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Free Tax Services at College of San Mateo

These services provided by CSM students participating in ACTG 175 "Volunteer Income Tax Preparation"

Drop-in service offered:
Saturday, February 4 – March 31 (except for February 18)
9 am – 1 pm • Building 14, Room 104

To qualify:
Last year’s income was less than $50,000

More info:
VITA@smccd.edu or (650) 378-7323

What to bring:
☐ Copy of 2010 tax return
☐ Social Security or ITIN card for each individual claimed on the return
☐ W-2 and all other income forms
☐ Information for any tax deductions or credits including Form 1098-T
☐ Copy of a check for account information for direct deposit of a refund
☐ Child care provider’s name, address, phone and tax ID number

Plan Ahead - Pay Ahead
You’ll need to pay your class fees by January 4 to stay in school

If you cannot pay your fees, stop by the Financial Aid Office and we can help you fill out the forms to determine if you are eligible for federal financial aid. You can also help you enroll in a payment plan.

CSM Student Gets Stellar Assignment to Visit Arctic

Last summer, CSM astrophysics major Luis Alvarez experienced the ultimate hands-on homework assignment: he spent three weeks in the subfreezing landscape of the Arctic as part of an astronomical research project. Twenty-year-old Alvarez from San Mateo served as a student intern for the San Mateo Arctic Research Telescope (SMART) Project. He accompanied a team of scientists conducting research for the establishment of the San Mateo Arctic Research Telescope. The SMART Project is a collaboration of the Mars Institute, SETI Institute, San Mateo County Astronomical Society and CSM. The data gathered by the telescope will be sent to SETI and CSM’s Observatory for astronomy students to analyze and conduct first-hand astronomical research, providing students with a research opportunity that is on par with top-rated universities in the U.S.

Alvarez’s journey took him to an area of the world where few people will ever venture: a research station on the edge of Haughton Crater, Devon Island, in the high Arctic’s polar desert. While at the station, Alvarez assisted scientists with research activities that included testing a robotic arm and spacesuits and conducting astrobiology studies related to permafrost.

Alvarez’s passion for science is compelling as he reflects on his internship, “I experienced life in the Arctic Circle in the attempt to mirror life on Mars, realized what it is like to work side by side and learn from top engineers and scientists in their respective fields, and experienced personal development that has allowed me to set a greater focus on my academic and career goals.”

CSM Professor of Astronomy Molsen Janapour explains why Alvarez was chosen for the program, “We see a great potential in him as a future astrophysicist. He is a graduate of our San Mateo Middle College and a very high achieving, hardworking student. Luis has the energy of the present and a promise for the future.”

How does this future astrophysicist plan to follow up on his Arctic experience? Alvarez has returned to CSM to complete his lower division studies with his sights set on transferring to California Institute of Technology. As for the SMART Project, the team was successful in determining the site for the San Mateo Arctic Research Telescope. That clears the path for the installation of the telescope, hopefully by next summer, when the college plans to send the next student intern. (Photo provided by Luis Alvarez)

CSM Celebrates 90 Years and Inaugural Athletics Hall of Fame

In September 2011, College of San Mateo celebrated 90 years of its rich athletic heritage by establishing the CSM Athletics Hall of Fame. Approximately 350 people attended the festivities highlighted by the induction of an inaugural class of sixteen former student athletes and coaches. This initial group was indeed notable as it included an Olympic gold medalist, several Super Bowl winning coaches, and a historic California Community College coaches.

The event began with a ribbon cutting and unveiling of CSM’s Hall of Fame Plaza where names of the honored inductees have been permanently displayed. Later that evening, the inductees were individually honored during a ceremony in a packed house in CSM’s new College Center. Master of Ceremonies and KGSR Sportscaster Hal Ramey (a CSM alum) described key accomplishments and career highlights while images of each honoree were projected on large screens. For many of the inductees, this event marked their first return to CSM in decades. Upon receiving their Hall of Fame awards, the honorees reflected on the impact that CSM’s athletics program had on their careers and lives.

The 2011 inaugural class included former CSM football players Bill Walsh, John Madden, and Bill Ring, and former CSM Coach Neal Dahlen, all whom have earned Super Bowl rings. The college’s long football coaching tradition was celebrated by the induction of coaches Murius McFadden, Herb Hudson, Bill Dickey, Ted Tollner, and Tom Martinez (also CSM’s pioneer women’s basketball and softball coach and the “winningest” coach in California community college history). Additional athletic inductees were the Olympic track gold medalist Archie Williams (100 meters in 1936), Olympic javelin thrower Nicole Carroll-Lewis, and softball star Jenny Freeman. The other Hall of Fame coaches were Jack Avina (men’s basketball), Ray Balsley (men’s basketball and golf), John Noce (baseball), and Bob Rush (track and field). Information about the 90th anniversary will be available on the college website: collegeofsanmateo.edu
Guided campus tours can be scheduled through collegeofsanmateo.edu/tours. Services, tutoring, employment assistance, health services and child care, among other services. Resources include financial aid and scholarships, counseling, transfer and numerous CSM athletes have gone on to professional careers.

Many student-athletes receive scholarships and continue at four-year institutions after collegiate athletic teams which compete at the highest community college level. Clubs and educational and cultural activities. CSM is proud of its championship in that includes leadership development, student government, more than 40 student clubs and organizations.

CSM students reflect the diversity of the Bay Area and have a range of educational goals. To best serve our students, the curriculum offers a wealth of programs that include traditional, semester-length and short courses in addition to distance learning options.

Students can experience a vibrant campus life to complement classroom learning that includes leadership development, student government, more than 40 student clubs and educational and cultural activities. CSM is proud of its championship intercollegiate athletic teams which compete at the highest community college level. Many student-athletes receive scholarships and continue at four-year institutions and numerous CSM athletes have gone on to professional careers.

To ensure student success, CSM offers a comprehensive selection of academic support services. Resources include financial aid and scholarships, counseling, transfer services, tutoring, employment assistance, health services and child care, among many others.

For more information about the college, visit collegeofsanmateo.edu/contactcsrm. Guided campus tours can be scheduled through collegeofsanmateo.edu/tours.

College of San Mateo is located at the northern corridor of Silicon Valley and situated on a beautiful 153-acre site in the San Mateo hills that provides a panoramic view of San Francisco Bay. Since 1922, CSM has been a gateway to higher education leading to university transfer, career preparation and advancement, and professional and personal development.

The College currently serves approximately 10,000 day, evening and weekend students. CSM students reflect the diversity of the Bay Area and have a range of educational goals. To best serve our students, the curriculum offers a wealth of programs that include traditional, semester-length and short courses in addition to distance learning options.

Students can experience a vibrant campus life to complement classroom learning that includes leadership development, student government, more than 40 student clubs and educational and cultural activities. CSM is proud of its championship intercollegiate athletic teams which compete at the highest community college level. Many student-athletes receive scholarships and continue at four-year institutions and numerous CSM athletes have gone on to professional careers.

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About College of San Mateo

Student Success Story: Lindsay Moore

Williams College, Bachelor’s degree
University of Cambridge, Master’s degree in progress

As a self-described “struggling high school student,” Lindsay Moore enrolled in CSM’s Concurrent Enrollment Program to earn credits toward her high school diploma. Taking classes at CSM helped her to graduate from high school and form a solid foundation for her future college success. After she graduated from Carlmont High School, she continued her studies at CSM.

“I was able to explore a myriad of academic interests, talk with professors about my future career goals and could always get help when I needed it. The support network that existed at CSM was incredible—I felt like people genuinely cared about my success as a student,” Lindsay explains.

As a full-time student, Lindsay maximized her two years at CSM by getting involved in a number of co-curricular activities that enriched her community college experience. By participating in CSM’s service learning initiative, CSM Connects, she found a pathway to pursue her passion for public service by getting involved with the campus and the wider community. Lindsay describes, “Through service learning programs, I was able to take my learning outside while making a difference in my community.”

She also became a member of student government, serving as a student senator; founded the Beta Xi Eta Chapter of Phi Theta Kappa, an honor society; and joined other student organizations. These activities not only helped her in obtaining scholarships for transfer but also in building her resume to become a competitive transfer applicant.

In reflecting on the preparation she received at CSM, Lindsay says, “In addition to providing me with the skills necessary for growing into a successful student, CSM allowed me to explore and hone my interests while cultivating my passion for learning. It was one of my professors at CSM who inspired me to pursue a career in psychology and neuroscience research, but my classmates and their varied educational backgrounds and personal life stories instilled in me a passion for education policy.”

Two years later, Lindsay was accepted as a transfer student to Williams College in Massachusetts, where she earned her bachelor’s degree in psychology with a concentration in neuroscience. While attending Williams, she was selected as a visiting scholar at Georgetown University’s Center for Clinical Bioethics, where she conducted research and was a presenter at the National Undergraduate Bioethics Conference. Backed by the strong foundation she received at CSM and Williams, Lindsay received the Dr. Herchel Smith Fellowship, a full scholarship, to the prestigious University of Cambridge in the United Kingdom to pursue her master’s degree. As a graduate student, she is currently serving as a junior associate fellow at the Centre for Science and Policy in Cambridge and plans to apply to law school later this year. Although her scholarly pursuits keep her very busy, somehow she finds the time to play on the varsity women’s basketball team! “The opportunities and experiences I had at CSM most definitely contributed to my acceptance and success at Williams College and now the University of Cambridge.” When asked what she would say to prospective CSM students, Lindsay responds, “CSM offers all the resources necessary to help you accomplish your academic and career goals. CSM is a fabulous community college!”

Spring 2012 Important Dates

Pre-registration Matriculation activities: Placement Testing, College Orientation, Counseling—see pages 3-4.

Monday, November 7 – Monday, November 14 WebSMART priority registration by appointment—Continuing day and evening students

Tuesday, November 15 – Monday, January 16, 2012 WebSMART registration by appointment—New, former, and continuing students

January 4, 2012 IMPORTANT! Deadline to pay student fees. If fees are not paid by this date, your classes will be automatically dropped. From January 5–16, you will be dropped from your classes by 10 pm if fees are not paid in full. Contact the Financial Aid Office or visit collegeofsanmateo.edu/refund for more information.

Thursday, January 12 – Friday, January 13 Flex Days – No Classes

Saturday, January 14 – Sunday, January 15 Declared Recess

Monday, January 16 Holiday – Martin Luther King Day

Tuesday, January 17 Day and evening classes begin

Tuesday, January 17 – Thursday, April 26 Students who plan to complete a certificate, associate degree, or transfer should schedule an appointment to meet with a counselor to create or update the Student Educational Plan (SEP). Students with current SEPs receive higher registration priority for Spring 2012.

Monday, January 30 Last day to obtain authorization code to add semester-long courses.

Monday, January 30 Last day to drop semester-long classes with eligibility for free credit or partial refund. For short courses, eligibility for credit or refund is within the first 10% of class meetings.

Tuesday, January 31 Last day to submit CSM Scholarship Application for the 2012-13 academic year. Due by 5 pm in the Financial Aid Office, Bldg. 10, Room 360.

Sunday, February 5 Last day to complete registration using WebSMART (3 pm deadline).

Friday, February 10 Last day to declare Pass/No Pass option for semester-long classes with this option. For short courses, the deadline is within the first 10% of the class meetings.

Friday, February 10 Semester-long classes officially dropped on or before this date will not appear on the student’s record. Short courses officially dropped within the first 30% of class meetings will not appear on the student’s record.

Friday, February 17 Holiday – Abraham Lincoln Day

Saturday, February 18 – Sunday, February 19 Declared Recess

Monday, February 20 Holiday – Presidents’ Day

Friday, March 2 Last day to apply for May 2012 A.A./A.S. degree or program certificate.

Friday, March 9 Flex Day – no classes

Monday, April 2 – Friday, April 6 Spring Recess

Thursday, April 26 Last day to withdraw officially from a semester-long class with a success grade of “W” for short courses the withdrawal deadline is at 75% of class meetings.

Saturday, May 19 – Friday, May 25 Final Examinations for day and evening classes

Friday, May 25 Commencement exercises

Friday, May 25 Day and evening classes end

Saturday, May 26 – Sunday, May 27 Declared Recess

Monday, May 28 Holiday – Memorial Day

Wednesday, May 30 Spring 2012 official grades available on WebSMART

Monday, June 18 Summer 2012 session begins
Who May Attend CSM

Any person who is a high school graduate, or who has passed the California High School Proficiency Examination or the General Education Development Examination (GED), or who is 18 years of age or older is eligible to attend this public community college. See page 4 for enrollement steps.

High school students may be admitted for concurrent enrollment with the permit of the dean of enrollment services. See College Connection Concurrent Enrollment Program on this page for details.

Open Enrollment

Every course offered at College of San Mateo (unless specifically exempted by legal statute) is open for enrollment and participation by any person who has been admitted to the College and who meets the prerequisites of the course provided that space is available.

Residency

Students who have been California residents (as defined in the Education Code) for more than one year prior to the beginning of any semester are eligible to enroll as residents for that semester. Nonresident students are those U.S. citizens who have not been residents of California (as defined in the Education Code) continuously for one year prior to the start of the semester. They are required to pay a tuition fee of $203 per unit at the time of registration, in addition to other required fees paid by California residents. Students may be required to present documentary evidence of eligibility for classification as residents.

Students need not be U.S. citizens to be classified as residents. Permanent resident aliens and many other citizens of other countries are eligible to establish California residency through a process to request reinstatement and permission to enroll in classes. The first step is to apply for admission online at collegeofsanmateo.edu/apply. After you are admitted, you must apply for residency. You may be eligible for exemptions from some of the matriculation requirements. Please visit collegeofsanmateo.edu/policies/residency for more information.

More information about potential ineligibility for residency due to changes in immigration status is available on the distance education website at collegeofsanmateo.edu/distancelearners/get-advice.

International Students

Residents of other countries may apply for admission as F-1 Visa students through the International Student Program. Special international student applications, related forms, and additional information may be obtained from the International Student Office (Building 10, Room 310). For office hours and more information, call +1 (650) 574-6525 or go to collegeofsanmateo.edu/international.

To be eligible for priority admission for the semesters listed below, special applications should be submitted to the International Student Office by these dates:
- Fall 2012 (August–December) . . . . . . . . . . . . . . . . . . . . April 15, 2012
- Spring 2013 (January–May) . . . . . . . . . . . . . . . . . . . . October 1, 2012

AB 540 Students

Under Assembly Bill 540 (AB540), you may be exempt from paying non-resident tuition. Students who have attended a California high school for three years AND received a California high school diploma or its equivalent, such as a GED or passing the high school proficiency exam, are exempt from paying non-resident tuition. If you are qualified, please complete the AB540 form and submit it by fax (650) 574-6506, by mail, or in person to the CSM Admissions and Records Office located in Building 10, Third Floor. You may obtain the form from the CSM website at collegeofsanmateo.edu/forms, or from the Admissions and Records Office.

Getting Started at CSM

College Connection Concurrent Enrollment Program

The High School College Connection Concurrent Enrollment Program is a special program designed to provide current 9th−12 grades the opportunity to get an “early start” on their college experience and earn college credit. Enrollment fees are free to California residents who enroll in less than 11 units.

Step 1: Apply for admission online at collegeofsanmateo.edu/apply.
Step 2: Meet with your high school counselor to select your college courses.
Step 3: Take placement tests at CSM if you are planning to register for English or math courses. Call (650) 574-6175 for information.
Step 4: Submit completed Course Request Form to the Admissions and Records Office at College of San Mateo, Building 10, Third Floor, by mail, in person, or by fax (650) 574-6506.
Step 5: Register for classes at collegeofsanmateo.edu/websmart.
Step 6: Sign in and use your assigned SMCCD email.

For more information, visit collegeofsanmateo.edu/ce.

Priority Enrollment Program (PEP)

For Graduating High School Seniors and Other New or Returning Students

College of San Mateo offers a special enrollment program that provides priority access to matriculation services and enrollment for students who plan to enter the College in Fall 2012. The program, Priority Enrollment Program (PEP) is offered on dates beginning in March 2012. More information about PEP can be found at collegeofsanmateo.edu/pep. The Fall 2012 PEP program information will be available in January 2012.

Transfer Students

If you attended a college or university other than College of San Mateo, Cañada College or Skyline College, you are a transfer student at College of San Mateo and must apply for admission. You may be eligible for exemptions from some of the matriculation requirements. Please visit collegeofsanmateo.edu/policies/matriculation.asp for more information.

Students who have completed lower division coursework at other colleges and universities and wish to apply credit to the completion of a College of San Mateo certificate, associate degree, or to a California State University General Education Certification, or to an IGETC Certification should have their transcripts officially evaluated. For more information, review the Transcript Evaluation Request Form available on the College of San Mateo website (collegeofsanmateo.edu/forms).

Dismissed Students

Students on dismissal status within the San Mateo County Community College District must go through a process to request reinstatement and permission to enroll in classes. The first step of this process at College of San Mateo is to attend a Reinstatement Workshop. To schedule a reservation for a workshop go to the Counseling Office in Building 10, Third Floor. Students must complete the workshop and the reinstatement process prior to the registration deadline date for the term for which they request enrollment.

Students who were dismissed and who have NOT been in attendance at College of San Mateo, Cañada, or Skyline College since Fall 2010 must complete an application for admission prior to attending the Reinstatement Workshop.

College Catalog

The College of San Mateo Catalog contains detailed course descriptions, suggested programs of study, a list of transferable courses, degree and certificate requirements, and general college information. The catalog can be obtained at the Bookstore or viewed online at collegeofsanmateo.edu/catalog.

Bookstore

Books and supplies may be purchased at the College of San Mateo Bookstore (College Center, Building 10, Second Floor). Hours are Monday through Thursday from 7:45 am to 7:00 pm and Friday from 7:45 am to 2 pm (574-6966). To purchase and find information regarding course textbooks, go to collegeofsanmateo.edu/bookstore.

Spring 2012 Registration Dates & Times

New & Former Students

November 15 – January 16

Continuing Students

November 7 – January 16

How to add classes after the semester has started

To add a class, attend the first class meeting to obtain the instructor’s approval. If space is available, the instructor will give you a four-digit authorization code to enter when you register. You must complete the registration process through WebSMART no later than 3 pm Sunday, February 5.

To enroll in a semester-long class, students must be in attendance by the second week of instruction. For evening classes that meet twice weekly, students must be in attendance by the third class meeting. For short courses, students must be in attendance in the class within the first 12% of the class meetings.

For important information regarding deadlines for eligibility for credit or refund of fees please visit collegeofsanmateo.edu/finaid/credit.asp.

Distance Education

College of San Mateo is committed to meeting the evolving needs and expectations of its students and community through the expansion of alternative means of delivering instructional and student support services. Distance education courses consist of online and hybrid courses. Online courses are conducted through a class website, and there are no mandatory campus meetings. Hybrid courses are conducted mostly online but do have at least one meeting on campus. Most CSM distance education courses are applicable toward associate degree credit, and many satisfy transfer course requirements. Additionally, students enrolled in distance education courses have the same access to financial aid as those enrolled in on-campus courses. Distance education courses may not be right for all students. They give students greater freedom of scheduling, but they also require more self-discipline than on-campus courses. How well distance education courses fit into your educational and career goals depends on many factors. It is important for first-time distance education students to review the information available on the distance education website at collegeofsanmateo.edu/distancelearners/get-started.asp. For those students who are able to create the right environment, have the right study habits, and understand the technical and academic requirements, CSM’s distance education courses can be as effective as on-campus courses in terms of student learning.

The Distance Education Office is available to assist students and answer questions in order to ensure that College of San Mateo students have a successful distance learning experience. Please contact Ron Andrade (andrade@smccd.edu) at the College Center, Building 10, Room 437, (650) 574-6933 or visit the distance education website at collegeofsanmateo.edu/distancelearners.

International Education

College of San Mateo welcomes international students, who enrich the academic, cultural, and social life of the campus by bringing a diversity of ideas and multicultural perspectives to the classroom and by providing opportunities beyond the classroom for all CSM students to engage in conversations and activities that create a broader understanding of the global community in which we all live.

College of San Mateo’s International Education Program provides extensive support services for international students including an efficient admissions process, assistance with financial aid, a welcoming on-campus orientation, and ongoing counseling and advising throughout the students’ enrollment at the college. Dedicated, student-centered professors, small class size, and state-of-the-art facilities create a robust instructional environment in which students grow intellectually and prepare for transfer to a four-year institution or for further training in a career. For information, contact Maggie Skaff: skaff@smccd.edu or (650) 574-6525.

Registration & Enrollment Information
If Your Educational Goal is to obtain an associate degree or certificate, transfer to a four-year university, improve basic skills in English, reading or math, or if you are applying for financial aid, or if you are undecided about your goal, you must follow all steps shown above.

If Your Educational Goal is to take courses for personal enrichment, upgrade job skills, maintain a certificate or license; participate in the High School Concurrent Enrollment Program; or if you have already completed an associate degree or higher in the United States, or if you are primarily a student at another college or university and taking courses at College of San Mateo to meet the requirements of institution, you must follow steps 1, 4, and 5.

Step 1: Apply
All students are required to complete the Application for Admission. Fill out the Application online at web.admissions.smccd.edu.

After the application has been received, you will be sent an email confirmation with additional information. You will also receive a student identification number (which begins with a “G”). Use this number to conduct all college business and access college services.

Step 2: Take Placement Tests
Placement tests are designed to assess your skills in English or ESL, reading, and mathematics. Test results assist you to select courses, build an appropriate schedule of classes and determine whether you meet prerequisites for certain courses. View sample test questions online at collegeofsmmattes.edu/testing.

Financial Aid
Complete a Free Application for Federal Student Aid (FAFSA) to automatically be considered for all of the following programs.

Board of Governor’s Fee Waiver (BOGW)
The State of California offers a BOGW for students who are residents of the State of California, attend a community college, and are eligible for need-based financial aid. The BOGW pays the enrollment fee for the student for the academic year when eligibility has been determined. Other fees, such as parking (at a reduced rate of $20 for BOGW students), health, student body and student representation, must be paid by the student.

Federal Pell Grant
You are automatically considered for a Federal Pell Grant when you file the FAFSA. If you receive an Expected Family Contribution (EFC) of 5200 or less on the Student Aid Report (SAR), you are eligible for a Federal Pell award. Less than half-time students have a much lower EFC cut-off to be eligible for a grant. Awards for students are prorated based on enrollment status: full-time to 6 or more units, half-time 6-8.5 units, three-quarter time 9-11.5 units, less than half 5.5-5.5 units. Awards range from $227-5550.

Cal Grant A, B, and C Deadline to Apply is March 2 or September 2
Cal Grants are for California residents only. They are awarded by the California Student Aid Commission for attendance in schools in California only. Maximum awards are: Cal Grant B $1,552; Cal Grant C $756.

Federal Supplemental Educational Opportunity Grant (FSEOG)
FSEOG is a grant awarded to students with exceptional need (EFC of 0 through 1,000). Awards range from $500--$800. Priority application date: March 2. Visit www.fafsa.ed.gov for more information.

California Chafee Grant (CHAFEE)
The California Chafee Grant Program awards funds to eligible current or former foster youth for career and technical training. Eligible Chafee applicants are required to be, or to have been, in foster care between their 16th and 18th birthdays, and to have not reached the age of 23 by July 1 of the award year. Maximum annual award: $5,000.

Extended Opportunity Programs and Services (EOPS)
EOPS is a state-funded program that provides book vouchers, grants, support services, and limited transportation services to high-need, educationally disadvantaged students who are California residents. Students must complete the FAFSA and/or a BOGW application to apply. Students must be enrolled full-time at the time of application. Final eligibility for EOPS and CARE is determined and coordinated through the EOPS Office.

Student Employment Federal Work Study (FWS)
Students who apply for financial aid and complete the Student Information Sheet and the FAFSA by March 2 are given priority. Maximum Annual Award: up to $6,000. Priority application date: March 2.

Loans
Loans are financial aid funds that students borrow now and repay after they complete a program of study or stop going to school. Loan amounts vary from $500-$6,500.

Scholarships
Scholarships are awarded for a variety of criteria. Awards range from $100-3,500. Scholarships are available from College and Foundation resources and many external organizations. Contact the Financial Aid Office at 650-333-2000 for more information.

Financial Aid Steps

1. Apply for Admission
   - Step 1: Apply
     For detailed information on how to apply, visit Apply to SMCCD at www.smccd.edu. College of San Mateo’s college code is 000181. FILE EARLY for the upcoming year (anytime after January 1)!  

2. Take Placement Tests
   - Step 2: Student Aid Report Received
     After you apply, you’ll receive a Student Aid Report (SAR). Your SAR contains the information reported on your FAFSA and usually includes your Expected Family Contribution (EFC). The EFC, a measure of your family’s financial strength, is used to determine your eligibility for federal student aid.

3. Complete Counseling Services/Course Selection Workshop
   - Step 3: Check SAR for Accuracy
     Your SAR must be checked for accuracy and then brought to the Financial Aid Office for review. Please check WebSMART for any additional information required to complete your file before submitting your SAR to the office.

4. Submit Documents
   - Step 4: Submit Documents
     Submit all required documents to College of San Mateo’s Financial Aid Office. File is complete!

5. Sign In & Use Your Assigned My.SMCCD.edu Email
   - Step 5: Notification of Result
     Check WebSMART to learn the status of your financial aid. College of San Mateo will notify eligible students in WebSMART by an email letter outlining the types and amount of Financial Aid they qualify for at CSM.

6. Aid Funds Are Paid
   - Step 6: Aid Funds are Paid
     You will receive a check in the mail or if you signed up for direct deposit funds will be electronically deposited into your bank account.

This two and a half hour workshop covers the registration process, use and management of WebSMART, educational goals, placement test results, course selection, and more. Reservations for Counseling Services and the Course Selection Workshop are scheduled through your student WebSMART account, or go to the Counseling Center, College Center, Building 10, Room 370.

Step 4: Register for Classes
Your appointment to register will be sent to your student WebSMART account. To log-in, you will need a User ID (G number) and password (six digit birth date). Use your student WebSMART account to view your registration appointment, register for classes and pay fees.

Many courses with prerequisites are subject to computerized prerequisite checking. When registering for a class, the course number entered on WebSMART is verified by the registration system through the College District’s student database for 3) the successfully completed prerequisite course, or 2) the placement test results that indicate the skill level prerequisite requirements. If neither requirement is met, registration for the course will be blocked. If you have completed the prerequisite course outside of the College District, then see Step 2 or go to collegeofsmmattes.edu/prerequisites for more information.

Step 5: Sign In and Use Your Assigned My.SMCCD.edu Email
All college electronic communications will be sent to your my.smccd.edu email address. You can expect to receive important email messages from your professors and the college before the first day of school. Log into your WebSMART student account to find your email address and password and check it regularly.
### Educational Goals at CSM

View the College Catalog and the College website, [collegeofsanmateo.edu](http://collegeofsanmateo.edu), for more information about goals and opportunities at College of San Mateo.

#### University Transfer Program

Complete your freshman and sophomore years of university work at College of San Mateo and transfer as a junior to a baccalaureate level college or university. College of San Mateo can help you plan an educational program to prepare you to transfer to the University of California, California State University or private university or college to earn a bachelor's degree. Assistance from Counseling Services and Transfer Services can ensure a smooth transition to the transfer institution of your choice. With planning, it is possible to concurrently complete an associate degree as you complete coursework to facilitate university transfer.

#### Senate Bill 1440

New Associate Degrees for Transfer (AA-T or AS-T) Benefit Students Intending to Transfer to CSU California community colleges, as a result of SB 1440, offer associate degree programs to support transfer to the California State University system and concurrent completion of an associate degree with one clear pathway of coursework. Students who complete an AA-T or AS-T are given priority admission to the California State University system. A list of associate degrees for transfer (AA-T/AS-T) is located in the CSM Catalog and on the Transfer Services website. For more information about SB 1440 and advantages to completing an AA-T or AS-T go to [www.sb1440.org](http://www.sb1440.org).

The A.S./A.S. Degree Requirements worksheet can be obtained from the CSM Catalog, the Counseling Office, or at [collegeofsanmateo.edu/degrees/requirements.asp](http://collegeofsanmateo.edu/degrees/requirements.asp).

#### Multi-semester Course Schedule

Complete your freshman and sophomore years of university work at College of San Mateo and transfer as a junior to a baccalaureate level college or university. College of San Mateo can help you plan a program of study that will meet your educational and career goals. All enrolled students have access to counseling services and should consult with a counselor early in the educational process for guidance and academic assistance. Students often have multiple goals and plan to complete a college certificate, an associate degree, and/or transfer to a university to complete a baccalaureate degree.

If in the course of enrollment at College of San Mateo, students find it impossible to change their program of study or educational goal, they may do so. These changes should be discussed with a counselor and students should be aware that any changes may result in extending the time necessary to fulfill the certificate or degree or transfer requirements. Ultimately, students maintain full responsibility for planning their educational programs and for their enrollment management.

Students are responsible for maintaining current and accurate information in their WebSMART accounts and updating personal contact information and educational goal information, managing registration and enrollment, retrieving grades and placement test results, and monitoring academic standing.

#### Program Planning and Enrollment Management

Students enrolled at College of San Mateo should plan a program of study that will meet their educational and career goals. All enrolled students have access to counseling services and should consult with a counselor early in the educational process for guidance and academic assistance. Students often have multiple goals and plan to complete a college certificate, an associate degree, and/or transfer to a university to complete a baccalaureate degree.

If in the course of enrollment at College of San Mateo, students find it impossible to change their program of study or educational goal, they may do so. These changes should be discussed with a counselor and students should be aware that any changes may result in extending the time necessary to fulfill the certificate or degree or transfer requirements. Ultimately, students maintain full responsibility for planning their educational programs and for their enrollment management.

Students are responsible for maintaining current and accurate information in their WebSMART accounts and updating personal contact information and educational goal information, managing registration and enrollment, retrieving grades and placement test results, and monitoring academic standing.
### ACCOUNTING

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Section</th>
<th>Start and End Dates</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACTG 100 ACCOUNTING PROCEDURES</td>
<td>ACTG 100 AA</td>
<td>MW 11:10-12:00</td>
<td>1/23-5/22</td>
<td>Staff</td>
</tr>
<tr>
<td>ACTG 100 BB</td>
<td>1:10-2:00</td>
<td>3/15-5/22</td>
<td>Staff</td>
<td></td>
</tr>
<tr>
<td>Evening Course</td>
<td>ACTG 100 KA</td>
<td>Thu 6:00-9:15</td>
<td>1/16-5/22</td>
<td>Staff</td>
</tr>
<tr>
<td>Evening Course</td>
<td>ACTG 100 KB</td>
<td>Thu 6:00-9:15</td>
<td>1/16-5/22</td>
<td>Staff</td>
</tr>
<tr>
<td>Evening Course</td>
<td>ACTG 100 KC</td>
<td>Thu 6:00-9:15</td>
<td>1/16-5/22</td>
<td>Staff</td>
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<tr>
<td>Online Course</td>
<td>ACTG 100 OLH</td>
<td>Online</td>
<td>4/23-5/22</td>
<td>Staff</td>
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### American Sign Language

## ASL 112 ELEMENTARY AMERICAN SIGN LANGUAGE II

<table>
<thead>
<tr>
<th>Time</th>
<th>Class Meets</th>
<th>Day(s)</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:10 AM</td>
<td>10:00 AM</td>
<td>Mon-Thurs</td>
<td>Staff</td>
</tr>
</tbody>
</table>

## SPRING 2012 SCHEDULE OF CLASSES

### ART

#### ART 101 ART OF THE ANCIENT WORLD

<table>
<thead>
<tr>
<th>Time</th>
<th>Class Meets</th>
<th>Day(s)</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:10 AM-10:20 AM</td>
<td>3/15-5/22</td>
<td>Mon-Thurs</td>
<td>Staff</td>
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</tbody>
</table>

#### ART 201 DRAWING AND COMPOSITION I

<table>
<thead>
<tr>
<th>Time</th>
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<tr>
<td>9:10 AM-10:20 AM</td>
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<td>Staff</td>
</tr>
</tbody>
</table>

### CLASSIFICATION

#### ADMINISTRATION OF JUSTICE

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Section</th>
<th>Start and End Dates</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADM 100 INTRODUCTION TO THE CRIMINAL JUSTICE SYSTEM</td>
<td>ADM 100 AA</td>
<td>MW 9:45-11:00</td>
<td>1/16-5/22</td>
<td>Staff</td>
</tr>
<tr>
<td>ADM 102 PRINCIPLES AND PROCEDURES OF THE CRIMINAL SYSTEM</td>
<td>ADM 102 AA</td>
<td>MW 9:45-11:00</td>
<td>1/16-5/22</td>
<td>Staff</td>
</tr>
<tr>
<td>ADM 104 INTRODUCTION TO CRIMINAL LAW</td>
<td>ADM 104 AA</td>
<td>Th 8:10-9:25</td>
<td>1/16-5/22</td>
<td>Staff</td>
</tr>
<tr>
<td>ADM 106 LEGAL ASPECTS OF EVIDENCE</td>
<td>ADM 106 AA</td>
<td>Th 8:10-9:25</td>
<td>1/16-5/22</td>
<td>Staff</td>
</tr>
<tr>
<td>ADM 120 COURSAL INVESTIGATION</td>
<td>ADM 120 AA</td>
<td>MW 11:12-12:25</td>
<td>1/16-5/22</td>
<td>Staff</td>
</tr>
<tr>
<td>ADM 134 SPECIAL LAW ENFORCEMENT ISSUES</td>
<td>ADM 134 AA</td>
<td>Th 9:00-10:15</td>
<td>1/16-5/22</td>
<td>Staff</td>
</tr>
<tr>
<td>ADM 160 SPECIAL PROJECTS</td>
<td>ADM 160 AA</td>
<td>By Arr 2.0 Hrs/Wk</td>
<td>1/16-5/22</td>
<td>Staff</td>
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### ARCHITECTURE

#### ARCH 100 SURVEY OF MODERN ARCHITECTURE

<table>
<thead>
<tr>
<th>Time</th>
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<td>Staff</td>
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#### ARCH 140 ARCHITECTURAL DRAWING

<table>
<thead>
<tr>
<th>Time</th>
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<th>Instructor</th>
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</thead>
<tbody>
<tr>
<td>2:10 PM-3:25 PM</td>
<td>1/16-5/22</td>
<td>Tues-Thurs</td>
<td>Staff</td>
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#### ARCH 220 DESIGN: ARCHITECTURE DESIGN, FORM, AND THE BUILT ENVIRONMENT

<table>
<thead>
<tr>
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<th>Instructor</th>
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<tbody>
<tr>
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<td>Tues-Thurs</td>
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### ANTHROPOLOGY

#### ANTH 110 CULTURAL ANTHROPOLOGY

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#### ANTH 180 MAGIC, SCIENCE AND RELIGION

<table>
<thead>
<tr>
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#### ANTH 690 SPECIAL PROJECTS

<table>
<thead>
<tr>
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</tbody>
</table>
ART 353 ADVANCED BLACK AND WHITE PHOTOGRAPHY
A $30.00 materials fee is payable upon registration.

ART 354 INTERMEDIATE DIGITAL PHOTOGRAPHY
A $20.00 materials fee is payable upon registration.

ART 355 digital PHOTOGRAPHY
A $20.00 materials fee is payable upon registration.

ART 363 INTERMEDIATE DIGITAL PHOTOGRAPHY
A $20.00 materials fee is payable upon registration.

ART 364 ADVANCED DIGITAL PHOTOGRAPHY
A $20.00 materials fee is payable upon registration.

ART 374 MASTER PORTFOLIO
A $25.00 materials fee is payable upon registration.

ART 381 BEGINNING DIGITAL PHOTOGRAPHY
A $20.00 materials fee is payable upon registration.

ART 405 SCULPTURE I
A $20.00 materials fee is payable upon registration.

ART 406 SCULPTURE II
A $20.00 materials fee is payable upon registration.

ART 411 CERAMICS I
A $20.00 materials fee is payable upon registration.

ART 412 CERAMICS II
A $20.00 materials fee is payable upon registration.

ART 664MD ADVANCED CERAMICS WORKSHOP
A $20.00 materials fee is payable upon registration.

ART 666MD DARKROOM WORKSHOP
A $20.00 materials fee is payable upon registration.

ART 666MG PHOTO OPEN LAB
A $20.00 materials fee is payable upon registration.

ART 666MG DIGITAL IMAGING
A $20.00 materials fee is payable upon registration.

ART 690 SPECIAL PROJECTS
A $20.00 materials fee is payable upon registration.

ART 801 ART & ARCHITECTURE FROM THE ANCIENT WORLD TO MEDIEVAL TIMES, (c. 1400)
A $20.00 materials fee is payable upon registration.

ART 802 ART & ARCHITECTURE OF RENAISSANCE AND BAROQUE EUROPE (c. 1500-1700)
A $20.00 materials fee is payable upon registration.

ART 804 ART OF THE 20TH CENTURY
A $20.00 materials fee is payable upon registration.

ASTRONOMY

ASTR 100 INTRODUCTION TO ASTRONOMY
TBA Hours: 1.0 Hr/Wk

ASTR 101 ASTRONOMY LAB
TBA Hours: 2.0 Hr/Wk

ASTR 103 OBSERVATIONAL ASTRONOMY LAB
TBA Hours: 2.0 Hr/Wk

ASTR 125 STARS AND GALAXIES
TBA Hours: 4.0 Hr/Wk

ASTR 690 ASTRONOMY SPECIAL PROJECTS
TBA Hours: 4.0 Hr/Wk

BIOLOGY

BIO 106 INTRODUCTION TO THE LIFE SCIENCES
TBA Hours: 2.0 Hr/Wk

BIO 110 GENERAL PRINCIPLES OF BIOLOGY
TBA Hours: 2.0 Hr/Wk

BIO 110 ENVIRONMENTAL CONSERVATION
TBA Hours: 2.0 Hr/Wk

BIO 151A TROPICAL ECOLOGY
TBA Hours: 2.0 Hr/Wk

BIO 151B TROPICAL ECOLOGY
TBA Hours: 2.0 Hr/Wk

BIO 151C TROPICAL ECOLOGY
TBA Hours: 2.0 Hr/Wk

BIO 173 ENVIRONMENTAL SCIENCES
TBA Hours: 2.0 Hr/Wk

BIO 178 BIOLOGICAL METHODS
TBA Hours: 2.0 Hr/Wk

BIO 180 EXTRATERRESTRIAL LIFE
TBA Hours: 2.0 Hr/Wk

BIO 183 LABORATORY METHODS IN BIOLOGY
TBA Hours: 2.0 Hr/Wk

BIO 305 ANATOMY
TBA Hours: 2.0 Hr/Wk

BIO 350 PLANTS, PEOPLE, AND ENVIRONMENT
TBA Hours: 2.0 Hr/Wk

BIO 195 BIOL 105 LAB LABORATORY
TBA Hours: 2.0 Hr/Wk

BIO 220 GENERAL BOTANY
TBA Hours: 2.0 Hr/Wk

BIO 230 INTRODUCTORY CELL BIOLOGY
TBA Hours: 2.0 Hr/Wk

BIO 240 GENERAL MICROBIOLOGY
TBA Hours: 2.0 Hr/Wk

BIO 250 ANATOMY
TBA Hours: 2.0 Hr/Wk

BIO 260 INTRODUCTORY PHYSIOLOGY
TBA Hours: 2.0 Hr/Wk
BUS 100 CONTEMPORARY AMERICAN BUSINESS
A 3.0 credits course fee is payable upon registration.
BUS 214 WORD PROCESSING I
A 3.0 credits course fee is payable upon registration.

BUS 345 SPREADSHEET I USING EXCEL FOR WINDOWS
A 3.0 credits course fee is payable upon registration.

BUS 215 BUSINESS MATHEMATICS

BUS 450 MICROSOFT PROJECT FOUNDATIONALS I
A 1.0 credits course fee is payable upon registration.

BUS 451 MICROSOFT PROJECT FOUNDATIONALS II
A 1.0 credits course fee is payable upon registration.

BUS 452 DATABASE MANAGEMENT FOUNDATIONALS USING ACCESS FOR WINDOWS
A 3.0 credits course fee is payable upon registration.

CAREER AND LIFE PLANNING

CHEM 192 ELEMENTARY CHEMISTRY
CHEM 210 GENERAL CHEMISTRY I
CHEM 211 GENERAL CHEMISTRY II
CHEM 212 ORGANIC CHEMISTRY I
CHEM 213 ORGANIC CHEMISTRY II

CHEM 115 BUSINESS MATHEMATICS

BUS 415 SPREADSHEET I USING EXCEL FOR WINDOWS
A 3.0 credits course fee is payable upon registration.

CRER 127 CAREER CHOICES II: JOB SEARCH

CRER 128 DEVELOPMENT SKILL FOR GROWTH

CRER 142 ADVANCED PEAR COUNSELING

CRER 301 INTRODUCTION TO SCHOLARSHIPS

CRER 889/MA TRANSITION TO COLLEGE
A 3.0 credits course fee is payable upon registration.

BUS 384 BUSINESS PRESENTATIONS II USING POWERPOINT FOR WINDOWS
A 3.0 credits course fee is payable upon registration.

BUS 385 SPREADSHEET II USING EXCEL FOR WINDOWS
A 3.0 credits course fee is payable upon registration.

CHEM 121 ORGANIC CHEMISTRY I
CHEM 122 ORGANIC CHEMISTRY II
CHEM 215 INORGANIC CHEMISTRY
**COMPUTER AND INFORMATION SCIENCE**

**CHIN 111 ELEMENTARY CHINESE I**

- **Online Course**
  - CRN: 41146
  - CHN 111 OLH
  - Time: Online
  - Instructor: Wu

**CHIN 112 ELEMENTARY CHINESE II**

- **Evening Course**
  - CRN: 35962
  - CHN 112 JS
  - Time: Wed 6-9:30-9:30
  - Instructor: Wu

**CHIN 211 COLLOQUIAL MANDARIN CHINESE I, ELEMENTARY**

- **Online Course**
  - CRN: 41017
  - CHN 211 OLH
  - Time: Online

**CHIN 212 COLLOQUIAL MANDARIN CHINESE II, ADVANCED ELEMENTARY**

- **Online Course**
  - CRN: 41018
  - CHIN 212 OL
  - Time: Online

**CHIN 690 SPECIAL PROJECTS**

- **Online Course**
  - CRNs: 39416, 43342
  - CHIN 690 AC
  - Time: By Arr

**COMMUNICATIONS STUDIES**

**COMM 100 PUBLIC SPEAKING (formerly SPCH 100)**

- **Online Course**
  - CRN: 41170
  - COMM 100 OL
  - Time: Online
  - Instructor: By Arr

**COMM 105 INTERPERSONAL COMMUNICATION (formerly SPCH 105)**

- **Evening Course**
  - CRN: 35963
  - COMM 105 JS
  - Time: Wed 6-9:30-9:30
  - Instructor: By Arr

**COMM 110 ORAL INTERPRETATION I (formerly SPCH 110)**

- **Online Course**
  - CRN: 41019
  - COMM 110 OLH
  - Time: Online
  - Instructor: By Arr

**COMM 130 INTERPERSONAL COMMUNICATION**

- **Evening Course**
  - CRN: 35964
  - COMM 130 JS
  - Time: Wed 6-9:30-9:30
  - Instructor: By Arr

**COMM 140 SMALL GROUP COMMUNICATION (formerly SPCH 140)**

- **Online Course**
  - CRN: 35965
  - COMM 140 OL
  - Time: Online
  - Instructor: By Arr

**COMM 150 INTERCULTURAL COMMUNICATION (formerly SPCH 150)**

- **Evening Course**
  - CRN: 35966
  - COMM 150 JS
  - Time: Wed 6-9:30-9:30
  - Instructor: By Arr

**COMM 170 ORAL INTERPRETATION II (formerly SPCH 170)**

- **Online Course**
  - CRN: 41020
  - COMM 170 OLH
  - Time: Online

**COMM 590 SPECIAL PROJECTS**

- **Online Course**
  - CRNs: 43125, 43126, 43127
  - COMM 590 AC
  - Time: By Arr

**COMM 860 COMMUNICATION IN THE WORKPLACE (formerly SPCH 860)**

- **Online Course**
  - CRN: 41021
  - COMM 860 OLH
  - Time: Online
  - Instructor: Wu

---

**DENTAL ASSISTING**

**DENT 647 DENTAL ASSISTING CLINICAL INTERSHIP**

- **Online Course**
  - CRN: 43018
  - DENT 647 OL
  - Time: Online
  - Instructor: Staff

**DENT 722 DENTAL MATERIALS II**

- **Online Course**
  - CRN: 35722
  - DENT 722 OL
  - Time: Online
  - Instructor: Staff

**DENT 722 DENTAL SCIENCE II**

- **Online Course**
  - CRN: 43014
  - DENT 722 OL
  - Time: Online
  - Instructor: Staff

**DENT 743 CHAIRSIDE ASSISTING II**

- **Online Course**
  - CRN: 43015
  - DENT 743 OL
  - Time: Online
  - Instructor: Staff

**DENT 743 CORONAL POLISH**

- **Online Course**
  - CRN: 43016
  - DENT 743 OL
  - Time: Online
  - Instructor: Staff

**DENT 744 DENTAL SEALANTS**

- **Online Course**
  - CRN: 43017
  - DENT 744 OL
  - Time: Online
  - Instructor: Staff

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**COSMETOLOGY**

**COSM 722 FUNDAMENTALS OF COSMETOLOGY I**

- **Online Course**
  - CRN: 35550
  - COSM 722 OL
  - Time: Online
  - Instructor: Daily

**COSM 722 FUNDAMENTALS OF COSMETOLOGY II**

- **Online Course**
  - CRN: 35551
  - COSM 722 OL
  - Time: Online
  - Instructor: Daily

---

**WEBSCOPE**

- **View course descriptions & prerequisite information**
- **View course transferability information**
- **Sort classes by type (online, evening, late-start, short)**
- **And much more**

**WebSchedule allows you to:**

1. View course descriptions & prerequisite information
2. View course transferability information
3. Sort classes by type (online, evening, late-start, short)
4. And much more
A $20.00 materials fee is payable upon registration.

DGME 101 MEDIA DESIGN I: ILLUSTRATOR
DGME 168 WEB DESIGN II: DREAMWEAVER
DGME 152 ADVANCED DIGITAL AUDIO: PRO TOOLS
DGME 120 ADVANCED DIGITAL VIDEO AND EDITING
DGME 135 VIDEO JOURNALISM
DGME 165 DIGITAL ANIMATION: FLASH
DGME 168 WEB DESIGN II: DREAMWEAVER
DGME 152 ADVANCED DIGITAL AUDIO: CSS
DGME 211 MEDIA DESIGN II: ILLUSTRATOR
DGME 212 MEDIA DESIGN II: PHOTOSHOP
DGME 213 MEDIA DESIGN III: ADVANCED ILLUSTRATOR AND PHOTOSHOP
DGME 350 PUBLICATION DESIGN/PRODUCTION WITH INDESIGN
DGME 255 GRAPHIC DESIGN THEORY AND APPLICATION
DGME 240 DIGITAL PUBLISHING
DGME 255 PORTFOLIO

ELEC 111 INTRODUCTION TO ELECTRONICS FOR ELECTRICAL TECHNOLOGY
ELEC 122 ELECTRICAL ENGINEERING TECHNICIANS
ELEC 144 SOLAR ENERGY Fundamentals

ELEC 421 FUNDAMENTALS OF ELECTRIC MOTOR CONTROL

ENGR 210 ENGINEERING GRAPHICS
ENGR 260 CIRCUITS AND DEVICES
ENGR 270 MATERIALS SCIENCE
ENGR 690 SPECIAL PROJECTS

ENG 100 COMPOSITION AND READING
ENG 101 ENG 101/102
ENG 102 ENG 101/102
ENG 103 ENG 101/102
ENGL 101/102 COMPOSITION AND READING/ENGLISH PRACTICUM

ENGL 101 AA A 3.0
ENGL 101 AB A 3.0
ENGL 101 AC A 3.0
ENGL 101 AF A 3.0
ENGL 102 AA A 1.0
ENGL 102 AB A 1.0
ENGL 102 AC A 1.0
ENGL 102 AF A 1.0

Evening Courses

3731 ENGL 101 AA TTh 6:30-9:20 Goldstone 3.0
3413 ENGL 101 AA TTh 7:00-9:50 Goldstone 3.0

ENGL 110 COMPOSITION, LITERATURE, AND CRITICAL THINKING

3950 ENGL 110 AA A WRF 8:10-9:40 Newman 3.0
3960 ENGL 110 AB A WRF 10:10-11:40 Reynolds 3.0
3975 ENGL 110 AC A WRF 12:10-1:40 Brennan 3.0
3987 ENGL 110 AF A WRF 2:30-4:00 Newman 3.0
TBA Hours: By Arr 1.0 Hr/Wk 16-20

Evening Courses

3747 ENGL 110 JA Wed 6:30-9:20 Mahler 3.0
3786 ENGL 110 JC Thu 6:30-9:20 Smith 3.0
3792 ENGL 110 JX Thu 6:30-9:20 Steele 3.0

ENGL 161 CREATIVE WRITING I

A 3.5 no materials fee is payable upon registration

3757 ENGL 161 AA A WRF 8:10-9:40 By Arr 1.0 Hr/Wk 16-20
TBA Hours: By Arr 1.0 Hr/Wk 16-20

Evening Courses

3731 ENGL 161 AA TTh 6:30-9:20 Reynolds 3.0
3786 ENGL 161 JC Thu 6:30-9:20 Smith 3.0
3792 ENGL 161 JX Thu 6:30-9:20 Steele 3.0

ENGL 165 ADVANCED COMPOSITION

3590 ENGL 165 AC A WRF 8:10-9:40 Ozinga 3.0
3499 ENGL 165 AD A WRF 10:10-11:40 Reynolds 3.0
3560 ENGL 165 BF A WRF 12:10-1:40 Murphy 3.0
3570 ENGL 165 CA WRF 12:10-1:40 Murphy 3.0

Evening Courses

TBA Hours: By Arr 1.0 Hr/Wk 16-20

ENGL 80 SPECIAL PROJECTS

ENGL 80 A A 3.0
ENGL 80 B A 3.0
ENGL 80 C A 3.0
ENGL 83 BASIC COMPOSITION AND READING

3230 ENGL 83 AC A WRF 10:10-11:40 Armstrong 2.0
3418 ENGL 83 AB A WRF 12:10-1:40 James 5.0
3418 ENGL 83 BA A WRF 12:10-1:40 Richardson 5.0
3418 ENGL 83 BG A WRF 12:10-1:40 Bostick 5.0

ENGL 83 INTENSIVE INTRODUCTION TO COMPOSITION AND READING

3450 ENGL 83 BA A WRF 9:45-11:00 Alunan 5.0
3457 ENGL 83 BC A WRF 9:45-11:00 Alunan 5.0
3457 ENGL 83 AE A WRF 10:10-11:40 Alunan 5.0
3457 ENGL 83 AG A WRF 12:10-1:40 Albert 5.0

ENGL 84 INTRODUCTION TO COMPOSITION AND READING

3454 ENGL 84 AB A WRF 9:45-11:00 Fuller 4.0
3454 ENGL 84 AC A WRF 10:10-11:40 Maxwell 4.0
3454 ENGL 84 AF A WRF 12:10-1:40 Chin 4.0
3454 ENGL 84 AJ A WRF 12:10-1:40 Jones 4.0
3434 ENGL 84 AM A WRF 11:10-12:25 Alunan 4.0
3434 ENGL 84 AN A WRF 12:10-1:40 Harrison 4.0
3434 ENGL 84 AR A WRF 12:10-1:40 Luck 4.0
3434 ENGL 84 AS A WRF 12:10-1:40 Webb 4.0
3434 ENGL 84 AT A WRF 12:10-1:40 Bliss 4.0
3434 ENGL 84 AU A WRF 12:10-1:40 Newman 4.0
3434 ENGL 84 AU A WRF 12:10-1:40 Reynolds 4.0

Evening Courses

3729 ENGL 84 JA MW 6:30-9:20 Webb 3.0
3727 ENGL 84 JC TTh 6:30-9:20 Zucca 3.0
3727 ENGL 84 JX TTh 6:30-9:20 Steele 3.0

ENGL 840 COMPOSITION FOR NON-NAIVE SPEAKERS

3441 ENGL 840 AA WRF 9:45-11:00 Kobrak 3.0
3447 ENGL 840 AB WRF 10:10-11:40 Gold 3.0
3447 ENGL 840 AD WRF 11:10-12:25 Gold 3.0
3447 ENGL 840 AF WRF 12:10-1:40 Alunan 3.0

ENGL 845 CONVERSATION FOR NON-NAIVE SPEAKERS I

3880 ENGL 845 AA WRF 9:45-11:00 Gold 3.0
3880 ENGL 845 AB WRF 10:10-11:40 Gold 3.0
3880 ENGL 845 AD WRF 11:10-12:25 Gold 3.0
3880 ENGL 845 AG WRF 12:10-1:40 Alunan 3.0

ENGL 850 INDIVIDUAL WRITING INSTRUCTION

3842 ENGL 850 AA WRF 9:45-11:00 Wilson 5.0

ENGL 860 PROJECTS IN WORKPLACE WRITING

3416 ENGL 860 AA T 7:00-9:25 Mahler 4.0

ENGL 870 ENGLISH GRAMMAR

4341 ENGL 870 AA TTh 7:00-9:25 James 3.0

LIT. 101 TWENTIETH-CENTURY LITERATURE

4349 LIT. 101 THU 8:25-10:35 Stahl 3.0

LIT. 232 SURVEY OF ENGLISH LITERATURE II

3526 LIT. 232 WRF 10:10-11:40 Alunan 3.0

LIT. 233 SURVEY OF ENGLISH LITERATURE II

Evening Course

3736 LIT. 233 TTh 6:30-9:20 Steele 3.0

LIT. 350 SHAKESPEARE

3510 LIT. 350 TTh 12:10-2:35 Brennan 3.0

LIT. 352 ROSSI

3512 LIT. 352 WRF 10:10-11:40 Alunan 3.0

LIT. 353 SHAKESPEARE

3504 LIT. 353 TTh 12:10-2:35 Brennan 3.0

LIT. 356 SURVEY OF ENGLISH LITERATURE II

Evening Course

3506 LIT. 356 TTh 6:30-9:20 Steele 3.0

ESL COURSE SEQUENCE (English as a Second Language)

See also READ 807, 809, and 845 and COM 185.

ENGLISH AS A SECOND LANGUAGE

Program Skill Levels

Grammar & Writing
Listening & Speaking
Reading & Vocabulary

Level 1
ENGL 839
ENGL 840
ENGL 841

Level 2
ENGL 842
ENGL 843
ENGL 844

Level 3
ENGL 827
ENGL 828
ENGL 829

Level 4
ENGL 828
ENGL 848
COMM 665
READ 823

ESL 880 COMMUNICATIVE BASIC VOCABULARY

ENGL 891 ACCENT REDUCTION FOR NON-NAIVE SPEAKERS

ETHN 101 INTRODUCTION TO ETHNIC STUDIES

WebSchedule allows you to:

- View course descriptions & prerequisite information
- View course transferability information
- Sort classes by type (online, evening, late-start, short)
- And much more.
GEOL 100 CULTURAL GEOGRAPHY

A $150.00 materials fee is payable upon registration.

FIRE 745 EVOLUTION OF HIP HOP CULTURE: A SOCIO-ECONOMIC AND POLITICAL PERSPECTIVE

Evening Course

32354 GEOG 100 AA TTh 10:10-11:20 Hand 3.0
32353 GEOG 100 AB TTh 3:10-4:20 Hand 3.0
32352 GEOG 100 AC TTh 1:10-2:20 TBA Hours 3.0
32351 GEOG 100 AD TTh 12:10-1:20 TBA Hours 3.0
32350 GEOG 100 AE TTh 10:10-11:20 TBA Hours 3.0
32349 GEOG 100 AF TTh 9:10-10:20 TBA Hours 3.0
32348 GEOG 100 AG TTh 8:10-9:20 TBA Hours 3.0

GRAPHICS

See Digital Media

HUMANITIES

HUM. 125 TECHNOLOGY/CONTEMPORARY SOCIETY/ HUMAN VALUES

43246 HUM 155 AA WM 11:10-12:25 Danielson 1.0
32453 HUM 155 AB WM 11:10-12:25 Danielson 1.0

HUM 676 HONORS COLLOQUIUM IN WESTERN CIVILIZATION II

32452 HUM 681 OHN Hours 1.0
32451 HUM 681 OH Online 1.0

HUM. 690 SPECIAL PROJECTS

32450 HUM 690 AA By Arr 1:00-9:00 Hand 1.0
32449 HUM 690 AB By Arr 1:00-9:00 Hand 1.0
32448 HUM 690 AC By Arr 1:00-9:00 Hand 1.0

INTegrative learning: Learning communities

Writing in the End Zone II

This collaborative learning community links Weight Conditioning for varsity football with intensive Introduction to Composition and Reading. While students improve their overall physical conditioning—speed, agility, strength, and endurance—they will also strengthen their reading and writing skills, building confidence and competence in written composition, reading, and critical thinking. Students must enroll in both ENGL 88A and FTTH 15 as AD.

ETHN 102 INTRODUCTION TO ETHNIC STUDIES II

42433 ENGL 110 A TTh 10:10-11:25 12:20-1:45 Kijernan 3.0
32311 FTTH 200 By Arr 1:00-6:00 11:30-2:30 Pollock 0.5

VOCES OF A STRANGER

This course introduces students to the experiences of persons who have been involved in critical issues, such as war, poverty, and addiction. The readings are selected based on the experiences of people with disabilities. Students enrolled in one of the sections below will be part of the Voices of a Stranger Learning Community.

ATHLETICS AND DANCE

KINESIOLOGY, ATHLETICS AND DANCE

ADAPTED P.E.

ADAP 100 ADAPTED AQUATICS

32181 ADAP 100 AA TTh 12:10-1:35 5-11 SMALL Schmidt 1.0

ADAP 110 ADAPTED GENERAL CONDITIONING

32060 ADAP 110 AA TTh 11:10-12:35 5-11 Young 1.0
32079 ADAP 110 BA TTh 1:10-2:35 5-11 Young 1.0
32025 ADAP 110 BC TTh 12:10-1:35 5-11 Young 1.0
32034 ADAP 110 BD TTh 1:10-2:35 5-11 Young 1.0

ADAP 140 ADAPTED WEIGHT CONDITIONING

32238 ADAP 140 AA WM 10:10-11:30 5-11 Young 1.0
32237 ADAP 140 BA WM 11:10-12:30 5-11 Young 1.0
32236 ADAP 140 BC WM 12:10-1:30 5-11 Young 1.0

ADAP 153 ADAPTED BACK CARE

32105 ADAP 153 AA TTh 1:10-2:35 5-11 Young 0.5

ADAP 875 ADAPTED EVALUATION

32262 ADAP 875 BA By Arr 2:10-3:35 5-11 Schmidt 0.5
32261 ADAP 875 CA By Arr 1:10-2:35 5-11 Schmidt 0.5

Aquatics

AQUA 103 INTERMEDIATE SWIMMING AND BEGINNING WATER POLO

32182 AQUA 103 BE BX 9:10-10:30 5-11 POOL Weight 2.0

AQUA 121 SWIM FOR CONDITIONING

32184 AQUA 121 BX 9:10-10:30 5-11 POOL Weight 1.0
32186 AQUA 121 CX WM 10:10-11:30 5-11 POOL Weight 1.0
32185 AQUA 121 AX WM 11:10-12:30 5-11 POOL Weight 1.0
32187 AQUA 121 EX WM 12:10-1:30 5-11 POOL Weight 1.0

AQUA 133 INDIVIDUAL SWIMMING CONDITIONING

32442 AQUA 133 BX WM 10:10-11:30 5-11 POOL Weight 1.0
32443 AQUA 133 CX WM 11:10-12:30 5-11 POOL Weight 1.0
32444 AQUA 133 AX WM 12:10-1:30 5-11 POOL Weight 1.0

AQUA 135 AQUA EXERCISE

32018 AQUA 135 BB TTh 1:10-2:35 5-11 POOL Weight 1.0

Dance

DANC 121 CONTEMPORARY MODERN DANCE

42629 DANC 121 BA WM 12:10-1:30 5-11 Dallas 1.0

DANC 131 BEGINNING JAZZ DANCE

42431 DANC 131 AA TTh 10:10-11:30 5-11 Barnes 1.0
42432 DANC 131 AB TTh 11:10-12:30 5-11 Barnes 1.0

JAPANESE

ITAL 112 ELEMENTARY ITALIAN II

42648 ITAL 112 JR TTh 5:30-6:50 18-203 Bacila 2.0

ITAL 802 CONVERSATIONAL ITALIAN II

32458 ITAL 802 JR TTh 5:30-6:50 18-203 Bacila 2.0
### Spring 2012 Schedule of Classes

#### DANC 151 BEGINNING SOCIAL DANCE
- **Course Number**: 4233
- **Title**: DANC 151
- **Sections**: LA
- **Days**: Mon
- **Time**: 7:30-8:25
- **Credit**: 1.0
- **Location**: 160 Ewalt Hall

#### DANC 200 DANCE PRODUCTION
- **Course Number**: 4233
- **Title**: DANC 200
- **Sections**: BB
- **Days**: By Arr
- **Time**: 7:30-9:25
- **Credit**: 2.0
- **Location**: 160 Ewalt Hall

#### DANC 205 LATIN DANCE
- **Course Number**: 4233
- **Title**: DANC 205
- **Sections**: LA
- **Days**: Wed
- **Time**: 6:10-7:05
- **Credit**: 1.0
- **Location**: 160 Ewalt Hall

#### P.E. Theory
- **Course Number**: 4233
- **Title**: KINE 101
- **Section**: INTRODUCTION TO KINESIOLOGY
- **Instructor**: Chu
- **Time**: 10:10-11:00
- **Credit**: 2.0

- **Course Number**: 4233
- **Title**: KINE 120
- **Section**: FIRST AID/ CPR
- **Instructor**: Schmidt
- **Time**: 11:10-12:00
- **Credit**: 3.0

#### Core Courses
- **Course Number**: 4233
- **Title**: KINE 122 PILATES LAB
- **Instructor**: Bolt
- **Time**: 2:00-3:00
- **Credit**: 4.0

#### KINE 201 YOGA PEDAGOGY LECTURE
- **Course Number**: 41117
- **Title**: KINE 201
- **Section**: 207
- **Instructor**: Bailey
- **Time**: 10:10-11:00
- **Credit**: 3.0

#### KINE 202 YOGA PEDAGOGY LAB
- **Course Number**: 41117
- **Title**: KINE 202
- **Section**: 207
- **Instructor**: Bailey
- **Time**: 10:10-11:00
- **Credit**: 3.0

#### KINE 301 INTRODUCTION TO PERSONAL TRAINING
- **Course Number**: 4233
- **Title**: KINE 301
- **Section**: AA
- **Instructor**: Havener
- **Time**: 10:10-11:00
- **Credit**: 1.0

#### Course Sequence
- **Course Number**: 4233
- **Title**: TEA M 110 BASKETBALL
- **Instructor**: Pollock
- **Time**: 11:10-12:00
- **Credit**: 1.0

#### Minor Courses
- **Course Number**: 4233
- **Title**: VARS 100 VARSITY BASEBALL
- **Instructor**: Williams
- **Time**: 11:10-12:00
- **Credit**: 2.0

#### University Transferable
- **Course Number**: 4233
- **Title**: VARS 200 VARSITY SOFTBALL: WOMEN
- **Instructor**: Williams
- **Time**: 11:10-12:00
- **Credit**: 3.0

### mathematics

#### MATH 110 ELEMENTARY ALGEBRA
- **Course Number**: 4233
- **Title**: MATH 110
- **Section**: AA
- **Instructor**: Williams
- **Time**: 11:10-12:00
- **Credit**: 1.0

#### MATH 112 ELEMENTARY ALGEBRA II
- **Course Number**: 4233
- **Title**: MATH 112
- **Instructor**: Williams
- **Time**: 11:10-12:00
- **Credit**: 1.0

#### MATH 120 THE CURRICULUM
- **Course Number**: 4233
- **Title**: MATH 120
- **Instructor**: Williams
- **Time**: 11:10-12:00
- **Credit**: 1.0

#### MATH 122 THE CURRICULUM
- **Course Number**: 4233
- **Title**: MATH 122
- **Instructor**: Williams
- **Time**: 11:10-12:00
- **Credit**: 1.0

#### MATH 130 STATISTICS
- **Course Number**: 4233
- **Title**: MATH 130
- **Instructor**: Williams
- **Time**: 11:10-12:00
- **Credit**: 1.0

#### MATH 135 INTRODUCTION TO COLLEGE AND INTERCOLLEGIATE ATHLETICS
- **Course Number**: 4233
- **Title**: MATH 135
- **Section**: AA
- **Instructor**: Williams
- **Time**: 11:10-12:00
- **Credit**: 1.0

### Library Studies
- **Course Number**: 4233
- **Title**: LIBR 100 INTRODUCTION TO LIBRARY RESEARCH
- **Instructor**: Williams
- **Time**: 11:10-12:00
- **Credit**: 1.0

### WebSchedule
- **URL**: [collegeofsamanoite.edu/webschedule](http://collegeofsamanoite.edu/webschedule)
- **Features**:
  - View course descriptions & prerequisite information
  - View course transferability information
  - Sort classes by type (online, evening, late-start, short)
  - And much more
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Days</th>
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<tr>
<td>MATH 242</td>
<td>CALCULUS WITH ANALYTIC GEOMETRY II</td>
<td>TTh</td>
<td>11:10-12:00</td>
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<td>MATH 241</td>
<td>APPLIED CALCULUS I</td>
<td>MWF</td>
<td>11:10-11:55</td>
<td>18-202</td>
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<td>MATH 200</td>
<td>ELEMENTARY PROBABILITY AND STATISTICS</td>
<td>TTh</td>
<td>11:10-12:00</td>
<td>16-140</td>
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<td>MATH 120</td>
<td>INTERMEDIATE ALGEBRA</td>
<td>TBA</td>
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<td>LIBERAL ARTS MATHEMATICS</td>
<td>TBA</td>
<td>By Arr</td>
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<td>PIANO</td>
<td>TBA</td>
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<td>GUITAR II</td>
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<td>MUS. 373</td>
<td>GUITAR III</td>
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<td>GUITAR IV</td>
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<td>MUS. 424</td>
<td>SMALL JAZZ ENSEMBLES</td>
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<td>MUS. 425</td>
<td>CONTEMPORARY JAZZ COMBO</td>
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<td>MUS. 450</td>
<td>SYMPHONIC BAND</td>
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<td>JAZZ WORKSHOP</td>
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<td>MUS. 452</td>
<td>REPERTORY JAZZ BAND</td>
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<td>MUS. 470</td>
<td>CSM SINGING</td>
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<td>AFRO-LATIN PERCUSSION ENSEMBLE</td>
<td>TBA</td>
<td>By Arr</td>
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<td>MUS. 690</td>
<td>SPECIAL PROJECTS</td>
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<td>MUS. 800</td>
<td>COMPUTER-ASSISTED INSTRUCTION IN MUSIC</td>
<td>TBA</td>
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**NURSING**

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<td>NURS 221</td>
<td>PEDIATRIC NURSING</td>
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<td>NURS 232</td>
<td>MATERNITY NURSING</td>
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### OCEANOGRAPHY

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<tr>
<td>OCEN 100</td>
<td>OCEANOGRAPHY</td>
<td>T-Th</td>
<td>11:10-12:25</td>
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### PALEONTOLOGY

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<tr>
<td>PALM 110</td>
<td>GENERAL PALEONTOLOGY</td>
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<td>8:00-9:15</td>
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### PHYSICS

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<td>PHYS 150</td>
<td>PREPARATION FOR PHYSICS</td>
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<td>PHYS 210</td>
<td>GENERAL PHYSICS I</td>
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<td>PHYSICS WITH CALCULUS III</td>
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### POLITICAL SCIENCE

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<td>PLSC 130</td>
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<td>PLSC 210</td>
<td>AMERICAN POLITICS</td>
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### PSYCHOLOGY

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<td>EXPERIMENTAL PSYCHOLOGY</td>
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### READING

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<td>READ 400</td>
<td>ACADEMIC TEXTBOOK READING</td>
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SOCIOLOGY

SOCI 100 INTRODUCTION TO SOCIOLGY
3279 SOC100 AAC TH 8:10-9:25 10-19 3 Mathur 3.0
3471 SOC100 AB MWF 10:10-10:50 10-19 4 Staff 3.0
3506 SOC100 AC MWF 9:10-10:00 10-19 4 Mathur 3.0
3433 SOC100 AD TH 11:10-12:05 10-19 2 Williams 3.0
4549 SOC100 AJ TH 11:10-12:05 10-19 2 Mathur 3.0

Evening Course
3541 SOC100 AB TH 7:10-8:05 10-19 3 Mander 3.0
Evening Off Campus Course
3251 SOC100 AAY Meeting TBA Hours: By Arr
NOTE: This course meets at the Marin Luther King Center, 751 Monte Diablo Avenue, San Rafael.

Online Course
4370 SOC100 DLT Online Online Mathur 3.0

SOCI 105 SOCIAL PROBLEMS
3279 SOC105 AAC MWF 10:10-11:00 10-19 3 Mathur 3.0

SOCI 110 COURTHSHP, MARRIAGE AND THE FAMILY
3279 SOC100 AAC MWF 10:10-11:00 10-19 3 Mathur 3.0

SOCI 112 INTRODUCTION TO RESEARCH METHODS
4380 SOC112 DC MWF 1:00-2:00 10-19 3 Mathur 3.0

SOCI 141 RACE AND ETHNIC RELATIONS
4146 SOC141 AC MWF 12:20-1:10 10-19 2 Williams 3.0

SOCI 240 HUMAN SEXUALITY
4179 SOC240 AAC MWF 1:00-2:00 10-19 3 Mathur 3.0

SPANISH

For information about a Certificate of Specialization in Spanish, see the catalog or contact the Language Arts Division Office (Bldg. 15, Room 168, 574-6314).

SPAN 110 ELEMENTARY SPANISH
3793 SPAN110 AB MWF 1:00-2:00 10-20 Casillo 5.0

SPAN 111 ELEMENTARY SPANISH I
4735 SPAN111 AAC MWF 1:00-2:00 10-20 Casillo 3.0

SPAN 112 ELEMENTARY SPANISH II
3558 SPAN112 AB MWF 1:00-2:00 10-20 Casillo 3.0

SPAN 120 ADVANCED ELEMENTARY SPANISH I
4736 SPAN120 AB MWF 9:10-10:00 10-20 Casillo 5.0

SPAN 121 ADVANCED ELEMENTARY SPANISH II
4717 SPAN121 AB MWF 1:00-2:00 10-20 Casillo 3.0

SPAN 131 INTERMEDIATE SPANISH I
3469 SPAN131 AB MWF 1:00-2:00 10-20 Casillo 5.0

SPAN 132 INTERMEDIATE SPANISH II
3468 SPAN132 AB MWF 1:00-2:00 10-20 Casillo 3.0

SPAN 60 SPECIAL PROJECTS
5376 SPAN60 AA By Arr 3.0 Hrs/Wk 10-16 Henson 2.0
5707 SPAN60 BB By Arr 3.0 Hrs/Wk 10-16 Henson 1.0
4356 SPAN60 CC By Arr 3.0 Hrs/Wk 10-16 Henson 1.0

SPEECH COMMUNICATION

See Communication Studies

FINAL EXAM SCHEDULE: Spring 2012

Final examinations are held in the classroom in which the class has met during the semester.
Students are requested not to contact instructors or the Office of Admissions and Records for individual grades. Final grades will be available beginning May 30, 2012 on WebSMART at collegeofsanmateo.edu/websmart.

Day Classes

Time and Days of Regular Final Examination
Final Class Meeting

8:10 am MWF, MW, Daily
8:10-10:40 am Friday, May 25

8:10 am TT, Th, Th
8:10-10:40 am Thursday, May 24

9:30 am MWF, MW, Daily
9:30-11:10 am Monday, May 21

10:15 am MWF, MW, Daily
10:15-12:00 noon Monday, May 21

11:00 am TT, Th, Th
11:00-12:45 pm Thursday, May 24

12:30 pm MWF, MW, Daily
12:30-2:15 pm Monday, May 21

1:00 pm TT, Th, Th
1:00-3:40 pm Thursday, May 24

2:00 pm MWF, MW, Daily
2:00-4:00 pm Monday, May 21

3:00 pm TT, Th, Th
3:00-5:40 pm Thursday, May 24

4:00 pm MWF, MW, Daily
4:00-6:00 pm Monday, May 21

11:00 am All Others
11:00-1:45 pm Friday, May 25

12:35 pm TTh
12:35-2:15 pm Thursday, May 24

12:00 pm MWF, MW, Daily
12:00-2:00 pm Wednesday, May 23

10:00 am TT, Th, Th
10:00-12:00 noon Thursday, May 24

5:30 pm MWF, MW, Daily
5:30-7:30 pm Wednesday, May 23

5:00 pm TT, Th, Th
5:00-7:40 pm Thursday, May 24

2:00 pm MWF, MW, Daily
2:00-4:00 pm Monday, May 21

1:00 pm TT, Th, Th
1:00-3:40 pm Thursday, May 24

5:00 pm MWF, MW, Daily
5:00-7:00 pm Wednesday, May 23

4:35 pm TT, Th, Th
4:35-7:15 pm Thursday, May 24

3:00 pm MWF, MW, Daily
3:00-5:00 pm Wednesday, May 23

11:00 am All Others
11:00-1:45 pm Friday, May 25

Notes:
When a course consists of lecture and laboratory, the final examination is scheduled according to the time of the lecture. If there is an unavoidable conflict in your final examination schedule, see your instructor in one of the classes and request to take the examination with another class. Exams start promptly at hours indicated and are held in the same room in which the class regularly meets.

Evening/Weekend Classes
Final examinations for all evening, Saturday and Sunday classes will be given during the last class meeting for all courses:

Day of Regular Class Meeting Final Examination
Monday classes
Monday, May 21
Tuesday classes
Tuesday, May 22
Wednesday and Monday/Wednesday classes
Wednesday, May 23
Thursday and Tuesday/Thursday classes
Thursday, May 24
Friday classes
Friday, May 25
Saturday classes
Saturday, May 19
Sunday classes
Sunday, May 20

Note:
Monday/Wednesday classes follow the Wednesday final examination schedule, and Thursday/Tuesday classes follow the Thursday schedule.

Looking for College Forms?
Commonly requested forms, such as:
Transcript Evaluation/Course Substitution
Residency Reclassification
Prerequisite Equivalency
And many more
Can be found at collegeofsanmateo.edu/forms
College Policies

For specific information about each of these policies, including appropriate staff to contact for further information or assistance, please refer to the CSM Catalog, which is available on the CSM website at collegeofsanmateo.edu/catalog.

FEES

Fees are due and payable at the time of registration. Students will not be able to register for classes if they have any outstanding balance. From January 5–16, you will be dropped each evening by 10 pm if fees are not paid in full. For more important information, visit collegeofsanmateo.edu/fees.

All student records are withheld and class registration may be restricted until all outstanding debts to the District colleges have been cleared. Unpaid bills may be sent to collections.

Students who are classified as California residents as defined in the California Education Code will be charged an enrollment fee, a health services fee and a student representation fee. An optional student body fee also will be assessed. In accordance with California law, the enrollment fees may be waived for California residents who demonstrate financial need and qualify for a Board of Governors Enrollment Fee Waiver (BOGW). Contact the College Financial Aid Office for additional information.

Students who are classified as nonresidents will be charged a tuition fee in addition to the enrollment fee, health services fee and student representation fee. International students (F-1 Visa) are subject to a health insurance requirement and are charged tuition and capital outlay fees in addition to enrollment fees. Contact the International Student Office for details.

The student representation fee was established by student election to support student advocacy before local, state and federal offices and agencies.

In addition, students will be required to purchase textbooks and miscellaneous supplies, as well as tools and technical supplies for certain programs. In some courses students will also be required to pay a non-refundable instructional materials charge.

Fees are subject to change at any time by action of the State Legislature, Board of Governors of the California Community Colleges, or the District Board of Trustees.

Fees are due and payable at the time of registration. Students who need assistance in paying fees are encouraged to contact the Financial Aid Office (College Center, Building 10, Third Floor, 574-6146). All student records are withheld and class registration may be restricted until all outstanding debts to the District colleges have been cleared.

AB 540 Students

Under Assembly Bill 540 (AB540), you may be exempt from paying non-resident tuition. Students who have attended a California high school for three years AND received a California high school diploma or its equivalent, such as a GED or passed the high school proficiency exam, are exempt from paying non-resident tuition. See page 3 for more information.

Support Services & Special Programs

CSM offers a variety of student services to assist you in reaching your educational goals. These programs include:

Fees

<table>
<thead>
<tr>
<th>Fee Type</th>
<th>Amount Required of</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrollment Fee</td>
<td>$36 per unit</td>
</tr>
<tr>
<td>Health Services Fee**</td>
<td>$55 Summer $48 Fall $48 Spring</td>
</tr>
<tr>
<td>Student Representation Fee**</td>
<td>$1</td>
</tr>
<tr>
<td>Nonresident Tuition Fee</td>
<td>$203 per unit (plus $36 per unit Enrollment Fee)</td>
</tr>
<tr>
<td>International Student Tuition Fee</td>
<td>$203 per unit (plus $36 per unit Enrollment Fee)</td>
</tr>
<tr>
<td>Nonresident Student Capital Outlay Fee</td>
<td>$9 per unit</td>
</tr>
<tr>
<td>International Student Capital Outlay Fee</td>
<td>$9 per unit</td>
</tr>
<tr>
<td>International Student (F-1 Visa) Health Insurance <a href="http://www.studentinsuranceusa.com">www.studentinsuranceusa.com</a></td>
<td>$195 Summer $395 Fall or Spring $553 Full Year</td>
</tr>
<tr>
<td>Student Body Fee***</td>
<td>$8 Fall $8 Spring</td>
</tr>
<tr>
<td>Parking Fee***</td>
<td>$50 Summer $40 Fall $40 Spring $5 per day $20 Two-Term (Fall/Spring)</td>
</tr>
<tr>
<td>Audit Fee</td>
<td>$15 per unit (students enrolling in a variable unit course must pay for maximum units)</td>
</tr>
<tr>
<td>Duplicate Diploma Fee</td>
<td>$20</td>
</tr>
<tr>
<td>Returned Check Fee</td>
<td>$20</td>
</tr>
<tr>
<td>Transcript Fee</td>
<td>$5 official $10 additional for rush service</td>
</tr>
</tbody>
</table>

* Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization may be exempted from paying the health services fee. Contact the Health Center for details.

** A student has the right to refuse to pay the $1 student representation fee for religious, political, moral or financial reasons. This refusal must be submitted in writing to the Student Life and Leadership Development Office, Building 17, Room 112.

*** This fee is optional. Please refer to “Required DI” column for further information. A two-term parking permit is available for $30. Parking permits for low income students are $20 per semester; low income students are those who demonstrate financial need under federal or state standards. For lost or stolen permits, please see Parking Regulations on next page.

For specific information about each of these programs, their locations and hours of operation, please visit our Student Services webpage at collegeofsanmateo.edu/studentservices. The CSM Catalog, available online also provides detailed information about each of these programs.
**Campus Map**

**One-Day Permits**
5 to 7 pm daily only during class hours from 7 am to 10 pm. 
Permit machines are indicated by M on the map. 

**Student Parking**
Hilliard Lot 1, Beethoven Lot 2, Galileo Lot 6, Building Lot 6 or 
Stadium Lot n

**Staff Parking**
Beethoven Lot 2, Galileo Lot 5, Socrates Lot 2A, Marie Curie Lot 3, 
Galileo Lot 6, Student Lot 10

**Restricted Parking**
Olympus Lot 2 and members of San Mateo Athletic Club, and patrons 
and clients of Cosmetology and Dental programs

**Disabled Parking**
By special permit only (contact Disability Resource Center, Building 10, 
First Floor, 34-449)

**Motorcycle Parking**
Locations indicated by M on Map: Marie Curie Lot 5, Galileo Lot 6 Staff

**Campus Directory**
Main Number (650) 574-6161

**Admissions & Records**
574-6495 1-100, 36-311, 574-6412

**ASCM (Student Government)**
574-6141 17-112

**Assessment/Placement Testing**
574-6562 10-370

**Bookstore**
574-9566 10-202

**CAsWORkS**
574-6155 10-120K

**Career Services**
574-6699 1-130

**Cashier's Office**
574-6412 10-350

**Child Development Center**
574-6279 1-373

**Coastside Office**
768-6444

**Community Education**
574-6499 DD-217

**Community Relations & Marketing**
574-6931 10-452

**Computing & Technology**
574-9514 5-951

**Counseling Center**
574-6400 10-340

**Dental Assisting**
574-6624 5-959

**Disabled Students Programs and Services (DSPS)**
574-6438 10-120

**Distance Education**
574-6439 10-110

**EDP/CARE**
574-6414 10-110

**Facilities Management/Classroom Scheduling**
574-6439 10-439

**Financial Aid/Scholarships**
574-6466 10-350

**Fax (Financial Aid)**
574-9204

**Health Services Center**
574-9296 1-147

**High School Enrollment Programs**
574-6191 10-340R

**International Students Program**
574-6915 10-310

**KCSM**
574-6576 Bldg. 9

**Library**
574-6100 Bldg. 9

**Middle College**
574-6491 17-154

**Multicultural Center**
574-6564 10-112

**Parking**
574-6415 10-100

**Planning**
574-6236 36-100

**Public Safety (Security)**
574-6415 10-100

**San Mateo**
574-6415 10-100

**San Mateo Athletic Club**
574-7273 5-7th Floor

**Student Life and Leadership**
574-6414 10-112

**Study Abroad**
574-6533 10-310

**Swimming Pool**
574-6461

**Theater**
574-6615 Bldg. 3

**Event Info Line**
574-2929

**Transcript Information**
574-6458 10-360

**Transfer Services**
574-6899 10-340

**Transition to College**
574-6473 10-120E

**Veterans Resource Center**
574-6858 16-150

**Academic Divisions**
For a listing of instructional programs within each division, visit 
campuscolleges.academicdivisions/divisions/

**Business & Technology Division**
574-6228 19-113

**Creative Arts & Social Science Division**
574-6465 10-415

**Math & Science Division**
574-6468 36-311

**Kinesiology, Athletics & Dance Division**
574-6615 5-143

**Study Abroad**
574-6496 10-360

**Assessment/Placement Testing**
574-6438 10-360

**Kinesiology, Athletics & Dance Division**
574-6615 5-143

**Math & Science Division**
574-6468 36-311

**Disabled Students Programs and Services (DSPS)**
574-6439 10-110

**Ridge College**
800 College Dr.

**Visitor Parking**
Visitors may park in PayBySpace Visitor Lots Beethoven 2A, 2B and 2C (between 7 am and 5 pm) and Forum Lot 8 (between 7 am and 11 pm). Visitors must purchase a visitor permit ($5 per hour) at the PayBySpace permit machines located in the lots (indicated by M on the map).

**Parking Permits**
Special parking permits issued by the San Mateo Athletic Club are required at all times for parking in Olympic Lot 2. All other permits are not valid. For more information, call 378-7373 or visit smccd.edu/semateoathleticclub

**Traffic and Parking Regulations**
The speed limit on the campus is 15 mph. Parking is permitted only on blacktop surfaces in specifically marked parking spaces. Parking on unpaved areas, in crosshatched areas, in marked end zones, in areas posted as no parking zones or in any unauthorized area is prohibited. Vehicles parked backed into diagonal parking spaces can create a hazard when exiting and will be subject to citation.

**Skateboards and Bicycles**
The riding of skateboards and bicycles on sidewalks, or in crosshatched areas is prohibited. The California Vehicle Code prohibits the operation of bicycles on sidewalks.

**Public Transit**
SamTrans bus service has two direct routes to the campus (525A and 525B) and connecting bus routes from the Hillsdale Shopping Center and the Caltrain Station serving the CSM campus throughout the day. All buses have wheelchair lifts and also serve students attending evening classes. Routing information is available by calling 1-800-660-4815 or via the Web at www.sanmateo.ca.gov and www.caltrain.com. Printed schedules and maps are also available at the Student Life and Leadership Office in Building 17, Room 112.

**STAY INFORMED IN AN EMERGENCY!**
Sign up for emergency text message notifications today. Login to WebSMART at collegeofsanmateo.edu/websmart.
Click Emergency Text Message Information then enter your cell phone number to receive important messages from the college(s) of your choice.

*It’s that easy!*
Welcome to College of San Mateo! This year, we will celebrate CSM’s 90th anniversary and the remarkable journey that took the College from 35 students in 1922 to over 10,000 students today. So much has changed over the past nine decades; however, our passion and commitment to helping CSM students succeed has remained constant. Today, we take pride in knowing that CSM has provided quality education to generations of students and contributed to improving the community we serve. Throughout this year, we will celebrate this milestone anniversary with events that honor our past and embrace our future.

If you are familiar with our Schedule of Classes, you will notice that it has a new look. With this new format, we are able to produce a schedule that is more environmentally friendly while generating cost savings that will go directly back into the classroom. I invite you to browse through the next few pages, which include articles highlighting successful CSM students and events. In addition to the Schedule of Classes, I encourage you to visit CSM’s website, a comprehensive and up-to-date resource for students, at collegeofsanmateo.edu.

If you have not visited the CSM campus recently, I urge you to do so. CSM has used voter-approved bond funds to transform the campus to meet the contemporary learning needs of our students. In recent years, however, our San Mateo County Community Colleges lost hundreds of millions of dollars in state support because the State is no longer funding... equipment. San Mateo County voters will vote on Measure H this November. Measure H is intended to ensure that CSM, Skyline College, and Cañada College will continue to be able to offer affordable, quality education to local students in state-of-the-art facilities.

We are proud of the CSM tradition of excellence and service. As we celebrate our 90th year, we promise to continue that tradition for future generations of students and for our community.

Michael Claire
CSM President
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