEPENDENCY STATUS**

1. Were you born before January 1, 1984?  
   - Yes
   - No

2. As of today, are you married or in a Registered Domestic Partnership (RDP)? *(Answer “Yes” if you are separated but not divorced or have not filed a termination notice to dissolve partnership.)*
   - Yes
   - No

3. Do you have children who receive more than half of their support from you, or other dependents who live with you (other than your children and spouse/RDP) who receive more than half of their support from you, now and through June 30, 2008?
   - Yes
   - No

4. Are (a) both your parents deceased, or (b) are you (or were you until age 18) a ward/dependent of the court?
   - Yes
   - No

5. Are you a veteran of the U.S. Armed Forces or currently serving on active duty for purposes other than training?
   - Yes
   - No

- If you answered “Yes” to any of the questions 1 - 5, you are considered an INDEPENDENT student for enrollment fee waiver purposes and must provide income and household information about yourself (and your spouse or RDP if applicable). Skip to Question #8.
- If you answered "No" to all questions 1 - 5, complete the following questions:

6. If your parent(s) or his/her RDP filed or will file a 2006 U.S. Income Tax Return, were you, or will you be claimed on their tax return as an exemption by either or both of your parents?
   - Yes
   - No
   - Will Not File

7. Do you live with one or both of your parent(s) and/or his/her RDP?
   - Yes
   - No

**METHOD A ENROLLMENT FEE WAIVER**

8. Are you (the student ONLY) currently receiving monthly cash assistance for yourself or any dependents from:
   - TANF/CaWORKs?
   - SSI/SSP (Supplemental Security Income/State Supplemental Program)?
   - General Assistance?
   - Yes
   - No

9. If you are a dependent student, are your parent(s)/RDP receiving monthly cash assistance from TANF/CaWORKs or SSI/SSP as a primary source of income?
   - Yes
   - No

- If you answered “Yes” to question 8 or 9 you are eligible for an ENROLLMENT FEE WAIVER. Sign the Certification at the end of this form. You are required to show current proof of benefits. Complete a FAFSA to be eligible for other financial aid opportunities.
METHOD B ENROLLMENT FEE WAIVER

10. **DEPENDENT STUDENT:** How many persons are in your parent(s)/RDP household? (Include yourself, your parent(s)/RDP, and anyone who lives with your parent(s)/RDP and receives more than 50% of their support from your parents/RDP, now and through June 30, 2008.)

11. **INDEPENDENT STUDENT:** How many persons are in your household? (Include yourself, your spouse/RDP, and anyone who lives with you and receives more than 50% of their support from you, now and through June 30, 2008.)

12. **2006 Income Information**

   DEPENDENT STUDENT: PARENT(S)/RDP INCOME
   
   a. Adjusted Gross Income (If 2006 U.S. Income Tax Return was filed, enter the amount from Form 1040, line 37; 1040A, line 21; 1040EZ, line 4).
   
   b. All other income (Include ALL money earned in 2006 that is not included in line (a) above (such as TANF benefits, disability, Social Security, child support).
   
   TOTAL Income for 2006 (Sum of a + b)

   INDEPENDENT STUDENT: STUDENT ( & SPOUSE’S/ RDP) INCOME

   a. Adjusted Gross Income (If 2006 U.S. Income Tax Return was filed, enter the amount from Form 1040, line 37; 1040A, line 21; 1040EZ, line 4).
   
   b. All other income (Include ALL money earned in 2006 that is not included in line (a) above (such as TANF benefits, disability, Social Security, child support).
   
   TOTAL Income for 2006 (Sum of a + b)

The Financial Aid Office will review your income and let you know if you qualify for an ENROLLMENT FEE WAIVER under Method B. If you do not qualify using this simple method, you should file a FAFSA.

SPECIAL CLASSIFICATIONS ENROLLMENT FEE WAIVERS

13. Do you have certification from the CA Department of Veterans Affairs that you are eligible for a dependent’s fee waiver? Submit certification.

14. Do you have certification from the National Guard Adjutant General that you are eligible for a dependent’s fee waiver? Submit certification.

15. Are you eligible as a recipient of the Congressional Medal of Honor or as a child of a recipient? Submit documentation from the Department of Veterans Affairs.


17. Are you eligible as a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty? Submit documentation from the public agency employer of record.

• If you answered "Yes" to any of the questions from 13-17, you are eligible for an ENROLLMENT FEE WAIVER and perhaps other fee waivers or adjustments. Sign the Certification below. Contact the Financial Aid Office if you have questions.

CERTIFICATION FOR ALL APPLICANTS: READ THIS STATEMENT AND SIGN BELOW

I hereby swear or affirm, under penalty of perjury, that all information on this form is true and complete to the best of my knowledge. If asked by an authorized official, I agree to provide proof of this information, which may include a copy of my and my spouse/registered domestic partner’s 2006 U.S. Income Tax Return(s). I also realize that any false statement or failure to give proof when asked may be cause for the denial, reduction, withdrawal, and/or repayment of my waiver. I authorize release of information regarding this application between the college, the college district, and the Chancellor’s Office of the California Community Colleges.

Applicant’s Signature Date Parent Signature (Dependent Students Only) Date

California Information Privacy Act

State and federal laws protect an individual's right to privacy regarding information pertaining to oneself. The California Information Practices Act of 1977 requires the following information be provided to financial aid applicants who are asked to supply information about themselves. The principal purpose for requesting information on this form is to determine your eligibility for financial aid. The Chancellor’s Office policy and the policy of the community college to which you are applying for aid authorize maintenance of this information. Failure to provide such information will delay and may even prevent your receipt of financial assistance. This form's information may be transmitted to other state agencies and the federal government if required by law. Individuals have the right of access to records established from information furnished on this form as it pertains to them.

The officials responsible for maintaining the information contained on this form are the financial aid administrators at the institutions to which you are applying for financial aid. The SSN may be used to verify your identity under record keeping systems established prior to January 1, 1975. If your college requires you to provide an SSN and you have questions, you should ask the financial aid officer at your college for further information. The Chancellor's Office and the California community colleges, in compliance with federal and state laws, do not discriminate on the basis of race, religion, color, national origin, gender, age, disability, medical condition, sexual orientation, domestic partnership or any other legally protected basis.

Inquiries regarding these policies may be directed to the financial aid office of the college to which you are applying.

FOR OFFICE USE ONLY

- BOGFW-A
- TANF/CaWORKs
- GA
- SSIS/SSP
- BOGFW-C
- Special Classification
- Veteran
- Medal of Honor
- Dep. of deceased law enforcement/fire personnel
- RDP
- Student
- Parent
- Student is not eligible

Comments: ____________________________ Date: ____________________________

Certified by: ____________________________ Date: ____________________________
FOREIGN LANGUAGES

For information about a Certificate of Completion in a foreign language, see the Catalog or contact the Language Arts Division Office (Bldg. 17, Room 169, 574-6314).

For offerings in specific languages, see the following headings in this schedule: American Sign Language, Chinese, French, Italian, Japanese, and Spanish.

NOTE: To be transferable to UC, foreign language courses must be taken for letter grade.

NUMBERS AND LEVELS

The beginning courses in the classroom transfer sequences are numbered 110 (often offered also as 111 and 112), 120 (often offered also as 121 and 122), 130 (often offered also as 131 and 132), and 140. Some languages offer higher-level classes with numbers in the 200 and 300 range.

Telecourses are numbered 115, 116, 117, and 118, and correspond generally to 111, 112, 121, and 122 in the classroom sequences, though texts and methodology are different.

If you have completed one semester of a language in high school, consider starting with a 112 or 116 class. If you have completed one year, consider 117, 120, or 121. If you have completed two years, consider 130 or 131.

Non-transfer courses focused on spoken language are numbered 801, 802, 803, etc. The first class is for those with little or no knowledge of the language. These courses may be taken separately or concurrently with 100-series classes.

At the first class meeting, your instructor can help you decide whether you have chosen the right level. If you have not, you can transfer to a higher or lower class.

FRENCH

For a general explanation of course numbers and levels, please see FOREIGN LANGUAGES, this page.

FREN 111 ELEMENTARY FRENCH I

The beginning fundamentals of speaking, listening, reading, and writing French; introduction to Francophone cultures. Study of practical vocabulary, basic sentence structure, and clear pronunciation. Focus is on developing proficiency and ease in using spoken and written French. (Covers approximately the first half of the semester's work FREN 110.) Plus 2.0 lab hours by arrangement per week. No Prerequisite. Recommended Preparation: eligibility for ENGL 484 or higher English course. Credit/No Credit or letter grade option. (CSU/UC)

**EVENING CLASSES**

<table>
<thead>
<tr>
<th>Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/ Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>51551</td>
<td>FREN 111 JA</td>
<td>TTh</td>
<td>6:30 - 9:45</td>
<td>14-102</td>
<td>Carter, M.</td>
<td>3.0</td>
</tr>
<tr>
<td>52440</td>
<td>FREN 801 JX</td>
<td>MW</td>
<td>6:30 - 9:45</td>
<td>14-102</td>
<td>Khoury, G.</td>
<td>2.0</td>
</tr>
</tbody>
</table>

FREN 801 CONVERSATIONAL FRENCH I, ELEMENTARY

A practical course in the French language and Francophone cultures approached through the spoken language. Practice in expressions of daily speech, supported by enough grammar study and authentic materials to allow for flexibility and accuracy in communication. Credit/No Credit grading. (This course will not fulfill the language requirement at California State Universities or the University of California.)

**EVENING CLASSES**

<table>
<thead>
<tr>
<th>Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/ Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>52588</td>
<td>FREN 801 JX</td>
<td>MW</td>
<td>6:30 - 9:45</td>
<td>14-102</td>
<td>Khoury, G.</td>
<td>2.0</td>
</tr>
</tbody>
</table>

FREN 802 CONVERSATIONAL FRENCH II, ADVANCED ELEMENTARY

Further work in conversation following the model of French 801. Prerequisite: FREN 801 or equivalent with Credit. Credit/No Credit grading. (This course will not fulfill the language requirement at California State Universities or the University of California.)

**EVENING CLASSES**

<table>
<thead>
<tr>
<th>Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/ Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>52589</td>
<td>FREN 802 JX</td>
<td>MW</td>
<td>6:30 - 9:45</td>
<td>14-102</td>
<td>Khoury, G.</td>
<td>2.0</td>
</tr>
</tbody>
</table>

GEOL 100 SURVEY OF GEOLOGY

Earthquakes, volcanoes, drifting continents and plate tectonics; earth materials and processes that shape the land. One or more field trips may be required. Plus one hour by arrangement per week. Not open to students who have taken or are taking GEOl 210. (CSU/UC)

**TV CLASSES**

<table>
<thead>
<tr>
<th>Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/ Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>50665</td>
<td>HSCI 100 TV</td>
<td>See pages 41-44</td>
<td>TV-CRS</td>
<td>Malik, A.</td>
<td>2.0</td>
<td></td>
</tr>
</tbody>
</table>

HISTORY

HIST 100 HISTORY OF WESTERN CIVILIZATION I

The ancient world; medieval society; Renaissance and Reformation; early modern times. Recommended Preparation: eligibility for ENGL 484 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 404, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC) (CAN HIST 2) (HIST 100 and 101 = CAN HIST SEQ A)

**EVENING CLASSES**

<table>
<thead>
<tr>
<th>Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/ Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>51700</td>
<td>GEOl 100 TV</td>
<td>See pages 41-44</td>
<td>TV-CRS</td>
<td>Galloway, J.</td>
<td>3.0</td>
<td></td>
</tr>
</tbody>
</table>

HIST 201 UNITED STATES HISTORY I

History of the U.S. through the Civil War. Recommended Preparation: eligibility for ENGL 484 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC) (CAN HIST 8) (HIST 201 and 202 = CAN HIST SEQ B)

**EVENING CLASSES**

<table>
<thead>
<tr>
<th>Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/ Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>50658</td>
<td>HIST 201 AA</td>
<td>MTWTh</td>
<td>8:10 - 10:20</td>
<td>14-09</td>
<td>Khoury, G.</td>
<td>2.0</td>
</tr>
<tr>
<td>51749</td>
<td>HIST 201 AB</td>
<td>MTWTh</td>
<td>10:40 - 12:50</td>
<td>14-09</td>
<td>Khoury, G.</td>
<td>2.0</td>
</tr>
</tbody>
</table>

History courses continued on next page
### HIST 202 UNITED STATES HISTORY II
History of the U.S. from 1865 to the present. **Recommended Preparation:** Eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC*) (CAN HIST 10) (HIST 201 and 202 = CAN HIST SEQ B)

<table>
<thead>
<tr>
<th>Course Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>51390</td>
<td>HIST 202 AA</td>
<td>MTWTh</td>
<td>8:10-12:20</td>
<td>Cox, S.</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>51750</td>
<td>HIST 202 AB</td>
<td>MTWTh</td>
<td>10:40-12:50</td>
<td>Cox, S.</td>
<td>3.0</td>
<td></td>
</tr>
</tbody>
</table>

**Start and end dates for section 51390:** 6/18-7/26
**Start and end dates for section 51750:** 6/18-7/26

### HORT 429 CORPORATE ACCOUNTS AND TROPICAL DESIGNS
Study of the methods of developing, servicing, and expanding corporate floral accounts currently in practice in the retail floral community. Emphasizes the care and handling of tropical floral materials as well as appropriate design styles. This is an advanced skill level course. A $60.00 materials fee ($10 per class) is payable upon registration. Credit/No Credit or letter grade option. (CSU)

<table>
<thead>
<tr>
<th>Course Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>53149</td>
<td>HORT 429 JA</td>
<td>T</td>
<td>6:00-10:05</td>
<td>Pine, W.</td>
<td>0.5</td>
<td></td>
</tr>
</tbody>
</table>

**Start and end dates for section 53149:** 6/19-7/24

### HORT 425 CUT FLOWER IDENTIFICATION
Study of the botanical and common names of the widely used fresh cut floral materials. Emphasizes care and handling techniques specified by the most current research. A $30.00 materials fee ($5 per class) is payable upon registration. **Recommended Preparation:** HORT 401 or equivalent. Credit/No Credit or letter grade option. May be taken twice for a maximum of 2 units. (CSU)

<table>
<thead>
<tr>
<th>Course Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>56510</td>
<td>HORT 425 JA</td>
<td>W</td>
<td>6:00-9:00</td>
<td>20-101</td>
<td>Bowie, L.</td>
<td>1.0</td>
</tr>
</tbody>
</table>

**Start and end dates for section 56510:** 6/20-8/01

### ITALIAN
For a general explanation of course numbers and levels, please see FOREIGN LANGUAGES, page 25.

### ITAL 111 ELEMENTARY ITALIAN I
Conversation in Italian, dictation, reading, fundamentals of grammar and writing of simple Italian exercises. Plus 2.8 lab hours by arrangement per week. **Recommended Preparation:** Eligibility for ENGL 838 or a higher English course. Credit/No Credit or letter grade option. (CSU/UC*)

<table>
<thead>
<tr>
<th>Course Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>53483</td>
<td>ITAL 111 AB</td>
<td>MTWTh</td>
<td>8:10-10:20</td>
<td>16-252</td>
<td>Baraff, B.</td>
<td>3.0</td>
</tr>
</tbody>
</table>

**Start and end dates for section 53483:** 6/18-7/26

---

@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

---

Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.
MATH 110 ELEMENTARY ALGEBRA
A study of elementary algebra including introduction to: signed number operations, order of operations, linear equations, exponents, polynomial operations, factoring, rational expressions and equations, roots, radicals and radical equations, and quadratic equations. Plus one hour by arrangement per week. Extra supplies may be required. Prerequisite: three units of credit in MATH 811 OR appropriate score on the College Placement Test and other measures as appropriate. Recommended Preparation: concurrent enrollment in READ 830.

MATH 111 ELEMENTARY ALGEBRA I
First half of elementary algebra (MATH 110), including introduction to: signed number operations, order of operations, linear equations and inequalities in one and two variables, systems of linear equations, exponents. Plus 2.0 hours by arrangement per week. Extra supplies may be required. Prerequisite: three units of credit in MATH 811 OR appropriate score on the College Placement Test and other measures as appropriate. Recommended Preparation: concurrent enrollment in READ 830.

MATH 112 ELEMENTARY ALGEBRA II
Second half of elementary algebra (MATH 110) including introduction to exponents, polynomial operations, factoring, rational expressions and equations, roots, radicals and radical equations and quadratic equations. Plus 2.8 hours by arrangement per week. Extra supplies may be required. Prerequisite: MATH 111. Recommended Preparation: concurrent enrollment in READ 830.

MATH 115 GEOMETRY
Study of properties of plane and solid figures, and using formal logic and real number system. Plus 2.0 hours by arrangement per week. Extra supplies may be required. Prerequisite: MATH 110 or 112 OR appropriate score on the College Placement Test and other measures as appropriate.

MATH 120 INTERMEDIATE ALGEBRA
A comprehensive review of elementary algebra with certain topics studied in greater depth. Extension of fundamental algebraic concepts and operations, problem solving and applications, linear and rational equations, equations in two variables, graphs, systems of equations. Plus 2.8 hours by arrangement per week. Extra supplies may be required. Prerequisite: satisfactory completion of MATH 110 or 112 OR appropriate score on the College Placement Test and other measures as appropriate. Recommended Preparation: MATH 115 and READ 830.

MATH 122 INTERMEDIATE ALGEBRA I
A review of elementary algebra with certain topics studied in greater depth. Extension of fundamental algebraic concepts and operations, problem solving and applications, linear and rational equations, equations in two variables, graphs, systems of equations. Plus 2.8 hours by arrangement per week. Extra supplies may be required. Prerequisite: MATH 110 or 112 OR appropriate score on the College Placement Test and other measures as appropriate. Recommended Preparation: MATH 115 and READ 830.

MATH 122 INTERMEDIATE ALGEBRA II
Second half of a comprehensive review of elementary algebra with certain topics studied in greater depth. Quadratic and rational equations, complex numbers, exponential and logarithmic functions, sequences and series. Plus 2.8 hours by arrangement per week. Extra supplies may be required. Prerequisite: MATH 122 or other measures as appropriate. Recommended Preparation: MATH 115 and READ 830.

MATH 125 ELEMENTARY FINITE MATHEMATICS
Systems of linear equations and inequalities, matrices, set theory, logic, elementary probability, linear programming, and mathematics of finance. Plus 2.8 hours by arrangement per week. Extra supplies may be required. Prerequisite: MATH 120 or 123 OR appropriate score on the College Placement Test and other measures as appropriate. Recommended Preparation: completion of READ 400 or 405. (CSU,UC) (CAN MATH 12)

MATH 130 ANALYTIC TRIGONOMETRY
Trigonometric functions of real numbers and their graphs, and periodicity; reduction formulas; functions of multiple angles; identities and equations, radian measure; inverse functions; and solution of triangles. Plus 2.8 hours by arrangement per week for the day class and 2.0 hours by arrangement per week for the evening class. Extra supplies may be required. Prerequisite: MATH 115 and MATH 120 or 123 OR appropriate score on the College Placement Test and other measures as appropriate. Recommended Preparation: completion of READ 400 or 405. (CSU) (CAN MATH 8)

(CSU) Transferable to California State Universities
(UC) Transferable to University of California, (*) With limitations

Mathematics courses continued on next page
<table>
<thead>
<tr>
<th>Course Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 200 ELEMENTARY PROBABILITY AND STATISTICS</td>
<td>50693</td>
<td>MATH 200 AA</td>
<td>MTWTh</td>
<td>7:50-10:30</td>
<td>11-133</td>
<td>Zemskova, O.</td>
</tr>
<tr>
<td></td>
<td>50694</td>
<td>MATH 200 AB</td>
<td>MTWTh</td>
<td>7:50-10:30</td>
<td>16-165</td>
<td>Tarski, J.</td>
</tr>
<tr>
<td></td>
<td>50695</td>
<td>MATH 200 AC</td>
<td>MTWTh</td>
<td>10:40-1:30</td>
<td>16-165</td>
<td>Tarski, J.</td>
</tr>
</tbody>
</table>

**MATH 222 PRECALCULUS**

- Study of more advanced algebra including the theory of equations, complex numbers, logarithmic and exponential equations, sequences and series, mathematical induction; review of trigonometry and topics of analytical geometry. Plus 2.0 hours by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 130 OR appropriate score on the College Placement Test and other measures as appropriate. **Recommended Preparation:** READ 400 or 405. (CSU/UC*)

**MATH 241 APPLIED CALCULUS I**

- Selected topics from analytic geometry, plus basic techniques of both differential and integral calculus. Plus 2.0 hours by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 120 or 123 OR appropriate score on the College Placement Test and other measures as appropriate. **Recommended Preparation:** READ 400 or 405. (CSU/UC*)

**MATH 251 CALCULUS WITH ANALYTIC GEOMETRY I**

- Study of limits, continuity, the derivative, and its applications, and the definite integral. Plus 2.0 hours by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 222 OR appropriate score on the College Placement Test and other measures as appropriate. **Recommended Preparation:** READ 400 or 405. (CSU/UC*)

**MATH 252 CALCULUS WITH ANALYTIC GEOMETRY II**

- Study of the Fundamental Theorem of Calculus, techniques of integration, applications of the definite integral, exponential, logarithmic and hyperbolic functions, polar coordinates, conic sections, infinite series, Taylor series, and Taylor's formula. Plus 2.0 hours by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 251. **Recommended Preparation:** READ 400 or 405. (CSU/UC*)

**MATH 270 LINEAR ALGEBRA**

- Vectors and matrices applied to linear equations and linear transformations; real and inner product spaces. Plus 2.8 hours by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 252 OR other measures as appropriate. **Recommended Preparation:** concurrent enrollment in or completion of MATH 231 or an equivalent course at a post secondary institution; READ 400 or 405. (CSU/UC)(CAN MATH 26)

**MATH 811 ARITHMETIC REVIEW**

- Basic arithmetic involving whole numbers, signed numbers, fractions, decimals, and percents; estimation, number sense, calculator skills, area and volume, and applications. Plus 2.0 hours by arrangement per week. **Recommended Preparation:** concurrent enrollment in READ 825. Credit/No Credit grading. Open entry/open exit. Variable units. (Units do not apply toward AA/AS degree.)

**MUSIC**

**MUS.100 FUNDAMENTALS OF MUSIC**

- Learn how to read music and perform it at sight. Recommended for beginning students. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC)

**MUS. 202 MUSIC LISTENING AND ENJOYMENT**

- Survey of the music of Western Civilization. Enhances enjoyment and appreciation of the world's great music. No musical experience required. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC)

**MUS. 301 PIANO I**

- Elementary piano instruction. Individual attention, assignments, and performance in a class situation. Designed for those with no previous piano playing experience. (CSU/UC*)

**MUS. 371 GUITAR I**

- Techniques of guitar performance and reading music. Students must supply their own instruments. (CSU/UC*)

**MUS. 372 GUITAR II**

- Continuation of MUS. 371 with emphasis on solo performances. Students must supply their own instruments. **Prerequisite:** MUS. 371. (CSU/UC*)

---

@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.
### MUS. 373 GUITAR III
Continuation of MUS. 372 with emphasis on solo performances. Students must supply their own instruments. **Prerequisite:** MUS. 372. *(CSU/UC)*

#### EVENING CLASSES
<table>
<thead>
<tr>
<th>No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>53291</td>
<td>MUS. 373 JX</td>
<td>MW</td>
<td>6:30 9:45</td>
<td>2-100</td>
<td>Ferguson, C.</td>
<td>1.0</td>
</tr>
<tr>
<td>53292</td>
<td>MUS. 373 JK</td>
<td>M</td>
<td>7:15 10:00</td>
<td>2-141</td>
<td>Baker, R.</td>
<td>0.5</td>
</tr>
</tbody>
</table>

### MUS. 374 GUITAR IV
Continuation of MUS. 373 with emphasis on solo performances. Students must supply their own instruments. **Prerequisite:** MUS. 373. May be taken four times for a maximum of 4 units. *(CSU/UC)*

#### EVENING CLASSES
<table>
<thead>
<tr>
<th>No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>53291</td>
<td>MUS. 374 JX</td>
<td>MW</td>
<td>6:30 9:45</td>
<td>2-100</td>
<td>Ferguson, C.</td>
<td>1.0</td>
</tr>
</tbody>
</table>

### MUS. 665 ADVANCED STEEL DRUM BAND
The study, rehearsal and performance of music for steel drums. Students perfect advanced techniques for performances. **Prerequisite:** demonstration of proficiency on steel drums.

#### EVENING CLASSES
<table>
<thead>
<tr>
<th>No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>53351</td>
<td>MUS. 665 JA</td>
<td>W</td>
<td>7:00 10:10</td>
<td>3-175</td>
<td>Munzenrider, J.</td>
<td>.5</td>
</tr>
</tbody>
</table>

### MUS. 665 PENINSULA SYMPHONY
The study, rehearsal and performance of music for large symphonic orchestra. Students perfect advanced techniques for performances. **Prerequisite:** demonstration of advanced proficiency.

#### EVENING CLASSES
<table>
<thead>
<tr>
<th>No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>53392</td>
<td>MUS. 665 JB</td>
<td>T</td>
<td>6:45 10:10</td>
<td>3-175</td>
<td>Klein, M.</td>
<td>.5</td>
</tr>
</tbody>
</table>

### MUS. 665 AMERICAN MUSIC:
SPIRITUALS TO BROADWAY
The study, rehearsal and performance of All-American music; a mix of prepared pieces and sing-alongs.

#### EVENING AND SATURDAY CLASSES
<table>
<thead>
<tr>
<th>No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>53441</td>
<td>MUS. 665 JC</td>
<td>M</td>
<td>7:15 10:00</td>
<td>2-141</td>
<td>Baker, R.</td>
<td>.5</td>
</tr>
</tbody>
</table>

### NETWORKING
See Business Microcomputer Applications and Computer and Information Science

### NURSING
#### NURS 610 BASIC MEDICATION DOSAGE CALCULATIONS FOR NURSES
Prepares current and potential nursing students to calculate oral and parenteral drug dosages with a focus on safety and accuracy. Covers the different systems of measurements and conversion of one system to another. Emphasizes calculation accuracy, critical thinking skills, and application of these skills to clinical scenarios. **Prerequisite:** MATH 110 or 112 or equivalent with a grade of C or higher equivalent skill level (as measured by a satisfactory score on Math Placement test Two). Credit/No Credit grading. May be taken four times for a maximum of 4 units *(CSU)*

#### SATURDAY/SUNDAY CLASSES
<table>
<thead>
<tr>
<th>No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>52757</td>
<td>NURS 610 S2</td>
<td>SSunM</td>
<td>9:00 5:00</td>
<td>23-173</td>
<td>Isaeff, T.</td>
<td>1.0</td>
</tr>
</tbody>
</table>

#### NURS 666 CAREERS IN NURSING
This course provides an overview of nursing roles, educational requirements, responsibilities, job opportunities and settings for nursing practice. The course is designed for potential nursing majors and non-nursing majors. Students are required to attend both Saturday and Sunday classes. Credit/No Credit grading. *(CSU)*

#### SATURDAY/SUNDAY CLASSES
<table>
<thead>
<tr>
<th>No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>52743</td>
<td>NURS 666 S1</td>
<td>SSun</td>
<td>9:00 5:00</td>
<td>23-173</td>
<td>Isaeff, T.</td>
<td>1.0</td>
</tr>
</tbody>
</table>

#### NURS 680 BRIDGE COURSE FOR ADVANCED ENTRY STUDENTS
This bridge course is designed for students who have been accepted into the CSM Nursing Program at an advanced entry point. This course will help students adjust to CSM’s RN program, develop a learning profile, meet other students, and build a support network. The course will also provide an opportunity for students to demonstrate competency in adult physical assessment, in a timed Medication Dosage Calculation Test and in Oral Medication Administration. *(CSU)*

#### SATURDAY/SUNDAY/MONDAY CLASSES
<table>
<thead>
<tr>
<th>No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>53622</td>
<td>NURS 680 AA</td>
<td>SSunM</td>
<td>9:00 5:00</td>
<td>23-174</td>
<td>Isaeff, T.</td>
<td>1.0</td>
</tr>
</tbody>
</table>

#### NURS 681 PHARMACOLOGY FOR NURSES
Provides practical application of the pharmacological principles of drug therapy to Nursing practice. Discussion will stress the utilization of key drugs prescribed to treat different disease states. Lectures are organized by body system in order to correlate with the nursing pharmacology text currently being used. No Prerequisite.

#### SATURDAY CLASSES
<table>
<thead>
<tr>
<th>No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>52904</td>
<td>NURS 681 S1</td>
<td>S</td>
<td>9:00 5:00</td>
<td>23-173</td>
<td>Isaeff, T.</td>
<td>1.0</td>
</tr>
</tbody>
</table>

### NURS 800 SUCCESS STRATEGIES FOR AN RN PROGRAM
Course offers additional preparation opportunities to socialize students to the student nurse role. Includes preparing for nursing; refining existing educational skills; aspects of the student role; and stress management.

<table>
<thead>
<tr>
<th>No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>52240</td>
<td>NURS 800 A2</td>
<td>M</td>
<td>10:00 3:00</td>
<td>23-173</td>
<td>Isaeff, T.</td>
<td>1.0</td>
</tr>
<tr>
<td>52798</td>
<td>NURS 800 B1</td>
<td>T</td>
<td>7:30 2:30</td>
<td>23-173</td>
<td>Isaeff, T.</td>
<td>1.0</td>
</tr>
</tbody>
</table>
OCEANOGRAPHY

OCEN 100 OCEANOGRAPHY
Introduction to marine geology, chemistry, and biology. Includes the hydrologic cycle and properties of sea water and marine organisms; currents, waves, tides, coastal processes, and ecology of the ocean; continental drift and seafloor spreading. One or more field trips may be required. Plus 2.0 hours by arrangement per week. (CSU/UC)

PHILOSOPHY

PHIIL 100 INTRODUCTION TO PHILOSOPHY
An introductory survey of philosophical questions and points of view from classical and contemporary perspectives. Recommended Preparation: eligibility for ENGL 44 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC) (CAN PHIIL 2)

PHYSICAL EDUCATION

ADAPTED
See Gym Bulletin Board for location of first class meeting.

ADAP 100 ADAPTED AQUATICS
Offered primarily for students with physical limitations. Increase range-of-motion through water exercise. Plus 2.8 lab hours by arrangement per week. Credit/No Credit grading. May be repeated according to results of individual testing. (CSU/UC)*

ADAP 110 ADAPTED GENERAL CONDITIONING
Offered primarily for students with physical limitations. Therapeutic exercise to develop muscular endurance. Plus 2.8 lab hours by arrangement per week. Credit/No Credit grading. May be repeated according to results of individual testing. (CSU/UC)*

ADAP 140 ADAPTED CIRCUIT WEIGHT TRAINING
Offered primarily for students with physical limitations. Use of fitness equipment to develop muscular endurance. Plus 2.8 lab hours by arrangement per week. Credit/No Credit grading. May be repeated according to results of individual testing. (CSU/UC)*

PHOTOGRAPHY

See Art
DANC 680 BALLROOM DANCE
Introduction to popular social dances. Includes Swing, Tango, Waltz, Cha Cha Fox Trot and Salsa. No partner required. Plus 2.8 lab hours by arrangement per week. Credit/No Credit or letter grade option. (CSU)

EVENING CLASSES
52104 DANC 680 LA MW 5:30 7:35 8-202 Walton, J. .5
Start and end dates for section 52104: 6/18 7/25

DANC 680 HIP HOP
Beginning and intermediate hip-hop dance techniques, patterns, routines, choreography and improvisational group projects and presentations.

EVENING CLASSES
52830 DANC 680 LA TTh 7:40 9:45 8-202 Wilmot, A. .5
Start and end dates for section 52830: 6/19 7/26

DANC 682 INTERMEDIATE SOCIAL DANCE
An overview course in Social Dance that goes beyond the basics. Learn variations in Latin, Swing, Waltz and other dance styles with partners who have graduated from the basic levels. No partner required. Plus one lab hour by arrangement per week. Credit/No Credit or letter grade option. Prerequisite: Ballroom Dance. To increase competency, may be taken four times.

EVENING CLASSES
53437 DANC 682 LA MW 7:40 9:45 8-202 Barnes, K. .5
Start and end dates for section 53437: 6/18 7/26

DANC 683 AEROBIC DANCE
Exercise routines to music at heart training area. Warm-ups, stretches, strength work, low impact, cool-down and toning exercises. Plus one lab hour by arrangement per week. Recommended Preparation: recent physical examination. To increase competency, may be taken four times. (CSU/UC)

53540 DANC 683 DA MTWTh 8:10 9:20 8-202 Schmidt, M. .5
Start and end dates for section 53540: 6/18 7/26

FITNESS
See Gym Bulletin Board for location of first class meeting.

FITN 136 LOW IMPACT AEROBICS
TELECOURSE: “Sit and be Fit” is a series of programs designed for students desiring an exercise program at an easier pace. Concentrates on developing and strengthening muscle groups as well as overall stretching. Credit/No Credit or letter grade option. To increase or maintain conditioning this class may be taken three times. (CSU)

TV CLASSES
53298 FITN 136 TV See pages 41-44 TV-CRS Walker, L. 1.0

FITN 205 WEIGHT CONDITIONING
Individualized weight conditioning for all levels of ability using specialized machines and free weights. Instruction on safety, form, technique, and muscle development. Increase muscle strength, tone, and endurance. Plus 2.8 lab hours by arrangement per week. Recommended Preparation: recent physical examination. To increase competency, may be taken four times. (CSU)

53161 FITN 205 AA MTWTh 9:30 10:40 8-117 Schmidt, M. 1.0
Start and end dates for section 53161: 6/18 7/26
53516 FITN 205 BA MTWTh 10:45 11:55 8-117 Warner, M. 1.0
Start and end dates for section 53516: 6/18 7/26

EVENING CLASSES
53542 FITN 205 LA MTWTh 5:30 7:35 8-117 Mangan/Vogel 1.0
Start and end dates for section 53542: 6/18 7/26
53318 FITN 205 MA TTh 7:40 9:45 8-117 Chu, C. .5
Start and end dates for section 53318: 6/18 7/26

FITN 680 CLASSICAL STRETCH: THE ESMONDE TECHNIQUE
This course is designed to improve fitness and overall knowledge of the process of physical conditioning. The progressive aerobic and physical conditioning program is designed to improve musculature while teaching proper posture and flexibility for daily living activities. Plus one hour by arrangement per week. Recommended Preparation: eligibility for ENGL 848 or equivalent. To increase or maintain conditioning this class may be taken three times. (CSU)

TV CLASSES
53314 FITN 680 TV See pages 41-44 TV-CRS Walker, L. 1.0

FITN 681 SPINNING*
Spinning includes ongoing technique, proper bike set-up, body positioning, terminology, gearing, cadence, race strategies, breathing, mind training, injury prevention/management, flexibility, hydration and nutrition. Designed for both the beginner spinner as well as advanced spinners which allows all who participate to spin at their own maximum capacity. Credit/No Credit or letter grade option. (CSU)

53520 FITN 681 AA MTWTh 8:10 9:20 8-B1 Schmidt, M. .5
Start and end dates for section 53520: 6/18 7/26
53521 FITN 681 BA MTWTh 10:45 11:55 8-B1 Schmidt, M. .5
Start and end dates for section 53521: 6/18 7/26

EVENING CLASSES
53695 FITN 681 LA TTh 6:00 8:00 8-01 Staff .5
Start and end dates for section 53695: 6/19 7/26

FITN 682 YOGA FOR FITNESS
A fitness class using yoga postures to increase flexibility and strength, to improve balance and posture, and to learn breathing techniques to relax the mind and body. This class is appropriate for all ages and abilities. Plus 2.8 lab hours by arrangement per week. Credit/No Credit or letter grade option. (CSU)

53260 FITN 682 AA MTWTh 9:30 10:40 8-202 Furgason, H. .5
Start and end dates for section 53260: 6/18 7/26

EVENING CLASSES
52105 FITN 682 JA MW 5:30 7:35 8-203 Seech, A. .5
Start and end dates for section 52105: 6/18 7/26

FITN 683 CROSS TRAINING BOOT CAMP
Cross training for students who wish to develop an overall body workout to achieve personal fitness goals. Cross utilizes various exercise stations to produce aerobic, anaerobic and flexibility fitness. (CSU)

53084 FITN 683 AA MTWTh 6:50 8:00 8-201 Schmidt, M. .5
Start and end dates for section 53084: 6/18 7/26

FITN 684 TRACK AEROBICS
Designed to increase the student’s personal fitness through a comprehensive stretching, jogging and/or walking program. Instruction includes: proper stretching techniques, proper training, principles, correct walking/jogging techniques and heart rate monitoring to assist student in developing a realistic cardiovascular program. Upon completion of the course the student will be able to successfully design and implement a stretching and cardiovascular training program. (CSU)

EVENING CLASSES
53522 FITN 684 LA TTh 5:30 7:35 TRAK Chu, C. .5
Start and end dates for section 53522: 6/19 7/26

FITN 685 PILATES
An anaerobic method of conditioning the body designed to stretch, strengthen and balance, while improving posture and toning.

53512 FITN 685 AA MTWTh 8:10 9:20 8-203 Furgason, H. .5
Start and end dates for section 53512: 6/18 7/26
53514 FITN 685 BA MTWTh 10:45 11:55 8-202 Furgason, H. .5
Start and end dates for section 53514: 6/18 7/26

EVENING CLASSES
53431 FITN 685 LA TTh 5:30 7:35 8-202 Wilmot, A. .5
Start and end dates for section 53431: 6/19 7/26
## INDIVIDUAL SPORTS
See Gym Bulletin Board for location of first class meeting.

### INDV 120 BADMINTON
Emphasis on skill techniques, proper footwork, rules of play, strategies, doubles and singles play for various skill levels. Tournaments in singles and doubles. Plus one lab hour by arrangement per week. To increase competency, may be taken four times. (CSU/UC*)

<table>
<thead>
<tr>
<th>Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>51378</td>
<td>INDV 120 AA®</td>
<td>MWTH</td>
<td>9:30-10:40</td>
<td>8-201</td>
<td>Warner, M.</td>
<td>.5</td>
</tr>
<tr>
<td>Start and end dates for section 51378:</td>
<td>6/18</td>
<td>7/26</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### EVENING CLASSES

<table>
<thead>
<tr>
<th>Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>53302</td>
<td>INDV 120 LA®</td>
<td>M</td>
<td>7:40-9:45</td>
<td>8-201</td>
<td>Mangan/Vogel</td>
<td>.5</td>
</tr>
<tr>
<td>Start and end dates for section 53302:</td>
<td>6/18</td>
<td>8/08</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>53465</td>
<td>INDV 120 MA®</td>
<td>T</td>
<td>5:30-10:00</td>
<td>8-201</td>
<td>Walker, L.</td>
<td>.5</td>
</tr>
<tr>
<td>Start and end dates for section 53465:</td>
<td>6/19</td>
<td>7/24</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## PHYSICAL EDUCATION

### P.E. 810 ADAPTED P.E. ASSISTANT LAB
Students work as teaching assistants in Adapted P.E. classes. Open entry/open exit. Variable units.

<table>
<thead>
<tr>
<th>Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>50888</td>
<td>P.E. 810 AO</td>
<td>By Arr</td>
<td>8.0 Hrs/Wk</td>
<td>8-107</td>
<td>Staff</td>
<td>1.0</td>
</tr>
<tr>
<td>Start and end dates for section 50888:</td>
<td>6/18</td>
<td>7/26</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### TEAM SPORTS
See Gym Bulletin Board for location of first class meeting.

### TEAM 105 ADVANCED BASEBALL
Training class for prospective varsity baseball participants. Plus 2.8 lab hours per week. **Recommended Preparation:** interscholastic baseball or equivalent. Open entry/open exit. Variable units. May be taken four times. (CSU/UC*)

Advanced Baseball is open Mondays, 5:00-8:00 p.m. and Wednesdays, 12:00-3:00 p.m.

<table>
<thead>
<tr>
<th>Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>50838</td>
<td>TEAM 105 AA</td>
<td>By Arr</td>
<td>6.0 Hrs/Wk</td>
<td>DIAM</td>
<td>Williams/Vogel</td>
<td>.5</td>
</tr>
<tr>
<td>Start and end dates for section 50838:</td>
<td>6/18</td>
<td>7/25</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### TEAM 118 ADVANCED BASKETBALL: WOMEN
Designed as a training class for women interested in participating on the women's varsity basketball team. Plus 2.8 lab hours per week. **Recommended Preparation:** interscholastic basketball or the equivalent. To increase competency, may be taken four times. (CU)

<table>
<thead>
<tr>
<th>Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>53309</td>
<td>TEAM 118 AA</td>
<td>By Arr</td>
<td>4.0 Hrs/Wk</td>
<td>8-201</td>
<td>Warner, M.</td>
<td>.5</td>
</tr>
<tr>
<td>Start and end dates for section 53309:</td>
<td>6/18</td>
<td>7/26</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### TEAM 135 ADVANCED FOOTBALL AND CONDITIONING
Basic skills review. Introduction to advanced sport techniques. Plus 2.0 lab hours by arrangement per week. **Recommended Preparation:** interscholastic varsity football experience or equivalent. Open entry/open exit. Variable units. May be taken four times. (CSU/UC*)

Advanced Football and Conditioning meets Monday through Saturday, 8:30 a.m.-12:30 p.m. and 1:30-6:00 p.m.

<table>
<thead>
<tr>
<th>Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>51296</td>
<td>TEAM 135 AO</td>
<td>By Arr</td>
<td>12-72 Hrs/Wk</td>
<td>8-117</td>
<td>Owens/Pollack</td>
<td>.5-2.0</td>
</tr>
<tr>
<td>Start and end dates for section 51296:</td>
<td>8/07</td>
<td>8/18</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## PHYSICS

### PHYS 250 PHYSICS WITH CALCULUS I
Mechanics, wave motion and special relativity. Plus four hours by arrangement per week. Extra supplies may be required. **Prerequisite:** PHYS 150 or equivalent with a grade of C or higher; completion of or concurrent enrollment in MATH 252 or 242. (CSU/UC*) (PHYS 250, 260 and 270 = CAN PHYS SEQ B)

<table>
<thead>
<tr>
<th>Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>50713</td>
<td>PHYS 250 AX</td>
<td>MTWTh</td>
<td>10:40-12:10</td>
<td>36-109</td>
<td>Janatpour, M.</td>
<td>4.0</td>
</tr>
<tr>
<td>Start and end dates for section 50713:</td>
<td>6/18</td>
<td>8/09</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>51589</td>
<td>PHYS 250 BX</td>
<td>MTWTh</td>
<td>10:40-12:10</td>
<td>36-109</td>
<td>Janatpour, M.</td>
<td>4.0</td>
</tr>
<tr>
<td>Start and end dates for section 51589:</td>
<td>6/18</td>
<td>8/09</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## POLITICAL SCIENCE

### PLSC 210 AMERICAN POLITICS
Survey of the organization and functions of the federal government; examination of the dynamics of the American political process. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures (CSU/UC*) (CAN GOVT 2)

<table>
<thead>
<tr>
<th>Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>50714</td>
<td>PLSC 210 AA</td>
<td>MTWTh</td>
<td>10:40-12:50</td>
<td>14-100</td>
<td>Keenan, K.</td>
<td>3.0</td>
</tr>
<tr>
<td>Start and end dates for section 50714:</td>
<td>6/18</td>
<td>7/26</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50715</td>
<td>PLSC 210 AB</td>
<td>MTWTh</td>
<td>10:40-12:50</td>
<td>18-204</td>
<td>Staff</td>
<td>3.0</td>
</tr>
<tr>
<td>Start and end dates for section 50715:</td>
<td>6/18</td>
<td>7/26</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### EVENING CLASSES

<table>
<thead>
<tr>
<th>Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>50717</td>
<td>PLSC 210 JA</td>
<td>MW</td>
<td>7:00-10:15</td>
<td>14-100</td>
<td>Keenan, K.</td>
<td>3.0</td>
</tr>
<tr>
<td>Start and end dates for section 50717:</td>
<td>6/18</td>
<td>8/08</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>50718</td>
<td>PLSC 210 JB</td>
<td>TTh</td>
<td>7:00-10:15</td>
<td>16-255</td>
<td>Scholnick, E.</td>
<td>3.0</td>
</tr>
<tr>
<td>Start and end dates for section 50718:</td>
<td>6/19</td>
<td>8/09</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### ONLINE CLASSES

<table>
<thead>
<tr>
<th>Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>52526</td>
<td>PLSC 210 WW</td>
<td>See pages 39-40</td>
<td>Online-CRS</td>
<td>O'Connell, K.</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>Start and end dates for section 52526:</td>
<td>6/18</td>
<td>8/06</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

@ Courses open for audit.
An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).
PLSC 310 CALIFORNIA STATE AND LOCAL GOVERNMENT
Study of the institutions and problems of state and local government in California; California in the federal system. Recommended Preparation: eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU)

EVENING CLASSES
50720 PLSC 310 JR TTH 6:30 9:45 14-120 Staff 2.0
Start and end dates for section 50720: 6/19 9/09

ONLINE CLASSES
51811 PLSC 310 WW See pages 39-40 Online-CRS Staff 2.0
Start and end dates for section 51811: 6/20 8/01

PSYCHOLOGY

PSYC 100 GENERAL PSYCHOLOGY
Introduction to psychology: perception, motivation, emotion, learning and thinking, observation of behavior and measurement. Recommended Preparation: eligibility for ENGL 838 or 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC (CAN PSY 2)

50722 PSYC 100 AA MTWTh 9:00 12:15 16-155 Ratner, A. 3.0
Start and end dates for section 50722: 6/18 8/01

51304 PSYC 100 AC MTWTh 10:40 12:50 18-308 Clifford Jr., J. 3.0
Start and end dates for section 51304: 6/18 7/26

51712 PSYC 100 AD MTWTh 1:00 3:15 16-155 Rose, M. 3.0
Start and end dates for section 51712: 6/18 7/26

EVENING AND SATURDAY CLASSES
50724 PSYC 100 JA MWF 7:00 10:15 14-120 Clare, D. 3.0
Start and end dates for section 50724: 6/18 8/08

51713 PSYC 100 JB TTH 6:30 9:45 16-267 Clifford Jr., J. 3.0
Start and end dates for section 51713: 6/19 8/09

52097 PSYC 100 SA S 8:00 11:20 16-155 Rose, M. 3.0
Start and end dates for section 52097: 6/23 8/09

TV CLASSES
50725 PSYC 100 TV See pages 41-44 TV-CRS Clare, D. 3.0

PSYC 110 COURTSHIP, MARRIAGE AND THE FAMILY
Societal, psychological and biological aspects of gender, sex, love, conflict, etc., in dating, marital and familial interaction. May not be taken for credit following SOC 110. Recommended Preparation: eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU/UC)

53623 PSYC 110 AA MTWTh 8:10 10:20 16-273 Toomer, D. 3.0
Start and end dates for section 53623: 6/18 7/26

TV CLASSES
51469 PSYC 110 TV See pages 41-44 TV-CRS Wehrle, G. 3.0

PSYC 200 DEVELOPMENTAL PSYCHOLOGY
Psychological development across the life-span. Focuses particularly on the development of thinking, social interaction, and the sense of self from birth through old age. Prerequisite: PSYC 100 with a grade of C or higher. Recommended Preparation: eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (UC credit limited to either PSYC 200 or 201.) (CSU/UC)

51910 PSYC 200 AA MTWTh 8:10 10:20 16-267 Clifford Jr., J. 3.0
Start and end dates for section 51910: 6/18 7/26

EVENING CLASSES
53435 PSYC 200 JA Th 6:00 9:15 16-155 Matsuda, D. 3.0
Start and end dates for section 53435: 6/19 8/09

PSYC 201 CHILD DEVELOPMENT
A research-based treatment of the biological and experiential forces that shape and influence human development during the childhood years. Prerequisite: PSYC 100. Recommended Preparation: eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (UC credit limited to either PSYC 200 or 201.) (CSU/UC)

TV CLASSES
53154 PSYC 201 TV See pages 41-44 TV-CRS Clifford Jr., J. 3.0

PSYC 410 ABNORMAL PSYCHOLOGY
Types and patterns of abnormal behavior; major theories regarding its causes; clinical assessment and modes of treatment. Recommended Preparation: eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU/UC)

TV CLASSES
50826 PSYC 410 TV See pages 41-44 TV-CRS Wehrle, G. 3.0

READING

READ 812 INDIVIDUALIZED READING IMPROVEMENT
Improvement of reading skills. Practice in methods of increasing speed, comprehension, and vocabulary. Emphasizes computer-assisted and audio-visual instruction. Credit/No Credit grading. Open entry/open exit. Variable units. May be taken four times for a maximum of 6 units. (Units do not apply toward AA/AS degree.)

51553 READ 812 AO By Arr 9.6 Hrs/Wk 18-101 Staff 5.1-1.0
Start and end dates for section 51553: 6/18 7/26

READ 814 BASIC SPELLING MASTERY
Self-paced course that incorporates a textbook and computer-assisted instruction to facilitate basic spelling mastery. Includes silent letters, a review of basic phonetic rules, rules for spelling compound words, ie/ei rules, final e rules, basic plural rules, and basic homonyms. Credit/No Credit grading. Open entry/open exit. (Unit does not apply toward AA/AS degree.) Students may register at any time but should go to the Reading Center (18-101) during the first week of the summer session to meet with an instructor.

52462 READ 814 AO By Arr 8.0 Hrs/Wk 18-101 Staff 1.0
Start and end dates for section 52462: 6/18 7/26

READ 815 ADVANCED SPELLING MASTERY
Self-paced course that incorporates textbook and computer-assisted instruction to facilitate advanced spelling mastery. Includes advanced rules for doubling final consonants, plurals, advanced homonyms, spelling prefixes and suffixes, and English words whose etymologies are Spanish, Italian, or French. Credit/No Credit grading. Open entry/open exit. (Unit does not apply toward AA/AS degree.) Students may register at any time but should go to the Reading Center (18-101) during the first week of the summer session to meet with an instructor.

52463 READ 815 AO By Arr 8.0 Hrs/Wk 18-101 Staff 1.0
Start and end dates for section 52463: 6/18 7/26

READ 825 INTRODUCTION TO COLLEGE READING
Instruction in techniques for improving skills basic to college reading. Focus on comprehension, vocabulary building, and college study reading skills using a variety of nonfiction and fiction materials. Includes reading books for enjoyment, written responses to text, and use of computers. Qualifies as a preparation for READ 830. Plus 2.8 hours by arrangement per week. Recommended Preparation: READ 815 (or appropriate skill level indicated by the Reading placement tests and other measures).

52690 READ 825 AA MTWTh 8:10 10:20 18-305 Staff 3.0
Start and end dates for section 52690: 6/18 7/26

Reading courses continued on next page.
# READ 852 VOCABULARY IMPROVEMENT I
A self-paced, individualized course designed to help students build their vocabulary skills through a words-in-context approach. Students will use textbooks and computer programs to study 300 basic words. Credit/No Credit grading. Open entry/open exit. (Unit does not apply toward AA/AS degree.) Students may register at any time but should go to the Reading Center (18-101) during the first week of the summer session to meet with an instructor.

<table>
<thead>
<tr>
<th>Ref.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>52466</td>
<td>READ 852 AO</td>
<td>By Arr.</td>
<td>8.0 Hrs/Wk</td>
<td>18-101</td>
<td>Staff</td>
<td>5.1-0.0</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6/18 7/26</td>
</tr>
</tbody>
</table>

# READ 853 VOCABULARY IMPROVEMENT II
A self-paced, individualized course designed to help students build their vocabulary skills through a words-in-context approach. Students will use textbooks and computer programs to study 300 basic words. Credit/No Credit grading. Open entry/open exit. (Unit does not apply toward AA/AS degree.) Students may register at any time but should go to the Reading Center (18-101) during the first week of the summer session to meet with an instructor.

<table>
<thead>
<tr>
<th>Ref.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>52467</td>
<td>READ 853 AO</td>
<td>By Arr.</td>
<td>8.0 Hrs/Wk</td>
<td>18-101</td>
<td>Staff</td>
<td>5.1-0.0</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6/18 7/26</td>
</tr>
</tbody>
</table>

# READ 854 VOCABULARY IMPROVEMENT III
A self-paced, individualized course designed to help students build their vocabulary skills through a words-in-context approach. Students will use textbooks and computer programs to study 300 basic words. Credit/No Credit grading. Open entry/open exit. (Unit does not apply toward AA/AS degree.) Students may register at any time but should go to the Reading Center (18-101) during the first week of the summer session to meet with an instructor.

<table>
<thead>
<tr>
<th>Ref.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>52468</td>
<td>READ 854 AO</td>
<td>By Arr.</td>
<td>8.0 Hrs/Wk</td>
<td>18-101</td>
<td>Staff</td>
<td>5.1-0.0</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6/18 7/26</td>
</tr>
</tbody>
</table>

# READ 855 VOCABULARY IMPROVEMENT IV
A self-paced, individualized course designed to help students build their vocabulary skills through a words-in-context approach. Students will use textbooks and computer programs to study 300 basic words. Credit/No Credit grading. Open entry/open exit. (Unit does not apply toward AA/AS degree.) Students may register at any time but should go to the Reading Center (18-101) during the first week of the summer session to meet with an instructor.

<table>
<thead>
<tr>
<th>Ref.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>52469</td>
<td>READ 855 AO</td>
<td>By Arr.</td>
<td>8.0 Hrs/Wk</td>
<td>18-101</td>
<td>Staff</td>
<td>5.1-0.0</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6/18 7/26</td>
</tr>
</tbody>
</table>

---

## REAL ESTATE

### R.E. 100 REAL ESTATE PRINCIPLES
Property, contracts, agency, financing, liens and encumbrances, taxes, escrows, land descriptions, meets State requirements for admission to the salesperson’s license exam. (CSU)

<table>
<thead>
<tr>
<th>Ref.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>53285</td>
<td>R.E. 100 AA</td>
<td>MW</td>
<td>1:00</td>
<td>5:10</td>
<td>18-308</td>
<td>Keavney, B.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6/18 7/30</td>
</tr>
</tbody>
</table>

### EVENING CLASSES

<table>
<thead>
<tr>
<th>Ref.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>50730</td>
<td>R.E. 100 JA</td>
<td>TTh</td>
<td>7:00</td>
<td>10:15</td>
<td>18-308</td>
<td>Gottlieb, M.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6/19 8/09</td>
</tr>
</tbody>
</table>

### R.E. 801 REAL ESTATE LICENSE EXAM PREPARATION
Preparation for the California Real Estate License Exam. Includes the following topics: agency, ethics, contract, ownership, encumbrances, taxation, escrow, and land descriptions. May be taken twice for a maximum of 3.0 units. (Units do not apply toward AA/AS degree.)

<table>
<thead>
<tr>
<th>Ref.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>52099</td>
<td>R.E. 801 AA</td>
<td>Th</td>
<td>1:00</td>
<td>5:10</td>
<td>18-308</td>
<td>Keavney, B.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6/21 7/26</td>
</tr>
</tbody>
</table>

---

## SOCIOLOGY

### SOCI 100 INTRODUCTION TO SOCIOLOGY
Analysis processes of group behavior and interaction between the individual and society. Recommended Preparation: eligibility for ENGL 838 or 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 or appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU/UC) (CAN SOC 2)

<table>
<thead>
<tr>
<th>Ref.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>50746</td>
<td>SOCI 100 AA</td>
<td>MTWTh</td>
<td>8:10</td>
<td>10:20</td>
<td>18-101</td>
<td>Crawford, Z.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6/18 7/26</td>
</tr>
<tr>
<td>50747</td>
<td>SOCI 100 AB</td>
<td>MTWTh</td>
<td>10:40</td>
<td>12:50</td>
<td>16-167</td>
<td>Mathur, M.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6/18 7/26</td>
</tr>
</tbody>
</table>

### EVENING CLASSES

<table>
<thead>
<tr>
<th>Ref.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>50748</td>
<td>SOCI 100 JA</td>
<td>MW</td>
<td>6:00</td>
<td>10:05</td>
<td>16-167</td>
<td>Mathur, M.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6/18 8/09</td>
</tr>
</tbody>
</table>

### EVENING/OFF-CAMPUS CLASSES

<table>
<thead>
<tr>
<th>Ref.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>53613</td>
<td>SOCI 100 JB</td>
<td>Th</td>
<td>6:00</td>
<td>9:05</td>
<td>KING</td>
<td>Crawford, Z.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6/19 8/09</td>
</tr>
</tbody>
</table>

### TV CLASSES

<table>
<thead>
<tr>
<th>Ref.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>50749</td>
<td>SOCI 100 TV</td>
<td>See pages 41-44</td>
<td>TV-CRS</td>
<td>Mathur, M.</td>
<td>3.0</td>
<td></td>
</tr>
</tbody>
</table>

### SOCIO 105 SOCIAL PROBLEMS
Theoretical and descriptive studies of selected social problems that affect the quality of life in contemporary America. Recommended Preparation: eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 or appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU/UC) (CAN SOC 4)

<table>
<thead>
<tr>
<th>Ref.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>51801</td>
<td>SOCI 105 JA</td>
<td>MTWTh</td>
<td>10:40</td>
<td>12:50</td>
<td>Staff</td>
<td>14-103</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6/18 7/26</td>
</tr>
</tbody>
</table>

---

## SPANISH

For a general explanation of course numbers and levels, please see FOREIGN LANGUAGES, page 25.

### SPAN 111 ELEMENTARY SPANISH I
Covers approximately the first half of the semester's work in SPAN 110. Plus 2.8 lab hours by arrangement per week for the day class, and 2.0 lab hours by arrangement per week for the evening class. Recommended Preparation: eligibility for ENGL 838 or a higher English course. Credit/No Credit or letter grade option. (CSU/UC*)

<table>
<thead>
<tr>
<th>Ref.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>51554</td>
<td>SPAN 111 AA</td>
<td>MTWTh</td>
<td>10:40</td>
<td>12:50</td>
<td>18-252</td>
<td>Dinelli, A.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6/18 7/26</td>
</tr>
</tbody>
</table>

### EVENING CLASSES

<table>
<thead>
<tr>
<th>Ref.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>50754</td>
<td>SPAN 111 JA</td>
<td>TTh</td>
<td>6:30</td>
<td>9:45</td>
<td>18-308</td>
<td>Collis, H.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6/19 8/09</td>
</tr>
</tbody>
</table>

### SPAN 112 ELEMENTARY SPANISH II
Covers approximately the second half of the semester's work in SPAN 110. Plus 2.0 lab hours by arrangement per week. Prerequisite: SPAN 111 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC)

<table>
<thead>
<tr>
<th>Ref.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>51366</td>
<td>SPAN 112 JA</td>
<td>MW</td>
<td>6:30</td>
<td>9:45</td>
<td>18-308</td>
<td>Dinelli, A.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>6/18 8/08</td>
</tr>
</tbody>
</table>

Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.
# SPEECH COMMUNICATION

For information about a Certificate of Completion in Speech Communication, see the Catalog or contact the Language Arts Division Office (Building 17, Room 169, 574-6314).

## SPCH 100 PUBLIC SPEAKING

Practice in delivering speeches; study of effective communication; organizing and outlining; critical listening; analysis and evaluation. Plus 2.8 lab hours by arrangement per week for the day classes, and 2.0 lab hours by arrangement per week for the evening classes. **Recommended Preparation:** eligibility for ENGL 100. (CSU/UC) (CAN SPCH 4)

<table>
<thead>
<tr>
<th>Course Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>50755</td>
<td>SPCH 100 AA</td>
<td>MTWTh</td>
<td>8:10 10:20</td>
<td>16-253</td>
<td>Motoyama, C.</td>
<td>3.0</td>
</tr>
<tr>
<td>50756</td>
<td>SPCH 100 AC</td>
<td>MTWTh</td>
<td>10:40 12:50</td>
<td>16-253</td>
<td>Motoyama, C.</td>
<td>3.0</td>
</tr>
<tr>
<td>53144</td>
<td>SPCH 100 BA</td>
<td>MTWTh</td>
<td>10:40 12:50</td>
<td>14-102 Staff</td>
<td>3.0</td>
<td></td>
</tr>
</tbody>
</table>

**EVENING CLASSES**

<table>
<thead>
<tr>
<th>Course Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>50757</td>
<td>SPCH 100 JB</td>
<td>MTWTh</td>
<td>6:30 9:45</td>
<td>16-253</td>
<td>Li, Y.</td>
<td>3.0</td>
</tr>
</tbody>
</table>

## SPCH 120 INTERPERSONAL COMMUNICATION

Theory and practice of interpersonal communication skills. Analysis of perception, verbal and nonverbal messages, listening skills, and strategies for resolving conflict. Plus 2.8 hours by arrangement per week for the day classes, and 2.0 hours by arrangement per week for the evening classes. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC)

<table>
<thead>
<tr>
<th>Course Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>50760</td>
<td>SPCH 120 AA</td>
<td>MTWTh</td>
<td>8:10 10:20</td>
<td>16-251</td>
<td>Kramm, G.</td>
<td>3.0</td>
</tr>
<tr>
<td>53293</td>
<td>SPCH 120 AB</td>
<td>MTWTh</td>
<td>10:40 12:50</td>
<td>16-272</td>
<td>Kramm, G.</td>
<td>3.0</td>
</tr>
<tr>
<td>52894</td>
<td>SPCH 120 AC</td>
<td>MTWTh</td>
<td>10:40 12:50</td>
<td>16-251</td>
<td>Paoli, P.</td>
<td>3.0</td>
</tr>
</tbody>
</table>

**EVENING CLASSES**

<table>
<thead>
<tr>
<th>Course Ref. No.</th>
<th>Class ID</th>
<th>Days</th>
<th>Hours</th>
<th>Bldg/Room</th>
<th>Instructor</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>52449</td>
<td>SPCH 120 JA</td>
<td>MTWTh</td>
<td>6:30 9:45</td>
<td>16-251</td>
<td>Paoli, P.</td>
<td>3.0</td>
</tr>
<tr>
<td>50761</td>
<td>SPCH 120 JC</td>
<td>TTh</td>
<td>6:30 9:45</td>
<td>16-253 Staff</td>
<td>3.0</td>
<td></td>
</tr>
</tbody>
</table>

**IF YOU CAN'T FIND IT AT CSM**

San Mateo County Community College District also operates Cañada College in Redwood City and Skyline College in San Bruno which offer a number of special programs not available at College of San Mateo:

### Cañada College
- 4200 Farm Hill Blvd.
- Redwood City, CA 94061
- (650) 306-3100 or (650) 364-1212

- Computer Business Office Technology
- Computer Information Technology
- Drama/Theater Arts
- Early Childhood Education
- English Institute
- Fashion/Design
- Interior Design
- Medical Assisting
- Paralegal
- Radiologic Technology
- Small Business Development and Job Training Center
- **Athletics**
  - Men’s Basketball
  - Men’s Golf
  - Men’s Soccer
  - Women’s Golf
  - Women’s Soccer
  - Women’s Volleyball

### Skyline College
- 3300 College Drive
- San Bruno, CA 94066
- (650) 355-7000 (day) (650) 738-4251 (evening)

- Arabic
- Automotive Technology
- Cosmetician/Esthetician
- **Athletics**
  - Men’s Basketball
  - Men’s Soccer
  - Men’s Wrestling
  - Women’s Badminton
  - Women’s Soccer
  - Women’s Volleyball

**SPORTS**

See Physical Education
College of San Mateo Distance Learning Guide

What You Should Know About CSM Distance Learning Courses
Distance Learning courses at College of San Mateo consist of telecourses and online courses. Telecourses are pre-produced television courses broadcast on KCSM TV and available on tape in the Library. The online courses require students to have access to a computer with an individual email account and/or Web access. Students complete most of their course work outside the classroom, on their own time, usually at home, or in the Library.

• Distance learning courses are recommended for students who work well independently and have solid study skills and self-discipline.

• Three or more on-campus meetings are held for each course during the summer. (** indicates MANDATORY introductory meeting.)

• Distance learning courses parallel courses taught in the classroom and are transferable to most four-year colleges and universities.

• Telecourses are not "class lectures transferred to tape."

• Distance learning courses are as effective as regular college courses in terms of student learning.

KCSM TV
CSM telecourses are transmitted over KCSM-TV Channel 43, a Public Broadcasting Services station, licensed to the San Mateo County Community College District. Studios are located on the CSM campus, and the transmitter is on Mount Sutro. If you do not receive a digital signal, you may need to subscribe to cable or satellite services. Most Bay Area cable companies carry KCSM as part of their service on channel 17. Consult your local cable company’s channel directory to make sure you know the correct channel number for KCSM-TV.

Distance Learning Support Services
The Distance Learning Office is located in the lower level of Building 9 (524-6933). Staff is available to answer your questions about courses, the registration process, study materials and instructor access. Or you can email: fleming@smccd.edu. Office hours are Monday - Thursday, 8:30 a.m. - 4:30 p.m., and Friday, 8:30 a.m. - 12:30 p.m.

Distance Learning Website: collegeofsanmateo.edu/DL
KCSM maintains a distance learning website that includes a full listing of online courses and telecourses offered by CSM.

Study Buddy Sign-Up
At each introductory session, instructors will circulate a Study Buddy Sign-Up Sheet that will be mailed by the Distance Learning Office to every participant. Partners study by phone, online or in person and may wish to share off-air recording responsibilities.

Textbooks by Telephone
The CSM Bookstore (574-6366) accepts textbook orders by phone for Distance Learning students. Allow 10 days for delivery. Credit card orders only. Books can also be purchased online at www.smccd.edu/csmbookstore.

In addition to regular hours, the Bookstore will be open on Saturday, June 23, from 9 a.m. to 2 p.m.

Video Library
The library provides a video checkout service and computer workstations with Internet access. Video tapes of broadcast courses are available for overnight checkout on a first-come, first-served basis. A current Peninsula Library System (PLS) card is required to check out tapes and use the computers. Most Peninsula residents and students enrolled in CSM telecourses may obtain a library card at any local public library or the College of San Mateo Library. Non-residents may obtain a card at the College of San Mateo Library (Bldg. 9). Photo identification and proof of enrollment are required. Students will be charged $1 per hour for each hour a tape is returned late and $.15 per page printer use.

The Library closes for holidays, staff development days and semester break.

Semester Rental of Telecourse Tapes
The CSM Distance Learning Office has limited sets of video tapes of telecourses available for rent. Rental Fee is $50 per set, plus a $20 (cash) security deposit. Deposit is refunded to student when the tapes are returned. Contact the Distance Learning Office, Bldg. 9, Room 181, or (650) 524-6933 for information.

Area Code for College of San Mateo is 650

ACT/RMI Media Productions, Inc. also rents the complete telecourse for the entire semester. Call 1-800-745-5480 or order online at http://www.rmimedia.com.

Use Your Video Cassette Recorder
Students may video tape telecourse programs off the air and view them at a more convenient time. Simply set your VCR to the appropriate channel to record KCSM-TV. Be sure to program your television to recognize the KCSM-TV channel.

Important Components of Distance Learning Courses
1. On-Campus Meetings
Most distance learning courses require students to come to the CSM campus at designated times to meet with the instructor and other students. Introductory meetings, reviews, and exams are held on-campus unless otherwise stipulated by the instructor. Most courses have from three to five scheduled on-campus meetings during the semester. Students may also telephone, use email or meet with instructors during office hours.

The introductory meeting and other scheduled on-campus meetings are required unless otherwise indicated. If you don't attend the introductory meeting, you may be dropped from the class roster.

2. Internet Access/Television Viewing
Students enrolled in online courses are expected to visit the Website weekly and to participate in email and online discussions.

Facilities are available in the CSM Library for accessing the course website.

Telecourse students usually view weekly programs at home. Some students videotape programs if they cannot watch them at broadcast time.

3. Reading Assignments
Students are required to read the textbook, study guide, handouts or Web information as assigned by the instructor. It is recommended that telecourse students read each lesson before viewing the corresponding program, unless specified otherwise by the instructor. See Textbooks by Telephone information on this page.
Distance Learning Registration

- Register online.
- Cost is only $20 per unit for California residents. (See Fees, page 9)
- A student enrolled in distance learning courses who officially drops by the stated deadline may be eligible for partial enrollment fee/nonresident fee refund or credit. Please see “Credit and Refund Policy” on page 10.
- Distance Learning students have the same status as regularly enrolled students. It’s easy to enroll in CSM distance learning courses. Once you have selected the course(s) you want to take, enroll as follows:

Continuing Students
If you were enrolled at CSM, Cañada College, or Skyline College during Summer 2006, Fall 2006, and/or Spring 2007, follow the How to Register instructions for continuing students on pages 6-7 to take advantage of your registration priority and register using the WebSMART registration system.

New and Former Students
Students who have never enrolled at CSM, Cañada College or Skyline College, or whose last enrollment was prior to Summer 2006, may submit their application for admission on the Web at collegeofsanmateo.edu or in person at the Office of Admissions and Records (Bldg. 1, Second Floor).

We will send you specific instructions and provide a registration appointment date and PIN code to enable you to register and pay fees using WebSMART registration. You will be able to register or change your program on or after your appointment date.

Late Registration
The registration deadline for Summer 2007 telecourses and online courses is the mandatory introductory meeting shown for each class in the Distance Learning course listings (pgs. 39-44) Assistance with registration will be available on campus Building 9, Lower Level on Friday, June 22, 6:30 to 9:00 pm and Saturday, June 23, 8:30 am to 3:00 pm.

After the introductory meeting has been held, course authorization codes are required to register on WebSMART or in-person at the introductory meeting. Contact the Distance Learning Office at 524-6933, or the designated instructor, to request course authorization codes. Authorization codes are valid until Tuesday, June 25, 2007.

Fees
You may charge your fees to your VISA, MasterCard, Discover or American Express card, or you may pay by check if you prefer to do so. If you register only for distance learning courses, you need not pay health services or parking fees.

However, if your on-campus meetings are at any time other than a Friday evening or Saturday, you will have to purchase a parking permit from the Security Office (Bldg. 1, Room 270) or Business Office (Bldg. 1, Room 147) or from the machines in Lots 1, 2, 10 or 14.

Distance learning students pay the State-mandated enrollment fee ($20 per unit) and the student fee ($1). (See Fees, page 9) In addition, if they have not been residents of California (as defined in the Education Code) continuously since June 17, 2006, they must pay an additional nonresident tuition fee of $184 per unit. Foreign students also need to pay an additional $8 per unit nonresident capital outlay fee for a total of $192 per unit.

Introductory Meetings
The first class meeting will provide you with an opportunity to have questions answered, to obtain specific information, to find out how to proceed through the course, and to meet your instructors and your fellow classmates. Telecourse students will receive a syllabus and broadcast schedule. Instructors for online courses will distribute course material in person and online. You do not have to be preregistered to attend. You may register on the day of the introductory meeting if there is space in the class. (See Late Registration for details.)

Students Unable to Attend the Introductory Meeting
Many courses have mandatory introductory meetings; students not in attendance may be dropped unless they have made prior arrangements with the instructor. However, this is not an automatic withdrawal—the student is responsible for officially withdrawing from the class by using fax, WebSMART, or written notification to Admissions and Records by appropriate deadline date(s). Check the detailed course listings to learn whether attendance at the introductory meeting is mandatory for your course(s). If you have completed registration and are unable to attend the scheduled introductory meeting, contact the Distance Learning Office before the meeting to obtain necessary information. If you have not registered before the introductory meeting and are unable to attend, call the Distance Learning Office (524-6933) to learn whether it is still possible to enroll in the course you have chosen and to take the necessary steps for late registration.

Dismissed Students
Students dismissed at College of San Mateo, Cañada College or Skyline College at the close of Summer 2006, Fall 2006, and/or Spring 2007 must petition for reinstatement. Obtain the petition form from the Counseling Center (Bldg. 5, Room 128).

Students who were dismissed and who have NOT been in attendance at College of San Mateo, Cañada College or Skyline College during Fall 2006 or Spring 2007 must complete an application for admission in addition to the petition for reinstatement.

Credit/No Credit Grading Option
Most CSM courses are graded on the basis of the standard letter grades (A, B, C, D, F). Some courses are graded on a Credit (CR) or No Credit (NC) basis, and are so designated in the schedule of classes. Still other courses offer the student the choice between letter and Credit/No Credit grading; students electing the Credit/No Credit option in such courses must submit the appropriate form to the Office of Admissions and Records within the first 30% of the duration of the course. Changes are not permitted thereafter. See Summer 2007 Important Dates on the inside front cover for the established deadline for semester-long courses.

Students should be aware that many colleges and universities, including College of San Mateo, place specific restrictions on the number, if any, of units graded on a Credit/No Credit basis that are acceptable toward degrees and certificates. Because the decision to request Credit/No Credit grading is irrevocable after 30% of the duration of the course, students should be cautious in making such a request.
Transferable Courses
All CSM distance learning courses are applicable for A.A./A.S. degree credit and are transferable to most four-year universities for bachelor's degree credit.

Drop/Withdrawal
If you officially drop a Summer 2007 telecourse by the stated ‘last day to drop with refund’ deadline, you may be eligible for partial enrollment fee/nonresident fee refund. See “Credit and Refund Policy” on page 10. The final deadline for withdrawal from each telecourse is listed with the description of each telecourse. Withdrawal from a class(es) must be initiated by the student by the appropriate deadline date (see Distance Learning course listings on pages 37-40 for deadlines) by WebSMART, mail, or in person at the Office of Admissions and Records. Withdrawal requests must be postmarked or faxed by the appropriate deadline date (see Important Dates on inside front cover) and must include the student’s identification number and the student’s signature. (See Distance Learning course listings on pages 37-40 for deadlines).

Final Grades Reported on WebSMART
Final grades will be available on WebSMART beginning August 19, 2007.

“Is Distance Learning For Me?”
This Handy Questionnaire Will Help You Decide

Instructional technologists Bob Lose, Joan Trabanidis, Barbara Hatheway and Teresa Donnell of Northern Virginia Community College's Extended Learning Institute would like to share the following simple, quick questionnaire they developed to help potential distance learning students assess their chances for success.

Is Distance Learning For You?
How well will distance learning fit your circumstances and life-style? Circle one answer for each question and score as directed.

1. My need to take this course now is:
   a. High - I need it immediately for degree, job or other important reason.
   b. Moderate - I could take it on campus later or substitute another course.
   c. Low - It’s a personal interest that could be postponed.

2. Feeling that I am part of a class is:
   a. Not particularly necessary to me.
   b. Somewhat important to me.
   c. Very important to me.

3. I would classify myself as someone who:
   a. Often gets things done ahead of time.
   b. Tries to follow the directions on my own, then asking for help as needed.
   c. Puts things off until the last minute.

4. Classroom discussion is:
   a. Rarely helpful to me.
   b. Sometimes helpful to me.
   c. Almost always helpful to me.

5. When an instructor hands out directions for an assignment, I prefer:
   a. Figuring out the instructions myself.
   b. Trying to follow the directions on my own, then asking for help as needed.
   c. Having the instructions explained to me.

6. I need faculty comments on my assignments:
   a. Within a few weeks, so I can review what I did.
   b. Within a few days, or I forget what I did.
   c. Right away, or I get very frustrated.

7. Considering my professional and personal schedule, the amount of time I have to work on a distance learning course is:
   a. More than enough for a campus class or a distance learning course.
   b. The same as for a class on campus.
   c. Less than for a class on campus.

8. When I am asked to use VCRs, computers, voice mail, e-mail, or other technologies new to me:
   a. I look forward to learning new skills.
   b. I feel apprehensive, but try anyway.
   c. I put it off or try to avoid it.

9. As a reader, I would classify myself as:
   a. Good - I usually understand the text without help.
   b. Average - I sometimes need help to understand the text.
   c. Slower than average.

10. If I have to go to campus to take exams or complete work:
    a. I can go to campus anytime.
    b. I might miss some lab assignments or exam deadlines if campus labs are not open evenings and weekends.
    c. I will have difficulty getting to the campus, even in the evenings and on weekends.

Scoring
Add 3 points for each “A” that you circled, 2 for each “B” and 1 for each “C”. If you scored 20 or over, distance learning is a real possibility for you. If you scored 11 to 19, you may need to make a few adjustments in your schedule and study habits to succeed.
Distance Learning Guide

ONLINE COURSES

Distance Learning Website: collegeofsanmateo.edu/DL

General requirements for all online courses:
• Complete the required registration procedure.
• Attend the introductory meeting and other on-campus meetings (**indicates MANDATORY).
• Read the required textbooks.
• Visit the Website weekly to keep apprised of schedule changes, new texts, etc.
• Participate actively in e-mail and online discussions.
• Complete class assignments, exams and specific course requirements.

NOTE: These courses are offered online. Students MUST have e-mail and Web access. For complete course descriptions, prerequisites, and recommended preparations, see listings under the respective departments. For further information about a specific class, its schedule, recommended software or other questions, visit the course Website or contact the instructor.

Business Applications-
Window Platform

Word Processing I
Using WORD for Windows
BUSW 214 W1 (51814) (1.5 Units)
Introductory Meeting: None. Please contact instructor at email address below before start date.
Website: www.smccd.edu/accounts/brownk
Instructor: K. Brown
e-mail: kittyb33@hotmail.com
Phone: 574-6402
Start date: 6/18
End date: 7/05
Registration Deadline: June 18
Last Day to Drop with Refund: June 19
Last Day to Withdraw: June 29

Word Processing II
Using WORD for Windows
BUSW 215 W2 (53152) (1.5 Units)
Introductory Meeting: None. Please contact instructor at email address below before start date.
Website: www.smccd.edu/accounts/willis
Instructor: Janice Willis
e-mail: willis@smccd.edu
Phone: 574-6477
Start date: 7/09
End date: 7/26
Registration Deadline: July 9
Last Day to Drop with Refund: July 10
Last Day to Withdraw: July 23

Spreadsheet I
Using Excel for Windows
BUSW 415 W1 (51570) (1.5 Units)
Introductory Meeting: None. Please contact instructor at email address below before start date.
Website: www.smccd.edu/accounts/willis
Instructor: Janice Willis
e-mail: willis@smccd.edu
Phone: 574-6477
Start date: 6/18
End date: 7/05
Registration Deadline: June 18
Last Day to Drop with Refund: June 19
Last Day to Withdraw: June 29

Spreadsheet II
Using Excel for Windows
BUSW 416 W2 (53157) (1.5 Units)
Introductory Meeting: None. Please contact instructor at email address below before start date.
Website: www.smccd.edu/accounts/willis
Instructor: Janice Willis
e-mail: willis@smccd.edu
Phone: 574-6477
Start date: 7/09
End date: 7/26
Registration Deadline: July 9
Last Day to Drop with Refund: July 10
Last Day to Withdraw: July 23

Computer and Information Science

Introduction to Computer and Information Science
CIS 110 WW (52432) (3 Units)
Introductory Meeting: Sat., June 23**
9-11 am
Bldg. 19, Room 121
Website: www.smccd.edu/accounts/martens/cis110ww
Instructor: Bryce Martens
e-mail: martens@smccd.edu
Phone: (use e-mail)
Start date: 6/23
End date: 8/04
Registration Deadline: June 23
Last Day to Drop with Refund: June 26
Last Day to Withdraw: July 24

Biology

Introduction to Life Sciences
BIOL 100 WW (53310) (3 Units)
Introductory Meeting: Sat. June 23**
11 am - 1 pm
Bldg. 36, Room 215
Website: To be announced in class
Instructor: Tania Beliz
e-mail: beliz@smccd.edu
Phone: 712-8412
Start date: 6/23
End date: 8/4
Registration Deadline: June 23
Last Day to Drop with Refund: June 27
Last Day to Withdraw: July 23

Spreadsheet I
Using Excel for Windows

Business Presentations
Using Power Point for Windows
BUSW 383 WW (53156) (1.5 Units)
Introductory Meeting: Mon., June 18**
6 - 10 pm
Bldg. 14, Room 119
Website: To be announced in class
Instructor: M. Morgan
e-mail: morganm@smccd.edu
Phone: 378-7301 ext. 19284
Start date: 6/18
End date: 7/23
Registration Deadline: June 18
Last Day to Drop with Refund: June 20
Last Day to Withdraw: July 14

Spreadsheet II
Using Excel for Windows

Distance Learning Guide • 39

(UC) Transferable to University of California, (*) With limitations

(CSU) Transferable to California State Universities
Distance Learning Guide

**Distance Learning Guide**

**Attendance at meeting is mandatory. Students who are not at the mandatory introductory meeting may be dropped from the class. However, this is not an automatic withdrawal—the student is responsible for officially withdrawing from the class through the Office of Admissions and Records.**

**Online Research Skills**

LIBR 105 WW (53315) (3 Units)

**Introductory Meeting:** Please contact Instructor at email address below.

**Website:** [www.smccd.edu/accounts/gibbsd/facultyhomepage.htm](http://www.smccd.edu/accounts/gibbsd/facultyhomepage.htm)

**Instructor:** David Gibbs

e-mail: gibbsd@smccd.edu

**Phone:** 574-6174

**Start date:** 6/18

**End date:** 8/9

**Registration Deadline:** June 18

**Last Day to Drop with Refund:** June 22

**Last Day to Withdraw:** July 26

**California State and Local Government**

PLSC 310 WW (51811) (2 Units)

**Introductory Meeting:** Wed., June 20**

7-9 pm

Bldg. 16, Room 255

**Website:** To be announced in class

**Instructor:** Staff

e-mail: TBA

**Phone:** 574-6496

**Start date:** 6/20

**End date:** 8/01

**Registration Deadline:** June 20

**Last Day to Drop with Refund:** June 24

**Last Day to Withdraw:** July 27

**Political Science**

**American Politics**

PLSC 210 WW (52526) (3 Units)

**Introductory Meeting:** Mon., June 18**

7-10 pm

Bldg. 18, Room 204

**Website:** To be announced in class

**Instructor:** Kathryn O’Connell

e-mail: oconnell@smccd.edu

**Phone:** 574-6381

**Start date:** 6/18

**End date:** 8/06

**Registration Deadline:** June 18

**Last Day to Drop with Refund:** June 22

**Last Day to Withdraw:** July 20

**Library**

**Information Research Skills**

LIBR 101 WW (53317) (1 Unit)

**Introductory Meeting:** Please contact Instructor at email address below.

**Website:** [www.smccd.edu/accounts/linkm](http://www.smccd.edu/accounts/linkm)

**Instructor:** Mark Fink

e-mail: finkm@smccd.edu

**Phone:** (925) 366-6660

**Start date:** 6/18 (open entry)

**End date:** 8/09

**Registration Deadline:** June 18

**Last Day to Drop with Refund:** June 22

**Last Day to Withdraw:** July 26

**Internet Programming: XML**

CIS 379 WW (52005) (3 Units)

**Introductory Meeting:** OPTIONAL - Please contact instructor at email below start date.

Wed., June 20**

5-6:30 pm

Bldg. 19, Room 105

**Website:** [www.smccd.edu/accounts/greenm](http://www.smccd.edu/accounts/greenm)

**Instructor:** Melissa Green

e-mail: greenm@smccd.edu

**Phone:** 574-6374

**Start date:** 6/20

**End date:** 8/01

**Registration Deadline:** June 20

**Last Day to Drop with Refund:** June 24

**Last Day to Withdraw:** July 27

**Library**

**Information Research Skills**

LIBR 101 WW (53317) (1 Unit)

**Introductory Meeting:** Please contact Instructor at email address below.

**Website:** [www.smccd.edu/accounts/linkm](http://www.smccd.edu/accounts/linkm)

**Instructor:** Mark Fink

e-mail: finkm@smccd.edu

**Phone:** (925) 366-6660

**Start date:** 6/18 (open entry)

**End date:** 8/09

**Registration Deadline:** June 18

**Last Day to Drop with Refund:** June 22

**Last Day to Withdraw:** July 26

**Online Research Skills**

LIBR 105 WW (53315) (3 Units)

**Introductory Meeting:** Please contact Instructor at email address below.

**Website:** [www.smccd.edu/accounts/gibbsd/facultyhomepage.htm](http://www.smccd.edu/accounts/gibbsd/facultyhomepage.htm)

**Instructor:** David Gibbs

e-mail: gibbsd@smccd.edu

**Phone:** 574-6174

**Start date:** 6/18

**End date:** 8/9

**Registration Deadline:** June 18

**Last Day to Drop with Refund:** June 22

**Last Day to Withdraw:** July 26

**Political Science**

**American Politics**

PLSC 210 WW (52526) (3 Units)

**Introductory Meeting:** Mon., June 18**

7-10 pm

Bldg. 18, Room 204

**Website:** To be announced in class

**Instructor:** Kathryn O’Connell

e-mail: oconnell@smccd.edu

**Phone:** 574-6381

**Start date:** 6/18

**End date:** 8/06

**Registration Deadline:** June 18

**Last Day to Drop with Refund:** June 22

**Last Day to Withdraw:** July 20

**Library**

**Information Research Skills**

LIBR 101 WW (53317) (1 Unit)

**Introductory Meeting:** Please contact Instructor at email address below.

**Website:** [www.smccd.edu/accounts/linkm](http://www.smccd.edu/accounts/linkm)

**Instructor:** Mark Fink

e-mail: finkm@smccd.edu

**Phone:** (925) 366-6660

**Start date:** 6/18 (open entry)

**End date:** 8/09

**Registration Deadline:** June 18

**Last Day to Drop with Refund:** June 22

**Last Day to Withdraw:** July 26

**Online Research Skills**

LIBR 105 WW (53315) (3 Units)

**Introductory Meeting:** Please contact Instructor at email address below.

**Website:** [www.smccd.edu/accounts/gibbsd/facultyhomepage.htm](http://www.smccd.edu/accounts/gibbsd/facultyhomepage.htm)

**Instructor:** David Gibbs

e-mail: gibbsd@smccd.edu

**Phone:** 574-6174

**Start date:** 6/18

**End date:** 8/9

**Registration Deadline:** June 18

**Last Day to Drop with Refund:** June 22

**Last Day to Withdraw:** July 26

**Political Science**

**American Politics**

PLSC 210 WW (52526) (3 Units)

**Introductory Meeting:** Mon., June 18**

7-10 pm

Bldg. 18, Room 204

**Website:** To be announced in class

**Instructor:** Kathryn O’Connell

e-mail: oconnell@smccd.edu

**Phone:** 574-6381

**Start date:** 6/18

**End date:** 8/06

**Registration Deadline:** June 18

**Last Day to Drop with Refund:** June 22

**Last Day to Withdraw:** July 20

**Library**

**Information Research Skills**

LIBR 101 WW (53317) (1 Unit)

**Introductory Meeting:** Please contact Instructor at email address below.

**Website:** [www.smccd.edu/accounts/linkm](http://www.smccd.edu/accounts/linkm)

**Instructor:** Mark Fink

e-mail: finkm@smccd.edu

**Phone:** (925) 366-6660

**Start date:** 6/18 (open entry)

**End date:** 8/09

**Registration Deadline:** June 18

**Last Day to Drop with Refund:** June 22

**Last Day to Withdraw:** July 26

**Online Research Skills**

LIBR 105 WW (53315) (3 Units)

**Introductory Meeting:** Please contact Instructor at email address below.

**Website:** [www.smccd.edu/accounts/gibbsd/facultyhomepage.htm](http://www.smccd.edu/accounts/gibbsd/facultyhomepage.htm)

**Instructor:** David Gibbs

e-mail: gibbsd@smccd.edu

**Phone:** 574-6174

**Start date:** 6/18

**End date:** 8/9

**Registration Deadline:** June 18

**Last Day to Drop with Refund:** June 22

**Last Day to Withdraw:** July 26

**Political Science**

**American Politics**

PLSC 210 WW (52526) (3 Units)

**Introductory Meeting:** Mon., June 18**

7-10 pm

Bldg. 18, Room 204

**Website:** To be announced in class

**Instructor:** Kathryn O’Connell

e-mail: oconnell@smccd.edu

**Phone:** 574-6381

**Start date:** 6/18

**End date:** 8/06

**Registration Deadline:** June 18

**Last Day to Drop with Refund:** June 22

**Last Day to Withdraw:** July 20

**Library**

**Information Research Skills**

LIBR 101 WW (53317) (1 Unit)

**Introductory Meeting:** Please contact Instructor at email address below.

**Website:** [www.smccd.edu/accounts/linkm](http://www.smccd.edu/accounts/linkm)

**Instructor:** Mark Fink

e-mail: finkm@smccd.edu

**Phone:** (925) 366-6660

**Start date:** 6/18 (open entry)

**End date:** 8/09

**Registration Deadline:** June 18

**Last Day to Drop with Refund:** June 22

**Last Day to Withdraw:** July 26
TELECOURSES
General requirements for all telecourses:
• Complete the required registration procedure.
• Attend the introductory meeting
  (**indicates MANDATORY)**
• and other on-campus meetings.
• Read the required textbooks.
• View the telelessons.
• Complete additional specific course requirements.

Art
Art of the Western World

ART 100 TV (CRN 51649) (3 Units)
“Art of the Western World” traces the Western tradition in the visual arts from their origins in Ancient Greece to the present day. Recommended Preparation: ENGL 848. Credit/No Credit or letter grade option. (CSU)
Specific course requirement:
• Complete a Museum Paper.
TV: TTh, 12 - 1 pm, June 26 - July 24
Campus Meetings: Fri, 6:30 - 9:30 pm
  Bldg 4, Room 152
Introduction: June 22**
Midterm Review: July 6
Midterm: July 13
Final Review: July 27
Final Exam: Aug. 4
Instructor: Simon Pennington
Registration Deadline: June 22
Last Day to Drop with Refund: June 27
Last Day to Withdraw: July 19

Astronomy
Introduction to Astronomy

ASTR 100 TV (CRN 50502) (3 Units)
“Universe: The Infinite Frontier” is a survey of astronomy with descriptive material on the solar system, stars, galaxies, and life in the universe. (CSU/UC)
Specific course requirement:
• TV: MTWThF, 7 - 7:30 am, June 25 - July 30
  Bldg 36, Room 109
Introduction: June 22**
Midterm Review: July 6
Midterm: July 13
Final Review: July 27
Final Exam: Aug. 3
Instructor: C.T. Vanajakshi
Registration Deadline: June 22
Last Day to Drop with Refund: June 29
Last Day to Withdraw: July 23

Business
Contemporary American Business

BUS 100 TV (CRN 50511) (3 Units)
“It’s Strictly Business” covers current concepts of American business as well as examining societal issues affecting business. Includes the nature of major business functions and the roles of producer and consumer in the economy. Recommended Preparation: eligibility for ENGL 848. (CSU/UC)
Specific course requirement:
• Complete either a project or a term paper.
TV: MTWThF, 5:30 - 6 am, June 25 - July 30
Campus Meetings: Sat, 11 am - 1 pm
  Bldg 14, Room 200
Introduction: June 23**
Midterm: July 14
Final Exam: Aug. 4
Instructor: Pamela McGlasson
Registration Deadline: June 23
Last Day to Drop with Refund: June 27
Last Day to Withdraw: July 23

Small Business Management

BUS 150 TV (CRN 50825) (3 Units)
“Something Ventured” provides aspiring entrepreneurs and those already involved in a small business venture with the tools needed to enhance their potential for success. Prerequisite: BUS. 100 or equivalent. Recommended Preparation: eligibility for ENGL 848. (CSU)
Specific course requirement:
• TV: MTWThF, 6 - 6:30 am, June 25 - July 30
  Bldg 14, Room 100
Introduction: June 23**
Midterm Review: July 7
Midterm: July 14
Final Review: July 28
Final Exam: Aug. 4
Instructor: Peter von Bleichert
Registration Deadline: June 23
Last Day to Drop with Refund: June 27
Last Day to Withdraw: July 23

Consumer Arts and Science
Nutrition

CA&S 310 TV (CRN 51650) (3 Units)
“Nutrition Pathways” is an introductory course on human nutrition designed to satisfy basic nutrition course requirements for students entering allied health programs and to provide practical and interesting nutrition information for non-majors, covers topics such as “good” and “bad” foods, dietary supplements, metabolism, exercise, and the best program for weight loss. Video lessons feature experts and professionals associated with nutrition to show how nutrition and lifestyle choices impact our lives in positive and negative ways. Recommended Preparation: eligibility for ENGL 848. (CSU/UC)
TV: MTWThF, 8:30 - 9 am, June 25 - July 30
Campus Meetings: Fri, 5 - 7 pm
  Bldg 2, Room 141
Introduction: June 22**
Midterm Review: July 6
Midterm: July 13
Final Review: July 27
Final Exam: Aug. 3
Instructor: Antoinette Ferrang Bloom
Registration Deadline: June 22
Last Day to Drop with Refund: June 27
Last Day to Withdraw: July 23

Distance Learning Guide • 41

**Attendance at meeting is mandatory. Students who are not at the mandatory introductory meeting may be dropped from the class. However, this is not an automatic withdrawal—the student is responsible for officially withdrawing from the class through the Office of Admissions and Records.
Distance Learning Guide

Film

American Cinema

FILM 110 TV (CRN 53153) (3 Units)
Familiarizes students with the history of American Cinema, focusing on the studio system, the star system, genres and directors. Emphasizes film vocabulary and critical viewing skills. Recommended Preparation: ENGL 838 or 848. (CSU)
Specific course requirement:
- Complete term paper.
TV: TTh, 1:30 - 2:30 pm
June 26 - July 26

Campus Meetings: Sat, 1 - 4 pm,
Bldg 2, Room 141
Introduction: June 23**
Midterm Review: July 7
Midterm: July 14
Final Review: July 28
Final Exam: Aug. 4
Instructor: Tony Kashani
Registration Deadline: June 23
Last Day to Drop with Refund: June 26
Last Day to Withdraw: July 19

Geology

Survey of Geology

GEOL 100 TV (CRN 51700) (3 Units)
“Earth Revealed” is a comprehensive study of the Earth’s physical processes and properties, with emphasis on understanding the scientific theories behind the geological principles. Not open to students who have taken Geology 210. (CSU/UC*)
Specific course requirement:
- Participate in some of the optional activities assigned by the instructor.
TV: MTWThF, 7:30 - 8 am
June 25 - July 30

Campus Meetings: Sat, 9 am - 11 am,
Bldg 36, Room 109
Introduction: June 23**
Midterm Review: July 7
Midterm: July 14
Final Review: July 28
Final Exam: Aug. 4
Instructor: John Galloway
Registration Deadline: June 23
Last Day to Drop with Refund: June 27
Last Day to Withdraw: July 23

Health Science

General Health Science

HSCI 100 TV (CRN 50665) (2 Units)
“Journey to Health” examines critical health questions facing today’s society. Research findings and emerging theories are explored. (CSU/UC*)
Specific course requirement:
- Complete a notebook of study questions and self-assessments for each lesson.
TV: MTWThF, 8 - 8:30 am,
June 25 - July 30

Campus Meetings: Fri., 7 - 9 pm
Bldg 19, Room 121
Introduction: June 22**
Midterm Review: July 6
Midterm: July 13
Final Review: July 27
Final Exam: Aug. 3
Instructor: Ashok Malik
Registration Deadline: June 23
Last Day to Drop with Refund: June 27
Last Day to Withdraw: July 23

Philosophy

Introduction to Philosophy

PHIL 100 TV (CRN 53077) (3 Units)
“The Examined Life” is an introductory survey of philosophical questions and points of view from classical and contemporary perspectives. Recommended Preparation: eligibility for ENGL 848. (CSU)
Note: This telecourse has an online component. Students MUST have e-mail and Web access.
TV: MTWThF, 1 - 1:30 pm,
June 25 - July 30

Campus Meetings: Thurs., 6 - 8 pm
Bldg 14, Room 218
Introduction: June 21
Midterm Review: July 5
Midterm: July 12
Final Review: July 26
Final Exam: Aug. 2
Instructor: Robert Schwartz
Registration Deadline: June 21
Last Day to Drop with Refund: June 27
Last Day to Withdraw: July 23

**Attendance at meeting is mandatory. Students who are not at the mandatory introductory meeting may be dropped from the class. However, this is not an automatic withdrawal—the student is responsible for officially withdrawing from the class through the Office of Admissions and Records.
Physical Education

Fitness

Stretch Conditioning
FITN 680 TV (CRN 53314) (1 Unit)
“Classical Stretch: The Esmonde Technique” is designed to improve fitness and overall knowledge of the process of physical conditioning. The progressive aerobic and physical conditioning program is designed to improve musculature while teaching proper posture and flexibility for daily living activities. Credit/No Credit grading. To increase or maintain conditioning, this class may be repeated up to three times for a maximum of 4 units. (CSU)

TV: MTWThF, 10:30 - 11:00 am, June 25 - July 30
Campus Meetings: Sat., 1-3:30 pm
   Bldg. 8, Room 203
Introduction: June 23**
Midterm: July 14
Final Exam: Aug. 4
Instructor: Larry Walker
Registration Deadline: June 23
Last Day to Drop with Refund: June 27
Last Day to Withdraw: July 23

Low Impact Aerobics
FITN 136 TV (CRN 53298) (1 Unit)
“Sit & Be Fit” is a series of programs designed for students desiring an exercise program at an easier pace. Concentrates on developing and strengthening muscle groups as well as overall stretching. Credit/No Credit or letter grade option. To increase or maintain conditioning this class may be taken three times. (CSU)

TV: MTWThF, 11-11:30 am, June 25 - July 30
Campus Meetings: Sat., 10 am - 12:30 pm
   Bldg 18, Room 304
Introduction: June 23**
Midterm: July 14
Final Exam: Aug. 4
Instructor: Larry Walker
Registration Deadline: June 23
Last Day to Drop with Refund: June 27
Last Day to Withdraw: July 23

Psychology

General Psychology
PSYC 100 TV (CRN 50725) (3 Units)
“Discovering Psychology” is a survey course that encourages an understanding and appreciation of the scientific approach to the study of human behavior. Recommended Preparation: eligibility for ENGL 838 or 848. (CSU/UC) (CAN PSY 2)
Specific course requirement:
• Complete written assignments.
TV: MTWThF, 9 - 9:30 am, June 25 - July 30
Campus Meetings: Sat., 11 am - 1 pm
   Bldg 19, Room 121
Introduction: June 23**
Midterm: July 14
Final Exam: Aug. 4
Instructor: Dennis Clare
Registration Deadline: June 23
Last Day to Drop with Refund: June 27
Last Day to Withdraw: July 23

WebSMART enables you to:
• View the Catalog
• View the Schedule of Classes, and search for classes by category and time
• Apply for admission
• Check your registration status
• Add/Drop classes (anytime within published deadlines)
• Print your schedule of classes
• Pay your fees by credit card
• Apply for Financial Aid
• Obtain your grades
• Obtain your Placement Test scores

Log on to collegeofsanmateo.edu and click WebSMART.

Courtship, Marriage and the Family
PSYC 110 TV (CRN 51469) (3 Units)
“Portrait of a Family” includes the history and development of marriage, dating, and courtship. Additional topics include personality adjustment in marriage, parenthesis, love, the family, aspects of sex, and marriage as a social institution. Recommended Preparation: eligibility for ENGL 848. Credit/No Credit or letter grade option. May not be taken for credit following SOCI 110. (CSU)
Specific course requirement:
• Complete term paper.
TV: MTWThF, 2:30 - 3:00 pm, June 25 - July 30
Campus Meetings: Sat, 9 - 11 am
   Bldg 18, Room 304
Introduction: June 23**
Midterm: July 14
Final Exam: July 28
Final Exam: Aug. 4
Instructor: Gretchen Wehrle
Registration Deadline: June 23
Last Day to Drop with Refund: June 27
Last Day to Withdraw: July 23

Child Development
PSYC 201 TV (CRN 53154) (3 Units)
“Stepping Stones” explores child development through theory, discussions and examples of physical, perceptual, cognitive, linguistic, social and emotional developmental, from prenatal development and birth through adolescence. Prerequisite: PSYC 100. Recommended Preparation: eligibility for ENGL 848. (CSU)
Specific course requirement:
• Complete notes on each lesson.
TV: MTWThF, 3 - 3:30 pm, June 25 - July 30
Campus Meetings: Fri., 7 - 9 pm
   Bldg 18, Room 303
Introduction: June 22**
Midterm Review: July 6
Midterm: July 13
Final Review: July 27
Final Exam: Aug. 3
Instructor: James Clifford
Registration Deadline: June 22
Last Day to Drop with Refund: June 27
Last Day to Withdraw: July 23

(CSU) Transferable to California State Universities
(UC) Transferable to University of California, (*) With limitations
Abnormal Psychology

PSYC 410 TV (CRN 50826) (3 Units)

“World of Abnormal Psychology” explores the types and patterns of abnormal behavior and major theories regarding its causes, clinical assessment, and modes of treatment. Recommended Preparation: eligibility for ENGL 848. Credit/No Credit or letter grade option. (CSU/UC)

Specific course requirement:
• Complete notes on each lesson.

TV: MWF, 12 - 1 pm, June 25 - July 23

Campus Meetings: Sat, 11 am - 1 pm Bldg 18, Room 304
Introduction: June 23**
Midterm Review: June 30
Midterm: July 14
Final Review: July 28
Final Exam: Aug. 4
Instructor: Gretchen Wahrle

Registration Deadline: June 23
Last Day to Drop with Refund: June 27
Last Day to Withdraw: July 23

Sociology

Introduction to Sociology

SOCI 100 TV (CRN 50749) (3 Units)

“The Way We Live” explores the intersection of history and biography where the social conditions of the present relate to the attitudes of the recent past. Recommended Preparation: eligibility for ENGL 838 or 848. Credit/No Credit or letter grade option. (CSU/UC) (CAN SOC 2)

Specific course requirement:
• Complete written assignments.

TV: MTWThF, 9:30 - 10 am, June 25 - July 24

Campus Meetings: Sat, 11 - 1 pm Bldg 18, Room 308
Introduction: June 23**
Midterm Review: July 7
Midterm: July 14
Final Review: July 21
Final Exam: July 28
Instructor: Minu Mathur

Registration Deadline: June 23
Last Day to Drop with Refund: June 27
Last Day to Withdraw: July 23

** Attendance at meeting is mandatory. Students who are not at the mandatory introductory meeting may be dropped from the class. However, this is not an automatic withdrawal—the student is responsible for officially withdrawing from the class through the Office of Admissions and Records.
Paul Haas

Graduate’s success a tribute to perseverance and College of San Mateo’s highly respected nursing program

A husband and father, Paul Haas, 37, graduated from College of San Mateo with honors and a nursing degree in 2006. As a tribute to his hard work and CSM’s highly regarded nursing program, Haas passed the registered nurse licensing examination on his first attempt and landed a well-paying and secure job at a local hospital.

“The nursing program was fantastic and prepared me well,” said Haas, one of 10 men in the 51-student nursing program graduating class. He added that CSM’s “supportive instructors” helped him get through the intense program, always preparing students to be good nurses.

Part of Haas’ education at CSM involved eight “rotationalas” at four different hospitals, an opportunity that led to a job in the intensive care unit at Kaiser Permanente in Redwood City.

This was Haas’ second stop at CSM, which both his parents also attended. He first entered after graduating from high school but returned later with a focused goal of becoming a nurse, knowing that he enjoyed the medical field and working with people.

Juggling family, work and school was a challenge, but Haas said that it was all worth it. And his hard work didn’t go unnoticed.

“I’m always impressed with students, like Paul, who give up so much of their lives to pursue a positive change in their lives,” said Janis Ryan, one of Haas’ CSM nursing professors.

To read the full feature on Haas, visit collegeofsanmateo.edu and go to Campus Notes > Student Success Stories.