



COLLEGE of
SAN MATEO

Spring



2007



Schedule of Classes • Semester starts January 16 • collegeofsanmateo.edu

COLLEGE of SAN MATEO

Spring 2007 Important Dates

To submit an Application for Admission log on to collegeofsanmateo.edu and click on WebSMART.

All new and former students (who have not attended CSM, Cañada or Skyline since Spring 2006) are encouraged to apply early.

	Matriculation activities: Placement Testing, College Orientation, Counseling—see page 7
Wednesday, November 1 – Sunday, November 19	WebSMART priority registration by appointment—Continuing day and evening students
Monday, November 20 – Monday, January 15	WebSMART registration by appointment—New, former, and continuing students
Saturday, January 13 – Sunday, January 14	Declared Recess
Monday, January 15	Holiday – Martin Luther King
Tuesday, January 16	Day and evening classes begin (Please refer to the Table of Contents for Late Registration procedures)
Saturday, January 20	Admissions & Records, Financial Aid, Counseling and Bookstore services available during morning hours
Saturday, January 27	Admissions & Records, Financial Aid, Counseling and Bookstore services available during morning hours
Monday, January 29	Last day to drop semester-long classes with eligibility for fee credit or partial refund For online and TV course deadlines, please see Distance Learning Guide For short courses , eligibility for credit or refund is within the first 10% of class meetings (Please refer to the Table of Contents for the Credit and Refund Policy)
Monday, January 29	Last day to obtain authorization code to add semester-long classes
Monday, January 22 – Friday, April 13	Students who plan to complete a certificate, associate degree, or transfer should schedule an appointment to meet with a counselor to create or update the Student Educational Plan (SEP). Students with current SEPs receive higher registration priority for Summer/Fall 2007.
Thursday, February 1	Last day to submit CSM Scholarship Application for the 2006-07 Academic year Due by 12 noon in the Scholarship Office, Bldg. 1, Room 271
Friday, February 2	Deadline to pay fees
Sunday, February 4	Last day to complete the WebSMART registration process (Please refer to the Table of Contents for Program Changes)
Friday, February 9	Semester-long classes officially dropped on or before this date will not appear on the student's record Short courses officially dropped within the first 30% of class meetings will not appear on the student's record
Friday, February 16	Holiday – Abraham Lincoln
Saturday, February 17 – Sunday, February 18	Declared Recess
Monday, February 19	Holiday – President's Day
Tuesday, February 20	Last day to declare Credit/No Credit option for semester-long classes with this option For short courses , the deadline is within the first 30% of the class meetings
Friday, March 2	Last day to apply for May 2007 A.A./A.S. Degree or Program Certificate
Monday, April 2 – Sunday, April 8	Spring Recess
Thursday, April 26	Last day to withdraw officially from a semester-long class with assurance of a "W" grade For online and TV course deadlines, please see Distance Learning Guide For short courses the withdrawal deadline is at 75% of class meetings
Saturday, May 19 – Friday, May 25	Final Examinations for day and evening classes
Friday, May 25	Day and evening classes close
Friday, May 25	Commencement exercises
Saturday, June 9	Spring 2007 final grades available on WebSMART
Monday, June 18	Summer 2007 Session begins

COLLEGE of SAN MATEO

Welcome to College of San Mateo!

This class schedule is designed to help you register for the Spring 2007 classes at College of San Mateo. Most of the answers to your questions can be found within this booklet. Please keep this schedule for reference throughout Spring 2007. Additional important information about College programs is contained in the 2006-2007 Catalog, which may be purchased in the campus bookstore, through the mail (see page 8) or viewed online at collegeofsanmateo.edu (click on catalog).

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Accuracy Statement

College of San Mateo and the San Mateo County Community College District have made every reasonable effort to determine that everything stated in this schedule is accurate. Courses and programs offered, together with other information contained herein, are subject to change without notice by the administration of College of San Mateo for reasons related to student enrollment or level of financial support, or for any other reason, at the discretion of the College. The College and the District further reserve the right to add, amend or repeal any of their rules, regulations, policies and procedures, in conformance with applicable laws.

Area Code for College of San Mateo is 650

This publication is available upon request in an alternate format by calling College of San Mateo's Disability Resource Center at (650) 574-6438.

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Instructional Programs/Departments Directory - Spring 2007

Area Code for College of San Mateo is 650

<p>KEY A = Advisor/ Advisor & Faculty C = Counselor/ Counselor & Faculty D = Dean F = Faculty S = Staff * = Bilingual Counselor (Spanish)</p>	<p>Assistive Technology Carolyn Fiori (F) 574-6432 fiori@smccd.edu</p> <p>Astronomy Darryl Stanford (F) 574-6256; 574-6268 collegeofsanmateo.edu/astronomy stanfordd@smccd.edu janatpour@smccd.edu</p>	<p>Cooperative Work Experience Education Eileen O'Brien (C) 574-6619 obrien@smccd.edu</p> <p>Corporate & Continuing Education Sandra Mellor (D) 574-6173 mellor@smccd.edu Building 1, Room 117</p>	<p>Film Susan Estes (D) 574-6314 estes@smccd.edu</p> <p>Fire Technology Keith Marshall (F) 574-6347; 574-6424 csm-firetech@smccd.edu</p> <p>Floristry Wendy Pine (F) pinew@smccd.edu</p>	<p>Library (see <i>Student Resources Directory</i>)</p> <p>Management Craig Blake (F) 358-6738 blake@smccd.edu</p> <p>Manufacturing/ Machine Tool Technology 574-6228</p>
<p>Accounting Rick Ambrose (A) 574-6475 ambrose@smccd.edu</p> <p>Bruce Maule (F) 574-6663 maule@smccd.edu</p> <p>Rosemary Nurre (F) 574-6493 nurre@smccd.edu collegeofsanmateo.edu/ accounting</p>	<p>Baseball Doug Williams (F) 358-6875; 574-6461 williamsd@smccd.edu</p> <p>Basketball - Women's Michelle Warner (F) 358-6830; 574-6461 warner@smccd.edu</p> <p>Biology Kathy Diamond (F) 574-6602; 574-6268 diamondk@smccd.edu</p>	<p>Cosmetology Suzanne Russell (F) 574-6364</p> <p>Cross Country/ Track & Field Joe Mangan (F) 574-6448; 574-6461 manganj@smccd.edu</p> <p>Dance Heidi Eggert (F) 574-6243</p>	<p>Foreign Language Susan Petit (F) 574-6357; 574-6314 petit@smccd.edu</p> <p>Football Larry Owens (F) 358-6771; 574-6461 owensl@smccd.edu</p> <p>Bret Pollack (F) 574-6467</p>	<p>Mathematics Cheryl Gregory (F) 574-6307; 574-6268 gregory@smccd.edu</p> <p>Meteorology David Robinson (F) 574-6358; 574-6268 robinson@smccd.edu</p> <p>Microcomputers/Online Patricia Brannock (A) 574-6668 brannock@smccd.edu</p>
<p>Adapted Physical Education Shana Kudo (S) 378-7219 kudos@smccd.edu</p> <p>Administration of Justice Thurman McGinnis (A) 574-6343; 574-6176 csm-admj@smccd.edu</p>	<p>Broadcast & Electronic Media Michelle Brown (F) 524-6934</p> <p>Building Inspection 574-6228</p> <p>Business Administration Patricia Brannock (A) 574-6668 brannock@smccd.edu</p>	<p>Dental Assisting Audrey Behrens (F) 574-6212 behrens@smccd.edu</p> <p>Drafting/CAD Lilya Vorobey 358-6758</p>	<p>Geography Angela Skinner-Orr (F) 574-6457; 574-6496 skinner@smccd.edu</p> <p>Geology Linda Hand (A) 574-6633; 574-6268 hand@smccd.edu</p>	<p>Multimedia Sam Sanchez (F) 574-6121 csm-multimedia@smccd.edu collegeofsanmateo.edu/multimedia</p> <p>Music Michael Galisatus (F) 574-6163 galisatus@smccd.edu</p>
<p>Alcohol & Other Drug Studies Angela Stocker (F) 574-6465; 574-6496 stocker@smccd.edu</p> <p>Anthropology Andres Gonzales (F) 574-6336; 574-6496 gonzales@smccd.edu</p>	<p>Career & Life Planning Eileen O'Brien (C) 574-6619 obrien@smccd.edu</p> <p>Chemistry Robert Kowerski (F) 574-6618 kowerski@smccd.edu</p>	<p>Economics 574-6375</p> <p>Electronics 574-6228</p> <p>Engineering Laura Demsetz (A) 574-6617; 574-6268 demsetz@smccd.edu www.smccd.edu/accounts/ demsetz</p>	<p>Graphics Ed Seubert (F) 574-6278 seuberte@smccd.edu</p> <p>Health Science Tania Beliz (F) 574-6248 beliz@smccd.edu</p>	<p>Music - Electronic Chris Bobrowski (F) 574-6204 bobrowski@smccd.edu</p>
<p>Apprenticeship 574-6177</p> <p>Aquatics Randy Wright (F) 574-6449 wright@smccd.edu</p> <p>Architecture Laura Demsetz (A) 574-6617; 574-6268 demsetz@smccd.edu</p>	<p>Computer & Information Science (CIS) Stacey Grasso (A) 574-6693 grassos@smccd.edu csmcis@smccd.edu www.smccd.edu/csmcis</p> <p>Computer Forensics Stacey Grasso (A) 574-6693 grassos@smccd.edu</p>	<p>English & Literature Sandra Comerford (F) 574-6350; 574-6314 comerford@smccd.edu</p> <p>English for Non-native Speakers (ESL) Sylvia Aguirre-Alberto (C)* 574-6160</p>	<p>History Mark Still (F) 574-6639; 574-6496</p> <p>Horticulture Matt Leddy (F) 574-6217 leddy@smccd.edu collegeofsanmateo.edu/ horticulture</p>	<p>Nursing Jane McAteer (A) 574-6682 mcateer@smccd.edu</p> <p>Nursing Office Building 17, Room 121 574-6218; 574-6268</p>
<p>Art Jude Pittman (F) 574-6291</p>	<p>Human Services Albert Acena (D) 574-6193; 574-6496</p> <p>Humanities Albert Acena (D) 574-6496</p>	<p>Ethnic Studies Zelte Crawford (F) 574-6145; 574-6496 crawfordz@smccd.edu</p>	<p>Journalism Ed Remitz (F) 574-6558; 574-6314 remitz@smccd.edu</p> <p>Karate Larry Walker (F) 574-6460; 574-6461 walker@smccd.edu</p>	<p>Oceanography Linda Hand (A) 574-6633; 574-6268 hand@smccd.edu kowerski@smccd.edu</p>
	<p>Paleontology Linda Hand (A) 574-6633; 574-6268 hand@smccd.edu</p>			

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Welding

574-6228
Durella Combs (F)
574-6122

Counseling & Transfer Center

Counselors & Advisors available by appointment or Drop-In
Day & Evening
574-6400
Building 5, Room 128

All Majors/Transfer -General Counselors-

Sylvia Aguirre-Alberto (C)*
Kathryn Brown (C)
Arnett Caviel (C)
Dean Chowenhill (C)
Jacqueline Gamelin (C)
Modesta Garcia (C)*
Martha Gutierrez (C)*
Carolyn Ramsey (C)
Aisha Upshaw (C)
Mary Valenti (C)

Academic Divisions and Instructional Programs/Departments

Division Office	Instructional Program/Department			
Business & Creative Arts Bldg. 15, Rm. 157; 574-6494 <u>Dean:</u> Linda Avelar	Accounting Art Business	Business - Microcomputer Applications Consumer Arts & Science	Cosmetology Dental Assisting Graphics Horticulture	Management Music Music - Electronic Real Estate
Language Arts Bldg. 17, Rm. 169; 574-6314 <u>Dean:</u> Susan Estes	American Sign Language Chinese (Mandarin) English	English for Non-native Speakers (ESL) Film French	German Italian Japanese Journalism	Literature Reading Spanish Speech Communication
Math/Science Bldg. 36, Rm. 311; 574-6268 <u>Dean:</u> Charlene Frontiera	Architecture Astronomy Biology Chemistry	Engineering Geology Health Science Mathematics	Meteorology Nursing Oceanography Paleontology	Physical Science Physics
Physical Education/ Athletics/Dance Bldg. 8, Rm. 103; 574-6461 <u>Dean:</u> Andreas Wolf <u>Athletic Trainer:</u> Pat Fitzgerald; 574-6451 <u>Equipment Manager:</u> Ken Haren; 574-6452	Athletics Physical Education <i>Adapted</i> Aquatics Combative	<i>Dance</i> <i>Fitness</i> <i>Individual Sports</i>	<i>Team Sports</i> <i>Intercollegiate Sports Theory</i>	
Social Science Bldg. 15, Rm. 169; 574-6496 <u>Dean:</u> Albert Acena	Alcohol & Other Drug Studies Anthropology Economics Ethnic Studies	Geography Global Studies History Humanities	Human Services Library Studies Military Science Philosophy	Political Science Psychology Social Science Sociology
Technology Bldg. 19, Rm. 113; 574-6228 collegeofsanmateo.edu/technology <u>Dean:</u> Martha Tilmann	Administration of Justice Apprenticeship Training	Broadcast & Electronic Media Building Inspection Technology Computer & Information Science	Drafting Technology Electronics Technology Fire Technology Machine Tool Technology	Manufacturing & Industrial Technology Multimedia Welding Technology
Student Services Bldg. 1, Rm. 209; 574-6413 <u>Dean - Counseling, Advising & Matriculation:</u> Marsha Ramezane	Career & Life Planning	Developmental Skills <i>Assistive Technology</i> <i>Learning Disabilities Assessment</i>		
Corporate & Continuing Education Bldg. 1, Rm. 117; 574-6173 <u>Dean:</u> Sandra Mellor mellor@smccd.edu	- Training at your site for your employees -			
	Accounting Fundamentals Business Writing Computer Applications	Developing Teams English as a Second Language Environmental/Safety	Foreign Languages Lean Manufacturing Programming Languages	Project Management Punctuation & Grammar Successful Communication

Student Resources Directory - Spring 2007

(Services, Programs & Centers for Students)

Area Code for College of San Mateo is 650

This alphabetical listing includes all Student Resources other than Instructional Programs.
For Instructional Programs, Departments & Divisions info, see listings on pages 2 & 3.

<p>KEY A = Advisor/Advisor & Faculty C = Counselor/ Counselor & Faculty D = Dean F = Faculty S = Staff</p>	<p>Bookstore 574-6366 Building 5, Lower Level collegeofsanmateo.edu/bookstore Hours: Monday through Thursday 7:45 am to 7:15 pm Friday 7:45 am to 3:00 pm</p>	<p>Computer Labs (see Labs & Centers) Concurrent Enrollment Program (High School Students) Steve Morehouse (C) 574-6131 Building 1, Room 130 collegeofsanmateo.edu/ce</p>	<p>Disability Resource Center Kevin Sinarle (C) 378-7227 Building 16, Room 150</p>
<p>Academic Advising & Counseling (see Counseling Center)</p>	<p>Buildings & Grounds (see Facilities Department)</p>	<p>Cooperative Agencies Resources for Education (CARE) Ruth Turner (C); 574-6154 Building 20, Room 107</p>	<p>Distance Learning (Telecourses & Online Courses) Betty Fleming (S) 524-6933 Building 9, Room 103 collegeofsanmateo.edu/DL</p>
<p>Academic Support Services (see Labs & Centers)</p>	<p>Business Microcomputer Labs 574-6489 (downstairs); 574-6474 (upstairs) Building 14, Rooms 119, 121, 123, 215 & 221</p>	<p>Cooperative Work Experience Education Eileen O'Brien (C) 574-6619; 574-6171 obrien@smccd.edu (housed in Temporary Building 1— see campus map) collegeofsanmateo.edu/studentjobs Hours: Monday through Friday 8:00 am to 4:30 pm (Evening hours by appointment)</p>	<p>Drip Coffee (see Food Service/Drip Coffee) Emeritus Institute Renee Khoury (S) 574-6149 khouryr@smccd.edu Building 19, Room 111 Hours: Monday through Friday 9:00 am to 4:00 pm</p>
<p>Admissions & Records 574-6165 Building 1, Second Floor Hours: Monday through Thursday 7:30 am to 6:45 pm Friday 7:30 am to 4:30 pm</p>	<p>Business Office 574-6412 Building 1, Room 147 Hours: Monday through Friday 8:00 am to 3:00 pm</p>	<p>Counseling & Transfer Center • Academic Counseling Services 574-6400 378-7229 • Transfer Services (see Transfer Services) 358-6839 Building 5, Room 128 Hours: Monday through Thursday 8:00 am to 7:00 pm Friday 8:00 am to 2:00 pm</p>	<p>English 800 Lab 574-6539 Building 18, Room 102</p>
<p>Henry Villareal- Dean, Enrollment Services 574-6590 Arlene Fajardo- Assistant Registrar 574-6576 AA/AS & Certificate Programs 358-6857 Admissions Information 574-6165 Grades/Attendance 358-6855 Registration Information 574-6165 Transcripts (Outgoing) 574-6593 Veterans Assistant 358-6858</p>	<p>Business Students Lab 574-6663 Building 14, Room 203</p>	<p>Café International (see Food Service/Café International) Cafeteria (see Food Service/Cafeteria) CalWORKs Program Danita Scott-Taylor (A) 574-6155 Building 20, Room 106 Career Development Center 574-6571 (housed in Temporary Building 1— see campus map) • Career Services (see Career Services) • Cooperative Work Experience Education (see Cooperative Work Experience Education) • CSM Connects (see CSM Connects) • Student Employment (see Student Employment) Career Services 574-6571 (housed in Temporary Building 1— see campus map) Cashier (see Business Office) Chemistry Study Center 574-6384 Building 11, Room 42 Child Development Center Louise Piper (F) 574-6279 Building 33 Hours: Monday through Friday 7:30 am to 5:00 pm Coastside Office 726-6444 collegeofsanmateo.edu/coastside Community Education Renee Khoury (S) 574-6149 khouryr@smccd.edu Building 17, Room 137 http://communityed.smccd.edu Computer & Info Science (CIS) Lab 574-6327 Building 19, Rooms 124 & 126</p>	<p>Extended Opportunity Programs & Services (EOPS) 574-6154 Building 20, Room 107 Hours: Monday through Friday 8:00 am to 4:30 pm (Evening hours by appointment)</p>
<p>Articulation Office John Sewart (D) 574-6196 sewart@smccd.edu collegeofsanmateo.edu/articulation</p>	<p>Café International (see Food Service/Café International) Cafeteria (see Food Service/Cafeteria) CalWORKs Program Danita Scott-Taylor (A) 574-6155 Building 20, Room 106 Career Development Center 574-6571 (housed in Temporary Building 1— see campus map) • Career Services (see Career Services) • Cooperative Work Experience Education (see Cooperative Work Experience Education) • CSM Connects (see CSM Connects) • Student Employment (see Student Employment) Career Services 574-6571 (housed in Temporary Building 1— see campus map) Cashier (see Business Office) Chemistry Study Center 574-6384 Building 11, Room 42 Child Development Center Louise Piper (F) 574-6279 Building 33 Hours: Monday through Friday 7:30 am to 5:00 pm Coastside Office 726-6444 collegeofsanmateo.edu/coastside Community Education Renee Khoury (S) 574-6149 khouryr@smccd.edu Building 17, Room 137 http://communityed.smccd.edu Computer & Info Science (CIS) Lab 574-6327 Building 19, Rooms 124 & 126</p>	<p>Counseling - Psychological Services (see Psychological Services) CSM Connects (Community Service Program) Beverly Madden (S) 574-6538 (housed in Temporary Building 1— see campus map) collegeofsanmateo.edu/csmconnects Hours: Monday through Friday 8:00 am to 4:30 pm CSM Listens (Feedback Program) 378-7301 x19080 csmlistens@smccd.edu Disabled Students Programs & Services (DSPPS) Adapted Physical Education (Instructional Program) Shana Kudo (S) 378-7219 kudos@smccd.edu Assistive Technology Center (see Assistive Technology Center) Disability Resource Center (see Disability Resource Center) Learning Disabilities Assessment Center (see Learning Disabilities Assessment Center) Transition to College Program (see Transition to College Program)</p>	<p>Facilities Department/Buildings & Grounds Maintenance 574-6113 Building 7 www.smccd.edu/accounts/facilities Hours: Monday through Friday 7:30 am to 4:00 pm Facilities Rental/Scheduling 574-6220 Building 1, Room 151 Hours: Monday through Friday 8:00 am to 4:00 pm Financial Aid 574-6146 Building 1, Room 217 collegeofsanmateo.edu/finaid Hours: Monday through Thursday 8:00 am to 6:45 pm Friday 8:00 am to 12:00 noon Financial Aid Outreach Center 378-7237 Building 5, Room 108 collegeofsanmateo.edu/finaid Hours: Monday through Thursday 8:00 am to 4:30 pm Food Service/Café International 574-6187 Building 5, Café Hours: Monday through Friday 7:30 am to 2:00 pm Food Service/Cafeteria 574-6582 Building 5, Cafeteria Hours: Monday through Friday 7:30 am to 2:00 pm</p>
<p>Assessment Center • Placement Testing • Career Assessment • eMatriculation Info Line: 574-6262 Christopher Rico (S) 574-6175 Building 1, Room 130 collegeofsanmateo.edu/testing</p>	<p>Career Development Center 574-6571 (housed in Temporary Building 1— see campus map) • Career Services (see Career Services) • Cooperative Work Experience Education (see Cooperative Work Experience Education) • CSM Connects (see CSM Connects) • Student Employment (see Student Employment) Career Services 574-6571 (housed in Temporary Building 1— see campus map) Cashier (see Business Office) Chemistry Study Center 574-6384 Building 11, Room 42 Child Development Center Louise Piper (F) 574-6279 Building 33 Hours: Monday through Friday 7:30 am to 5:00 pm Coastside Office 726-6444 collegeofsanmateo.edu/coastside Community Education Renee Khoury (S) 574-6149 khouryr@smccd.edu Building 17, Room 137 http://communityed.smccd.edu Computer & Info Science (CIS) Lab 574-6327 Building 19, Rooms 124 & 126</p>	<p>CSM Connects (Community Service Program) Beverly Madden (S) 574-6538 (housed in Temporary Building 1— see campus map) collegeofsanmateo.edu/csmconnects Hours: Monday through Friday 8:00 am to 4:30 pm CSM Listens (Feedback Program) 378-7301 x19080 csmlistens@smccd.edu Disabled Students Programs & Services (DSPPS) Adapted Physical Education (Instructional Program) Shana Kudo (S) 378-7219 kudos@smccd.edu Assistive Technology Center (see Assistive Technology Center) Disability Resource Center (see Disability Resource Center) Learning Disabilities Assessment Center (see Learning Disabilities Assessment Center) Transition to College Program (see Transition to College Program)</p>	<p>Facilities Department/Buildings & Grounds Maintenance 574-6113 Building 7 www.smccd.edu/accounts/facilities Hours: Monday through Friday 7:30 am to 4:00 pm Facilities Rental/Scheduling 574-6220 Building 1, Room 151 Hours: Monday through Friday 8:00 am to 4:00 pm Financial Aid 574-6146 Building 1, Room 217 collegeofsanmateo.edu/finaid Hours: Monday through Thursday 8:00 am to 6:45 pm Friday 8:00 am to 12:00 noon Financial Aid Outreach Center 378-7237 Building 5, Room 108 collegeofsanmateo.edu/finaid Hours: Monday through Thursday 8:00 am to 4:30 pm Food Service/Café International 574-6187 Building 5, Café Hours: Monday through Friday 7:30 am to 2:00 pm Food Service/Cafeteria 574-6582 Building 5, Cafeteria Hours: Monday through Friday 7:30 am to 2:00 pm</p>
<p>Assistive Technology Center Carolyn Fiori (F) 574-6432 Building 16, Room 151 collegeofsanmateo.edu/ATC</p>	<p>Career Development Center 574-6571 (housed in Temporary Building 1— see campus map) • Career Services (see Career Services) • Cooperative Work Experience Education (see Cooperative Work Experience Education) • CSM Connects (see CSM Connects) • Student Employment (see Student Employment) Career Services 574-6571 (housed in Temporary Building 1— see campus map) Cashier (see Business Office) Chemistry Study Center 574-6384 Building 11, Room 42 Child Development Center Louise Piper (F) 574-6279 Building 33 Hours: Monday through Friday 7:30 am to 5:00 pm Coastside Office 726-6444 collegeofsanmateo.edu/coastside Community Education Renee Khoury (S) 574-6149 khouryr@smccd.edu Building 17, Room 137 http://communityed.smccd.edu Computer & Info Science (CIS) Lab 574-6327 Building 19, Rooms 124 & 126</p>	<p>CSM Connects (Community Service Program) Beverly Madden (S) 574-6538 (housed in Temporary Building 1— see campus map) collegeofsanmateo.edu/csmconnects Hours: Monday through Friday 8:00 am to 4:30 pm CSM Listens (Feedback Program) 378-7301 x19080 csmlistens@smccd.edu Disabled Students Programs & Services (DSPPS) Adapted Physical Education (Instructional Program) Shana Kudo (S) 378-7219 kudos@smccd.edu Assistive Technology Center (see Assistive Technology Center) Disability Resource Center (see Disability Resource Center) Learning Disabilities Assessment Center (see Learning Disabilities Assessment Center) Transition to College Program (see Transition to College Program)</p>	<p>Facilities Department/Buildings & Grounds Maintenance 574-6113 Building 7 www.smccd.edu/accounts/facilities Hours: Monday through Friday 7:30 am to 4:00 pm Facilities Rental/Scheduling 574-6220 Building 1, Room 151 Hours: Monday through Friday 8:00 am to 4:00 pm Financial Aid 574-6146 Building 1, Room 217 collegeofsanmateo.edu/finaid Hours: Monday through Thursday 8:00 am to 6:45 pm Friday 8:00 am to 12:00 noon Financial Aid Outreach Center 378-7237 Building 5, Room 108 collegeofsanmateo.edu/finaid Hours: Monday through Thursday 8:00 am to 4:30 pm Food Service/Café International 574-6187 Building 5, Café Hours: Monday through Friday 7:30 am to 2:00 pm Food Service/Cafeteria 574-6582 Building 5, Cafeteria Hours: Monday through Friday 7:30 am to 2:00 pm</p>
<p>Associated Students 574-6185; 574-6141 Building 5, Room 125</p>	<p>Career Development Center 574-6571 (housed in Temporary Building 1— see campus map) • Career Services (see Career Services) • Cooperative Work Experience Education (see Cooperative Work Experience Education) • CSM Connects (see CSM Connects) • Student Employment (see Student Employment) Career Services 574-6571 (housed in Temporary Building 1— see campus map) Cashier (see Business Office) Chemistry Study Center 574-6384 Building 11, Room 42 Child Development Center Louise Piper (F) 574-6279 Building 33 Hours: Monday through Friday 7:30 am to 5:00 pm Coastside Office 726-6444 collegeofsanmateo.edu/coastside Community Education Renee Khoury (S) 574-6149 khouryr@smccd.edu Building 17, Room 137 http://communityed.smccd.edu Computer & Info Science (CIS) Lab 574-6327 Building 19, Rooms 124 & 126</p>	<p>CSM Connects (Community Service Program) Beverly Madden (S) 574-6538 (housed in Temporary Building 1— see campus map) collegeofsanmateo.edu/csmconnects Hours: Monday through Friday 8:00 am to 4:30 pm CSM Listens (Feedback Program) 378-7301 x19080 csmlistens@smccd.edu Disabled Students Programs & Services (DSPPS) Adapted Physical Education (Instructional Program) Shana Kudo (S) 378-7219 kudos@smccd.edu Assistive Technology Center (see Assistive Technology Center) Disability Resource Center (see Disability Resource Center) Learning Disabilities Assessment Center (see Learning Disabilities Assessment Center) Transition to College Program (see Transition to College Program)</p>	<p>Facilities Department/Buildings & Grounds Maintenance 574-6113 Building 7 www.smccd.edu/accounts/facilities Hours: Monday through Friday 7:30 am to 4:00 pm Facilities Rental/Scheduling 574-6220 Building 1, Room 151 Hours: Monday through Friday 8:00 am to 4:00 pm Financial Aid 574-6146 Building 1, Room 217 collegeofsanmateo.edu/finaid Hours: Monday through Thursday 8:00 am to 6:45 pm Friday 8:00 am to 12:00 noon Financial Aid Outreach Center 378-7237 Building 5, Room 108 collegeofsanmateo.edu/finaid Hours: Monday through Thursday 8:00 am to 4:30 pm Food Service/Café International 574-6187 Building 5, Café Hours: Monday through Friday 7:30 am to 2:00 pm Food Service/Cafeteria 574-6582 Building 5, Cafeteria Hours: Monday through Friday 7:30 am to 2:00 pm</p>
<p>Athletics/PE/Dance 574-6461 Building 8, Room 105</p>	<p>Computer & Info Science (CIS) Lab 574-6327 Building 19, Rooms 124 & 126</p>		<p>Facilities Department/Buildings & Grounds Maintenance 574-6113 Building 7 www.smccd.edu/accounts/facilities Hours: Monday through Friday 7:30 am to 4:00 pm Facilities Rental/Scheduling 574-6220 Building 1, Room 151 Hours: Monday through Friday 8:00 am to 4:00 pm Financial Aid 574-6146 Building 1, Room 217 collegeofsanmateo.edu/finaid Hours: Monday through Thursday 8:00 am to 6:45 pm Friday 8:00 am to 12:00 noon Financial Aid Outreach Center 378-7237 Building 5, Room 108 collegeofsanmateo.edu/finaid Hours: Monday through Thursday 8:00 am to 4:30 pm Food Service/Café International 574-6187 Building 5, Café Hours: Monday through Friday 7:30 am to 2:00 pm Food Service/Cafeteria 574-6582 Building 5, Cafeteria Hours: Monday through Friday 7:30 am to 2:00 pm</p>

Getting Started at CSM

Who May Attend CSM

Any person who is a high school graduate, or who has passed the California High School Proficiency Examination or the General Education Development Examination (GED), or who is 18 years of age or older is eligible to attend this public community college. See page 7 for Enrollment steps.

High school students who have completed the equivalent of their sophomore year may be admitted for concurrent enrollment with the permission of the Dean of Enrollment Services. See High School Students section for details.

Full-time students are those actively enrolled in 12 or more units.

Open Enrollment

Every course offered at College of San Mateo (unless specifically exempted by legal statute) is open for enrollment and participation by any person who has been admitted to the College and who meets the prerequisites of the course provided that space is available.

Residency

Students who have been California residents (as defined in the Education Code) for more than one year prior to the beginning of any semester are eligible to enroll as residents for that semester. Nonresident students are those U.S. citizens who have not been residents of California (as defined in the Education Code) continuously since January 15, 2006. They are required to pay a tuition fee of \$175 per unit at the time of registration, in addition to other required fees paid by California residents. Students may be required to present documentary evidence of eligibility for classification as residents.

Students need not be U.S. citizens to be classified as residents. Permanent resident aliens and many other citizens of other countries are eligible to establish California residency.

International Students

Residents of other countries may apply for admission as F-1 Visa students through the International Student Program. Special international student applications, related forms and additional information may be obtained from the International Student Office (Bldg. 1, Room 261). Office hours are 8 a.m. to noon and 1 to 4:30 p.m., Monday through Friday. Telephone: +1 650 574 6525.

To be eligible for priority admission for the terms listed below, special applications should be filed in the International Student Office by these dates:

Fall 2007 (August-December)
April 15, 2007

Spring 2008 (January-May)
October 1, 2007

Fall 2008 (August-December)
April 15, 2008

Spring 2009 (January-May)
October 1, 2008

Applications received after the priority deadlines will be considered if space is available.

Students who are in the United States temporarily on F-1 Visas to study at another institution may be admitted as part-time students at College of San Mateo with the approval of the Dean of Enrollment Services. In order to attend College of San Mateo these students must present either a letter of approval from a counselor or official of the other institution or a current Form I-20 ID (student copy) issued by the other institution.

Nonresident tuition of \$175 per unit and a nonresident capital outlay fee of \$7, in addition to the \$20 per unit enrollment fee, is payable by international students at the time of registration.

High School Students

Students who will attend high school as juniors or seniors during Spring 2007 may register concurrently for CSM classes with the approval of the Dean of Enrollment Services. Interested students must submit a Concurrent Enrollment Application (available from high school counselors), together with the required recommendation and high school transcript.

A high school grade point average of 2.00 (C), excluding P.E., is required for participation in this program. Residency requirements, as detailed under the Getting Started section, apply to high school students. Concurrently enrolled high school students are exempted from payment of the enrollment fee and health fee but are assessed the student representation fee of \$1 if enrolled in less than 12 units. If enrolled in 12 or more units, concurrently enrolled high school students will be assessed the full per unit enrollment and related fees.

Although every attempt will be made to enroll students in the approved courses of their choice, college policy gives first priority for enrollment to college students. Because of enrollment limitations, high school students may not be permitted to enroll in classes in certain impacted programs.

In special cases, with the high school principal's recommendation, Spring 2007 freshman and sophomore high school students may be considered for admission under the procedure outlined above.

Priority Enrollment Program (PEP) For Graduating High School Seniors

College of San Mateo offers a special enrollment program for graduating high school students who plan to enter the College in the Fall 2007 semester. This program, Priority Enrollment Program for High School Seniors (PEP), is offered on dates in the months of April and May 2007. More information about PEP can be found in the Summer and/or Fall *Schedule of Classes* or on the PEP website collegeofsanmateo.edu/PEP.

Dismissed Students

Students dismissed at College of San Mateo, Cañada College or Skyline College must petition for reinstatement. Obtain the petition form from the Counseling Center (Building 5, Room 128).

Students who were dismissed and who have NOT been in attendance at College of San Mateo, Cañada College or Skyline College since Spring 2006 must complete an application for admission in addition to the petition for reinstatement.

Veterans Benefits

College of San Mateo offers instruction to veterans, service members, dependents and survivors of veterans and to other eligible persons, and is authorized by the Department of Veterans Affairs to certify students' educational programs for veterans benefits. Honorably discharged veterans with at least 18 months of active military service are eligible for educational benefits for a period of 10 years following discharge. Benefits are also available to members of the active reserve who pursue approved college studies.

To initiate benefit payments, an eligible student must request that certification of enrollment be sent to the Department of Veterans Affairs. See the Veterans Assistant in the Office of Admissions and Records.

Campus Tours

The CSM Student Ambassadors Program is providing free tours of its campus to student groups. Tours include a visit to KCSM radio and TV studios. Call 574-6349 today to schedule your tour.

College Catalog

The College of San Mateo Catalog contains detailed course descriptions, suggested programs of study, a list of transferable courses, (check with the specific institution you wish to attend for the most up-to-date transfer information) degree and certificate requirements, and general college information. The catalog can be purchased in the Bookstore or by filling out and mailing in the coupon on page 9 with a personal check, or viewed on the Web at collegeofsanmateo.edu (click on catalog).

Bookstore

Books and supplies may be purchased at the College of San Mateo Bookstore (housed in Temporary Building—see campus map). Hours are Monday through Thursday from 7:45 a.m. to 7:15 p.m. and Friday from 7:45 a.m. to 3 p.m. (574-6366). Books can also be purchased online at www.smccd.edu/csmbookstore.

Matriculation/ Enrollment Steps (New and Former Students)

Students are required to complete the Matriculation/ Enrollment Steps and are considered *non-exempt* if they check A, B, C, D, E, F, G, K, or M on the admissions application under question 7 and

- plan to complete a certificate program or an Associate degree, or
- plan to transfer to a university to complete a Bachelor's degree, or
- are undecided but interested in one of the aforementioned goals.

Non-exempt students who complete matriculation requirements receive priority registration as continuing students.

Students are **not** required to complete the Matriculation/Enrollment Steps and are *exempt* if they check H, I, J or L on the admissions application under question 7 and

- are taking courses for personal enrichment or to enhance current job skills
- are primarily a student at another educational institution and taking courses at CSM to meet the requirements of that institution
- have completed an Associate degree or higher

Exempt students, after applications are processed, retrieve registration appointments on WebSMART to enroll in classes. Exempt students do not receive priority registration as continuing students.

Step 1 - Admissions Application

Applications are available electronically on the CSM Website or paper copies are available in the *Schedule of Classes*. When your application is processed you receive a Matriculation Ticket in the mail, or you can download a Matriculation Ticket from the CSM Website or pick one up at the Counseling & Transfer Center.

Step 2 - Placement Tests

See Placement Test Schedule on this page for more information.

Step 3 - College Orientation

See Orientation section on this page for more information.

Step 4 - Counseling/Advising

See Counseling section on this page for more information.

Step 5 - Register for Classes and Pay Enrollment Fees

Turn in the completed Matriculation Ticket to receive a registration appointment.

Placement Test Schedule

- Prior to testing, submit a CSM application for admission.
- Testing is BY APPOINTMENT for students who plan to attend CSM.
- Photo ID is required.
- Use CSM ID number ("G" number) or social security number for test identification.
- For math, calculators are NOT allowed.
- No fee charged for testing.
- Sample test questions are available at collegeofsanmateo.edu/testing.
- Test results are valid for only 2 years.
- Wheelchair access is available for all tests—students requiring extended time for testing should contact the Assessment Center for a testing appointment.
- Testing repeat policy information is available at collegeofsanmateo.edu/testing.
- *You may be exempt from placement tests.* Exemptions at collegeofsanmateo.edu/testing.

Placement Testing Options:

Option 1: Computerized Testing for English and math

- For appointment, call 574-6175
- Offered day and evening
- Location: Assessment Center (Bldg. 1, Room 130)

Option 2: Small Group Manual Testing for English, math & ESL

- For appointment, call 574-6175
- Location: Assessment Center (Bldg. 1, Room 130)

Option 3: Large Group Manual Testing for English, math & ESL

- For appointment, call 574-6175
- All tests start on time—latecomers are not admitted
- Location: TBA

Test dates:

Saturdays only—November 4, December 2, December 9, January 6 and January 20

English: 9:00 am (2 hrs)

Mathematics: 11:30 am (1.5 hrs)

English as a Second Language (ESL): 12:45 pm (2 hours)

To Retrieve Placement Test Results

Students who utilize the computerized testing service receive results immediately upon completion of the test(s). For manual testing, results are usually available after 3 pm on the following business day and must be retrieved via WebSMART.

Orientation Information

College Orientation is required and provides essential information about registration procedures, how to get started in the right classes, academic expectations, how to accomplish educational goals, and college policies.

Orientation Program Options:

Option 1: Online Orientation collegeofsanmateo.edu/orientation

At the conclusion of the online orientation, print and complete the "Prepare For Your Counseling Session" form and the Matriculation Ticket. You are now ready to go to Step 4 (Counseling/Advising).

Option 2: In-person Orientation

Take a CRER class for a comprehensive orientation. Save time by learning how to achieve your educational goals. Take one or more of the following classes!

*CRER 104 – How to Transfer to a University

*CRER 105 – College Planning

*CRER 106 – Newcomer Orientation for ESL Students

*CRER 107 – How to Choose a College Major

*CRER 108 – How to Complete an Associate Degree or Certificate

CRER 120 – College Planning

CRER 121 – Student Success

CRER 122 – Student Success

CRER 123 – Career Exploration

* 8 hour short courses

Counseling

Counseling & Transfer Center

Counseling is available by appointment through May 25; after May 25 services are available on a drop-in basis only. Call 574-6400 for hours or check with the Counseling & Transfer Center for further information.

Bring to the counseling session: placement test results, Matriculation Ticket, former college/university transcripts, AP test results, the completed "Prepare For Your Counseling Session" form, and high school transcripts if you are a recent high school graduate.

Matriculation Waivers/Exemptions

If you wish to request a waiver for any matriculation component, petitions are available at the Admissions and Records Office or the Office of Counseling, Advising and Matriculation.

Students with Disabilities

If you need assistance with the matriculation process, contact Disabled Students Programs & Services at 574-6438.

Si Necesita Ayuda en Español

Parra facilitarle el proceso de matriculation, presentese en la oficina de admission en el edificio #1 y pregunte por alguien que hable espanol.

How to Register for Classes at CSM

Priority Registration for Continuing Students (November 1–19)

You are a continuing student if you were enrolled at CSM, Cañada or Skyline College during Spring 2006, Summer 2006, or Fall 2006.

WebSMART online registration begins November 1.

In mid October, students will be sent a WebSMART registration appointment mailer which will contain their individual appointment date. Students may register on or after their appointment date.

Complete the Class Registration Worksheet in the center of this *Schedule of Classes*.

WebSMART Registration Hours:

Monday - Sunday: 4 a.m. to 2 a.m.

Continuing students with larger numbers of earned and in-progress units will be permitted to register earlier than those with smaller numbers.

Priority registration is given to continuing students who have declared an educational goal to earn a certificate or associate degree or to transfer and who have created a SEP (Student Educational Plan) with a CSM counselor. We encourage you to take full advantage of your registration priority as a continuing student. Remember to see a counselor/advisor soon if you would like assistance in selecting courses or in developing an educational plan to meet your individual goals.

Admission and Registration for New and Former Students (November 20–January 15)

See page 7, *Matriculation/Enrollment Steps*

Submit your application for admission (see center insert); or apply online at collegeofsanmateo.edu.

After your application is processed, you will receive an e-mail with specific instructions for completing the registration process. In line with CSM's matriculation plan, many students are required to complete placement testing, attend an orientation session, and meet with a counselor/advisor as part of the registration process. See page 7 for further information on matriculation.

Many courses have prerequisites requiring placement testing in English and mathematics skills. Students are encouraged to take the CSM placement tests as soon as possible. See the section on placement tests on page 7.

To assist students in selecting courses and setting academic goals, counseling services are available in the Counseling Center (Building 5, Room 128). Please refer to the Counseling section on page 10. Students are advised to bring copies of their high school transcript (if available) and previous college transcripts when they meet with a counselor. For transfer credit evaluation, students must request that official copies of their previous college transcripts be mailed *directly* to the CSM Office of Admissions and Records.

If you have completed coursework at another college or university other than College of San Mateo, it is strongly suggested that you have your transcripts evaluated within your first semester in attendance at CSM. Download Transcript Evaluation and Course Substitution form at collegeofsanmateo.edu/forms.

Applicants for the **Cosmetology** and **Nursing** programs must submit an additional application. Students must complete specific prerequisites before applying for admission to the Nursing program. Please call for details and special timelines:

Cosmetology:	574-6361
Nursing:	574-6218

If you decide not to attend classes, whether or not your fees have been paid, it is your responsibility to withdraw officially within published deadlines to avoid penalty grades and fee obligations.

Late Registration for All Students (January 16–29)

If you are unable to submit your application and register before the semester begins, you may register after classes begin on January 16.

1. Submit your Application for Admission by logging on to collegeofsanmateo.edu and clicking WebSMART or bring your completed Application for Admission to the Office of Admissions and Records (Bldg. 1, Second Floor) to begin the registration process.
2. You will be given information and a PIN code enabling you to register using the WebSMART registration system after you have obtained the instructor's approval to enroll in the class.
3. Attend the first class meeting. If space is available, the instructor will give you a special 4-digit authorization code.

Note: The deadline to obtain an authorization code for a semester-long class is Monday, January 29.

4. Use WebSMART no later than Sunday, February 4 to complete the registration process using the authorization code given to you by the instructor.

WebSMART Hours:

Monday - Sunday: 4 a.m. to 2 a.m.

Office of Admissions and Records:

Monday - Thursday: 7:30 a.m. to 6:45 p.m.

Friday: 7:30 a.m. to 4:30 p.m.

See page 12 for important information regarding deadlines for eligibility for credit or refund of fees.

College of San Mateo Catalog

The catalog may be purchased in person for \$2 at the CSM Bookstore. If you would like the catalog sent to you by mail, please complete this form and send it with \$5 (which includes postage/handling) to:

CSM Bookstore
1700 W. Hillsdale Blvd.
San Mateo, CA 94402-3784

Please make your check payable to "CSM Bookstore." Allow 1-2 weeks for delivery.

Name: _____

Street Address: _____

City: _____

State: _____ ZIP: _____

Enrollment Management

- A Student Responsibility -

As a student at College of San Mateo, it is your responsibility to manage your enrollment. This includes updating your personal information record via WebSMART, registering for classes in a timely manner, adhering to all deadlines listed on the Important Dates page in the beginning this *Schedule* (in particular late registration, withdrawal from classes, payment of fees), and monitoring your academic standing.

Program Changes – Adding/Dropping Classes (Through February 4)

Students who have completed Spring 2007 registration may add and/or drop classes by using WebSMART during published service hours through February 4 (see Class Registration Worksheet in center insert).

Adding Classes

January 16–February 4

- To add a class, attend the first class meeting to obtain the instructor's approval.
- If space is available, the instructor will give you a four-digit authorization code to enter when you register. You must complete the registration process through WebSMART no later than 3 p.m. Sunday, February 4.

To enroll in a semester-long class, students must be in attendance by the second week of instruction. For evening classes that meet twice weekly, students must be in attendance by the third class meeting. For short courses, students must be in attendance in the class within the first 12% of the class meetings.

See page 12 for important information regarding deadlines for eligibility for credit or refund of fees.

Classes that begin after February 4

Students may register on WebSMART or in person at the Office of Admissions and Records in classes that begin after February 4. If a class becomes filled to capacity, students will be required to attend the first class meeting, obtain the instructor's approval signature, and return to the Office of Admissions and Records to complete the registration process.

Dropping Classes

Classes may be dropped without the instructor's approval. Withdrawal from a class or classes must be initiated by the student by the appropriate deadline date.

January 16 - 29

To drop a semester-long class with **eligibility for fee credit or partial refund**, use WebSMART through 8:30 p.m. on Monday, January 29. For shorter than semester-long courses see the Credit and Refund Policy (page 12).

After January 29

Throughout the remainder of the semester (within published deadlines) use WebSMART, mail, or in person at the Office of Admissions and Records.

Withdrawal requests must be postmarked by the appropriate deadline date or they will not be processed. Your name, student I.D. or social security number, and **your signature must be included**. See Spring 2007 Important Dates on the inside front cover.

See page 12 for important information regarding deadlines for eligibility for credit or refund of fees.

A student who stops attending a class is **not** automatically dropped from the roll and may receive a penalty grade of F or NC. Instructors may drop students for non-attendance but are not obligated to do so. **It is the student's responsibility to withdraw officially, following prescribed timelines and procedures.**

Under certain circumstances students may be permitted to withdraw from a class after the last date to officially withdraw, but before the end of the term. Further information can be obtained from the Office of Admissions and Records (Bldg. 1, Second Floor).

Prerequisites and Corequisites

A *prerequisite* is a condition of enrollment that a student is required to meet. A *corequisite* is a course that a student is required to take simultaneously in order to enroll in another course. *Recommended preparation* is a condition of enrollment that a student is advised, but not required, to meet.

Although all prerequisites are enforced, computerized checking is in place for the following courses: ENGL 838, 848, 100, 101, 110, 165, ESL 400, READ 400, MATH 110, 111, 112, 115, 120, 122, 123, 125, 140, 145, 150, 200, 201, 219, 222, 231, 241, 242, 251, 252, 253, 268, PSYC 121, and ECON 123. Students who have not met the prerequisite(s) for the above courses are blocked from enrollment.

Students who have completed coursework at other colleges that may be equivalent to the College of San Mateo prerequisite course(s) can complete a Prerequisite Equivalency Form to determine if the prerequisite has been met. For semester length courses, prerequisite equivalency must be determined prior to the published last day of late registration. The Prerequisite Equivalency Form is on the College of San Mateo website under 'Quick Links' select 'Forms.'

To file a prerequisite challenge, the completed Prerequisite Challenge Form, with supporting documentation, must be submitted as per directions on the form, no later than five (5) working days prior to the last day to add/drop classes (the late registration deadline date published in this *Schedule*. Access forms: collegeofsanmateo.edu/forms

Variable Unit Courses

No enrollment fee or nonresident tuition refund or credit will be available to students enrolled in variable unit courses who earn fewer units of credit than the number for which they originally registered. Students earning additional units will be charged accordingly. **The total number of units to be earned in variable unit courses must be determined no later than the end of the term in which they are completed.**

Checklist for Registration

Continuing Students:

Priority WebSMART Registration: November 1–19

- Students enrolled at CSM, Cañada College or Skyline College during Spring 2006, Summer 2006 and/or Fall 2006 terms will be sent a WebSMART registration appointment mailer in mid October. After October 20 you can log on to WebSMART and check your registration status.

New and Former Students:

WebSMART Registration: November 20–January 15

- Students who have never enrolled at CSM, Cañada College or Skyline College or whose last enrollment was prior to Spring 2006 must submit an application for admission and complete the matriculation steps outlined on page 7, if applicable, to receive a SMART registration appointment.

All Students:

- Fees are due and payable at the time of registration. Students who need assistance in paying fees are encouraged to contact the Financial Aid Office (Bldg. 1, Room 217, 574-6146).
- Do not enroll for more college work than you can handle. A student who wishes to enroll in more than nineteen (19) units must have the written permission of a counselor. If you are working full-time, you should not enroll in more than two three-unit classes.
- If you decide not to attend classes, whether or not your fees have been paid, it is your responsibility to officially withdraw within published deadlines to avoid penalty grades and fee obligations.

NOTE: Student enrollment fees are set by California's legislature and governor and are subject to change at any time.

Academic Advising and Counseling

Transcript Evaluation and Course Substitution Service

The role of counselors and faculty advisors is to assist students to identify and establish educational and career goals, and develop a sound educational plan. All registered CSM students and students who have completed an admissions application and are matriculating have access to counseling and advising appointments.

For counseling appointments call 574-6400

Counseling Services

Counseling Center
(Building 5, Room 128)
Phone: 574-6400

Day hours are:

8 a.m. - 7 p.m., Monday - Thursday

8 a.m. - 2 p.m.*, Friday

*Students should arrive at least 45 minutes before closing to obtain counseling services.

If you have completed coursework at another college or university other than College of San Mateo, it is strongly suggested that you have your transcripts evaluated within your first semester in attendance at CSM. A transcript evaluation provides important information to the student and the counselor about how coursework completed at other colleges and universities will be applied to the following CSM educational goals: CSM associate degree general education requirements, CSM majors and certificates, California State University General Education certification, and Intersegmental General Education Transfer Curriculum. The transcript evaluation service is available to actively enrolled CSM students only. Go to the CSM website QUICK LINKS. Select the FORMS page to download information about the Transcript Evaluation and Course Substitution Petition.

Community Education

Dynamic short courses, workshops and
activities for people like you!

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Special Enrollment Opportunity at CSM for High School Juniors and Seniors!

High School juniors and seniors can take advantage of an exciting enrollment opportunity at CSM called **Concurrent Enrollment**. This special program enables eligible high school students to **enroll in day or evening courses at College of San Mateo**, and **all enrollment fees are waived!**

This program allows high school students the opportunity to get an early start on higher education by **earning college credit** and fulfilling college and university requirements without the expense of most university programs. Most courses are transferable to four-year colleges and universities.

For information on admission procedures and to obtain a copy of CSM's **Concurrent Enrollment Program** forms, contact your local high school counseling center or go online at collegeofsanmateo.edu/ce.



Fees

NOTE: Student enrollment fees are set by California's legislature and governor and are subject to change at any time.

FEE TYPE	AMOUNT	PAYABLE BY
Enrollment Fee	\$20 per unit	All students except high school students enrolling for less than 12 units through the Concurrent Enrollment Program or Middle College High School Program
Health Services Fee*	\$12 Summer \$15 Fall \$15 Spring	All students except those enrolled ONLY in off-campus classes, Saturday classes, distance learning courses, or the Concurrent Enrollment Program
Student Representation Fee**	\$1	All students
Nonresident Tuition Fee	\$175 per unit (plus \$20 per unit Enrollment Fee) ***\$182 per unit (plus \$20 per unit Enrollment fee)	This fee applies to nonresidents of California who are residents of other states. This fee applies to foreign students
International Student (F-1 Visa) Health Insurance	\$120 Summer \$310 Fall \$310 Spring	All F-1 Visa international students who do not present proof that they have the required level of private health insurance
Student Body Fee****	\$8 Fall \$8 Spring	Students who purchase a photo ID student body card receive discounts throughout the year and also support many student-sponsored activities and programs (The student body fee is automatically assessed as part of your total fees; if you choose not to pay this fee, contact the Student Activities Office for reimbursement - See Credit and Refund Policy)
Parking Fee****	\$20 Summer \$30 Fall \$30 Spring \$1 per day	Persons who park motor vehicles on campus (Daily permits may be purchased for \$1 from ticket dispensers in designated areas) The parking fee is optional and not transferable to other students; disabled parking permits are issued only by the Disabilities Resource Center - See Parking Regulations
Audit Fee	\$15 per unit (students enrolling in a variable unit course must pay for maximum units)	Students approved to audit a course which is on the list of designated courses Students enrolled in 10 or more units for credit can audit up to three additional units free of charge - See Auditing policy
Returned Check Fee	\$20	Students whose personal checks are returned by the bank (Only cash, credit card or cashier's check will be honored to clear a returned check - Bookstore fee may differ)
Transcript Fee	\$5 official \$10 additional for rush service	Students requesting a transcript of their academic record at College of San Mateo, Cañada College and/or Skyline College (The first two transcripts ever requested are free)

* Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization may be exempted from paying the health services fee. Contact the Health Center for details.

** A student has the right to refuse to pay the \$1 student representation fee for religious, political, moral or financial reasons. This refusal must be submitted in writing to the Business Office.

*** Foreign students are required to pay an additional \$7 Capital Outlay fee

**** This fee is optional. Please refer to "Payable By" column for further information.

Parking permits for low income students are \$20 per semester; low income students are those who demonstrate financial need under federal or state standards.

Fees *(continued)*

Students who are classified as California residents as defined in the California Education Code will be charged an enrollment fee, a health services fee and a student representation fee. An optional student body fee also will be assessed. In accordance with California law, the enrollment and health services fees may be waived for California residents who demonstrate financial need and qualify for a Board of Governors Enrollment Fee Waiver (BOGW). Contact the College Financial Aid Office for additional information.

Students who are classified as nonresidents will be charged a tuition fee in addition to the enrollment fee, health services fee and student representation fee. International Students (F-1 Visa) are subject to a health insurance requirement. Contact the International Student Office for details.

The student representation fee was established by student election to support student advocacy before local, state and federal offices and agencies.

In addition, students will be required to purchase textbooks and miscellaneous supplies, as well as tools and technical supplies for certain programs. In some courses students will also be required to pay a non-refundable instructional materials charge. Students enrolled in clinical classes in health-related programs are subject to a malpractice insurance premium.

Fees are subject to change at any time by action of the State Legislature, Board of Governors of the California Community Colleges, or the District Board of Trustees.

Fees are due and payable at the time of registration.

Students who need assistance in paying fees are encouraged to contact the Financial Aid Office (Bldg. 1, Room 217, 574-6146).

All student records are automatically held until all outstanding debts to the District colleges have been cleared.

Credit and Refund Policy

NOTE: Student enrollment fees are set by California's legislature and governor and are subject to change at any time.

Enrollment Fee Nonresident Tuition Fee Health Services Fee Parking Fee Student Representation Fee

Students who officially withdraw from semester-long classes on or before January 29, 2007, or who officially withdraw from **short** courses within the first 10% of the class meetings, will receive credit toward future fees for the full amount of all fees paid for those classes. View course refund deadlines on WebSMART.

Example: If a short course has eight meetings, 10% of 8 = 0.8, and this is rounded up to 1.0. Therefore, the student must officially withdraw no later than the end of the day of the first class meeting to be eligible for a credit or refund.

A \$10 processing fee (plus an additional \$50 processing fee for nonresident tuition) will be retained by the College if a refund is issued to a student withdrawing from all classes.

For semester-long classes dropped after the deadline, (or short courses dropped after the first 10% of the class meetings), these **fees are not refundable** unless an action of the College (e.g., class cancellation) prevents a student from attending class.

Student Body Fee

This fee is refundable through Friday, February 2, 2007. Students enrolling for the first time in the semester after this date may request a credit or refund within one week of their initial enrollment. To request a credit or refund of this fee, contact the Student Activities Office at 574-6141. For information on the Student Body Card see page 16.

Variable Unit Courses

No enrollment fee or nonresident tuition refund or credit will be available to students enrolled in variable unit courses who earn fewer units of credit than the number for which they originally registered. Students earning additional units will be charged accordingly.

Important:

1. If a parking permit has been issued, it must be returned to the Business Office or the Security Office by January 29 before a credit or refund of the parking fee will be processed.
2. Credit balances remain on student accounts for a maximum of five (5) years.

3. A student may either choose to maintain a credit balance on account or contact the Business Office (Bldg. 1, Room 147, 574-6412) to arrange for a refund.
4. Refunds are NOT issued automatically and are subject to a \$10 processing fee if the student withdraws from all classes. Refunds of nonresident tuition are subject to an additional \$50 processing fee.
5. Fees paid by personal check require 30 days for bank clearance before refunds can be processed.
6. To be eligible for a credit or refund, a student must officially withdraw from a course within the stated deadline. A withdrawal initiated by an instructor may NOT result in a credit or refund.
7. Fees will be credited or refunded if an action of the College (e.g., class cancellation) prevents a student from attending.
8. Student records, including transcripts, are automatically held until all debts to the District colleges have been cleared.

Board of Governors Enrollment Fee Waiver (BOGW)

The Board of Governors of the California Community Colleges has established a program that **waives the enrollment fees** for all qualified applicants.

To apply for the Board of Governors Enrollment Fee waiver, complete the application (see center insert) and submit it to the Financial Aid Office (Bldg. 1, Room 217) or apply online. Log in to WebSMART and select Board of Governors Fee Waiver Application.

For most students, the application process is simple and can be completed within ten minutes. Students who qualify for a Board of Governors Enrollment Fee Waiver will have their enrollment fees waived for the entire academic year. Students who had a waiver for the '05/'06 academic year will need to reapply.

When submitting the Board of Governors Enrollment Fee Waiver application, please inquire about the many federal and state financial aid programs that are available to College of San Mateo students.

A Spanish version of the BOGW application is available in CSM's Financial Aid Office and in the Office of Admissions & Records.

Contact the Business Office regarding refund questions: 574-6412.

Admissions and Records

Located in the Administration Building (Bldg. 1, Second Floor, 574-6165), this office is open 7:30 a.m. to 6:45 p.m., Monday through Thursday, and 7:30 a.m. to 4:30 p.m. on Friday.

Attendance

You are **STRONGLY ADVISED** to attend the first class meeting of each class in which you register. If you cannot attend, notify your instructor in advance. Without prior notification, you may be dropped by the instructor and a waiting student may be admitted in your place.

Students are responsible for attending classes regularly. An instructor may drop a student from a class for excessive absences. Attendance regulations appear in the CSM Catalog.

Excessive absence may result in dismissal from class and/or a grade of "F."

Withdrawal from College

Students who find it necessary to withdraw from their entire program of classes at any time after registration must follow the official procedure for dropping classes as outlined on page 9.

Failure to comply with the prescribed withdrawal procedure and timelines may result in penalty "F" grades.

Credit/No Credit Grading Option

Most CSM courses are graded on the basis of the standard letter grades (A, B, C, D, F). Some courses are graded on a Credit (CR) or No Credit (NC) basis, and are so designated in the schedule of classes. Still other courses offer the student the choice between letter and Credit/No Credit grading; students electing the Credit/No Credit option in such courses must submit the appropriate form to the Office of Admissions and Records within the first 30% of the duration of the course. Changes are not permitted thereafter. See Spring 2007 Important Dates on the inside front cover for the established deadline for semester-long courses.

Students should be aware that many colleges and universities, including College of San Mateo, place specific restrictions on the number, if any, of units graded on a Credit/No Credit basis that are acceptable toward degrees and certificates. Because the decision to request Credit/No Credit grading is irrevocable after 30% of the duration of the course, students should be cautious in making such a request.

Course Repetition

Courses in which a student earns a final grade of A, B, C or CR cannot be repeated. College District Rules and Regulations, Section 6.12 permits a student to repeat certain courses for credit a maximum of three times (total of four class enrollments). These courses require increasing levels of student performance or provide significantly different course content in each subsequent semester. Such courses are specifically designated as

"may be repeated for credit" in the college catalog. Courses that are not so designated may not be repeated. Further information about this policy is available from your college counselor/advisor.

Notwithstanding the restrictions cited in the paragraph above, a student who has received a grade of D, F or NC may repeat a course one time for the purpose of grade alleviation. Following completion of the course, the grade of the repeated course is used in the computation of the grade point average. Refer to the CSM Catalog for details.

Open Entry/Open Exit Courses

A number of courses in this schedule are designated as open entry courses. You may enroll in these courses at any point in the semester provided that enough instructional hours remain to allow you to earn the minimum number of units for the course.

When registering for an open entry/open exit/variable units course, you must designate the number of units for which you want to enroll. The available range of units is indicated in the course listing. No enrollment fee credit/refund is available if you earn fewer units than the number for which you enrolled. You may stop attending class when the instructor informs you that you have earned the number of units for which you enrolled. However, it is possible to increase the number of units during the semester by application through the Office of Admissions and Records and payment of the additional enrollment fee.

Auditing

Students are allowed to register as auditors in a limited number of classes where the course repetition policy applies if they have previously enrolled for credit for the maximum number of times allowed for the particular course.

Classes marked with an "at" sign (@) to the right of the course number and section (e.g., ART 206 AA @) in the class schedule will be open for auditing. Students should register for these classes in the normal manner; they will be advised if they have reached the course repetition limit. After the first two weeks of instruction, if space is available, the student must pick up a petition from the Office of Admissions and Records, obtain the instructor's signature and return the completed petition to Admissions and Records for processing.

An auditing fee of \$15 per unit is payable at the time of enrollment. For variable unit courses you are required to enroll in the maximum number of units. Auditors are not charged the regular enrollment fee, but must pay the Health Services Fee and the Student Representation Fee. The nonresident tuition fee does not apply to auditors. No student auditing a course is permitted to change enrollment status in that course to receive credit.

Incomplete Grades

A final grading symbol of I (Incomplete) may be assigned in case of incomplete academic work due to unforeseeable, emergency and justifiable reasons. Conditions for removal are set forth by the instructor in a written record which also indicates the grade to be assigned if the student fails to meet the stated conditions. The student receives a copy of this record, and a copy is filed in the Office of Admissions and Records. A final grade is assigned by the instructor when the stipulated work has been completed and evaluated. If the work is not completed within the prescribed time period, the grade previously determined by the instructor is entered in the permanent record.

An I (Incomplete) must be made up no later than one year following the end of the term in which it was assigned. The student does not re-enroll in the course in order to do the make-up work.

May Graduates

Applications for A.A./A.S. Degrees or Career Program Certificates to be conferred in May 2007 must be filed in the Office of Admissions and Records by Friday, March 2, 2007.

In order to evaluate your record for graduation, transcripts from all other colleges and universities which you have attended must be on file in the Office of Admissions and Records by March 2, 2007. It is the student's responsibility to request these transcripts in a timely manner.

Final Grades

Final grades are not mailed to students; they are available at all times on WebSMART during published service hours. Spring 2007 final grades will be available beginning June 9, 2007; access WebSMART at collegeofsanmateo.edu (click on WebSMART).

Transcripts

Official transcripts of a student's academic record will be sent to colleges and universities, employers, and other institutions upon written request signed by the student. Transcript request forms are available from the Office of Admissions and Records and can also be found at collegeofsanmateo.edu. Only courses taken at College of San Mateo, Cañada College and Skyline College will appear on the transcript. Transcripts from high schools and other colleges will not be forwarded. The first two official transcripts requested by a student are free; a fee of \$5 per transcript is charged if the student has previously requested two or more transcripts. A rush transcript may be obtained for an additional \$10.

If "in progress" transcripts are sent to colleges and universities, the student must also submit a request for required final transcripts to be sent to those institutions after grades have been posted at the end of the semester.

Students may obtain an unofficial copy of their CSM academic record on WebSMART. Courses taken prior to Summer 1981 will not appear on this copy.

Support Services for Students

Adults Returning to College

Students who are returning to school after an extended period of time or who have postponed their college education may enroll in career and life planning classes, CRER 120, 123 and/or 126. In these classes the student explores options by analyzing alternative directions, developing college-level skills, and participating in counseling for meeting individual goals.

CalWORKs Program

There are additional services available to students who are currently receiving TANF (Temporary Aid to Needy Families). CalWORKs (California Work Opportunity and Responsibility to Kids) is a state funded Welfare to Work program designed to assist individuals to get the job they need in order to become self-reliant. Support services include: child care, books, transportation, work-study, academic counseling, career planning, and assistance meeting county requirements. For more information, contact Danita Scott-Taylor in the CalWORKs office (Bldg. 20, Room 106, 574-6154).

CARE Program

The CARE program (Cooperative Agencies Resources for Education) provides services to single parents receiving CalWORKs (formerly known as AFDC) to increase their educational skills, become more confident and self-sufficient, and move from welfare to independence. Support and services include: child care, transportation, tutoring, peer advising, parenting workshops, books and supplies.

To be considered for the CARE program, a student must: 1) be 18 years of age or older; 2) be a single parent and head of household; 3) be receiving CalWORKs; 4) have one child under 14 years of age; and, 5) qualify for the EOPS program. For more information, contact Ruth Turner in the EOPS Office (Bldg. 20, Room 107, 574-6154).

Career Services

Career Services offers a variety of short courses and individual and group career exploration activities such as career assessment, developing job search skills, how to choose a major, interviewing techniques, and résumé writing. Professional assistance is available for career planning and job search. Students can sign up for CRER 123, 126 and/or 127.

Career Services (housed in Temporary Building 1—see campus map) is open from 8 a.m. to 4 p.m. Monday through Friday. For evening hours or for more information, call 574-6571.

Child Development Center

The Mary Meta Lazarus Child Development Center provides a child care program for children two and one-half through five years old who have a parent attending CSM or another District college. Children are selected on a non-discriminatory basis.

Families may be eligible for financial assistance. Subsidized fees are based on family size and gross income and are subject to change. There is a \$50 registration fee per semester. In addition, fees for children three to five years old are as follows: part-time (less than 5 hours) \$38 per day; full time (5 hours or more) \$43 per day. Fees for children two and one-half to three years old are as follows: part-time \$45 per day; full-time \$55 per day.

The Child Development Center, located in Bldg. 33, is open from 7:30 a.m. to 5 p.m., Monday through Friday. For more information, call Louise Piper at 574-6279.

Coastside Office

In order to better provide for the coastal community, the San Mateo County Community College District has established an office in Half Moon Bay that functions as a one-stop service center for all three schools in the district. SMCCCD Coastside ('Coastside Office') assists prospective and continuing students with the application and registration processes, financial aid applications and information, placement and skills assessment, and general counseling.

The Coastside Office offers some courses at coastal locations and provides support for those students taking online courses. Coastside students can take advantage of curriculum at all three district colleges and earn Certificates of Completion, Associate in Arts and Associate in Science degrees. College readiness curriculum is also available for those students requiring additional work in English, math, reading and computer proficiency.

For more information, visit collegeofsanmateo.edu/coastside, or contact Rosemary Ybarra-Garcia at (650) 726-6444.

Counseling & Transfer Center

Academic Counseling and Transfer Services

The Counseling & Transfer Center offers services in the areas of academic, transfer, and career counseling to CSM students. Academic counseling services are designed to: 1) help students make decisions and set educational goals; 2) provide academic planning assistance to complete certificate, associate degree, and/or university transfer goals; 3) help students evaluate academic readiness and plan coursework to build skills; 4) teach students important skills to enhance classroom and academic success; and 5) work with students to resolve personal concerns that may interfere with the ability to succeed.

Counselors work with students to develop personalized Student Educational Plans (SEPs) that map out semester by semester, the courses necessary

to complete specific educational goals. Once an SEP is developed, students are expected to meet with a counselor at least once a semester to review the SEP, evaluate ongoing educational progress, and make modifications as needed to stay on the path and successfully complete educational goals. Students can schedule appointments to meet with Counselors and Faculty Advisors by going to the Counseling Center (Building 5, Room 128) or calling (650) 574-6400 to schedule an appointment.

CSM Connects

CSM Connects is the volunteer community service program that provides students, faculty, and staff with opportunities to get involved in one of the following ways:

- Service Learning gives students the opportunity to connect volunteer work and hands-on learning with the academic courses they are taking.
- Student Leaders in the Community grants are awarded to CSM students for carrying out projects that serve community needs.
- The Volunteer Fair is an annual event in the spring that brings over 40 community agencies on campus to showcase their volunteer opportunities.

The CSM Connects Office (housed in Temporary Building 1, see campus map) is open Monday through Friday 8 a.m. to 4:30 p.m. For more information, call Beverley Madden at 574-6538.

For a thorough list of volunteer opportunities please visit our website at collegeofsanmateo.edu/csmconnects.

Disability Resource Center

Disabled Students Programs & Services (DSP&S) provides assistance to students with verified physical, psychological and specific learning disabilities. Support services and accommodations are provided to help students develop independence and to successfully participate in college classes. Contact the Disability Resource Center to get started (Bldg. 16, Room 150, 574-6438). Additional programs for students with disabilities include:

- specific learning disabilities assessment - Learning Disabilities Assessment Center (Bldg. 16, Room 150, 574-6433)
- assistive computer access - Assistive Technology Center (Bldg. 16, Room 151, 574-6432)
- adapted fitness, back injury classes and wellness classes - Adapted P.E. (378-7219 or 574-6447)
- program support for students with psychological disabilities - Transition to College (Bldg. 15, Room 122, 574-6487)
- disabled parking permits - Disability Resource Center (574-6438)

Extended Opportunity Programs and Services (EOPS)

EOPS is a support service available for full-time students who need additional services to successfully pursue their educational and vocational goals. Support services include: priority registration, counseling, book service, transportation, tutoring, application fee waivers and peer advising.

To be considered for the EOPS program, a student must meet the following criteria: 1) be enrolled full-time (12 units); 2) qualify to receive the Board of Governors Enrollment Fee Waiver (BOGW); 3) meet the EOPS guidelines definition of an educationally underprepared student; and 4) have completed less than 70 degree applicable units. For more information visit the EOPS Office (Bldg. 20, Room 107, 574-6154).

Financial Aid

Students who would be unable to attend college without financial aid can receive help in paying for educational expenses—enrollment fees, books, transportation, room and board, and other related costs.

In order to qualify for financial aid, students and/or their families must demonstrate financial need. Interested students must complete the application process through the Financial Aid Office, and should begin this process at the earliest possible date. Determination of eligibility takes approximately eight to 12 weeks.

Office hours are Monday through Thursday 8 a.m. to 6:45 p.m. and Friday 8 a.m. to noon. For information, visit the Financial Aid Office (Bldg. 1, Room 217, 574-6146).

Health Services

In the CSM Health Center, the college nurse provides: emergency care and first aid; consultation on health problems; referrals to psychologists, physicians, and health or social agencies; drug and alcohol counseling and referral; arrangements for emergency transportation; health screenings for blood pressure, hearing, vision, TB, pregnancy, and strep; anonymous HIV counseling and testing; nutrition and stress counseling; and Hepatitis B and Measles-Mumps-Rubella immunizations. Additional physician services available by appointment include: physicals, lab work and prescription medications. Emergency accident insurance coverage is in effect when students are on campus or attending college-sponsored events. Low-cost medical and dental insurance is available for purchase.

Office hours are 8:30 a.m. to 7 p.m., Monday through Thursday and 8:30 a.m. to 12 noon on Friday. For more information, visit the Health Center (Bldg. 1, Room 226, 574-6396).

Labs & Centers

There are a variety of labs and centers on campus that offer use of computers and tutoring/academic support services. Please see the “Labs & Centers” list in the directory on page 5.

Library Services

For information on access to Library Computers, see “Labs & Centers” list in the directory on page 5.

Library services will be available Monday through Thursday from 7:45 a.m. to 7 p.m.; Friday from 7:45 a.m. to 2 p.m., and Saturday from 9 a.m. to 1 p.m. Telephone: 574-6100.

Middle College High School

San Mateo Middle College High School is an alternative education collaboration between the San Mateo Union High School District and College of San Mateo. The program's primary goal is to provide a supportive and challenging environment, along with the opportunity for academic success and career exploration, to students whose needs are not met in a traditional high school environment.

As part of the Middle College program, these students take three SMUHSD-approved classes taught by SMUHSD instructors on the CSM campus; they round out their schedules with CSM courses. In many cases, students can earn both high school credits and college units. The Middle College program also includes comprehensive academic and career advising and access to all of CSM's support services. For information, call 574-6101 or contact middlecollege@smuhd.k12.ca.us or www.smccd.edu/middlecollege.

Middle College may be available to students in the Cabrillo Unified School District. Interested students should contact their guidance counselors for more information.

Multicultural Center

The Multicultural Center is designed to meet the needs of multicultural students through academic/personal counseling as well as general financial aid information in a supportive, culturally-enriching environment. The staff is made up of full-time,

bicultural and bilingual certificated counselors and support personnel. The Multicultural Center is located in Bldg. 20, Rooms 112 and 113. For more information, call 574-6154.

Psychological Services

Psychological Services offers confidential individual consultation regarding personal concerns. Also available are: group counseling, seminars, classes in developing coping skills, and referral to other on- and off-campus resources. These services are available to all day and evening students. Appointments may be made through the Health Center (Bldg. 1, Room 226, 574-6396).

Scholarships

College of San Mateo offers many scholarships with awards ranging from \$100 to approximately \$2,000. CSM students who have completed at least 12 graded college units and who have a GPA of 2.75 or above may apply. Both students returning to and transferring from CSM the following fall are eligible. Scholarships are awarded on the basis of academic achievement and are for the most part not need-based.

In addition, a number of local and national organizations offer scholarships to CSM students. Eligibility requirements vary widely, and separate applications for these scholarships are posted and available in the Scholarship Office.

CSM Scholarship applications are available online at collegeofsanmateo.edu/forms or in the Scholarship Office. Completed packets will be accepted beginning November 1, 2006 with a deadline of 12 noon on February 1, 2007.

For additional information, contact the Scholarship Office (Bldg. 1, Room 271, 574-6434). Office hours are Monday - Thursday, 8 a.m. to 2 p.m. and Friday 8 a.m. to 1 p.m.

Learn about SCHOLARSHIPS and how to apply

CSM offers scholarships to students who have completed 12 graded CSM units with a GPA of 2.75 or above. Students returning to and transferring from CSM in fall 2007 are eligible to apply. We also offer scholarships to area high school students entering CSM in fall 2007.

Visit the Scholarship Office to learn about the several different types of scholarships offered by clubs and community organizations, charitable foundations, businesses, schools and universities.

**Scholarship Office • (650) 574-6434 • Building 1, Room 271
collegeofsanmateo.edu/scholarships**

Support Services for Students (continued)

Student Body Card

All students who have completed registration and paid the \$8 student body fee are entitled to a photo I.D. student body card. After classes have begun, you may obtain your Student Body Card at the Student Activities Office. This photo identification card entitles you to special discounts from 10% to 40% off at local businesses, movie theaters, shops and restaurants. On-campus discounts are available at the Café International coffee house, the cosmetology salon, CSM Bookstore (non-book items), and all athletic events, and the card permits free admission to the CSM swimming pool at noon. The funds collected from the student body fee help support numerous programs and services on campus including: scholarships, emergency student loans, child care, athletics, guest speakers and concerts. If you would like more information about the student body card benefits, or would like the student body fee reimbursed, please contact the Student Activities Office before February 2.

Student Employment Services

Looking for a job or internship? The Student Employment Office assists CSM students, alumni and community members with job search preparation, career information and job listings. Staff provides job search classes and individual counseling appointments to assist students with resume preparation, interviewing skills, uncovering job leads and securing work. Listings for part-time, full-time, professional, and semi-professional work and internships are available for viewing on CSM JobLinks, our web-based job posting program. In addition, students can access additional job leads through CALJOBS (www.caljobs.ca.gov) or MonsterTrak at www.monstertrak.com (enter password: CSMJOBS).

The Student Employment Office is located in Temporary Building 1 (see campus map) and is open from 8:30 am - 4:00 pm, Monday - Thursday and 8:30 a.m. - 12 noon Friday. For more information about these services or to schedule an appointment or register for a job search class call 574-6151 or visit our website at collegeofsanmateo.edu/studentjobs.

Transfer Services

Located within the Counseling Center (Building 5, Room 128), Transfer Services provide information and workshops on such topics as transfer planning, writing the application essay, choosing a college and completing transfer admission applications. Transfer Services also schedule representatives from other universities and colleges, including UC, CSU and private universities, to meet with students on a regular basis. CSM has Transfer Admission Agreements with a number of four-year UC and private institutions which can guarantee transfer admission. For more information, call 358-6839, or visit our website at collegeofsanmateo.edu/transfer.

Hours for the Fall semester are Monday 8 a.m. - 7 p.m.; Tuesday - Thursday 8 a.m. - 4 p.m.; and Friday 8 a.m. - 12 noon.

Featured Programs

Study in Florence

If you have completed at least 12 degree applicable units at any college with at least a 2.5 GPA, you are eligible to participate in CSM's Spring 2007 Semester in Florence. You can earn up to 15 units toward your AA/AS degree, which are transferable for bachelor's degree credit. These programs are open to students of all ages.

Proposed course offerings in Florence this spring include art, English, humanities and Italian. All students will enroll in an Italian Life and Culture series with field trips. Financial aid can assist with costs for students who apply early.

The same enrollment fee as charged for on-campus classes covers the cost of instruction for California residents. Living accommodations and many activities are included in the program fee.

For more information and a detailed brochure on the Florence study program, call the Study Abroad Program Office at 574-6595, or visit our website at www.smccd.edu/accounts/studyabroad.

Honors Program

The CSM Honors Program was established to seek out students of exceptional ability and purpose, and to provide these students with the education they merit. The program is open to all students meeting certain academic requirements. Students interested in applying should contact the Honors Program Coordinator (Bldg. 15, Room 121) or call 574-6638.

Apprenticeship Programs

College of San Mateo offers related and supplemental instruction for several of the many apprenticeship programs based in San Mateo County. Through these programs, participants (1) work full-time, earning an ever-increasing percentage of journeyman pay, and (2) attend CSM related and supplemental classes part-time.

Applicants must be indentured by the California Division of Apprenticeship Standards (D.A.S.) before attending classes or working in a program.

For more information, call the CSM Apprenticeship Office at 574-6116 or the D.A.S. Office at (408) 277-1273.

Community Education Classes

Busy people who want to expand their knowledge but do not want to take a semester-long course or receive a grade are encouraged to consider the many not-for-credit short classes, one-day seminars and special events offered by the Office of Community Education at College of San Mateo.

Topics covered in these programs include art, business, hands-on computer classes, health and wellness, travel, music, parenting, financial planning and writing.

Fees are charged for these classes so that the program can be entirely self-supporting; the College does not receive State or local taxes for these programs. For specific information on programs or to suggest an idea for a new program, call Community Education at 574-6149.

Cooperative Work Experience Education

This program allows students to earn college credit for learning on the job. Co-op is offered to students who work full- or part-time and attend classes as a full- or part-time day or evening student. Work may be paid or volunteer.

Cooperative Work Experience Education also offers the Honors Internship Program and specific academic internships. Check with the Co-op Office for more information about these special opportunities.

You may register by WebSMART or by mail during regular registration periods for Cooperative Work Experience Education courses. In addition, you must go to the Cooperative Work Experience Education Office (housed in Temporary Building—see campus map) for your specific instructor assignment. If your work assignment is outside of San Mateo or San Francisco counties, check with the Cooperative Work Experience Education Office prior to enrollment.

The office is open Monday through Thursday from 8:30 a.m. to 4 p.m. and Friday from 8:30 a.m. to 12 noon. Call 574-6171 for evening hours.

Emeritus Institute

Emeritus Institute offers college-level classes in a format and setting designed to meet the needs and interests of mature adults. This program appeals to those who want to know about the colorful history of the community and state in which they live, understand the affairs of the nation and world, and fully appreciate art, music and ideas. For further information, call 574-6149.

College Policies

Crime Awareness and Campus Security Policy

In order to make College of San Mateo a safe and pleasant environment for students and employees, the College has established procedures in compliance with Federal Public Law 101-542 (Crime Awareness and Campus Security Act of 1990). CSM is an extremely safe campus; a fact confirmed by the most recent FBI-reported data. (For more information, please contact CSM's Office of Institutional Research at 574-6196 or email: csmresearch@smccd.net.) Persons seeking information concerning CSM campus law enforcement procedures, crime prevention efforts and crime statistics should contact the Supervisor of College Security at 574-6415.

Disciplinary Actions

Decisions regarding the following types of disciplinary action are the responsibility of the Vice President, Student Services. Unless the immediate application of disciplinary action is essential, such action will not be taken until the student has had an opportunity to utilize the established appeal procedures found in Rules and Regulations, Section 7.73. General disciplinary actions include warning, temporary exclusion, censure, cancellation of registration, disciplinary probation and restitution. Disciplinary action shall not of itself jeopardize a student's grades, nor will the record of such actions be maintained in the student's academic files. A student subject to disciplinary action has a right to appeal the decision in accordance with Rules and Regulations, Section 7.73.

Other specific disciplinary actions which may be taken are suspension and expulsion. Suspension is the termination of student status for a definite period of time. A suspended student may not be present on campus and is denied College privileges including class attendance and all other student body or College-granted privileges. The chief executive officer of the College or his/her designee may suspend a student, as deemed appropriate, for specified time periods. Expulsion of a student is the indefinite termination of student status and all attending rights and privileges. Expulsion of a student is accomplished by action of the Board of Trustees on recommendation of the College President and the Chancellor-Superintendent. An expelled student shall not be allowed to register in any subsequent semester without the approval of the College President. Detailed information is provided in the College catalog, which is available for review in College offices and for purchase in the CSM Bookstore. For further information concerning any aspect of student disciplinary actions, students should contact the Office of the Vice President, Student Services at 574-6118.

Drug-Free Campus Policy

College of San Mateo prohibits the use, possession, sale or distribution of alcohol, narcotics, dangerous or illegal drugs or other controlled substances on College property or at any function sponsored by the College.

For further information on the Drug-Free Campus Policy, contact the Health Services Center (Bldg. 1, Room 226, 574-6396).

Guidelines Addressing Cheating and Plagiarism

As the Student Handbook in the College of San Mateo Catalog states, "The principle of personal honor is the basis for student conduct. The honor system rests on the sincere belief that College of San Mateo students are mature and self-respecting, and can be relied upon to act as responsible and ethical members of society."

Although instructors may hope that students will act responsibly and ethically at all times, situations will arise in which it is clear, beyond a reasonable doubt, that a student cheated or plagiarized. The College of San Mateo Academic Senate has developed guidelines for such situations by providing specific definitions of cheating and plagiarizing, and addressing the related instructor responsibilities, student responsibilities and sanctions. The entire document can be found in the College of San Mateo Catalog.

Students seeking further information concerning these guidelines should contact the Office of the Vice President, Student Services (Bldg. 1, Room 273, 574-6118).

Off-Campus Transportation Guidelines Field Trips/Excursions

Throughout the semester/school year, the District may sponsor voluntary off-campus extracurricular field trips/excursions. If you choose to participate, be advised that pursuant to California Code of Regulations, Subchapter 5, Section 55450, you have agreed to hold the district, its officers, agents and employees harmless from any and all liability or claims which may arise out of or in connection with your participation in the activity.

Although the district may assist in coordinating the transportation and/or recommend travel times, route or caravanning, be advised that the district assumes no liability or responsibility for the transportation and any person driving a personal vehicle is not an agent of the district.

Off-Campus Classes

Some classes may be conducted off campus. Unless you are specifically advised otherwise, you are responsible for arranging for your own transportation to and from the class site.

Sexual Harassment Policy

It is the policy of San Mateo County Community College District and College of San Mateo to prohibit, in any and all forms, the sexual harassment of its students and staff. Sexual harassment of students by other students or staff, and/or the harassment of staff by students or other staff is considered intolerable behavior that will be investigated and acted upon immediately.

Students or staff seeking further information concerning this policy or claiming grievance because of alleged violations of this policy should contact the Vice-Chancellor of Human Resources and Employee Relations, 358-6767.

Smoking Policy

In order to provide a safe learning and working environment for students and employees, smoking is prohibited in all indoor locations and within a distance of twenty (20) feet from any doorway, entrance to an interior area, or air intake vent. Violation of this policy could lead to disciplinary action under usual disciplinary procedures. For a complete copy of the Smoking Policy and Guidelines, see CSM's current catalog.

Statement on Academic Freedom

The San Mateo County Community College District is dedicated to maintaining a climate of academic freedom encouraging the sharing and cultivation of a wide variety of viewpoints.

More information on this statement is available by contacting the office of the Vice President, Instruction at 574-6404 or the office of the Academic Senate President at 574-6235.

Student Conduct

Students enrolled in the Colleges of the District are expected to conduct themselves as responsible citizens and in a manner compatible with the District and College function as an educational institution. Students are also subject to civil authority and to the specific regulations established by each College in the District. Violators shall be subject to disciplinary action, including possible cancellation of registration, and may be denied future admission to the Colleges of the San Mateo County Community College District. A list of actions which are prohibited and may lead to appropriate disciplinary action is contained in the College Catalog, which is available for review in College offices and for purchase in the College of San Mateo Bookstore. For further information concerning any aspect of student conduct, students should contact the Office of the Vice President, Student Services (Bldg. 1, Room 273, 574-6118).

Student Grievances and Appeals

Students are encouraged to pursue their academic studies and become involved in other sponsored activities that promote their intellectual growth and personal development. The College is committed to the concept that, in the pursuit of these ends, the student should be free of unfair and improper actions on the part of any member of the academic community. If, at any time, a student feels that he/she has been subject to unjust actions, or denied his/her rights, redress can be sought through the filing of an appeal or grievance. Detailed information is provided in the College Catalog, which is available for review in College offices and for purchase in the CSM Bookstore. For further information concerning any aspect of student grievances or rights of appeal, students should contact the Office of the Vice President, Student Services (Bldg. 1, Room 273, 574-6118).

Student Rights and Nondiscrimination Policy

College of San Mateo is committed to equal opportunity regardless of age, gender, marital status, disability, race, color, sexual orientation, religion, national origin or other similar factors, for admission to the College, enrollment in classes, student services, financial aid and employment in accordance with the provisions of Title VI of the 1964 Civil Rights Act, Title IX of the Educational Amendments of 1972 (45CRF 86), Section 504, Rehabilitation Act of 1973 (P.L. 93-112), and the Americans With Disabilities Act of 1990.

It is important that students, staff and all others associated with the College understand the importance of reporting concerns about possible violations of this policy. The College's commitment to equal opportunity demands full investigation of possible violations and an opportunity for a fair and impartial hearing on any matter relating to these laws and policies.

Any person seeking information concerning these laws and policies or claiming grievance because of alleged violations of Title VI of the 1964 Civil Rights Act and Sec. 504 of the Rehabilitation Act of 1973 and the Americans With Disabilities Act of 1990 should contact the Vice Chancellor, Human Resources/Employee Relations, 358-6767.

All grievances will be reviewed in terms of Title VI and Title IX law, and persons involved will be advised of the provisions of the law and their legal rights. If normal channels are not available or fail to meet legal requirements, the necessary action will be initiated. The office will maintain a record of all Title VI and Title IX grievances and will report to the Affirmative Action Committee the general nature of such grievances and progress toward their resolution.

Política Antidiscriminatoria

El Colegio de San Mateo se compromete a proporcionarles a todos la misma oportunidad de ingresar en el colegio, de matricularse en las clases y de recibir servicios, ayuda financiera y empleo estudiantil, sin que se tenga en cuenta la edad, el sexo, el estado civil, la incapacidad física o mental, la raza, el color, la orientación sexual, la religión, el nacionalidad u otro factor similar. El texto completo de nuestra política antidiscriminatoria se encuentra en la página 6 de la edición actual del Catálogo del Colegio de San Mateo.

Walang Diskriminasyong Patakaran

Ang Kolehiyo ng San Mateo ay nagbibigay ng pantay na pagkakataon sa lahat anuman ang edad, kasarian, katayuang marital, kapansanan, lahi, kulay, orientasyong seksuwal, relihiyon, bansang pinagmulan, o iba pang batayan, para sa pagtanggap sa Kolehiyo, pagpapatala sa klase, serbisyo sa estudyante, tulong na pinansiyal, at trabaho.

Ang kumpletong patakaran ay matatagpuan sa pahina 6 ng katalogo para sa 2006-2007 ng College of San Mateo.

無種族歧視政策

聖馬刁學院本著平等的精神，準許學生入學選課，享受學生服務、助學金和僱用。不論年齡、性別、婚姻狀況、殘障、種族、膚色、性別傾向、宗教、國籍或其它種種之因素而有差別待遇。

Privacy Rights of Students Policy

The Family Educational Rights and Privacy Act (Sec. 438, P.L. 93-380, as amended) requires educational institutions to provide access to students' official educational records; provide opportunity for a hearing to challenge such records on certain grounds; obtain written consent of the student before releasing certain information; and extend these rights to all students of the College.

The Act provides that the College may release certain types of "Directory Information" unless the student submits a request in writing to the Office of Admissions and Records that certain or all such information not be released without his/her consent. Currently enrolled students may request that "Directory Information" be withheld by notifying the Office of Admissions and Records in writing each term or semester. Such requests must be submitted within two weeks after the first day of instruction.

"Directory Information" at this College includes: (1) student's name and city of residence; (2) participation in recognized activities and sports; (3) dates of enrollment; (4) degrees and awards received; (5) the most recent previous educational agency or institution attended; and (6) height and weight of members of athletic teams.

See the CSM Catalog for further information.

A copy of the Family Educational Rights and Privacy Act is available in the Office of Admissions & Records during normal business hours.

Student Right-to-Know and Campus Security Policy

Persons seeking information concerning CSM campus law enforcement procedures, crime prevention efforts and crime statistics should contact the College Security Office. Persons seeking information concerning completion or graduation rates should contact the office of the Dean of Articulation and Research or visit collegeofsanmateo.edu/research.

Further information about College policies is available in the Office of the Vice President, Student Services (Bldg. 1, Room 273, 574-6118).

WebSMART enables you to:

- View the *Catalog*
- View the *Schedule of Classes*, and search for classes by category and time
- Apply for admission
- Check your registration status
- Add/Drop classes (anytime within published deadlines)
- Print your schedule of classes
- Pay your fees by credit card
- Apply for Financial Aid information/review application status
- Obtain your grades
- Obtain your Placement Test scores
- Print an unofficial transcript
- Update personal information

Log on to collegeofsanmateo.edu and click on WebSMART.

SCHEDULE OF CLASSES

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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ACCOUNTING

A \$2.00 materials fee is payable upon registration for Accounting classes.

GET THE SKILLS, GET THE JOB, GET THE CREDIT

Looking for a new job? Our Accounting Assistant and Tax Preparer certificates give you the skills to begin a new career. The Accounting Assistant program starts with ACTG 100, 103, 144; BUSW 415; and CRER 127. The Tax Preparer program starts with ACTG 100, 103, 171; BUSW 415; and CRER 127. For more information go to collegeofsanmateo.edu/accounting or call 574-6519.

PREPARE FOR THE CPA EXAM

The California Board of Accountancy requires applicants to complete 24 semester-hours of accounting education prior to taking the CPA exam. All Accounting courses at CSM count toward this education requirement. These courses provide only part of the preparation needed for the CPA exam. For more information go to collegeofsanmateo.edu/accounting.

EARN CONTINUING EDUCATION CREDIT

You can earn continuing education credit for your CPA, EA or CTEC license at CSM (visit collegeofsanmateo.edu/accounting) and through Community Education (visit communityed.smccd.edu). Community Education offers a "California Tax Update" course in December.

ACTG 100 ACCOUNTING PROCEDURES

Study of the accounting cycle for service and merchandising businesses. Preparation of journals, ledgers, and financial statements using manual work papers and Peachtree accounting software. ACTG 100 provides an important foundation for ACTG 121. Plus two hours by arrangement per week. **A \$2.00 materials fee is payable upon registration. Recommended Preparation:** BUS. 115; BUSW 105 or equivalent; eligibility for ENGL 848. (CSU)

34543	ACTG 100 AA	MWF	9:10 10:00	14-220	Maule, B.	3.0
		By Arr	2.0 Hrs/Wk			
31604	ACTG 100 BB	TTh	9:45 11:00	14-221	Raeber, S.	3.0
		By Arr	2.0 Hrs/Wk	14-221		
35724	ACTG 100 CC	MWF	11:10 12:00	14-220	Maule, B.	3.0
		By Arr	2.0 Hrs/Wk	14-220		

EVENING CLASSES

31605	ACTG 100 KA	W	6:30 9:20	14-220	Neuebaumer, W.	3.0
		By Arr	2.0 Hrs/Wk	14-220		

ACTG 103 TEN-KEY SKILLS

Development of speed and accuracy using a ten-key calculator and the ten-key pad on a computer keyboard. Students must complete twenty-four hours of self-paced work. **A \$2.00 materials fee is payable upon registration.** For complete information about this course, including how to get started, visit our website at smccd.edu/accounts/maule. Open entry/open exit. Credit/No Credit grading. May be taken twice for a maximum of 1 unit. (CSU)

36337	ACTG 103 AO	By Arr	1.5 Hrs/Wk	15-160	Maule, B.	.5
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ACTG 121 FINANCIAL ACCOUNTING

Preparation and interpretation of accounting information. Includes application of accounting principles to value assets, liabilities, and equity; accounting systems; use of software applications to prepare and analyze accounting information; use of accounting information by decision makers. Students taking their first course in accounting are encouraged to complete ACTG 100 before enrolling in ACTG 121. **A \$2.00 materials fee is payable upon registration. Prerequisite:** BUSW 105 or equivalent. **Recommended Preparation:** ACTG 100; BUSW 415 or equivalent; ENGL 100.

31606	ACTG 121 AA	Daily	9:10 10:00	14-216	Ambrose, R.	5.0
		By Arr	2.0 Hrs/Wk	14-216		
31607	ACTG 121 CC	Daily	10:10 11:00	14-220	Maule, B.	5.0
		By Arr	2.0 Hrs/Wk	14-220		
37439	ACTG 121 CD	TTh	11:10 12:45	14-220	Maule, B.	4.0
		By Arr	2.0 Hrs/Wk	14-220		
31608	ACTG 121 DD	MWF	11:10 12:35	14-218	Nurre, R.	5.0
		By Arr	2.0 Hrs/Wk	14-218		

EVENING CLASSES

31609	ACTG 121 JB	W	6:00 9:50	14-216	Ambrose, R.	4.0
		By Arr	2.0 Hrs/Wk	14-216		
*37987	ACTG 121 JA	M	6:00 9:50	14-216	Nurre, R.	4.0
		By Arr	2.0 Hrs/Wk	14-216		

*On-Campus/online course. (See description below.)

ACTG 121 FINANCIAL ACCOUNTING (WITH ONLINE COMPONENT)

Preparation and interpretation of accounting information. Includes application of accounting principles to value assets, liabilities, and equity; accounting systems; use of software applications to prepare and analyze accounting information; use of accounting information by decision makers. Students taking their first course in accounting are encouraged to complete ACTG 100 before enrolling in ACTG 121. **A \$2.00 materials fee is payable upon registration. Prerequisite:** BUSW 105 or equivalent. **Recommended Preparation:** ACTG 100; BUSW 415 or equivalent; ENGL 100.

This class will be held on campus and online. Classes will meet every other Monday on campus. Remaining class time will be online. Students must have email and web access. See instructor's web site for additional information (smccd.edu/accounts/nurre). (CSU/UC) (CAN BUS 4)

EVENING/ONLINE CLASSES

37987	ACTG 121 JA	M	6:00 9:50	14-216	Nurre, R.	4.0
		By Arr	2.0 Hrs/Wk	14-216		

ACTG 131 MANAGERIAL ACCOUNTING

Use of accounting information by management for analysis, planning, decision making and control; use of software applications to prepare and analyze accounting information. Includes product cost accumulation, cost-volume-profit analysis, responsibility accounting, budgeting, and capital budgeting. **A \$2.00 materials fee is payable upon registration. Prerequisite:** ACTG 121; BUSW 105 or equivalent. **Recommended Preparation:** BUSW 415 or equivalent. (CSU/UC) (CAN BUS 4)

31610	ACTG 131 AA	Daily	10:10 11:00	14-216	Ambrose, R.	5.0
		By Arr	2.0 Hrs/Wk	14-216		
31612	ACTG 131 CC	MWF	11:10 12:35	14-216	Ambrose, R.	5.0
		By Arr	2.0 Hrs/Wk	14-216		

EVENING/ONLINE CLASSES

*38549	ACTG 131 JA	T	6:00 9:50	14-218	Nurre, R.	4.0
		By Arr	2.0 Hrs/Wk	14-218		

*On-Campus/Online course. (See description below.)

ACTG 131 MANAGERIAL ACCOUNTING (WITH ONLINE COMPONENT)

Use of accounting information by management for analysis, planning, decision making and control; use of software applications to prepare and analyze accounting information. Includes product cost accumulation, cost-volume profit analysis, responsibility accounting, budgeting, and capital budgeting. **A \$2.00 materials fee is payable upon registration. Prerequisite:** ACTG 121; BUSW 105 or equivalent. **Recommended Preparation:** BUSW 415 or equivalent.

This class will be held primarily online. The class will meet on campus for the first class, midterm and final. Students must have email and web access. See instructor's web site for additional information (smccd.edu/accounts/nurre) (CSU/UC) (CAN BUS 4)

EVENING/ONLINE CLASSES

38549	ACTG 131 JA	T	6:00 9:50	14-218	Nurre, R.	4.0
		By Arr	2.0 Hrs/Wk	14-218		

(CSU) Transferable to California State Universities
(UC) Transferable to University of California, (*) With limitations

Accounting courses continued on next page

Course

Ref.

No. Class ID Days Hours Bldg/
Room Instructor Units**ACTG 144 QUICKBOOKS:****SET-UP AND SERVICE BUSINESS**

Practical hands-on introduction to QuickBooks accounting software. Covers set-up and service business transactions, including sales, receivables, cash collections, purchases, payables, cash payments, and end-of-period procedures. ACTG 144 and ACTG 145 are independent courses and may be taken in either order or concurrently. **A \$2.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. May be taken twice for a maximum of 3 units. (CSU)

37031	ACTG 144 A1	TTh	11:10 12:25	14-221	Raeber, S.	1.5
		By Arr	2.0 Hrs/Wk	14-221		
	Start and end dates for section 37031:		1/16	3/13		

EVENING CLASSES

37039	ACTG 144 J1	T	6:30 9:20	14-221	Raeber, S.	1.5
		By Arr	2.0 Hrs/Wk	14-221		
	Start and end dates for section 37039:		1/16	3/13		

ACTG 145 QUICKBOOKS:**PAYROLL AND MERCHANDISING BUSINESS**

Practical, hands-on instruction to QuickBooks accounting software. Covers payroll and merchandising business transactions, including sales, receivables, cash collections, purchases, payables, and cash payments, payroll, and end-of-period procedures. **A \$2.00 materials fee is payable upon registration.** ACTG 144 and ACTG 145 are independent courses and may be taken in either order or concurrently. May be taken twice for a maximum of 3 units. (CSU)

37037	ACTG 145 A2	TTh	11:10 12:25	14-221	Raeber, S.	1.5
		By Arr	2.0 Hrs/Wk	14-221		
	Start and end dates for section 37037:		3/15	5/17		

EVENING CLASSES

37040	ACTG 145 J2	T	6:30 9:20	14-221	Raeber, S.	1.5
		By Arr	2.0 Hrs/Wk	14-221		
	Start and end dates for section 37040:		3/20	5/22		

ACTG 162 INTERMEDIATE ACCOUNTING II

Application of generally accepted accounting principles (GAAP) and guidelines from the Financial Accounting Standards Board (FASB) to value of assets, liabilities, and equity. Advanced level analysis of liabilities, leases, income taxes, pensions, equity, and the related revenues and expenses. Preparation of statement of cash flows. This course provides part, but not all, of the preparation needed for the CPA exam. **Prerequisite:** ACTG 161. (CSU)

EVENING CLASSES

40010	ACTG 162 JA	T	6:00 9:50	14-216	Hefter, W.	4.0
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ACTG 680 VOLUNTEER INCOME TAX ASSISTANCE (VITA) TRAINING

Introduction to the tax return preparation skills required to become a tax preparer in the Volunteer Income Tax Assistance (VITA) program. VITA volunteers help low-income people prepare their tax returns. Training includes preparation of Federal and California tax returns and use of Tax Wise software. Topics include the Earned Income Tax Credit (EITC), Child Tax Credit, Child and Dependent Care Credit, filing status, dependency exemptions, basic deductions and adjustments. This course will meet from 8:30 a.m. to 5:00 p.m. the first three Saturdays of the semester (January 20, 27 and February 3). After completing this course students are required to volunteer at a local VITA site for twenty hours of service. Students may earn 1.0 unit of college credit for their volunteer service by enrolling in 31616 ACTG 690 BB (Special Projects). For more information, visit collegeofsanmateo.edu/accounting. (CSU)

SATURDAY CLASSES

40293	ACTG 680 S1	S	8:30 5:00	14-221	Lunn, J.	1.5
	Start and end dates for section 40293:		1/20	2/03		

ACTG 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean, Bldg. 15, Room 157. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

31615	ACTG 690 AA	By Arr	2.0 Hrs/Wk	15-157	Avelar, L.	2.0
31616	ACTG 690 BB	By Arr	1.0 Hr/Wk	15-157	Maule, B.	1.0

ADMINISTRATION OF JUSTICE**ADMJ 100 INTRODUCTION TO THE CRIMINAL JUSTICE SYSTEM**

History and philosophy of the Criminal Justice System in America; history of the system and identification of the subsystems, the role expectations of each and their interrelationships; theories of crime and punishment; and professional expectations regarding education and training. **Recommended Preparation:** eligibility for ENGL 848. Includes POST Basic Learning Domains. (CSU/UC) (CAN AJ2)

31628	ADMJ 100 AA	TTh	8:10 9:25	23-154	Chase, T.	3.0
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ADMJ 102 PRINCIPLES AND PROCEDURES OF THE JUSTICE SYSTEM

Role and responsibilities of each segment of the criminal justice system: law enforcement, judiciary, and corrections. **Recommended Preparation:** eligibility for ENGL 838 or 848 or equivalent. Includes POST Basic Learning Domains. (CSU/UC)

31629	ADMJ 102 AA	MWF	8:10 9:00	23-154	Curley, W.	3.0
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ADMJ 104 INTRODUCTION TO CRIMINAL LAW

Historical development; philosophy of law and constitutional provisions; definitions; classifications of crime and their application to the system of administration of justice; legal research. **Recommended Preparation:** eligibility for ENGL 848. Includes POST Basic Learning Domains. (CSU/UC)

33955	ADMJ 104 AA	TTh	9:45 11:00	23-154	Chase, T.	3.0
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ADMJ 106 LEGAL ASPECTS OF EVIDENCE

Origin, development, philosophy, and constitutional basis of evidence; constitutional and procedural considerations affecting arrest, search, and seizure. **Recommended Preparation:** eligibility for ENGL 838 or 848 or equivalent. Includes POST Basic Learning Domains. (CSU)

31633	ADMJ 106 AA	MWF	9:10 10:00	23-154	Nannarone, P.	3.0
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EVENING CLASSES

40597	ADMJ 106 JA	W	7:00 9:50	35-101	Etezadi, S.	3.0
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ADMJ 108 COMMUNITY RELATIONS AND MULTICULTURAL POLICY ISSUES

A study of cultural relationships relative to the criminal justice system, policing agencies, and the public. Analysis of problems involved with the justice system and policing in today's multicultural environment and the development of positive culture group working relationships involving law enforcement personnel as community problem solvers. **Recommended Preparation:** eligibility for ENGL 848. Includes POST Basic Learning Domains. (CSU/UC)

31634	ADMJ 108 AA	TTh	11:10 12:25	23-154	Chase, T.	3.0
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ADMJ 120 CRIMINAL INVESTIGATION

Basic principles of criminal investigations. Search, collection, preservation, and identification of physical evidence; technical resources. **Recommended Preparation:** eligibility for ENGL 838 or 848 or equivalent. Includes POST Basic Learning Domains. (CSU/UC) (CAN AJ8)

40198	ADMJ 120 AA	MWF	10:10 11:00	23-154	Curley, W.	3.0
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@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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ADMJ 153 SPECIAL LAW ENFORCEMENT ISSUES

Methods, techniques, and responsibilities of various patrol procedures. Includes special issues regarding leadership, ethics, information systems, persons with disabilities, crisis intervention, crimes against children, juvenile procedures, and domestic violence. **Recommended Preparation:** eligibility for ENGL 838 or 848 or equivalent. Includes POST Basic Learning Domains. (CSU)

40595	ADMJ 153 AA	MWF	11:10 12:00	23-154	Nannarone, P.	3.0
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EVENING CLASSES

40596	ADMJ 153 JA	M	7:00 10:05	35-101	Bertini, D.	3.0
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ADMJ 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean; Bldg. 19, Room 113. Register after first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

33241	ADMJ 690 AA	By Arr	2.0 Hrs/Wk	19-113	Tilmann, M.	2.0
33243	ADMJ 690 BB	By Arr	1.0 Hr/Wk	19-113	Tilmann, M.	1.0

AERONAUTICS**AERO 100 PRIVATE PILOT GROUND SCHOOL**

Principles of flight. Federal Aviation Regulations, flight environment, aircraft performance, and aviation weather. Prepares students to take FAA Private Pilot written exam. **Recommended Preparation:** eligibility for ENGL 848. (CSU)

EVENING CLASSES

31648	AERO 100 JA	T	7:00 9:50	11-132	Kuhns, D.	3.0
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ALCOHOL AND OTHER DRUG STUDIES

See *Social Science*

AMERICAN SIGN LANGUAGE

For a general explanation of course numbers and levels, please see FOREIGN LANGUAGES, page 50.

ASL 111 ELEMENTARY AMERICAN SIGN LANGUAGE I

Basic course in American Sign Language taught as a second language using dialogue drills, commands, and creative ideas. Plus one lab hour by arrangement per week. Credit/No Credit or letter grade option. (CSU/UC)

40083	ASL 111 AA	TTh	1:10 2:25	18-205	Cheung, M.	3.0
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EVENING CLASSES

34544	ASL 111 JA	T	7:00 9:50	18-307	Johnson, M.	3.0
40082	ASL 111 JB	T	6:30 9:20	14-102	Cheung, M.	3.0

ASL 112 ELEMENTARY AMERICAN SIGN LANGUAGE II

Encoding, decoding, interaction, and acquisition techniques for skilled hearing signers and deaf people. Plus one lab hour by arrangement per week. **Prerequisite:** ASL 111 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC)

40559	ASL 112 AB	MW	1:10 2:25	16-250	Cheung, M.	3.0
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EVENING CLASSES

34545	ASL 112 JA	Th	7:00 9:50	18-307	Johnson, M.	3.0
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ASL 122 ADVANCED ELEMENTARY AMERICAN SIGN LANGUAGE II

Covers the fundamental principles of level II American Sign Language and introduces more advanced information about the Deaf community and Deaf culture. Plus one lab hour by arrangement per week. **Prerequisite:** ASL

121 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC)

EVENING CLASSES

37047	ASL 122 JA	M	7:00 10:05	14-102	Johnson, M.	3.0
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ANTHROPOLOGY**ANTH 110 CULTURAL ANTHROPOLOGY**

Study of culture as the man-made environment of particular societies. A cross-cultural comparison of cultural practices. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU/UC) (CAN ANTH 4)

31679	ANTH 110 AA	TTh	9:45 11:00	16-155	Gonzales, A.	3.0
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EVENING CLASSES

37613	ANTH 110 JA	Th	7:00 9:50	16-154	Nass, G.	3.0
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ANTH 180 MAGIC, SCIENCE AND RELIGION

Cross-cultural study of preliterate societies' beliefs about the nature of reality, and their religious, scientific, and magical practices as a consequence of these beliefs. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU/UC)

31680	ANTH 180 AA	TTh	1:10 2:25	16-154	Titus, M.	3.0
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EVENING CLASSES

40509	ANTH 180 JA	W	6:30 9:20	18-308	Titus, M.	3.0
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ANTH 350 INTRODUCTION TO ARCHAEOLOGY

Survey of four million years of human biological evolution and the archaeological study of sociocultural adaptation. **Recommended Preparation:** ANTH 110 and eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU)

TV CLASSES

36544	ANTH 350 TV	See pages 95-99	TV-CRS	Gonzales, A.	3.0
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ANTH 370 OLMEC, MAYA AND AZTEC PEOPLE AND CULTURES OF MEXICO AND CENTRAL AMERICA

Develops an awareness and understanding of the major accomplishments of Olmec, Zapotec, Teotihuacan, Maya, Toltec, and Aztec subcultures via their myths, philosophy, religion, art, and socio-political traditions. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU/UC)

EVENING CLASSES

35934	ANTH 370 JA	T	6:30 9:20	16-154	Gonzales, A.	3.0
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ANTH 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 15, Room 169. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

31682	ANTH 690 AA	By Arr	2.0 Hrs/Wk	15-169	Acena, A.	2.0
31683	ANTH 690 BB	By Arr	1.0 Hr/Wk	15-169	Acena, A.	1.0

Course Ref. No.	Class ID	Days	Hours	Bldg/ Room	Instructor	Units
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ARCHITECTURE

ARCH 100 SURVEY OF CONTEMPORARY ARCHITECTURE

Basic values in contemporary architecture; its relationship to the environment, the individual and society, the home and neighborhood. **A \$4.00 materials fee is payable upon registration.** Plus one hour by arrangement per week. (CSU/UC*)

31691	ARCH 100 AA	TTh	9:45 11:00	11-030	Lucchesi, J.	3.0
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ART

ART 100 ART OF THE WESTERN WORLD

“Art of the Western World” traces the Western tradition in the visual arts from ancient Greece to the present day. Chronologically introducing the societies, values, and ideals that gave birth to Western Art, it explores the connection between great works and the environment that stimulated their creation. Not applicable to Art major. **Recommended Preparation:** ENGL 848. Credit/No Credit or letter grade option. (CSU)

TV CLASSES

35402	ART 100 TV	See pages 95-99	TV-CRS	Pennington, S.	3.0
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ART 101 ART AND ARCHITECTURE FROM THE ANCIENT WORLD TO MEDIEVAL TIMES, c. 1400

Ancient, Classical, Early Christian, Byzantine and Medieval art and architecture. A survey of artistic expression from Prehistoric to late Medieval times with emphasis on sculpture and architecture, and their relationship to their cultural and historical context. **Recommended Preparation:** eligibility for ENGL 848. Credit/No Credit or letter grade option. (CSU/UC) (CAN ART 2) (Completion of ART 101, 102, and 103=CAN ART SEQ A) Also offered as ART 801.

31697	ART 101 AX	TTh	9:45 11:00	4-152	Listopad, J.	3.0
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ART 102 ART AND ARCHITECTURE OF RENAISSANCE AND BAROQUE EUROPE, c. 1300-1700

Survey of Proto-Renaissance, Renaissance, High Renaissance, and Baroque art. Emphasis is on the development of painting and sculpture and their relationship to their historical and cultural context. **Recommended Preparation:** eligibility for ENGL 848. Credit/No Credit or letter grade option. (CSU/UC) (Completion of ART 101, 102, and 103=CAN ART SEQ A) Also offered as ART 802.

31699	ART 102 AX	MW	11:10 12:25	4-152	Listopad, J.	3.0
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EVENING CLASSES

33950	ART 102 JX	T	6:30 9:20	4-152	Pennington, S.	3.0
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ART 103 ART OF EUROPE AND AMERICA FROM THE ROCOCO TO THE PRESENT, c. 1700 TO THE PRESENT

Survey of European and American artistic expression from the 18th century to the present. Emphasizes the development of painting and sculpture as a reaction against earlier traditions. **Recommended Preparation:** eligibility for ENGL 848. Credit/No Credit or letter grade option. (CSU/UC) (Completion of ART 101, 102, and 103 = CAN ART SEQ A) Also offered as ART 803.

40011	ART 103 AX	TTh	11:20 12:35	4-152	Listopad, J.	3.0
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ART 104 ART OF THE 20TH CENTURY

Survey of principal styles in western art from 1888 to 1999, from Post-Impressionism to Modernism and Post-Modernism, from Paris to New York and the West Coast. **Recommended Preparation:** eligibility for ENGL 848. Credit/No Credit or letter grade option. (CSU/UC) Also offered as ART 804.

EVENING CLASSES

38541	ART 104 JX	M	6:30 9:35	4-152	Hiramoto, J.	3.0
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@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

Digital Sketchbook
Contemporary Creativity and Design

A new course in creativity combining Photoshop and inkjet printing with traditional art materials to make hip, provocative art and a portfolio that stands out from the rest.

The first hybrid class of its kind at CSM--
Digital Sketchbook is the future.

ART 315 Offered only at CSM CSU transferable
For more info: eisens@smccd.edu or (650) 378-7301 ext. 19129

ART 201 FORM AND COMPOSITION I

Study of two- and three-dimensional forms and space relationships. Drawing in various dry media. Drawing proficiency is not required. Extra supplies may be required. Plus two lab hours by arrangement per week. (CSU/UC) (CAN ART 8)

31703	ART 201 AA	TTh	9:00 12:05	4-160	Pittman, J.	3.0
31704	ART 201 BB	MW	1:10 4:15	4-250	Matthews, S.	3.0

EVENING CLASSES

31705	ART 201 JX	TTh	6:30 9:20	4-250	Smyth, J.	3.0
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ART 202 FORM AND COMPOSITION II

Advanced composition; further study of three-dimensional form. Plus two lab hours by arrangement per week. **Prerequisite:** ART 201. (CSU/UC)

31706	ART 202 AA	MW	9:00 12:05	4-160	Rumer, D.	3.0
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EVENING CLASSES

31707	ART 202 JX	TTh	6:30 9:20	4-250	Smyth, J.	3.0
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ART 206 FIGURE DRAWING AND PORTRAITURE

Drawing the human figure in the modern approach, using charcoal, ink, mixed media. Emphasizes gesture, line, mark-making and expression. **A \$10.00 materials fee is payable upon registration.** Plus two lab hours per week. **Recommended Preparation:** ART 201. Credit/No Credit or letter grade option. May be taken four times for a maximum of 12 units. (CSU/UC)

31708	ART 206 AA@	TTh	1:10 4:15	4-250	Pittman, J.	3.0
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ART 207 LIFE DRAWING

Drawing the human figure in the traditional manner. Study of artistic anatomy. Plus two lab hours by arrangement per week. **Prerequisite:** ART 201. Credit/No Credit or letter grade option. May be taken four times for a maximum of 12 units. (CSU/UC*)

EVENING CLASSES

31709	ART 207 JA@	TTh	6:30 9:20	4-160	Buchanan, N.	3.0
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ART 214 COLOR

Study of the physical and psychological properties of color. Stresses knowledge and skills needed to use color aesthetically. Drawing proficiency is not required. Plus two lab hours by arrangement per week. (CSU/UC)

31710	ART 214 AA	TTh	9:00 12:05	4-150	Pearce, P.	3.0
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Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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ART 223 OIL PAINTING I

Basic techniques; emphasizes the use of value, color and light to model 3D form. Plus two lab hours by arrangement per week. **Recommended Preparation:** ART 201 and 214. Students are encouraged to develop personal style in the latter part of the course. Credit/ No Credit or letter grade option. (CSU/UC*) (CAN ART 10) Students are required to attend both the morning and the afternoon sessions of the Friday class.

31711	ART 223 AX	F	9:00	12:05	4-160	Moran, P.	3.0
		F	1:10	4:15	4-160		

EVENING CLASSES

31712	ART 223 JX	MW	6:30	9:20	4-160	Smyth, J.	3.0
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ART 224 OIL PAINTING II

Continuation of ART 223 with increased emphasis on a variety of painting techniques and development of personal style. Plus two lab hours by arrangement per week. **Prerequisite:** ART 223. **Recommended Preparation:** ART 223. Credit/No Credit or letter grade option. May be taken three times for a maximum of 9 units. (CSU/UC*) Students are required to attend both the morning and the afternoon sessions of the Friday class.

31713	ART 224 AX@	F	9:00	12:05	4-160	Moran, P.	3.0
		F	1:10	4:15	4-0160		

EVENING CLASSES

31714	ART 224 JX@	MW	6:30	9:20	4-160	Smyth, J.	3.0
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ART 231 WATERCOLOR I

Basic tools and techniques of watercolor; washes, wet-into-wet, dry brush, and color theory. **Prerequisite:** ART 201. **Recommended Preparation:** ART 214. Credit/No Credit or letter grade option. (CSU/UC)

31715	ART 231 AX	MW	1:10	4:15	4-151	Carnie, K.	3.0
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ART 232 WATERCOLOR II

Continuation of ART 231. Advanced techniques. **Prerequisite:** ART 231. Credit/No Credit or letter grade option. May be taken three times for a maximum of 9 units. (CSU/UC)

31716	ART 232 AX@	MW	1:10	4:15	4-151	Carnie, K.	3.0
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ART 301 DESIGN

Two-dimensional design elements and principles: line, shape, color, texture, balance, rhythm, pattern and more. Collage, painting, and digital art assignments. Plus two lab hours by arrangement per week. (CSU/UC*)

31721	ART 301 AA	MW	1:10	4:15	4-150	Pittman, J.	3.0
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ART 315 DIGITAL SKETCHBOOK: CONTEMPORARY CREATIVITY AND DESIGN

A hybrid approach to two-dimensional art making, combining technique, theory and creative exploration in both digital and traditional art media resulting in a portfolio that integrates both digital and traditional art practices while developing a unique artistic voice. **A \$20.00 materials fee is payable upon registration.** Plus two lab hours by arrangement per week. **Recommended Preparation:** GRA 120 or equivalent and one college studio art course.. Credit/No Credit or letter grade option. May be taken four times for a maximum of 12 units. (CSU)

40499	ART 315 AA	T	12:10	3:00	27-102	Eisen, S.	3.0
		Th	1:00	4:05	4-151		

ART 350 VISUAL PERCEPTION

Basic composition and design principles using 35mm or digital cameras, light meters and color slide film. Extra supplies may be required. (CSU)

31723	ART 350 AA	T	1:00	4:05	4-152	Bhattacharji, S.	3.0
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ART 351 BEGINNING BLACK AND WHITE PHOTOGRAPHY

Introduction to basic black and white photographic skills and equipment including developing, printing, finishing, and darkroom work. Extra supplies may be required. **A \$15.00 materials fee is payable upon registration.** Plus one lab hour by arrangement per week. **Recommended Preparation:** ART 201, 301, or 350. (CSU/UC) (CAN ART 18)

31725	ART 351 AA	MW	1:10	4:15	4-263	Gomes, L.	3.0
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EVENING CLASSES

31726	ART 351 JA	TTh	6:30	9:20	4-263	Lohmann, R.	3.0
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ART 352 INTERMEDIATE BLACK AND WHITE PHOTOGRAPHY

Designed for students who have basic black and white camera and darkroom skills. Refinement of visual and technical skills. Extra supplies may be required. **A \$15.00 materials fee is payable upon registration.** Plus two lab hours by arrangement per week. **Prerequisite:** ART 351. (CSU/UC)

31727	ART 352 AX	TTh	9:00	12:05	4-263	Gomes, L.	3.0
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EVENING CLASSES

31728	ART 352 JX	MW	6:30	9:20	4-263	Gomes, L.	3.0
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ART 353 ADVANCED BLACK AND WHITE PHOTOGRAPHY

Designed for students who have intermediate camera and black and white darkroom skills. Further refinement of visual and technical skills. Covers advanced exposure and development techniques. Extra supplies may be required. **A \$15.00 materials fee is payable upon registration.** Plus two lab hours by arrangement per week. **Prerequisite:** ART 352. May be taken twice for a maximum of 6 units. (CSU/UC)

32923	ART 353 AX	TTh	9:00	12:05	4-263	Gomes, L.	3.0
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EVENING CLASSES

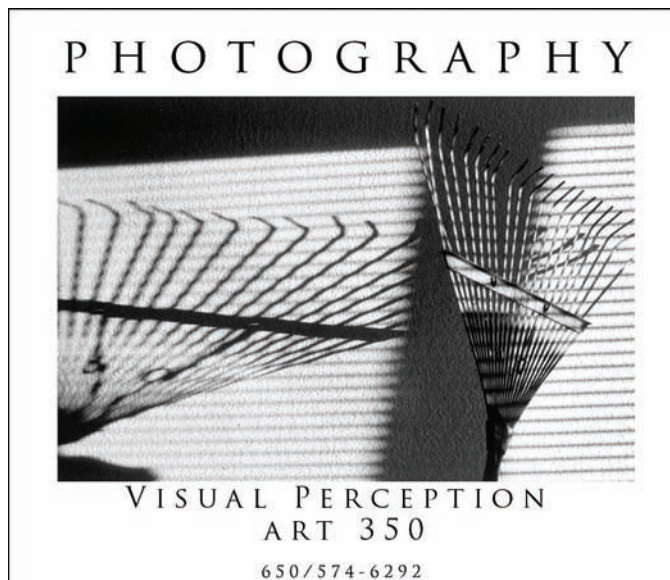
40467	ART 353 JX	MW	6:30	9:20	4-263	Gomes, L.	3.0
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ART 366 INTERMEDIATE DIGITAL IMAGING

Intermediate scanning from film and flat art; intermediate editing and printing using the current tools, technologies, and software. Development of a portfolio. Extra supplies may be required. **A \$15.00 materials fee is payable upon registration.** Plus two lab hours by arrangement per week. **Prerequisite:** ART 365 with a grade of C or higher. (CSU)

*36340	ART 366 AX	MW	4:10	6:00	27-102	Lohmann, R.	4.0
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*Students enrolled in this section will participate in Creating a Monograph: A Visual Communication Learning Community. See page 60.



Course

Ref. No. Class ID Days Hours Bldg/Room Instructor Units

ART 374 MASTER PORTFOLIO

Production of a "professional" photographic portfolio. Extra supplies required. Plus two lab hours by arrangement per week. **A \$15.00 materials fee is payable upon registration.** Prerequisite: ART 353 and ART 360. May be taken four times for a maximum of 8 units. (CSU)

40737 ART 374 AX TTh 9:00 12:05 4-263 Gomes, L. 2.0

ART 405 SCULPTURE I

Beginning modeling of abstract and human forms. May be cast, carved, or welded. Extra supplies may be required. **A \$30.00 materials fee is payable upon registration.** Plus two lab hours by arrangement per week. Credit/No Credit or letter grade option. (CSU/UC)

31729 ART 405 AX TTh 10:00 1:05 4A-010 Nakata, R. 3.0

ART 406 SCULPTURE II

Continuation of ART 405, with an emphasis on self expression. Choice of media is open. Extra supplies may be required. **A \$30.00 materials fee is payable upon registration.** Plus two lab hours by arrangement per week. Prerequisite: ART 405 or equivalent. Credit/No Credit or letter grade option. May be taken three times for a maximum of 9 units. (CSU/UC)

31730 ART 406 AX@ TTh 10:00 1:05 4A-010 Nakata, R. 3.0

ART 411 CERAMICS I

Elementary clay construction; methods of ornamentation, glazing, firing; introduction to potter's wheel. Extra supplies may be required. **A \$30.00 materials fee is payable upon registration.** Plus two lab hours by arrangement per week. Credit/No Credit or letter grade option. (CSU/UC) (CAN ART 6)

31731 ART 411 AX MW 1:10 4:15 4A-010 Nakata, R. 3.0

EVENING CLASSES

31732 ART 411 JX TW 6:00 9:05 4A-010 Nakata, R. 3.0

ART 412 CERAMICS II

Continuation and advanced study of topics introduced in ART 411. Extra supplies may be required. **A \$30.00 materials fee is payable upon registration.** Plus two lab hours by arrangement per week. Prerequisite: ART 411. Credit/No Credit or letter grade option. May be taken three times for a maximum of 9 units. (CSU/UC)

31733 ART 412 AX@ MW 1:10 4:15 4A-010 Nakata, R. 3.0

EVENING CLASSES

31734 ART 412 JX@ TW 6:00 9:05 4A-010 Nakata, R. 3.0

ART 665 ADVANCED CERAMICS WORKSHOP

Continuation and advanced techniques of the potter's wheel and glaze formulation experimentation. Extra supplies may be required. **A \$30.00 materials fee is payable upon registration.** Prerequisite: ART 412 or equivalent. Recommended Preparation: successful completion of a beginning art studio course. Advanced or specialized study in studio arts. Credit/No Credit or letter grade option. (CSU)

40468 ART 665 AA T 1:10 4:15 4A-010 Nakata, R. 1.0

ART 665 DARKROOM WORKSHOP

Development of intermediate and advanced darkroom skills. Film processing, printing and print finishing. **A \$15.00 materials fee is payable upon registration.** Prerequisite: ART 351.

SATURDAY CLASSES

40471 ART 665 SA S 9:00 1:30 4-263 Bhattacharji, S. 1.5

ART 680 BEGINNING DIGITAL PHOTOGRAPHY

Advanced visual perception and principles of photographic theme using the computer to organize, present and display digital photographs. Teaches the Macintosh operation system and organizing, managing and backing up digital photographs. Instruction in the advanced use of digital cameras, lenses, and the creation of a digital slide show. Extra supplies may be required. Recommended Preparation: ART 350. (CSU)

EVENING CLASSES

40472 ART 680 JA W 6:30 9:20 27-102 Lohmann, R. 3.0
By Arr 2.0 Hrs/Wk 27-102

ART 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean; Bldg. 15, Room 157. Register after the first week of classes. Prerequisite: 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

31736 ART 690 AA By Arr 2.0 Hrs/Wk 15-157 Avelar, L. 2.0

31737 ART 690 BB By Arr 1.0 Hr/Wk 15-157 Avelar, L. 1.0

ART 801 ART AND ARCHITECTURE FROM THE ANCIENT WORLD TO MEDIEVAL TIMES, c. 1400

Ancient, Classical, Early Christian and Medieval art and architecture. A survey of artistic expression from Prehistoric to late Medieval times with emphasis on sculpture and architecture, and their relationship to their cultural and historical context. No recommended prerequisite. Credit/No Credit grading. Not transferable. Applies to AA degree only.

31975 ART 801 AX TTh 9:45 11:00 4-152 Listopad, J. 3.0

ART 802 ART AND ARCHITECTURE OF RENAISSANCE AND BAROQUE EUROPE, c. 1300-1700

Survey of Proto-Renaissance, Renaissance, High Renaissance and Baroque art. Emphasis is on the development of painting and sculpture and their relationship to their cultural and historical context. No recommended prerequisite. Credit/No Credit grading. Not transferable. Applies to AA degree only.

31976 ART 802 AX MW 11:10 12:25 4-152 Listopad, J. 3.0

EVENING CLASSES


39471 ART 802 JX T 6:30 9:20 4-152 Pennington, S. 3.0

ART 803 ART OF EUROPE AND AMERICA FROM THE ROCOCO TO THE PRESENT; c. 1700 TO THE PRESENT

Survey of European and American artistic expression from the 18th century to the present. Emphasizes the development of painting and sculpture as a reaction against earlier traditions. No recommended prerequisite. Credit/No Credit grading. Not transferable. Applies to AA degree only.

40014 ART 803 AX TTh 11:20 12:35 4-152 Listopad, J. 3.0

P H O T O G R A P H Y



BEGINNING DIGITAL PHOTOGRAPHY
ART 680
650/574-6365


@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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ART HISTORY



Learn about the great masterpieces of Western European Art!

Choose your favorite time periods from these new course titles:

- ART & ARCHITECTURE FROM THE ANCIENT WORLD TO MEDIEVAL TIME, C. 1400**
- ART & ARCHITECTURE OF RENAISSANCE & BAROQUE EUROPE, C. 1300 TO 1700**
- ART OF EUROPE & AMERICA FROM THE ROCOCO TO THE PRESENT, C. 1700 TO THE PRESENT**

For more information, call (650) 574-6284 or 574-6494.

ART 804 ART OF THE 20TH CENTURY

Survey of principal styles in Western art from 1888 to 1999, from Post-Impressionism to Modernism and Post-Modernism, from Paris to New York and the West Coast. Credit/No Credit grading. No prerequisite. Not transferable. Applies to AA degree only.

EVENING CLASSES						
39218	ART 804 JX	M	6:30	9:35	4-152	Hiramoto, J. 3.0

ASTRONOMY

ASTR 100 INTRODUCTION TO ASTRONOMY

Descriptive study of the solar system, stars, galaxies, and life in the universe. Plus one hour by arrangement per week. (CSU/UC)

31738	ASTR 100 AX	TTh	12:10	1:00	3-175	Stanford, D. 3.0
		T	10:10	11:00	13-102	
33003	ASTR 100 BX	TTh	12:10	1:00	3-175	Stanford, D. 3.0
		T	11:10	12:00	13-102	
38017	ASTR 100 CX	TTh	12:10	1:00	3-175	Stanford, D. 3.0
		Th	10:10	11:00	13-102	
40756	ASTR 100 DX	TTh	12:10	1:00	3-175	Stanford, D. 3.0
		Th	11:10	12:00	13-102	

EVENING CLASSES						
40312	ASTR 100 JA	Th	6:30	9:20	13-102	Stanford, D. 3.0
TV CLASSES						
31739	ASTR 100 TV	See pages 95-99			TV-CRS	Vanajakshi, C. 3.0

ASTR 101 ASTRONOMY LABORATORY

Constellation identification, coordinate systems and basic astronomical measurements of planets, stars and spectra. Extra supplies may be required. **Prerequisite:** MATH 110 or equivalent with a grade of C or higher and completion of (with a grade of C or higher) or concurrent enrollment in ASTR 100. (CSU/UC)

31740	ASTR 101 AA	M	2:10	5:00	36-112	Stanford, D. 1.0
38439	ASTR 101 AB	Th	2:10	5:00	36-112	Stanford, D. 1.0

ASTR 103 OBSERVATIONAL ASTRONOMY LAB

Introduction to observational astronomy for students interested in observing and imaging planets, stars, and galaxies. Students record data using the department's telescopes, CCD camera, and spectrograph. Focus is on observational techniques. Extra supplies may be required. **Recommended Preparation:** completion of or concurrent enrollment in

ASTR 100 or equivalent. May be taken twice for a maximum of 2 units. (CSU/UC)

EVENING CLASSES						
38264	ASTR 103 JA	T	7:00	9:50	13-102	Stanford, D. 1.0

ASTR 115 THE SOLAR SYSTEM

Study of the sun, planets, their moons, asteroids, and comets. Covers reasons for the Earth's seasons and the phases of the moon. Includes study of the contributions of various cultures to astronomy. Plus one hour by arrangement per week. (CSU/UC)

40126	ASTR 115 AA	MWF	12:10	1:00	13-102	Stanford, D. 3.0
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ASTR 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 36, Room 311. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

33107	ASTR 690 AA	By Arr	2.0 Hrs/Wk		36-311C	Frontiera, C. 2.0
33108	ASTR 690 BB	By Arr	1.0 Hr/Wk		36-311C	Frontiera, C. 1.0

ATHLETICS

See Physical Education

BIOLOGY

BIOL 100 INTRODUCTION TO THE LIFE SCIENCES

For non-science majors. Fundamental principles of life. Covers plant and animal inter-dependencies. Examines the human role in the world of living things in relation to contemporary problems. Plus one hour by arrangement per week. Possible field trip(s). **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill levels as indicated by the reading placement tests or other measures. (CSU/UC*)

31753	BIOL 100 AA	MWF	8:10	9:00	36-215	Staff 3.0
31756	BIOL 100 AC	TTh	8:10	9:25	11-030	Staff 3.0
36995	BIOL 100 AD	MWF	10:10	11:00	11-130	Staff 3.0
31755	BIOL 100 AE	MWF	11:10	12:00	36-207	Staff 3.0
31754	BIOL 100 AF	MWF	12:10	1:00	36-215	Staff 3.0

EVENING CLASSES						
31757	BIOL 100 JA	T	6:30	9:20	11-131	Staff. 3.0
ONLINE CLASSES						
40066	BIOL 100 WW	See pages 92-95			Online-CRS	Beliz, T. 3.0

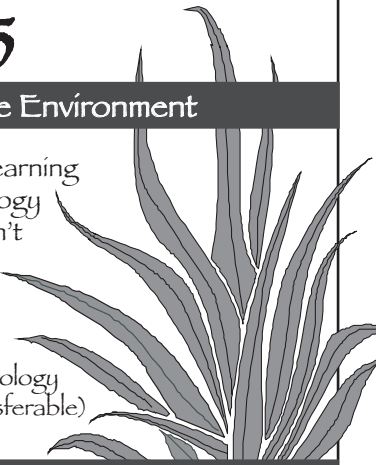
BIOL 145

Plants, People & the Environment

If you're interested in learning about plants, then Biology 145 is one class you don't want to miss!

Discover the role of plants in human history, ecology, pharmaceuticals, biotechnology and more. (CSU/UC transferable)

For more information, contact Tania Beliz:
beliz@smccd.edu or (650) 574-6248.



(CSU) Transferable to California State Universities
(UC) Transferable to University of California, (*) With limitations

Course

Ref. No.	Class ID	Days	Hours	Bldg/ Room	Instructor	Units
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BIOL 110 GENERAL PRINCIPLES OF BIOLOGY

Lecture/lab study of major principles of biology; one or more field trips may be required. Extra supplies may be required. Plus one hour by arrangement per week. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC) (CAN BIOL 2)

40549	BIOL 110 AA	T	9:10 12:00	36-204	Staff	4.0
		Th	9:10 12:00	36-204		
31760	BIOL 110 AX	MWF	9:10 10:00	36-207	Diamond, K.	4.0
		T	11:10 2:00	36-223		
33089	BIOL 110 BX	MWF	9:10 10:00	36-207	Diamond, K.	4.0
		Th	11:10 2:00	36-223		
*31763	BIOL 110 CX	MWF	10:10 11:00	36-215	Bucher, M.	4.0
		M	12:10 3:00	36-223		
*33550	BIOL 110 DX	MWF	10:10 11:00	36-215	Bucher, M.	4.0
		W	12:10 3:00	36-223		
34534	BIOL 110 FX	MW	2:10 3:25	36-207	Tran, H.	4.0
		W	11:10 2:00	36-200		
31761	BIOL 110 GX	MW	2:10 3:25	36-207	Tran, H.	4.0
		M	11:10 2:00	36-200		

EVENING CLASSES

34853	BIOL 110 JX	Th	6:00 8:50	36-215	Staff	4.0
		T	6:00 8:50	36-223		
40313	BIOL 110 KX	Th	6:00 8:50	36-215	Staff	4.0
		W	6:00 8:50	36-223		

*Students enrolled in these sections will participate in *The Tragedy of the Commons Learning Community*. See page 61.

BIOL 130 HUMAN BIOLOGY

Introduction to human anatomy and physiology, including the functional relationship of cells to each body system. Plus one hour by arrangement per week. **Recommended Preparation:** eligibility for ENGL 848. Recommended especially for students in the Medical Assisting program. (CSU/UC*)

31766	BIOL 130 AA	MWF	9:10 10:00	36-215	Martin, T.	3.0
40570	BIOL 130 AC	TTh	9:45 11:00	36-207	Martin, T.	3.0

EVENING CLASSES

38802	BIOL 130 JA	M	5:30 8:20	36-207	Staff	3.0
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BIOL 140 ANIMALS, PEOPLE AND ENVIRONMENT

Animals and their relationship to man. Animals as predators, prey, servants, companions, and bearers of disease. One or more field trips may be required. General education course for non-science majors. Plus two hours by arrangement per week. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC)

31767	BIOL 140 AA	TTh	11:10 12:25	36-215	Tran, H.	3.0
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BIOL 145 PLANTS, PEOPLE, AND ENVIRONMENT

Introduction to plants and their functions as they apply to people. Principles of living organisms, their structure-functions, evolution, and ecology. Emphasizes the role of plants in the development of human civilization and considers their impact as a primary food source for human population. One or more field trips may be required. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC)

38801	BIOL 145 AA	TTh	12:10 1:25	36-200	Beliz, T.	3.0
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ONLINE CLASSES

40658	BIOL 145 WW	See pages 92-95	Online-CRS	Beliz, T.		3.0
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BIOL 184 WILDLIFE BIOLOGY

Study of wildlife species, emphasizing mammals of the Pacific states: characteristics, life histories, ecology, and economic importance. One or more field trips may be required. Plus two hours by arrangement per week. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC)

31769	BIOL 184 AA	TTh	9:45 11:00	36-215	Tran, H.	3.0
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BIOL 195 BIOLOGY FIELD LABORATORY

Emphasis on field trips to selected sites with laboratory preparation. Covers a wide range of topics including animals, both domestic and wild; natural and human-made ecosystems; forests; habitat disruption; and museums and parks. Designed for non-science majors to fulfill laboratory science G.E. requirement. Plus one hour by arrangement per week. **Prerequisite:** completion of or concurrent enrollment in BIOL 100, 102, 140, 145, 180, or 184. (CSU/UC)

36512	BIOL 195 AA	T	1:10 4:00	36-204	Tran, H.	1.0
36923	BIOL 195 AB	Th	1:10 4:00	36-204	Tran, H.	1.0

BIOL 210 GENERAL ZOOLOGY

Introduction to principles of animal biology. Includes the molecular basis of life, structure, function and behavior. One or more field trips may be required. Extra supplies may be required. Plus one hour by arrangement per week. **Prerequisite:** MATH 120 or 123 or the equivalent. **Recommended Preparation:** eligibility for ENGL 848 and READ 830 with a grade of C or higher and concurrent enrollment in READ 400 or 405 or appropriate skill level as indicated by the reading placement tests or other measures; successful completion of a college course in biology with lab and a college course in chemistry with lab. (CSU/UC) (CAN BIOL 4)

31770	BIOL 210 AA	MWF	8:10 9:00	36-223	Bucher, M.	5.0
		TTh	2:10 5:00	36-223		

BIOL 220 GENERAL BOTANY

Biology principles illustrated by plants, emphasizing structure, physiology, and reproduction in green plants. Extra supplies may be required. **A \$4.00 materials fee is payable upon registration.** Plus one hour by arrangement per week. **Prerequisite:** MATH 120 or 123 or higher with a grade of C or higher. **Recommended Preparation:** READ 830 with a grade of C or higher and concurrent enrollment in READ 400 or 405 OR appropriate skill level as indicated by the reading placement tests or other measures; successful completion of a college biology course with lab and a college course with a lab. (CSU/UC) (CAN BIOL 6)

31771	BIOL 220 AX	MWF	10:10 11:00	36-207	Staff	5.0
		TTh	8:10 11:00	36-200		
39745	BIOL 220 BX	MWF	10:10 11:00	36-207	Staff	5.0
		TTh	2:10 5:00	36-200		

BIOL 230 INTRODUCTORY CELL BIOLOGY

Examines cell structures and metabolism as they relate to cell function and reproduction. Extra supplies may be required. **A \$4.00 materials fee is payable upon registration.** Plus one hour by arrangement per week. **Prerequisite:** CHEM 220. **Recommended Preparation:** eligibility for ENGL 838 or 848; BIOL 210 or 220; concurrent enrollment in CHEM 231. (CSU/UC)

34273	BIOL 230 AA	MWF	10:10 11:00	36-200	Diamond, K.	4.0
		W	2:10 5:00	36-200		

BIOL 240 GENERAL MICROBIOLOGY

Introduction to morphology and physiology or microorganisms, with emphasis on control by chemical and physical means; their role in the human body and the environment. One or more field trips may be required. Extra supplies may be required. **Prerequisite:** one semester of college chemistry and college-level biology with lab course with grade of C or higher. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC) (CAN BIOL 14)

31772	BIOL 240 AX	MW	2:10 3:25	36-215	Searle, J.	4.0
		MW	12:10 1:25	36-204		
38664	BIOL 240 BX	MW	2:10 3:25	36-215	Searle, J.	4.0
		MW	3:45 5:05	36-204		

EVENING CLASSES

40744	BIOL 240 JA	M	6:10 9:00	36-204	Staff	4.0
		W	6:10 9:00	36-204		

Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Ref. No.	Class ID	Days	Hours	Bldg/ Room	Instructor	Units
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BIOL 250 ANATOMY

Human body structure. Lab study and dissection of human male and female. Extra supplies may be required. Plus one hour by arrangement per week. **Prerequisite:** successful completion of college level biology course with a grade of C or higher. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC*) (CAN BIOL 10) (completion of BIOL 250 and 260 = CAN BIOL SEQ B)

31773	BIOL 250 AX	MWF	1:10	2:00	36-215	Martin, T.	4.0
		M	2:10	5:15	36-217		
33836	BIOL 250 BX	MWF	1:10	2:00	36-215	Martin, T.	4.0
		W	2:10	5:00	36-217		

EVENING CLASSES

39919	BIOL 250 JX	MW	5:00	6:20	36-215	Tonini, C.	4.0
		M	6:30	9:20	36-217		
40572	BIOL 250 KX	MW	5:00	6:20	36-215	Tonini, C.	4.0
		W	6:30	9:20	36-217		

BIOL 260 INTRODUCTORY PHYSIOLOGY

Functions of organs and systems of the human body. Intended for students of nursing, physiotherapy, P.E., psychology and related fields. Extra supplies may be required. **A \$4.00 materials fee is payable upon registration.** Plus one hour by arrangement per week. **Prerequisite:** BIOL 250 and completion of a college chemistry course with a lab. **Recommended Preparation:** eligibility for ENGL 838 or 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC*) (CAN BIOL 12) (completion of BIOL 250 and 260 = CAN BIOL SEQ B)

31774	BIOL 260 AA	TTh	9:45	11:00	36-217	Tonini, C.	5.0
		TTh	11:10	2:00	36-217		

EVENING CLASSES

36640	BIOL 260 JA	TTh	5:00	6:20	36-217	Staff	5.0
		TTh	6:30	9:20	36-217		

BIOL 666 CAREERS IN BIOTECHNOLOGY AND BIOLOGY

Introduction to the recombinant DNA methods used in medicine, agriculture, and industry. One or more field trips may be required. Extra supplies may be required. **Recommended Preparation:** a course in biology. Credit/No Credit or letter grade option. (CSU)

SATURDAY CLASSES

33095	BIOL 666 S1	S	9:00	12:15	36-204	Searle, J.	1.0
						Start and end dates for section 33095: 2/03 3/10	

BIOL 675 HONORS COLLOQUIUM IN BIOLOGY

Readings, discussion, and lectures covering selected advanced topics in biology. **Prerequisite:** limited to students in the Honors Program (ENGL 100 eligibility; GPA=3.3) who have completed or are currently enrolled in an associated non-honors course in biology. (CSU/UC*)

31776	BIOL 675 H1	W	3:10	5:00	36-223	Bucher, M.	1.0
						Start and end dates for section 31776: 2/21 4/18	

BIOL 681 BIOTECHNOLOGY WORKSHOP: PROTEINS

Workshop in principles, applications, and hands-on techniques in the study, purification and analysis of proteins.

EVENING CLASSES

40573	BIOL 681 JA	T	5:30	8:30	36-200	Diamond, K.	1.0
						Start and end dates for section 40573: 3/20 4/24	

BIOL 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 36, Room 311. Register after the first week of classes.

Prerequisite: 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

33109	BIOL 690 AA	By Arr	2.0 Hrs/Wk		36-311C	Frontiera, C.	2.0
33110	BIOL 690 BB	By Arr	1.0 Hr/Wk		36-311C	Frontiera, C.	1.0

BROADCAST AND ELECTRONIC MEDIA

BCST 110 MEDIA IN SOCIETY

Introduces the effects of and influences on broadcasting, cable and the new emerging technologies, in society. Survey of emerging technologies such as the internet, the web, direct satellite broadcast, interactive TV, digital radio and TV, Video On-Demand and podcasting. Other topics include: electronic media organization, history, programming and government regulations, news-making and advertising. **Recommended Preparation:** ENGL 838 or ENGL 848 or equivalent. Credit/No Credit or letter grade option. (CSU)

40255	BCST 110 AA	TTh	11:10	12:25	11-031	Zanardi, R.	3.0
40481	BCST 110 AB	MWF	12:10	1:00	11-031	Brown, M.	3.0

EVENING CLASSES

40256	BCST 110 JA	T	6:30	9:20	11-030	Staff	3.0
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BCST 210 TELEVISION STUDIO TECHNIQUES

The study of the equipment used in a television studio, with emphasis on lighting, camera operations, audio mixing, video switching and production work. Plus two hours by arrangement per week. **Recommended Preparation:** ENGL 838 or ENGL 848 or equivalent; BCST 110 or equivalent; MULT 181 or equivalent; MULT 191 or equivalent. Credit/No Credit or letter grade option. (CSU)

40482	BCST 210 AA	MW	1:10	3:25	18-201	Staff	3.0
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EVENING CLASSES

40483	BCST 210 JA	MW	6:30	8:45	11-031	Brown, M.	3.0
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BCST 310 STUDIO LIGHTING TECHNIQUES

Lighting techniques for video production for studio application. Vocabulary and theory of lighting for studio production. Plus two hours by arrangement per week. **Recommended Preparation:** ENGL 838 or ENGL 848 or equivalent; BCST 210 or equivalent. Credit/No Credit or letter grade option. May be taken two times for a maximum of 3 units. (CSU)

40495	BCST 310 A1	TTh	9:45	11:00	11-032	Staff	1.5
						Start and end dates for section 40495: 1/16 3/13	

BCST 312 FIELD LIGHTING TECHNIQUES

Lighting techniques for video production in situations other than the studio. Vocabulary and theory of lighting for field production. **Recommended Preparation:** ENGL 838 or ENGL 848 or equivalent; BCST 210 or equivalent. Credit/No Credit or letter grade option. May be taken two times for a maximum of 3 units. (CSU)

40496	BCST 312 A2	TTh	9:45	11:00	11-033	Staff	1.5
						Start and end dates for section 40496: 3/15 5/17	

BCST 316 PRODUCING FOR MEDIA

Provides hands-on experience producing for television from a producers' perspective. Covers an overview of the producing process from program concept and budgeting, to production and distribution. A critical part of this course is to produce compelling programs that are on schedule and on budget. Suitable program material may air on PBS affiliate KCSM-TV. **Prerequisite:** BCST 210 or equivalent and BCST 220 or equivalent. **Recommended Preparation:** ENGL 838 or ENGL 848 or equivalent. Credit/No Credit or letter grade option. May be taken two times for a maximum of 6 units. (CSU)

40497	BCST 316 AA	TTh	11:10	1:25	11-030	Brown, M.	3.0
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(CSU) Transferable to California State Universities
(UC) Transferable to University of California, (*) With limitations

Course

Ref.

No.

Class ID

Days

Hours

Bldg/
Room

Instructor

Units



Don't just watch TV.
Make it.

Hands-on classes
in television &
video production.

For more information:
collegeofsanmateo.edu/technology
(650) 574-6228

BROADCASTING

BCST 320 DIGITAL TELEVISION FIELD PRODUCTION

Introduction to digital video techniques and technologies for video production in a field setting. A comprehensive survey of digital television field production. Allows students to sharpen their skills in all field production positions including camcorder operation, audio, lighting, and grip, with an introduction to digital video editing. Covers field production from planning through final editing. **Prerequisite:** BCST 220 or equivalent. **Recommended Preparation:** ENGL 838 or ENGL 848 or equivalent. Credit/No Credit or letter grade option. May be taken two times for a maximum of 6 units. (CSU)

40484	BCST 320 AA	MW	1:10	3:25	11-031	Brown, M.	3.0
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**BUILDING INSPECTION
TECHNOLOGY****BLDG 700 INTRODUCTION TO THE BUILDING CODE**

Survey of the four required courses covering building inspections, code terminology, techniques of inspection, and construction practices. Since this course may cover an updated version of the code, it may be taken four times for a maximum of 12 units.

EVENING CLASSES

31777	BLDG 700 JA	T	6:30	9:20	19-107	Cooper, M.	3.0
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**BLDG 710 NON-STRUCTURAL PROVISIONS
OF THE UNIFORM BUILDING CODE**

Study of the fire and life safety provisions of the Uniform Building Code and the International Building Code. **Prerequisite:** BLDG 700 or equivalent with a grade of C or higher. Since this course may cover an updated version of the code, it may be taken four times for a maximum of 12 units.

EVENING CLASSES

31778	BLDG 710 JA	Th	6:30	9:20	19-107	Hipsher, B.	3.0
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BLDG 720 ELECTRICAL INSPECTION I

Provides an overview of the National Electrical Code, recent code changes, appropriate research techniques, and code interpretation considerations. **Prerequisite:** BLDG 700 or equivalent with a grade of C or higher. **Recommended Preparation:** ELEC 110. Since this course may cover an updated version of the code, it may be taken four times for a maximum of 12 units.

EVENING CLASSES

35447	BLDG 720 JA	W	6:30	9:20	18-201	Nolfi, M.	3.0
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BLDG 725 ELECTRICAL INSPECTION II

Continuation of Building Inspection Technology 720. Covers in-depth, advanced study of specific sections of the National Electrical Code dealing with calculations. **Prerequisite:** BLDG 720 or equivalent with a grade of C or higher. Since this course may cover an updated version of the code, it may be taken four times for a maximum of 12 units.

EVENING CLASSES

35031	BLDG 725 JA	M	6:30	9:35	18-205	Newton, D.	3.0
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BLDG 760 ENERGY REGULATIONS

Methods of compliance with energy regulations applicable to dwellings, apartments, condominiums, and hotels. **Prerequisite:** BLDG 700 or equivalent with a grade of C or higher. Since this course may cover an updated version of the code, it may be taken four times for a maximum of 12 units.

EVENING CLASSES

31779	BLDG 760 JA	W	6:30	9:20	19-107	Hancock, M.	3.0
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**BLDG 775 INTRODUCTION TO RESIDENTIAL
DWELLING INSPECTION TECHNOLOGY**

Introduction to inspection techniques for residential dwellings and the writing of reports designed to identify material defects in the current condition of systems and components of a typical residential dwelling and/or conditions that present a hazard to personal safety. Since this course may cover an updated version of the code, it may be taken four times for a maximum of 12 units.

EVENING CLASSES

35030	BLDG 775 JA	M	6:30	9:35	19-107	Voos, C.	3.0
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**BLDG 880 ACCESSIBILITY REQUIREMENTS
OF OUR BUILT ENVIRONMENT**

Educates professionals and the general public on the essential concepts, reference materials, the history of civil rights action, federal legislation, litigation, use of guidelines, codes and standards in the design and construction of our built environments under the American Disabilities and American Barriers Acts.

EVENING CLASSES

40763	BLDG 880 JA	T	6:30	9:35	18-201	Halloran, R.	3.0
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BLDG 882 STATE CERTIFIED INSPECTION

Prepares student to take the state certification exams as an inspector of Record for an Essential Service Building. Instruction will focus on exam preparation, study techniques and teach advanced concepts of the building codes focusing on structural, fire and life safety and emergency preparedness issues.

EVENING CLASSES

40764	BLDG 881 JA	W	6:30	9:35	18-202	Anderson, D.	3.0
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@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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BUSINESS

Also see *Management*

BUS. 100 CONTEMPORARY AMERICAN BUSINESS

Explores various aspects of the business world: management, marketing, accounting, finances, production, management information systems, small business, business law and world trade. Helps students identify career opportunities. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC)

31782	BUS. 100 BB	MWF	9:10 10:00	14-206	Blake, C.	3.0
31781	BUS. 100 BC	TTh	9:45 11:00	14-201	Kennedy, V.	3.0
31783	BUS. 100 CC	MWF	10:10 11:00	14-206	Blake, C.	3.0
37424	BUS. 100 DD	MWF	11:10 12:00	14-201	Kennedy, V.	3.0

EVENING CLASSES

31784	BUS. 100 JA	Th	6:30 9:20	14-206	Blake, C.	3.0
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TV CLASSES

31785	BUS. 100 TV	See pages 95-99		TV-CRS	McGlasson, P.	3.0
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BUS. 101 HUMAN RELATIONS I

Designed to increase competency in personal and interpersonal skills necessary in business. **Recommended Preparation:** eligibility for ENGL 848. (CSU)

31788	BUS. 101 BB	TTh	11:10 12:25	14-201	Kennedy, V.	3.0
31789	BUS. 101 CC	MWF	10:10 11:00	14-201	Kennedy, V.	3.0

EVENING CLASSES

31791	BUS. 101 JA	W	7:00 9:50	14-201	Kennedy, V.	3.0
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BUS. 115 BUSINESS MATHEMATICS

Calculating interest, discount, financial statements, ratios. **Prerequisite:** appropriate skill level as measured by a satisfactory score on the CSM Math Placement Test One and other measures. **Recommended Preparation:** BUS. 810. (CSU)

31794	BUS. 115 AA	MWF	10:10 11:00	14-200	McGlasson, P.	3.0
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BUS. 125 INTERNATIONAL BUSINESS

Introduces students to the international perspective, using a contemporary approach to develop an understanding of how to compete in the global market place. Includes cultural differences, international trade theory, political environments, foreign exchange markets, and global human resource management. **Recommended Preparation:** eligibility for ENGL 848. (CSU)

EVENING CLASSES

39173	BUS. 125 JA	T	6:30 9:20	14-200	VonBleichert, P.	3.0
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BUS. 131 MONEY MANAGEMENT

TELECOURSE: "Dollars and Sense" Develops understanding and skill in dealing with consumer financial planning, saving and borrowing money, real estate and introduction to security investments, estate planning, and income tax preparation. (CSU)

TV CLASSES

39182	BUS. 131 TV	See pages 95-99		TV-CRS	McGlasson, P.	3.0
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BUS. 150 SMALL BUSINESS MANAGEMENT

TELECOURSE: Examination of opportunities and hazards of small business operations; for business students who plan to establish a small business. **Prerequisite:** BUS. 100 or equivalent. **Recommended Preparation:** eligibility for ENGL 848. (CSU)

TV CLASSES

31801	BUS. 150 TV	See pages 95-99		TV-CRS	Von Bleichert, P.	3.0
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BUS. 201 BUSINESS LAW I

Introduction to the law applicable to business sources, agencies, and procedures for enforcement. Emphasizes contract law. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC) (CAN BUS 8)

31811	BUS. 201 BB	TTh	8:10 9:25	14-206	Isler, S.	3.0
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TV CLASSES

31814	BUS. 201 TV	See pages 95-99		TV-CRS	Trimble, J.	3.0
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BUS. 295 COMPUTER SYSTEMS IN BUSINESS

Develop and design a business computer system; write and run programs in BASIC; use of microcomputer software applications for word processing, spreadsheets, and database management. **A \$2.00 materials fee is payable upon registration. Prerequisite:** BUSW 415 or equivalent; BUS. 115 or MATH 110 or equivalent; and concurrent enrollment in or completion of ACTG 100 or 121. **Recommended Preparation:** eligibility for ENGL 848. (CSU) (CAN BUS 6)

31815	BUS. 295 AA	TTh	11:10 1:25	14-218	Dorsett, D.	4.0
		By Arr	1.0 Hr/Wk	14-123		

BUS. 315 KEYBOARDING I

Beginning course to develop skills in computer keyboarding by touch including speed and accuracy building, basic word processing techniques, basic formatting, and printing. Two 3 1/2-inch High Density diskettes required at first class meeting. **A \$2.00 materials fee is payable upon registration.** (CSU)

33968	BUS. 315 AX	MWF	9:10 10:00	14-121	Brannock, P.	3.0
		By Arr	2.0 Hrs/Wk	14-121		
33969	BUS. 315 BX	TTh	9:45 11:00	14-121	Brannock, P.	3.0
		By Arr	2.0 Hrs/Wk	14-121		
33971	BUS. 315 CC	MWF	10:10 11:00	14-121	Brannock, P.	3.0
		By Arr	2.0 Hrs/Wk	14-121		
33970	BUS. 315 DD	MWF	11:10 12:00	14-121	McGlasson, P.	3.0
		By Arr	2.0 Hrs/Wk	14-121		

EVENING AND SATURDAY CLASSES

33967	BUS. 315 JX	M	6:30 9:35	14-121	McGlasson, P.	3.0
		By Arr	2.0 Hrs/Wk	14-121		
40301	BUS. 315 SX	S	9:00 12:05	14-121	Weiner, G.	3.0
		By Arr	2.0 Hrs/Wk	14-121		

BUS. 316 KEYBOARDING II

An advanced course to develop skills for information processing, including speed and accuracy of document processing, word processing, techniques, and advanced formatting. Two 3 1/2-inch High Density diskettes required at first class meeting. **A \$2.00 materials fee is payable upon registration. Prerequisite:** BUS. 315. May be taken twice for a maximum of 6 units. (CSU)

35042	BUS. 316 AX	MWF	9:10 10:00	14-123	Brannock, P.	3.0
		By Arr	2.0 Hrs/Wk	14-123		
39660	BUS. 316 BX	TTh	9:45 11:00	14-123	Brannock, P.	3.0
		By Arr	2.0 Hrs/Wk	14-123		

EVENING CLASSES

40015	BUS. 316 JX	M	6:30 9:35	14-123	McGlasson, P.	3.0
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BUS. 317 MICRO/KEYBOARDING: SKILLBUILDING

Increase keyboard speed and accuracy through the use of an interactive microcomputer skillbuilding program. A 3 1/2-inch High Density diskette required at first class meeting. **A \$2.00 materials fee is payable upon registration. Prerequisite:** BUS. 315 or equivalent. May be taken twice for a maximum of 3 units. (CSU)

35045	BUS. 317 A1	MWF	11:10 12:00	14-123	McGlasson, P.	1.5
		By Arr	2.1 Hrs/Wk	14-123		
		Start and end dates for section 35045:		1/17	3/16	

35781	BUS. 317 A2	TTh	9:45 11:00	14-123	Brannock, P.	1.5
		By Arr	2.0 Hrs/Wk	14-123		
		Start and end dates for section 35781:		3/15	5/17	

EVENING CLASSES

35780	BUS. 317 J2	M	6:30 9:35	14-123	McGlasson, P.	1.5
		By Arr	2.0 Hrs/Wk	14-123		
		Start and end dates for section 35780:		3/26	5/21	

(CSU) Transferable to California State Universities
(UC) Transferable to University of California, (*) With limitations

Business courses continued on next page

Course

Ref. No.	Class ID	Days	Hours	Bldg/ Room	Instructor	Units
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BUS. 326 ELECTRONIC FILING AND RECORDS MANAGEMENT

Study both manual and microcomputer filing methods. Create and maintain data records alphabetically, numerically, geographically, and by subject. **Recommended Preparation:** BUS. 315 or equivalent; eligibility for ENGL 848. May be taken twice for a maximum of 3 units. (CSU)

37510	BUS. 326 A1	TTh	9:45 11:00	14-123	Brannock, P.	1.5
		By Arr	2.0 Hrs/Wk	14-123		
		Start and end dates for section 37510:		1/16	3/13	

BUS. 352 INTRODUCTION TO INSURANCE

Students study the basic background of the modern property/casualty insurance system. Topics include insurance products and services, reinsurance, civil and tort laws, basic commercial and personal ISO insurance contracts, and the importance of the risk management process. Credit/No Credit or letter grade option. (CSU)

EVENING CLASSES

40490	BUS. 352 JA	M	6:00 6:50	14-218	Blakesley, D.	1.0
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BUS. 353 PROPERTY AND LIABILITY INSURANCE PRINCIPLES

Covers the fundamentals of property and liability insurance as follows: (1) fundamentals of insurance including types of insurers, institutions that provide insurance, how it is regulated, and measurement of financial performance; (2) insurance operations such as marketing, underwriting, and claims; (3) insurance contracts, loss exposure, and risk management. **Recommended Preparation:** eligibility for ENGL 838/848 and BUS. 352 or equivalent. Credit/No Credit or letter grade option. (CSU)

EVENING CLASSES

40491	BUS. 353 JA	M	7:00 10:05	14-218	Blakesley, D.	3.0
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BUS 354 PERSONAL INSURANCE

Fundamentals of personal insurance. This course provides valuable information to students majoring in business or anyone interested in learning about the subject to handle his/her personal insurance needs. Topics include automobile insurance; homeowners insurance; other residential insurance, such as fire and earthquake insurance; marine insurance; other personal property and liability insurance; financial planning; life insurance; and health insurance. **Recommended Preparation:** eligibility for ENGL 838/848 and BUS 352 or equivalent. Credit/No Credit or letter grade option. (CSU)

EVENING CLASSES

40492	BUS. 354 JA	W	6:30 9:20	14-200	Staff	3.0
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BUS. 356 CODE AND ETHICS

Covers topics on business ethical behavior and ethics unique to the insurance industry. A series of case studies regarding ethical behavior in the field of insurance will be included in the course. **Recommended Preparation:** eligibility for ENGL 838 or 848 and BUS. 352 or equivalent. Credit/No Credit or letter grade option. (CSU)

EVENING CLASSES

40749	BUS. 356 JA	Th	6:30 9:35	14-200	Lau, L.	1.0
		Start and end dates for section 40749:		3/22	4/26	

BUS. 401 BUSINESS COMMUNICATIONS

Development of communications skills and techniques in business applications. Identifies, explains, and develops the communication skills and tools that contribute to effective verbal and written communications. **Recommended Preparation:** eligibility for ENGL 848 and ability to type. (CSU)

ONLINE CLASSES

31937	BUS. 401 WW	See pages 92–95	Online-CRS	Willis, J.		3.0
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BUS. 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean, Bldg. 15, Room 157. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

35634	BUS. 690 AA	By Arr	2.0 Hrs/Wk	15-157	Avelar, L.	2.0
31940	BUS. 690 BB	By Arr	1.0 Hr/Wk	15-157	Avelar, L.	1.0

BUSINESS APPLICATIONS - WINDOWS PLATFORM

A \$2.00 materials fee is payable upon registration for Windows Platform classes.

TRAIN FOR A NEW JOB IN JUST EIGHT WEEKS!

In our Accelerated Program you can train to be an Office Assistant in just eight weeks. The Accelerated Program includes Windows (BUSW 114), Word (BUSW

214), Excel (BUSW 415), Internet (BUSW 530), Micro-Skillbuilding (BUS. 317), and Career Choices (CRER 127). For more information call 574-6668 or 574-6581.

BUSW 105 INTRODUCTION TO MICROCOMPUTERS

Introduction to microcomputers. Covers equipment, operating systems, and Windows software applications including Microsoft Word, Excel, and Power Point. A 3 1/2-inch High Density diskette required at first class meeting. **A \$2.00 materials fee is payable upon registration. Prerequisite:** BUS. 315 or equivalent. **Recommended Preparation:** eligibility for ENGL 848. Credit/No Credit grading. May be taken twice for a maximum of 3 units. (CSU)

35782	BUSW 105 A1	TTh	9:45 11:00	14-215	Dorsett, D.	1.5
		By Arr	2.0 Hrs/Wk	14-215		
		Start and end dates for section 35782:		1/16	3/13	
36652	BUSW 105 A2	TTh	9:45 11:00	14-215	Dorsett, D.	1.5
		By Arr	2.0 Hrs/Wk	14-215		
		Start and end dates for section 36652:		3/15	5/17	

EVENING CLASSES

35786	BUSW 105 J1	W	6:30 9:20	14-119	Dorsett, D.	1.5
		By Arr	2.0 Hrs/Wk	14-119		
		Start and end dates for section 35786:		1/17	3/14	

BUSW 114 WINDOWS FUNDAMENTALS I

Introduction to Microsoft Windows. Topics includes hardware needs, relationship between versions of Windows, customizing Windows, networking capabilities, desktop concepts and organization, OLE, accessory applications, file search and management, updating, maintenance and security. A 3 1/2-inch High Density diskette required at first class meeting. **A \$2.00 materials fee is payable upon registration. Prerequisite:** BUSW 105 or equivalent. **Recommended Preparation:** ENGL 838/848. May be taken twice for a maximum of 3 units. (CSU)

37839	BUSW 114 A1	MW	12:10 1:25	14-119	McGlasson, P.	1.5
		By Arr	2.0 Hrs/Wk	14-119		
		Start and end dates for section 37839:		1/17	3/14	

EVENING CLASSES

35068	BUSW 114 J1	Th	6:30 9:20	14-119	Brown, T.	1.5
		By Arr	2.0 Hrs/Wk	14-119		
		Start and end dates for section 35068:		1/18	3/15	

BUSW 115 WINDOWS FUNDAMENTALS II

Continuation of BUSW 114. Covers how to install and customize Windows with features such as the backup program, registry, and startup options; how to install software application programs; how to configure devices, drivers, and memory; and how to set up fonts and printers. A 3 1/2 inch High Density diskette is required at the first class meeting. Plus two lab hours by arrangement per week. **A \$2.00 materials fee is payable**

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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upon registration. Prerequisite: BUSW 114 or equivalent. (To increase competency, may be taken twice for a maximum of 3 units.) (CSU)

EVENING CLASSES

39163	BUSW 115 J2	Th	6:30 9:20	14-119	Brown, T.	1.5
		By Arr	2.0 Hrs/Wk	14-119		
		Start and end dates for section 39163:		3/22	5/24	

BUSW 214 WORD PROCESSING I USING WORD FOR WINDOWS

Introduction to WORD for Windows software. Includes overview of document formats; preparation (creating, editing, formatting, saving, and printing) of both single- and multi-page documents; outlines; tables of content; tables; multiple windows; and file management. A 3 1/2-inch High Density diskette required at first class meeting. **A \$2.00 materials fee is payable upon registration. Prerequisite:** BUS. 315 or equivalent. **Recommended Preparation:** eligibility for ENGL 848. May be taken twice for a maximum of 3 units. (CSU)

35796	BUSW 214 A2	MW	12:10 1:25	14-119	McGlasson, P.	1.5
		By Arr	2.0 Hrs/Wk	14-119		
		Start and end dates for section 35796:		3/19	5/16	

EVENING CLASSES

35081	BUSW 214 J1	W	7:10 10:00	14-121	Brown, K.	1.5
		By Arr	2.0 Hrs/Wk	14-121		
		Start and end dates for section 35081:		1/17	3/14	

ONLINE CLASSES

40299	BUSW 214 W1	See pages 92-95	Online-CRS	Brown, K.		1.5
36393	BUSW 214 W2	See pages 92-95	Online-CRS	McGlasson, P.		1.5

BUSW 215 WORD PROCESSING II USING WORD FOR WINDOWS

Continuation of BUSW 214. Covers graphics, tables, templates, macros, styles, OLE, and conversions. A 3 1/2-inch High Density diskette required at first class meeting. **A \$2.00 materials fee is payable upon registration. Prerequisite:** BUSW 214 or equivalent. May be taken twice for a maximum of 3 units. (CSU)

EVENING CLASSES

36395	BUSW 215 J2	W	7:10 10:00	14-121	Brown, K.	1.5
		By Arr	2.0 Hrs/Wk	14-121		
		Start and end dates for section 36395:		3/21	5/23	

ONLINE CLASSES

40040	BUSW 215 W1	See pages 92-95	Online-CRS	Willis, J.		1.5
40493	BUSW 215 W2	See pages 92-95	Online-CRS	Brown, K.		1.5

BUSW 383 BUSINESS PRESENTATIONS USING POWER POINT FOR WINDOWS

Using Power Point, examines the components of effective business presentations and capabilities and features of business presentation software for the purpose of planning and creating a complete presentation of integrated text and graphics in a slide format. A 3 1/2-inch High Density diskette required at first class meeting. **A \$2.00 materials fee is payable upon registration. Prerequisite:** BUSW 214 or equivalent. May be taken twice for a maximum of 3 units. (CSU)

EVENING CLASSES

35131	BUSW 383 J1	T	7:00 9:50	14-119	Morgan, M.	1.5
		By Arr	2.0 Hrs/Wk	14-119		
		Start and end dates for section 35131:		1/163/13		

ONLINE CLASSES

39475	BUSW 383 W1	See pages 92-95	Online-CRS	Morgan, M.		1.5
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BUSW 415 SPREADSHEET I USING EXCEL FOR WINDOWS

Creation and use of spreadsheets. Includes spreadsheet design, use of menu systems, basic formulas and functions, relative and absolute addressing, formatting, printing, and graphing. A 3 1/2-inch High Density diskette required at first class meeting. **A \$2.00 materials fee is payable**

upon registration. Prerequisite: BUSW 105 or equivalent. **Recommended Preparation:** eligibility for ENGL 848. May be taken twice for a maximum of 3 units. (CSU)

35798	BUSW 415 A1	MWF	10:10 11:00	14-221	Brown, S.	1.5
		By Arr	2.1 Hrs/Wk	14-221		
		Start and end dates for section 35798:		1/17	3/16	
35089	BUSW 415 B2	TTh	9:45 11:00	14-119	Staff	1.5
		By Arr	2.0 Hrs/Wk	14-119		
		Start and end dates for section 35089:		3/15	5/17	

EVENING AND SATURDAY CLASSES

35092	BUSW 415 J1	Th	6:30 9:20	14-121	Dorsett, D.	1.5
		By Arr	2.0 Hrs/Wk	14-121		
		Start and end dates for section 35092:		1/18	3/15	
35093	BUSW 415 S1	S	9:00 12:05	14-121	Weiner, G.	1.5
		By Arr	2.0 Hrs/Wk	14-121		
		Start and end dates for section 35093:		1/20	3/17	

ONLINE CLASSES

36474	BUSW 415 W2	See pages 92-95	Online-CRS	Willis, J.		1.5
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BUSW 416 SPREADSHEET II USING EXCEL FOR WINDOWS

Advanced spreadsheet functions. Includes design and optimization of large and complex spreadsheets, advanced formulas and functions, database features, macros, and linking of spreadsheets with other software programs. A 3 1/2-inch High Density diskette required at first class meeting. **A \$2.00 materials fee is payable upon registration. Prerequisite:** BUSW 415 or equivalent. (CSU)

35094	BUSW 416 A2	MWF	10:10 11:00	14-221	Brown, S.	1.5
		By Arr	2.0 Hrs/Wk	14-221		
		Start and end dates for section 35094:		3/19	5/18	

EVENING AND SATURDAY CLASSES

35096	BUSW 416 J2	Th	6:30 9:20	14-121	Dorsett, D.	1.5
		By Arr	2.0 Hrs/Wk	14-121		
		Start and end dates for section 35096:		3/22	5/24	

35097	BUSW 416 S2	S	9:00 12:05	14-121	Weiner, G.	1.5
		By Arr	2.0 Hrs/Wk	14-121		
		Start and end dates for section 35097:3/24-05/19				

ONLINE CLASSES

40041	BUSW 416 W1	See pages 92-95	Online-CRS	Willis, J.		1.5
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BUSW 450 MICROSOFT PROJECT FUNDAMENTALS I

Introduction to project management software for tracking tasks, costs and resources. Covers creating and analyzing project plans, schedules, and reports. Textbook includes 120-day trial version of Microsoft Project. **A \$2.00 materials fee is payable upon registration. Prerequisite:** BUSW 105 or equivalent. Credit/No Credit or letter grade option. May be taken twice for a maximum of 3 units. (CSU)

EVENING CLASSES

40035	BUSW 450 J1	W	6:30 9:20	14-221	McGlasson, P.	1.5
		By Arr	2.0 Hrs/Wk	14-221		
		Start and end dates for section 40035:		1/17	3/14	

BUSW 451 MICROSOFT PROJECT FUNDAMENTALS II

Continuation of Microsoft Project Fundamentals I. Covers baselines, updating and tracking, detailed customized reports, integrating with other applications, multiple projects and collaboration. Textbook includes trial version of Microsoft Project. **A \$2.00 materials fee is payable upon registration. Prerequisite:** BUSW 450 Microsoft Project Fundamentals I or equivalent. Credit/No Credit or letter grade option. May be taken twice for a maximum of 3 units. (CSU)

EVENING CLASSES

40037	BUSW 451 J2	W	6:30 9:20	14-221	McGlasson, P.	1.5
		By Arr	2.0 Hrs/Wk	14-221		
		Start and end dates for section 40037:		3/21	5/23	

Course

Ref. No.	Class ID	Days	Hours	Bldg/ Room	Instructor	Units
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BUSW 464 DATABASE MANAGEMENT FUNDAMENTALS USING ACCESS FOR WINDOWS

Introduction to database creation and applications for business using Microsoft Access. Covers database structures; adding, manipulating, and displaying data; using queries; generating forms, reports and labels. A 3½-inch High Density diskette required at first class meeting. **A \$2.00 materials fee is payable upon registration. Prerequisite:** BUSW 114 or equivalent. May be taken twice for a maximum of 6 units. (CSU)

EVENING CLASSES

35099	BUSW 464 JA	M	7:00	10:05	14-221	Kistler, T.	3.0
		By Arr	2.0 Hrs/Wk		14-221		

BUSW 530 INTRODUCTION TO THE INTERNET

Exploration of Internet history, structure and features (E-mail programs and services, File Transfer Protocol, World Wide Web); Internet tools (web browser interfaces, search engines, security extensions); doing business on web; societal and ethical issues. **Prerequisite:** BUSW 114 or equivalent. **Recommended Preparation:** eligibility for ENGL 838/848. May be taken twice for a maximum of 3 units. (CSU)

EVENING CLASSES

35802	BUSW 530 J2	W	6:30	9:20	14-119	Dorsett, D.	1.5
		By Arr	2.0 Hrs/Wk		14-119		
		Start and end dates for section 35802:			3/21	5/23	

BUSW 534 HTML I (HYPERTEXT MARKUP LANGUAGE)

HyperText Markup Language. Explores creating and maintaining Web pages for Internet and Intranet; using HTML source code; creating file structures; using FTP to upload files. Examines page features such as design, use of tables, color codes, applets, fonts, extensions, hyperlinks, image maps, and graphics. A 3½-inch High Density diskette required at first class meeting. **A \$2.00 materials fee is payable upon registration. Prerequisite:** BUSW 530 or equivalent. May be taken twice for a maximum of 3 units. (CSU)

EVENING CLASSES

36401	BUSW 534 J1	Th	7:00	9:50	14-221	Kistler, T.	1.5
		By Arr	2.0 Hrs/Wk		14-221		
		Start and end dates for section 36401:			1/18	3/15	

ONLINE CLASSES

36477	BUSW 534 W1	See pages 92–95	Online-CRS			Kistler, T.	1.5
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BUSW 535 HTML II (ADVANCED HYPERTEXT MARKUP LANGUAGE)

Advanced HTML class for examining forms, JAVA script, JAVA script objects and events, multimedia Web pages, JAVA applets, cascading style sheets, and database use. A 3½-inch High Density diskette required at first class meeting. **A \$2.00 materials fee is payable upon registration. Prerequisite:** BUSW 534 or equivalent. May be taken twice for a maximum of 3 units. (CSU)

EVENING CLASSES

40498	BUSW 535 J1	Th	7:00	9:50	14-221	Kistler, T.	1.5
		By Arr	2.0 Hrs/Wk		14-221		
		Start and end dates for section 40498:			3/22	5/24	

ONLINE CLASSES

37052	BUSW 535 W2	See pages 92–95	Online-CRS			Kistler, T.	1.5
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BUSW 681 BUSINESS PRESENTATIONS II USING POWER POINT FOR WINDOWS

Examines advanced features of Power Point such as customizing templates, animation and slide show effects, charts, importing templates and clips from MS web site, self running presentations, making presentations available to others like workgroups and new features of Office 2003-smart tags, packaging presentation for CDs. A 3½-inch High Density diskette required at first class meeting. **A \$2.00 materials fee is payable upon registration. Prerequisite:** BUSW 383 or equivalent. May be taken twice for a maximum of 3 units. (CSU)

@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

EVENING CLASSES

37062	BUSW 681 J2	T	7:00	9:50	14-119	Morgan, M.	1.5
		By Arr	2.0 Hrs/Wk		14-119		
		Start and end dates for section 37062:			3/20	5/22	

ONLINE CLASSES

40042	BUSW 681 W2	See pages 92–95	Online-CRS			Morgan, M.	1.5
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BUSW 683 CREATING E-PORTFOLIOS

Introduces designing and creating e-Portfolios. Students will explore the basic components of e-Portfolios, the use of e-Portfolios in business and education; the hardware and software requirements needed for e-Portfolios production and methods for updating the e-Portfolios. They will collect their experiences, achievements and abilities and use state-of-the-art software to transfer the information into a digital format and onto a CD-ROM business card. A 3½-inch diskette is required at the first class meeting. **Prerequisites:** BUSW 105 or equivalent; BUSW 530 or equivalent. May be taken twice for a maximum of 3 units. (CSU)

EVENING CLASSES

40045	BUSW 683 J2	Th	7:00	9:50	14-221	Kistler, T.	1.5
		Start and end dates for section 40045:			3/22	5/24	

CAREER AND LIFE PLANNING

CRER 104 TRANSFER ESSENTIALS AND PLANNING

Learn how to successfully transfer to destinations within the California State University system, the University of California system, and independent or out-of-state colleges or universities. This course covers academic requirements of different systems and institutions, transfer considerations and decisions, transfer planning, general education and lower division major requirements, application timelines, services that support transfer, and other issues related to this educational goal. **A \$5.00 materials fee is payable upon registration.** Credit/No Credit grading. May be taken twice for a total of 1 unit. (CSU)

39591	CRER 104 A1	TTh	12:30	2:30	16-170	Gutierrez, M.	.5
		Start and end dates for section 39591:			1/23	2/01	
40617	CRER 104 A2	TTh	12:30	2:15	16-170	Gutierrez, M.	.5
		Start and end dates for section 40617:			3/20	3/29	

SATURDAY CLASSES

32877	CRER 104 S1	S	8:30	4:30	16-170	Gutierrez, M.	.5
		Start and end dates for section 32877:			2/03	2/03	

CRER 105 COLLEGE PLANNING

A comprehensive college orientation providing information about educational options and goals, California systems of higher education, academic planning, the college academic and social culture, college policies and procedures that affect student success, matriculation requirements, student learning styles, obstacles to success, time management, overcoming past substandard academic performance, success strategies and how to use them, and a review of college services and programs that enhance success and retention. Credit/No Credit grading. **A \$5.00 materials fee is payable upon registration.** May be taken twice for a total of 1 unit. (CSU)

39592	CRER 105 A1	TTh	12:30	2:30	16-170	Gutierrez, M.	.5
		Start and end dates for section 39592:			2/20	3/01	

SATURDAY CLASSES

40260	CRER 105 S1	S	8:30	4:30	16-170	Staff	.5
		Start and end dates for section 40260:			2/24	2/24	

CRER 107 INTRODUCTION TO CHOOSING A COLLEGE MAJOR

This short course to assist students to research and identify a college major and to understand major requirements and course planning. It is highly recommended for students who are undecided about a major for an Associate degree or for university transfer. University transfer students need to complete lower division major courses to assure successful

Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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transfer. This course offers discussion and exercises to support decision making and facilitates guided research. Credit/No Credit grading. **A \$5.00 materials fee is payable upon registration.** May be taken twice for a total of 1 unit. (CSU)

39594	CRER 107 A1	TTh	12:30 2:15	16-170	Gutierrez, M.	.5
	Start and end dates for section 39594:		2/06	2/15		
40625	CRER 107 A3	TTh	12:30 2:15	16-170	Gutierrez, M.	.5
	Start and end dates for section 40625:		4/10	4/19		

CRER 108 ACHIEVING AN ASSOCIATE DEGREE AND/OR VOCATIONAL CERTIFICATE

Recommended for students who plan to complete a CSM Associate degree or Certificate program or are undecided about educational goals. Learn how to research programs, course requirements, and to use college resources to successfully identify and complete an Associate degree and/or Certificate. Also recommended for students who plan to transfer to a university since it is possible to concurrently complete an associate degree and transfer requirements. Credit/No Credit grading. **A \$5.00 materials fee is payable upon registration.** May be taken twice for a total of 1 unit. (CSU)

39593	CRER 108 A2	TTh	12:30 2:15	16-170	Gutierrez, M.	.5
	Start and end dates for section 39593:		3/06	3/15		

CRER 120 COLLEGE AND CAREER SUCCESS

A comprehensive approach to life and career planning. Emphasizes self-assessment, decision-making, educational planning, college success strategies and techniques for addressing changes associated with college and career. Explores college life, responsibilities, and career options. Plus one hour by arrangement per week. **A \$6.00 materials fee is payable upon registration.** Credit/No Credit or letter grade option. (CSU)

*40751	CRER 120 AA	TTh	9:45 11:00	18-201	Staff	3.0
*NOTE: CRER 120 AA is linked with ENGL 828 AK (32225) as part of the Learning Community: Keys to the Kingdom. Students must enroll in both sections as linked. See page 60 for Learning Community description.						

38812	CRER 120 AB	TTh	11:10 12:25	10-102	Valenti, M.	3.0
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EVENING CLASSES

37176	CRER 120 JA	T	6:00 9:00	14-201	O'Brien, E.	3.0
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CRER 121 PLANNING FOR STUDENT SUCCESS

Provides students with the tools necessary to maximize academic success by enhancing their familiarity with college expectations, resources, facilities, and requirements. A preliminary educational plan is researched and developed. Plus one hour by arrangement per week. **A \$5.00 materials fee is payable upon registration.** Credit/No Credit or letter grade option. (CSU)

40309	CRER 121 A1	TTh	9:45 11:00	4-251	Caviel, A.	1.0
	Start and end dates for section 40309:		1/16	2/20		
37193	CRER 121 A2	TTh	11:10 12:00	14-216	Basques, A.	1.0
	Start and end dates for section 37193:		3/13	5/10		

CRER 121 A2 is offered primarily for MCHS students. Non-MCHS students should contact the instructor.

37190	CRER 121 B1	TTh	11:10 12:00	14-206	Aguirre-Alberto	1.0
	Start and end dates for section 37190:		1/30	3/22		

CRER 121 B1 provides emphasis on educational planning and academic survival skills for students of limited English background. Offered primarily for EOPS students.

37178	CRER 121 C1	MW	12:10 1:00	10-102	Turner, R.	1.0
	Start and end dates for section 37178:		1/31	3/28		

CRER 121 C1 is offered primarily for EOPS students.

CRER 122 STRATEGIES FOR EDUCATIONAL SUCCESS

Provides students with information about what is expected of a college student. Students practice a variety of techniques to increase confidence and to develop college-level study skills. Emphasizing individual learning styles, effective study habits and reducing test-taking anxiety, each student will create a study plan reflecting his/her specific learning needs. **A \$5.00 materials fee is payable upon registration.** (CSU)

37192	CRER 122 A1	TTh	11:10 12:00	14-216	Basques, A.	1.0
	Start and end dates for section 37192:		1/16	3/08		

CRER 122 A1 is offered primarily for MCHS students. Non-MCHS students should contact the instructor.

*CRER 122 AA	Th	9:10 10:00	12-173	Burns, E.	1.0	
*NOTE: CRER 122 AA is linked with MATH 111 AB and MATH 880 AA as part of the Learning Community: ASSET (Algebra Success Strategies Educational Team) Development. Students must enroll in all sections as linked (38815 LCOM 115 AA). See page 59 for Learning Community description.						

38174	CRER 122 B1	TTh	9:45 11:00	4-251	Caviel, A.	1.0
	Start and end dates for section 38174:		2/22	3/29		

CRER 123 CAREER EXPLORATION FOR SUCCESS

Assists students in understanding personality, values, interests, and abilities. Students explore career and work options in relation to college majors and integrate their personal preferences in career and college major decision-making. Plus one hour by arrangement per week. Offered primarily for adults returning to college. **A \$5.00 materials fee is payable upon registration.** Credit/No Credit or letter grade option. (CSU)

40310	CRER 123 A3	TTh	9:45 11:00	4-251	Caviel, A.	1.0
	Start and end dates for section 40310:		4/10	5/15		

CRER 126 CAREER CHOICES I: CAREER ASSESSMENT

A career exploration course covering the process of career assessment, self awareness, decision making, setting goals and creating action plans. Includes seminars and student research on careers and college majors. Surveys to appraise personality, interests, values and skills may be used. It is recommended that students report to Career Services in Building 5, Room 128 during the first week of classes to select class dates and times. **A \$30.00 materials fee is payable upon registration.** Credit/No Credit grading. Open entry/open exit. May be taken two times for a maximum of 1 unit. (CSU)

32875	CRER 126 AO	Hours by Arr		1-0T1	Staff	.5
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EVENING CLASSES

32876	CRER 126 JA	M	5:30 6:20	14-205	Burns, E.	.5
	Start and end dates for section 32876:		1/29	3/26		

Get quick answers to your questions about:

- Transferring
- College planning
- Orientation
- Associate degrees
- Choosing a major

CSM is now offering a new format for Career & Life Planning classes. Each course is a half unit/8 hours—take one, or take them all! These short classes offer maximum flexibility. Highly recommended for parents of college-bound high school students.

(See course listings on previous page and this page: CRER 104, 105, 107 & 108.)

For more information info, call (650) 378-7329.

Course

Ref.
No.

Class ID

Days

Hours

Bldg/
Room

Instructor

Units

CRER 127 CAREER CHOICES II: JOB SEARCH

A practical skill building course focused on the latest methods to prepare you to identify employers, gather job information, build a current resume, anticipate interview questions, make a favorable impression and complete follow-up activities. Students will practice all phases of the job search and receive coaching and feedback. It is recommended that students report to Career Services in Building 5, Room 128 during the first week of classes to select class dates and times. **A \$5.00 materials fee is payable upon registration.** Credit/No Credit grade. Open entry/open exit. May be taken two times for a maximum of 1 unit. (CSU)

40242	CRER 127 A3	MW	12:30	2:30	1-0T1	O'Brien, E.	.5
	Start and end dates for section 40242:		4/09	4/18			
40241	CRER 127 AO	Hours by Arr			1-0T1	O'Brien, E.	.5

CRER 138 SKILL DEVELOPMENT FOR CAREER GROWTH

A practical, contemporary, and diversified approach to maintaining a healthy, purposeful, well-balanced life. Emphasizes the importance of developing effective personal skills for career growth. Offered primarily for students with psychological disabilities. Credit/No Credit or letter grade option. (CSU)

33554	CRER 138 AA	TTh	1:10	2:25	14-122	Rodriguez, E.	3.0
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CRER 140 PEER COUNSELING

An orientation and training course to develop peer counseling skills, emphasizing the experiential process of interpersonal communication as well as the theoretical explanation of the counseling process and behavior. Offered primarily for students who have a psychological disability. (CSU)

32025	CRER 140 AA	TTh	3:10	4:30	14-122	Rodriguez, E.	3.0
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CRER 150 LEADERSHIP FOR SERVICE

Survey of principles and practices of leadership for those interested in or actively engaged in leadership roles in student government, student clubs and organizations, college governance, civic groups and community service organizations. Credit/No Credit or letter grade option. May be taken three times for a maximum of 3 units. (CSU)

37877	CRER 150 AA	By Arr	1.0 Hr/Wk		5-125	Ramezane, M.	1.0
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CRER 152 SERVICE LEARNING AND LEADERSHIP PRACTICUM – CSM CONNECTS

This course offers students an opportunity to engage in learning through meaningful service. Students volunteer time and talents at pre-approved college, community, or civic organizations or agencies. Through a service learning experience students focus on critical thinking, problem solving, values clarification, career exploration, social and personal development, and civic and community responsibility. Meet with the CSM Connects Coordinator for additional course information. Credit/No Credit grading. May be taken four times for a total of 8 units. (CSU)

40627	CRER 152 AO	By Arr	1.0 Hr/Wk		1-0T1	Ramezane, M.	.5-2.0
*40628	CRER 152 BO	By Arr	1.0 Hr/Wk		1-0T1	Ramezane, M.	.5-2.0

*This section of CRER 152 is for Student Ambassadors, on-campus volunteering.

CRER 879 TRANSITION TO COLLEGE

Designed to provide students with the personal, social and academic skills needed to make a successful transition into college. Offered primarily for students who have a psychological disability. Credit/No Credit grading. Open entry/open exit. Variable units.

34801	CRER 879 AO	TTh	11:10	12:25	14-122	Rodriguez, E.	1.0-3.0
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CHEMISTRY**CHEM 100 SURVEY OF CHEMISTRY**

General survey of the more important concepts and applications of chemistry for non-science majors. Plus one hour by arrangement per week.

@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

Prerequisite: one semester of high school level algebra or equivalent. This course is designed for non-science majors and is not open to students who are taking or have had CHEM 210. (CSU/UC)

TV CLASSES

36048	CHEM 100 TV	See pages 95-99	TV-CRS	DeGregorio, M.	3.0
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CHEM 192 ELEMENTARY CHEMISTRY

Basics in measurement, symbols, reactions, equations, gases, solutions and periodic table. Plus one hour by arrangement per week. Extra supplies may be required. **A \$4.00 materials fee is payable upon registration. Prerequisite:** MATH 110. It is recommended that students enroll concurrently in MATH 115 or MATH 120 or 122. (CSU/UC)

31951	CHEM 192 AX	MWF	10:10	11:00	36-319	Clay, M.	4.0
		M	2:10	5:15	36-329		
33111	CHEM 192 BX	MWF	10:10	11:00	36-319	Clay, M.	4.0
		T	2:10	5:00	36-329		

EVENING CLASSES

36627	CHEM 192 JA	TTh	6:30	7:45	36-306	Tou, K.	4.0
		TTh	8:05	9:20	36-306		

CHEM 210 GENERAL CHEMISTRY I

College chemistry: structure, bonding, reactions, gases, solutions, organic chemistry, thermodynamics, and periodic table with related calculations. Plus one hour by arrangement per week. Extra supplies may be required. **A \$4.00 materials fee is payable upon registration. Prerequisite:** CHEM 192 with a grade of C or higher or equivalent; MATH 120 with a grade of C or higher. **Recommended Preparation:** high school physics and eligibility for ENGL 838/848. (CSU/UC*) (CAN CHEM 2) (CHEM 210 and 220 = CAN CHEM SEQ A)

31952	CHEM 210 AX	MWF	1:10	2:00	36-319	Rezaie, N.	5.0
		MW	2:10	5:00	36-321		
33112	CHEM 210 BX	MWF	1:10	2:00	36-319	Rezaie, N.	5.0
		TTh	2:10	5:00	36-321		
37508	CHEM 210 BA	TTh	11:10	2:00	36-321	Clay, M.	5.0
		MWF	11:10	12:00	36-321		

CHEM 220 GENERAL CHEMISTRY II

College chemistry: equilibrium, chemical spontaneity, kinetics, acid-base, redox, complex ions, nuclear chemistry, with related calculations. Plus one hour by arrangement per week. Extra supplies may be required. **A \$4.00 materials fee is payable upon registration. Prerequisite:** CHEM 210 with a grade of C or higher. (CSU/UC*) (CAN CHEM 4) (CHEM 210 and 220 = CAN CHEM SEQ A)

31953	CHEM 220 AX	MWF	11:10	12:00	36-319	Deline, C.	5.0
		TTh	8:10	11:00	36-306		
33113	CHEM 220 BX	MWF	11:10	12:00	36-319	Deline, C.	5.0
		TTh	11:10	2:00	36-306		
40364	CHEM 220 CA	MWF	1:10	2:00	36-321	Deline, C.	5.0
		MW	2:10	5:00	36-306		

EVENING CLASSES

31954	CHEM 220 JA	TTh	6:15	7:30	36-329	Li, J.	5.0
		TTh	7:40	10:30	36-329		

CHEM 231 ORGANIC CHEMISTRY I

Structure and reactivity of organic compounds; reactions of major functional groups; reaction mechanisms and synthesis. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** CHEM 220 or 225 with a grade of C or higher. (CSU/UC)

40803	CHEM 231 AA	MWF	10:10	11:00	36-300	Lawrence, Y.	5.0
		T	10:10	11:00	36-300		
		W	12:10	5:00	36-300		

Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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CHEM 232 ORGANIC CHEMISTRY II

More rigorous treatment of mechanisms, reactions, and synthesis. Structure determination using classical and spectroscopic methods. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** CHEM 231 with a grade of C or higher. (CSU/UC)

31958	CHEM 232 AX	MWF	11:10 12:00	36-109	Lawrence, Y.	5.0
		T	11:10 12:00	36-319		
		M	12:10 5:00	36-300		
33540	CHEM 232 BX	MWF	11:10 12:00	36-109	Lawrence, Y.	5.0
		T	11:10 12:00	36-319		
		T	12:10 5:00	36-300		
40363	CHEM 232 CX	MWF	11:10 12:00	36-300	Lawrence, Y.	5.0
		T	11:10 12:00	36-109		
		Th	12:10 5:00	36-319		

CHEM 410 HEALTH SCIENCE CHEMISTRY I

Introduction to chemistry: metric system, symbols, periodic table, bonding, reactions, gases, solutions, stoichiometry. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 110. **Recommended Preparation:** eligibility for ENGL 848. Students who complete CHEM 210-220 and CHEM 410-420 will receive credit for CHEM 210-220 only. (CSU) (CAN CHEM 6)

31960	CHEM 410 AX	MW	12:10 1:25	36-207	Kowerski, R.	4.0
		W	2:10 5:15	36-329		
39027	CHEM 410 BX	MW	12:10 1:25	36-207	Kowerski, R.	4.0
		Th	2:10 5:00	36-329		

CHEM 420 HEALTH SCIENCE CHEMISTRY II

Study of organic and biochemistry: carbohydrates, lipids, proteins, and vitamins and their respective metabolisms. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** CHEM 410 with a grade of C or higher. Students who complete CHEM 210-220 and CHEM 410-420 will receive credit for CHEM 210-220 only. (CSU)

31961	CHEM 420 AA	MWF	11:10 12:00	36-306	Kowerski, R.	4.0
		F	12:30 3:20	36-306		

EVENING CLASSES

39871	CHEM 420 JA	MW	6:15 7:30	36-306	Kowerski, R.	4.0
		W	7:40 10:30	36-306		

CHEM 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 36, Room 311. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

33114	CHEM 690 AA	By Arr	2.0 Hrs/Wk	36-311C	Frontiera, C.	2.0
33115	CHEM 690 BB	By Arr	1.0 Hr/Wk	36-311C	Frontiera, C.	1.0

CHINESE

For a general explanation of course numbers and levels, please see FOREIGN LANGUAGES, page 50.

CHIN 111 ELEMENTARY CHINESE I

A beginning course in Mandarin Chinese with instruction and practice in understanding, speaking, reading, and writing. Plus one lab hour by arrangement per week. Credit/No Credit or letter grade option. (CSU/UC)

36022	CHIN 111 AA	MWF	8:10 9:00	16-252	Wu, J.	3.0
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EVENING CLASSES

35671	CHIN 111 JA	M	6:30 9:35	18-203	Wu, J.	3.0
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CHIN 112 ELEMENTARY CHINESE II

Continuation of CHIN 111 with further development of the skills of understanding, speaking, reading, and writing. Plus one lab hour by arrangement per week. **Prerequisite:** CHIN 111 or equivalent with

Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC)

31963	CHIN 112 AA	MWF	9:10 10:00	16-252	Wu, J.	3.0
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CHIN 121 ADVANCED ELEMENTARY CHINESE I

The third course in elementary Mandarin, with increased emphasis on grammar and the spoken language. Plus one lab hour by arrangement per week. **Prerequisite:** CHIN 112 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC)

EVENING CLASSES

39140	CHIN 121 JX	M	6:30 9:35	16-167	Gao, L.	3.0
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CHIN 122 ADVANCED ELEMENTARY CHINESE II

Continuation of CHIN 121 with further training in spoken and written Mandarin. Plus one lab hour by arrangement per week. **Prerequisite:** CHIN 121 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC)

EVENING CLASSES

36451	CHIN 122 JX	M	6:30 9:35	16-167	Gao, L.	3.0
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CHIN 132 INTERMEDIATE CHINESE II

Covers approximately the second half of the semester's work in intermediate Mandarin Chinese as taught at four-year institutions. Plus one lab hour by arrangement per week. **Prerequisite:** CHIN 131 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC)

EVENING CLASSES

35056	CHIN 132 JA	W	6:30 9:20	18-302	Yu, T.	3.0
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CHIN 211 COLLOQUIAL MANDARIN CHINESE I, ELEMENTARY

A beginning conversational Mandarin Chinese course. Extensive oral training in Mandarin. Emphasizes practical vocabulary, pronunciation, and idiomatic usage, with sufficient grammar to give flexibility to the spoken language. The phonetic system Pinyin is used to represent sounds in Mandarin and substitute for characters as a written form. Designed for students who wish to acquire basic skills of spoken Mandarin Chinese. Plus one lab hour by arrangement per week. Credit/No Credit or letter grade option. (CSU)

EVENING CLASSES

40157	CHIN 211 JA	W	6:30 9:20	18-301	Wu, J.	3.0
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CHIN 212 COLLOQUIAL MANDARIN CHINESE II, ADVANCED ELEMENTARY

A continuation of CHIN 211. Extensive oral training in Mandarin. Emphasizes further development of practical vocabulary, pronunciation, and idiomatic usage, with sufficient grammar to give flexibility to the spoken language. The phonetic system Pinyin is used to represent sounds in Mandarin and substitute for characters as a written form. Course designed for students who wish to extend their basic skills of spoken Mandarin Chinese. Plus one lab hour by arrangement per week. **Prerequisite:** CHIN 211 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU)

EVENING CLASSES

40551	CHIN 212 JB	T	6:30 9:35	18-301	Wu, J.	3.0
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CHIN 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 17, Room 169. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

39304	CHIN 690 AA	By Arr	2.0 Hrs/Wk	17-169	Estes, S.	2.0
39305	CHIN 690 BB	By Arr	1.0 Hr/Wk	17-169	Estes, S.	1.0

Course

Ref.

No. Class ID Days Hours Bldg/ Room Instructor Units

COMPUTER AND INFORMATION SCIENCE

Also see *Business Applications, Graphics, and Multimedia*

CIS 110 INTRODUCTION TO COMPUTER AND INFORMATION SCIENCE

Introduction to computers and information science. Includes computer terminology, computer hardware and software, networks, common operating systems, data representation, telecommunications, Internet access and security issues, computer ethics, and beginning programming in visual Basic and/or HTML. Covers topics motivated by current issues and events. Examines such issues as privacy, intellectual property, and copyright infringements. **A \$2.00 materials fee is payable upon registration.** Plus one lab hour by arrangement per week. **Recommended Preparation:** eligibility for ENGL 848. Credit/No Credit or letter grade option. (CSU/UC)

31967	CIS 110 AC	MWF	10:10	11:00	19-121	Brown, R.	3.0
40315	CIS 110 AD	TTh	9:45	11:00	19-121	Staff	3.0

EVENING CLASSES

31969	CIS 110 JC	Th	7:00	9:50	19-121	Martens, B.	3.0
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ONLINE CLASSES

34791	CIS 110 WW	See pages 92-95	Online-CRS	Martens, B.	3.0
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CIS 125 VISUAL BASIC I

Introduction to computer programming and Visual Basic. Includes computer hardware and operating systems concepts necessary for computer program coding, compilation, and execution, algorithms and problem-solving techniques using structured methods and programming in Visual Basic .NET; program testing; documentation issues and techniques; and professional ethics. **A \$2.00 materials fee is payable upon registration.** Plus one hour by arrangement per week. **Prerequisite:** MATH 110 or equivalent. **Recommended Preparation:** eligibility for ENGL 848. Credit/No Credit or letter grade option. (CSU/UC)

EVENING CLASSES

40268	CIS 125 JA	TTh	4:00	6:40	19-103	Grant, G.	4.0
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CIS 150 NETWORKS AND DATA COMMUNICATIONS

Introduction to networking and data communications. Covers Internet and intranets, LANs, WANs, common protocols, networking hardware and topologies, and trends in data communications. Plus one hour by arrangement per week. **Prerequisite:** CIS 110 or CIS 125 or 115/116 or CIS 254 or 118/119 or equivalent with a grade of C or higher. **Recommended Preparation:** eligibility for ENGL 848. Credit/No Credit or letter grade option. (CSU)

EVENING CLASSES

31975	CIS 150 JX	M	6:45	9:50	19-121	Grant, G.	3.0
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ONLINE CLASSES

36050	CIS 150 WX	See pages 92-95	Online-CRS	Grant, G.	3.0
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CIS 152 PRINCIPLES OF NETWORK DESIGN AND MANAGEMENT

Basic concepts of local and wide area network architecture, design, implementation, security, and management. Covers connectivity standards and protocols, bridging, switching, routing, micro-to- CIS 150 mainframe links, and network administration responsibilities. Case studies of TCP/IP and Novell NetWare, Microsoft, and UNIX networks. Prepares interested students for Novell, Net+, and Microsoft certification exams. Plus one hour by arrangement per week. **Prerequisite:** CIS 150 or equivalent with a grade of C or higher. **Recommended Preparation:** eligibility for ENGL 848. Credit/No Credit or letter grade option. (CSU)

EVENING CLASSES

31976	CIS 152 JX	T	7:00	9:40	19-121	Grant, G.	3.0
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ONLINE CLASSES

34423	CIS 152 WX	See pages 92-95	Online-CRS	Grant, G.	3.0
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@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

CIS 254 INTRODUCTION TO OBJECT-ORIENTED PROGRAM DESIGN

Introduction to object-oriented computer programming for computer science majors and computer professionals. Includes simple data types, control structures; an introduction to array and string data structures and algorithms; debugging techniques; history of computer science, computer systems and environments; and the social implications of computing. Emphasizes object-oriented design, good software engineering principles and developing fundamental programming skills in Java. This course conforms to the ACM CS0 standards. **A \$2.00 materials fee is payable upon registration.** Plus one hour by arrangement per week. **Prerequisite:** MATH 110 or equivalent. **Recommended Preparation:** eligibility for ENGL 848. Credit/No Credit or letter grade option. (CSU)

37961	CIS 254 AA	TTh	11:10	2:00	19-103	Grant, G.	4.0
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EVENING CLASSES

37965	CIS 254 JA	MW	5:00	7:40	19-105	Green, M.	4.0
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CIS 255 (CS1) PROGRAMMING METHODS: JAVA

Continuation of CIS 254. Object-oriented programming methodology for both computer science majors and computer professionals. Systematic approach to design, construction, and management of computer programs; emphasizing program documentation, testing, debugging, maintenance and software reuse. Also includes UML, virtual machines, exception handling, sorting and searching algorithms, recursion, fundamental graphics, and computer ethics. This course conforms to the ACM CS1 standards. **A \$2.00 materials fee is payable upon registration.** Plus one hour by arrangement per week. **Prerequisite:** MATH 120 or equivalent; CIS 254 or 118/119 or equivalent; both with a grade of C or higher. **Recommended Preparation:** eligibility for ENGL 848. Credit/No Credit or letter grade option. (CSU/UC)

EVENING CLASSES

38642	CIS 255 JX	TTh	5:00	7:50	19-105	Green, M.	4.0
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ONLINE CLASSES

37969	CIS 255 WX	See pages 92-95	Online-CRS	Green, M.	4.0
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CIS 256 (CS2) DATA STRUCTURES: JAVA

Data Structures and programming techniques for computer science majors and computer professionals. Object-oriented approach to a variety of data structures including: vectors, stacks, queues, linked lists, trees, dictionaries, maps, sets and graphs. Also includes advanced sorting and searching topics, hash tables, and algorithmic analysis using Big O-notation. This course conforms to the ACM CS2 standards. **A \$2.00 materials fee is payable upon registration.** Plus one hour by arrangement per week. **Prerequisite:** CIS 255 or 284/285 or equivalent with a grade of C or higher. **Recommended Preparation:** eligibility for ENGL 848. Credit/No Credit or letter grade option. (CSU/UC)

EVENING CLASSES

39987	CIS 256 JX	MW	5:00	7:40	19-105	Grasso, S.	4.0
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ONLINE CLASSES

37971	CIS 256 WX	See pages 92-95	Online-CRS	Grasso, S.	4.0
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CIS 278 (CS1) PROGRAMMING METHODS: C++

Continuation of CIS 254. Object-oriented programming methodology for both computer science majors and computer professionals. Systematic approach to design, construction, and management of computer programs; emphasizing program documentation, testing, debugging, maintenance and software reuse. Also includes UML, virtual machines, exception handling, sorting and searching algorithms, recursion, fundamental graphics, and computer ethics. This course conforms to the ACM CS1 standards. **A \$2.00 materials fee is payable upon registration.** Plus one hour by arrangement per week. **Prerequisite:** MATH 120 or equivalent; CIS 254 or 118/119 or equivalent; both with a grade of C or higher. **Recommended Preparation:** eligibility for ENGL 848. Credit/No Credit or letter grade option. (CSU/UC) (CAN CSCI 22)

40355	CIS 278 AX	MWF	12:10	2:00	19-103	Demsetz, L.	4.0
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ONLINE CLASSES

40357	CIS 278 WX	See pages 92-95	Online-CRS	Demsetz, L.	4.0
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Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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CIS 279 (CS2) DATA STRUCTURES: C++

Data Structures and programming techniques for computer science majors and computer professionals. Object-oriented approach to a variety of data structures including: vectors, stacks, queues, linked lists, trees, dictionaries, maps, sets and graphs. Also includes advanced sorting and searching topics, hash tables, and algorithmic analysis using Big O-notation. This course conforms to the ACM CS2 standards. **A \$2.00 materials fee is payable upon registration.** Plus one hour by arrangement per week. **Prerequisite:** CIS 278 or 250/251 or equivalent with a grade of C or higher. **Recommended Preparation:** eligibility for ENGL 848. Credit/No Credit or letter grade option. (CSU/UC) (CAN CSCI 24)

EVENING CLASSES

34863	CIS 279 JX	MW	5:00	7:50	19-103	Grasso, S.	4.0
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ONLINE CLASSES

36528	CIS 279 WX	See pages 92-95	Online-CRS			Grasso, S.	4.0
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CIS 312 UNIX OPERATING SYSTEMS I

Introduction to the UNIX operating system. Includes a brief introduction to operating systems and UNIX history. Covers UNIX file systems; common shell features including I/O redirection, piping, command substitution, and simple job control; shell-specific facilities including use of environmental and local variables; common UNIX utilities and the UNIX GUI. **A \$1.00 materials fee is payable upon registration.** **Prerequisite:** CIS 110 or equivalent with a grade of C or higher. **Recommended Preparation:** eligibility for ENGL 848. (Credit/No Credit or letter grade option) (CSU)

SATURDAY CLASSES

37975	CIS 312 S1	S	12:00	3:50	19-103	Isaacs, S.	1.0
					Start and end dates for section 37975:	1/20	3/17

CIS 313 UNIX OPERATING SYSTEMS II

Continuation of CIS 312, this course introduces more advanced features of UNIX. Includes advanced UNIX utilities, shell scripting, communications, and system administration. **A \$1.00 materials fee is payable upon registration.** **Prerequisites:** CIS 312 or equivalent with a grade of C or higher. **Recommended Preparation:** eligibility for ENGL 848. (Credit/No Credit or letter grade option) (CSU)

SATURDAY CLASSES

37976	CIS 313 S2	S	12:00	3:50	19-103	Isaacs, S.	1.0
					Start and end dates for section 37976:	3/24	5/19

CIS 360/361 INTRODUCTION TO DATABASE MANAGEMENT, SQL & PL/SQL

Database design, implementation, and management methods emphasizing the relational model; database administration issues; current issues and trends. Hands-on design and development of databases using Oracle. **A \$2.00 materials fee is payable upon registration.** Plus one hour by arrangement per week. **Prerequisite:** CIS 255 or 284/285 or CIS 278 or 250/251 or equivalent with a grade of C or higher. **Corequisite:** CIS 361. **Recommended Preparation:** eligibility for ENGL 848. Enroll in CIS 360/361 sections as paired. CIS 360: Credit/No Credit or letter grade option. CIS 361: Credit/No credit grading. (CSU)

EVENING CLASSES

40778	CIS 360 JX	MW	7:00	8:15	19-105	Timlin, R.	3.0
40779	CIS 361 JX	MW	8:30	9:45	19-105	Timlin, R.	1.0

ONLINE CLASSES

40579	CIS 360 WX	See pages 92-95	Online-CRS			Timlin, R.	3.0
40580	CIS 361 WX	See pages 92-95	Online-CRS			Timlin, R.	1.0

CIS 377 INTERNET PROGRAMMING: JAVASCRIPT/HTML

Study of the object-oriented JavaScript programming language. Includes a quick overview of HTML (HyperText MarkupLanguage), client-side programming, variables, functions, event handlers, objects, form validation, image and form objects, frames, windows, and cookies. **Prerequisite:** CIS 254 or equivalent coursework. **Recommended Preparation:** eligibility for ENGL 848 and familiarity with the Internet. Credit/No Credit or letter grade option. (CSU)

ONLINE CLASSES

39990	CIS 377 W1	See pages 92-95	Online-CRS			Green, M.	2.0
					Start and end dates for section 39990:	1/16	3/13

CIS 383 ADVANCED JAVA PROGRAMMING TOPICS: JAVA DATABASE TECHNIQUES

This course explores the JDBC (Java Database Connectivity) API and its use in coding multitier Java applications. Topics include scrollable ResultSets, RowSets, stored procedures, DataSource, Blob and MetaData objects. **A \$1.00 materials fee is payable upon registration.** Plus one hour by arrangement per week. **Prerequisite:** CIS 256 or CIS 382 or 374/375 or equivalent with a grade of C or higher. **Recommended Preparation:** eligibility for ENGL 836. Credit/No Credit or letter grade option. (CSU)

EVENING CLASSES

35440	CIS 383 JX	TTh	6:00	8:50	19-103	Bignoli, C.	2.0
					Start and end dates for section 35440:	1/16	3/15

ONLINE CLASSES

31991	CIS 383 WX	See pages 92-95	Online-CRS			Bignoli, C.	2.0
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CIS 384 ADVANCED JAVA PROGRAMMING TOPICS: JAVA SERVLETS AND JSP

This course covers the use of servlets and JSPs in development of an e-commerce web site. **A materials fee in the amount of \$2.00 is payable upon registration.** Plus one hour by arrangement per week. **Prerequisite:** CIS 382 or CIS 256 or equivalent with a grade of C or higher. **Recommended Preparation:** eligibility for ENGL 836. Credit/No Credit or letter grade option. (CSU)

EVENING CLASSES

31978	CIS 384 JX	TTh	6:00	8:50	19-103	Bignoli, C.	2.0
					Start and end dates for section 31978:	3/20	5/24

ONLINE CLASSES

31982	CIS 384 WX	See pages 92-95	Online-CRS			Bignoli, C.	2.0
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New in CIS

Courses:
 CIS 680 Internet Programming: AJAX
 CIS 681 Internet Programming: Web Services

Certificates of Completion:

- Internet Programming • Computer Forensics
- Java Programming • C++ Programming

For more information, visit the CIS website at www.smccd.edu/csmcis or call (650) 574-6327.

Course

Ref.

No. Class ID Days Hours Bldg/
Room Instructor Units**CIS 479 NETWORK SECURITY FUNDAMENTALS**

Analysis, risk assessment and strategy for designing network security for the Windows network environment. Includes analysis of company and management models; enterprise risk assessment; evaluation and design of security solutions; authentication strategies; DNS/SNMP, remote services, and communication channel security. Prepares students for Microsoft MCSE certification exam. Plus one lab hour by arrangement per week. **Prerequisite:** CIS 153 or equivalent with a grade of C or higher. **Recommended Preparation:** eligibility for ENGL 800 or 836. Credit/No Credit or letter grade option. May be taken twice for a maximum of 6 units.

EVENING CLASSES

37984	CIS 479 JA	M	7:00	10:05	29-100	Brown, R.	3.0
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CIS 488 FIREWALLS AND NETWORK SECURITY

Introduction to firewalls and other network security components that can work together to create an in-depth defensive perimeter around a Local Area Network. Examines areas such as Packet Filtering, Proxy, Authentication, VPN, and Bastion Host. Prepares students for industry standard tests for Network Security Certification, such as Comptia and Microsoft. **Prerequisite:** CIS 479 or equivalent. **Recommended Preparation:** eligibility for ENGL 838. Credit/No Credit or letter grade option. May be taken twice for a maximum of 3 units. (CSU)

EVENING CLASSES

40574	CIS 488 J2	T	7:00	9:50	29-100	Brown, R.	1.5
Start and end dates for section 40574:					3/20	5/22	

CIS 489 COMPUTER FORENSICS

Covers forensics tools, evidence collection, expert witness skills, protecting evidence, and computer crime investigation techniques. Prepares student for industry standard tests for certification, including Comptia and Microsoft. **Prerequisite:** CIS 479 or equivalent. **Recommended Preparation:** eligibility for ENGL 838. Credit/No Credit or letter grade option. May be taken twice for a maximum of 6 units. (CSU)

EVENING CLASSES

39485	CIS 489 JA	W	7:00	9:50	29-100	Brown, R.	3.0
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**CIS 490 COMPUTER FORENSICS:
NETWORK ANALYSIS AND DEFENSE**

Comprehensive course that includes an overview of the foundations of network security, an introduction to protocol analysis, network security risk analysis, use of risk analysis to develop a network security policies, an overview of firewalls and VPNs, using and configuring intrusion detection systems, responding to network intrusions, preventing network intrusions, and managing and improving network defense. **Prerequisite:** CIS 152 and 489 or equivalent. **Recommended Preparation:** eligibility for ENGL 838 or 848. Access to a computer with Internet capability is strongly recommended. Credit/No Credit or letter grade option. (CSU)

SATURDAY CLASSES

39486	CIS 490 SA	S	9:00	1:05	29-100	Staff	3.0
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**CIS 491 COMPUTER FORENSICS:
SEARCH AND SEIZURE**

Comprehensive course that includes an overview of computer crime, federal and state guidelines for computer search and seizure, the chain of custody, computer forensics in law enforcement and corporate environments, exercises in digital evidence discovery using forensic hardware and software, special media forensics, documentation, warrants and investigation reports, presentation in court, case studies, and advanced topics such as cryptography, steganography, hostile code, and Internet forensics. **Prerequisite:** CIS 489 or equivalent. **Recommended Preparation:** ENGL 838 or 848. Access to a computer with Internet capability is strongly recommended. Credit/No Credit or letter grade option. (CSU)

EVENING CLASSES

39487	CIS 491 JA	Th	6:00	9:50	29-100	Lee, A.	3.0
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@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

CIS 680 INTERNET PROGRAMMING: AJAX

Study of Ajax (Asynchronous JavaScript and XML) technologies, including JavaScript, HTML/XHTML, CSS, DOM, XML, XSLT, and XMLHttpRequest. Covers Ajax design patterns, client-and server-side programming, XSL Transformations, RSS, form validation, iframes, and browser issues, as well as advanced topics such as security, performance, and Web Services. **Prerequisite:** CIS 377 or equivalent. **Recommended Preparation:** eligibility for ENGL 838/848. Credit/No Credit or letter grade option. (CSU)

ONLINE CLASSES

40582	CIS 680 W2	See pages 92–95	Online-CRS	Green, M.	2.0
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CIS 681 INTERNET PROGRAMMING: WEB SERVICES

Study of the Web Services architecture and its core technologies, including SOAP, HTTP, XML, WSDL, and UDDI. Covers Web Services communications, SOAP message exchange, Web Service creation, description, and UDDI registries. Advanced topics such as security and interoperability. **Prerequisite:** an internet programming course or equivalent. **Recommended Preparation:** eligibility for ENGL 838/848. Credit/No Credit or letter grade option. (CSU)

EVENING CLASSES

40777	CIS 681 JX	TTh	7:00	10:05	19-105	Nilson, K.	4.0
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ONLINE CLASSES

40594	CIS 681 WX	See pages 92–95	Online-CRS	Nilson, K.	4.0
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CIS 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 19, Room 113. Register after first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

33118	CIS 690 AA	By Arr	2.0 Hrs/Wk	19-113	Tilman, M.	2.0
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33119	CIS 690 BB	By Arr	1.0 Hr/Wk	19-113	Tilman, M.	1.0
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CONSUMER ARTS AND SCIENCE**CA&S 310 NUTRITION**

Principles of good nutrition. Includes discussion of nutrients, food sources, and functions in the body as related to optimal health. Students conduct a personalized nutritional assessment. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC) (CAN H EC 2)

EVENING CLASSES

39579	CA&S 310 JB	M	6:30	9:35	14-200	Hacker-Thompson, A.	3.0
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TV CLASSES

35466	CA&S 310 TV	See pages 95-99	TV-CRS	Bloom, A.	3.0
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**COOPERATIVE WORK
EXPERIENCE EDUCATION**

When you enroll in COOP 640, 641, or 645, you must attend a MANDATORY ORIENTATION. Attend ONE of the orientation dates below for instructor assignment and required program information. If your work assignment is located outside of the SAN MATEO or SAN FRANCISCO counties, you must check with the COOP Office prior to registering for COOP. FOR ORIENTATION SESSIONS SEE BELOW:

Tuesday	January 16	12:10 to 1:00 p.m. 4:10 to 5:00 p.m.
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Wednesday	January 17	12:10 to 1:00 p.m. 5:10 to 6:00 p.m.
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Thursday	January 18	12:10 to 1:00 p.m. 5:10 to 6:00 p.m.
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Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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FOR ALL COOP SECTIONS:

75 hours of paid work = 1 unit

60 hours of unpaid work = 1 unit

DAY AND EVENING STUDENTS may register for all sections below.

GRADE OPTION – Credit/No Credit or letter grade option.

COOP 640 COOPERATIVE WORK EXPERIENCE EDUCATION/GENERAL WORK EXPERIENCE

Students earn 2 or 3 units of credit for working in a job where learning can be identified. The job does not need to be related to the student's major or career goal. Work may be paid or unpaid. Students must be enrolled in a minimum of 7 units (3 of which can be COOP 640) and attend a MANDATORY ORIENTATION session listed above. To calculate enrollment units see above. Credit/No Credit or letter grade option. May be taken for a maximum of 6 units. (CSU)

37529	COOP 640 A2	By Arr	10-15 Hrs/Wk	1-0T1	Cooney, S.	2.0-3.0
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COOP 641 COOPERATIVE WORK EXPERIENCE EDUCATION/VOCATIONAL WORK EXPERIENCE

Students earn 2 to 4 units of credit for work experience in a field related to a career goal or major. Work may be paid or unpaid. Students must be enrolled in a minimum of 7 units (4 of which can be COOP 641) and attend a MANDATORY ORIENTATION session listed above. To calculate enrollment units see above. Credit/No Credit or letter grade option. May be taken for a maximum of 16 units. Of the 16 units only 12 are transferable. (CSU)

39788	COOP 641 A2	By Arr	10-20 Hrs/Wk	1-0T1	Willis, J.	2.0-4.0
32933	COOP 641 B2	By Arr	10-20 Hrs/Wk	1-0T1	Rock, J.	2.0-4.0

COOP 645 COOPERATIVE EDUCATION/ALTERNATE SEMESTER

Students can earn 2 to 8 units of credit for work experience in a field related to a career goal or a major. Work can be paid or unpaid, full or part-time. COOP 645 students must attend a MANDATORY ORIENTATION session listed above. To calculate enrollment units see above. While enrolled in COOP 645 students may take a maximum of only one additional class. COOP 645 must be taken on alternate rather than consecutive semesters. Credit/No Credit or letter grade option. May be taken for a maximum of 16 units if related to career or major. Of the 16 units only 12 are transferable. (CSU)

32006	COOP 645 AA	By Arr	10-40 Hrs/Wk	1-0T1	Staff	2.0-8.0
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APPROVED FIRE SCIENCE STUDENTS MAY REGISTER FOR:

36888	COOP 645 BFH	By Arr	15-20 Hrs/Wk	1-0T1	Van Orden, P.	3.0-4.0
37849	COOP 645 DDH	By Arr	15-20 Hrs/Wk	1-0T1	Fisher, R.	3.0-4.0

COSMETOLOGY

For COSM AX sections, a \$25.00 materials fee is payable upon registration.

For COSM A1 and A2 sections, a \$12.50 materials fee is payable upon registration.

COSM 712 FUNDAMENTALS OF COSMETOLOGY I

Beginning cosmetology in preparation for licensure by California State Board of Cosmetology. For COSM AX sections, a \$25.00 materials fee is payable upon registration. For COSM A1 and A2 sections, a \$12.50 materials fee is payable upon registration. Prerequisite: admission to and registration in the CSM cosmetology program. See CSM Catalog for details. Recommended Preparation: eligibility for READ 400. Extra supplies required. May be taken for a maximum of 18 units.

32008	COSM 712 AX	Daily	12:40	4:45	21-127	Ratto, R.	9.0
36206	COSM 712 A1	Daily	12:40	4:45	21-127	Ratto, R.	4.5
			Start and end dates for section 36206:	1/16	3/16		
35454	COSM 712 A2	Daily	12:40	4:45	21-127	Ratto, R.	4.5
			Start and end dates for section 35454:	3/19	5/18		

COSM 722 FUNDAMENTALS OF COSMETOLOGY II

Beginning cosmetology in preparation for licensure by California State Board of Cosmetology. For COSM AX sections, a \$25.00 materials fee is payable upon registration. For COSM A1 and A2 sections, a \$12.50 materials fee is payable upon registration. Prerequisite: admission to and registration in the CSM cosmetology program. See CSM Catalog for details. Recommended Preparation: eligibility for READ 400. Extra supplies required. May be taken for a total of 18 units.

32009	COSM 722 AX	Daily	8:00	12:05	21-127	Castro, P.	9.0
36207	COSM 722 A1	Daily	8:00	12:05	21-127	Castro, P.	4.5
			Start and end dates for section 36207:	1/16	3/16		
35455	COSM 722 A2	Daily	8:00	12:05	21-127	Castro, P.	4.5
			Start and end dates for section 35455:	3/19	5/18		

COSM 732 ADVANCED COSMETOLOGY I

Continuation of COSM 712-722. For COSM AX sections, a \$25.00 materials fee is payable upon registration. For COSM A1 and A2 sections, a \$12.50 materials fee is payable upon registration. Prerequisite: minimum of 9.0 units of COSM 712 and 722 with a grade of C or higher. Extra supplies required. May be taken for a maximum of 27 units.

32010	COSM 732 AX	Daily	8:00	12:05	21-101	Haynes, A.	9.0
36346	COSM 732 A1	Daily	8:00	12:05	21-101	Haynes, A.	4.5
			Start and end dates for section 36346:	1/16	3/16		
35456	COSM 732 A2	Daily	8:00	12:05	21-101	Haynes, A.	4.5
			Start and end dates for section 35456:	3/19	5/18		

COSM 742 ADVANCED COSMETOLOGY II

Continuation of COSM 712-722. For COSM AX sections, a \$25.00 materials fee is payable upon registration. For COSM A1 and A2 sections, a \$12.50 materials fee is payable upon registration. Prerequisite: minimum of 5.5 units of COSM 712 and 722 with a grade of C or higher. Extra supplies required. May be taken for a maximum of 27 units.

32011	COSM 742 AX	Daily	12:40	4:45	21-101	Russell, S.	9.0
36347	COSM 742 A1	Daily	12:40	4:45	21-101	Russell, S.	4.5
			Start and end dates for section 36347:	1/16	3/16		
35457	COSM 742 A2	Daily	12:40	4:45	21-101	Russell, S.	4.5
			Start and end dates for section 35457:	3/19	5/18		

COSM 750 BRUSH-UP

For supplemental training requirements or out-of-state requirements. Course requirements must be satisfactorily completed prior to state examination. Prerequisite: Cosmetology license or COSM 732 and 742 with a grade of C or higher. May be taken for a maximum of 18 units.

32012	COSM 750 AO	Hours by Arrangement			21-101	Russell, S.	.5-9.0
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COSM 880 HAIRCOLORING AS A SPECIALTY

Advanced course with instruction and practice in current hair coloring techniques and products available in today's industry. A \$12.50 materials fee is payable upon registration. Prerequisites: current cosmetician license or a student with a minimum of 600 hours of training toward a cosmetology license with a grade of C or higher.

EVENING CLASSES

40294	COSM 880 J3	M	5:30	9:35	21-127	DeMarco, M.	1.0
			Start and end dates for section 40294:	3/26	5/21		

DANCE

See Physical Education: Dance

(CSU) Transferable to California State Universities
(UC) Transferable to University of California, (*) With limitations

Course

Ref. No. Class ID Days Hours Bldg/Room Instructor Units

DENTAL ASSISTING

COOP 647 COOPERATIVE WORK EXPERIENCE EDUCATION/DENTAL ASSISTING

Earn 4.0 units of credit for dental assisting work experience. Work is volunteer. Students must contact the Dental Assisting Coordinator at 574-6212 to complete enrollment. For Dental Assisting students only. Credit/No Credit or letter grade option. (CSU)

40081 DENT 647 AA By Arr 15.0 Hrs/Wk 22-146 Behrens, A. 4.0

DENT 722 DENTAL MATERIALS II

Study of impression materials, dental casting, alloys, removable prosthodontics, dental assisting and registered dental assisting duties pertaining to dental materials. Extra supplies required.

32048 DENT 722 AA T 12:10 1:00 22-144 Behrens, A. 2.0
T 9:00 12:05 22-144

32049 DENT 722 BB T 12:10 1:00 22-144 Behrens, A. 2.0
Th 9:00 12:05 22-144

DENT 732 DENTAL SCIENCE II

Hard and soft tissues of the oral cavity, anatomy of head and neck. Introduction to body systems, blood supply of head and neck.

32050 DENT 732 AA Th 12:10 3:15 22-140 Behrens, A. 3.0

DENT 742 CHAIRSIDE ASSISTING II

Further study in chairside procedures. Dental specialties and intra-oral functions. DA/RDA levels. Plus twelve hours coronal polishing by arrangement. **A \$16.00 materials fee is payable upon registration.**

32051 DENT 742 AA TTh 8:05 8:55 22-140 Kirby-Banas, C. 3.0
T 9:00 12:05 22-140

32052 DENT 742 BB TTh 8:05 8:55 22-140 Kirby-Banas, C. 3.0
Th 9:00 12:05 22-140

DENT 743 CORONAL POLISH

Designed to meet the requirements of the California State Board of Dental Examiners for the removal of stains and the soft deposits from the coronal surfaces of the teeth. Prerequisites: concurrent enrollment in or completion of DENT 716, 721, 722, 731, 732, 735, 740, 742, 749, 751, 763; ENGL 830; SPCH 850; Coop 647. Credit/No Credit grading.

SATURDAY CLASSES

33533 DENT 743 S1 S 8:10 5:15 22-144 Kirby-Banas, C. .5
First meeting date for section 33533: 3/03
S 8:10 2:15 22-144

Second meeting date for section 33533: 3/10

33563 DENT 743 S2 S 8:10 5:15 22-144 Kirby-Banas, C. .5
First meeting date for section 33563: 3/03
S 8:10 2:15 22-144

Second meeting date for section 33563: 3/17

DENT 763 DENTAL RADIOLOGY

Designed to meet the standards established by the Board of Dental Examiners for the operation of dental radiographic equipment in California. Includes both didactic and clinic application, utilizing both DXTTR manikin and patients. Study of radiation, legislation, effects and protection, exposing techniques for the adult, pedodontic, mixed dentition, and edentulous patients, utilizing the various types of dental films, identification and correction of faulty films, developing and processing procedures, record maintenance, mounting and evaluating of films. Emphasizes the student's individual development. Extra supplies required. **A \$16.00 materials fee is payable upon registration.**

32055 DENT 763 AA M 12:10 1:00 22-140 Herold, R. 2.0
M 8:55 12:00 22-140

32932 DENT 763 BB M 12:10 1:00 22-140 Herold, R. 2.0
M 1:10 4:15 22-140

@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

DEVELOPMENTAL SKILLS

DSKL 811 SPECIFIC LEARNING SKILLS ASSESSMENT

Use of an assessment battery to determine specific learning capacity as well as academic skill levels in reading, spelling, and mathematics. Following assessment, the student will, with the assistance of instructors, design and implement an individual learning program. **A \$10.00 materials fee is payable upon registration.** Credit/No Credit grading. Open entry/open exit. (Units do not apply toward AA/AS degree.)

32066 DSKL 811 AO By Arr 0.5 Hrs/Wk 16-150 Staff .5
Start and end dates for section 32066: 1/16 3/16

Must attend information meeting on Jan. 22, Bldg. 16, Room 150, 1:00 to 3:00 p.m.

35445 DSKL 811 BO By Arr 0.5 Hrs/Wk 16-150 Staff .5
Start and end dates for section 35445: 3/19 5/18

Must attend information meeting on Mar. 26, Bldg. 16, Room 150, 1:00 to 3:00 p.m.

DSKL 817 ASSISTIVE COMPUTER ACCESS

Designed primarily for students with disabilities. Assistive computer access and instruction. Individualized education plan. **Recommended Preparation:** touch typing familiarity with the keyboard. **A \$5.00 materials fee is payable upon registration.** Credit/No Credit grading. Open entry/open exit. Variable units. (Units do not apply toward AA/AS degree.)

32067 DSKL 817 AO By Arr .5-9.0 Hrs/Wk 16-151 Fiori, C. .5-3.0

DRAFTING TECHNOLOGY

DRAF 120 PRINCIPLES OF TECHNICAL DRAWING

Basic mechanical drawing; descriptive geometry, orthographic projections pictorials, sections, auxiliary views, etc. Student must provide drafting tools and extra supplies. Plus one lab hour by arrangement per week. **Recommended Preparation:** BUSW 105 or 114; eligibility for ENGL 848. (CSU)

40215 DRAF 120 AA TTh 9:10 12:00 19-100 Staff 3.0

EVENING CLASSES

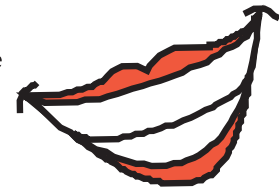
32056 DRAF 120 JA MW 6:00 8:50 19-100 Krueger, K. 3.0

Receive a certificate in Dental Assisting after just two semesters!

Students may also enroll part-time, and program hours vary. Upon completion of the program, students are eligible to sit for the National Certification Examination and the California Registered Dental Assisting Program. Students will also receive a Coronal Polishing Certificate and a California Radiation Safety License.

Dental assistants are in great demand and have an abundance of employment opportunities.

Don't delay—
contact Audrey Behrens at
(650) 574-6212 for more info.



Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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DRAF 121 COMPUTER-AIDED DRAFTING I

A beginning AutoCAD course for students who have completed one semester of college drafting. Covers basis entities, edit commands, display controls, layering, text, dimensioning and isometric drawing. Plus one lab hour by arrangement per week. **Prerequisite:** one semester of college drafting or equivalent. **Recommended Preparation:** BUSW 105 or 114. (CSU/UC)

32059	DRAF 121 AA	TTh	9:10 12:00	19-110	Staff	3.0
EVENING CLASSES						
37007	DRAF 121 JA	MW	6:00 8:50	19-104	Payne, G.	3.0

DRAF 122 COMPUTER-AIDED DRAFTING II

Intermediate computer-aided drafting for students who have completed a basic course in AutoCAD. Includes plotting, wireframe modeling, AutoCAD 3D modeling, render, slide shows, blocks and attributes. Plus one lab hour by arrangement per week. **Prerequisite:** DRAF 100 or 121 or equivalent with a grade of C or higher. (CSU)

EVENING CLASSES						
35033	DRAF 122 JA	MW	6:00 8:50	19-110	Staff	3.0

DRAF 124 COMPUTER-AIDED DRAFTING IV

Advanced CAD course covering links between AutoCAD data and third-party software applications such as Microsoft's Word, Excel, and Access. Also includes Introduction to Mechanical Desktop, Architectural and Rendering Programs. Plus one lab hour by arrangement per week. **Prerequisite:** DRAF 122 or equivalent with a grade of C or higher. (CSU)

EVENING CLASSES						
36879	DRAF 124 JA	TTh	6:00 8:50	19-110	Zalec, K.	3.0

DRAF 681 SOLIDWORKS I

SolidWorks software is used to generate 3-dimensional solid models, assemblies, and detailed drawings of mechanical objects used in industrial design and engineering. Sketching, dimensioning, part creation, assemblies, drawing creation and printing will be covered. Plus two lab by arrangement per week. Credit/No Credit or letter grade option. (CSU)

40485	DRAF 680 AA	TTh	3:00 5:50	19-110	Vorobey, V.	3.0
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DRAF 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean; Bldg. 19, Room 113. Register after first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

34000	DRAF 690 AA	By Arr	2.0 Hrs/Wk	19-113	Tilman, M.	2.0
34001	DRAF 690 BB	By Arr	1.0 Hr/Wk	19-113	Tilman, M.	1.0

ECONOMICS

ECON 100 PRINCIPLES OF MACROECONOMICS

The American economy: price system, fiscal policy, money and banking system, trends of national income, and stabilization policies. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate measures as indicated by the reading placement tests or other measures. (CSU/UC) (CAN ECON 2)

32069	ECON 100 AA	MW	7:45 9:00	14-101	Brusin, M.	3.0
32070	ECON 100 AB	TTh	8:10 9:25	14-101	Roghani, M.	3.0
32071	ECON 100 AC	MWF	9:10 10:00	14-101	Kirk, J.	3.0
32072	ECON 100 BB	MWF	12:10 1:00	14-101	Kirk, J.	3.0

EVENING CLASSES						
32074	ECON 100 JA	M	6:30 9:35	14-101	Kirk, J.	3.0
33557	ECON 100 JB	T	6:30 9:20	14-101	Roghani, M.	3.0
40292	ECON 100 JC	Th	6:30 9:20	16-270	Singh, R.	3.0

ECON 102 PRINCIPLES OF MICROECONOMICS

Supply, demand and price determination in a market economy; cost and revenue; oligopoly, monopoly and competition; international trade. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC) (CAN ECON 4)

35469	ECON 102 AA	TTh	9:45 11:00	14-101	Roghani, M.	3.0
32076	ECON 102 AB	MWF	11:10 12:00	14-101	Kirk, J.	3.0
32075	ECON 102 AC	TTh	8:10 9:25	16-167	Shokouhbakhsh, A.	3.0
39178	ECON 102 AD	TTh	12:35 1:50	16-255	Leroi, F.	3.0

EVENING CLASSES						
32079	ECON 102 JB	W	6:30 9:30	14-101	Brusin, M.	3.0

ECON 123 BUSINESS-ECONOMIC STATISTICS

Descriptive and inductive statistics: graphs, measures of central tendency, index numbers, hypotheses tests, type I and type II error, Chi square, regression, and probability. **Prerequisite:** MATH 120 or 123 or an equivalent course at a postsecondary institution OR equivalent skill level as measured by a satisfactory score on a math placement test. **Recommended Preparation:** eligibility for ENGL 848 or 838; completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC*)

32080	ECON 123 AA	MW	12:10 2:00	16-255	Leroi, F.	4.0
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ECON 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 15, Room 169. Register after first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

32081	ECON 690 AA	By Arr	2.0 Hrs/Wk	15-169	Acena, A.	2.0
32082	ECON 690 BB	By Arr	1.0 Hr/Wk	15-169	Acena, A.	1.0

New Class:

SolidWorks



Put your industrial design ideas into a great 3D software program! No more drawing on napkins! This software is used in the following trades:

- Aerospace
- Engineering
- Architecture
- Interior Design
- Automotive Engineering
- Product Design
- Electronics

Learn from faculty with industry experience!

For more information: vorobey@smccd.edu

(CSU) Transferable to California State Universities
 (UC) Transferable to University of California, (*) With limitations

Course

Ref.

No. Class ID Days Hours Bldg/ Room Instructor Units

ELECTRONICS TECHNOLOGY

ELEC 110 INTRODUCTION TO FUNDAMENTALS OF ELECTRONICS

Basic electronic components and circuits (basic applied mathematical approach). Lab experience provided. Students must provide personal tools and extra supplies. **A \$20.00 materials fee is payable upon registration.** Plus one lab hour by arrangement per week. For non-electronics technology majors. (CSU)

32091	ELEC 110 AA	W	10:10	1:00	19-024	MacDonald, J.	3.0
		M	10:10	12:15	19-024		

EVENING CLASSES

32093	ELEC 110 JA	T	6:30	8:20	19-024	MacDonald, J.	3.0
		Th	6:30	9:20	19-024		

ELEC 133 FIBER OPTIC NETWORK CABLING TECHNOLOGY

Using industry standard workmanship standards, students plan, prepare, install, and troubleshoot fiber optic network cable systems. Industry standard tools and industry-based troubleshooting techniques and test equipment are used to develop hand skills and diagnostic skills. **A \$195.00 materials fee is payable upon registration.** Plus one lab hour by arrangement per week. **Prerequisite:** ELEC 680, (Network Cabling Technology) or the equivalent with a final grade of C or higher. (CSU)

EVENING CLASSES

40831	ELEC 133 JA	Th	6:00	9:50	19-010	Diskin, T.	2.0
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ELEC 201 D.C. ELECTRONICS

Study of direct current and its effects on resistors, inductors, and capacitors. The nature of electricity, resistance, basic circuit laws, Ohm's Law, magnetism, inductance, capacitance, and the use of power supplies, multimeters, and oscilloscopes. Plus one lab hour by arrangement per week. **Prerequisite:** concurrent enrollment in or completion of ELEC 231 with a grade of C or higher. (CSU)

EVENING CLASSES

33925	ELEC 201 JX	T	6:00	7:50	19-036	Diskin, T.	3.0
		Th	6:00	8:50	19-036		
38955	ELEC 201 KX	T	6:00	7:50	19-036	Diskin, T.	3.0
		Th	3:00	5:50	19-036		

ELEC 202 A.C. ELECTRONICS

A study of alternating current and its effect on resistors, inductors and capacitors. Includes practical application of concepts studied and competencies in the operation of applicable test equipment. Plus one lab hour by arrangement per week. **Prerequisite:** ELEC 201 or equivalent with a grade of C or higher. (CSU)

EVENING CLASSES

33929	ELEC 202 JX	W	6:10	8:00	19-010	Diskin, T.	3.0
		Th	6:00	8:50	19-036		
38956	ELEC 202 KX	W	6:10	8:00	19-036	Diskin, T.	3.0
		Th	3:00	5:50	19-036		

ELEC 216 PC TROUBLESHOOTING AND SYSTEM MAINTENANCE

Troubleshooting and maintenance of PC hardware including motherboards, memory, video display systems, mass storage, keyboards, and pointing devices. Emphasizes use of high and low level diagnostic software and configuration software. Plus one lab hour by arrangement per week. **Prerequisite:** BUSW 114; ELEC 215 or their equivalent, both with a grade of C or higher. (CSU)

EVENING CLASSES

40456	ELEC 216 JA	W	6:00	9:50	19-024	MacDonald, J.	3.0
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ELEC 231 BASIC APPLIED ELECTRONIC MATHEMATICS

Basic principles: algebra, trigonometry, logarithms, graphing, and scientific calculator use as applied to DC/AC circuits. This course will transfer to CSU upon successful completion of ELEC 232. **Prerequisite:** one year of high school mathematics within the past three years with a grade of C or higher. (CSU)

EVENING CLASSES

32098	ELEC 231 JA	T	8:00	9:50	19-010	Diskin, T.	2.0
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ELEC 232 ADVANCED ELECTRONICS MATHEMATICS

In-depth applications of algebra, trigonometry, logarithms, graphing, as applied to amplifier, oscillator, and microwave circuits. **Prerequisite:** ELEC 231 with a grade of C or higher. Corequisite: ELEC 302. (CSU)

EVENING CLASSES

33628	ELEC 232 JA	W	8:00	8:50	19-010	Diskin, T.	1.0
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ELEC 275 ACTIVE DEVICES

Study of circuit behavior when AC voltage is applied to various combinations of resistance, capacitance, inductance, diodes, and bipolar and field-effect transistors. Emphasizes verification of basic circuit laws through experiments, lab procedures, basic electronic measuring equipment, and computer-based simulation. Plus one lab hour by arrangement per week. **Prerequisite:** ELEC 220 or equivalent with a grade of C or higher. (CSU)

EVENING CLASSES

40458	ELEC 275 JX	W	6:00	8:50	19-041	Brixen, R.	4.0
		Th	2:00	5:50	19-036		
40459	ELEC 275 KX	W	6:00	8:50	19-041	Brixen, R.	4.0
		Th	6:00	9:50	19-036		

ELEC 681 INTRODUCTION TO ALTERNATIVE ENERGY SYSTEMS FOR HOME AND BUSINESS APPLICATIONS

This overview course covers the basics of electricity, load analysis, system sizing and the components involved in off-grid and utility intertie photovoltaic, wind generation and hydroelectric alternative energy systems. Information will be provided on the California rebate process and installer certification requirements for home-based alternative energy systems. Students will have the opportunity to design their own site-specific system.

40832	ELEC 681AA	TTh	11:10	12:25	19-010	Diskin, T.	3.0
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ELEC 683 ROBOTICS AND MICRO-CONTROLLER ELECTRONICS

An investigation of micro-controller electronics as applied to a basic robotics system. Course stresses micro-controller structure, programming, and hardware interfacing to accomplish various basic tasks common to all robotic systems such as precise motion, pick-and-place and environmental detection. **Recommended Preparation:** ELEC 110 or ELEC 275 and 262 or equivalent experience.

EVENING CLASSES

40771	ELEC 683 JX	M	6:10	9:15	19-036	Brixin, R.	4.0
		Th	2:10	6:00	19-036		
	ELEC 683 KX	MTh	6:10	9:15	19-036	Brixin, R.	4.0

ELEC 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean, Bldg. 19, Room 113. Register after first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

33895	ELEC 690 AA	By Arr	2.0 Hrs/Wk		19-113	Tilman, M.	2.0
33931	ELEC 690 BB	By Arr	1.0 Hr/Wk		19-113	Tilman, M.	1.0

@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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ENGINEERING

ENGR 215 COMPUTATIONAL METHODS FOR ENGINEERS AND SCIENTISTS

Introduces and develops computer programming principles and problem solving skills within the environment of the scientific computer application MATLAB. Plus one hour by arrangement per week. **A \$4.00 materials fee is payable upon registration. Prerequisite:** completion of or concurrent enrollment in MATH 241 or 251. **Recommended Preparation:** experience with a Window-based computer environment. (CSU/UC*)

37099	ENGR 215 AA	MW	11:10 12:00	19-110	Demsetz, L.	3.0
		Th	11:05 1:00	19-124		
		F	11:05 12:00	19-124		

ENGR 260 CIRCUITS AND DEVICES

Introduction to circuits, natural and forced response, network theorems; characteristics of electronic devices and solid state devices. Laboratory assignments include both standard bench techniques and computer-aided analysis. **Prerequisite:** PHYS 260; MATH 253, each with a grade of C or higher. Concurrent enrollment in MATH 275 is recommended. (CSU/UC*) (CAN ENGR 6)

32264	ENGR 260 AA	TTh	8:45 10:00	19-107	Thapar, B.	4.0
		T	10:10 1:00	19-036		

ENGR 270 MATERIALS SCIENCE

Structure and properties of solids-metals, alloys, semiconductors, aggregate materials and polymers. Plus one hour by arrangement per week. **Prerequisites:** MATH 241 or 251; CHEM 210 with a grade of C or higher. **Recommended Preparation:** PHYS 250. (CSU/UC*) (CAN ENGR 4)

EVENING CLASSES

32265	ENGR 270 JX	MW	5:05 5:55	18-207	Westmore, T.	3.0
		M	6:10 9:00	19-040		
33120	ENGR 270 KX	MW	5:05 5:55	18-207	Westmore, T.	3.0
		W	6:10 9:00	19-040		

ENGR 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 36, Room 311. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and completion of at least two college-level courses in subject field. (CSU)

33121	ENGR 690 AA	By Arr	2.0 Hrs/Wk	36-311C	Frontiera, C.	2.0
33122	ENGR 690 BB	By Arr	1.0 Hr/Wk	36-311C	Frontiera, C.	1.0

ENGLISH AND LITERATURE

NOTE FOR ALL ENGLISH 838, 848, 100, 100+101, 110, and 165 SECTIONS

The San Mateo County Community College District has established a computerized prerequisite-checking system for enforcing the prerequisites for English 838, 848, 100, 100+101, 110, and 165. If you have not met the prerequisites for these courses, you will be blocked from enrolling. If you believe you have met the prerequisites or wish to challenge the course prerequisites, please review the information on the college web site (collegeofsanmateo.edu) and click on the quick link "Prerequisite Information." You may also contact the Counseling Department, the Admissions and Records Office, or the Language Arts Division Office for information.

ENGL 100 COMPOSITION AND READING

Intensive reading and writing based on the study of primarily nonfiction materials. Students write a minimum of 8,000 words; writing emphasizes expository forms. Plus one hour by arrangement per week. **Prerequisite:** ENGL 838 or 848 or 400 with a grade of C or higher; OR ESL 400 with a grade of C or higher; OR appropriate skill level indicated by the English placement tests and other measures; OR ENGL 836 with a grade of C or

higher and READ 836 with Credit or a grade of C or higher or eligibility for 400-level Reading courses (indicated by the Reading placement tests and other measures). **Recommended Preparation:** Reading courses at the 400 level are designed for students enrolled in ENGL 100 or higher level courses. (CSU/UC) (CAN ENGL 2) (ENGL 100 and ENGL 110 or ENGL 100 and ENGL 165 = CAN ENGL SEQ A)

32125	ENGL 100 AA	MWF	8:10 9:00	16-153	Quinlan, R.	3.0
32151	ENGL 100 AB	MWF	8:10 9:00	14-102	Miller, A.	3.0
32127	ENGL 100 AC	MWF	8:10 9:00	16-168	Griffith, S.	3.0
32128	ENGL 100 AG	TTh	8:10 9:25	16-153	Hammerud, R.	3.0
32130	ENGL 100 AJ	TTh	8:10 9:25	18-204	Heinbockel, J.	3.0
33819	ENGL 100 AK	MWF	9:10 10:00	16-168	Griffith, S.	3.0
32133	ENGL 100 AM	MWF	9:10 10:00	16-153	Hansen, C.	3.0
32136	ENGL 100 AS	TTh	9:45 11:00	18-204	Heinbockel, J.	3.0
33820	ENGL 100 AU	TTh	9:45 11:00	16-268	McKenna, P.	3.0
32137	ENGL 100 AY	TTh	9:45 11:00	16-153	Hammerud, R.	3.0
32142	ENGL 100 BA	MWF	10:10 11:00	16-153	Hansen, C.	3.0
*32140	ENGL 100 BD	MWF	10:10 11:00	18-306	Keller, D.	3.0
32139	ENGL 100 BG	MWF	11:10 12:00	16-153	Miller, A.	3.0
32143	ENGL 100 BJ	TTh	11:10 12:25	16-250	Webb, R.	3.0
32148	ENGL 100 BK	MWF	11:10 12:00	18-108	Murphy, M.	3.0
32145	ENGL 100 BP	TTh	11:10 12:25	16-268	McKenna, P.	3.0
#32146	ENGL 100 BU	MWF	12:10 1:00	18-303	Kitamura, J.	3.0
#32149	ENGL 100 CA	MWF	12:10 1:00	18-205	Stafford, A.	3.0
32144	ENGL 100 CE	MWF	12:10 1:00	18-302	Sammons, R.	3.0
32150	ENGL 100 CF	MWF	1:10 2:00	18-108	Murphy, M.	3.0
32134	ENGL 100 DC	TTh	1:10 2:25	16-250	Webb, R.	3.0

EVENING CLASSES

32155	ENGL 100 JD	W	6:30 9:20	16-254	Quinlan, R.	3.0
32156	ENGL 100 JF	Th	6:30 9:20	16-168	Pizzi, K.	3.0

*NOTE: ENGL 100 BD is linked with SOCI 100 AB (32767) as part of the Learning Community: Social Justice? Understanding Problems and Solutions in the New Millennium. Students must enroll in both sections as linked. See page 60 for Learning Community description.

#Students enrolled in these sections will participate in *The Tragedy of the Commons* Learning Community. See page 61.

ENGL 100/101 COMPOSITION AND READING/ ENGLISH PRACTICUM

Intensive reading and writing based on the study of primarily nonfiction materials. Students write a minimum of 8,000 words; writing emphasizes expository forms. Plus one hour by arrangement per week. **Prerequisite:** ENGL 838 or 848 or 400 with a grade of C or higher; OR ESL 400 with a grade of C or higher; OR appropriate skill level indicated by the English placement tests and other measures; OR ENGL 836 with a grade of C or higher and READ 836 with Credit or a grade of C or higher or eligibility for 400-level Reading courses (indicated by the Reading placement tests and other measures). **Recommended Preparation:** Reading courses at the 400 level are designed for students enrolled in ENGL 100 or higher level courses. The following English 100 sections are paired with their corequisite English 101 sections that provide extended practice in sentence structure and grammar as well as a review of paragraph organization and development. Students who successfully complete the course will receive three units of credit for English 100 (letter grade) and one unit for English 101, English Practicum (Credit/No Credit grading). Students must enroll in both ENGL 100 and ENGL 101 sections as paired. (CSU/UC) (CAN ENGL 2) (ENGL 100 and ENGL 110 or ENGL 100 and ENGL 165 = CAN ENGL SEQ A)

38803	ENGL 100 FA	MWF	9:10 10:00	14-104	Brennan, M.	3.0
38804	ENGL 101 FA	TTh	9:10 10:00	14-104	Brennan, M.	1.0
39507	ENGL 100 FB	MWF	9:10 10:00	18-305	Cutler, M.	3.0
39508	ENGL 101 FB	TTh	9:10 10:00	18-305	Cutler, M.	1.0
32129	ENGL 100 FC	MWF	12:10 1:00	18-305	Garfinkle, D.	3.0
35673	ENGL 101 FC	MWF	1:05 1:45	18-305	Garfinkle, D.	1.0

EVENING CLASSES

32157	ENGL 100 KA	TTh	6:30 7:45	14-103	Bruni, P.	3.0
35675	ENGL 101 KA	TTh	7:55 8:45	14-103	Bruni, P.	1.0

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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ENGL 110 COMPOSITION, LITERATURE, AND CRITICAL THINKING

Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write eight to ten thousand words in expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. Plus one hour by arrangement per week. **Prerequisite:** ENGL 100 with a grade of C or higher. (CSU/UC) (CAN ENGL 4) (ENGL 100 and ENGL 110 or ENGL 100 and ENGL 165 = CAN ENGL SEQ A)

32160	ENGL 110 AA	MWF	8:10 9:00	14-104	Brennan, M.	3.0
40155	ENGL 110 AB	MWF	9:10 10:00	16-250	Petit, S.	3.0
32162	ENGL 110 AC	TTh	9:45 11:00	18-207	Harrison, E.	3.0
32897	ENGL 110 AE	MWF	11:10 12:00	16-272	Stafford, A.	3.0
32158	ENGL 110 AF	TTh	11:10 12:25	18-108	Jones, B.	3.0
40552	ENGL 110 AG	MWF	10:10 11:00	16-268	Ganley, M.	3.0

ENGL 110 AG will focus on literature of food and hunger and will have a service-learning component with Bay Area food organizations. For service-learning information, contact CSM Connects, collegeofsanmateo.edu/csmconnects.

32164	ENGL 110 AK	TTh	11:10 12:25	16-256	Cutler, M.	3.0
32161	ENGL 110 AL	MW	12:10 1:25	16-256	Jones, F.	3.0
32159	ENGL 110 BA	MWF	12:10 1:00	16-272	Reynolds, R.	3.0
32168	ENGL 110 CA	W	1:10 4:00	14-102	Longknife, A.	3.0

EVENING CLASSES

32167	ENGL 110 JA	T	6:30 9:20	16-253	Staff	3.0
32898	ENGL 110 JC	W	6:30 9:20	18-108	Garfinkle, D.	3.0

ENGL 110 HONORS COMPOSITION, LITERATURE, AND CRITICAL THINKING

Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write eight to ten thousand words in expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. Plus one hour by arrangement per week. **Prerequisite:** ENGL 100 with a grade of C or higher. Open only to Honors Program students. (CSU/UC) (CAN ENGL 4) (ENGL 100 and ENGL 110 or ENGL 100 and ENGL 165 = CAN ENGL SEQ A)

32165	ENGL 110 HA	MWF	10:10 11:00	18-305	Cutler, M.	3.0
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ENGL 161 CREATIVE WRITING I

Craft of writing short fiction and poetry. Students write a minimum of two short stories and complete a poetry project. **Prerequisite:** ENGL 100 with a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC) (CAN ENGL 6)

32176	ENGL 161 AX	TTh	11:10 12:25	18-305	Mach, J.	3.0
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EVENING CLASSES

32177	ENGL 161 JX	Th	6:30 9:20	14-102	Reynolds, R.	3.0
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ENGL 162 CREATIVE WRITING II

Further instruction in the writing of fiction and/or poetry. Students plan and complete an extensive creative writing project through agreement with the instructor. **Prerequisite:** ENGL 161 with a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC)

32179	ENGL 162 AX	TTh	11:10 12:25	18-305	Mach, J.	3.0
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EVENING CLASSES

32180	ENGL 162 JX	Th	6:30 9:20	14-102	Reynolds, R.	3.0
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ENGL 163 CREATIVE WRITING III

Further instruction in the writing of fiction and/or poetry for advanced students with an emphasis on longer works. **Prerequisite:** ENGL 162 with a grade of C or higher. May be taken twice for a maximum of 6 units. Credit/No Credit or letter grade option. (CSU/UC)

32182	ENGL 163 AX	TTh	11:10 12:25	18-305	Mach, J.	3.0
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EVENING CLASSES

32183	ENGL 163 JX	Th	6:30 9:20	14-102	Reynolds, R.	3.0
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@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

ENGL 165 ADVANCED COMPOSITION

Advanced techniques of essay and report writing, with particular emphasis on critical thinking, persuasive and other rhetorical strategies, and research methods. Includes formal instruction in principles of logical thinking, including inductive and deductive reasoning, logical fallacies, and methods of analysis and evaluation. Plus one hour by arrangement per week. **Prerequisite:** ENGL 100 with a grade of C or higher. (CSU/UC) (CAN ENGL 4) (ENGL 100 and 165 = CAN ENGL SEQ A)

32192	ENGL 165 AL	TTh	9:45 11:00	14-102	Jones, B.	3.0
35372	ENGL 165 BD	MWF	11:10 12:00	18-305	Cutler, M.	3.0
*36454	ENGL 165 BK	MWF	12:10 1:00	18-301	Keller, D.	3.0
*32190	ENGL 165 CA	MWF	12:10 1:00	18-207	Mach, J.	3.0

*Students enrolled in these sections will participate in *The Tragedy of the Commons Learning Community*. See page 61.

32185	ENGL 165 DB	MWF	1:10 2:00	16-168	Reynolds, R.	3.0
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EVENING CLASSES

32193	ENGL 165 JC	W	6:30 9:20	16-256	Longknife, A.	3.0
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ONLINE CLASSES

32900	ENGL 165 WY	See pages 92-95	Online-CRS		Murphy, M.	3.0
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ENGL 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 17, Room 169. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

33239	ENGL 690 AA	By Arr	2.0 Hrs/Wk	17-169	Estes, S.	2.0
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ENGL 828 BASIC COMPOSITION AND READING

Practice in composition and reading based on the study of essays and other reading material. Composition of short essays, with focused work on reading, paragraph development, sentence structure. Plus one hour by arrangement per week. **Recommended Preparation:** appropriate skill level indicated by the English placement tests and other measures or READ 816 or 825 with a grade of C or higher. (Units do not apply toward AA/AS degree.)

32222	ENGL 828 AE	Daily	11:10 12:00	18-202	Staff	5.0
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*32225	ENGL 828 AK	MWF	10:10 11:35	18-201	Kitamura, J.	5.0
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*NOTE: ENGL 828 AK is linked with CRER 120 AA (40751) as part of the Learning Community: Keys to the Kingdom. Students must enroll in both sections as linked. See page 60 for Learning Community description.

40598	ENGL 828 AL	MWF	1:10 2:35	18-203	Carranza, J.	5.0
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EVENING CLASSES

32226	ENGL 828 JA	MW	6:30 8:45	16-250	Pizzi, K.	5.0
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ENGL 838 INTENSIVE INTRODUCTION TO COMPOSITION AND READING

Intensive practice in reading, writing, listening, speaking, and thinking to develop and refine composition proficiency. Plus one hour by arrangement per week. English 838 is a prerequisite for entrance into English 100. All students who received a grade of C in ENGL 828 are strongly advised to enroll in ENGL 838. **Prerequisite:** appropriate skill level indicated by the English placement tests and other measures; OR ENGL 828 or 400 with a grade of C or higher; OR ESL 400 with a grade of C or higher; OR ENGL 826 with a grade of C or higher and READ 826 with Credit or a grade of C or higher (or eligibility for READ 836 or 400-level Reading course).

39669	ENGL 838 AA	Daily	8:10 9:00	18-108	Heyman, J.	5.0
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38561	ENGL 838 AB	Daily	9:10 10:00	18-205	Keller, D.	5.0
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*40571	ENGL 838 AX	MWF	10:10 11:35	18-301	Jones, F.	5.0
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*40781	ENGL 838 BX	MWF	10:10 11:35	18-301	Jones, F.	5.0
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*NOTE: ENGL 838 AX is linked with READ 400 AX (39146) and ENGL 838 BX is linked with READ 830 AX (32737) as part of the Learning Community: Rising Scholars Program. Students must enroll in the two sections as linked. See page 60 for Learning Community description.

38563	ENGL 838 AD	Daily	10:10 11:00	18-108	Heyman, J.	5.0
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38120	ENGL 838 AE	MWF	11:10 12:35	14-102	Ganley, M.	5.0
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**40599	ENGL 838 BD	Daily	12:10 1:00	18-304	Carranza, J.	5.0
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**NOTE: ENGL 838 BD is linked with FITN 220 CO (39516) as part of the Learning Community: Writing in the End Zone II. Students must enroll in both sections as linked. See page 61 for Learning Community description.

EVENING CLASSES

38129	ENGL 838 KA	TTh	6:30 8:45	18-108	Kitamura, J.	5.0
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Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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ENGL 848 INTRODUCTION TO COMPOSITION AND READING

Practice in reading and writing to develop and refine specific composition skills. Plus one hour by arrangement per week. English 848 is a prerequisite for entrance into English 100. All students who received a grade of C in ENGL 828 are strongly advised to enroll in ENGL 838. **Prerequisite:** appropriate skill level indicated by the English placement tests and other measures; OR ENGL 828 or 400 with a grade of C or higher; OR ESL 400 with a grade of C or higher; OR ENGL 826 with a grade of C or higher and READ 826 with Credit or a grade of C or higher (or eligibility for READ 836 or 400-level Reading course).

32203	ENGL 848 AA	MTWTh	8:10 9:00	16-250	Chan, F.	4.0
38344	ENGL 848 AE	MTWTh	8:10 9:00	16-251	Vogel, K.	4.0
32204	ENGL 848 AF	MTWTh	9:10 10:00	16-256	Vogel, K.	4.0
32216	ENGL 848 AG	MTWTh	9:10 10:00	18-108	Maxwell, T.	4.0
32207	ENGL 848 AH	MTWTh	10:10 11:00	16-250	Maxwell, T.	4.0
32215	ENGL 848 AL	MTWTh	10:10 11:00	16-256	Staff	4.0
32208	ENGL 848 AM	MTWTh	10:10 11:00	18-304	Staff	4.0
33539	ENGL 848 AR	MTWTh	11:10 12:00	18-304	Heyman, J.	4.0
32214	ENGL 848 BA	MTWTh	12:10 1:00	16-252	Staff	4.0
38817	ENGL 848 CA	MTWTh	1:10 2:00	16-252	Staff	4.0
38140	ENGL 848 DC	MWF	1:10 2:15	18-302	Sammons, R.	4.0

EVENING CLASSES

32219	ENGL 848 JA	MW	6:30 8:20	16-272	Garmhausen, J.	4.0
32217	ENGL 848 JC	TTh	6:30 8:20	16-272	Garmhausen, J.	4.0

ENGL 850 WRITING WORKSHOP

For students having difficulty with their writing. Assistance in writing projects is given to students with work in progress. Individual appointments with faculty. Credit/No Credit grading. Open entry/open exit. Variable units. May be taken four times for a maximum of 12 units. (Units do not apply toward AA/AS degree.)

32247	ENGL 850 AO	By Arr	1.5-9.0 Hrs/Wk	18-104	Comerford, S.	.5-3.0
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ENGL 882 COMPOSITION FOR WORKPLACE WRITERS

Training of students in the basic principles of writing with a focus on business writing; review of sentence structure, punctuation, paragraph development, composition skills, vocabulary, and job-related terminology. Lecture, discussion, reading, writing. Credit/No Credit grading. (Units do not apply toward AA/AS degree.)

36045	ENGL 882 A2	T	1:10 4:15	14-102	Miller, A.	1.0
			Start and end dates for section 36045:	2/27	4/10	

LIT. 105 THE BIBLE AS LITERATURE

Study of the significant writings of the Old and New Testaments and of the Apocrypha. Lectures, discussions, related reading, and writing of critical papers. **Prerequisite:** ENGL 100 with a grade of C or higher or equivalent. (CSU/UC)

EVENING CLASSES

32460	LIT. 105 JX	W	6:30 9:20	16-268	Reynolds, R.	3.0
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LIT. 151 SHAKESPEARE

Study of representative plays and poems. Readings, discussions, writing of critical papers, and tests. **Prerequisite:** ENGL 100 with a grade of C or higher or equivalent. (CSU/UC)

EVENING CLASSES

32463	LIT. 151 JX	T	6:30 9:20	16-268	Freeman, A.	3.0
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LIT. 202 AMERICAN LITERATURE II

Study of American literature since Mark Twain. Lectures, reading, analysis and discussion of selected works, and writing of critical papers. (Recommended for English majors.) **Prerequisite:** ENGL 100 with a grade of C or higher or equivalent. (CSU/UC) (CAN ENGL 16) (LIT. 201 and 202 = CAN ENGL SEQ C)

32464	LIT. 202 AX	TTh	11:10 12:25	18-201	Harrison, E.	3.0
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(CSU) Transferable to California State Universities
(UC) Transferable to University of California, (*) With limitations

LIT. 232 SURVEY OF ENGLISH LITERATURE II

Study of the typical works of major English writers of the 19th and 20th Centuries. Lectures, discussions, recorded readings, and writing of critical papers. (Recommended for English majors.) **Prerequisite:** ENGL 100 with a grade of C or higher or equivalent. (CSU/UC) (CAN ENGL 10) (LIT. 231 and 232 = CAN ENGL SEQ B)

EVENING CLASSES

32962	LIT. 232 JX	Th	6:30 9:20	16-268	Freeman, A.	3.0
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LIT. 272 IRISH LITERATURE: NOVEL AND SHORT STORY

Study of selected classic and modern novels and short stories written by Irish authors, relating to Irish times and interests. Lectures, discussions, readings, and writing projects. **Prerequisite:** ENGL 100 with a grade of C or higher or equivalent. (CSU)

EVENING CLASSES

32894	LIT. 272 J1	W	6:30 9:00	14-104	Brennan, M.	1.0
			Start and end dates for section 32894:	1/17	2/21	

LIT. 430 MYTHOLOGY AND FOLKLORE

Survey of major deities and heroes, recurring mythological themes, and relationships between people and deities, primarily in Greek and Roman cultures. **Prerequisite:** ENGL 100 with a grade of C or higher or equivalent. (CSU/UC)

32465	LIT. 430 AX	MWF	12:10 1:00	16-268	Freeman, A.	3.0
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EVENING CLASSES

38567	LIT. 430 KX	M	6:30 9:35	18-302	Tollefson, P.	3.0
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LIT. 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 17, Room 169. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

33257	LIT. 690 AA	By Arr	2.0 Hrs/Wk	17-169	Estes, S.	2.0
33258	LIT. 690 BB	By Arr	1.0 Hr/Wk	17-169	Estes, S.	1.0

LIT. 809 BIBLE AS LITERATURE

Selected texts from the Old and New Testaments and from the Apocrypha. Readings, discussions, related readings, quizzes, and optional project. No Prerequisite. Credit/No Credit grading. (Not transferable.)

EVENING CLASSES

36461	LIT. 809 JX	W	6:30 9:20	16-268	Reynolds, R.	3.0
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LIT. 824 AMERICAN LITERATURE II

Study of American literature since Mark Twain. Lectures, readings, discussions, and writing of optional critical essays. No Prerequisite. Credit/No Credit grading. (Not transferable.)

36462	LIT. 824 AX	TTh	11:10 12:25	18-201	Harrison, E.	3.0
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LIT. 830 MYTHOLOGY AND FOLKLORE

Survey of major deities and heroes, recurring mythological themes, and relationships between people and deities, primarily in Greek and Roman cultures. Readings, discussions, and optional writing projects. No Prerequisite. Credit/No Credit grading. (Not transferable.)

36465	LIT. 830 AX	MWF	12:10 1:00	16-268	Freeman, A.	3.0
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EVENING CLASSES

38568	LIT. 830 KX	M	6:30 9:35	18-302	Tollefson, P.	3.0
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LIT. 835 SHAKESPEARE

Study of representative plays and poems. Readings, discussions, and optional critical papers. No Prerequisite. Credit/No Credit grading. (Not transferable.)

EVENING CLASSES

39144	LIT. 835 JX	T	6:30 9:20	16-268	Freeman, A.	3.0
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Course

Ref. No.	Class ID	Days	Hours	Bldg/ Room	Instructor	Units
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LIT. 838 SURVEY OF ENGLISH LITERATURE II

Study of the typical works of major English writers of the 19th and 20th Centuries. Lectures, discussions, recorded readings, and optional writing projects. No Prerequisite. Credit/No Credit grading. (Not transferable.)

EVENING CLASSES

38108	LIT. 838 JX	Th	6:30 9:20	16-268	Freeman, A.	3.0
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LIT. 872 IRISH LITERATURE: NOVEL AND SHORT STORY

Study of selected classic and modern novels and short stories written by Irish authors, relating to Irish times and interests. Lectures, discussions, readings, and optional writing projects. No **Prerequisite:** Credit/No Credit grading. (Not transferable.)

EVENING CLASSES

32895	LIT. 872 J1	W	6:30 9:00	14-104	Brennan, M.	1.0
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Start and end dates for section 32895: 1/17 2/21

ENGLISH AS A SECOND LANGUAGE

See also READ 807, 809, and 825 and SPCH 855.

NOTE FOR ESL 400

College of San Mateo has established a computerized prerequisite-checking system for enforcing the prerequisites for ESL 400. If you have not met the prerequisites for this course, you will be blocked from enrolling. If you believe you have met the prerequisites or wish to challenge the course prerequisites, please review the information on the college web site (collegeofsanmateo.edu) and click on the quick link "Prerequisite Information." You may also contact the Counseling Department, the Admissions and Records Office, or the Language Arts Division Office for information.

ESL 400 COMPOSITION FOR NON-NATIVE SPEAKERS

Practice in writing expository essays based on the analysis of complex pieces of writing, both fiction and nonfiction. Plus one hour by arrangement per week. **Prerequisite:** ESL 828 with a grade of C or higher (or appropriate skill level indicated by placement tests and other measures). **Recommended Preparation:** READ 830 (or appropriate skill level indicated by the English as a Second Language placement test and other measures). It is recommended that students enroll concurrently in READ 400 or 405 and SPCH 120. (CSU/UC)

32195	ESL 400 AA	Daily	10:10 11:00	16-252	Musgrave, D.	5.0
32196	ESL 400 AC	MWF	1:10 2:35	18-303	Musgrave, D.	5.0

EVENING CLASSES

32197	ESL 400 JA	TTh	6:30 8:45	18-205	Staff	5.0
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ESL 825 WRITING FOR NON-NATIVE SPEAKERS I

Students practice beginning-level grammar structures in exercises and written assignments. **Recommended Preparation:** appropriate skill level indicated by placement tests and other measures. Students are strongly advised to enroll concurrently in ESL 855 or higher course, ESL 845 or higher course, and READ 807. Credit/No Credit grading. (Units do not apply toward AA/AS degree.)

32233	ESL 825 AC	MWF	1:10 2:35	18-307	Schulze, F.	5.0
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EVENING CLASSES

32234	ESL 825 JA	TTh	6:30 8:45	18-303	Staff	5.0
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ESL 826 WRITING FOR NON-NATIVE SPEAKERS II

Introduces beginning rhetoric and continues the work of ESL 825 in structural elements of English grammar. **Recommended Preparation:** ESL 825 with Credit (or appropriate skill level indicated by placement tests and other measures). It is recommended that students enroll concurrently in ESL 855 or higher course, ESL 845 or higher course, and READ 807. Credit/No Credit grading. (Units do not apply toward AS/AS degree.)

32236	ESL 826 AD	MWF	1:10 2:35	16-254	Gonzales, A.	5.0
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EVENING CLASSES

32237	ESL 826 JA	TTh	6:30 8:45	16-250	Bazigos, M.	5.0
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EVENING/OFF-CAMPUS CLASSES

40780	ESL 826 JD	TTh	6:30 8:55	HMB	Tollefson, P.	5.0
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ESL 827 WRITING FOR NON-NATIVE SPEAKERS III

Focuses on writing organized and well-developed academic paragraphs and covers intermediate-level grammar structures. **Recommended Preparation:** ESL 826 with Credit (or appropriate skill level indicated by placement tests and other measures). Students are strongly advised to enroll concurrently in ESL 857 or READ 825 or READ 830 and in ESL 847 or higher course. Credit/No Credit or letter grade option. (Units do not apply toward AA/AS degree.)

32238	ESL 827 AA	MWF	8:10 9:35	16-254	Schulze, F.	5.0
32239	ESL 827 AB	MWF	9:40 11:05	16-267	Schulze, F.	5.0
32240	ESL 827 AC	MWF	1:10 2:35	18-304	Smith, B.	5.0

EVENING CLASSES

32242	ESL 827 JA	TTh	6:30 8:45	14-104	DeProse, G.	5.0
32879	ESL 827 JC	TTh	6:30 8:45	16-254	Smith, B.	5.0

ESL 828 WRITING FOR NON-NATIVE SPEAKERS IV

Practice in writing organized and well-developed paragraphs and essays to develop composition skills. Work on high-intermediate-level grammar structures and editing within the context of the student's own work. **Recommended Preparation:** ESL 827 with a grade of C or higher (or appropriate skill level indicated by placement tests and other measures) and completion of ESL 857 or higher level reading course with a grade of C or higher (or appropriate skill level indicated by placement tests and other measures.) Students are strongly advised to enroll concurrently in READ 825 or higher level reading course and in ESL 848 or higher level speech communication course. (Units do not apply toward AA/AS degree.)

32243	ESL 828 AA	Daily	8:10 9:00	16-256	Melnick, L.	5.0
*33876	ESL 828 AB	MWF	11:10 12:35	18-307	Sobel, A.	5.0

*ESL 828 AB is part of the Learning Community: Contemporary American Topics. See page 59 for Learning Community description.

32245	ESL 828 AC	MWF	1:10 2:35	16-254	Sobel, A.	5.0
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EVENING CLASSES

34483	ESL 828 JA	TTh	6:30 8:45	18-305	Opie, C.	5.0
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ESL 845 CONVERSATION FOR NON-NATIVE SPEAKERS I

Practice in basic listening and speaking skills on a range of personal and classroom topics. Plus one lab hour by arrangement per week. **Recommended Preparation:** appropriate skill level as indicated by placement tests and other measures. Students are strongly advised to enroll concurrently in ESL 825 or higher course, ESL 855 or higher course, and READ 807. Credit/No Credit grading. (Units do not apply toward AA/AS degree.)

32831	ESL 845 AA	TTh	11:10 12:25	16-272	Scholer, L.	3.0
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EVENING CLASSES

32832	ESL 845 JA	M	6:30 9:35	16-256	Rosenfeld, S.	3.0
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ESL 846 CONVERSATION FOR NON-NATIVE SPEAKERS II

Practice in low-intermediate listening and speaking skills on a range of personal and academic topics. Plus one lab hour by arrangement per week. **Recommended Preparation:** ESL 845 with Credit (or appropriate skill level as indicated by placement tests and other measures). Students are strongly advised to enroll concurrently in ESL 825 or higher course, ESL 855 or higher course, and READ 807. Credit/No Credit grading. (Units do not apply toward AA/AS degree.)

32833	ESL 846 AB	MWF	11:10 12:00	18-303	Melnick, L.	3.0
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EVENING CLASSES

32834	ESL 846 JB	M	6:30 9:35	14-104	Bazigos, M.	3.0
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@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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ESL 847 CONVERSATION FOR NON-NATIVE SPEAKERS III

Practice in high-intermediate level listening and speaking skills on a variety of personal and academic topics. Plus one lab hour by arrangement per week. **Recommended Preparation:** ESL 846 with Credit (or appropriate skill level indicated by placement tests and other measures). Students are strongly advised to enroll concurrently in ESL 827 or higher course and/or ESL 857 or higher course. Credit/No Credit or letter grade option. (Units do not apply toward AA/AS degree.)

32835	ESL 847 AA	MWF	12:10	1:00	18-307	Schulze, F.	3.0
34566	ESL 847 AC	TTh	12:45	2:00	18-301	Smith, B.	3.0

EVENING CLASSES

38565	ESL 847 JA	M	6:30	9:35	16-267	Staff	3.0
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ESL 848 CONVERSATION FOR NON-NATIVE SPEAKERS IV

Advanced practice in conversation, listening, and the use of idiomatic expressions on a range of academic and informal topics. Plus one hour by arrangement per week. **Recommended Preparation:** ESL 847 with Credit or a grade of C or higher (or appropriate skill level indicated by placement tests and other measures). Students are strongly advised to enroll concurrently in ESL 828 or higher course and READ 825 or higher course. Credit/No Credit or letter grade option. To increase competency, may be taken twice for a maximum of 6 units. (Units do not apply toward AA/AS degree.)

*38184	ESL 848 AA	MWF	10:10	11:00	18-307	Sobel, A.	3.0
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*ESL 848 AA is part of the Learning Community: Contemporary American Topics. See page 59 for Learning Community description.

EVENING CLASSES

40243	ESL 848 JA	M	6:30	9:35	16-254	Staff	3.0
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ESL 850 WRITING WORKSHOP

Assistance in writing tasks is given to native speakers of languages other than English. Individual appointments with faculty. Credit/No Credit or letter grade option. Open entry/open exit. To increase competency, may be taken four times for a maximum of 12 units. (Units do not apply toward AA/AS degree.)

39868	ESL 850 AO	By Arr	1.5-9.0 Hrs/Wk		18-104	Ridgway, K.	.5-3.0
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ESL 855 READING FOR NON-NATIVE SPEAKERS I

Designed to build basic vocabulary skills, improve the understanding of written instructions, and introduce main ideas and details. Plus one lab hour by arrangement per week. It is recommended that students enroll concurrently in ESL 825 or higher course, ESL 845 or higher course, and READ 807. Credit/No Credit grading. May be taken twice for a maximum of 6 units. (Units do not apply toward AA/AS degree.)

32753	ESL 855 AC	TTh	9:45	11:00	16-254	Paolini, N.	3.0
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EVENING CLASSES

32755	ESL 855 JA	W	6:30	9:20	18-205	DeProsse, G.	3.0
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ESL 856 READING FOR NON-NATIVE SPEAKERS II

Designed to improve vocabulary, build general background knowledge, and strengthen literal and inferential reading skills. Plus one lab hour by arrangement per week. **Recommended Preparation:** Credit in ESL 855 (or appropriate skill level as indicated by the Reading placement tests and other measures). It is recommended that students enroll concurrently in ESL 825 or higher course, ESL 845 or higher course, and READ 807. Credit/No Credit grading. May be taken twice for a maximum of 6 units. (Units do not apply toward AA/AS degree.)

32756	ESL 856 AA	MWF	9:10	10:00	14-102	Paolini, N.	3.0
32757	ESL 856 AC	MWF	10:10	11:00	14-104	Staff	3.0

EVENING CLASSES

32758	ESL 856 JA	W	6:30	9:20	12-173	Bianchi, S.	3.0
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ESL 857 READING FOR NON-NATIVE SPEAKERS III

Designed to emphasize higher-level vocabulary, focus on critical reading, increase basic reading speed, and introduce fiction. Plus one lab hour by arrangement per week. **Recommended Preparation:** Credit in ESL 856 (or appropriate skill level as indicated by the Reading placement tests and other measures). It is recommended that students enroll concurrently in ESL 825 or higher course and ESL 845 or higher course. Credit/No Credit or letter grade option. May be taken twice for a maximum of 6 units. (Units do not apply toward AA/AS degree.)

32760	ESL 857 AA	TTh	11:10	12:25	16-254	Paolini, N.	3.0
32761	ESL 857 AB	MWF	12:10	1:00	16-168	Paolini, N.	3.0

EVENING CLASSES

32763	ESL 857 JA	W	6:30	9:20	16-168	Staff	3.0
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ESL 891 ACCENT REDUCTION FOR NON-NATIVE SPEAKERS

Designed for non-native speakers of English. Accent reduction focusing on the production of vowels, diphthongs, and consonants and on the correct use of pitch, rate, volume, vocal quality, and vocal image. Plus one lab hour by arrangement per week. **Prerequisite:** ESL 846 or equivalent with Credit or eligibility for ESL 847 or higher. Credit/No Credit grading. (Units do not apply toward AA/AS degree.)

37848	ESL 891 AB	MWF	11:10	12:00	16-254	Gonzales, A.	3.0
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EVENING CLASSES

40556	ESL 891 JA	M	6:30	9:35	11-130	Bianchi, S.	3.0
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ESL 895 INDIVIDUALIZED READING IMPROVEMENT FOR NON-NATIVE SPEAKERS

Improve reading skills. Practice methods of increasing comprehension and vocabulary to meet specific student needs. May include computer-assisted and audio-visual instruction. Open to all non-native speakers of English. Students may enroll in this self-paced course any time through the 13th week of the semester. **Recommended Preparation:** SLEP Reading Placement Score of 15 or higher. Credit/No Credit grading. May be taken up to four times for a maximum of 6 units. (Units do not apply toward AA/AS degree.)

39141	ESL 895 AO	By Arr	1.5-9.0 Hrs/Wk		18-101	Paolini, N.	.5-6.0
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ESL 896 ESSENTIAL VOCABULARY FOR NON-NATIVE SPEAKERS OF ENGLISH

A self-paced, individualized course designed to help non-native speakers of English build their vocabulary skills through a words-in-context approach. Students will use textbooks and computer programs to study 300 basic words. Credit/No Credit grading. Open entry/open exit. (Unit does not apply toward AA/AS degree.) Students may register at any time but should go to the Reading Center (18-101) during the third week of the semester to meet with an instructor.

37456	ESL 896 AO	By Arr	3.0 Hrs/Wk		18-101	Paolini, N.	.5-1.0
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ESL 897 VOCABULARY FOR NON-NATIVE SPEAKERS OF ENGLISH

A self-paced, individualized course designed to help non-native speakers of English build their vocabulary skills through a words-in-context approach. Students will use textbooks and computer programs to study 300 basic words. Credit/No Credit grading. Open entry/open exit. (Unit does not apply toward AA/AS degree.) Students may register at any time but should go to the Reading Center (18-101) during the third week of the semester to meet with an instructor.

37457	ESL 897 AO	By Arr	3.0 Hrs/Wk		18-101	Paolini, N.	.5-1.0
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Course

Ref. No. Class ID Days Hours Bldg/Room Instructor Units

ESL 898 COMPREHENSIVE GRAMMAR REVIEW FOR NON-NATIVE SPEAKERS

A maintenance course designed specifically for new and continuing ESL students. Review and practice of grammatical structures which are generally problematic for ESL students, including verb tenses, passive voice, articles, prepositions. Practice of these structures through written and oral exercises and in short compositions. Review of strategies for finding and correcting these errors in students' own writing. **Recommended Preparation:** completion of ESL 827 with a grade of C or higher, or appropriate skill level as indicated by placement tests and other measures. Credit/No Credit or letter grade option.

39671 ESL 898 AA MWF 12:10 1:00 16-254 Gonzales, A. 3.0

EVENING CLASSES

32880 ESL 898 JA T 6:30 9:20 18-302 Finlev, L. 3.0

ETHNIC STUDIES

ETHN 101 INTRODUCTION TO ETHNIC STUDIES I

Study of the historical and cultural presence of Native Americans and La Raza in U.S.; emphasis on contributions to California institutions. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

32266 ETHN 101 AA MWF 9:10 10:00 3-175 Moya, J. 3.0

40226 ETHN 101 AB TTh 9:45 11:00 14-118 Ramirez, R. 3.0

32267 ETHN 101 AC MWF 10:10 11:00 3-175 Moya, J. 3.0

EVENING CLASSES

40227 ETHN 101 JA W 6:00 9:05 16-270 Ramirez, R. 3.0

ETHN 102 INTRODUCTION TO ETHNIC STUDIES II

Study of the historical and cultural presence of African-Americans and Asians in the U.S.; emphasis is on their contributions to California institutions. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

32268 ETHN 102 AA TTh 8:10 9:25 16-270 Gaines, F. 3.0

33815 ETHN 102 AB TTh 9:45 11:00 16-273 Gaines, F. 3.0

36082 ETHN 102 AC MWF 11:10 12:00 14-207 Fong, J. 3.0

ETHN 152 PATTERNS OF PREJUDICE AND RACISM II

Sociological analysis of how major American institutions create, facilitate, support, and systematically reinforce patterns of racism and discrimination. Specifically, how these institutions function, are organized, and operate against Asians, African-Americans, women, and other oppressed groups in the U.S. and how they can be modified structurally and functionally to eliminate instead of foster racism. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

38235 ETHN 152 AA TTh 11:10 12:25 16-270 Ramirez, R. 3.0

ETHN 261 AFRICAN-AMERICAN CULTURE I

Impact of African culture on African-American cultural institutions. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

32271 ETHN 261 AA TTh 11:10 12:25 14-101 White, K. 3.0

ETHN 262 AFRICAN-AMERICAN CULTURE II

Emergence of modern African-American social movements in the United States, their leaders and philosophies, and contemporary issues,

including the African-American consciousness movement, Pan-Africanism, counter-cultural forms of expression, and social problems. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

40318 ETHN 262 AA TTh 9:45 11:00 16-270 Williams 3.0

ETHN 288 AFRICAN-AMERICAN CINEMA

Critical analysis of Black contributions in films; roles in ownership acting, production. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures.

40229 ETHN 288 AA TTh 11:10 12:25 14-122 Gaines, F. 3.0

ETHN 300 INTRODUCTION TO LA RAZA STUDIES

Introduction to the philosophy, methodology, and structure of La Raza studies. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU/UC)

35024 ETHN 300 AA MWF 12:45 2:00 3-175 Moya, J. 3.0

ETHN 350 NATIVE AMERICAN WAY OF LIFE

A study of Native American philosophy, customs and spiritual practices based on the works of Dr. Carlos Castaneda. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

32939 ETHN 350 AA TTh 12:45 2:00 14-207 Esteva, W. 3.0

ETHN 351 THE PRIMAL MIND AND CULTURAL DIVERSITY

Evolution of the human primal mind. Focuses particularly on comparative development of feelings, thinking, and social interaction; birth of the ego and cultural technological repercussions. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

32273 ETHN 351 AA TTh 11:10 12:25 14-207 Esteva, W. 3.0

EVENING CLASSES

32274 ETHN 351 JA T 6:00 9:05 16-270 Esteva, W. 3.0

ETHN 360 THE PEOPLE AND CULTURES OF POLYNESIA: AN INTRODUCTION

Introduction to the history and cultures of the Polynesian islands. Focuses on the history, geography, social institutions, languages, traditions, and recent issues affecting the people, both on the islands and the United States mainland. Compares and contrasts selected islands of the Pacific. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU/UC)

37462 ETHN 360 AA MWF 12:10 1:00 16-273 Naufahu, K. 3.0

ETHN 440 CULTURAL EXPERIENCE OF ASIAN-AMERICAN WRITERS

Introduction to Asian-American writers' experience as shaped by the treatment of minorities in the U.S. and by institutional racism. Analyzes writers' works in the context of historical, social, and political influences and compares Asian-Americans with other ethnic groups and the majority

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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society. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC)
37034 ETHN 440 AA MWF 10:10 11:00 14-207 Fong, J. 3.0

ETHN 585 THIRD WORLD CINEMA

A survey course that uses cinema to explore how stereotypes are used and how it continues to portray persons of color in the U.S. **Recommended Preparation:** eligibility for ENGL 838 or 848; completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

32277 ETHN 585 AA TTh 11:10 12:25 14-118 Kawahara, L. 3.0

ETHN 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 15, Room 169. Register after first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

32279 ETHN 690 AA By Arr 2.0 Hrs/Wk 15-169 Acena, A. 2.0
32280 ETHN 690 BB By Arr 1.0 Hr/Wk 15-169 Acena, A. 1.0

FILM

FILM 100 INTRODUCTION TO FILM

Introductory survey of fundamental film techniques and styles of expression. Emphasizes film appreciation, the language of film, and analysis for full film enjoyment. Lectures, screenings, discussions, quizzes, and writing of critical papers. **Recommended Preparation:** ENGL 838 or 848. Credit/ No Credit or letter grade option. (CSU/UC)

35119 FILM 100 AA M 12:10 4:25 2-141 Scott, M. 3.0

EVENING CLASSES

35121 FILM 100 JA T 6:00 10:10 2-141 Kashani, T. 3.0

ONLINE CLASSES

40387 FILM 100 W2 See pages 92-95 Online-CRS Laderman, D. 3.0
32904 FILM 100 WW See pages 92-95 Online-CRS Laderman, D. 3.0

FILM 110 AMERICAN CINEMA

TELECOURSE: "American Cinema" familiarizes students with the history of American cinema, focusing on the studio system, the star system, genres, and directors. Emphasizes film vocabulary and critical viewing. **Recommended Preparation:** ENGL 838 or 848. (CSU)

TV CLASSES

35415 FILM 110 TV See pages 95-99 TV-CRS Kashani, T. 3.0

FILM 121 HISTORY OF FILM II

Chronological survey of important American and international films from World War II to the present. Emphasizes the evolution of film as a distinct art form and the intersection of film and society. Lectures, screenings, discussions, quizzes, and writing of critical papers. **Recommended Preparation:** ENGL 838 or 848. Credit/No Credit or letter grade option. (CSU/UC)

35124 FILM 121 AA W 12:10 4:15 18-204 Laderman, D. 3.0

FILM 153 SCREENWRITING

Practice in devising film ideas, developing a film premise, and preparing a professional film script. **Recommended Preparation:** eligibility for ENGL 100. Credit/No Credit or letter grade option. May be taken twice for a maximum of 6 units. (CSU/UC)

EVENING CLASSES

35126 FILM 153 JA T 6:30 9:20 18-308 Van Sijll, J. 3.0

FILM 200 ADVANCED FILM STUDY: GLOBAL CINEMA

Explores a range of national and transnational filmmakers and film movements from around the world. Emphasis on film as a social and political tool for various national cultures to intervene in the context of

globalization. Nations and regions represented may include Asia, the Middle East, Latin America, Europe, Canada, Australia. Lectures, screenings, discussions, writing projects. **Prerequisite:** Film 100, 110, 120 or 121. **Recommended Preparation:** ENGL 848. (CSU/UC)

EVENING CLASSES

35125 FILM 200 JX W 6:00 10:00 18-305 Laderman, D. 3.0

FILM 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 17, Room 169. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

33247 FILM 690 AA By Arr 2.0 Hrs/Wk 17-169 Estes, S. 2.0
33249 FILM 690 BB By Arr 1.0 Hr/Wk 17-169 Estes, S. 1.0

FILM 800 ADVANCED FILM STUDY: GLOBAL CINEMA

Explores a range of national and transnational filmmakers and film movements from around the world. Emphasis on film as a social and political tool for various national cultures to intervene in the context of globalization. Nations and regions represented may include Asia, the Middle East, Latin America, Europe, Canada, Australia. Lectures, screenings, discussions, optional writing projects. Credit/No Credit grading. (Not transferable)

EVENING CLASSES

39454 FILM 800 JX W 6:00 10:00 18-305 Laderman, D. 3.0

FIRE TECHNOLOGY

FIRE 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean; Bldg. 19, Room 113. Register after the first week of classes. **Prerequisite:** 3.0 in subject field and successful completion of at least two college-level courses in subject field. (CSU)

34024 FIRE 690 AA By Arr 2.0 Hrs/Wk 19-113 Tilmann, M. 2.0
34025 FIRE 690 BB By Arr 1.0 Hr/Wk 19-113 Tilmann, M. 1.0

FIRE 714 WILDLAND FIRE CONTROL

Focuses on the principles and techniques used to extinguish wildland fires and to prevent and control their occurrence. Includes California's wildland fire problem, safety, weather effects, wildland fuels, fire behavior, attack methods, urban-interfaces, and investigation. (CSU)

39878 FIRE 714 AA W 2:10 5:00 23-160 Fisher, R. 3.0

FIRE 725 FIRE APPARATUS AND EQUIPMENT

Operation, Care and maintenance, capabilities and proper utilization of fire service apparatus and equipment. (CSU)

40486 FIRE 725 AA Th 10:10 1:00 23-160 Baird, C. 3.0

EVENING CLASSES

40487 FIRE 725 JA T 7:10 10:00 23-160 Constantino/Fraone 3.0

FIRE 730 (FT5) FIRE BEHAVIOR AND COMBUSTION

Theory and fundamentals of how fires start, spread, and are controlled; an in-depth study of fire chemistry and physics, fire characteristics of materials, extinguishing agents, and fire control techniques. (CSU)

32300 FIRE 730 AA W 10:10 1:00 23-160 Staff 3.0

FIRE 745 (FT3) FIRE PROTECTION SYSTEMS AND EQUIPMENT

Provides information relating to the features of design and operation of fire detection and alarm systems, heat and smoke control systems, special protection and sprinkler extinguishers. (CSU)

32301 FIRE 745 AA T 10:10 1:00 23-160 Constantino, P. 3.0

Course

Ref.

No. Class ID Days Hours Bldg/ Room Instructor Units

FIRE 783 FIRE FIGHTER I ACADEMY

Pre-service instruction in basic fire fighting knowledge and skills. Lecture and manipulative instruction in all areas of responsibility for a firefighter.

Prerequisite: six units of Fire Technology coursework (excluding EMT) with a grade of C or higher. Certificate of completion will be issued by the Fire Technology Department. Students are required to attend classes both on Monday and Wednesday evenings and on Saturdays.

EVENING AND SATURDAY CLASSES

37097	FIRE 783 JA	MW	6:00	10:00	23-160	Van Orden, P.	9.0
		S	8:00	6:00	23-160		

FIRE 795 EMERGENCY MEDICAL TECHNICIAN – BASIC

Instruction in basic life support/pre-hospital care using the National Registry curriculum. Students who qualify will be given the National Registry exam at the end of the course. **Non-refundable testing/materials fee required. Prerequisite:** current certification in health care provider CPR (Cardiopulmonary Resuscitation) through an accredited health care provider. May be taken twice for a maximum of 14 units.

39877	FIRE 795 AA	TF	2:10	7:00	23-160	Roderick, K.	7.0
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FIRE 800 FIRE SERVICE ENTRANCE TEST PREPARATION

Covers models for written examinations and oral interviews for firefighter positions; mathematical concepts relating to fire service; reading and writing skills for resumes and applications; physical requirements; test preparation; and career opportunities.

EVENING CLASSES

35477	FIRE 800 JA	Th	7:10	10:00	23-160	Dornell/Kammeye	3.0
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FOREIGN LANGUAGES

For information about a Certificate of Completion in a foreign language, see the Catalog or contact the Language Arts Division Office (Bldg. 17, Room 169, 574-6314).

For offerings in specific languages, see the following headings in this schedule: American Sign Language, Chinese, French, German, Italian, Japanese, and Spanish.

NOTE: To be transferable to UC, foreign language courses must be taken for letter grade.

NUMBERS AND LEVELS

The beginning courses in the classroom transfer sequences are numbered 110 (often offered also as 111 and 112), 120 (often offered also as 121 and 122), 130 (often offered also as 131 and 132), and 140. Some languages offer higher-level classes with numbers in the 100 and 200 range.

Telecourses are numbered 115, 116, 117, and 118, and correspond generally to 111, 112, 121, and 122 in the classroom sequences, though texts and methodology are different.

If you have completed one semester of a language in high school, consider starting with a 112 or 116 class. If you have completed one year, consider 117, 120, or 121. If you have completed two years, consider 130 or 131.

Non-transfer courses focusing on spoken language are numbered 801, 802, 803, etc. The first class is for those with little or no knowledge of the language. These courses may be taken separately or concurrently with 100-series classes.

At the first class meeting, your instructor can help you decide whether you have chosen the right level. If you have not, you can transfer to a higher or lower class.

FRENCH

For a general explanation of course numbers and levels, please see FOREIGN LANGUAGE, page 50.

@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

FREN 111 ELEMENTARY FRENCH I

The beginning fundamentals of speaking, listening, reading, and writing French; introduction to Francophone cultures. Study of practical vocabulary, basic sentence structure, and clear pronunciation. Focus is on developing proficiency and ease in using spoken and written French. (Covers approximately the first half of the semester's work in FREN 110.) Plus one lab hour by arrangement per week. No Prerequisite. **Recommended Preparation:** eligibility for ENGL 848 or higher English course. Credit/No Credit or letter grade option. (CSU/UC)

EVENING CLASSES

32339	FREN 111 JA	M	6:30	9:35	16-170	Carter, M.	3.0
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FREN 112 ELEMENTARY FRENCH II

A continuation of FREN 111. More study of the fundamentals of speaking, listening, reading, and writing French; more exposure to Francophone cultures. Study of practical vocabulary, basic sentence structure, and clear pronunciation. Focus is on developing proficiency and ease in using spoken and written French. (Covers approximately the second half of the semester's work in FREN 110.) Plus one lab hour by arrangement per week. **Prerequisite:** FREN 111 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC)

EVENING CLASSES

32340	FREN 112 JX	M	6:30	9:35	16-252	Khoury, G.	3.0
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FREN 115 BEGINNING FRENCH I

TELECOURSE: Introduces basic French and Francophone cultures, vocabulary, and language structures through a broadcast video program supported by audio cassettes, a textbook, workbook, and other print materials. Equivalent to French 111 but without the speaking component. Credit/No Credit or letter grade option. (CSU)

TV CLASSES

33521	FREN 115 TV	See pages 95-99	TV-CRS	Gamache, E.	3.0
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FREN 116 BEGINNING FRENCH II

TELECOURSE: The second semester of an entry-level course that introduces basic French and Francophone cultures, vocabulary, and language structures through a broadcast video program supported by audio cassettes, a textbook, workbook, and other print materials. Equivalent to French 112 but without the speaking component. **Prerequisite:** FREN 115 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU)

TV CLASSES

32342	FREN 116 TV	See pages 95-99	TV-CRS	Gamache, E.	3.0
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FREN 117 ADVANCED BEGINNING FRENCH I

TELECOURSE: Continuation of French 116. Further study of French and Francophone cultures, vocabulary, and language structures through a broadcast video program supported by audio cassettes, a textbook, workbook, and other print materials. Equivalent to French 121 but without the speaking component. **Prerequisite:** FREN 116 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU)

TV CLASSES

32343	FREN 117 TV	See pages 95-99	TV-CRS	Gamache, E.	3.0
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FREN 118 ADVANCED BEGINNING FRENCH II

TELECOURSE: Equivalent to FREN 122 but without the speaking component. French and Francophone cultures, vocabulary, and language structures studied through a broadcast video program supported by audio cassettes, a textbook, workbook, and other print materials. **Prerequisite:** FREN 117 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU)

TV CLASSES

37747	FREN 118 TV	See pages 95-99	TV-CRS	Gamache, E.	3.0
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FREN 120 ADVANCED ELEMENTARY FRENCH

A continuation of FREN 110 or 112. Advanced study of the fundamentals of speaking, listening, reading, and writing French; continued exposure to

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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Francophone cultures. Practice with practical vocabulary, basic sentence structure, and clear pronunciation. Focus is on developing proficiency and ease in using spoken and written French. Plus two lab hours by arrangement per week. **Prerequisite:** FREN 110 or 112 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC)

32344	FREN 120 AX	Daily	11:10 12:00	18-203	Petit, S.	5.0
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FREN 121 ADVANCED ELEMENTARY FRENCH I

A continuation of FREN 110 or 112. Beginning advanced study of the fundamentals of speaking, listening, reading, and writing French; continued exposure to Francophone cultures. Practice with practical vocabulary, basic sentence structure, and clear pronunciation. Focus is on developing proficiency and ease in using spoken and written French. (Covers approximately the first half of the semester's work in French 120.) Plus one lab hour by arrangement per week. **Prerequisite:** FREN 110 or 112 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC)

EVENING CLASSES

32345	FREN 121 JX	W	6:30 9:20	16-170	Carter, M.	3.0
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FREN 122 ADVANCED ELEMENTARY FRENCH II

A continuation of FREN 121. Additional advanced study of the fundamentals of speaking, listening, reading, and writing French; continued exposure to Francophone cultures. Practice with practical vocabulary, basic sentence structure, and clear pronunciation. Focus is on developing proficiency and ease in using spoken and written French. (Covers approximately the second half of the semester's work in FREN 120.) Plus one lab hour by arrangement per week. **Prerequisite:** FREN 121 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC)

39459	FREN 122 AX	Daily	11:10 12:00	18-203	Petit, S.	3.0
Start and end dates for section 39459:				3/12	5/18	

EVENING CLASSES

36459	FREN 122 JX	W	6:30 9:20	16-170	Carter, M.	3.0
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FREN 131 INTERMEDIATE FRENCH I

The course following FREN 120 or 122. Study of authentic French and Francophone culture through materials such as fiction, plays, film, and periodicals. Work on listening and pronunciation with a view toward improving oral communication. Further study of grammar and vocabulary. Conducted largely in French. Plus one-half lab hour by arrangement per week. **Prerequisite:** FREN 120 or 122 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC)

EVENING CLASSES

37465	FREN 131 JX	T	6:30 9:20	16-153	Carter, M.	3.0
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FREN 132 INTERMEDIATE FRENCH II

The course following FREN 131. Continued study of authentic French and Francophone culture through materials such as fiction, plays, film, and periodicals. Advanced work on listening and pronunciation with a view toward improving oral communication. Further study of grammar and vocabulary. Conducted largely in French. Plus one-half lab hour by arrangement per week. **Prerequisite:** FREN 131 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC)

EVENING CLASSES

37466	FREN 132 JX	T	6:30 9:20	16-153	Carter, M.	3.0
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FREN 140 ADVANCED INTERMEDIATE FRENCH

Read French literature and contemporary novel; practice conversation, composition; review grammar; analyze idioms. **Prerequisite:** FREN 130 or 132 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC)

EVENING CLASSES

37467	FREN 140 JX	T	6:30 9:20	16-153	Carter, M.	3.0
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FREN 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 17, Room 169. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

33251	FREN 690 AA	By Arr	2.0 Hrs/Wk	17-169	Estes, S.	2.0
33252	FREN 690 BB	By Arr	1.0 Hr/Wk	17-169	Estes, S.	1.0

FREN 801 CONVERSATIONAL FRENCH I, ELEMENTARY

A practical course in the French language and Francophone cultures approached through the spoken language. Practice in expressions of daily speech, supported by enough grammar study and authentic materials to allow for flexibility and accuracy in communication. Credit/No Credit grading. (This course will not fulfill the language requirement at California State Universities or the University of California.)

EVENING CLASSES

32896	FREN 801 JA	T	6:30 9:35	16-256	Khoury, G.	2.0
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FREN 802 CONVERSATIONAL FRENCH II, ADVANCED ELEMENTARY

Further work in conversation following the model of French 801. **Prerequisite:** FREN 801 or equivalent with Credit. Credit/No Credit grading. (This course will not fulfill the language requirement at California State Universities or the University of California.)

EVENING CLASSES

33993	FREN 802 JX	M	6:30 9:35	16-252	Khoury, G.	2.0
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GEOGRAPHY

GEOG 100 PHYSICAL GEOGRAPHY

Basic characteristics of physical features and their interrelationships; environmental systems and their interactions with people. Plus field trips. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU/UC) (CAN GEOG 2)

32349	GEOG 100 AA	MWF	9:10 10:00	16-255	Skinner, A.	3.0
32350	GEOG 100 AB	MWF	10:10 11:00	16-255	Skinner, A.	3.0
38238	GEOG 100 AC	TTh	9:45 11:00	16-255	Gunderson, P.	3.0

GEOG 110 CULTURAL GEOGRAPHY

Study of distribution of cultural features by major world regions. Effects of cultural and physical environment on these patterns. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU/UC) (CAN GEOG 4)

May be taken as part of the Global Studies Program. See page 54.

40762	GEOG 110 AA	MWF	11:10 1:00	16-255	Skinner, A.	3.0
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GEOG 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 15, Room 169. Register after first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

32353	GEOG 690 AA	By Arr	2.0 Hrs/Wk	15-169	Acena, A.	2.0
32354	GEOG 690 BB	By Arr	1.0 Hr/Wk	15-169	Acena, A.	1.0

Course

Ref.

No. Class ID Days Hours Bldg/ Room Instructor Units

GEOLOGY

GEOL 100 SURVEY OF GEOLOGY

Earthquakes, volcanoes, drifting continents and plate tectonics; earth materials and processes that shape the land. One or more field trips may be required. Plus one hour by arrangement per week. Not open to students who have taken or are taking GEOL 210. (CSU/UC*)

32355 GEOL 100 AA MWF 10:10 11:00 36-109 Hand, L. 3.0

TV CLASSES

32356 GEOL 100 TV See pages 95-99 TV-CRS Galloway, J. 3.0

GEOL 101 GEOLOGY LABORATORY

Identification of tectonic plates, minerals, and rocks; plate rates; and geologic interpretation of maps and seismograms. One or more field trips may be required. Extra supplies may be required. Plus one hour by arrangement per week. **Prerequisite:** concurrent enrollment in or completion of GEOL 100 with a grade of C or higher. (CSU/UC*)

32357 GEOL 101 AA W 1:40 4:30 36-119 Hand, L. 1.0

GEOL 118 NATURAL DISASTERS

Study of the natural processes that have disastrous effects on human populations. Topics include earthquakes, volcanic eruptions, tsunamis, floods, landslides and severe weather. Students will learn the basic physical causes of these events, discuss the consequences and critically review prediction and/or prevention methods. Plus one hour by arrangement per week. (CSU/UC)

37023 GEOL 118 AA MWF 12:10 1:00 36-119 Hand, L. 3.0

GEOL 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 36, Room 311. Register after first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

33124 GEOL 690 AA By Arr 2.0 Hrs/Wk 36-311C Frontiera, C. 2.0

33125 GEOL 690 BB By Arr 1.0 Hr/Wk 36-311C Frontiera, C. 1.0

GERMAN

For a general explanation of course numbers and levels, please see FOREIGN LANGUAGES, page 50.

GERM 111 ELEMENTARY GERMAN I

Covers approximately the first half of the semester's work in GERM 110. Basic forms and patterns, vocabulary, pronunciation, simple readings. Plus one lab hour by arrangement per week. Credit/No Credit or letter grade option. (CSU/UC)

EVENING CLASSES

33942 GERM 111 JA Th 6:30 9:20 18-302 Raney, R. 3.0

GERM 112 ELEMENTARY GERMAN II

More study of the fundamentals of speaking, listening, reading, and writing German and of the culture of German-speaking countries. Study of practical vocabulary, basic sentence structure, and clear pronunciation. Focus is on developing proficiency and ease in using spoken and written German. (Covers approximately the second half of the semester's work in German 110.) Plus one lab hour by arrangement per week. **Prerequisite:** GERM 111 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC)

EVENING CLASSES

32359 GERM 112 JX W 6:30 9:20 18-307 Raney, R. 3.0

GERM 122 ADVANCED ELEMENTARY GERMAN II

A continuation of GERM 121. Advanced study of the basics of the German language and culture with emphasis on practical vocabulary, common

@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

sentence structures, and clear pronunciation. Focus is on developing proficiency and ease in the skills of speaking, listening, reading and writing in German. Covers approximately the second half of the semester's work in GERM 120. Plus one lab hour by arrangement per week. **Prerequisite:** GERM 121 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC)

EVENING CLASSES

32362 GERM 122 JX T 6:30 9:20 18-207 Raney, R. 3.0

GERM 132 INTERMEDIATE GERMAN II

Covers approximately the second half of the semester's work in GERM 130. Reading of modern writers; advanced grammar and syntax, idioms; vocabulary. Plus one lab hour by arrangement per week. **Prerequisite:** GERM 131 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC*)

EVENING CLASSES

32363 GERM 132 JX T 6:30 9:20 18-207 Raney, R. 3.0

GERM 140 ADVANCED INTERMEDIATE GERMAN

Reading and discussion of selections from German literature; further practice in conversation and composition; continued review of principles of grammar. **Prerequisite:** GERM 130 or 132 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC)

EVENING CLASSES

37854 GERM 140 JX T 6:30 9:20 18-207 Raney, R. 3.0

GERM 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 17, Room 169. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

33253 GERM 690 AA By Arr 2.0 Hrs/Wk 17-169 Estes, S. 2.0

33254 GERM 690 BB By Arr 1.0 Hr/Wk 17-169 Estes, S. 1.0

GERM 802 CONVERSATIONAL GERMAN II, ADVANCED ELEMENTARY

Further work in conversation following the model of GERM 801. **Prerequisite:** GERM 801 or equivalent with Credit. Credit/No Credit grading. (This course will not fulfill the language requirement at California State Universities or the University of California.)

EVENING CLASSES

36884 GERM 802 JX W 6:30 9:20 18-307 Raney, R. 2.0

GRAPHICS

Also see Computer and Information Science and Multimedia

GRA 100 ADOBE ILLUSTRATOR I

Creating digital illustrations, including preparing graphics for the web, using Adobe Illustrator drawing software. **A \$5.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Prerequisite:** MULT 107 or 111 or equivalent Macintosh and/or Windows operating system experience. Credit/No Credit or letter grade option. May be taken twice for a maximum of 3 units.(CSU)

38044 GRA 100 A1 TTh 9:00 11:05 27-101 Seubert, E. 1.5

Start and end dates for section 38044: 1/16 3/13

GRA 101 ADOBE ILLUSTRATOR II

Advanced Illustrator techniques, including blends, gradients, transforming, gradient mesh, brushes, and working from scans. **A \$5.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Prerequisite:** GRA 100 or equivalent experience. Credit/No Credit or letter grade option. (CSU)

40473 GRA 101 A2 TTh 9:00 11:05 27-101 Seubert, E. 1.5

Start and end dates for section 40473: 3/15 5/17

Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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GRA 102 ADOBE ILLUSTRATOR III

Advanced Illustrator techniques, including filters, custom brushes and fills, transparency, color models, complex blends and creating separations. **A \$5.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Prerequisite:** GRA 100 or equivalent experience. Credit/No Credit or letter grade option. (CSU)

EVENING CLASSES

39578	GRA 102 J2	M	6:00	10:05	27-101	Seubert, E.	1.5
Start and end dates for section 39578:				3/26	5/21		

GRA 106 QUARKXPRESS II

Working with illustrations and photos, text wraps, paragraph and character level style sheets, master pages in QuarkXPress. Also includes creating and applying color from Pantone and CMYK color models; preparing files for high resolution output and printing. **A \$5.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Prerequisite:** GRA 105 or equivalent experience. Credit/No Credit or letter grade option. May be taken twice for a maximum of 4 units. (CSU)

38049	GRA 106 A1	MW	9:00	12:05	27-101	Seubert, E.	2.0
Start and end dates for section 38049:				1/17	3/14		

GRA 107 ADOBE INDESIGN I

The use of Adobe InDesign page layout software for the creation of documents of simple to medium difficulty. Fundamental principles of typography and layout. **A \$5.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Prerequisite:** MULT 111 or equivalent Macintosh and/or Windows operating system experience. Credit/No Credit or letter grade option. (CSU)

OFF-CAMPUS CLASSES

40795	GRA 107 JA	M	3:10	6:15	HMB	Appel, P.	2.0
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GRA 108 ADOBE INDESIGN II

Adobe InDesign, including layers, tables, style sheets, typographic controls, color management, output and preflighting applied to difficult, practical projects. **A \$5.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Prerequisite:** GRA 107 or equivalent experience. Credit/No Credit or letter grade option. May be taken twice for a maximum of 4 units. (CSU)

EVENING CLASSES

39470	GRA 108 JA	Th	6:00	9:05	27-101	Appel, P.	2.0
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GRA 110 TYPOGRAPHY I

Introduction to typography with emphasis on designing with display (large) type. Includes type anatomy, nomenclature and measurement, type categories, choosing the correct voice, optical refinements, interpreting message, and developing contrasts. Also covers display type treatments and applying theory to practical typographic problems. **A \$5.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Prerequisite:** GRA 100 or 105 or equivalent. Credit/No Credit or letter grade option. (CSU)

EVENING CLASSES

40457	GRA 110 J1	MW	6:00	9:05	27-101	Seubert, E.	2.0
Start and end dates for section 40457:				1/17	3/14		

GRA 111 TYPOGRAPHY II

Emphasizes designing with text type. Includes how we read, intelligent choice of typeface, size, tracking, line length, margins, gutters, and leading. Extracting a hierarchy, factors effecting readability, visual punctuation, encouraging readers, selecting and creating grids. Applying theory to practical typographic problems. **A \$5.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Prerequisite:** GRA 110 or equivalent. Credit/No Credit or letter grade option. (CSU)

38053	GRA 111 A2	MW	9:00	12:05	27-101	Seubert, E.	2.0
Start and end dates for section 38053:				3/19	5/16		

GRA 120 ADOBE PHOTOSHOP FOR GRAPHIC ARTISTS I

Creating digital illustrations and photographs, including preparing

graphics for the web, using Adobe Photoshop and scanners. Designed for the graphic arts generalist. **A \$5.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Prerequisite:** MULT 111 or equivalent Macintosh and/or Windows operating system experience. Credit/No Credit or letter grade option. May be taken twice for a maximum of 3 units. (CSU)

38055	GRA 120 A1	MW	12:10	2:15	27-101	Appel, P.	1.5
Start and end dates for section 38055:				1/17	3/14		

GRA 121 ADOBE PHOTOSHOP FOR GRAPHIC ARTISTS II

Continuation of Adobe Photoshop I with emphasis on more advanced features of the software used in image creation and manipulation, including color correction for print and web. **A \$5.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Prerequisite:** GRA 120 or equivalent. Credit/No Credit or letter grade option. (CSU)

38099	GRA 121 A2	MW	12:10	2:15	27-101	Appel, P.	1.5
Start and end dates for section 38099:				3/19	5/16		

GRA 130 GRAPHIC DESIGN FOUNDATIONS I

Principles of design, evolution of a design, and the graphic problem-solving process from concept through presentation. Extra supplies required. **A \$5.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Prerequisite:** GRA 100 or 105 or equivalent experience with comparable software. Credit/No Credit or letter grade option. (CSU)

38552	GRA 130 A1	WF	1:10	4:15	27-118	Steenberg, C.	2.0
Start and end dates for section 38552:				1/17	3/16		

GRA 131 GRAPHIC DESIGN FOUNDATIONS II

Principles of design, symbolism, and typography. Includes the graphic problem-solving process from concept through presentation, using a variety of practical design problems. Extra supplies required. **A \$5.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Prerequisite:** GRA 130 or equivalent experience with comparable software. Credit/No Credit or letter grade option. (CSU)

38102	GRA 131 A2	WF	1:10	4:15	27-118	Steenberg, C.	2.0
Start and end dates for section 38102:				3/21	5/18		

GRA 140 ADOBE ACROBAT

The use of Adobe Acrobat software in the design and production workflow of jobs destined for print and/or electronic publishing. **A \$5 materials fee is payable upon registration.** Plus two hours per week by arrangement. **Prerequisite:** MULT 111 or equivalent Macintosh and/or Windows operating system experience. Credit/No Credit or letter grade option.

EVENING CLASSES

40026	GRA 140 J2	W	6:00	10:05	27-101	Appel, P.	1.5
Start and end dates for section 40026:				3/21	5/23		

GRA 225 PUBLICATION DESIGN

Examines the role in the marketplace of a wide variety of publication formats and provides practical experience creating them. Analyzes the best approaches for communicating editorial and informational messages. Explains editorial design and the expression of content through design as well as the dynamics and principles of page layout. Plus two hours by arrangement per week. **Prerequisite:** GRA 106 and 131 or equivalent.

*38554	GRA 225 AA	WF	10:10	12:15	27-118	Steenberg, C.	2.0
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*Students enrolled in this section will participate in Creating a Monograph: A Visual Communication Learning Community. See page 60.

GRA 250 DIGITAL PREPRESS

Digital mechanicals, digital prepress, digital color and color reproduction. Working with service bureaus, proofing. **A \$5.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Prerequisite:** GRA 102, 106, 122 and 241 or equivalent. (CSU)

*38987	GRA 250 AB	TTh	12:10	3:15	27-101	Appel, P.	4.0
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*Students enrolled in this section will participate in Creating a Monograph: A Visual Communication Learning Community. See page 60.

Course

Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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GRA 260 PORTFOLIO

Students initiate, develop, and complete substantial individual projects in consultation with and under the direction of the instructor. Emphasizes development of a marketable portfolio. **A \$5.00 materials fee is payable upon registration.** Plus two hours by arrangement per week. **Prerequisite:** completion of three semesters of GRA curriculum or equivalent. (CSU)

38114	GRA 260 AA	TTh	11:10 12:00	27-101	Appel, P.	1.0
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GRA 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 15, Room 157. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

38133	GRA 690 AA	By Arr	2.0 Hrs/Wk	15-157	Avelar, L.	1.0
38134	GRA 690 BB	By Arr	1.0 Hr/Wk	15-157	Avelar, L.	1.0

HSCI 112 CURRENT HEALTH ISSUES

Analysis of the most important and most controversial health issues making today's headlines. Class discussions, supported by appropriate biological, medical, legal, and historical information. (CSU)

EVENING CLASSES

39465	HSCI 112 J2	Th	5:30 7:20	36-204	Beliz, T.	1.0
				Start and end dates for section 39465: 3/22 5/17		

HSCI 119 EXERCISE AND THE AGING PROCESS

Designed for students with an interest in the health care professions. Introduces the relationship between physical fitness and disabling and their effects on aging. (May not be taken for credit following P.E. 119.) (CSU)

38985	HSCI 119 AA	MWF	11:10 12:00	8-002	Staff	3.0
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HSCI 125 PRINCIPLES OF EXERCISE PHYSIOLOGY

Introduction to the fundamentals of exercise science. Provides a foundation in exercise training, fitness assessment, and human physiology as it pertains to fitness and training. (May not be taken for credit following P.E. 125.) (CSU)

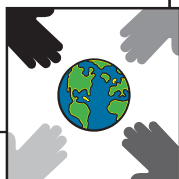
38986	HSCI 125 AA	MWF	12:10 1:00	8-154	Staff	3.0
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HSCI 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 11, Room 136. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

33128	HSCI 690 AA	By Arr	2.0 Hrs/Wk	36-311C	Frontiera, C.	2.0
33129	HSCI 690 BB	By Arr	1.0 Hr/Wk	36-311C	Frontiera, C.	1.0

CSM's Global Studies Program examines the European Union



This spring the Global Studies Program focuses on the timely topic of the European Union in its political, economic and cultural aspects. Earn a **Certificate of Completion** or take courses to complete the **Transfer Program** in Global Studies.

This spring's Global Studies classes include:

- BUS. 125 International Business**
- ECON 100 Macroeconomics**
- ECON 102 Microeconomics**
- GEOG 110 Cultural Geography**
- PLSC 120 Area Studies/European Union**
- PLSC 130 International Relations**
- SPCH 150 Communicating Across Cultures**

FOREIGN LANGUAGES - See French, German, Italian and Spanish in this CSM Schedule.

Call (650) 574-6494 or 574-6496 for more information.

HEALTH SCIENCE

HSCI 100 GENERAL HEALTH SCIENCE

Survey of most prevalent threats to one's physical and emotional health; emphasis is on prevention and early treatment. (CSU/UC*)

32404	HSCI 100 AA	MW	8:10 9:00	36-207	Lucero, F.	2.0
32406	HSCI 100 AB	TTh	9:10 10:00	11-131	Zahedi, S.	2.0
40575	HSCI 100 AC	T	1:30 3:20	36-215	Lucero, F.	2.0
32408	HSCI 100 AE	TTh	10:10 11:00	11-131	Zahedi, S.	2.0
32410	HSCI 100 AG	TTh	11:10 12:00	11-131	Zahedi, S.	2.0
32411	HSCI 100 AH	MW	12:10 1:00	36-319	Lucero, F.	2.0

EVENING CLASSES

32412	HSCI 100 JA	T	6:30 8:20	36-207	Beliz, T.	2.0
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TV CLASSES

32413	HSCI 100 TV	See pages 95-99		TV-CRS	Malik, A.	3.0
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HSCI 101 HEREDITY AND BIRTH DEFECTS

Study of the principles of human genetics, cell division, and prenatal development. Emphasizes the causes, prevention, and treatment of the most hereditary and environment-induced birth defects. (CSU)

EVENING CLASSES

40576	HSCI 101 J1	Th	5:30 7:20	36-204	Wilson, M.	1.0
				Start and end dates for section 40576: 1/18 3/15		

HISTORY

HIST 100 HISTORY OF WESTERN CIVILIZATION I

The ancient world; medieval society; Renaissance and Reformation; early modern times. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC) (CAN HIST 2) (HIST 100 and 101 = CAN HIST SEQ A)

32365	HIST 100 AA	TTh	9:45 11:00	16-154	Robertson, J.	3.0
32364	HIST 100 AB	MWF	10:10 11:00	16-154	Robertson, J.	3.0

HIST 101 HISTORY OF WESTERN CIVILIZATION II

Early modern Europe; the Enlightenment; the age of revolutions; nationalism and imperialism; world wars; rise of totalitarianism; today's challenges. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC) (CAN HIST 4) (HIST 100 and 101 = CAN HIST SEQ A)

32367	HIST 101 AA	MWF	8:10 9:00	14-124	Acena, A.	3.0
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EVENING CLASSES

32368	HIST 101 JA	W	6:30 9:20	14-124	Robertson, J.	3.0
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HIST 102 HISTORY OF AMERICAN CIVILIZATION

A survey of American history from discovery to the present, emphasizing political, cultural, constitutional and economic trends. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC*)

32369	HIST 102 AA	MWF	9:10 10:00	14-120	Cox, S.	3.0
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Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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HIST 201 UNITED STATES HISTORY I

History of the U.S. through the Civil War. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC*) (CAN HIST 8) (HIST 201 and 202 = CAN HIST SEQ B)

32372	HIST 201 AA	MWF	8:10 9:00	16-154	Still, M.	3.0
32373	HIST 201 AB	TTh	9:45 11:00	14-124	Still, M.	3.0
40114	HIST 201 AC	TTh	11:10 12:25	16-154	Still, M.	3.0

EVENING CLASSES

32984	HIST 201 JX	TTh	5:30 6:45	14-124	Robertson, J.	3.0
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TV CLASSES

39480	HIST 201 TV	See pages 95-99		TV-CRS	Still, M.	3.0
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HIST 201 HONORS UNITED STATES HISTORY I

History of the U.S. through the Civil War. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC*) (CAN HIST 8) (HIST 201 and 202 = CAN HIST SEQ B)

EVENING CLASSES

33966	HIST 201 HX	TTh	5:30 6:45	14-124	Robertson, J.	3.0
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HIST 202 UNITED STATES HISTORY II

History of the U.S. from 1865 to the present. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC*) (CAN HIST 10) (HIST 201 and 202 = CAN HIST SEQ B)

34535	HIST 202 AA	MWF	10:10 11:00	14-124	Haine, W.	3.0
32375	HIST 202 AB	MWF	12:10 1:00	14-124	Robertson, J.	3.0
32376	HIST 202 AC	TTh	11:10 12:25	14-124	Kornblau, J.	3.0
32374	HIST 202 AD	MWF	11:10 12:00	14-120	Svanevik, M.	3.0

EVENING CLASSES

32378	HIST 202 JA	M	7:00 10:05	14-124	Vasquez, G.	3.0
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HIST 260 WOMEN IN AMERICAN HISTORY

American women from colonial times to the present; analysis of their political, economic, social developments; constitutional and legal gains. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU/UC)

35027	HIST 260 AA	MWF	10:10 11:00	14-101	Cox, S.	3.0
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HIST 310 CALIFORNIA HISTORY

Survey of major trends in the constitutional, political and economic growth of the State of California. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

32379	HIST 310 AA	TTh	8:10 9:25	18-301	Svanevik, M.	3.0
32380	HIST 310 AB	MWF	9:10 10:00	16-154	Still, M.	3.0
32381	HIST 310 AC	MWF	11:10 12:00	16-154	Still, M.	3.0

EVENING CLASSES

33090	HIST 310 JA	W	6:30 9:20	14-122	Postel, M.	3.0
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HIST 315 HISTORY OF SAN MATEO COUNTY

Survey of development of the County from Spanish and Indian times to the present, from frontier to suburb. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU)

32383	HIST 315 AA	MWF	10:10 11:00	18-301	Svanevik, M.	3.0
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HIST 350 HISTORY OF THE AMERICAN WEST

Survey of westward movement and settlement of various frontiers: mining, cattle, railroads, Indians, fur trade, exploration. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

32384	HIST 350 AA	MWF	8:10 9:00	18-301	Svanevik, M.	3.0
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HIST 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 15, Room 169. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

32386	HIST 690 AA	By Arr	2.0 Hrs/Wk	15-169	Acena, A.	2.0
32387	HIST 690 BB	By Arr	1.0 Hr/Wk	15-169	Acena, A.	1.0

Honors Courses

Honors classes are for students who have applied for and been accepted to CSM's Honors Program. Classes in addition to those listed below may be contracted for honors credit (must be transfer level and meet program coordinator & instructor approval). For more info, visit collegeofsanmateo.edu/honors or contact Honors Program Coordinator, **Dr. Jeremy Ball**, at ballj@smccd.edu or (650) 574-6638.

Spring 2007:

Course	CRN	Day(s)	Time	See page:
BIOL 675 H1	31776	W	3:10-5:00 pm	27
ENGL 110 HA	32165	MWF	10:10-11:00 am	44
HIST 201 HX	33966	TTh	5:30-6:45 pm	55
HUM. 125 HA	40454	MWF	11:10 am-12:00 pm	57
PSCI 676 H1	32683	Th	2:10-4:00 pm	77
PSYC 675 HA	32710	M	1:10-2:00 pm	80

(See alphabetical course listings under each discipline for full course description.)

HORTICULTURE

HORT 330 INTEGRATED PEST MANAGEMENT

Identification and control of insects, weeds, and diseases important in California landscape industry. Emphasis on integrated pest management including biological, cultural, and chemical controls. Calibration and use of application equipment and pesticide safety. Preparation for State Applicator's License. Plus one hour by arrangement per week. Credit/No Credit or letter grade option. (CSU)

32394	HORT 330 AA	W	9:10 2:15	20-101	Leddy, M.	3.0
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Course

Ref. No. Class ID Days Hours Bldg/Room Instructor Units

HORT 342 LANDSCAPE CONSTRUCTION

Planting and construction techniques; design, installation, and maintenance of sprinkler systems; cost finding and estimating for the landscape trades, including legal aspects of contracting. (Assists students in preparing for Landscape Contractor's License Examination.) Credit/No Credit or letter grade option. (CSU)

32396 HORT 342 AA T 9:00 11:05 20-101 Leddy, M. 3.0
Th 9:00 12:05 20-101

HORT 350 PRINCIPLES OF LANDSCAPE DESIGN

Graphics, drafting, perspective, surveying, environmental planning, history, and design for the residential landscape. Extra supplies required. Credit/No Credit or letter grade option. (CSU)

40464 HORT 350 AA M 9:00 2:15 19-100 Leddy, M. 3.0
By Arr 3.0 Hrs/Wk 19-100

HORT 400 FLORAL ARRANGING I

In-depth study of Western Geometric floral design using current methods of fresh flower arranging and incorporating the principles and elements of the art of floral design. Covers current care and handling techniques of fresh flowers and greens. This is an entry-level course. **A \$125.00 materials fee (approximately \$7 per class) is payable upon registration.** Plus one hour by arrangement per week. Credit/No Credit or letter grade option. (CSU)

EVENING CLASSES

38542 HORT 400 JA M 6:30 9:35 20-101 Vigil, C. 1.5

HORT 401 FLORAL ARRANGING II

Continuation of the study of floral arranging, emphasizing modern styles and techniques as currently used. Develops the practical application and construction of both decorative and natural design styles, with emphasis on the development of speed and efficiency. **A \$125.00 materials fee (approximately \$7 per class) is payable upon registration.** Plus one hour by arrangement per week. **Prerequisite:** HORT 400 or equivalent. Credit/No Credit or letter grade option. (CSU)

EVENING CLASSES

38543 HORT 401 JA W 6:30 9:20 20-101 Pine, W. 1.5



Interested in a career that won't tie you to a desk?
Or perhaps you're looking for a rewarding personal enrichment class or a creative new hobby?

Try a HORTICULTURE class or two at CSM!

From floral design and flower identification, to nursery and landscape management—this outstanding program has it all.

For more information, visit collegeofsanmateo.edu/horticulture, or contact Matt Leddy: leddy@smccd.edu or (650) 574-6217.

HORT 415 RETAIL FLORISTRY MANAGEMENT

Principles and procedures of working in and owning a floral business. Covers employment, customer care and relations, product pricing, delivery, and handling fresh product. Introduces potential floral business owners to financing, purchasing and operating a business in the floral industry. Concepts discussed include: merchandising, cost of goods, inventory, wire services, delivery, accounting, profit and loss statements, advertising, employee relations, planning, buying and marketing. (CSU)

EVENING CLASSES

40465 HORT 415 JA Th 6:30 9:20 20-101 Vigil/Bowie 3.0

HORT 419 BRIDAL AND PARTY DESIGNS

Advanced study of floral design focusing on wedding and party work. Emphasizes reception, church, bridal party, theme parties, and centerpieces. **A \$125.00 materials fee (approximately \$7 per class) is payable upon registration. Prerequisite:** HORT 401 or equivalent. Credit/No Credit or letter grade option. May be taken twice for a maximum of 3 units. (CSU)

40466 HORT 419 AA Th 2:00 5:05 20-101 Pine, W. 1.5

HORT 421 CONTEMPORARY IKEBANA

Study of Japanese flower arranging, its history, philosophy, method and practice. Develops skills pertinent to the three schools of Ikebana (Ikenobo, Ohara, and Sogetsu). **A \$85.00 materials fee (approximately \$5 per class) is payable upon registration.** Credit/No Credit or letter grade option. May be taken four times for a maximum of 6 units. (CSU)

32905 HORT 421 AA T 2:00 5:05 20-101 Williams, Y. 1.5

HORT 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean; Bldg. 15, Room 157. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

32401 HORT 690 AA By Arr 2.0 Hrs/Wk 15-157 Avelar, L. 2.0
32402 HORT 690 BB By Arr 1.0 Hr/Wk 15-157 Avelar, L. 1.0

HORT 712 LANDSCAPE: SHRUBS

Study of shrubs, ground covers, and vines commonly used in California. Credit/No Credit or letter grade option. (CSU)

EVENING CLASSES

40463 HORT 712 JA Th 6:30 9:20 19-100 Leddy, M. 3.0

HUMANITIES

HUM. 101 INTRODUCTION TO HUMANITIES: GREECE THROUGH REFORMATION

Major cultural and intellectual movements of western civilization through the reformation. Literature and the arts; religion; science. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU/UC)

EVENING CLASSES

36360 HUM. 101 JA Th 7:00 9:50 14-100 Gruen, S. 3.0

HUM. 102 INTRODUCTION TO HUMANITIES: REFORMATION TO PRESENT

Survey of major esthetic and intellectual movements in Western Civilization since the Reformation; ideas on man, nature and God. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU/UC)

32424 HUM. 102 AA MWF 11:10 12:00 14-100 Clare, D. 3.0

Humanities courses continued on page 57

@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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HUM. 111 RELIGION, LITERATURE AND PHILOSOPHY IN ANCIENT GREECE

Greek views on the gods, man, freedom, fate, justice as seen in Greek epics, tragedies, religious practices and philosophy. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU/UC)

EVENING CLASSES

38539	HUM. 111 JA	T	7:00	9:50	14-100	Gruen, S.	3.0
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HUM. 114 FILM AND LITERATURE AS COMMUNICATION IN THE 20TH CENTURY

Human communication through drama, literature and film in the 20th century. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU/UC)

32425	HUM. 114 AC	TTh	11:10	12:25	16-268	Freeman, A.	3.0
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HUM. 125 TECHNOLOGY/CONTEMPORARY SOCIETY/HUMAN VALUES

Critical humanistic analysis of development and impact of modern technology in diverse areas (e.g. warfare, work, genetics, information, politics, environment). **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

*32426	HUM. 125 AA	MWF	11:10	12:00	16-155	Danielson, D.	3.0
32427	HUM. 125 AB	TTh	12:45	2:00	16-270	Gruen, S.	3.0

*This section of HUM. 125 includes one hour by arrangement.

HUM. 131 CULTURAL ACHIEVEMENTS OF AFRICAN-AMERICANS

Introduction to Black aesthetics; emphasis on religious, philosophical, literary, musical and art forms of Africa and African-Americans. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

32430	HUM. 131 AA	MWF	10:10	11:00	16-270	Williams, J.	3.0
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HUM. 133 CULTURAL ACHIEVEMENTS OF ASIAN-AMERICANS

Study of Asian-American cultural heritage with emphasis on religion, family, literature, music, arts, crafts and foods. **Recommended Preparation:** previous Ethnic Studies courses and eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

32431	HUM. 133 AB	MWF	9:10	10:00	14-207	Fong, J.	3.0
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HUM. 140 CULTURAL HERITAGE OF SAN FRANCISCO AND ITS ENVIRONS

History, art, architecture, music, literature and geography of San Francisco and its environs. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

32432	HUM. 140 AA	MWF	9:10	10:00	18-303	Svanevik, M.	3.0
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HUM. 676 HONORS COLLOQUIUM IN WESTERN CIVILIZATION II

Selected advanced topics in Western Civilization. Readings, discussion and lectures. **Prerequisite:** limited to students in the Honors Program who have completed or are concurrently enrolled in an associated non-honors course in Western Civilization or the equivalent. (CSU/UC*)

32433	HUM. 676 H1	Th	1:10	2:15	14-124	Acena/Danielson	1.0
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HUM. 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 15, Room 169. Register after first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

32434	HUM. 690 AA	By Arr	2.0 Hrs/Wk		15-169	Acena, A.	2.0
32435	HUM. 690 BB	By Arr	1.0 Hr/Wk		15-169	Acena, A.	1.0

HUMAN SERVICES

HMSV 110 INTRODUCTION TO COUNSELING AND INTERVIEWING

An introduction to the skills and techniques of counseling and interviewing. Focuses on effective listening, responding, questioning, assessment, referral, values and ethics. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

EVENING CLASSES

36351	HMSV 110 JA	T	6:30	9:20	14-207	Rogers, S.	3.0
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HMSV 115 INTRODUCTION TO CASE MANAGEMENT

An introduction to the basic concepts and skills of case management that can be applied in a variety of Human Services settings. Includes: ethics, assessment, record keeping, plan development, referral, monitoring, and benefits. **Recommended Preparation:** completion of HMSV 100 and 110 or HMSV 262 and 264; eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

EVENING CLASSES

40356	HMSV 115 JA	W	6:30	9:35	14-100	Brasher, D.	3.0
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HMSV 262 EMPOWERMENT SKILLS FOR FAMILY WORKERS

Focuses on the principles of family development, family empowerment skills, self-support for family workers, effective communication with families, and cultural competency. Offered primarily for teachers and human service workers serving families with children. (CSU)

40263	HMSV 262 AA	Th	1:30	4:30	14-101	Stringari, L.	3.0
40352	HMSV 262 AB	Th	8:10	2:00	TBA	Lison, C.	3.0

ITALIAN

For a general explanation of course numbers and levels, please see FOREIGN LANGUAGES, page 50.

ITAL 110 ELEMENTARY ITALIAN

Introduction to the language for beginners; basic grammar and vocabulary, conversation, reading, and writing. Presents cultural material in short readings. Plus two lab hours by arrangement per week. (CSU/UC)

40553	ITAL 110 AA	Daily	11:10	12:00	18-306	Staff	5.0
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Course

Ref.

No. Class ID Days Hours Bldg/ Room Instructor Units

ITAL 111 ELEMENTARY ITALIAN I

Conversation in Italian, dictation, reading, fundamentals of grammar and writing of simple Italian exercises. Plus one lab hour by arrangement per week. **Recommended Preparation:** eligibility for ENGL 838 or a higher English course. Credit/No Credit or letter grade option. (CSU/UC*)

EVENING CLASSES

39237	ITAL 111 JA	M	6:30	9:35	18-204	Mussio, L.	3.0
38813	ITAL 111 JB	T	6:30	9:20	18-203	Balestra, T.	3.0

ITAL 112 ELEMENTARY ITALIAN II

Continuation of ITAL 111 with further development of the skills of understanding speaking, reading, and writing. Plus one lab hour by arrangement per week. **Prerequisite:** ITAL 111 or equivalent with Credit or a grade of C or higher. Credit/ No Credit or letter grade option. (CSU/UC*)

40554	ITAL 112 AB	MWF	10:10	11:00	18-203	Staff	3.0
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EVENING CLASSES

36881	ITAL 112 JA	M	6:30	9:35	18-305	Balestra, T.	3.0
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ITAL 115 BEGINNING ITALIAN I

TELECOURSE: Basic Italian vocabulary and language structure studied through text, audio cassettes, and broadcast videotapes. Equivalent to Italian 111 but without the oral component. Credit/No Credit or letter grade option. (CSU)

TV CLASSES

36545	ITAL 115 TV	See pages 95-99	TV-CRS	Mussio, L.	3.0
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ITAL 116 BEGINNING ITALIAN II

TELECOURSE: Continuation of Italian 115. Basic Italian vocabulary and language structure studied through text, audio cassettes, and broadcast videotapes. Parallels Italian 112 but without the oral component. **Prerequisite:** ITAL 115 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU)

TV CLASSES

36546	ITAL 116 TV	See pages 95-99	TV-CRS	Mussio, L.	3.0
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ITAL 117 ADVANCED BEGINNING ITALIAN I

TELECOURSE: Continuation of Italian 116. Introduces basic Italian vocabulary and language structure and enhances appreciation of Italian culture. Workbook and audio tape exercises focus on reading, writing, and listening comprehension. Parallels Italian 121 but without the oral component. **Prerequisite:** ITAL 116 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU)

TV CLASSES

36547	ITAL 117 TV	See pages 95-99	TV-CRS	Mussio, L.	3.0
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ITAL 118 ADVANCED BEGINNING ITALIAN II

TELECOURSE: Continuation of Italian 117. Introduces Italian vocabulary and language structures and enhances appreciation of Italian culture. Workbook and audio tape exercises focus on reading, writing, and listening comprehension. Parallels Italian 122 but without the oral component. **Prerequisite:** ITAL 117 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU)

TV CLASSES

37369	ITAL 118 TV	See pages 95-99	TV-CRS	Mussio, L.	3.0
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ITAL 121 ADVANCED ELEMENTARY ITALIAN I

Further study of grammar and sentence structure, oral and written exercises, conversation in Italian, and dictation. Further study of Italian culture. Plus one lab hour by arrangement per week. Credit/No Credit or letter grade option. **Prerequisite:** ITAL 112 or equivalent with Credit or a grade of C or higher. (CSU/UC*)

EVENING CLASSES

39238	ITAL 121 JA	W	6:30	9:20	16-252	Marra, G.	3.0
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ITAL 122 ADVANCED ELEMENTARY ITALIAN II

Further study of grammar and sentence structure, oral and written exercises, conversation in Italian, and dictation. Further study of Italian culture. Plus one lab hour by arrangement per week. **Prerequisite:** ITAL 121 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC*)

EVENING CLASSES

38560	ITAL 122 JA	Th	6:30	9:20	16-252	Marra, G.	3.0
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JAPANESE

For a general explanation of course numbers and levels, please see FOREIGN LANGUAGES, page 50.

JAPN 111 ELEMENTARY JAPANESE I

Covers approximately the first half of the semester's work in JAPN 110. Emphasizes oral expression, reading, and written forms. Plus one hour by arrangement per week. Credit/No Credit or letter grade option. (CSU/UC*)

32452	JAPN 111 AA	TTh	11:10	12:25	16-168	Wright, E.	3.0
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EVENING CLASSES

32453	JAPN 111 JA	M	6:30	9:35	16-153	Xuan, R.	3.0
35140	JAPN 111 JB	T	6:30	9:20	16-252	Xuan, R.	3.0

JAPN 112 ELEMENTARY JAPANESE II

Covers approximately the second half of the semester's work in JAPN 110. Further study of basic patterns of Japanese. (JAPN 111 and 112 are equivalent to JAPN 110.) Plus one lab hour by arrangement per week. **Prerequisite:** JAPN 111 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC)

32454	JAPN 112 AA	TTh	9:45	11:00	16-168	Wright, E.	3.0
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EVENING CLASSES

32455	JAPN 112 JA	W	6:30	9:35	18-203	Conway, M.	3.0
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JAPN 121 ADVANCED ELEMENTARY JAPANESE I

Covers approximately the first half of the semester's work in JAPN 120. Plus one lab hour by arrangement per week. **Prerequisite:** JAPN 110 or 112 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC*)

EVENING CLASSES

35682	JAPN 121 JX	Th	6:30	9:20	18-203	Conway, M.	3.0
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JAPN 122 ADVANCED ELEMENTARY JAPANESE II

Covers approximately the second half of the semester's work in JAPN 120. (JAPN 121 and 122 are equivalent to JAPN 120.) Plus one lab hour by arrangement per week. **Prerequisite:** JAPN 121 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC*)

EVENING CLASSES

35683	JAPN 122 JX	Th	6:30	9:20	18-203	Conway, M.	3.0
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JOURNALISM**JOUR 110 MASS MEDIA IN SOCIETY**

Survey of the mass media in their print and electronic forms, their influence on society, and their historical origins. Students will analyze journalism, entertainment, and advertising as distinct offerings and develop media literacy in assessing media offerings. **Prerequisite:** eligibility for ENGL 100. (CSU/UC) (CAN JOUR 4)

32456	JOUR 110 AA	MWF	10:10	11:00	19-103	Remitz, E.	3.0
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@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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JOUR 120 NEWSWRITING

Techniques of news gathering, judging news values, and writing the news story. Students write for The *San Mateo*, the College paper. **Prerequisite:** eligibility for ENGL 848 or higher English course. (CSU) (CAN JOUR 2)

32457	JOUR 120 AA	MWF	11:10 12:00	19-123	Remitz, E.	4.0
		By Arr	3.0 Hrs/Wk	19-123		

JOUR 300 NEWSPAPER PRODUCTION

Production of the student newspaper, The *San Mateo*. Discussion and criticism of newspaper content and layout. May be taken four times for a maximum of 12 units. (CSU)

32458	JOUR 300 AA	MWF	12:10 1:00	19-123	Remitz, E.	3.0
		By Arr	6.0 Hrs/Wk	19-123		

JOUR 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean; Bldg. 17, Room 169. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

33255	JOUR 690 AA	By Arr	2.0 Hrs/Wk	17-169	Estes, S.	2.0
33256	JOUR 690 BB	By Arr	1.0 Hr/Wk	17-169	Estes, S.	1.0

JOUR 850 SPECIAL STUDIES IN JOURNALISM

Designed for students who are interested in participating in student publications without the scheduling difficulties of a full-time commitment to the journalism program. Students may work in newswriting, editing, opinion writing, page design and layout, photography, and advertising. A unique learning resource for students from a variety of other disciplines or those interested in exploring their curiosity about journalism. May be taken four times for a maximum of four units.

37066	JOUR 850 AX	F	12:10 1:00	19-123	Remitz, E.	1.0
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LEARNING COMMUNITIES

LCOM ASSET (ALGEBRA SUCCESS STRATEGIES EDUCATIONAL TEAM) DEVELOPMENT

As a member of the ASSET DEVELOPMENT learning community, you will be enrolled in MATH 111 (Elementary Algebra, first part), CRER 122 (Strategies for Educational Success), and MATH 880 (Mathematics Laboratory). You will study elementary algebra while developing strategies for success in college. You will assess your learning styles, develop effective study habits, reduce test-taking anxiety, develop problem-solving skills, and create a system of study. You will become part of a community of students who support you in your goal of success in college and in mathematics. The community includes the students, a mathematics instructor, a counselor, and mathematics tutors. **Prerequisite:** appropriate skill level as measured by a satisfactory score on Math Placement Test One. Students who have earned three units of credit in BUS. 810 (BUS. 110 at Canada College) or MATH 811 at one of the SMCCCD colleges with a grade of C or higher need not take the Math Placement Test. **Recommended Preparation:** completion of READ 825 with a grade of C or better and concurrent enrollment in READ 830 OR appropriate skill level as indicated by the Reading placement tests or other measures. Math 111 and 880: Not Transferable: CRER 122: (CSU)

38815	LCOM 115 AA	Daily	9:10 10:00	12-173		4.0
Consists of:						
	MATH 111 AB	MWF	9:10 10:00	12-173	Komas, R.	3.0
	CRER 122 AA	Th	9:10 10:00	12-173	Burns, E.	1.0
	MATH 880 AA	T	9:10 10:00	12-173	Komas, R.	0.0

For more information, contact:
Rob Komas at (650) 574-6242 or komasr@smccd.edu
Elaine Burns at (650) 574-6571 or burnse@smccd.edu

CONTEMPORARY AMERICAN TOPICS

Develops written and oral skills of advanced ESL students. Using critical thinking skills, students will learn to both speak and write knowledgeably about a variety of current issues including family dynamics, discrimination, and consumerism. What choices have ESL students made (and what choices can they make?) in creating their lives in this multi-cultural, multi-ethnic country? Students will learn to have in-depth discussions, give formal and informal presentations and write academic essays about these topics. You will become part of a community that supports English learning as an integration of language skills and uses this natural connection to facilitate improvement in writing, reading, speaking, and listening. **Recommended Preparation:** completion of ESL 827 with Credit or grade of C or higher or appropriate skill level as indicated by placement test and other measures and completion of ESL 857 or higher level reading course; ESL 847 with Credit or a grade of C or higher (or appropriate skill level indicated by placement tests and other measures). Students are strongly advised to enroll concurrently in READ 825 or READ 830 and ESL 848 or higher level speech communication course. Students are strongly advised to enroll concurrently in ESL 828 or higher course and READ 825 or higher course. Credit/No Credit or letter grade option. **Students are encouraged to enroll in both ESL 828 AB and ESL 848 AA.**

38184	ESL 848 AA	MWF	10:10 11:00	18-307	Sobel, A.	3.0
33876	ESL 828 AB	MWF	11:10 12:25	18-307	Sobel, A.	5.0

For more information, please contact:
Amy Sobel at (650) 574-6696 or sobel@smccd.edu

Learning Communities courses continued on next page

Linking people & concepts...

Learning Communities

Discover connections and work collaboratively
Study common themes among multiple disciplines

ASSET Development - LCOM 115 (CRN 38815)
MATH 111, CRER 122 and MATH 880

Contemporary American Topics
ESL 828 (CRN 33876) and ESL 848 (CRN 38184)

NEW! Creating a Monograph: A Visual Communication Learning Community
ART 366 (CRN 36340), GRA 225 (CRN 38554), GRA 250 (CRN 38987), MULT 390 (CRN 40479) and MULT 391 (CRN 40480)

NEW! Keys to the Kingdom
ENGL 828 (CRN 32225) and CRER 120 (CRN 40751)

Philosophy & Psychology in Contemporary Films
PHIL 100 (CRN 40051, 32957, 32645 or 32644) and PSYC 100 (CRN 35695, 32684 or 35700)

Rising Scholars Program
ENGL 838 (CRN 40571) and READ 400 (CRN 39146) or ENGL 838 (40781) and READ 830 (CRN 32737)

Social Justice? Understanding Problems & Solutions in the New Millennium
ENGL 100 (CRN 32140) and SOCI 100 (CRN 32767)

The Tragedy of the Commons
BIOL 110 (CRN 31763 or 33550), ENGL 100 (CRN 32146 or 32149), ENGL 165 (CRN 38454 or 32190), MATH 222 (CRN 32524) and SOCI 105 (CRN 32773)

Writing in the End Zone II
ENGL 838 (CRN 40599) and FITN 220 (CRN 39516)



For details and instructor contact info, see LCOM course listings starting on this page, or go to: collegeofsanmateo.edu/LCOM.

Course

Ref.

No. Class ID Days Hours Bldg/ Room Instructor Units

CREATING A MONOGRAPH: A VISUAL COMMUNICATION LEARNING COMMUNITY

This Confluence Model Learning Community explores the recent phenomenon of on-demand printing, and will result in a professional-quality book, a monograph of the work produced by the students, and a web version of the book. Advanced photography students will create and submit work they have done based on a specific theme; design students will take those images, edit them, and design the book. The prepress students will ready it for publication, and the multimedia students will create a web workspace for the project and a web version of the book, all in one semester. "Creating a Monograph: A Visual Communication Learning Community" will include the following classes: ART 366 Intermediate Digital Imaging, GRA 225 Publication Design, GRA 250 Digital Prepress, and MULT 390/391 Multimedia Internship. Approximately 75 students from both Fine Arts and Applied Arts programs will be challenged by a real-world experience—complete with deadlines, the need for communication all along the production line, and the chance of failure—in a safe environment. All students will sharpen their ability to work with others and will be a part of a team that creates and keeps a portfolio item—a book. The four instructors are Richard Lohmann (Photography), Patricia Appel and Claudia Steenberg (Graphics) and Diana Bennett (Multimedia). Prerequisites: Photography students must have taken ART 365. Multimedia students must have taken GRA 102, 106, 107, 108, 111, 122, 130, 131, 230, 231, and 241 or the equivalent. **It is not necessary to enroll separately for Creating a Monograph Learning Community. Students who have met the prerequisites will enroll in one of the participating Photography, Graphics, or Multimedia courses. Although the classes meet separately, there will be three common meetings to share progress.**

36340	ART 366 AX	MW	4:10	6:00	27-102	Lohmann, R.	4.0
38554	GRA 225 AA	WF	10:10	12:15	27-118	Steenberg, C.	2.0
38987	GRA 250 AB	TTh	12:10	3:15	27-101	Appel, P.	4.0
40479	MULT 390 A1	M	3:00	6:15	27-101	Bennett, D.	1.5
	Start and end dates for section 40479:		1/22	3/12			
40480	MULT 391 A2	M	3:10	6:00	27-101	Bennett, D.	1.5
	Start and end dates for section 40480:		3/19	5/14			

For more information, please contact:

Richard Lohmann at (650) 574-6365 or lohmann@smccd.edu

KEYS TO THE KINGDOM

This learning community provides entering college students with the keys to academic and professional success by merging English 828, Basic Composition and Reading, and Career 120, College Success. Guided by an English instructor and a college counselor, students will work together to develop their reading, writing, and critical thinking skills while simultaneously learning practical strategies to survive, and thrive, in the college environment. Join this learning community to meet other new college students, learn techniques for completing assignments, and discover how you can become an active member of the college community. **Recommended Preparation:** appropriate skill level indicated by the English placement tests and other measures OR READ 816 or 825 with a grade of C or higher. (ENGL 828 units do not apply toward AA/AS degree.)

32225	ENGL 828 AK	MWF	10:10	11:35	18-201	Kitamura, J.	5.0
40751	CRER 120 AA	TTh	9:45	11:00	18-201	Staff	3.0

For more information, please contact:

Jon Kitamura at (650) 574-6554 or kitamuraj@smccd.edu

PHILOSOPHY AND PSYCHOLOGY IN CONTEMPORARY FILMS

Earn extra credit for watching cool movies!

You are invited to participate in College of San Mateo's Learning Community: Philosophy and Psychology in Contemporary Films. Dr. Clifford, Dr. Danielson, and Dr. Ball will be hosting a series of films and subsequent discussions examining various issues addressed in recent popular films. Our goal is to consider aspects of these films relative to theories talked about in our classes from an interdisciplinary prospective.

@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

We would like to facilitate students' learning to connect and apply what they learn in their courses to their daily lives.

These movies will be shown in the CSM Theater (Building 3, Room 175) on four Friday evenings from 6:30-10:30 p.m. throughout the Spring 2007 semester. See the Learning Communities website for specific dates and movie titles.

It is not necessary to enroll separately for the Philosophy and Psychology in Contemporary Films Learning Community. Students who enroll in one of the PHIL 100 or PSYC 100 sections listed below will receive extra credit for attending these showings and participating in the subsequent discussions.

40051	PHIL 100 AA	MWF	8:10	9:00	14-118	Danielson, D.	3.0
32957	PHIL 100 AB	MWF	9:10	10:00	14-118	Danielson, D.	3.0
36018	PHIL 100 AC	MWF	10:10	11:00	18-204	Ball, J.	3.0
32645	PHIL 100 AE	TTh	11:10	12:25	18-204	Ball, J.	3.0
32644	PHIL 100 BA	MW	12:10	1:25	18-301	Ball, J.	3.0
35695	PSYC 100 AB	MWF	9:10	10:00	18-308	Clifford, J.	3.0
32684	PSYC 100 AC	TTh	9:45	11:00	18-308	Clifford, J.	3.0
35700	PSYC 100 AE	MWF	10:10	11:00	18-308	Clifford, J.	3.0
35723	PSYC 100 AH	MWF	11:10	12:00	18-308	Clifford, J.	3.0

For more information see Learning Communities Website: www.smccd.edu/accounts/LCOM.

Contacts:

Dr. Jeremy Ball at (650) 574-6638 or ballj@smccd.edu

Dr. James Clifford at (650) 574-6380 or clifford@smccd.edu

Dr. David Danielson at (650) 574-6376 danielson@smccd.edu

RISING SCHOLARS PROGRAM

The Rising Scholars Program is a supportive learning community with a multicultural emphasis designed to enhance student success. Community members will develop their writing, reading, and critical thinking skills in ENGL 838 and READ 830 or READ 400 under the guidance of course faculty with the support of counseling and student services staff. Members will receive academic instruction, individualized counseling, and support in accessing campus services. They will also have an opportunity to participate in activities that promote academic excellence and personal development. Members are encouraged to enroll in a Math course as determined by placement test scores or skills demonstration, and one course related to the major. **Prerequisite:** completion of ENGL 828 and READ 825 with a grade of C or higher for students enrolled in ENGL 838 and READ 830 OR completion of ENGL 828 and READ 830 with a grade of C or higher for students enrolled in ENGL 838 and READ 400 OR appropriate skills level as indicated by the Math, English and Reading placement tests.

40571	ENGL 838 AX	MWF	10:10	11:35	18-301	Jones, F.	5.0
40781	ENGL 838 BX	MWF	10:10	11:35	18-301	Jones, F.	5.0
39146	READ 400 AX	MWF	9:10	10:00	18-302	Wills, C.	3.0
32737	READ 830 AX	TTh	11:10	12:25	18-302	Wills, C.	3.0

For counseling support contact the Multicultural Center at (650) 574-6154

Daryn Chan, Counselor

Sylvia Aguirre-Alberto, Counselor (Bilingual-Spanish)

Aisha Upshaw, Counselor

For more information on the Rising Scholars Program contact:

Danita Scott-Taylor, Director of Student Support at (650) 574-6155

Henry Villareal, Dean, Enrollment Services at (650) 574-6590

SOCIAL JUSTICE? UNDERSTANDING PROBLEMS AND SOLUTIONS IN THE NEW MILLENNIUM

This learning community explores the fascinating worlds of individual and group behavior. By combining the in-depth reading and writing of ENGL 100 with the study of group and individual identity of SOCI 100, you will gain a deeper awareness of both the challenges and possibilities of the brave new millennium while working in a supportive environment. Prerequisites: ENGL 838 or 848 or 400 with a grade of C or higher; OR ESL 400 with a grade of C or higher; OR appropriate skill level indicated

Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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by the English placement tests and other measures; OR ENGL 836 with a grade of C or higher and READ 836 with Credit or a grade of C or higher or eligibility for 400-level Reading courses (indicated by the Reading placement tests and other measures). **Recommended Preparation:** Reading courses at the 400 level are designed for students enrolled in ENGL 100 or higher level courses. ENGL 100: (CSU/UC) (CAN ENGL 2) (ENGL 100 and 110 or ENGL 100 and 165=CAN ENGL SEQ A). SOCI 100: (CSU/UC) (CAN SOC 2)

32140	ENGL 100 BD	MWF	10:10 11:00	16-167	Keller, D.	3.0
32767	SOCI 100 AB	MWF	9:10 10:00	16-167	Mathur, M.	3.0

LIBR 100 AO supports the Social Justice? Learning Community.

For more information, please contact:
Daniel Keller at (650) 574-6580 or kellerd@smccd.edu
Dr. Minu Mathur at (650) 574-6658 or mathur@smccd.edu

THE TRAGEDY OF THE COMMONS

Students will participate during regular class hours in *The Tragedy of the Commons* Learning Community, an exciting opportunity to meet with other classes, hear a variety of speakers, discuss different viewpoints, and gain interdisciplinary perspectives on important questions of our times.

It is not necessary to enroll separately for The Tragedy of the Commons Learning Community. Students who enroll in one of the sections below will automatically be enrolled in *The Tragedy of the Commons* Learning Community.

31763	BIOL 110 CX	MWF	10:10 11:00	36-215	Bucher, M.	4.0
		M	12:10 3:00	36-223		
33550	BIOL 110 DX	MF	10:10 11:00	36-215	Bucher, M.	4.0
		W	12:10 3:00	36-223		
32146	ENGL 100 BU	MWF	12:10 1:00	18-303	Kitamura, J.	5.0
32149	ENGL 100 CA	MWF	12:10 1:00	18-205	Stafford, A.	3.0
36454	ENGL 165 BK	MWF	12:10 1:00	18-301	Keller, D.	3.0
32190	ENGL 165 CA	MWF	12:10 1:00	18-207	Mach, J.	3.0
32524	MATH 222 AD	Daily	12:10 1:00	18-202	Burke, M.	5.0
32773	SOCI 105 AC	MWF	12:10 1:00	16-167	Mathur, M.	3.0

READ 400 BX supports *The Tragedy of the Commons* Learning Community. See page 80.

LIBR 100 AO: Introduction to Library Research supports *The Tragedy of the Commons* Learning Community. See this page.

For more information, contact
Jean Mach at (650) 574-6353 or mach@smccd.edu

WRITING IN THE END ZONE II

This collaborative learning community links Weight Conditioning for Varsity Football with Intensive Introduction to Composition and Reading. While students improve their overall physical conditioning—speed agility, strength, and explosiveness—they will also strengthen their reading and writing skills, building confidence and competence in written composition, reading, and critical thinking. Prerequisites: appropriate skill level indicated by the English placement tests and other measures; OR ENGL 828 or 400 with a grade of C or higher; OR ESL 400 with a grade of C or higher; OR ENGL 826 with a grade of C or higher and READ 826 with Credit or a grade of C or higher (or eligibility for READ 836 or 400-level Reading course). ENGL 838: Not transferable; FITN 220: (CSU/UC)

Students must enroll in both ENGL 838 BC and FITN 220 AO sections as paired.

40599	ENGL 838 BD	Daily	12:10 1:00	18-304	Carranza, J.	5.0
39516	FITN 220 CO	TTh	1:20 2:20	18-304	Pollack, B	2.0

For more information, contact:
James Carranza at (650) 574-6568 or carranza@smccd.edu
Bret Pollack at (650) 574-6467 or pollack@smccd.edu

LIBRARY STUDIES

LIBR 100 INTRODUCTION TO LIBRARY STUDIES

A self-paced introduction to library resources and information. Includes development of basic library skills, practical applications and electronic resources. Open entry/open exit. (CSU/UC)

35472	LIBR 100 AO	M	1:10 2:00	9-200	Gibbs, D.	1.0
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LIBR 100 AO also supports *The Tragedy of the Commons* Learning Community and the Social Justice? Learning Community. See this page.

LIBR 101 INFORMATION RESEARCH SKILLS

Use of information resources and information technologies emphasizing the principles of information competency. Covers how to use information resources available in libraries and on the Internet to carry out research projects; teaches students how to successfully identify, choose, analyze and synthesize data to meet various information needs. Credit/No Credit or letter grade option. (CSU)

ONLINE CLASSES						
40321	LIBR 101 WW	See pages 92–95	Online-CRS	Morris, T.		1.0

LIBR 105 ONLINE RESEARCH SKILLS

Introduction to online research skills with an emphasis on effective techniques for accessing and searching online databases and other research tools to identify and evaluate quality information. Credit/No Credit or letter grade option. (CSU)

ONLINE CLASSES						
37960	LIBR 105 WO	See pages 92–95	Online-CRS	Fink, M.		3.0


LIBR 107 ONLINE RESEARCH BASICS

Basic skills in using the Internet as a medium for information, research, and communication. Hands-on training will be emphasized. Introduction to larger issues such as governance, ethics, freedom of expression, copyright and plagiarism. Credit/No Credit grading. (CSU/UC)

40796	LIBR 107 AA	W	1:10 2:00	9-200	Morris, T.	1.0
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Information = Power

Shouldn't you know how to use the Library and the Internet?



Library classes give you the skills you need to succeed in college and at work!

Get better grades!

For more information call (650) 574-6174 or 574-6232 or email gibbsd@smccd.edu.

Course

Ref.

No.

Class ID

Days

Hours

Bldg/
Room

Instructor

Units

**LIBR 110 INFORMATION RESOURCES AND
LIBRARIES: FOCUS ON HEALTH AND MEDICINE**

Provides students the opportunity to develop information competency skills for academic workplace, or personal purposes while emphasizing a specific area of study. Credit/No Credit or letter grade option. May be taken twice for a maximum of 6 units. (CSU/UC)

EVENING CLASSES

40797	LIBR 110 JA	M	6:00	9:05	9-200	Bodeker, G.	3.0
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LIBR 680 SPECIAL COLLECTIONS

A survey course exploring the various methods of managing, organizing and preserving various types of documents, records, photographs, digital media, and other materials for personal or professional uses. Credit/No Credit or letter grade option.

40798	LIBR 680 AA	TTh	1:15	2:35	TBA	Kawahara, L.	3.0
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MACHINE TOOL TECHNOLOGY**MTT. 200 INTRODUCTION
TO MACHINE TOOL TECHNOLOGY**

Survey course for students who require a generalized experience in machine tools. Theory and practice in all basic processes. Lab supplies required. **A \$20 materials fee is payable upon registration.** (CSU)

EVENING CLASSES

32578	MTT. 200 JA	T	6:00	9:50	25-170	Staff	2.0
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MTT. 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean, Bldg. 11, Room 136. Register after first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

33269	MTT. 690 AA	By Arr	2.0 Hrs/Wk	19-113	Tilmann, M.	2.0
33270	MTT. 690 BB	By Arr	1.0 Hr/Wk	19-113	Tilmann, M.	1.0

MANAGEMENT

Also see *Business*

**MGMT 100 INTRODUCTION
TO BUSINESS MANAGEMENT**

Examines managerial functions and roles as well as the evolution of management theories. Gives considerable attention to the identification and development of critical managerial skills. **Recommended Preparation:** eligibility for ENGL 848. (CSU)

32570	MGMT 100 AA	MWF	11:10	12:00	14-206	Blake, C.	3.0
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EVENING CLASSES

40019	MGMT 100 JA	M	6:30	9:35	14-206	Isler, S.	3.0
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TV CLASSES

32572	MGMT 100 TV	See pages 95-99			TV-CRS	Blake, C.	3.0
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MGMT 215 MANAGEMENT OF HUMAN RESOURCES

Understanding of the personnel function as it relates to industry; selection and placement, wage and salary procedures, training, and evaluation. **Recommended Preparation:** eligibility for ENGL 848. (CSU)

EVENING CLASSES

32574	MGMT 215 JA	W	6:30	9:20	14-206	Isler, S.	3.0
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MGMT 220 ORGANIZATIONAL BEHAVIOR

Individual motivation, interpersonal communication, organizational influence, group dynamics, and decision-making in the organization; the relationship between culture, structure, and technology; leadership and the managing of organization conflict. **Recommended Preparation:** eligibility for ENGL 848. (CSU)

EVENING CLASSES

39174	MGMT 220 JA	T	6:30	9:20	14-206	Blake, C.	3.0
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MGMT 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean; Bldg. 15, Room 157. Register after the first week of classes.

Prerequisite: 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

32576	MGMT 690 AA	By Arr	2.0 Hrs/Wk	15-157	Avelar, L.	2.0
32967	MGMT 690 BB	By Arr	1.0 Hr/Wk	15-157	Avelar, L.	1.0

**MANUFACTURING AND
INDUSTRIAL TECHNOLOGY****MANU 680 IDEAS INTO OBJECTS: MODELMAKING I**

 Studio course for industrial design, architecture and art students who require experience in constructing small scale study models for developing and communicating design solutions. Sketches, development drawings, materials, construction processes, time lines, etc. will be used to develop design ideas into a final project. Extra supplies required. Plus two lab hours by arrangement per week. (CSU)

EVENING CLASSES

40474	MANU 680 KA	MW	6:00	8:50	25-170	Vorobey, V.	3.0
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MANU 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean; Bldg. 19, Room 113. Register after the first week of classes.

Prerequisite: 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

34027	MANU 690 AA	By Arr	2.0 Hrs/Wk	19-113	Tilmann, M.	2.0
34028	MANU 690 BB	By Arr	1.0 Hr/Wk	19-113	Tilmann, M.	1.0

MANU 680:**MODEL MAKING****IDEAS INTO THINGS:**

*Interested in making models of
your ideas? Learn 3D model
making—bring your ideas
and designs
to fruition!*

For more info: vorobey@smccd.edu (See course details on this page.)

MATHEMATICS

The San Mateo County Community College District has established a computerized prerequisite-checking system for enforcing the prerequisites. If you have not met the prerequisites for these courses, you will be blocked from enrolling. A grade of C or higher is required for all prerequisite courses. Prerequisite may be met by showing proof of an equivalent course at a post-secondary institution. If you believe you have met the prerequisites or wish to challenge the course prerequisites or submit an equivalency form, please review the information on the college website (collegeofsanmateo.edu) and click on the quick link "Prerequisite Information." You may also contact the Counseling Department, the Admissions and Records Office, or the Mathematics/Science Division Office for information.

Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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MATH 110 ELEMENTARY ALGEBRA

A study of elementary algebra including introduction to: signed number operations, order of operations, linear equations, exponents, polynomial operations, factoring, rational expressions and equations, roots, radicals and radical equations, and quadratic equations. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** three units of credit in MATH 811 OR appropriate score on the College Placement Test and other measures as appropriate. **Recommended Preparation:** concurrent enrollment in READ 830.

32471	MATH 110 A1	Daily	10:10 12:00	16-170	Lehmann, J.	5.0
Start and end dates for section 32471:				1/16	3/16	
32468	MATH 110 AA	Daily	8:10 9:00	19-103	Robinson, D.	5.0
32470	MATH 110 AC	Daily	9:10 10:00	19-103	Church, G.	5.0
32473	MATH 110 AF	Daily	11:10 12:00	11-133	Davis, W.	5.0
40316	MATH 110 AG	Daily	12:10 1:00	11-133	Davis, W.	5.0

EVENING CLASSES

32475	MATH 110 JA	MW	7:00 9:50	16-271	Loukianoff, V.	5.0
33548	MATH 110 JB	MTh	7:00 9:50	12-173	Staff	5.0

MATH 111 ELEMENTARY ALGEBRA I

First half of elementary algebra (MATH 110), including introduction to: signed number operations, order of operations, linear equations and inequalities in one and two variables, systems of linear equations, exponents. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** three units of credit in MATH 811 OR appropriate score on the College Placement Test and other measures as appropriate. **Recommended Preparation:** concurrent enrollment in READ 830.

32476	MATH 111 AA	MWF	8:10 9:00	11-131	Hofeld, J.	3.0
	*MATH 111 AB	MWF	9:10 10:00	12-173	Komas, R.	3.0
*NOTE: MATH 111 AB is linked with MATH 880 AA and CRER 122 AA as part of the Learning Community: ASSET (Algebra Success Strategies Educational Team) Development. Students must enroll in all sections as linked (38815 LCOM 115 AA). See page 59 for Learning Community description.						
32477	MATH 111 AC	MWF	10:10 11:00	19-105	Staff	3.0
32478	MATH 111 AD	MWF	11:10 12:00	16-271	Kalantar, M.	3.0
32479	MATH 111 BA	MWF	12:10 1:00	16-171	Moughadam, S.	3.0

EVENING CLASSES

32480	MATH 111 JA	W	7:00 9:50	11-130	Staff	3.0
40317	MATH 111 JB	TTh	6:45 8:00	16-271	Staff	3.0

MATH 112 ELEMENTARY ALGEBRA II

Second half of elementary algebra (MATH 110) including introduction to exponents, polynomial operations, factoring, rational expressions and equations, roots, radicals and radical equations and quadratic equations. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 111. **Recommended Preparation:** concurrent enrollment in READ 830.

32481	MATH 112 AA	MWF	8:10 9:00	16-172	Staff	3.0
40319	MATH 112 AB	TTh	8:10 9:25	16-171	Nishanian, H.	3.0
32482	MATH 112 AC	MWF	9:10 10:00	11-131	Hofeld, J.	3.0
32483	MATH 112 AE	MWF	12:10 1:00	16-172	Nishanian, H.	3.0

EVENING CLASSES

32484	MATH 112 JA	T	7:00 9:50	12-173	Staff	3.0
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MATH 120 INTERMEDIATE ALGEBRA

A comprehensive review of elementary algebra with certain topics studied in greater depth. Extension of fundamental algebraic concepts and operations, problem solving and applications, linear, quadratic, rational, and radical equations, equations in two variables, graphs, systems of equations, complex numbers, exponential and logarithmic functions, sequences and series. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** satisfactory completion of MATH 110 or 112 OR appropriate score on the College Placement Test and other measures as appropriate. **Recommended Preparation:** MATH 115 and READ 830.

32491	MATH 120 A2	Daily	10:10 12:00	16-170	Lehmann, J.	5.0
Start and end dates for section 32491:				3/19	5/18	
32486	MATH 120 AA	Daily	8:10 9:00	16-274	Staff	5.0

32488	MATH 120 AC	Daily	9:10 10:00	11-132	Hom, M.	5.0
32489	MATH 120 AD	Daily	9:10 10:00	18-202	Burke, M.	5.0
32490	MATH 120 AF	Daily	10:10 11:00	16-271	Komas, R.	5.0
32493	MATH 120 AJ	Daily	11:10 12:00	16-274	Komas, R.	5.0
32494	MATH 120 AK	Daily	12:10 1:00	12-173	Phipps, L.	5.0

EVENING CLASSES

32496	MATH 120 JA	MW	7:00 9:50	11-131	Hellerstein, N.	5.0
33549	MATH 120 JB	TTh	7:00 9:50	11-130	Moughadam, S.	5.0

ONLINE CLASSES

32487	MATH 120 WW	See pages 92-95	Online-CRS	Church, G.		5.0
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MATH 122 INTERMEDIATE ALGEBRA I

A review of elementary algebra with certain topics studied in greater depth. Extension of fundamental algebraic concepts and operations, problem solving and applications, linear and rational equations, equations in two variables, graphs, systems of equations. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** satisfactory completion of MATH 110 or 112 OR appropriate score on the College Placement Test and other measures as appropriate. **Recommended Preparation:** MATH 115 and READ 830.

32497	MATH 122 AA	MWF	8:10 9:00	19-107	Callahan, P.	3.0
32498	MATH 122 AB	TTh	9:45 11:00	16-169	Shender, E.	3.0
32499	MATH 122 AD	MWF	12:10 1:00	11-132	Hom, M.	3.0
40320	MATH 122 AE	MWF	1:10 2:00	16-271	Staff	3.0

MATH 123 INTERMEDIATE ALGEBRA II

Second half of a comprehensive review of elementary algebra with certain topics studied in greater depth. Quadratic and rational equations, complex numbers, exponential and logarithmic functions, sequences and series. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 122 or other measures as appropriate. **Recommended Preparation:** MATH 115 and READ 830.

32500	MATH 123 AB	TTh	9:45 11:00	16-171	Staff	3.0
32501	MATH 123 AC	MWF	10:10 11:00	11-131	Hofeld, J.	3.0

EVENING CLASSES

32502	MATH 123 JA	T	7:00 9:50	16-171	Shayer, S.	3.0
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MATH 125 ELEMENTARY FINITE MATHEMATICS

Systems of linear equations and inequalities, matrices, set theory, logic, elementary probability, linear programming, and mathematics of finance. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 120 or 123 OR appropriate score on the College Placement Test and other measures as appropriate. **Recommended Preparation:** READ 400 or 405. (CSU/UC) (CAN MATH 12)

32503	MATH 125 AA	MWF	8:10 9:00	11-130	Nishanian, H.	3.0
32504	MATH 125 AB	MWF	9:10 10:00	19-105	Callahan, P.	3.0
32505	MATH 125 AC	TTh	9:45 11:00	16-172	Robinson, D.	3.0

MATH 130 ANALYTIC TRIGONOMETRY

Trigonometric functions of real numbers and angles, their graphs and periodicity; reduction formulas; functions of multiple angles; identities and equations, radian measure; inverse functions; and solution of triangles. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 115 and MATH 120 or 123 OR appropriate score on the College Placement Test and other measures as appropriate. **Recommended Preparation:** READ 400 or 405. (CSU) (CAN MATH 8)

32508	MATH 130 AA	MWF	8:10 9:00	16-169	Phipps, L.	3.0
32509	MATH 130 AB	MWF	9:10 10:00	16-172	Feinman, Y.	3.0
32510	MATH 130 AC	TTh	11:10 12:25	16-171	Hasson, R.	3.0
32512	MATH 130 AD	MWF	11:10 12:00	16-171	Hasson, R.	3.0
32513	MATH 130 AE	MWF	12:10 1:00	16-169	Kalantar, M.	3.0

EVENING CLASSES

32514	MATH 130 JA	T	7:00 9:50	16-274	Tsuchiyose, K.	3.0
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Course

Ref.

No. Class ID Days Hours Bldg/ Room Instructor Units

MATH 145 LIBERAL ARTS MATHEMATICS

Examination of important concepts of mathematics and mathematics as a tool for decision making. Topics and applications may include aspects of history of mathematics, problem solving, counting methods, elementary number theory, sets, Euclidean and non-Euclidean geometry, Platonic Solids, topology, probability, problem solving and logic. Extra supplies may be required. Plus two hours by arrangement per week. **Prerequisite:** satisfactory completion of MATH 120 or 123 OR appropriate score on the College Placement Test and other measures as appropriate. **Recommended Preparation:** READ 400 or 405. (CSU/UC)

40005	MATH 145 AA	MWF	9:10	10:00	16-171	Brown, K.	3.0
40588	MATH 145 AC	MWF	11:10	12:00	16-172	Gregory, C.	3.0

MATH 200 ELEMENTARY PROBABILITY AND STATISTICS

Representation of data, use and misuse of statistics, measures of central tendency and dispersion, probability sampling distributions, statistical inference, regression and correlation, contingency tables, and non-parametric methods. Measures of central tendency and dispersion; sampling distributions, statistical inference, regression and correlation. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 120 or 123 OR appropriate score on the College Placement Test and other measures as appropriate. **Recommended Preparation:** READ 400 or 405 (CSU/UC*) (CAN STAT 2)

*32515	MATH 200 AA	MTWTh	8:10	9:00	16-165	Brown, K.	4.0
*32517	MATH 200 AB	MTWTh	9:10	10:00	16-165	Gregory, C.	4.0
34924	MATH 200 AC	MTWTh	10:10	11:00	16-165	Staff	4.0
32518	MATH 200 AD	MTWTh	10:10	11:00	16-274	Tarski, J.	4.0
*32519	MATH 200 AF	MTWTh	11:10	12:00	16-165	Brown, K.	4.0
*32520	MATH 200 AG	MTWTh	12:10	1:00	16-165	Gregory, C.	4.0

EVENING CLASSES

32522	MATH 200 JA	MW	7:00	9:15	16-274	Shahrivini, B.	4.0
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*These sections of MATH 200 have an additional hour by arrangement.

MATH 222 PRECALCULUS

Study of more advanced algebra including the theory of equations, complex numbers, logarithmic and exponential equations, sequences and series, mathematical induction; review of trigonometry and topics of analytical geometry. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 130 OR appropriate score on the College Placement Test and other measures as appropriate. **Recommended Preparation:** READ 400 or 405. (CSU/UC*) (CAN MATH 16)

32523	MATH 222 AA	Daily	8:10	9:00	12-173	Lehmann, J.	5.0
37093	MATH 222 AB	Daily	10:10	11:00	19-107	Nishanian, H.	5.0
*#32524	MATH 222 AD	Daily	12:10	1:00	18-202	Burke, M.	5.0

*This section of MATH 222 has an additional hour by arrangement.

#Students enrolled in this section will participate in *The Tragedy of the Commons* Learning Community. See page 61.

EVENING CLASSES

32525	MATH 222 JA	MTh	7:00	9:50	16-172	Shender, E.	5.0
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MATH 241 APPLIED CALCULUS I

Selected topics from analytic geometry, plus basic techniques of both differential and integral calculus. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 120 or 123 OR appropriate score on the College Placement Test and other measures as appropriate. **Recommended Preparation:** READ 400 or 405. (CSU/UC*) (CAN MATH 30) (MATH 241 and 242 = CAN MATH SEQ D)

32527	MATH 241 AA	Daily	8:10	9:00	11-133	Davis, W.	5.0
32528	MATH 241 AB	Daily	9:10	10:00	16-170	Tarski, J.	5.0
40592	MATH 241 AC	Daily	10:10	11:00	11-133	Staff	5.0
32529	MATH 241 AD	Daily	11:10	12:00	11-132	Hom, M.	5.0

MATH 242 APPLIED CALCULUS II

Further work in differentiation and integration, trigonometric functions, calculus of functions of several variables, and selected topics from differential equations. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 130 and 241 OR other measures as appropriate. **Recommended Preparation:** READ 400 or 405. (CSU/UC*) (CAN MATH 32) (MATH 241 and 242 = CAN MATH SEQ D)

32532	MATH 242 AA	MWF	12:10	1:00	16-170	Staff	3.0
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MATH 251 CALCULUS WITH ANALYTIC GEOMETRY I

Study of limits, continuity, the derivative, and its applications, and the definite integral. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 222 OR appropriate score on the College Placement Test and other measures as appropriate. **Recommended Preparation:** READ 400 or 405. (CSU/UC*) (MATH 251, 252, and 253 = CAN MATH SEQ C)

32535	MATH 251 AA	Daily	8:10	9:00	19-105	Staff	5.0
32536	MATH 251 AB	Daily	9:10	10:00	11-133	Davis, W.	5.0
32537	MATH 251 AC	Daily	10:10	11:00	11-132	Staff	5.0
40322	MATH 251 AE	Daily	11:10	12:00	12-173	Phipps, L.	5.0
34580	MATH 251 AF	Daily	12:10	1:00	16-271	Brown, K.	5.0

MATH 252 CALCULUS WITH ANALYTIC GEOMETRY II

Study of the Fundamental Theorem of Calculus, techniques of integration, applications of the definite integral, exponential, logarithmic and hyperbolic functions, polar coordinates, conic sections, infinite series, Taylor series, and Taylor's formula. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 251. **Recommended Preparation:** READ 400 or 405. (CSU/UC*) (MATH 251, 252, and 253 = CAN MATH SEQ C)

32538	MATH 252 AA	Daily	8:10	9:00	16-170	Feinman, Y.	5.0
34036	MATH 252 AB	Daily	10:10	11:00	12-173	O'Mahony, R.	5.0
32539	MATH 252 AD	Daily	12:10	1:00	11-131	Robinson, D.	5.0

EVENING CLASSES

32540	MATH 252 JA	MW	7:00	9:50	16-165	Hasson, R.	5.0
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MATH 253 CALCULUS WITH ANALYTIC GEOMETRY III

Study of the calculus of functions of several independent variables, partial derivatives, multiple integration, vectors and vector calculus to include Green's theorem, Stokes' theorem, and the divergence theorem. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 252 OR other measures as appropriate. **Recommended Preparation:** READ 400 or 405. (CSU/UC*) (MATH 251, 252, and 253 = CAN MATH SEQ C)

32541	MATH 253 AA	Daily	8:10	9:00	11-132	Hom, M.	5.0
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MATH 268 DISCRETE MATHEMATICS

Covers topics in discrete mathematics with particular emphasis on applications to computer science. Includes logic, sets, functions and relations, mathematical induction, recursion, Boolean algebra, elementary number theory, probability algebraic structures, statistics, graphs, counting, and combinatorics. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 251 or other measures as appropriate. **Recommended Preparation:** READ 400 or 405. (CSU/UC)

38991	MATH 268 AA	MTWTh	1:10	2:00	16-169	Church, G.	4.0
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MATH 270 LINEAR ALGEBRA

Vectors and matrices applied to linear equations and linear transformations; real and inner product spaces. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 252 OR other measures as appropriate. **Recommended Preparation:** concurrent enrollment in or completion of MATH 231; READ 400 or 405. (CSU/UC)(CAN MATH 26)

32543	MATH 270 AA	MWF	9:10	10:00	16-169	Phipps, L.	3.0
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@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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MATH 275 ORDINARY DIFFERENTIAL EQUATIONS

Differential equations of first, second and higher order; simultaneous linear equations; solutions by power series and numerical methods. Plus one hour by arrangement per week. Extra supplies may be required. **Prerequisite:** MATH 253 OR other measures as appropriate. **Recommended Preparation:** READ 400 or 405. With permission of instructor, may be taken concurrently with MATH 253. (CSU/UC) (CAN MATH 24)

EVENING CLASSES

32544	MATH 275 JA	T	6:30 9:20	16-172	Komas, R.	3.0
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MATH 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 36, Room 311. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

33179	MATH 690 AA	By Arr	2.0 Hrs/Wk	36-311C	Frontiera, C.	2.0
33181	MATH 690 BB	By Arr	1.0 Hr/Wk	36-311C	Frontiera, C.	1.0

MATH 811 ARITHMETIC REVIEW

Basic arithmetic involving whole numbers, signed numbers, fractions, decimals, and percents; estimation, number sense, calculator skills, area and volume, and applications. Plus one hour by arrangement per week. **Recommended Preparation:** concurrent enrollment in READ 825. Credit/No Credit grading. Open entry/open exit. Variable units. (Units do not apply toward AA/AS degree.)

32545	MATH 811 AO	MWF	9:10 10:00	16-271	Kalantar, M.	1.0-3.0
32546	MATH 811 BO	MWF	10:10 11:00	16-169	Callahan, P.	1.0-3.0
32547	MATH 811 CO	MWF	11:10 12:00	16-169	Staff	1.0-3.0

EVENING AND SATURDAY CLASSES

32551	MATH 811 JO	T	7:00 9:50	16-169	Behm, D.	1.0-3.0
40784	MATH 811 SO	S	9:10 12:15	16-169	Chan	1.0-3.0

MATH 812 ELEMENTARY ALGEBRA REVIEW

Review of elementary algebra. **Prerequisite:** MATH 110 or 111/112 with a grade of C or higher. Credit/No Credit grading. Open entry/open exit. (Units do not apply toward AA/AS degree.)

EVENING CLASSES

32552	MATH 812 JO	T	7:00 9:50	16-169	Behm, D.	1.0
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MATH 880 MATHEMATICS LABORATORY

Students will discuss and problem solve in mathematics with tutors and fellow students, evaluate their learning skills; learn effective learning skills and habits for mathematics; practice and apply learning skills. Open entry/open exit. Does not apply toward AA/AS degree.

*MATH 880 AA By Arr 1.0 Hr/Wk 12-173 Komas, R. 0.0

*NOTE: MATH 880 AA is linked with MATH 111 AB and CRER 122 AA as part of the Learning Community: ASSET (Algebra Success Strategies Educational Team) Development. Students must enroll in all sections as linked (38815 LCOM 115 AA). See page 59 for Learning Community description.

The Medical Assisting program has moved from CSM to Cañada College. If you'd like information on this program, please call (650) 306-3392 or email hayes@smccd.edu.

METEOROLOGY

METE 100 ELEMENTARY METEOROLOGY

Study of the atmosphere's structure, the earth's heat budget, cloud forms, wind and precipitation. (CSU/UC)

32569	METE 100 AA	MWF	10:10 11:00	18-202	Robinson, D.	3.0
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METE 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 36, Room 311. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

33182	METE 690 AA	By Arr	2.0 Hrs/Wk	36-311C	Frontiera, C.	2.0
33183	METE 690 BB	By Arr	1.0 Hr/Wk	36-311C	Frontiera, C.	1.0

MULTIMEDIA

Also see *Business Microcomputer Applications, Computer and Information Science, and Graphics*

MULT 101 WEB READY

WebReady is a self-paced class based on competency and focused on preparing any college student wishing to successfully take courses which partially or completely use the Web. Students will demonstrate ability to use essential web skills and learn new skills in: web browsing, internet research, email communication, file attachments, file compression, PDF documents, discussion board collaboration, as well as gauge whether the online learning environment is suitable for their learning styles. Credit/No Credit grading. Open entry/Open exit. (CSU)

ONLINE CLASSES

39888	MULT 101 WO	See pages 92-95	Online-CRS	Sevastopoulos, J.	1.0
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MULT 105 INTRODUCTION TO MULTIMEDIA

Multimedia is the integration of graphics, animation, text, audio, video, and interactivity. This course introduces students to the technologies that make up the world of multimedia. Covers Internet technologies, web design, animation, digital audio, digital video, motion graphics, and interactive presentations. Plus one lab hour by arrangement per week. Credit/No Credit or letter grade option. (CSU)

37993	MULT 105 A1	M	9:10 12:25	26-144	Sanchez, S.	1.5
			Start and end dates for section 37993:	1/22	3/12	

EVENING CLASSES

37994	MULT 105 J1	W	6:30 9:20	26-144	Sanchez, S.	1.5
			Start and end dates for section 37994:	1/17	3/14	

MULT 107 MULTIMEDIA TECHNOLOGY

The technology used to create multimedia productions can be intimidating. This course demystifies the hardware, software, and computer operating systems that are used by multimedia professionals. Introduces students to basic computer hardware identification, digital cameras, digital camcorders, and basic digital video production. Credit/No Credit or letter grade option. (CSU)

37991	MULT 107 A2	M	9:10 12:00	26-144	Sanchez, S.	1.5
			Start and end dates for section 37991:	3/19	5/14	

EVENING CLASSES

37992	MULT 107 J2	W	6:30 9:20	26-144	Sanchez, S.	1.5
			Start and end dates for section 37992:	3/21	5/23	

MULT 111 MAC OS

This hands-on class introduces students to the latest version of the Mac OS. Covers basic Macintosh computer skills including launching and quitting applications, managing files and folders, and system configuration. Introduces students to a web browser, iMovie, iPhoto, and iTunes. Credit/No Credit or letter grade option. May be taken twice for a maximum of 3 units. (CSU)

EVENING CLASSES

39884	MULT 111 J1	T	6:30 9:20	27-102	Sanchez, S.	1.5
			Start and end dates for section 39884:	1/16	3/13	

Course

Ref.

No. Class ID Days Hours Bldg/ Room Instructor Units

MULT 112 MAC APPLICATIONS

Students will learn more about the Macintosh, Internet use, and data management as well as the use of various storage devices (external hard drives, USB Flash drives), burning CDs and DVDs file conversions, and back-up strategies. Also includes the use of web browsers, computer upgrades, and application operability. **Recommended Preparation:** MULT 111 or equivalent. Credit/No Credit or letter grade option. May be taken twice for a maximum of 3 units. (CSU)

EVENING CLASSES

39885	MULT 112 J2	T	6:30	9:20	27-102	Sanchez, S.	1.5
			Start and end dates for section 39885:		3/20	5/22	

MULT 170 DREAMWEAVER I

Covers web page structure and web page creation using Dreamweaver, a popular professional web design tool. Students use the basic tools of Dreamweaver to examine, create, and edit web pages under different browser environments. Plus three lab hours by arrangement per week. **Recommended Preparation:** MULT 100 or 107 and 105 or equivalent. Credit/No Credit or letter grade option. (CSU)

OFF-CAMPUS CLASSES

40813	MULT 170 A1	W	3:10	6:15	HMB	Bennett, D.	1.5
			Start and end dates for section 40813:		1/24	3/21	

EVENING CLASSES

37998	MULT 170 J1	M	6:30	9:20	27-102	Bennett, D.	1.5
			Start and end dates for section 37998:		1/22	3/19	

MULT 171 DREAMWEAVER II

Continuation of MULT 170. Covers the advanced features of Dreamweaver. Students assemble web pages using text, graphics, and other media components. In addition, the course covers advanced linking technologies. Students build a small web site as part of the course. Plus three lab hours by arrangement per week. **Prerequisite:** MULT 170 or the equivalent. Credit/No Credit or letter grade option. (CSU)

OFF-CAMPUS CLASSES

40815	MULT 171 A2	W	3:10	6:15	HMB	Bennett, D.	1.5
			Start and end dates for section 40815:		3/28	5/23	

EVENING CLASSES

38003	MULT 171 J2	M	6:30	9:20	27-102	Bennett, D.	1.5
			Start and end dates for section 38003:		3/26	5/21	

MULT 175 PHOTOSHOP AND ILLUSTRATOR FOR MULTIMEDIA I

Introduction to professional graphics applications such as Photoshop and Illustrator. Covers the basics of these software applications and the characteristics of various graphic file formats as applied to multimedia productions. Plus three lab hours by arrangement per week. **Prerequisite:** MULT 100 or 107 and 105 or the equivalent. Credit/No Credit or letter grade option. (CSU)

38010	MULT 175 A1	W	9:10	12:00	27-102	Bennett, D.	1.5
			Start and end dates for section 38010:		1/17	3/14	

MULT 176 PHOTOSHOP AND ILLUSTRATOR FOR MULTIMEDIA II

Continuation of MULT 175. Covers advanced multimedia and web design features of Photoshop and Illustrator, as well as workflow between the two applications. Plus three lab hours by arrangement per week. **Prerequisite:** MULT 175. Credit/No Credit or letter grade option. (CSU)

38015	MULT 176 A2	W	9:10	12:00	27-102	Bennett, D.	1.5
			Start and end dates for section 38015:		3/21	5/16	

MULT 182 FINAL CUT PRO I

Introduction to Apple Final Cut Pro, a video editing and compositing application used to create non-linear editing digital video. Covers basic editing principles, Final Cut Pro fundamentals, and software functionality. **Recommended Preparation:** MULT 105, 181; basic knowledge of a

@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

computer operating system. Credit/No Credit or letter grade option. May be taken twice for a maximum of 3 units. (CSU)

SATURDAY CLASSES

39149	MULT 182 S1	S	9:10	12:00	27-102	Donn, E.	1.5
			Start and end dates for section 39149:		1/20	3/17	

MULT 183 FINAL CUT PRO II

Continuation of MULT 182. Students work with Apple Final Cut Pro to learn advanced digital video production, including media management, storyboard editing techniques, advanced trimming, audio editing, and modifying timecode. Covers advanced editing principles, Final Cut Pro fundamentals, and software functionality. **Recommended Preparation:** MULT 182. Credit/No Credit or letter grade option. May be taken twice for a maximum of 3 units. (CSU)

SATURDAY CLASSES

39150	MULT 183 S2	S	9:10	12:00	27-102	Donn, E.	1.5
			Start and end dates for section 39150:		3/24	5/19	

MULT 190 DIGITAL AUDIO I

Covers basic digital audio, including analog audio, sound fundamentals, recording equipment, and basic digital audio principles. Students also learn to edit audio and trans-code files. **Recommended Preparation:** MULT 112. Credit/No Credit or letter grade option. May be taken twice for a maximum of 3 units. (CSU)

39889	MULT 190 A1	Th	3:10	6:00	27-102	Sanchez, S.	1.5
			Start and end dates for section 39889:		1/18	3/08	

MULT 191 DIGITAL AUDIO II

Continuation of study of digital audio. Covers basic mixing, signal flow, and use of effects. Also includes basic music production and recording using GarageBand and SoundTrack. **Recommended Preparation:** MULT 190. Credit/No Credit or letter grade option. May be taken twice for a maximum of 3 units. (CSU)

39890	MULT 191 A2	Th	3:10	6:00	27-102	Sanchez, S.	1.5
			Start and end dates for section 39890:		3/15	5/17	

MULT 270 FLASH I

Introduces Macromedia Flash, which is used to create vector animations for use on the web. Covers basic animation principles, Flash fundamentals, and basic software functionality. Plus three lab hours by arrangement per week. **Recommended Preparation:** MULT 171 and 176 or equivalent. Credit/No Credit or letter grade option. (CSU)

38034	MULT 270 A1	T	9:10	12:00	27-102	Bennett, D.	1.5
			Start and end dates for section 38034:		1/16	3/13	

MULT 271 FLASH II

Continuation of MULT 270. Covers the advanced features of Flash, such as interactivity and scripting. Plus three lab hours by arrangement per week. **Prerequisite:** MULT 270 or equivalent. Credit/No Credit or letter grade option. (CSU)

38038	MULT 271 A2	T	9:10	12:00	27-102	Bennett, D.	1.5
			Start and end dates for section 38038:		3/20	5/15	

MULT 280 AFTER EFFECTS I

Introduces the student to Adobe After Effects. After Effects is a 2D motion graphics application used to create animations using digital audio, video, still images, and other media. Students will learn basic animation principles. After Effects fundamentals, and software functionality. Plus three lab hours by arrangement per week. **Recommended Preparation:** MULT 181 or equivalent. Credit/No Credit or letter grade option. (CSU)

SATURDAY CLASSES

40475	MULT 280 S1	S	9:10	12:00	27-101	Staff	1.5
			Start and end dates for section 40475:		1/20	3/17	

Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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MULT 281 AFTER EFFECTS II

Continuation of MULT 280. **Prerequisite:** MULT 280 or equivalent. Plus three lab hours by arrangement per week. Credit/No Credit or letter grade option. (CSU)

SATURDAY CLASSES

40476	MULT 281 S2	S	9:10 12:00	27-101	Staff	1.5
Start and end dates for section 40476:				3/24	5/19	

MULT 290 DVD STUDIO PRO I

Introduction to DVD authoring. Covers the basic DVD principles, such as encoding, logical formats, and physical formats. Students work with Apple's iDVD software and then move up to DVD Studio Pro. **Prerequisite:** MULT 271, 302, 382, and 386 or equivalent. Credit/No Credit or letter grade option. May be taken twice for a maximum of 3 units. (CSU)

39153	MULT 290 A1	Th	9:10 12:00	27-102	Bennett, D.	1.5
Start and end dates for section 39153:				1/18	3/08	

MULT 291 DVD STUDIO PRO II

Continuation of MULT 290. Students work with DVD Studio Pro to learn advanced DVD production, including multiple audio and video streams, animated menus, navigation hierarchies, subtitling, and slideshow features. **Prerequisite:** MULT 290 or equivalent. Credit/No Credit or letter grade option. May be taken twice for a maximum of 3 units. (CSU)

39154	MULT 291 A2	Th	9:10 12:00	27-102	Bennett, D.	1.5
Start and end dates for section 39154:				3/15	5/17	

MULT 295 PRO TOOLS LE I

Pro Tools LE is a hardware/software solution for digital audio and music production. Students will learn about system capabilities, file management, hardware connectivity, interface basics and basic editing. **Recommended Preparation:** MULT 191 or equivalent and MUS. 291 or equivalent.

EVENING CLASSES

39897	MULT 295 J1	Th	6:30 9:20	27-102	Sanchez, S.	1.5
Start and end dates for section 39897:				1/18	3/15	

MULT 296 PRO TOOLS LE II

Students will continue their study of Pro Tools LE. Topics include basic recording, advance editing techniques, mixing including signal flow and effects, and basic MIDI integration. **Recommended Preparation:** MULT 295 or equivalent.

EVENING CLASSES

39898	MULT 296 J2	Th	6:30 9:20	27-102	Sanchez, S.	1.5
Start and end dates for section 39898:				3/22	5/24	

MULT 315 DIGITAL STUDIO RECORDING I

Plan and record a digital audio production. Projects may include music production, voiceover, and Foley. Students will learn about digital audio pre-production, small studio set-up, live mic-ing, and DI (direct input) recording. Students will use Pro Tools LE for live recording and mixing. **Recommended Preparation:** MULT 296 Pro Tools LE II or equivalent. Credit/No Credit or letter grade option.

40477	MULT 315 A1	T	3:10 6:00	26-142	Sanchez, S.	1.5
Start and end dates for section 40477:				1/23	3/13	

MULT 316 DIGITAL STUDIO RECORDING II

Work with audio tracks recorded in MULT 315 and introduction to critical listening, mixdown, and mastering to produce an audio CD. Students will also trans-code the final audio files for web distribution. **Recommended Preparation:** MULT 315 Digital Audio recording I or equivalent. Credit/No Credit or letter grade option.

40478	MULT 316 A2	T	3:10 6:00	26-142	Sanchez, S.	1.5
Start and end dates for section 40478:				3/20	5/15	

MULT 390 MULTIMEDIA INTERNSHIP I

The first of two capstone courses to the Multimedia program. Students will create Multimedia projects using production and design techniques learned in previous courses. Students will handle all aspects of design projects including project planning, graphics, animations, web page creation and/or final output to other media. Plus four lab hours by arrangement per week. **Prerequisite:** MULT 276, MULT 252, and MULT 271; or MULT 382 and MULT 386, or the equivalent. Credit/No Credit or letter grade option. (CSU)

*40479	MULT 390 A1	M	3:00 6:15	27-101	Bennett, D.	1.5
Start and end dates for section 40479:				1/22	3/12	

*Students enrolled in this section will participate in Creating a Monograph: A Visual Communication Learning Community. See page 60.

MULT 391 MULTIMEDIA INTERNSHIP II

Continuation of MULT 390. Students create multimedia projects using production and design techniques covered in previous courses. Students are given "real" projects and work directly with a client. Students get hand-on experience in client interviewing and client management to produce multimedia projects. Plus four lab hours by arrangement per week. **Prerequisite:** MULT 390 or equivalent. Credit/No Credit or letter grade option. (CSU)

*40480	MULT 391 A2	M	3:10 6:00	27-101	Bennett, D.	1.5
Start and end dates for section 40480:				3/19	5/14	

*Students enrolled in this section will participate in Creating a Monograph: A Visual Communication Learning Community. See page 60.

MULT 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean; Bldg. 19, Room 113. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

36612	MULT 690 AA	By Arr	2.0 Hrs/Wk	19-113	Tilman, M.	2.0
36613	MULT 690 BB	By Arr	1.0 Hr/Wk	19-113	Tilman, M.	1.0

MUSIC

MUS.100 FUNDAMENTALS OF MUSIC

Learn how to read music and perform it at sight. Recommended for beginning students. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC)

32594	MUS. 100 AA	MWF	8:10 9:00	2-203	Ochoa, R.	3.0
32591	MUS. 100 AB	TTh	8:10 9:25	2-202	Rodriguez, M.	3.0
32593	MUS. 100 AC	MWF	9:10 10:00	2-203	Ferguson, C.	3.0
40063	MUS. 100 AE	TTh	9:45 11:00	2-203	Hoffman, S.	3.0
32595	MUS. 100 AF	MWF	10:10 11:00	2-203	Galistas, M.	3.0

ONLINE CLASSES

40746	MUS. 100 WW	See pages	Online-CRS		Bobrowski, C.	3.0
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Music courses continued on next page

(CSU) Transferable to California State Universities
(UC) Transferable to University of California, (*) With limitations

Course

Ref. No.	Class ID	Days	Hours	Bldg/ Room	Instructor	Units
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MUS. 101 MUSICIANSHIP I

Study of notation, keys, intervals, sight/singing and dictation. **Prerequisite:** MUS. 100 or equivalent. **Corequisite:** concurrent enrollment in MUS. 131 and MUS. 800. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC)

32596	MUS. 101 AA	MWF	10:10 11:00	2-202	Rodriguez, M.	3.0
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MUS. 102 MUSICIANSHIP II

Continuation and advanced study of topics introduced in MUS. 101. **Prerequisite:** MUS. 101 or equivalent. **Corequisite:** concurrent enrollment in MUS. 132. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC)

32597	MUS. 102 AX	TTh	9:45 11:00	2-202	Rodriguez, M.	3.0
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MUS. 103 MUSICIANSHIP III

Continuation of MUS. 102. **Prerequisite:** MUS. 102 or equivalent. **Corequisite:** concurrent enrollment in MUS. 133. (CSU/UC)

32598	MUS. 103 AX	TTh	9:45 11:00	2-202	Rodriguez, M.	3.0
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MUS. 104 MUSICIANSHIP IV

Continuation of MUS. 103. **Prerequisite:** MUS. 103. **Corequisite:** concurrent enrollment in MUS. 134. (CSU/UC)

32599	MUS. 104 AX	TTh	9:45 11:00	2-202	Rodriguez, M.	3.0
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MUS. 131 HARMONY I

Principles of scale, mode and intervals; triadic harmony; analysis and creative exercises. **Prerequisite:** MUS. 100 or equivalent. **Corequisite:** concurrent enrollment in MUS. 101. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC)

32600	MUS. 131 AA	MWF	9:10 10:00	2-202	Jackson, J.	3.0
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MUS. 132 HARMONY II

Continuation and advanced study of topics introduced in MUS. 131. **Prerequisite:** MUS. 131. **Corequisite:** concurrent enrollment in MUS. 102. (CSU/UC)

32601	MUS. 132 AX	MWF	11:10 12:00	2-202	Jackson, J.	3.0
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MUS. 133 HARMONY III

Continuation of the study of tonal and formal procedures. **Prerequisite:** MUS. 132. **Corequisite:** concurrent enrollment in MUS. 103. (CSU/UC)

32602	MUS. 133 AX	MWF	11:10 12:00	2-202	Jackson, J.	3.0
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MUS. 134 HARMONY IV

Continuation of MUS. 133. **Prerequisite:** MUS. 133. **Corequisite:** concurrent enrollment in MUS. 104. (CSU/UC)

32603	MUS. 134 AX	MWF	11:10 12:00	2-202	Jackson, J.	3.0
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MUS. 202 MUSIC LISTENING AND ENJOYMENT

Survey of the music of Western Civilization. Enhances enjoyment and appreciation of the world's great music. No musical experience required. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC)

33953	MUS. 202 AA	MWF	9:10 10:00	2-141	Williams, M.	3.0
32604	MUS. 202 AB	MWF	10:10 11:00	2-141	Ochoa, R.	3.0

EVENING CLASSES

33614	MUS. 202 JA	W	6:30 9:20	2-202	Ochoa, R.	3.0
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MUS. 250 WORLD MUSIC

A course in comparative music styles of various cultures of the world. Explores one or more of the musical styles (popular, folk or classical) of Western Hemisphere, European, Asian and African cultures. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC)

40501	MUS. 250 AA	Th	11:10 2:15	2-203	Santos, J.	3.0
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@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

MUS. 275 HISTORY OF JAZZ

Jazz since 1900. Emphasizes styles and trends. Attendance required at four jazz performances. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC)

32606	MUS. 275 AA	MWF	11:10 12:00	2-141	Galisatus, M.	3.0
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MUS. 301 PIANO I

Study in the techniques of piano playing. Individual attention, assignments, and performance in a class situation. Designed only for those students who have no previous piano playing experience. Plus two individual practice hours per week. (CSU/UC*)

32608	MUS. 301 AA	MWF	9:10 10:00	2-100	Galisatus, M.	1.0
32609	MUS. 301 AB	MWF	10:10 11:00	2-100	Ferguson, C.	1.0
32943	MUS. 301 AC	TTh	11:10 12:25	2-100	Hoffmann, S.	1.0

MUS. 302 PIANO II

Continuation of MUS. 301 with performance in a class situation. Plus two individual practice hours per week. **Prerequisite:** MUS. 301 or equivalent. (CSU/UC*)

32610	MUS. 302 AA	TTh	8:10 9:25	2-100	Hoffmann, S.	1.0
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MUS. 303 PIANO III

Continuation of MUS. 302. Plus two individual practice hours per week. **Prerequisite:** MUS. 302 or equivalent. (CSU/UC*)

32611	MUS. 303 AX	W	4:05 6:55	2-100	Jackson, J.	1.0
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MUS. 304 PIANO IV

Continuation of MUS. 303. Plus two individual practice hours per week. **Prerequisite:** MUS. 303 or equivalent. May be taken four times for a maximum of 4 units. (CSU/UC*)

32612	MUS. 304 AX	W	4:05 6:55	2-100	Jackson, J.	1.0
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MUS. 371 GUITAR I

Techniques of guitar performance and reading music. Plus two individual practice hours per week. Students must supply their own instruments. (CSU/UC*)

EVENING CLASSES

32614	MUS. 371 JX	Th	7:00 9:50	2-100	Ferguson, C.	1.0
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MUS. 372 GUITAR II

Continuation of MUS. 371 with emphasis on solo performance. Plus two individual practice hours per week. Students must supply their own instruments. **Prerequisite:** MUS. 371. (CSU/UC*)

EVENING CLASSES

32615	MUS. 372 JX	Th	7:00 9:50	2-100	Ferguson, C.	1.0
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MUS. 373 GUITAR III

Continuation of MUS. 372 with emphasis on solo performances. Plus two individual practice hours per week. Students must supply their own instruments. **Prerequisite:** MUS. 372. (CSU/UC*)

EVENING CLASSES

33456	MUS. 373 JX	Th	7:00 9:50	2-100	Ferguson, C.	1.0
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MUS. 374 GUITAR IV

Continuation of MUS. 373 with emphasis on solo performances. Plus two individual practice hours per week. Students must supply their own instruments. **Prerequisite:** MUS. 373. May be taken four times for a maximum of 4 units. (CSU/UC*)

EVENING CLASSES

33523	MUS. 374 JX	Th	7:00 9:50	2-100	Ferguson, C.	1.0
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Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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MUS. 401 VOICE I

Elementary vocal instruction through exercises and singing in class. Plus two practice room hours per week. (CSU/UC*)

32944	MUS. 401 AX	TTh	11:10 12:25	2-141	Baker, R.	1.0
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MUS. 402 VOICE II

Intermediate vocal instruction through exercises and singing in class. Plus two practice room hours per week. **Prerequisite:** MUS. 401 or equivalent. (CSU/UC*)

32616	MUS. 402 AX	TTh	11:10 12:25	2-141	Baker, R.	1.0
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MUS. 403 VOICE III

Advanced songs and recital performance as ability merits. Plus two practice room hours per week. **Prerequisite:** MUS. 402 or equivalent. (CSU/UC*)

32617	MUS. 403 AX	TTh	11:10 12:25	2-141	Baker, R.	1.0
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MUS. 404 VOICE IV

Advanced songs and recital performance as ability merits. Plus two practice room hours per week. **Prerequisite:** MUS. 403 or equivalent. May be taken four times for a maximum of 4 units. (CSU/UC*)

32945	MUS. 404 AX	TTh	11:10 12:25	2-141	Baker, R.	1.0
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MUS. 430 SYMPHONIC BAND

Study and performance of music for concert band. Correct playing techniques as well as group performance will be emphasized. Performance is required. **Prerequisite:** demonstration of proficiency. May be taken four times for a maximum of 4 units. (CSU/UC*)

40311	MUS. 430 AA	TTh	12:45 2:00	2-100	Galisatus, M.	1.0
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MUS. 451 JAZZ WORKSHOP

Workshop in jazz interpretation and style. Ensemble experience from "blues" to present-day jazz. Credit/No Credit or letter grade option. May be taken four times for a maximum of 4 units. (CSU/UC*)

EVENING CLASSES

32618	MUS. 451 JA	MT	5:30 6:55	2-100	Galisatus, M.	1.0
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MUS. 452 REPERTORY JAZZ BAND

Evening jazz ensemble for the experienced musician. Emphasizes advanced improvisational techniques. **Prerequisite:** demonstration of proficiency in advanced reading and interpretation of jazz styles. Contact Mike Galisatus at 574-6163 about audition requirements. Performance required. May be taken four times for a maximum of 4 units. (CSU/UC*)

EVENING CLASSES

32935	MUS. 452 JA@	M	7:00 10:05	2-100	Galisatus, M.	1.0
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MUS. 665 AFRO-LATIN PERCUSSION ENSEMBLE

Course focuses on the myriad techniques (basic through advanced) and rhythms associated with the genre of Afro-Latin music, and is intended to address how percussion and percussive instruments, much like their African prototypes, have been utilized as indispensable tools of artistic and social expression from colonial times to the present. Focus will be centered on but not limited to Afro-Caribbean instruments and forms, their parallel relationships, and the telling socio-political circumstances in which they developed. No previous musical training required.

40505	MUS. 665 AA	Th	3:25 6:30	2-100	Santos, J.	1.0
		By Arr	2.0 Hrs/Wk	2-100		

MUS. 665 MASTERWORKS OF THE CHORAL REPERTOIRE

The study, rehearsal, and performance of great choral music. Singing Orff's, Carmina Burana and works by Brahms, Bach, Taverner and others with Masterwork's Chorale. **Prerequisite:** demonstration of proficiency. Audition required: see www.masterworks.org for details. Credit/No Credit grading. (CSU)

EVENING CLASSES

32619	MUS. 665 JA	M	7:00 10:05	2-141	Baker, R.	1.0
		By Arr	2.0 Hrs/Wk	2-141		

MUS. 665 PENINSULA SYMPHONY

The study, rehearsal and performance of music for large symphonic orchestra. Students perfect advanced techniques for performances. **Prerequisite:** demonstration of advanced proficiency.

EVENING CLASSES

40415	MUS. 665 KA	T	7:00 10:05	3-175	Klein, M.	1.0
		By Arr	1.0 Hrs/Wk	3-175		

MUS. 665 ADVANCED STEEL DRUM BAND

The study, rehearsal and performance of music for steel drums. Students perfect advanced techniques for performances. **Prerequisite:** demonstration of proficiency on steel drums.

EVENING CLASSES

40388	MUS. 665 LA	W	7:00 10:05	3-175	Munzenrider, J.	1.0
		By Arr	2.0 Hrs/Wk	3-175		

MUS. 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean; Bldg.15, Room 157. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

32624	MUS. 690 AA	By Arr	2.0 Hrs/Wk	15-157	Avelar, L.	2.0
32625	MUS. 690 BB	By Arr	1.0 Hrs/Wk	15-157	Avelar, L.	1.0

MUS. 800 COMPUTER-ASSISTED INSTRUCTION IN MUSIC

Designed primarily for students enrolled in MUS. 100, 101, 102, 103, 104, 131, 132, 133, or 134, to improve their skills in music theory and musicianship through Computer-Assisted Instruction in Music. No previous computer experience required. To increase competency, may be taken four times for a maximum of 2 units.

34834	MUS. 800 AA	By Arr	1.5 Hrs/Wk	2-208	Bobrowski, C.	.5
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bobrowski@smccd.edu • (650) 574-6204

galisatus@smccd.edu • (650) 574-6163

Course

Ref. No. Class ID Days Hours Bldg/Room Instructor Units

ELECTRONIC MUSIC

MUS. 290 ELECTRONIC MUSIC I

Introductory course in the use and implementation of MIDI (Musical Instrument Digital Interface) musical instruments, including interfacing with computers and MIDI software. Ability to read music is desirable but not essential. (CSU)

33948 MUS. 290 AA T 11:10 1:00 2-202 Bobrowski, C. 3.0
Th 11:10 2:15 2-109

MUS. 291 ELECTRONIC MUSIC II

Advanced MIDI application course focusing on the uses of MIDI in music composition, music production, and multi-media. MIDI applications include MIDI sequencing programs for both the Macintosh and IBM platforms and music printing software. **Prerequisite:** MUS. 290. Credit/No Credit or letter grade option. May be taken twice for a total of 4 units. (CSU)

33949 MUS. 291 AA M 11:10 1:00 2-203 Bobrowski, C. 2.0
W 11:10 1:00 2-109

MUS. 293 AUDIO FOR VISUAL MEDIA

Production and synchronization of music, sound effects, and voice-overs for film and video. Study and use of various time codes, including SMPTE and MTC. Arranging, orchestrating, and composing for visuals using MIDI instruments, computer-based sequencing, and multi-track tape recording techniques. **Prerequisite:** MUS. 291 or equivalent. Credit/No Credit or letter grade option. (CSU)

35468 MUS. 293 AA T 1:10 3:00 2-202 Bobrowski, C. 2.5
Th 2:25 4:15 2-109

NURSING

NURS 221 PEDIATRIC NURSING

Growth and development of the child and family; emphasis on nursing care of infants, children, and adolescents. Plus two hours by arrangement per week. **Prerequisite:** NURS 212 with a grade of C or higher. Corequisite: concurrent enrollment in NURS 225. (CSU)

33069 NURS 221 AX MTh 12:30 2:50 16-274 Smith, E. 4.5
TW 2:00 7:50 HS

Start and end dates for section 33069: 1/18 3/15

33073 NURS 221 BX MTh 12:30 2:50 16-274 Smith, E. 4.5
S 7:00 7:00 HS

Start and end dates for section 33073: 1/18 3/17

33076 NURS 221 CX MTh 12:30 2:50 16-274 Smith, E. 4.5
F 7:00 7:00 HS

Start and end dates for section 33076: 1/18 3/16

37575 NURS 221 DX MTh 12:30 2:50 16-274 Smith, E. 4.5
TW 2:00 7:50 HS

Start and end dates for section 37575: 3/19 5/17

39158 NURS 221 EX MTh 12:30 2:50 16-274 Smith, E. 4.5
S 7:00 7:00 HS

Start and end dates for section 39158: 3/19 5/19

NURS 222 MATERNITY NURSING

Nursing care related to total maternity cycle. Plus two hours by arrangement per week. **Prerequisite:** NURS 212 with a grade of C or higher. Corequisite: concurrent enrollment in NURS 225. (CSU)

32628 NURS 222 AX M 12:10 2:30 11-130 Staff 4.5
Th 2:10 4:30 11-130 Staff

ThF 7:00 1:00 HS

Start and end dates for section 32628: 3/19 5/18

33078 NURS 222 BX M 12:10 2:30 11-130 Staff 4.5
Th 2:10 4:30 11-130

TW 8:00 2:00 HS

Start and end dates for section 33078: 3/19 5/17

33079 NURS 222 CX M 12:10 2:30 11-130 Staff 4.5
Th 2:10 4:30 11-130

TW 7:00 1:00 HS

Start and end dates for section 33079: 3/19 5/17

37980 NURS 222 DX MTh 12:10 2:30 11-130 Staff 4.5
TW 8:00 2:00 HS

Start and end dates for section 37980: 1/16 3/15

39159 NURS 222 EX MTh 12:10 2:30 11-130 Staff 4.5
TW 7:00 1:00 HS

Start and end dates for section 39159: 1/16 3/15

NURS 225 NURSING SKILLS LAB II

Provides for nursing skill development and competency testing for skills identified for concurrent nursing courses. Extra supplies may be required. **Prerequisite:** NURS 212 or equivalent with a grade of C or higher. Corequisite: concurrent enrollment in NURS 221 and 222. Credit/No Credit grading.

34585 NURS 225 AA M 10:30 11:50 23-174 Smith, E. .5

34586 NURS 225 AB Th 9:10 10:25 23-174 Staff .5

37988 NURS 225 AC Th 10:30 11:45 23-174 Smith, E. .5

38212 NURS 225 AD M 2:40 4:00 23-174 Staff .5

NURS 241 ADVANCED MEDICAL/SURGICAL NURSING

Theory and clinical experience in the care of adults experiencing serious illnesses. Plus two hours by arrangement per week. **Prerequisite:** NURS 232 with a grade of C or higher. Corequisite: concurrent enrollment in NURS 245. (CSU)

32629 NURS 241 AX MTh 1:10 3:25 19-121 Isaeff, T. 5.0
TW 7:00 11:30 HS

TW 12:00 2:50 HS

Start and end dates for section 32629: 1/16 3/14

33080 NURS 241 BX MTh 1:10 3:25 19-121 Isaeff, T. 5.0
TW 7:00 11:30 HS

TW 12:00 2:50 HS

Start and end dates for section 33080: 1/16 3/15

33081 NURS 241 CX MTh 1:10 3:25 19-121 Isaeff, T. 5.0
TW 7:00 11:30 HS

TW 12:00 2:50 HS

Start and end dates for section 33081: 1/16 3/15

33082 NURS 241 DX MTh 1:10 3:25 19-121 Isaeff, T. 5.0
TW 7:00 11:30 HS

TW 12:10 2:25 HS

Start and end dates for section 33082: 1/16 3/15

39462 NURS 241 EX MTh 1:10 3:25 19-121 Isaeff, T. 5.0
T 3:00 10:30 HS

W 3:00 8:30 HS

Start and end dates for section 39462: 1/16 3/15

@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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NURS 242 LEADERSHIP/MANAGEMENT IN NURSING

Theory and clinical experience in the care of adults experiencing serious illnesses. Includes determination of priorities, decision making and personal accountability. Plus two hours by arrangement per week.

Prerequisite: NURS 241 with a grade of C or higher. **Corequisite:** concurrent enrollment in NURS 245. (CSU)

32630	NURS 242 AX	MTh	1:10 3:25	19-121	Ryan, J.	5.0
		TW	7:00 11:30	HS		
		TW	12:00 2:50	HS		
		Start and end dates for section 32630:		3/19	5/17	
33083	NURS 242 BX	MTh	1:10 3:25	19-121	Ryan, J.	5.0
		TW	7:00 11:30	HS		
		TW	12:00 2:50	HS		
		Start and end dates for section 33083:		3/19	5/17	
33084	NURS 242 CX	MTh	1:10 3:25	19-121	Ryan, J.	5.0
		TW	7:00 11:30	HS		
		TW	12:00 2:50	HS		
		Start and end dates for section 33084:		3/19	5/17	
33085	NURS 242 DX	MTh	1:10 3:25	19-121	Ryan, J.	5.0
		TW	7:00 11:30	HS		
		TW	12:00 2:50	HS		
		Start and end dates for section 33085:		3/19	5/17	
39463	NURS 242 EX	MTh	1:10 3:25	19-121	Ryan, J.	5.0
		T	3:00 11:30	HS		
		W	3:00 9:30	HS		
		Start and end dates for section 39463:		3/19	5/17	

NURS 261 PERIOPERATIVE NURSING

Provides the theoretical framework of perioperative nursing, focusing on principles of the entry-level knowledge required for a beginning-level practitioner. Intended to be taken in conjunction with NURS 262, the clinical preceptorship. **Prerequisite:** current RN license or acceptance into the course by the Nursing Department. **Recommended Preparation:** one year of recent clinical experience in nursing. (CSU)

40379	NURS 261 A1	W	8:00 3:00	HS	Seidenverg, L.	6.0
		Start and end dates for section 40379:		2/05	5/11	

NURS 262 PERIOPERATIVE NURSING PRECEPTORSHIP

Covers the application of learned concepts of perioperative nursing in an operating room. Students work under the supervision of a preceptor to acquire skills required to work in the operating room. Intended to be taken in conjunction with NURS 261. **Prerequisite:** current RN license or acceptance into the course by the Nursing Department. **Recommended Preparation:** one year of recent clinical experience in nursing. Credit/No Credit grading. (CSU)

40380	NURS 262 A1	MTThF	7:10 3:00	HS	Seidenverg, L.	9.0
		Start and end dates for section 40380:		2/07	5/15	

NURS 666 CAREERS IN NURSING

This course provides an overview of nursing roles, educational requirements, responsibilities, job opportunities and settings for nursing practice. The course is designed for potential nursing majors and non-nursing majors. Students are required to attend both Saturday and Sunday classes. Credit/No Credit grading. (CSU)

SATURDAY/SUNDAY CLASSES

34589	NURS 666 S1	SSun	9:00 5:00	23-173	Isaef, T.	1.0
		Start and end dates for section 34589:		1/20	1/21	
38475	NURS 666 U1	SSun	9:00 5:00	22-140	Isaef, T.	1.0
		Start and end dates for section 38475:		3/31	4/01	

NURS 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 36, Room 311. Register after the first week of classes.

Prerequisite: 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

33184	NURS 690 AA	By Arr	2.0 Hrs/Wk	36-311C	Frontiera, C.	2.0
33185	NURS 690 BB	By Arr	1.0 Hr/Wk	36-311C	Frontiera, C.	1.0

NURS 845 REVIEW: REGISTERED NURSE EXAM

Assists senior-level nursing students to prepare for Nursing State Board examination through the use of a computer program. Plus two hours by arrangement per week. **Prerequisite:** concurrent enrollment in NURS 241 or equivalent OR eligibility to take the State Board Exam. Credit/No Credit grading.

37100	NURS 845 A2	M	8:30 10:20	23-173	Isaef, T.	.5
		M	8:30 10:20	23-173		
		Start and end dates for section 37100:		4/02	5/14	

Want to change nursing specialties?

Become a **Perioperative Nurse** and be part of a surgical team!

NURS 261 - Perioperative Nursing
NURS 262 - Perioperative Preceptorship

These courses are taken in conjunction with one another and offer a great opportunity for RNs to work in the operating room with potential for continued professional growth.

For more information, visit collegeofsanmateo.edu/nursing or call (650) 574-6218.



NURS 245 NURSING SKILLS LAB IV

Provides for nursing skill development and competency testing for skills identified for concurrent nursing courses. Extra supplies may be required.

Prerequisite: NURS 232 or equivalent with a grade of C or higher. **Corequisite:** concurrent enrollment in NURS 241 and 242. Credit/No Credit grading.

34587	NURS 245 AA	M	10:30 11:50	23-173	Isaef, T.	.5
34588	NURS 245 AB	Th	9:00 10:15	23-173	Isaef, T.	.5
38000	NURS 245 AC	Th	10:30 11:45	23-173	Isaef, T.	.5
39464	NURS 245 AD	Th	7:30 8:45	23-173	Isaef, T.	.5

OCEANOGRAPHY

OCEN 100 OCEANOGRAPHY

Introduction to marine geology, chemistry, and biology. Includes the hydrologic cycle and properties of sea water and marine organisms; currents, waves, tides, coastal processes, and ecology of the ocean; continental drift and seafloor spreading. One or more field trips may be required. Plus one hour by arrangement per week. (CSU/UC)

32636	OCEN 100 AA	TTh	9:45 11:00	36-109	Marymont, R.	3.0
33193	OCEN 100 AB	TTh	11:10 12:25	36-109	Marymont, R.	3.0

EVENING CLASSES

34746	OCEN 100 JA	T	6:30 9:10	36-109	Galloway, J.	3.0
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Course

Ref. No. Class ID Days Hours Bldg/Room Instructor Units

OCEN 101 OCEANOGRAPHY LABORATORY/FIELD STUDY

Lab exercises in ocean currents, sedimentation, marine life forms, materials of the oceanic crust and sea floor and physical and chemical properties of sea water and plate tectonics. Field trips required. Plus one hour by arrangement per week. **Prerequisite:** concurrent enrollment in or completion of OCEN 100 with a grade of C or higher. (CSU/UC)

32640 OCEN 101 AB T 1:10 4:00 36-119 Marymont, R. 1.0

EVENING CLASSES

34747 OCEN 101 JA Th 6:30 9:20 36-119 Galloway, J. 1.0

OCEN 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 36, Room 311. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

33187 OCEN 690 AA By Arr 2.0 Hrs/Wk 36-311C Frontiera, C. 2.0

33188 OCEN 690 BB By Arra 1.0 Hr/Wk 36-311C Frontiera, C. 1.0

PALEONTOLOGY

PALN 110 GENERAL PALEONTOLOGY

Evolution of life through the past 3.8 billion years of earth history. Includes the study of fossils as evidence of the history of life; animals and plants related to modern and ancient environments; methods of interpreting the fossil record; and the impact of drifting continents on speciation and mass extinction. Emphasizes the complexity and diversity of life with an environmental and ecological approach. One or more field trips may be required. Plus one hour by arrangement per week. (CSU/UC)

39216 PALN 110 AA MWF 9:10 10:00 36-119 Hand, L. 3.0

PHILOSOPHY

PHIL 100 INTRODUCTION TO PHILOSOPHY

An introductory survey of philosophical questions and points of view from classical and contemporary perspectives. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC) (CAN PHIL 2)

*#40051 PHIL 100 AA MWF 8:10 9:00 14-118 Danielson, D. 3.0

*#32957 PHIL 100 AB MWF 9:10 10:00 14-118 Danielson, D. 3.0

36018 PHIL 100 AC MWF 10:10 11:00 14-118 Schwartz, R. 3.0

32646 PHIL 100 AD TTh 9:45 11:00 14-120 Zoughbie, A. 3.0

*#32645 PHIL 100 AE TTh 11:10 12:25 18-204 Ball, J. 3.0

*#32644 PHIL 100 BA MW 12:10 1:25 18-301 Ball, J. 3.0

*These sections of PHIL 100 include two hours by arrangement.

#These sections of PHIL 100 are part of the Learning Community: Philosophy and Psychology in Contemporary Films. See page 60 for Learning Community description.

EVENING CLASSES

34536 PHIL 100 JA T 6:30 9:20 14-118 Johnson, R. 3.0

TV CLASSES

36074 PHIL 100 TV See pages 95-99 TV-CRS Ball, J. 3.0

PHIL 103 CRITICAL THINKING

Presents techniques for analyzing arguments used in political rhetoric, advertisements, editorials, scientific claims, and social commentary. Develops the ability to create and refine written arguments. Includes inductive and deductive arguments, the validity and consistency of arguments, the relationship between evidence and conclusions, and the use of arguments in science. **Recommended Preparation:** ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent

enrollment in READ 400, 405, 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

37577 PHIL 103 AA MWF 9:10 10:00 14-122 Schwartz, R. 3.0

*37578 PHIL 103 AB TTh 9:45 11:00 18-301 Ball, J. 3.0

*This section of PHIL 103 includes one hour by arrangement.

PHIL 244 CONTEMPORARY SOCIAL AND MORAL ISSUES

Analysis of contemporary moral issues including abortion, euthanasia, business ethics, punishment, drug use, war and terrorism. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU/UC)

*32647 PHIL 244 AA TTh 8:10 9:25 14-118 Danielson, D. 3.0

34537 PHIL 244 AB MWF 11:10 12:00 14-122 Schwartz, R. 3.0

*This section of PHIL 244 includes one hour by arrangement.

PHIL 300 INTRODUCTION TO WORLD RELIGIONS

Survey of major contemporary Eastern and Western religions. Includes theories, practices, history, and leaders of each religion studied. Emphasizes the similarities behind the differences between various religions. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU/UC)

35028 PHIL 300 AA TTh 11:10 12:25 18-205 Johnson, R. 3.0

PHIL 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 15, Room 169. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and completion of at least two college-level courses in subject field. (CSU)

32651 PHIL 690 AA By Arr 2.0 Hrs/Wk 15-169 Acena, A. 2.0

32652 PHIL 690 BB By Arr 1.0 Hr/Wk 15-169 Acena, A. 1.0

PHYSICAL EDUCATION

ADAPTED

See Gym Bulletin Board for location of first class meeting.

ADAP 100 ADAPTED AQUATICS

Offered primarily for students with physical limitations. Increase range-of-motion through water exercise. Plus one lab hour by arrangement per week. Credit/No Credit grading. May be repeated according to results of individual testing. (CSU/UC*)

31617 ADAP 100 AA MWF 1:10 2:00 POOL Schmidt, M. 1.0

31618 ADAP 100 AB TTh 1:10 2:25 POOL Schmidt, M. 1.0

ADAP 110 ADAPTED GENERAL CONDITIONING

Offered primarily for students with physical limitations. Therapeutic exercise to develop muscular endurance. Plus one lab hour by arrangement per week. Credit/No Credit grading. May be repeated according to results of individual testing. (CSU/UC*)

31620 ADAP 110 BA MWF 11:10 12:00 8-203 Staff 1.0

31622 ADAP 110 BB MWF 12:10 1:00 8-203 Staff 1.0

34449 ADAP 110 CA TTh 11:10 12:25 8-203 Staff 1.0

40634 ADAP 110 CC MWF 1:10 2:00 8-203 Staff 1.0

@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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ADAP 140 ADAPTED CIRCUIT WEIGHT TRAINING

Offered primarily for students with physical limitations. Use of fitness equipment to develop muscular endurance. Plus one lab hour by arrangement per week. Credit/No Credit grading. May be repeated according to results of individual testing. (CSU/UC*)

35461	ADAP 140	CA	TTh	11:10 12:25	8-117	Schmidt, M.	1.0
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ADAP 155 ADAPTED BACK CARE

Designed for students who would like to improve their back health, this course includes structure of the healthy spine, common deviations and back injuries, and proper body mechanics. Students participate in flexibility training and a progressive exercise program to build musculature and correct posture and learn how to perform daily living activities while maintaining back health. Plus one lab hour by arrangement per week.

Recommended Preparation: recent physical examination and disability verification. Credit/No Credit grading. Part of the Workplace Wellness Program to help prepare students to return to the workplace. (CSU)

36504	ADAP 155	AA	MWF	10:10 11:00	8-203	Staff	1.0
36505	ADAP 155	BA	TTh	9:45 11:00	8-202	Staff	1.0

ADAP 160 ADVANCED ADAPTED WEIGHT TRAINING

Designed for students who have already completed an adapted weight training class and are able to perform lifts independently. Includes various weight lifting techniques and exercises to enhance the student's physical preparation for the workplace. An individualized exercise program includes: circuit weight training, whole body movement lifts, lower back and stomach isolation exercises, and stretching techniques. Plus one lab hour by arrangement per week. **Recommended Preparation:** recent physical examination and disability verification. Credit/No Credit grading. Part of the Workplace Wellness Program to help prepare students to return to the workplace. (CSU)

36507	ADAP 160	AX	MWF	11:10 12:00	8-117	Schmidt, M.	1.0
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ADAP 681 ADAPTED FITNESS ACTIVITIES

Adapted individual fitness for students who are self-sufficient in exercise activities. Disability verification recommended. Open entry/open exit. Variable units. (CSU)

34023	ADAP 681	AO	By Arr	3.0 Hrs/Wk	8-113	Schmidt, M.	.5-1.0
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AQUATICS

See Gym Bulletin Board for location of first class meeting.

AQUA 109 INTERMEDIATE SWIMMING AND BEGINNING WATER POLO

Instruction in the basic swimming strokes, water polo fundamentals, and intra-class competition. Introduction to basic strategies and water polo rules. Plus one lab hour by arrangement per week. **Prerequisite:** ability to swim comfortably in deep water. To increase competency, may be taken four times. (CSU/UC*)

34005	AQUA 109	AX	TTh	9:35 10:50	POOL	Wright, R.	1.0
35824	AQUA 109	BX	MWF	11:10 12:00	POOL	Wright, R.	1.0

AQUA 127 SWIM FOR CONDITIONING

Program for all swimmers. Endurance swimming for all levels of fitness. Interval training using all strokes. Plus one lab hour by arrangement per week. **Prerequisite:** ability to swim. To increase competency, may be taken four times. (CSU/UC*)

31686	AQUA 127	BX	TTh	9:35 10:50	POOL	Wright, R.	1.0
36582	AQUA 127	CA	MWF	10:10 11:00	POOL	Wright, R.	1.0
37627	AQUA 127	CX	MWF	11:10 12:00	POOL	Wright, R.	1.0

AQUA 680 INDIVIDUAL SWIM CONDITIONING

Swimming to improve aerobic capacity by gradually increasing endurance. Plus 2.8 lab hours per week. **Prerequisite:** ability to swim one length of the pool. Credit/No Credit or letter grade option. (CSU)

40006	AQUA 680	AX	MTWTh	8:10 9:00	POOL	Wright, R.	1.0
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EVENING CLASSES

40259	AQUA 680	LX	TTh	5:30 6:45	POOL	Barrilleaux, A.	.5
				Start and end dates for section 40259:	3/06	5/17	

AQUA 681 AQUA EXERCISE

Exercise in the water with stress on stretching and aerobic activities. No swimming skill is necessary. Plus 1.7 lab hours per week. Credit/No Credit or letter grade option. (CSU)

EVENING CLASSES

40258	AQUA 681	LX	TTh	5:30 6:45	POOL	Barrilleaux, A.	.5
				Start and end dates for section 40258:	3/06	5/17	

COMBATIVE

See Gym Bulletin Board for location of first class meeting.

COMB 680 BEGINNING KARATE

Orientation in the sport, philosophy and fighting skills of Tae Kwon Do. Basic kicking, blocking and punching techniques. Plus one lab hour by arrangement per week. (CSU)

EVENING CLASSES

40004	COMB 680	LA	W	7:00 9:05	8-203	Walker, L.	.5
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COMB 682 BEGINNING AEROBIC SELF DEFENSE

Orientation to aerobic fitness using fighting skills of martial arts and self-defense. An aerobic dance style activity using basic blocking and striking techniques. Plus one lab hour by arrangement per week. Credit/No Credit or letter grade option. (CSU)

EVENING CLASSES

38810	COMB 682	LA	MW	5:30 6:35	8-202	Walker, L.	1.0
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DANCE

See Gym Bulletin Board for location of first class meeting.

DANC 121 CONTEMPORARY MODERN DANCE

Fundamentals of contemporary dance technique, body alignment, and basic movements. Plus one lab hour by arrangement per week. To increase competency, may be taken four times. (CSU/UC*)

34030	DANC 121	AA	TTh	1:10 2:25	8-203	Seech, A.	1.0
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Physical Education courses continued on next page

Achieve your fitness goals in a safe and supportive environment!

CSM's Adapted Physical Education program is designed for anyone who may have a disabling or limiting condition. We tailor our classes to YOU.

- ADAP 100 Adapted Aquatics
- ADAP 110 Adapted General Conditioning
- ADAP 140 Adapted Weight Lifting
- ADAP 155 Adapted Back Care
- ADAP 165 Adapted Lifelong Fitness (Walk/Stride/Run)
- P.E. 810 Adapted P.E. Assistant Lab

For more information, visit collegeofsanmateo.edu/adaptedpe or call (650) 378-7219.

(CSU) Transferable to California State Universities
(UC) Transferable to University of California, (*) With limitations

Course

Ref. No.	Class ID	Days	Hours	Bldg/ Room	Instructor	Units
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DANC 131 JAZZ DANCE I

Beginning techniques in jazz-stage, jazz movements, fast jazz, jazz rock, and blues; plus various other jazz combinations. Plus one lab hour by arrangement per week. (CSU/UC*)

34031	DANC 131 AX	MWF	9:10 10:00	8-203	Staff	1.0
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EVENING CLASSES

40635	DANC 131 LX	M	7:00 9:05	8-203	Wilmot, A.	.5
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DANC 132 JAZZ DANCE II

Continuation of DANC 131 with more complex routines and refining of basic skills. Plus one lab hour by arrangement per week. **Prerequisite:** DANC 131 or equivalent. To increase competency, may be taken three times. (CSU/UC*)

34937	DANC 132 AX	MWF	9:10 10:00	8-203	Staff	1.0
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EVENING CLASSES

40636	DANC 132 LX	M	7:00 9:05	8-203	Wilmot, A.	.5
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DANC 141 BEGINNING BALLET I

Beginning study of ballet techniques and style, including barre, center floor and dance variations. Explores modern ballet works. Plus one lab hour by arrangement per week. (CSU/UC*)

36570	DANC 141 AX	TTh	9:35 10:50	8-203	Eggert, H.	1.0
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EVENING CLASSES

40002	DANC 141 LX	TTh	7:15 8:30	8-203	Seech, A.	1.0
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DANC 143 INTERMEDIATE BALLET II

Continuation of DANC 141, concentrating on barre, center floor, and dance variations. Explores classic ballet works. Plus one lab hour by arrangement per week. **Prerequisite:** DANC 141. To increase competency, may be taken three times. (CSU/UC*)

36886	DANC 143 AX	TTh	9:35 10:50	8-203	Eggert, H.	1.0
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EVENING CLASSES

40003	DANC 143 LX	TTh	7:15 8:30	8-203	Seech, A.	1.0
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DANC 680 BALLROOM DANCE

Introduction to popular social dances. Includes Swing, Tango, Waltz, Cha Cha, Fox Trot, and Salsa. No partner required. Plus one lab hour by arrangement per week. Credit/No Credit or letter grade option. (CSU)

EVENING CLASSES

35553	DANC 680 LA	M	7:00 9:05	8-202	Walton, J.	.5
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DANC 681 TAP DANCE

Beginning and intermediate tap dance techniques, patterns, routines, choreography and improvisational group projects/presentations. Plus one lab hour by arrangement per week. Credit/No Credit or letter grade option. (CSU)

EVENING CLASSES

38677	DANC 681 LA	Th	6:00 7:10	8-203	Walton, J.	1.0
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DANC 682 HIP HOP

Beginning and intermediate hip-hop dance techniques, patterns, routines, choreography and improvisational group projects and presentations. Credit/No Credit or letter grade option.

EVENING CLASSES

39265	DANC 682 LA	W	7:00 9:05	8-202	Wilmot, A.	.5
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DANC 683 AEROBIC DANCE

Exercise routines to music at heart training area. Warm-ups, stretches, strength work, low impact, cool-down and toning exercises. Plus one lab hour by arrangement per week. **Recommended Preparation:** recent physical examination. To increase competency, may be taken four times. (CSU)

39229	DANC 683 AA	MWF	9:10 10:00	8-202	Eggert, H.	1.0
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DANC 684 DANCING WITHOUT LIMITS

Dance for abled and disabled students. Music and dance are used to integrate people who are of varying physical abilities. Previous dance experience not required. Plus one lab hour by arrangement per week. Credit/No Credit grading.

39129	DANC 684 A1	MW	11:10 12:00	8-202	Eggert, H.	.5
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Start and end dates for section 39129: 1/31 5/02

DANC 685 DANCE PRODUCTION

Preparation of repertory or new dance works culminating in a performance. Includes individual rehearsal and choreographic studio work as well as group discussions critiquing existing works. **Recommended Preparation:** one semester of dance, or equivalent. Credit/No Credit grading. Open entry/open exit. Variable units.

39132	DANC 685 AO	By Arr	3.0 Hrs/Wk	TBA	Eggert, H.	.5-1.0
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DANC 686 INTERMEDIATE SOCIAL DANCE

An overview course in Social Dance that goes beyond the basics. Learn variations in Latin, Swing, Waltz and other dance styles with partners who have graduated from the basic levels. No partner required. Plus one lab hour by arrangement per week. Credit/No Credit or letter grade option. **Prerequisite:** Ballroom Dance. To increase competency, may be taken four times.

EVENING CLASSES

40269	DANC 686 LA	T	7:15 8:30	8-202	Walton, J.	.5
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FITNESS

See Gym Bulletin Board for location of first class meeting.

FITN 136 LOW IMPACT AEROBICS

TELECOURSE: "Sit and be Fit" is a series of programs designed for students desiring an exercise program at an easier pace. Concentrates on developing and strengthening muscle groups as well as overall stretching. Credit/No Credit or letter grade option. To increase or maintain conditioning this class may be taken three times. (CSU)

TV CLASSES

40070	FITN 136 TV	See pages 95-99	TV-CRS	Walker, L.	1.0
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FITN 205 WEIGHT CONDITIONING

Individualized weight conditioning for all levels of ability using specialized machines and free weights. Instruction on safety, form, technique, and muscle development. Increase muscle strength, tone, and endurance. Plus one lab hour by arrangement per week. **Recommended Preparation:** recent physical examination. To increase competency, may be taken four times. (CSU)

35810	FITN 205 AA	MWF	9:10 10:00	NAUT	Wright, R.	1.5
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35817	FITN 205 AC	TTh	9:35 10:50	NAUT	Owens, L.	1.5
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35820	FITN 205 BB	MWF	10:10 11:00	NAUT	Mangan, J.	1.5
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35823	FITN 205 CX	MWF	11:10 12:00	NAUT	Schmidt, M.	1.5
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35814	FITN 205 DA	MWF	12:10 1:00	NAUT	Owens, L.	1.5
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FITN 215 WEIGHT CONDITIONING FOR VARSITY TRACK

Individual conditioning techniques for advanced athletes. Plus one lab hour by arrangement per week. **Prerequisite:** participation in Intercollegiate Track and Field. Open entry/open exit. Variable units. To increase competency, may be taken four times. (CSU/UC*)

33168	FITN 215 AO	By Arr	3.0 Hrs/Wk	TRAK	Mangan, J.	.5-1.0
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@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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FITN 220 WEIGHT CONDITIONING FOR VARSITY FOOTBALL

Course designed for varsity sports candidates; teaching students to use overhead weight training to build bulk and strength. Recommended only for Varsity Football candidates. FITN 220 AO: Open entry/open exit and variable units only. To increase competency, may be taken four times. (CSU/UC*)

32321	FITN 220 AO	By Arr	11.2 Hrs/Wk	8-117	Pollack/Owens	.5-2.0
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*39516	FITN 220 CO	TTh	1:20 2:20	18-304	Pollack, B.	2.0
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*NOTE: FITN 220 CO is linked with ENGL 838 BD (40599) as part of the Learning Community: Writing in the End Zone II. Students must enroll in both sections as linked. See page 61 for Learning Community description.

FITN 680 PILATES

An anaerobic method of conditioning the body designed to stretch, strengthen and balance, while improving posture and toning throughout. Credit/No Credit or letter grade option.

40630	FITN 680 BA	MWF	10:10 11:00	8-202	Staff	1.0
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EVENING CLASSES

32322	FITN 680 LA	MW	5:30 6:45	8-203	Wilmot, A.	1.0
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FITN 681 CLASSICAL STRETCH: THE ESMONDE TECHNIQUE

This course is designed to improve fitness and overall knowledge of the process of physical conditioning. The progressive aerobic and physical conditioning program is designed to improve musculature while teaching proper posture and flexibility for daily living activities. Plus one hour by arrangement per week. **Recommended Preparation:** eligibility for ENGL 848 or equivalent. To increase or maintain conditioning, may be repeated 3 times. (CSU)

TV CLASSES

40758	FITN 681 TV	See pages 95-99	TV-CRS	Walker, L.		1.0
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FITN 682 TRACK AEROBICS

Designed to increase the student's personal fitness through a comprehensive stretching, jogging and/or walking program. Instruction includes: proper stretching techniques, proper training, principles, correct walking/jogging techniques and heart rate monitoring to assist the student in developing a realistic cardiovascular program. Upon completion of the course the student will be able to successfully design and implement a stretching and cardiovascular training program. (CSU)

33607	FITN 682 AA	MWF	12:10 1:00	TRAK	Staff	1.0
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OFF-CAMPUS CLASS

40829	FITN 682 BA	W	4:00 5:15	COAST	Sewart, A.	.5
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FITN 683 YOGA FOR FITNESS

A fitness class using yoga postures to increase flexibility and strength, to improve balance and posture, and to learn breathing techniques to relax the mind and body. This class is appropriate for all ages and abilities. Plus one lab hour by arrangement per week. Credit/No Credit or letter grade option. (CSU)

32325	FITN 683 AA	MWF	8:10 9:00	8-202	Eggert, H.	1.0
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33546	FITN 683 BA	TTh	8:10 9:25	8-202	Eggert, H.	1.0
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40631	FITN 683 BC	MW	12:10 1:25	8-202	Eggert, H.	1.0
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32329	FITN 683 CA	TTh	11:10 12:25	8-202	Eggert, H.	1.0
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EVENING AND SATURDAY CLASSES

32327	FITN 683 LA	TTh	6:00 7:05	8-202	Seech, A.	.5
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40648	FITN 683 SA	S	10:10 12:05	8-202	Tom, C.	.5
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FITN 684 FITNESS LAB

Weight training for students who wish to develop their own program of training to achieve personal fitness goals. Designed to allow the student flexibility in selecting a training schedule by offering open lab time. Plus one lab hour by arrangement per week. **Prerequisite:** prior weight training classes or demonstration of proficiency. Credit/No Credit or letter grade option. Open entry/open exit. Variable units. (CSU)

Fitness Lab (CRN 37957) is open Monday through Friday, 7:10–9:00 a.m.
Fitness Lab (CRN 32331) is open Monday through Friday, 5:30–7:35 p.m.

37957	FITN 684 AO	By Arr	10.0 Hrs/Wk	NAUT	Borg, N.	.5-1.5
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EVENING CLASSES

32331	FITN 684 LA	By Arr	11.5 Hrs/Wk	8-117	Warner/Walker/ Mangan/Pollack/Wright	.5-1.5
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FITN 685 EXERCISE FOR FITNESS

An exercise class with individualized workouts stressing muscle tone, strength and aerobic fitness. Class utilizes the Nautilus weight room, small hand apparatus, exercycle, rowing machine and walking the par course. Plus one hour by arrangement per week. Credit/No Credit or letter grade option. (CSU)

32332	FITN 685 AA	TTh	4:00 5:25	8-203	Barrilleaux, A.	1.0
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FITN 688 SPINNING

Spinning includes ongoing technique, proper bike set-up, body positioning, terminology, gearing, cadence, race strategies, breathing, mind training, injury prevention/management, flexibility, hydration and nutrition. Designed for both the beginner spinner as well as advanced spinners which allows all who participate to spin at their own maximum capacity. Credit/No Credit or letter grade option. (CSU)

40753	FITN 688 AA	MWF	10:10 11:00	8-B1	Schmidt, M.	1.0
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40754	FITN 688 AB	TTh	10:10 11:00	8-B1	Schmidt, M.	.5
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40755	FITN 688 BA	MWF	11:10 12:00	8-B1	Borg, N.	1.0
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40830	FITN 688 CA	MWF	12:10 1:00	8-B1	Schmidt, M.	1.0
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EVENING CLASSES

40833	FITN 688 LA	TTh	6:00 7:15	8-B1	Schmidt, M.	1.0
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INDIVIDUAL SPORTS

See Gym Bulletin Board for location of first class meeting.

INDV 120 BADMINTON

Emphasis on skill techniques, proper footwork, rules of play, strategies, doubles and singles play for various skill levels. Tournaments in singles and doubles. Plus one lab hour by arrangement per week. To increase competency, may be taken four times. (CSU/UC*)

32437	INDV 120 AA@	MWF	10:10 11:00	8-201	Pollack, B.	1.0
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34016	INDV 120 BA@	TTh	9:35 10:50	8-201	Warner, M.	1.0
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EVENING CLASSES

34017	INDV 120 LA@	M	6:00 9:05	8-201	Vogel, B.	1.0
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INDV 160 GOLF

Techniques, rules, etiquette, and philosophy for beginning golfers. Plus one lab hour by arrangement per week. To increase competency, may be taken four times. (CSU/UC*)

34020	INDV 160 AA@	TTh	9:35 10:50	8-107	Williams, D.	1.0
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INDV 252 BEGINNING/INTERMEDIATE TENNIS

Instruction in skills of service, forehand and backhand strokes. Rules of play, net play, and doubles tournaments. Plus one lab hour by arrangement per week. (CSU/UC*)

32446	INDV 252 AX	MWF	10:10 11:00	TENN	Warner, M.	1.0
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Course

Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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INDV 254 INTERMEDIATE/ADVANCED TENNIS

Technique, philosophy and strategy used in doubles and singles. Instruction in techniques of strokes. Plus one lab hour by arrangement per week.

Recommended Preparation: successful completion of college level beginning tennis course. To increase competency, may be taken twice. (CSU/UC*)

33169	INDV 254 AX@	MWF	10:10 11:00	TENN	Warner, M.	1.0
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FITN 689 CROSS TRAINING BOOT CAMP

Cross training for students who wish to develop an overall body workout to achieve personal fitness goals. Cross utilizes various exercise stations to produce aerobic, anaerobic and flexibility fitness.

32336	FITN 689 AA	MWF	9:10 10:00	8-201	Schmidt, M.	1.0
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PHYSICAL EDUCATION**P.E. 680 FIRST AID/CPR (ADULT, CHILD AND INFANT)**

Recognizing and caring for breathing and cardiac emergencies for adults, children and infants; identifying and caring for life-threatening bleeding, sudden illness and injuries, heart disease prevention. This course is taught in compliance with the American Red Cross. Credit/No Credit or letter grade option. (CSU)

40324	P.E. 120 A1	TTh	9:10 10:00	8-B2	Schmidt, M.	1.0
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Start and end dates for section 40324: 1/16 3/13

40325	P.E. 120 A2	TTh	9:10 10:00	8-B2	Schmidt, M.	1.0
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Start and end dates for section 40325: 3/15 5/17

P.E. 681 INTRODUCTION TO COLLEGE AND INTERCOLLEGIATE ATHLETICS

This course is designed to educate students on how to get organized, how to take effective notes, and how to prepare for tests and quizzes. Provides organization skills for a lifetime. Teaches attitude development while building self-esteem. The course also addresses athletic eligibility and transfer requirements.

32642	P.E. 681 AA	TTh	12:10 1:00	11-033	Pollack, B.	2.0
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P.E. 682 THEORY OF BASEBALL

Formations and strategies, scouting and game preparation, study of each position. (CSU)

36568	P.E. 682 AA	MWF	12:10 1:00	DIAM	Williams, D.	3.0
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P.E. 810 ADAPTED P.E. ASSISTANT LAB

Students work as teaching assistants in Adapted P.E. classes. Open entry/open exit. Variable units.

32643	P.E. 810 AO	By Arr	9.0 Hrs/Wk	8-113	Schmidt, M.	1.0-3.0
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TEAM SPORTS

See Gym Bulletin Board for location of first class meeting.

TEAM 110 BASKETBALL

Basketball for students with previous experience. Techniques in offensive and defensive play. Round-robin team play, concluding with tournament play. Plus one lab hour by arrangement per week. **Recommended Preparation:** high school team play or equivalent. To increase competency, may be taken four times. (CSU/UC*)

33149	TEAM 110 AA	MWF	12:10 1:00	8-201	Warner, M.	1.0
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TEAM 135 ADVANCED FOOTBALL AND CONDITIONING

Basic skills review. Introduction to advanced sport techniques. Plus one lab hour by arrangement per week. **Recommended Preparation:** interscholastic varsity football experience or equivalent. Open entry/open exit. Variable units. To increase competency, may be taken four times. (CSU/UC*)

Advanced Football and Conditioning is open Monday through Thursday, 3:30-5:35 p.m.

32854	TEAM 135 AO	By Arr	11.2 Hrs/Wk	FTBL	Owens/Pollack	.5-1.0
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Start and end dates for section 32854: 4/09 5/17

TEAM 179 TOURNAMENT VOLLEYBALL

Intra-class competition for the advanced beginner to intermediate student in volleyball. Emphasizes the team aspects of sport. Plus one lab hour by arrangement per week. **Prerequisite:** beginning course in volleyball or equivalent. To increase competency, may be taken four times. (CSU/UC*)

32860	TEAM 179 AA	TTh	12:35 1:50	8-201	Warner, M.	1.0
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EVENING CLASSES

32861	TEAM 179 LB	W	7:00 9:25	8-201	Staff	1.0
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TEAM 680 BASKETBALL FOR WOMEN

Major concepts of basketball for women taught in tournament format. League play. Plus one lab hour by arrangement per week. Credit/No Credit or letter grade option. (CSU)

EVENING CLASSES

37733	TEAM 680 L2	TTh	6:00 10:05	8-201	Warner, M.	.5
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Start and end dates for section 37733: 3/13 5/17

TEAM 681 INDOOR SOCCER

An activity course that introduces basic soccer skills, developmental drills and strategy. Intermediate and advanced players will benefit from the opportunity to improve existing skills. The course is held in the gymnasium using a modified format of the outdoor game. Skill development through individual and group drills; skills applied in competitive class tournament format. Plus one lab hour by arrangement per week. (CSU)

37264	TEAM 681 AA	MW	11:10 12:00	8-201	Mangan, J.	.5
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37641	TEAM 681 BA	TTh	11:10 12:25	8-201	Mangan, J.	1.0
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INTERCOLLEGIATE SPORTS

See Gym Bulletin Board for location of first class meeting.

VARS 100 VARSITY BASEBALL

Intercollegiate varsity baseball competition in the Coast Conference. Plus one lab hour by arrangement per week. **Recommended Preparation:** interscholastic participation in varsity baseball or equivalent. Open entry/open exit. Variable units. (CSU/UC*)

Varsity Baseball is open Monday through Friday, 1:10-4:00 p.m.

32862	VARS 100 AO	By Arr	15.0 Hrs/Wk	DIAM	Vogel/Williams	.5-2.0
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VARS 185 VARSITY TRACK AND FIELD: MEN AND WOMEN

Varsity track and field for men and women in the Coast Conference. Plus one lab hour by arrangement per week. **Recommended Preparation:** interscholastic participation in track and field or cross country or equivalent. Open entry/open exit. Variable units. (CSU/UC*)

Varsity Track and Field is open Monday through Friday, 1:10-4:00 p.m.

33220	VARS 185 AO	By Arr	15.0 Hrs/Wk	TRAK	Mangan, J.	.5-2.0
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VARS 300 VARSITY BASKETBALL: WOMEN

Competition in the Coast Conference and California Championships (15 hrs/wk minimum). Plus one lab hour by arrangement per week. **Recommended Preparation:** interscholastic participation in basketball or the equivalent. Open entry/open exit. Variable units. (CSU/UC*)

Varsity Women's Basketball is open Monday through Friday, 2:10-4:00 p.m.

32864	VARS 300 AO	By Arr	10.0 Hrs/Wk	8-201	Warner, M.	.5-1.0
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Start and end dates for section 32864: 1/16 3/09

Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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VARS 320 VARSITY SOFTBALL: WOMEN

Intercollegiate women's varsity softball competition in the Coast Conference and State Championships. Plus one lab hour by arrangement per week. **Recommended Preparation:** interscholastic participation in softball and completion of TEAM 158. Open entry/open exit. Variable units. (CSU/UC*)

Varsity Women's Softball is open Monday through Friday, 1:10-4:00 p.m.

32865	VARS 320 AO	By Arr	15.0 Hrs/Wk	TURF	Borg, N.	.5-2.0
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VARS 680 VARSITY BASEBALL CONDITIONING

Class for members of the CSM Baseball Team to condition themselves for intercollegiate baseball competition through a program of stretching, weight training and running. Plus one lab hour by arrangement per week. Corequisite: enrollment in VARS 100. Open entry/open exit. Variable units. (CSU)

Varsity Baseball Conditioning is open Monday through Friday, 4:10-5:00 p.m.

32867	VARS 680 AO	By Arr	5.0 Hrs/Wk	DIAM	Williams, D.	.5-1.0
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VARS 681 VARSITY SWIM

Intercollegiate varsity swim competition in the Coast Conference, Northern California Championships and the California State Championships. Plus one lab hour by arrangement per week. **Recommended Preparation:** interscholastic participation or equivalent.

Varsity Swim is open Monday through Friday, 6:30-9:30 a.m.

37751	VARS 681AO	By Arr	14.0 Hrs/Wk	POOL	Wright, R.	.5-2.0
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PHYSICAL SCIENCE

PSCI 676 PHYSICAL REALITY AND MEASUREMENT – HONORS COLLOQUIUM

Discusses the reality of concepts, the quantum dilemma, and the prospect of having a perfect, "God's-Eye" view of the physical universe. **Prerequisite:** eligibility for the Honors Program and completion of or enrollment in any physical science course that includes a laboratory. (CSU)

32683	PSCI 676 H1	Th	2:10 4:00	36-125	Kowerski/Janatpour	1.0
		Start and end dates for section 32683:		2/22	4/19	

PHYSICS

PHYS 100 DESCRIPTIVE INTRODUCTION TO PHYSICS

Description with experimental demonstrations of the more important phenomena of physics. Plus one hour by arrangement per week. **Recommended Preparation:** equivalent of at least one semester of high school-level algebra. Open to all students except those who have completed or are taking PHYS 210 or 250. (CSU/UC*)

32653	PHYS 100 AA	MWF	9:10 10:00	36-109	Staff	3.0
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PHYS 150 PREPARATION FOR PHYSICS

Preparation for Physics 210 or 250. Math review, problem solving, study skills, description of motion and Newton's Laws. Plus one hour by arrangement per week. **Prerequisite:** concurrent enrollment in or completion of MATH 130 or equivalent with a grade of C or higher. Credit/No Credit grading.

36456	PHYS 150 AA	MWF	8:10 9:00	36-114	Janatpour, M.	4.0
		MWF	9:10 10:00	36-114		
37067	PHYS 150 BA	MW	12:40 2:00	36-114	Locke, D.	4.0
		TTh	12:40 2:00	36-114		

PHYS 210 GENERAL PHYSICS I

Mechanics, heat and sound. Plus one hour by arrangement per week. **Prerequisite:** MATH 130; PHYS 150 or equivalent with a grade of C or higher. (CSU/UC*) (PHYS 210 and 220 = CAN PHYS SEQ A)

40804	PHYS 210 AA	MWF	9:10 10:00	36-112	Uchida, B.	4.0
		Th	8:10 11:00	36-112		

PHYS 211 GENERAL PHYSICS I-CALCULUS SUPPLEMENT

Application of calculus to selected topics in PHYS 210. **Prerequisite:** concurrent enrollment in or completion of MATH 242 or 252; concurrent enrollment in or completion of PHYS 210, both with a grade of C or higher. (CSU/UC)

40808	PHYS 211 AA	T	9:10 10:00	36-112	Locke, D	1.0
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PHYS 220 GENERAL PHYSICS II

Magnetism, electricity, light, modern physics. Plus one hour by arrangement per week. **Prerequisite:** PHYS 210 with a grade of C or higher. (CSU/UC*) (PHYS 210 and 220 = CAN PHYS SEQ A)

32655	PHYS 220 AA	MWF	9:10 10:00	36-125	Locke, D.	4.0
		Th	8:10 11:00	36-125		

PHYS 221 GENERAL PHYSICS II-CALCULUS SUPPLEMENT

Application of calculus to topics in PHYS 220. **Prerequisite:** MATH 242 or 252; PHYS 211; concurrent enrollment in or completion of PHYS 220, all with a grade of C or higher. (CSU/UC)

35262	PHYS 221 AA	T	9:10 10:00	36-112	Uchida, B.	1.0
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PHYS 250 PHYSICS WITH CALCULUS I

Mechanics, wave motion and special relativity. Plus two hours by arrangement per week. Extra supplies may be required. **Prerequisite:** PHYS 150 or equivalent with a grade of C or higher; completion of or concurrent enrollment in MATH 252 or 242. (CSU/UC*) (PHYS 250, 260 and 270 = CAN PHYS SEQ B)

32656	PHYS 250 AA	T	9:10 10:00	36-114	Janatpour, M.	4.0
		T	10:10 11:00	36-114		
		MWF	10:10 11:00	36-114		
		Th	9:10 11:00	36-114		
37512	PHYS 250 CA	T	12:10 1:00	36-112	Uchida, B.	4.0
		T	1:10 2:00	36-112		
		MWF	12:10 1:00	36-112		
		Th	12:10 2:00	36-112		

Explore the nature of physical reality this semester...

Take PSCI 676

Physical Reality & Measurement

Learn how scientific method and the discoveries of modern physics in the last hundred years have entirely changed how we view the universe, and how we view ourselves.

For more info, contact Mohsen Janatpour at (650) 574-6272 or Robert Kowerski at (650) 574-6618.

Course

Ref.

No. Class ID Days Hours Bldg/ Room Instructor Units

PHYS 260 PHYSICS WITH CALCULUS II

Electricity and magnetism. Plus two hours by arrangement per week. Extra supplies may be required. **Prerequisite:** PHYS 250 with a grade of C or higher; MATH 242 with a grade of C or higher or completion of or concurrent enrollment in MATH 253. (CSU/UC*) (PHYS 250, 260 and 270=CAN PHYS SEQ B)

32657 PHYS 260 AA T 2:10 5:00 36-125 Janatpour, M. 4.0
MWF 12:10 1:00 36-125

PHYS 270 PHYSICS WITH CALCULUS III

Heat, light and modern physics. Plus two hours by arrangement per week. **Prerequisite:** PHYS 250 with a grade of C or higher; MATH 242 with a grade of C or higher or completion of or concurrent enrollment in MATH 253. (CSU/UC*) (PHYS 250, 260 and 270 = CAN PHYS SEQ B)

34041 PHYS 270 AA MWF 10:10 11:00 36-125 Locke, D. 4.0
W 2:10 5:00 36-125

PHYS 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 36, Room 311. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

33189 PHYS 690 AA By Arr 2.0 Hrs/Wk 36-311C Frontiera, C. 2.0
33190 PHYS 690 BB By Arr 1.0 Hr/Wk 36-311C Frontiera, C. 1.0

POLITICAL SCIENCE**PLSC 110 CONTEMPORARY FOREIGN GOVERNMENTS**

Introduction to representative foreign political systems. Comparative analysis of how various governments reconcile stability and change, power and responsibility, freedom and efficiency. Stresses interrelationships of social patterns, ideology, and political institutions. **Recommended Preparation:** previous course in political science and eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU/UC)

37977 PLSC 110 AA TTh 10:10 11:00 14-122 Keenan, K. 3.0

PLSC 120 AREA STUDIES: EUROPEAN UNION

Government and policies of the European Union, studied to gain understanding of institutions, political economy, foreign policy in an interdependent global context. **Recommended Preparation:** previous course in political science and eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

May be taken as part of the Global Studies Program. See page 54.

EVENING CLASSES

32658 PLSC 120 JA M 7:00 10:05 16-270 Armitage, L. 3.0

PLSC 130 INTERNATIONAL RELATIONS

The nature of relations among nation-states and non-state actors within the 21st century global system; basic forces affecting formulation of foreign policy and the dynamics of international politics. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

May be taken as part of the Global Studies Program. See page 54.

34259 PLSC 130 AA TTh 9:45 11:00 18-306 O'Connell, K. 3.0

@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

PLSC 200 NATIONAL, STATE AND LOCAL GOVERNMENT

American federal system: basic institutions, politics, civil liberties, and issues of public policy. Not open to students who have had PLSC 210 or 310 or a comparable course in American or state institutions. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC*)

32660 PLSC 200 AA Daily 8:10 9:00 18-308 Armitage, L. 5.0

PLSC 210 AMERICAN POLITICS

Survey of the organization and functions of the federal government; examination of the dynamics of the American political process. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures (CSU/UC*) (CAN GOVT 2)

35029 PLSC 210 AA TTh 8:10 9:25 16-154 Damon, F. 3.0
35035 PLSC 210 AB MWF 9:10 10:00 18-207 O'Connell, K. 3.0
32661 PLSC 210 AC TTh 11:10 12:25 18-308 O'Connell, K. 3.0
32662 PLSC 210 AD MWF 10:10 11:00 18-207 O'Connell, K. 3.0
*32663 PLSC 210 AE MW 11:10 12:00 14-122 Scholnick, E. 3.0
32665 PLSC 210 AF TTh 11:10 12:25 18-303 Adkins, W. 3.0

EVENING AND SATURDAY CLASSES

37794 PLSC 210 JA T 7:00 9:50 14-122 Noori, A. 3.0
*34827 PLSC 210 SA S 9:00 12:05 14-118 Scholnick, E. 3.0

ONLINE CLASSES

37815 PLSC 210 WW See pages 92–95 Online-CRS Kennedy, K. 3.0

*These sections of PLSC 210 include one hour by arrangement.

PLSC 212 INTRODUCTION TO AMERICAN POLITICS AND SOCIETY

Recommended for international students and recent immigrant but designed to meet the needs of all students. Introduction to the institutions, constitutional framework, and dynamic processes American democracy and to the unique aspects of American society, culture, and historical development which are relevant to American politics and to the formation of national values and character. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

32671 PLSC 212 AA TTh 12:45 2:00 14-118 Davis Jr, G. 3.0

PLSC 215 CONTEMPORARY ISSUES IN AMERICAN POLITICS

Explores within the constitutional framework, current issues of importance to well-informed citizens in a democracy, including goals and tactics of American foreign policy, presidential elections and campaigns, corporate power, criminal justice and individual rights, interpretations of the Founders' political philosophy, Congress. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU/UC)

37008 PLSC 215 AA MWF 9:10 10:00 14-205 Noori, A. 3.0

PLSC 250 CIVIL LIBERTIES AND CIVIL RIGHTS

The U.S. Supreme Court's treatment of the rights of political, racial, religious, and sexual minorities and criminal defendants. **Recommended Preparation:** eligibility for ENGL 848. Credit/No Credit or letter grade option. (CSU/UC)

32673 PLSC 250 AA MWF 9:10 10:00 14-120 Keenan, K. 3.0

Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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PLSC 310 CALIFORNIA STATE AND LOCAL GOVERNMENT

Study of the institutions and problems of state and local government in California; California in the federal system. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU)

40127	PLSC 310 AB	TTh	10:10 11:00	14-122	Adkins, W.	2.0
38227	PLSC 310 AC	TTh	11:10 12:00	16-269	Damon, F.	2.0
EVENING CLASSES						
40323	PLSC 310 JA	W	6:30 8:20	18-303	Lempert, S.	2.0
ONLINE CLASSES						
36383	PLSC 310 WW	See pages 92–95	Online-CRS	Staff		2.0

PLSC 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 15, Room 169. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and completion of at least two college-level courses in subject field. (CSU)

32681	PLSC 690 AA	By Arr	2.0 Hrs/Wk	15-169	Acena, A.	2.0
32682	PLSC 690 BB	By Arr	1.0 Hr/Wk	15-169	Acena, A.	1.0

PSYCHOLOGY**PSYC 100 GENERAL PSYCHOLOGY**

Introduction to psychology; perception, motivation, emotion, learning and thinking, observation of behavior and measurement. **Recommended Preparation:** eligibility for ENGL 838 or 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC) (CAN PSY 2)

34841	PSYC 100 AA	TTh	8:10 9:25	16-155	Rose, M.	3.0
*#35695	PSYC 100 AB	MWF	9:10 10:00	18-308	Clifford, J.	3.0
*#32684	PSYC 100 AC	TTh	9:45 11:00	3-175	Clifford, J.	3.0
*#35700	PSYC 100 AE	MWF	10:10 11:00	18-308	Clifford, J.	3.0
35699	PSYC 100 AF	TTh	11:10 12:25	16-155	Clare, D.	3.0
32685	PSYC 100 AG	MWF	12:10 1:00	16-267	Staff	3.0
*#35723	PSYC 100 AH	MWF	11:10 12:00	18-308	Clifford, J.	3.0
34539	PSYC 100 AJ	MWF	1:10 2:00	16-103	Clare, D.	3.0
36174	PSYC 100 AQ	TTh	1:45 3:00	16-155	Staff	3.0
32690	PSYC 100 BC	M	3:30 6:20	16-155	Clare, D.	3.0

*These sections of PSYC 100 include one hour by arrangement.

#These sections of PSYC 100 are part of the Learning Community: Philosophy and Psychology in Contemporary Films. See page 60 for Learning Community description.

EVENING CLASSES

34826	PSYC 100 JA	T	6:00 9:05	16-155	Stegner, M.	3.0
35434	PSYC 100 JB	W	6:30 9:20	16-155	Stegner, M.	3.0

OFF-CAMPUS CLASSES

32692	PSYC 100 JC	Th	6:00 9:00	KING	Collins, J.	3.0
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TV CLASSES

32695	PSYC 100 TV	See pages 95-99	TV-CRS	Clifford Jr, J.		3.0
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PSYC 105 EXPERIMENTAL PSYCHOLOGY

Laboratory experiments in memory, problem solving, perception, animal learning, conditioning, reaction time, child development and prejudice. Plus one hour by arrangement per week. **Prerequisite:** PSYC 100 with a grade of C or higher. **Recommended Preparation:** PSYC 121 and eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU/UC)

33982	PSYC 105 AA	MWF	12:10 1:00	16-267	Clifford, J.	3.0
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PSYC 108 PSYCHOLOGY IN PRACTICE

Application of psychological principles to problems of everyday living. Intended for students who want a general picture of human psychology. **Recommended Preparation:** eligibility for ENGL 838 or 848; completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (May not be taken for credit following PSYC 100.) (CSU)

32696	PSYC 108 AA	MWF	10:10 11:00	16-155	Rodriguez, E.	3.0
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PSYC 110 COURTSHIP, MARRIAGE AND THE FAMILY

Societal, psychological and biological aspects of gender, sex, love, conflict, etc., in dating, marital and familial interaction. May not be taken for credit following SOCI 110. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU/UC)

32700	PSYC 110 AA	TTh	9:45 11:00	14-100	Toomer, D.	3.0
32699	PSYC 110 AB	MWF	11:10 12:00	14-118	Rodriguez, E.	3.0

TV CLASSES

32702	PSYC 110 TV	See pages 95-99	TV-CRS	Stegner, M.		3.0
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PSYC 121 BASIC STATISTICAL CONCEPTS

Introduction to basic descriptive techniques and statistical inferences used in the behavioral sciences. **Prerequisite:** MATH 120 or 123 or an equivalent course at a postsecondary institution OR equivalent skill level as measured by a satisfactory score on a math placement test. **Recommended Preparation:** eligibility for ENGL 838 or 848; completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC*) (CAN PSY 6)

32703	PSYC 121 AA	MWF	12:10 1:00	14-103	Clare, D.	3.0
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PSYC 200 DEVELOPMENTAL PSYCHOLOGY

Psychological development across the life-span. Focuses particularly on the development of thinking, social interaction, and the sense of self from birth through old age. **Prerequisite:** PSYC 100 with a grade of C or higher. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (UC credit limited to either PSYC 200 or 201.) (CSU/UC*)

34610	PSYC 200 AA	TTh	11:10 12:25	16-267	Clifford, J.	3.0
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EVENING CLASSES

40072	PSYC 200 JA	W	7:00 9:50	16-267	Matsuda, D.	3.0
36205	PSYC 200 JB	Th	7:00 9:50	16-267	Matsuda, D.	3.0

PSYC 201 CHILD DEVELOPMENT

A research-based treatment of the biological and experiential forces that shape and influence human development during the childhood years. **Prerequisite:** PSYC 100. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (UC credit limited to either PSYC 200 or 201.) (CSU/UC*)

32704	PSYC 201 AA	TTh	8:10 9:25	16-267	Clifford, J.	3.0
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TV CLASSES

39506	PSYC 201 TV	See pages 95-99	TV-CRS	Clifford, J.		3.0
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Course

Ref.

No. Class ID Days Hours Bldg/
Room Instructor Units**PSYC 225 THEORIES OF PERSONALITY**

Covers the major theories of personality, from Freud to modern day, and introduces personality assessment and research. Examines cultural and gender differences as they relate to the development of personality.

Recommended Preparation: PSYC 100; eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC)

37003 PSYC 225 AA TTh 11:10 12:25 16-273 Toomer, D. 3.0

PSYC 300 SOCIAL PSYCHOLOGY

Study of human interaction with emphasis on social patterning and process of perception, identity, roles, and attitudes. **Prerequisite:** PSYC 100.

Recommended Preparation: eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC*)

33835 PSYC 300 AA TTh 11:10 12:25 14-100 Clare, D. 3.0

PSYC 410 ABNORMAL PSYCHOLOGY

Types and patterns of abnormal behavior; major theories regarding its causes; clinical assessment and modes of treatment. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU/UC)

39192 PSYC 410 AA TTh 9:45 11:00 18-303 Tollefson, P. 3.0

32707 PSYC 410 AB MWF 12:10 1:00 14-120 Rodriguez, E. 3.0

EVENING CLASSES

32708 PSYC 410 JA Th 7:00 9:50 16-155 Bala, M. 3.0

TV CLASSES

32709 PSYC 410 TV See pages 95-99 TV-CRS Stegner, M. 3.0

PSYC 675 HONORS COLLOQUIUM IN PSYCHOLOGY

Selected advanced topics in General Psychology. Readings, discussion and lectures. Course content determined by Humanities Department and the Honors Program. Limited to students in the Honors Program (ENGL 100 eligibility; GPA=3.3) who have past or concurrent enrollment in an associated non-honors course in Psychology. (CSU/UC*)

32710 PSYC 675 HA M 1:10 2:00 14-103 Clifford, J. 1.0

PSYC 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 15, Room 169. Register after the first week of classes.

Prerequisite: 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

32711 PSYC 690 AA By Arr 2.0 Hrs/Wk 15-169 Acena, A. 2.0

34948 PSYC 690 AB By Arr 2.0 Hrs/Wk 16-267 Clifford, J. 2.0

READING

NOTE FOR ALL READ 400 SECTIONS

College of San Mateo has established a computerized prerequisite-checking system for enforcing the prerequisites for READ 400. If you have not met the prerequisites for this course, you will be blocked from enrolling. If you believe you have met the prerequisites or wish to challenge the course prerequisites, please review the information on the college web site (collegeofsanmateo.edu) and click on the quick link "Prerequisite Information." You may also contact the Counseling Department, the Admissions and Records Office, or the Language Arts Division Office for information.

@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

READ 400 ACADEMIC TEXTBOOK READING

Experience the reading of full-length textbook chapters and accompanying tests in a variety of college academic disciplines. Emphasis on (1) application of advanced study reading strategies to actual college chapters/tests, (2) evaluation of textbook materials as critical and analytical readers, (3) reading a book related to an academic area, and (4) intensive work with college-level vocabulary. Plus one hour by arrangement per week.

Prerequisite: READ 830 with a grade of C or higher or appropriate skill level indicated by the Reading placement tests and other measures. Credit/No Credit or letter grade option. This course partially satisfies the English competency requirement for the AA/AS degree. (CSU)

*39146 READ 400 AX MWF 9:10 10:00 18-302 Wills, C. 3.0

*NOTE: READ 400 AX is linked with ENGL 838 AX (40571) as part of the Learning Community: Rising Scholars Program. Students must enroll in both sections as linked. See page 60 for Learning Community description.

40565 READ 400 BX MWF 9:10 10:00 18-302 Wills, C. 3.0

READ 400 BX supports *The Tragedy of the Commons* Learning Community. See page 61.**READ 415 READING ACROSS THE DISCIPLINES: INDIVIDUALIZED PREPARATION**

Individualized instruction designed to acquire or improve reading skills in the various content area classes. Course offerings vary, depending upon the needs and abilities of the student. Designed/coordinated with ongoing academic courses in content areas such as, but not limited to, sociology, psychology, history, political science, biology, geology, and oceanography. Weekly scheduled reading appointment required. May include textbook comprehension, principles of learning and retention, notetaking, annotating, discipline-based vocabulary, paraphrasing, reading graphics, test taking, and research techniques. **Prerequisite:** READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400 or 405 OR appropriate skill level as indicated by the Reading placement tests and other measures. Corequisite: concurrent enrollment in a specific transfer-level content area course in collaboration with this course. Credit/No Credit grading. Registration is open through the 12th week of the semester. May be taken four times for a maximum of three units.

40547 READ 415 AB By Arr 6.0 Hrs/Wk 18-101 Wills, C. .5-1.0

READ 807 BASIC PHONIC SKILLS FOR NON-NATIVE SPEAKERS

Study of basic speech sounds and practice in techniques for pronouncing unknown words. Plus one lab hour by arrangement per week. It is recommended that students enroll concurrently in ESL 825 or higher course, ESL 845 or higher course, and ESL 855 or higher course. Credit/No Credit or letter grade option. May be taken twice for a maximum of 6 units. (Units do not apply toward AA/AS degree.)

32747 READ 807 AX MWF 10:10 11:00 18-302 Wills, C. 3.0

READ 808 BASIC PHONIC SKILLS

Introduction to basic speech sounds and practice in techniques for pronouncing unknown words. Review of dictionary symbols, diacritical marks, syllabication, and fundamental phonic generalizations. Plus one lab hour by arrangement per week. Credit/No Credit or letter grade option. May be taken twice for a maximum of 6 units. (Units do not apply toward AA/AS degree.)

32748 READ 808 AX MWF 10:10 11:00 18-302 Wills, C. 3.0

READ 809 SPELLING IMPROVEMENT FOR NON-NATIVE SPEAKERS OF ENGLISH

Improvement of spelling skills for academic, professional, and personal needs. Includes basic and advanced rules of spelling, commonly misspelled words, and individualized spelling word lists. Plus one lab hour by arrangement per week. **Recommended Preparation:** READ 807 or 808 with Credit or a grade of C or higher OR eligibility for ESL 857, READ 825, or higher course (as indicated by the Reading placement tests and other measures). Credit/No Credit or letter grade option. May be taken twice for a maximum of 6 units. (Units do not apply toward AA/AS degree.)

32749 READ 809 AA MWF 11:10 12:00 18-302 Wills, C. 3.0

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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READ 812 INDIVIDUALIZED READING IMPROVEMENT

Improvement of reading skills. Practice in methods of increasing speed, comprehension, and vocabulary. Emphasizes computer-assisted and audio-visual instruction. Credit/No Credit grading. Open entry/open exit. Variable units. May be taken four times for a maximum of 6 units. (Units do not apply toward AA/AS degree.)

32750	READ 812 AO	By Arr	1.5-9.0 Hrs/Wk	18-101	Wills, C.	.5-3.0
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READ 814 BASIC SPELLING MASTERY

Self-paced course that incorporates a textbook and computer-assisted instruction to facilitate basic spelling mastery. Includes silent letters, a review of basic phonetic rules, rules for spelling compound words, *ie/ei* rules, final *e* rules, basic plural rules, and basic homonyms. Credit/No Credit grading. Open entry/open exit. (Unit does not apply toward AA/AS degree.) Students may register at any time but should go to the Reading Center (18-101) during the third week of the semester to meet with an instructor.

37454	READ 814 AO	By Arr	3.0 Hrs/Wk	18-101	Wills, C.	1.0
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READ 815 ADVANCED SPELLING MASTERY

Self-paced course that incorporates textbook and computer-assisted instruction to facilitate advanced spelling mastery. Includes advanced rules for doubling final consonants, plurals, advanced homonyms, spelling prefixes and suffixes, and English words whose etymologies are Spanish, Italian, or French. Credit/No Credit grading. Open entry/open exit. (Unit does not apply toward AA/AS degree.) Students may register at any time but should go to the Reading Center (18-101) during the third week of the semester to meet with an instructor.

37455	READ 815 AO	By Arr	3.0 Hrs/Wk	18-101	Wills, C.	1.0
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READ 825 INTRODUCTION TO COLLEGE READING

Instruction in techniques for improving skills basic to college reading. Focus on comprehension, vocabulary building, and college study reading skills using a variety of nonfiction and fiction materials. Includes reading books for enjoyment, written responses to text, and use of computers. Qualifies as preparation for READ 830. Plus one hour by arrangement per week. **Recommended Preparation:** ESL 857 (or appropriate skill level indicated by the Reading placement tests and other measures).

39456	READ 825 AA	MWF	9:10 10:00	16-272	Marron, J.	3.0
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32731	READ 825 AB	TTh	9:45 11:00	18-302	Wills, C.	3.0
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40738	READ 825 AD	MWF	10:10 11:00	16-168	Staff	3.0
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EVENING CLASSES

40739	READ 825 JB	W	6:30 9:35	16-153	Staff	3.0
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READ 830 COLLEGE AND CAREER READING

Analysis of expository writing, including extended textbook passages, work documents, and fictional writing, essential to proficient reading in college courses and job-related reading. Emphasis on applying reading strategies to comprehend and retain textbook information and perform better on academic and career-related tests. Additional focus on recognition of an author's thesis, supporting details, point of view, purpose, tone, bias, and conclusions through in-depth analysis of essays, textbook excerpts, and book-length works. Intensive work with vocabulary and word origins. Qualifies as preparation for READ 400 and READ 405. Plus one hour by arrangement per week. **Recommended Preparation:** READ 825 with a grade of C or higher or appropriate skill level indicated by the Reading placement tests and other measures. Credit/No Credit or letter grade option. May be taken twice for a maximum of 6 units.

32734	READ 830 AB	TTh	9:45 11:00	16-272	Staff	3.0
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38805	READ 830 AD	MWF	10:10 11:00	16-272	Marron, J.	3.0
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40593	READ 830 AE	MWF	12:10 1:00	16-153	Marron, J.	3.0
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*32737	READ 830 AX	TTh	11:10 12:25	18-302	Wills, C.	3.0
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***NOTE: READ 830 AX is linked with ENGL 838 BX (40781) as part of the Learning Community: Rising Scholars Program. Students must enroll in both sections as linked. See page 60 for Learning Community description.**

40566	READ 830 BX	TTh	11:10 12:25	18-302	Wills, C.	3.0
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EVENING CLASSES

40740	READ 830 JB	M	6:30 9:35	16-268	Staff	3.0
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(CSU) Transferable to California State Universities
(UC) Transferable to University of California, (*) With limitations

READ 852 VOCABULARY IMPROVEMENT I

A self-paced, individualized course designed to help students build their vocabulary skills through a words-in-context approach. Students will use textbooks and computer programs to study 300 basic words. Credit/No Credit grading. Open entry/open exit. (Unit does not apply toward AA/AS degree.) Students may register at any time but should go to the Reading Center (18-101) during the third week of the semester to meet with an instructor.

37458	READ 852 AO	By Arr	3.0 Hrs/Wk	18-101	Wills, C.	.5-1.0
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READ 853 VOCABULARY IMPROVEMENT II

A self-paced, individualized course designed to help students build their vocabulary skills through a words-in-context approach. Students will use textbooks and computer programs to study 300 basic words. Credit/No Credit grading. Open entry/open exit. (Unit does not apply toward AA/AS degree.) Students may register at any time but should go to the Reading Center (18-101) during the third week of the semester to meet with an instructor.

37459	READ 853 AO	By Arr	3.0 Hrs/Wk	18-101	Wills, C.	.5-1.0
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READ 854 VOCABULARY IMPROVEMENT III

A self-paced, individualized course designed to help students build their vocabulary skills through a words-in-context approach. Students will use textbooks and computer programs to study 300 basic words. Credit/No Credit grading. Open entry/open exit. (Unit does not apply toward AA/AS degree.) Students may register at any time but should go to the Reading Center (18-101) during the third week of the semester to meet with an instructor.

37460	READ 854 AO	By Arr	3.0 Hrs/Wk	18-101	Wills, C.	.5-1.0
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READ 855 VOCABULARY IMPROVEMENT IV

A self-paced, individualized course designed to help students build their vocabulary skills through a words-in-context approach. Students will use textbooks and computer programs to study 300 basic words. Credit/No Credit grading. Open entry/open exit. (Unit does not apply toward AA/AS degree.) Students may register at any time but should go to the Reading Center (18-101) during the third week of the semester to meet with an instructor.

37461	READ 855 AO	By Arr	3.0 Hrs/Wk	18-101	Wills, C.	.5-1.0
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REAL ESTATE

R.E. 100 REAL ESTATE PRINCIPLES

Property, contracts, agency, financing, liens and encumbrances, taxes, escrows, land descriptions. Meets State requirements for admission to the salesperson's license exam. (CSU)

32713	R.E. 100 AA	Th	1:10 4:15	18-308	Keavney, B.	3.0
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EVENING CLASSES

32715	R.E. 100 JA	T	7:00 9:50	18-306	Gottlieb, M.	3.0
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R.E. 105 PROPERTY INVESTMENTS, VALUATION, AND MANAGEMENT

Real estate markets, financing investment purchases, value of money and a well-diversified investment strategy, estimating costs and revenues of real estate investments, depreciation and tax considerations. Meets the State requirements as one of two additional courses to move from the initial or temporary salesperson's license to a regular renewable salesperson's license. Also accepted for credit for the broker's license. (CSU)

EVENING CLASSES

32717	R.E. 105 JA	M	7:00 10:05	18-306	Gottlieb, M.	3.0
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R.E. 110 REAL ESTATE PRACTICE

Real estate brokerage skills. Emphasis on daily activities of salesmen and brokers. Meets State requirements as one of two additional courses to move from the initial or temporary salesperson's license to a regular renewable salesperson's license. Accepted for credit for the broker's license. (CSU)

32719	R.E. 110 AA	W	12:10 3:15	18-308	Keavney, B.	3.0
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Course

Ref.

No.

Class ID

Days

Hours

Bldg/
Room

Instructor

Units

R.E. 121 LEGAL ASPECTS OF REAL ESTATE I

Legal aspects of real estate brokerage, sales, property management, ownership, California real estate law. Meets State requirements as one of two additional courses to move from the initial or temporary salesperson's license to a regular renewable salesperson's license. Accepted for credit for the broker's license. May be taken twice for a maximum of 6 units. (CSU)

EVENING CLASSES

32720	R.E. 121 JA	Th	6:30	9:20	18-306	Justman, H.	3.0
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R.E. 131 REAL ESTATE FINANCE I

Practices, customs, and laws relating to mortgage lending/financing of real estate. Emphasis on private houses. Meets State requirements as one of two additional courses to move from the initial or temporary salesperson's license to a regular renewable salesperson's license. Accepted for credit for the broker's license. May be taken twice for a maximum of 6 units. (CSU)

32721	R.E. 131 AA	M	1:10	4:15	18-308	Keavney, B.	3.0
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R.E. 141 REAL ESTATE APPRAISAL: BASIC

Basic appraisal: analysis of residential and commercial properties. Determine loan, market, and insurance values. Meets State requirements as one of two additional courses to move from the initial or temporary salesperson's license to a regular renewable salesperson's license. Accepted for credit for the broker's license. (CSU)

EVENING CLASSES

32722	R.E. 141 JA	Th	6:30	9:20	18-308	Flinn, T.	3.0
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R.E. 215 COMMERCIAL INVESTMENT PROPERTY

For licensed real estate agents and brokers, financing officials, and investors. Emphasizes the process of selecting properties for investment, including analyzing income, operating expenses, and income tax implications. Meets State requirements for the salesperson's and broker's licenses. May be taken twice for a maximum of 6 units. (CSU)

EVENING CLASSES

35210	R.E. 215 JA	T	7:00	9:50	18-204	Gilmartin, T.	3.0
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R.E. 220 REAL ESTATE PROPERTY MANAGEMENT

Apartment property cash flow, projection, valuation, merchandising, maintenance, evictions. Meets State requirements as one of two additional courses to move from the initial or temporary salesperson's license to a regular renewable salesperson's license. Accepted for credit for the broker's license.) May be taken twice for a maximum of 6 units. (CSU)

EVENING CLASSES

37359	R.E. 220 JA	W	6:30	9:20	18-306	Taylor, J.	3.0
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R.E. 301 ESCROW PROCEDURES: BASIC

Basic methods, techniques of escrow procedure for business transactions with emphasis on real estate. Meets State requirements for the salesperson's and broker's licenses.

EVENING CLASSES

32728	R.E. 301 JA	M	6:30	9:35	18-308	Icard, C.	3.0
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R.E. 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean; Bldg. 15, Room 157. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

33175	R.E. 690 AA	By Arr	2.0 Hrs/Wk	15-157	Avelar, L.	2.0
33177	R.E. 690 BB	By Arr	1.0 Hr/Wk	15-157	Avelar, L.	1.0

SOCIAL SCIENCE**SOSC 301 INTRODUCTION TO ALCOHOL AND OTHER DRUG STUDIES**

Introductory course covering the historical, cultural, educational/prevention/intervention theories of alcohol and other drugs. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

38975	SOSC 301 AA	T	9:10	12:00	14-205	Perezayanez, I.	3.0
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SOSC 303 ALCOHOL AND OTHER DRUG ABUSE PREVENTION AND EDUCATION

History, theories, models, and approaches to prevention. Review of research on epidemiology, environmental factors, and prevention strategies; effective prevention programs. **Recommended Preparation:** SOSC 301 and eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

EVENING CLASSES

36269	SOSC 303 JB	T	6:30	9:20	14-120	Perezayanez, I.	3.0
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SOSC 304 INTERVENTION, TREATMENT AND RECOVERY

Introduction to the recovery process in chemical dependency covering intervention strategies, dependency in its clinical and social contexts, and philosophical, organizational and clinical approaches in treatment. **Recommended Preparation:** SOSC 301 and eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

EVENING CLASSES

33979	SOSC 304 JA	Th	6:30	9:20	14-118	DeDomenico, J.	3.0
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SOSC 307 COUNSELING THE FAMILY OF THE ADDICTED PERSON

Designed to assist the significant persons (family, employer, etc.) in the lives of chemically dependent persons. The AOD (alcohol and other drug) counselor will develop strategies after exploring the dynamics of the family system. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

EVENING CLASSES

33981	SOSC 307 JA	M	6:30	9:35	14-120	DeDomenico, J.	3.0
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SOSC 308 GROUP AOD (ALCOHOL AND OTHER DRUG) COUNSELING PROCESS

Explores individual AOD (alcohol and other drug) counseling techniques, intervention skills, and relapse prevention strategies. Theories of group counseling process and group interactions will be practiced. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

EVENING CLASSES

39423	SOSC 308 JA	M	6:30	9:35	16-255	Schulze, W.	3.0
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@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Ref. No.	Class ID	Days	Hours	Bldg/Room	Instructor	Units
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SOSC 314 INDIVIDUAL AOD (ALCOHOL AND OTHER DRUG) COUNSELING PROCESS

Covers individual chemical dependency counseling techniques, intervention skills, and relapse prevention strategies. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

EVENING CLASSES

37344	SOSC 314 JA	W	7:00	9:50	16-255	Bala, M.	3.0
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SOSC 316 FIELD STUDIES AND SEMINAR II

Supervised practicum/internship. The second semester of a two-semester sequence placing students in alcohol/drug abuse agencies/organizations; emphasizes and applies the values, concepts, and skills gained from previous courses to the process of aiding chemically dependent persons. Participants must already be knowledgeable about chemical dependency. Plus 100 hours of documented work in an agency or organization in the alcohol/drug abuse field (255 hours if CAADAC certification is sought). **Prerequisite:** SOSC 315. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

EVENING CLASSES

33980	SOSC 316 JA	W	7:00	9:50	14-118	Stocker, A.	3.0
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SOSC 319 MULTIPLE/DUAL DIAGNOSIS IN AOD (ALCOHOL AND OTHER DRUG) ISSUES

Covers the relationship between alcohol and other drug dependency/addiction and psychological/mental disorders. Focuses on identification and assessment of individuals diagnosed with multiple/dual disorders, current treatment approaches, medication, referral procedures, and interface with the professional mental health community. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

EVENING CLASSES

37349	SOSC 319 JA	T	6:30	9:20	16-273	Eiland, B.	3.0
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SOSC 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean, Bldg. 15, Room 169. Register after first week of classes. **Prerequisite:** 3.0 GPA in subject field and completion of at least two college-level courses in subject field. (CSU)

32791	SOSC 690 AA	By Arr	2.0 Hrs/Wk		15-169	Acena, A.	2.0
32792	SOSC 690 BB	By Arr	1.0 Hr/Wk		15-169	Acena, A.	1.0

SOCIOLOGY

SOCI 100 INTRODUCTION TO SOCIOLOGY

Analysis of processes of group behavior and interaction between the individual and society. **Recommended Preparation:** eligibility for ENGL 838 or 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU/UC) (CAN SOC 2)

32769	SOCI 100 AA	TTh	8:10	9:25	16-269	Mathur, M.	3.0
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*32767	SOCI 100 AB	MWF	9:10	10:00	16-167	Mathur, M.	3.0
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***NOTE: SOCI 100 AB is linked with ENGL 100 BD (32140) as part of the Learning Community: Social Justice? Understanding Problems and Solutions in the New Millennium. Students must enroll in both sections as linked. See page 60 for Learning Community description.**

32766	SOCI 100 AC	TTh	9:45	11:00	16-167	Mathur, M.	3.0
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32768	SOCI 100 AD	MWF	10:10	11:00	16-167	Mathur, M.	3.0
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40230	SOCI 100 AE	TTh	11:10	12:25	16-167	Mathur, M.	3.0
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EVENING CLASSES

34541	SOCI 100 JB	Th	7:00	9:50	16-167	Manders, D.	3.0
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TV CLASSES

32772	SOCI 100 TV	See pages 95-99			TV-CRS	Mathur, M.	3.0
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EVENING/OFF-CAMPUS CLASSES

32963	SOCI 100 JA	W	6:00	9:00	KING	White, K.	3.0
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SOCI 105 SOCIAL PROBLEMS

Theoretical and descriptive studies of selected social problems that affect the quality of life in contemporary America. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU/UC) (CAN SOC 4)

36002	SOCI 105 AA	TTh	9:45	11:00	16-270	White, K.	3.0
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*32773	SOCI 105 AC	MWF	12:10	1:00	16-167	Mathur, M.	3.0
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***Students enrolled in this section will participate in The Tragedy of the Commons Learning Community. See page 61.**

SOCI 110 COURTSHIP, MARRIAGE AND THE FAMILY

Societal, psychological and biological aspects of gender, sex, love, conflict, etc., in dating, marital and familial interaction. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. May not be taken for credit following PSYC 110. Credit/No Credit or letter grade option. (CSU/UC)

34785	SOCI 110 AA	MWF	11:10	12:00	16-273	Toomer, D.	3.0
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SOCI 141 RACE AND ETHNIC RELATIONS

Sociological analysis of ethnic relations within the U.S., concentrating on the roles, statuses, and efficacy of major ethnic groups. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC*)

40228	SOCI 141 AA	MWF	12:10	1:00	16-270	Williams, J.	3.0
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SOCI 340 HUMAN SEXUALITY

Human sexuality from a physiological, psychological and cultural viewpoint. Emphasis on need for affiliation, commitment and intimacy. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU/UC)

32779	SOCI 340 AA	Th	1:10	4:00	16-267	Manders, D.	3.0
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Course

Ref.

No. Class ID Days Hours Bldg/ Room Instructor Units

SOCI 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 15, Room 169. Register after the first week of classes.

Prerequisite: 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

32781	SOCI 690 AA	By Arr	2.0 Hrs/Wk	15-169	Acena, A.	2.0
32782	SOCI 690 BB	By Arr	1.0 Hr/Wk	15-169	Acena, A.	1.0

SPANISH

For a general explanation of course numbers and levels, please see FOREIGN LANGUAGES, page 50.

SPAN 110 ELEMENTARY SPANISH

Conversation in Spanish. Dictation, reading, fundamentals of grammar, and writing of simple Spanish exercises. Plus two lab hours by arrangement per week. **Recommended Preparation:** eligibility for ENGL 838 or a higher English course. Credit/No Credit or letter grade option. (CSU/UC)

32793	SPAN 110 AX	Daily	8:10 9:00	18-203	Castillo, R.	5.0
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SPAN 111 ELEMENTARY SPANISH I

Covers approximately the first half of the semester's work in SPAN 110. Plus one lab hour by arrangement per week. **Recommended Preparation:** eligibility for ENGL 838 or a higher English course. Credit/No Credit or letter grade option. (CSU/UC*)

32795	SPAN 111 AA	MWF	12:10 1:00	18-203	Castillo, R.	3.0
40567	SPAN 111 AC	MWF	11:10 12:00	16-252	Lisses,	3.0

EVENING CLASSES

32798	SPAN 111 JB	T	6:30 9:20	16-168	Dinelli, A.	3.0
35576	SPAN 111 JD	Th	6:30 9:20	18-304	Dinelli, A.	3.0

SPAN 112 ELEMENTARY SPANISH II

Covers approximately the second half of the semester's work in SPAN 110. Plus one lab hour by arrangement per week. **Prerequisite:** SPAN 111 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC*)

35563	SPAN 112 AX	Daily	8:10 9:00	18-203	Castillo, R.	3.0
				Start and end dates for section 35563:	3/13 5/18	
40741	SPAN 112 AB	MWF	9:10 10:00	16-268	Lisses,	3.0

EVENING CLASSES

32800	SPAN 112 JA	T	6:30 9:20	TBA	Tavernakis, J.	3.0
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SPAN 115 BEGINNING SPANISH I

TELECOURSE: Basic Spanish vocabulary and language structures studied through text, audio cassettes, and broadcast videotapes. Equivalent to SPAN 111 but without the oral component. Credit/No Credit or letter grade option. (CSU)

TV CLASSES

36065	SPAN 115 TV	See pages 95-99	TV-CRS	Castillo, R.	3.0
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SPAN 116 BEGINNING SPANISH II

TELECOURSE: Basic Spanish vocabulary and language structures studied through text, audio cassettes, and broadcast videotapes. Equivalent to SPAN 112 but without the oral component. **Prerequisite:** SPAN 115 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU)

TV CLASSES

36066	SPAN 116 TV	See pages 95-99	TV-CRS	Castillo, R.	3.0
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SPAN 117 ADVANCED BEGINNING SPANISH I

TELECOURSE: Continued elementary Spanish vocabulary and language structures studied through text, audio cassettes, and broadcast videotapes. Equivalent to SPAN 121 but without the oral component. **Prerequisite:** SPAN 116 or equivalent. Credit/No Credit or letter grade option. (CSU)

TV CLASSES

36067	SPAN 117 TV	See pages 95-99	TV-CRS	Castillo, R.	3.0
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SPAN 118 ADVANCED BEGINNING SPANISH II

TELECOURSE: Continued elementary Spanish vocabulary and language structures studied through text, audio cassettes, and broadcast videotapes. Equivalent to SPAN 122 but without the oral component. **Prerequisite:** SPAN 117 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU)

TV CLASSES

36068	SPAN 118 TV	See pages 95-99	TV-CRS	Castillo, R.	3.0
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SPAN 120 ADVANCED ELEMENTARY SPANISH

Continuation of SPAN 110. Includes short readings that serve as a basis for classroom conversation. Plus two lab hours by arrangement per week. **Prerequisite:** SPAN 110 or 112 or equivalent with Credit or a grade of C or higher. Credit/ No Credit or letter grade option. (CSU/UC)

32801	SPAN 120 AA	Daily	9:10 10:00	18-203	Castillo, R.	5.0
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SPAN 122 ADVANCED ELEMENTARY SPANISH II

Covers approximately the second half of the semester's work in Spanish 120. Plus one lab hour by arrangement per week. **Prerequisite:** SPAN 121 or equivalent with Credit or a grade of C or higher. (CSU/UC*)

EVENING CLASSES

32887	SPAN 122 JA	Th	6:30 9:20	16-253	Tavernakis, J.	3.0
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SPAN 131 INTERMEDIATE SPANISH I

Covers approximately the first half of the semester's work in SPAN 130. Conversation, composition, grammar review, and selected readings. Plus one lab hour by arrangement per week. **Prerequisite:** SPAN 120 or 122 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC*)

32803	SPAN 131 AX	TTh	11:10 12:25	18-207	Lisses, J.	3.0
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SPAN 132 INTERMEDIATE SPANISH II

Covers approximately the second half of the semester's work in SPAN 130. Conversation, composition, grammar review, and selected readings. Plus one lab hour by arrangement per week. **Prerequisite:** SPAN 131 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC*)

32804	SPAN 132 AX	TTh	11:10 12:25	18-207	Lisses, J.	3.0
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SPAN 140 ADVANCED INTERMEDIATE SPANISH

Further practice in conversation and composition based on reading modern Spanish and Latin American authors; grammar review. **Prerequisite:** SPAN 130 or 132 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU/UC)

32805	SPAN 140 AX	TTh	11:10 12:25	18-207	Lisses, J.	3.0
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SPAN 251 HISPANOAMERICA CONTEMPORANEA

Study of problems and concerns of Latin American culture, as revealed in contemporary literature (essay, short story, drama and novel). Conducted in Spanish. **Prerequisite:** SPAN 140 or equivalent with Credit or a grade of C or higher or Spanish-speaking background. (CSU/UC)

32888	SPAN 251 AA	TTh	9:45 11:00	14-102	Lisses, J.	3.0
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SPAN 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 17, Room 169. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

32259	SPAN 690 AA	By Arr	2.0 Hrs/Wk	17-169	Estes, S.	2.0
32260	SPAN 690 BB	By Arr	3.0 Hrs/Wk	17-169	Estes, S.	1.0

Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

Course Ref. No.	Class ID	Days	Hours	Bldg/ Room	Instructor	Units
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SPAN 802 CONVERSATIONAL SPANISH II, ADVANCED ELEMENTARY

Further work in conversation following the model of SPAN 801. **Prerequisite:** SPAN 801 or equivalent with Credit. Credit/No Credit grading. (This course will not fulfill the language requirement at California State Universities or the University of California.)

EVENING CLASSES

39179	SPAN 802 JA	W	6:30	9:20	18-204	Collis, H.	2.0
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SPAN 803 CONVERSATIONAL SPANISH III, INTERMEDIATE

More advanced work in conversation following the model of SPAN 802. **Prerequisite:** SPAN 802 or equivalent with Credit. Credit/No Credit grading. (This course will not fulfill the language requirement at California State Universities or the University of California.)

EVENING CLASSES

32889	SPAN 803 JX	T	6:30	9:20	18-202	Collis, H.	2.0
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SPAN 804 CONVERSATIONAL SPANISH IV, ADVANCED INTERMEDIATE

Further advanced work in conversation following the model of SPAN 803. **Prerequisite:** SPAN 803 or equivalent with Credit. Credit/No Credit grading. (This course will not fulfill the language requirement at California State Universities or the University of California.)

EVENING CLASSES

32890	SPAN 804 JX	T	6:30	9:20	18-202	Collis, H.	2.0
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SPEECH COMMUNICATION

For information about a Certificate of Completion in Speech Communication, see the catalog or contact the Language Arts Division Office (Building 17, Room 169, 574-6314).

SPCH 100 PUBLIC SPEAKING

Practice in delivering speeches; study of effective communication; organizing and outlining; critical listening; analysis and evaluation. Plus one lab hour by arrangement per week. **Recommended Preparation:** eligibility for ENGL 100. (CSU/UC) (CAN SPCH 4)

32811	SPCH 100 AA	MWF	8:10	9:00	16-253	Motoyama, C.	3.0
32807	SPCH 100 AD	MWF	9:10	10:00	16-253	Motoyama, C.	3.0
32808	SPCH 100 AF	TTh	9:45	11:00	16-253	Li, Y.	3.0
32882	SPCH 100 AG	TTh	9:45	11:00	16-251	Reed, K.	3.0
32809	SPCH 100 AH	MWF	10:10	11:00	14-102	Li, Y.	3.0
32810	SPCH 100 AJ	MWF	11:10	12:00	16-253	Staff	3.0
32883	SPCH 100 AK	TTh	11:10	12:25	16-251	Reed, K.	3.0
32812	SPCH 100 AM	MWF	12:10	1:00	16-154	Staff	3.0
32884	SPCH 100 BB	MWF	1:10	2:00	16-251	Staff	3.0

EVENING CLASSES

32813	SPCH 100 JA	M	6:30	9:35	16-253	Li, Y.	3.0
32814	SPCH 100 JC	W	6:30	9:20	16-251	Staff	3.0

TV CLASSES

37418	SPCH 100 TV	See pages 95-99				Alleyne, A.	3.0
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SPCH 111 ORAL INTERPRETATION I

Oral reading of poetry, short stories, drama; analysis of meaning, voice quality; enunciation, pronunciation, and expressiveness; recordings and performances for audiences. Plus one lab hour by arrangement per week. **Recommended Preparation:** eligibility for ENGL 100. (CSU/UC)

32815	SPCH 111 BX	TTh	11:10	12:25	18-307	Paoli, P.	3.0
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SPCH 112 ORAL INTERPRETATION II

Continuation of oral reading of poetry, short stories, drama; analysis of meaning, voice quality; enunciation, pronunciation, and expressiveness; recordings and performances for audiences. Plus one lab hour by arrangement per week. **Prerequisite:** SPCH 111 with a grade of C or higher. (CSU/UC)

32817	SPCH 112 BX	TTh	11:10	12:25	18-307	Paoli, P.	3.0
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SPCH 120 INTERPERSONAL COMMUNICATION

Theory and practice of interpersonal communication skills. Analysis of perception, verbal and nonverbal messages, listening skills, and strategies for resolving conflict. Plus one hour by arrangement per week. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC)

32819	SPCH 120 AC	MWF	9:10	10:00	18-204	Staff	3.0
32822	SPCH 120 AD	MWF	9:10	10:00	16-251	Rope, C.	3.0
32821	SPCH 120 AG	TTh	9:45	11:00	18-307	Paoli, P.	3.0
32823	SPCH 120 AL	MWF	10:10	11:00	16-253	Rope, C.	3.0
32825	SPCH 120 AN	MWF	11:10	12:00	18-207	Staff	3.0
32824	SPCH 120 BA	TTh	11:10	12:25	16-253	Li, Y.	3.0
32827	SPCH 120 BF	MWF	12:10	1:00	16-253	Staff	3.0

EVENING CLASSES

32829	SPCH 120 JA	M	6:30	9:35	16-251	Paoli, P.	3.0
32828	SPCH 120 JC	T	6:30	9:20	16-251	Paoli, P.	3.0
33829	SPCH 120 JE	W	6:30	9:20	16-253	Motoyama, C.	3.0

SPCH 140 SMALL GROUP COMMUNICATION

Understanding of the principles of group interaction and decision making. Participation in discussion groups to share information, solve problems, and reach consensus. Plus one hour by arrangement per week. **Recommended Preparation:** eligibility for ENGL 100. (CSU/UC)

36472	SPCH 140 AB	MWF	11:10	12:00	16-168	Rope, C.	3.0
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SPCH 150 INTERCULTURAL COMMUNICATION

Study of the relationship of communication to culture, cultural components of life within and outside the U.S., verbal and nonverbal differences, the effect of prejudice on society. Emphasizes the sensitivity and empathy required for intercultural competence. Plus one hour by arrangement per week. **Recommended Preparation:** eligibility for ENGL 100. (CSU/UC)

All sections of SPCH 150 may be taken as part of the Global Studies Program.

32885	SPCH 150 AA	MWF	10:10	11:00	16-251	Kramm, G.	3.0
40558	SPCH 150 AB	MWF	11:10	12:00	16-251	Kramm, G.	3.0

EVENING CLASSES

*32830	SPCH 150 JA	W	6:30	9:20	16-153	Staff	3.0
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*Gain an international education with the State Department's Fulbright Scholar-in-Residence, Dr. Yukio Tsuda, who will teach SPCH 150 JA.

SPCH 180 FAMILY COMMUNICATION

TELECOURSE: Through the televised segments, this course explores family interaction patterns through discussion, exercises, video guests, and in-studio guests. Examines the ways in which family members communicate, make decisions, settle conflict, and learn to relate to one another. **Recommended Preparation:** eligibility for ENGL 100 and completion of SPCH 120. (CSU)

TV CLASSES

37418	SPCH 180 TV	See pages 95-99				TV-CRS	Alleyne, A.	3.0
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SPCH 690 SPECIAL PROJECTS

Independent study in a specific field or topic. Requires approval of Division Dean; Bldg. 17, Room 169. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

33261	SPCH 690 AA	By Arr	2.0 Hrs/Wk	17-169	Estes, S.	2.0
33262	SPCH 690 BB	By Arr	1.0 Hr/Wk	17-169	Estes, S.	1.0

Course

Ref.

No.

Class ID

Days

Hours

Bldg/
Room

Instructor

Units

SPCH 855 SPEECH FOR NON-NATIVE SPEAKERS I

Practice in using pitch, rate, volume, and vocal quality to convey accurate meaning and emotion; practice in discussion, interviews, and extemporaneous public speaking; listening skills appropriate for discussions, interviews, and public speaking. Plus one lab hour by arrangement per week. **Recommended Preparation:** ESL 847 with Credit or a grade of C or higher (or appropriate skill level indicated by placement tests and other measures). It is recommended that students enroll concurrently in ESL 828 or higher course and READ 825 or higher course. Credit/No Credit or letter grade option.

32836 SPCH 855 AA MWF 12:10 1:00 16-250 Li, Y. 3.0

SPCH 860 COMMUNICATION IN THE WORKPLACE

Covers development of successful job interviewing skills and assertiveness skills; methods for reducing workplace stress; and strategies to help clients feel at ease in uncomfortable situations. Credit/No Credit grading.

38566 SPCH 860 A1 T 1:10 3:35 16-251 Kramm, G. 1.0
Start and end dates for section 38566: 1/16 2/20**SPCH 861 COMMUNICATION FOR HEALTHCARE PROFESSIONALS**

Examination of important concepts of communication for increasing communication competence in the healthcare setting. Topics and applications include assertiveness skills, presentational skills, conflict management, and collaborative information gathering methods. Credit/No Credit grading.

EVENING CLASSES32886 SPCH 861 J1 Th 6:30 8:20 16-251 Reed, K. 1.0
Start and end dates for section 32886: 2/15 4/05**SPORTS**See *Physical Education***WELDING****WELD 120 ELEMENTARY WELDING THEORY II**

Introduction to conventional arc welding of steel, stainless steel and TIG welding of aluminum. Student must provide personal tools and extra supplies. **A \$20.00 materials fee is payable upon registration.** **Prerequisite:** WELD 110/111. Corequisite: concurrent enrollment in WELD 121. (CSU)

32868 WELD 120 AA MWF 9:10 10:20 26-140 Combs, D. 4.0

WELD 121 ELEMENTARY WELDING PRACTICE II

Advanced experience in welding steel and aluminum. Student must provide personal tools and extra supplies. Plus one lab hour by arrangement per week. Corequisite: concurrent enrollment in WELD 120. (CSU)

32869 WELD 121 AA MWF 10:30 1:20 27-110 Newman, D. 3.0

WELD 220 ADVANCED WELDING THEORY II

Theory of MIG, pulsed MIG, TIG, electron beam, sub-arc, electro-slag and pipe welding. Extra supplies required. **A \$20.00 materials fee is payable upon registration.** **Prerequisite:** WELD 210/211. Corequisite: concurrent enrollment in WELD 221. (CSU)

32870 WELD 220 AA TTh 9:10 11:00 26-140 Combs, D. 4.0

WELD 221 ADVANCED WELDING PRACTICE II

Experience in welding exotic metals and advanced techniques. Job estimation, production and maintenance techniques. Student must provide personal tools and extra supplies. Plus one lab hour by arrangement per week. Corequisite: concurrent enrollment in WELD 220. (CSU)

32871 WELD 221 AA Daily 6:10 9:00 27-110 Combs, D. 5.0

WELD 300 WELDING FOR TECHNOLOGY

Theory of oxyacetylene, bronze, conventional shielded metal arc, low hydrogen shielded metal arc, resistance welding, and silver brazing. Plus one lab hour by arrangement per week. Extra supplies required. **A \$20.00 materials fee is payable upon registration.** (CSU)

EVENING CLASSES

32873 WELD 300 JA Th 6:00 9:50 26-140 Staff 2.0

WELD 350 BEGINNING WELDING AND METAL FABRICATION

Designed to inform the student about metal joining processes, materials and equipment. Demonstrations and hands-on lab will cover sheetmetal fabrication; arc welding processes (Stick, Mig and Tig) and oxy-acetylene welding, brazing and cutting. Students are encouraged to design and fabricate a final project that encompasses skills learned during the semester. Extra supplies required. **A \$20.00 materials fee is payable upon registration.** May be taken twice for a maximum of 6 units. (CSU)

33983 WELD 350 AA MW 2:00 4:50 27-110 Vorobey, L. 3.0

WELD 690 SPECIAL PROJECTS

Independent study in specific field or topic. Requires approval of Division Dean; Bldg. 19, Room 113. Register after the first week of classes. **Prerequisite:** 3.0 GPA in subject field and successful completion of at least two college-level courses in subject field. (CSU)

33991 WELD 690 AA By Arr 2.0 Hrs/Wk 19-113 Tilmann, M. 2.0

33999 WELD 690 BB By Arr 1.0 Hr/Wk 19-113 Tilmann, M. 1.0

WELD 700 TIG WELDING TECHNOLOGY

Welding of aluminum, steel, stainless steel. Types of weldments made are corner, fillet, and butt. Study of materials used. Plus one lab hour by arrangement per week. Extra supplies required. **A \$20.00 materials fee is payable upon registration.**

EVENING CLASSES

32874 WELD 700 JA MW 6:00 9:50 26-140 Shoup, W. 4.0

@ Courses open for audit.

An X in the Class ID indicates a class that meets concurrently with another class (e.g., ART 201 JX/ART 202 JX).

Instructors are not obligated to hold seats for students who are enrolled but do not attend the first class meeting.

CSM's Volunteer Community Service Program

– A richer community service experience –

Looking for credit? Take the Leadership CRER 152 class and enhance your service experience!

Get connected with CSM Connects!

CSM Connects will help you gain career and educational skills while you volunteer. One-time internships or long-term volunteer opportunities available.

This spring, the following courses offer service learning components:

Course	CRN	Instructor	See page
ACTG 680 S1	40293	Maule	20
BIOL 100 B3	40066	Beliz	25
BIOL 110 AX	31760	Diamond	26
BIOL 110 BX	33089	Diamond	26
BIOL 130 JA	38802	Lucero	26
BIOL 145 B3	40658	Beliz	26
BIOL 145 AA	38801	Beliz	26
BIOL 260 AA	31774	Tonini-Boutacoff	27
CRER 152 AO	40627	Ramezane/Madden	33
CRER 152 BO	40628	Ramezane/Madden	33
DENT 647 AAH	40081	Behrens	40
ENGL 100 BD	32140	Keller	43
ENGL 110 A1	40552	Ganley	44
ENGL 848 AE	38344	Vogel	45
ENGL 848 AF	32204	Vogel	45
ETHN 101 AB	40226	Ramirez	48
ETHN 101 JA	40227	Ramirez	48
ETHN 152 AA	38235	Ramirez	48
HSCI 100 AA	32404	Lucero	54
HSCI 100 AC	40575	Lucero	54
HSCI 100 AH	32411	Lucero	54
HSCI 100 JA	32412	Beliz	54
HSCI 112 J2	39465	Beliz	54
MCHS (see Middle College High School info on pg. 15)			
MULT 390 A1	40479	Bennett	67
MULT 391 A2	40480	Bennett	67
NURS 241 AX	32629	Isaef	70
NURS 241 BX	33080	Isaef	70
NURS 241 CX	33081	Isaef	70
NURS 241 DX	33082	Isaef	70
NURS 241 EX	39462	Isaef	70
NURS 242 AX	32630	Ryan	71
NURS 242 BX	33083	Ryan	71
NURS 242 CX	33084	Ryan	71
NURS 242 EX	39463	Ryan	71
PHIL 244 AA	32647	Danielson	72
SOCI 100 AA	32769	Mathur	83
SOCI 100 AB	32767	Mathur	83
SOCI 100 AC	32766	Mathur	83
SOCI 100 AD	32768	Mathur	83
SOCI 100 AE	40230	Mathur	83
SOCI 105 AC	32773	Mathur	83

For more information:
Beverly Madden
Building T1 (temporary building)
(650) 574-6538
maddenb@smccd.edu
collegeofsanmateo.edu/csmconnects



OFF-CAMPUS LOCATIONS

- COAST The Senior Coastsiders - Adcock Community Center
535 Kelly Avenue
Half Moon Bay
(650) 726-9056
- CPFR Coyote Point Firearms Range
1601 Coyote Point Drive
San Mateo
(650) 573-2340
- HMB Half Moon Bay High School
Lewis Foster Drive
Half Moon Bay
(650) 726-6444
- KING Martin Luther King Center
725 Monte Diablo Avenue
San Mateo
(650) 522-7470

IF YOU CAN'T FIND IT AT CSM

San Mateo County Community College District also operates Cañada College in Redwood City and Skyline College in San Bruno which offer a number of special programs not available at College of San Mateo:

Cañada College
4200 Farm Hill Blvd.
Redwood City, CA 94061
(650) 306-3100 or
(650) 364-1212

Skyline College
3300 College Drive
San Bruno, CA 94066
(650) 355-7000 (day)
(650) 738-4251 (evening)

Programs

Computer Information Technology
Computer Business Office Technology
Drama/Theater Arts
Early Childhood Education
English Institute
Fashion Design
Interior Design
Medical Assisting
Paralegal
Radiologic Technology
Small Business Development
and Job Training Center
(Office Automation and Small
Business Development)

Programs

Arabic
Automotive Technology
Cosmetician/Esthetician
(Eve. & Sat.)
Early Childhood Education
Family & Consumer Sciences
Fashion Merchandising
Fiber Optics/
Telecommunications
Filipino/Tagalog
International Studies
International Trade
Image Consulting
Japanese Automotive Technology
Paralegal
Respiratory Therapy
Surgical Technology
Telecommunications and Network
Information Technology
Toyota Technical Education
Network

Athletics

Men's Basketball
Men's Golf
Men's Soccer
Women's Golf
Women's Soccer
Women's Volleyball

Athletics

Men's Basketball
Men's Soccer
Men's Wrestling
Women's Badminton
Women's Soccer
Women's Volleyball

Final Examination Schedule

Spring 2007

Final examinations are held in the classroom in which the class has met during the semester.

Students are requested not to contact instructors or the Office of Admissions and Records for individual grades.

Final grades will be available beginning June 9, 2007, on WebSMART (go to collegeofsanmateo.edu and click on WebSMART).

Day Classes

Time and Days of Regular Class Meeting	Day and Time of Final Examination
8:10 a.m. Daily and MTWTh; MWF; MW; WF; M; W; F	Friday, May 25 8:10 a.m. to 10:40 a.m.
T; Th; TTh.....	Thursday, May 24 8:10 a.m. to 10:40 a.m.
9:10 a.m. Daily and MTWTh; MWF; MW; WF; M; W; F	Monday, May 21 8:10 a.m. to 10:40 a.m.
T; Th; TTh (includes 9:45 a.m. classes)	Tuesday, May 22 8:10 a.m. to 10:40 a.m.
10:10 a.m. Daily and MTWTh; MWF; MW; WF; M; W; F	Wednesday, May 23 8:10 a.m. to 10:40 a.m.
11:10 a.m. Daily and MTWTh; MWF; MW; WF; M; W; F	Monday, May 21 11:10 a.m. to 1:40 p.m.
T; Th; TTh.....	Thursday, May 24 11:10 a.m. to 1:40 p.m.
12:10 p.m. Daily and MTWTh; MWF; MW; WF; M; W; F	Wednesday, May 23 11:10 a.m. to 1:40 p.m.
T; Th; TTh (includes 12:45 p.m. classes)	Tuesday, May 22 11:10 a.m. to 1:40 p.m.
1:10 p.m. Daily and MTWTh; MWF; MW; WF; M; W; F	Monday, May 21 2:10 p.m. to 4:40 p.m.
T; Th; TTh.....	Thursday, May 24 2:10 p.m. to 4:40 p.m.
2:10 p.m. Daily and MTWTh; MWF; MW; WF; M; W; F	Wednesday, May 23 2:10 p.m. to 4:40 p.m.
T; Th; TTh.....	Tuesday, May 22 2:10 p.m. to 4:40 p.m.
All others.....	Friday, May 25 2:10 p.m. to 4:40 p.m.

Notes: When a class meets for one hour on one day and two hours on a second day, or for 1½ hours on two days per week, the final examination is scheduled at the hour common to both days (e.g. T 10 and Th 9–11 or TTh 9:45–11, the examination will be scheduled according to 10 TTh). When a course consists of both lecture and laboratory sessions, the final exam is scheduled in accordance with the lecture hours.

Unavoidable conflicts may arise in cases such as a two-unit class meeting two hours a week on Monday and Wednesday and a one-unit class meeting at the same hour on Friday. Students with such conflicts should make arrangements with one of the instructors to take the exam with another group.

Evening/Weekend Classes

Final examinations for all short courses and weekend courses will be given during the last scheduled class meeting. Final examinations for semester-long evening courses are as follows:

Saturday only	Saturday, May 19	Thursday only	Thursday, May 24
Sunday only	Sunday, May 20	Friday only	Friday, May 25
Monday only	Monday, May 21	Monday/Wednesday	Wednesday, May 23
Tuesday only	Tuesday, May 22	Monday/Thursday	Thursday, May 24
Wednesday only	Wednesday, May 23	Tuesday/Thursday	Thursday, May 24

Short Courses

Late-Start Short & Open-Entry Courses - Spring 2007

Accounting .. see page 19

Ten-Key Skills
QuickBooks: Set-up & Service Business
QuickBooks: Payroll & Merchandising Business
Volunteer Income Tax Assistance (VITA) Training

Biology .. see page 25

Careers in Biotechnology & Biology

Broadcast & Electronic Media .. see page 27

Studio Lighting Techniques
Field Lighting Techniques

Business .. see page 29

Micro/Keyboarding: Skillbuilding
Electronic Filing and Records Management

Business Applications – Windows Platform .. see page 30

Introduction to Microcomputers
Windows Fundamentals I & II
Word Processing I & II Using Word for Windows
Business Presentations Using Power Point for Windows
Spreadsheet I & II Using Excel for Windows
Microsoft Project Fundamentals I & II
Intro to the Internet
HTML I & II
Business Presentations II Using Power Point
Creating e-Portfolios

Career & Life Planning .. see page 32

Transfer Essentials & Planning
College Planning
Intro to Choosing a Major
Achieving an Associate Degree and/or Certificate
Planning for Student Success
Strategies for Educational Success
Career Exploration for Success
Career Choices I & II
Transition to College
Service Learning & Leadership Practicum

Computer & Information Science .. see page 36

Unix Operating Systems I & II
Internet Programming: Javascript/HTML
Advanced Java Topic: Database Technology
Advanced Java Topic: Interoperability
Firewalls & Network Security
Computer Forensics: White Collar Crime

English .. see page 43

Writing Workshop
Composition for Workplace Writers
Literature: Irish Lit - Novel & Short Story

English as a Second Language .. see page 46

Writing Workshop
Individualized Reading Improvement for Non-native Speakers
Essential Vocabulary for Non-native Speakers
Vocabulary for Non-native Speakers

Graphics .. see page 52

Adobe Illustrator I, II & III
QuarkXPress II
Typography I
Adobe Photoshop for Graphic Artists I & II
Graphic Design Foundations I & II
Adobe Acrobat

Health Science .. see page 54

Heredity & Birth Defects
Current Health Issues

Human Services .. see page 57

Public Assistance/Benefits Programs

Library Studies .. see page 61

Intro to Library Studies
Information Research Skills
Online Research Skills

Mathematics .. see page 62

Elementary Algebra
Intermediate Algebra
Arithmetic Review
Elementary Algebra Review

Multimedia .. see page 65

WebReady
Introduction to Multimedia
Multimedia Technology
Mac OS
Mac Applications
Dreamweaver I & II
Photoshop & Illustrator for Multimedia I & II
Digital Studio Recording I & II
Final Cut Pro I & II
Digital Audio I & II
Flash I & II
After Effects I & II
DVD Studio Pro I & II
ProTools LE I & II
Multimedia Internship I & II

P.E. .. see page 72

Dance: Tap Dance
Dance: Dance Production
Fitness: Exercise for Fitness
First Aid/CPR

Reading .. see page 80

Individualized Reading Improvement
Basic Spelling Mastery
Advanced Spelling Mastery
Vocabulary Improvement I, II, III & IV

Speech Communication.. see page 85

Communication for Healthcare Professionals
Communication in the Workplace

Associate Degrees, Certificate Programs and Transfer Programs

Listed below are major fields of study that typically lead to **Associate Degrees, Certificates** or **Transfer**.

Students are encouraged to select a major field and meet with a counselor/advisor for assistance in selecting courses leading toward their educational goal. Publications of special importance like the CSM *Schedule of Classes* and the CSM *Catalog* are available online at collegeofsanmateo.edu.

Associate of Arts (A.A.) or Associate of Science (A.S.) degrees are based upon completion of a minimum of 60 units of coursework that includes both major and general education requirements.

Certificate programs usually entail one year of full-time study or less. Coursework requirements vary by program. Certificates of Achievement are 18 or more units; Certificates of Completion are less than 18 units.

Transfer programs provide the opportunity for students to complete lower-division preparation (i.e., the first two years of the baccalaureate degree) in specific subject areas and majors offered at both public and private universities including all campuses of the University of California (UC) and the California State University (CSU).

Please use these Major Codes in completing the Application for Admission. Select and enter the code which most closely corresponds to your proposed major field of study:

0502 Accounting	1914 Geological Sciences	1238 Nursing (Transfer)
2105 Administration of Justice	1103 German	1306 Nutrition
2140 Alcohol & Other Drug Studies	1030 Graphics	1919 Oceanography
1260 Allied Health	2205 History	0514 Office Administration/Technologies
2202 Anthropology	1301 Home Economics	1509 Philosophy
0202 Architecture	0109 Horticulture: Environmental	1011 Photography
1002 Art (Commercial/Fine)	1308 Horticulture: Floristry	0835 Physical Education
1911 Astronomy	2104 Human Services	1901 Physical Science
0603 Broadcast & Electronic Media	4903 Humanities	1902 Physics
0973 Building Inspection Technology	0799 Information Technology Specialist	2207 Political Science
0501 Business Administration	0549 International Trade	2001 Psychology
0703 Business Information Systems	1104 Italian	0511 Real Estate/Escrow
0506 Business Management	1108 Japanese	2107 Recreation Education
0514 Business Microcomputer Applications	0602 Journalism	0509 Retail Management
1905 Chemistry	1401 Law (Pre-legal)	0514 Secretarial Science/ Administrative Assistant
1107 Chinese	4901 Liberal Studies	2201 Social Science
0701 Computer & Information Science	0400 Life Sciences - Biological	2208 Sociology
3007 Cosmetology	0430 Life Sciences - Biotechnology	1105 Spanish
0703 Data Processing	0401 Life Sciences - General	1506 Speech Communication
1230 Dental Assisting	0409 Life Sciences - Medical	1030 Technical/Graphic Arts
0953 Drafting Technology	1260 Life Sciences - Pre-Nursing	0799 Web Design
2204 Economics	0506 Management, Business	0972 Welding Technology
0801 Education	0956 Manufacturing Technology	6000 Undecided/Other
0934 Electronics Technology	0509 Marketing	6030 Self Enrichment
0901 Engineering	1701 Mathematics	Apprenticeship Programs
1501 English	0509 Merchandising/Marketing/Sales	0934 Electrical Technology
2231 Ethnic Studies	1913 Meteorology	2129 Fire Sprinkler Technology
1597 Film History	0701 Microcomputer Sciences	0970 Plumbing & Pipe Fitting
1013 Filmmaking	0799 Multimedia/Web Design	0928 Refrigeration & Air Conditioning
2133 Fire Technology	1004 Music and Electronic Music	
1100 Foreign Languages	0115 Natural Resources Management	
1102 French	4902 Natural Sciences	
2206 Geography	1203 Nursing (A.S. Degree)	



SAN MATEO COUNTY
COMMUNITY COLLEGE DISTRICT

APPLICATION FOR ADMISSION

Cañada College

4200 Farm Hill Boulevard
Redwood City, CA 94061
Phone: (650) 306-3226
Fax: (650) 306-3313
canadacollege.edu

College of San Mateo

1700 West Hillsdale Blvd.
San Mateo, CA 94402
Phone: (650) 574-6165
Fax: (650) 574-6506
collegeofsanmateo.edu

Skyline College

3300 College Drive
San Bruno, CA 94066
Phone: (650) 738-4251
Fax: (650) 738-4200
skylinecollege.edu

___ FALL 20 ___

___ SPRING

___ SUMMER

1. LEGAL NAME & CURRENT MAILING ADDRESS

Last Name: _____ First Name: _____ Middle Initial: _____

Previous name(s) on academic records: _____

Daytime Phone Number: (____) _____ - _____ Ext.: _____ Evening Phone Number: (____) _____ - _____ Ext.: _____

Current Mailing Address: _____ Apt #: _____

City: _____ State/Province: _____ Zip/Postal Code: _____ Country: _____

E-mail Address: _____ @ _____

2. SOCIAL SECURITY

____ - ____ - ____

Check this box if you have no
SS Number or decline to state

3. DATE LAST ATTENDED CANADA, CSM OR SKYLINE COLLEGES:

____ - ____ - ____
Month Year

7. EDUCATIONAL GOAL (Circle one)

- A** Obtain an associate degree and transfer to a 4-year institution.
- B** Transfer to a 4-year institution without an associate degree.
- C** Obtain a 2-year associate degree without transfer.
- D** Obtain a 2-year vocational degree without transfer.
- E** Earn a vocational certificate without transfer.
- F** Discover/formulate career interests, plans, goals.
- G** Prepare for a new career (acquire job skills).
- H** Advance in current job/career (update job skills).
- I** Maintain certificate or license.
- J** Educational Development (intellectual, cultural, physical).
- K** Improve basic skills in English, reading or math.
- L** Complete credits for high school diploma or GED.
- M** Undecided on goal.

4. DATE OF BIRTH

____ / ____ / ____
MO DAY YEAR

5. MARITAL STATUS

- Married
- Decline to state
- Unmarried
- GENDER**
- Male
- Decline to state
- Female

6. MAJOR (Major codes available in the class schedule or at the college website)

Program of study you intend
to pursue at this college:

8. ETHNIC BACKGROUND (Optional)

- B .** = African American, Non-Hispanic
- N .** = American Indian, Alaskan Native
- AM** = Cambodian
- HR** = Central American
- AC** = Chinese
- F .** = Filipino
- PG** = Guamanian
- PH** = Hawaiian
- AI** = Asian Indian
- AJ** = Japanese
- AK** = Korean
- AL** = Laotian
- HM** = Mexican
- PS** = Samoan
- HS** = South American
- AV** = Vietnamese
- W .** = White, Non-Hispanic
- AX** = Other Asian
- HX** = Other Hispanic
- O .** = Other Non-White
- P .** = Pacific Islander
- PX** = Other Pacific Islander
- XD** = Decline to state

Enter Code

9. PERMANENT ADDRESS & EMERGENCY CONTACT (If under 19 and unmarried, MUST provide address of parent/guardian.)

Check here if your permanent address is the same as your current address.

Permanent Address: _____ Apt #: _____

City: _____ State/Province: _____ Zip/Postal Code: _____ Country: _____

Emergency Contact Name: _____ Phone Number: (____) _____ - _____

10. ENTRY LEVEL

Enter Code

- 1 = First-time Student (Never attended college)
- 2 = First time Transfer Student (Attended another college other than SMCCD)
- 3 = Returning Transfer Student (Returning to SMCCD after another college)
- 4 = Returning Student (Returning to SMCCD after absent for a main term)
- Y = Special Admit Student (Will attend both K-12 and SMCCD college)

12. CALIFORNIA HIGH SCHOOL ATTENDANCE

- Yes No I have graduated from a CA high school or equivalent.
- Yes No I have attended high school in CA for three or more years.
CA high school completed: Month: ____ Year: ____

13. LAST HIGH SCHOOL ATTENDED

High School: _____

City: _____ State: ____ Country: _____

14. Are you primarily a student at another college and taking courses here to meet their requirements? ___ YES ___ NO

Are you employed and taking only job related classes? ___ YES ___ NO

11. HIGHEST EDUCATIONAL LEVEL (Please Circle)

- 0** Not a high school graduate and no longer enrolled in high school.
- 1** Special Admit Student (Will be attending both K-12 & SMCCD college).
- 2** Currently enrolled in adult school (not college/university).
- 3** Received High School Diploma. YEAR: _____
- 4** Passed the GED, or received a High School Certificate of Equivalency/ Completion. YEAR: _____
- 5** Received a Certificate of California High School Proficiency or equivalent. YEAR: _____
- 6** Received a Foreign Secondary School Diploma/Certificate of Graduation. YEAR: _____
- 7** Received an Associate Degree. YEAR: _____
- 8** Received a Bachelor Degree or higher. YEAR: _____

15. LAST COLLEGE/UNIVERSITY ATTENDED (if applicable)

College/University: _____

City: _____ State: _____

Dates attended: Month: ____ Year: ____ to Month: ____ Year: ____

RESIDENCY	MATRICULATION	REC'D BY	DATE	CODED BY	ADM BY	DATE	REG DATE	OFFICE USE Rev. 7/14/05 DB
5 6 7 8	N NM DO DY OY							

15. CITIZENSHIP

1 = United States Citizen

3 = Temporary Resident *

5 = Student Visa (F1, M1)

 ENTER CODE

2 = Permanent Resident Alien *

4 = Refugee/Asylee *

6 = Other Visa type: _____ (B-2, H-1, etc)

7 = Other Status (non-res)

Visa/Alien Registration Issue Date: ____/____/____

Visa/Alien Registration Expiration Date: ____/____/____

* Provide your Alien Registration Number for 2, 3, or 4 : _____ (Optional)

16. U. S. Military Status - All applicants must complete None apply to me (Skip to #17) Yes No Is California your home of record? Yes No Are you currently stationed in California? Yes No If stationed in California, is it for educational purposes only?**Please circle one answer below:**

1. Currently active military

2. Dependent of currently active military

3. Member discharged within the last year

4. Member discharged over a year ago (veteran)

17. STATEMENT OF LEGAL RESIDENCE

NOTICE: If additional information is needed to determine your status as a California resident, you will be required to complete a supplemental residency questionnaire and/or present evidence in accordance with Education Code Section 68040. The burden of proof to clearly demonstrate both physical presence in California and intent to establish California residence lies with the student. Failure to present such proof will result in a classification of non-resident.

ALL APPLICANTS MUST COMPLETE - Read the following statements and check the boxes that apply to you.**Self or Guardian** I am at least 19 years of age OR married and I will answer the following questions for myself. (Continue to Sec. A & B) I am under 19 years old AND unmarried and will answer the following questions for my parent or guardian. (Answer the following & Sec. A & B)I am answering for my: Mother Father Guardian Other Name: _____ Yes No If for parent, has this parent claimed you as a dependent on his/her most recent California Income Tax return? Yes No If for guardian, have you lived continuously with this person for the last two years?**Sec. A—Answer the following questions:** Yes No Have you (or parent/guardian) lived in California for at least the last two years? If No, when did your current stay in California begin? Month: ____ Day: ____ Year: ____ Check if not yet arrived in California Yes No Do you (or parent/guardian) intend to maintain California as your state of legal residence?
 Yes No Are you (or parent/guardian) a full-time employee, or spouse or dependent of a full-time employee of any of the following colleges/universities?
 • California Community Colleges • California State University or College • University of California • Maritime Academy
 Yes No Is the applicant a full-time credentialed employee of a California public school enrolling in college for purposes of fulfilling credential related requirements? Yes No Have you (or parent/guardian) been employed as a seasonal agricultural worker for at least a total of two months of each of the past two years?**Sec. B—Answer the following questions: During the last 2 years, have you (or parent /guardian):** Yes No Declared residency in another state for state income tax purposes? Yes No Registered to vote in another state? Yes No Declared residency at an out-of-state college or university? Yes No Petitioned for a lawsuit or a divorce as a resident in another state?**18. MAIN LANGUAGE**

Are you comfortable reading and writing English?

 Yes No**19. NEEDS AND INTERESTS (Optional—Circle all that apply)**

Financial Assistance (optional):

 Money for College Receive TANF, SSI, or General Assistance

1. Academic Counseling/Advising
2. Athletics/Intercollegiate Sports
3. Basic Skills (reading, writing, math)
4. CalWorks
5. Career Planning
6. Child Care
7. Counseling - Personal

8. DSPS—Disabled Student Programs/Services
9. EOPS—Extended Opportunity Programs
10. ESL—English as a 2nd Language
11. Health Services
12. Housing Information
13. Employment Assistance
14. Online Classes

15. Reentry Program (after 5 years out)
16. Scholarship Information
17. Student Government
18. Testing, Assessment, Orientation
19. Transfer Information
20. Tutoring Information
21. Veterans Services

20. APPLICANT MUST READ AND SIGN (California State Law)

I CERTIFY UNDER PENALTY OF PERJURY THAT THE INFORMATION ON THIS APPLICATION IS TRUE AND CORRECT. I UNDERSTAND THAT FALSIFICATION OF MY INFORMATION MAY RESULT IN DISCIPLINARY ACTION BY THE COLLEGE.

Any SMCCCD College may release directory information in compliance with FERPA, the Family Education Rights and Privacy Act. See your college catalogue for more information. Notify the Admissions and Records Office if you do not want information released.

Applicant's Signature: _____ Date: _____

CLASS REGISTRATION WORKSHEET

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

Cañada College • College of San Mateo • Skyline College

Before registering, have you:

- Met with a counselor/advisor for any assistance you need in selecting courses?
- Cleared any fee balances or holds on your record?
- Checked the prerequisites, corequisites and recommended preparation for the classes you have chosen?
- Obtained authorization from the Office of Counseling Services if you plan to enroll in more than 19 units? (9 units for summer)
- Applied for financial aid if you would like to receive assistance for payment of fees?

Check out the college websites:

<http://canadacollege.edu>

<http://collegeofsanmateo.edu>

<http://skylinecollege.edu>

When to register:

You may register on or after your assigned appointment date. Appointment dates are mailed or e-mailed to your home or you can check your appointment date online:

<http://websmart.smccd.edu>

Select the "Check Your Registration Status" link on the WebSMART Registration menu.

Late registration:

See the front section of this *Schedule of Classes* or review registration information at any of the college websites listed above for further details about registration.

On or after the first day of classes you must obtain an "authorization code" from your instructor to register.

How to register:

Register Online

On the web at WebSMART: <http://websmart.smccd.edu>

Login with your:

User ID: social security number or student ID
(example: G09876543)

and

PIN (Personal Identification Number): six-digit birthdate
(example: 062170)

WebSMART enables you to:

- Apply for admission
- Complete online orientation
- Check your registration status
- Review placement test results
- Search for classes by college, category and time
- Add/Drop classes (within published deadlines)
- Print your class schedule
- Pay your fees by credit card
- Apply for financial aid/review application status
- Obtain your grades
- Print an unofficial transcript
- Update personal information

Fees:

Fees are due and payable at the time of registration. Required fees which are not paid will result in a hold being placed on your records, blocking transcript requests and future registration.

You may use WebSMART to check or revise your schedule at any time. If you decide not to attend these classes, whether or not your fees have been paid, it is your responsibility to withdraw officially within published deadlines to avoid penalty grades and fee obligations.

You can apply for financial aid (Board of Governors Fee Waiver) online and receive instant verification if you are eligible.

Don't own a computer? Don't worry!

Register online at computers in the following locations:

College Admissions & Records Office

College Library

College Computer Labs

College Counseling Center

Your local public library

The chart below is to help you plan your schedule. It is for your own personal use and cannot be submitted for registration.

PREFERRED CLASSES

CRN	COURSE	DAY(S)	TIME	UNITS

ALTERNATE CLASSES

CRN	COURSE	DAY(S)	TIME	UNITS

California Community Colleges 2006-2007 Board Of Governors Fee Waiver Application

This is an application to have your enrollment fees waived. This **FEE WAIVER** is for California residents only. If you need money to help with books, supplies, food, rent, transportation and other costs, please complete a FREE APPLICATION FOR FEDERAL STUDENT AID (FAFSA) immediately. Contact the Financial Aid Office for more information. The FAFSA is available at www.fafsa.ed.gov or at the Financial Aid Office

Note: Students who are exempted from paying nonresident tuition under **Education Code Section 68130.5 (AB 540)** are NOT California residents. If you are NOT a California resident, you are not eligible for this fee waiver. Do not complete this application. You may apply for financial aid by completing the FAFSA.

Name: _____ <small>Last First Middle Initial</small>	Student ID # _____
Email (if available): _____	Telephone Number: (____) _____
Home Address: _____ <small>Street City Zip Code</small>	Date of Birth: ____/____/____
Has the Admissions or the Registrar's Office determined that you are a California resident? <input type="checkbox"/> Yes <input type="checkbox"/> No	

IMPLEMENTATION OF THE CALIFORNIA DOMESTIC PARTNER RIGHTS AND RESPONSIBILITIES ACT

The California Domestic Partner Rights and Responsibilities Act extends new rights, benefits, responsibilities and obligations to individuals in domestic partnerships registered with the California Secretary of State under Section 297 of the Family Code. If **you** are in a Registered Domestic Partnership (RDP), you will be treated as an Independent married student to determine eligibility for this Fee Waiver and will need to provide income and household information for your domestic partner. If you are a dependent student and your parent is in a Registered Domestic Partnership, you will be treated the same as a student with married parents and income and household information will be required for the parent's domestic partner.

Note: These provisions apply to state funded student financial aid ONLY, and not to federal student financial aid.

Are you or your parent in a Registered Domestic Partnership with the California Secretary of State under Section 297 of the Family Code? (Answer "Yes" if you or your parent are separated from a Registered Domestic Partner but have **NOT FILED** a Notice of Termination of Domestic Partnership with the California Secretary of State's Office.) Yes No

If you answered "Yes" to the question above treat the Registered Domestic Partner as a spouse. You are required to include your domestic partner's income and household information or your parent's domestic partner's income and household information in Questions 3, 6, 7, 8, 9, 10, 11, 12.

Student Marital Status: Single Married Divorced Separated Widowed Registered Domestic Partnership

DEPENDENCY STATUS

1. Were you born before January 1, 1983? Yes No
2. As of today, are you married or in a Registered Domestic Partnership? (Answer "Yes" if you are separated but not divorced or have not filed a termination notice to dissolve partnership.) Yes No
3. Do you have children who receive more than half of their support from you, or other dependents who live with you (other than your children and spouse/RDP) who receive more than half of their support from you, now and through June 30, 2007? Yes No
4. Are you an orphan or a ward of the court, or were you a ward of the court until your 18th birthday? Yes No
5. Are you a veteran of the U.S. Armed Forces? Yes No

• If you answered "Yes" to any of the questions 1 - 5, you are considered an **INDEPENDENT** student for fee waiver purposes and must provide income and household information about yourself (and your spouse or RDP if applicable). Skip to Question #8.

• If you answered "No" to all questions 1 - 5, complete the following questions:

6. If your parent(s) or his/her RDP filed or will file a 2005 U.S. Income Tax Return, were you, or will you be claimed on their tax return as an exemption by either or both of your parents? Will Not File Yes No
7. Do you live with one or both of your parent(s) and/or his/her RDP? Yes No

• If you answered "No" to questions 1 - 5 and "Yes" to either question 6 or 7, you must provide income and household information about your PARENT(S)/RDP. Please answer questions for a **DEPENDENT** student in the sections that follow.

• If you answered "No" or "Parent(s) will not file" to question 6, and "No" to question 7, you are a dependent student for all student aid except this fee waiver. You may answer questions as an **INDEPENDENT** student on the rest of this application, but please try to get your PARENT information and file a FAFSA so you may be considered for other student aid. You cannot get other student aid without your parent(s) information.

METHOD A

8. Are you (the student ONLY) currently receiving monthly cash assistance from:
TANF/CalWORKs? Yes No
SSI/SSP (Supplemental Security Income/State Supplemental Program)? Yes No
General Assistance? Yes No
9. If you are a dependent student, are your parent(s)/RDP receiving monthly cash assistance from TANF/CalWORKs or SSI/SSP as a primary source of income? Yes No

• If you answered "Yes" to question 8 or 9 you are eligible for a **FEE WAIVER**. Sign the Certification at the end of this form. You are required to show current proof of benefits. Ask the Financial Aid Office for the FAFSA to be eligible for other financial aid opportunities.

METHOD B

10. **DEPENDENT STUDENT:** How many persons are in your parent(s)/RDP household? (Include yourself, your parent(s)/RDP, and anyone who lives with your parent(s)/RDP and receives more than 50% of their support from your parents/RDP, now and through June 30, 2007.) _____
11. **INDEPENDENT STUDENT:** How many persons are in your household? (Include yourself, your spouse/RDP, and anyone who lives with you and receives more than 50% of their support from you, now and through June 30, 2007.) _____
12. **2005 Income Information**

	DEPENDENT STUDENT: PARENT(S)/ RDP INCOME	INDEPENDENT STUDENT: STUDENT (& SPOUSE'S/ RDP) INCOME
a. Adjusted Gross Income (If 2005 U.S. Income Tax Return was filed, enter the amount from Form 1040, line 37; 1040A, line 21; 1040EZ, line 4).	\$ _____	\$ _____
b. All other income (Include ALL money earned in 2005 that is not included in line (a) above (such as TANF benefits, disability, Social Security, child support).	\$ _____	\$ _____
TOTAL Income for 2005 (Sum of a + b)	\$ _____	\$ _____

The Financial Aid Office will review your income and let you know if you qualify for a FEE WAIVER under Method B. If you do not qualify using this simple method, you should file a FAFSA.

SPECIAL CLASSIFICATIONS FEE WAIVERS

13. Do you have certification from the CA Department of Veterans Affairs that you are eligible for a dependent's fee waiver?
Submit certification. Yes No
14. Do you have certification from the National Guard Adjutant General that you are eligible for a dependent's fee waiver?
Submit certification. Yes No
15. Are you eligible as a recipient of the Congressional Medal of Honor or as a child of a recipient?
Submit documentation from the Department of Veterans Affairs. Yes No
16. Are you eligible as a dependent of a victim of the September 11, 2001, terrorist attack?
Submit documentation the CA Victim Compensation and Government Claims Board. Yes No
17. Are you eligible as a dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty?
Submit documentation from the public agency employer of record. Yes No

• If you answered "Yes" to any of the questions from 13 - 17, you are eligible for a FEE WAIVER and perhaps other fee waiver/reductions. Sign the Certification below. Contact the Financial Aid Office if you have questions.

CERTIFICATION FOR ALL APPLICANTS: READ THIS STATEMENT AND SIGN BELOW

I hereby swear or affirm, under penalty of perjury, that all information on this form is true and complete to the best of my knowledge. If asked by an authorized official, I agree to provide proof of this information, which may include a copy of my and my spouse/registered domestic partner and/or my parent's/registered domestic partner's 2005 U.S. Income Tax Return(s). I also realize that any false statement or failure to give proof when asked may be cause for the denial, reduction, withdrawal, and/or repayment of my waiver. I authorize release of information regarding this application between the college, the college district, and the Chancellor's Office of the California Community Colleges.

Applicant's Signature _____

Date _____

Parent Signature (Dependent Students Only) _____

Date _____

California Information Privacy Act

State and federal laws protect an individual's right to privacy regarding information pertaining to oneself. The California Information Practices Act of 1977 requires the following information be provided to financial aid applicants who are asked to supply information about themselves. The principal purpose for requesting information on this form is to determine your eligibility for financial aid. The Chancellor's Office policy and the policy of the community college to which you are applying for aid authorize maintenance of this information. Failure to provide such information will delay and may even prevent your receipt of financial assistance. This form's information may be transmitted to other state agencies and the federal government if required by law. Individuals have the right of access to records established from information furnished on this form as it pertains to them.

The officials responsible for maintaining the information contained on this form are the financial aid administrators at the institutions to which you are applying for financial aid. The SSN may be used to verify your identity under record keeping systems established prior to January 1, 1975. If your college requires you to provide an SSN and you have questions, you should ask the financial aid officer at your college for further information. The Chancellor's Office and the California community colleges, in compliance with federal and state laws, do not discriminate on the basis of race, religion, color, national origin, gender, age, disability, medical condition, sexual orientation, domestic partnership or any other legally protected basis. Inquiries regarding these policies may be directed to the financial aid office of the college to which you are applying.

FOR OFFICE USE ONLY

<input type="checkbox"/> BOGFW-A <input type="checkbox"/> TANF/CalWORKS <input type="checkbox"/> GA <input type="checkbox"/> SSI/SSP	<input type="checkbox"/> BOGFW-B _____ <input type="checkbox"/> BOGFW-C	<input type="checkbox"/> Special Classification <input type="checkbox"/> Veteran <input type="checkbox"/> Medal of Honor <input type="checkbox"/> Dep. of deceased law enforcement/fire personnel	<input type="checkbox"/> National Guard Dependent <input type="checkbox"/> 9/11 Dependent	RDP <input type="checkbox"/> Student <input type="checkbox"/> Parent	<input type="checkbox"/> Student is not eligible
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Comments: _____

Certified by: _____ Date: _____

College of San Mateo Distance Learning Guide

Area Code for College of San Mateo is **650**

What You Should Know About CSM Distance Learning Courses

Distance Learning courses at College of San Mateo consist of telecourses and online courses. **Telecourses** are pre-produced television courses broadcast on KCSM-TV and available on tape in the Library. The **online courses** require students to have access to a computer with an individual email account and/or Web access. Students complete most of their course work outside the classroom, on their own time, usually at home, or in the Library.

- Distance learning courses are recommended for students who work well independently and have solid study skills and self-discipline.
- Three or more on-campus meetings are held for each course during the semester. (** indicates MANDATORY introductory meeting.)
- Distance learning courses parallel courses taught in the classroom and are transferable to most four-year colleges and universities.
- Telecourses are not “class lectures transferred to tape.”
- Distance learning courses are as effective as regular college courses in terms of student learning.

Where can I find KCSM-TV?

Cable Viewers

Channel 17 (in most areas)
Channel 15 on the coast
Channel 19 San Bruno Cable

Satellite Viewers

Dish Subscribers: Channel 60
or 8235 (older receivers)
Direct TV Subscribers: Channel 43
or 904 (older receivers)

Digital Viewers

Channel 43.1 and 43.2 (Jazz TV)

TV Guide

Listed as Channel 43

KCSM-TV

CSM telecourses are transmitted over KCSM-TV Channel 43, a Public Broadcasting Services station, licensed to the San Mateo County Community College District. Studios are located on the CSM campus, and the transmitter is on Mount Sutro. If you do not receive a digital signal, you may need to subscribe to cable services. Most Bay Area cable companies carry KCSM as part of their service on cable channel 17. Consult your local cable company's channel directory to make sure you know the correct channel number for KCSM-TV.

Distance Learning Support Services

The Distance Learning Office is located in the lower level of Building 9 in Room 103 (524-6933). Staff is available to answer your questions about courses, the registration process, study materials and instructor access. Or you can email: fleming@smccd.edu. Hours are Monday - Friday, 8:30 a.m. - 4:30 p.m.

Distance Learning Website:

collegeofsanmateo.edu/DL

KCSM maintains a distance learning website that includes a full listing of online courses and telecourses offered by CSM.

Study Buddy Sign-Up

At each introductory session, instructors will circulate a Study Buddy Sign-Up Sheet that will be mailed by the Distance Learning Office to every participant. Partners study by phone, online or in person and may wish to share off-air recording responsibilities.

Textbooks by Telephone

The CSM Bookstore (574-6366) accepts textbook orders by phone for Distance Learning students. Allow 10 days for delivery. Credit card orders only. Books can also be purchased online at www.smccd.edu/csmbookstore.

In addition to regular hours, the Bookstore will be open on Saturdays, January 20 and January 27, from 9 a.m. to 2 p.m.

Video Library

The library provides a video checkout service and computer workstations with Internet access. Video tapes of broadcast courses are available for overnight checkout on a first-come, first-served basis.

A current Peninsula Library System (PLS) card is required to check out tapes and use the computers. Residents of San Mateo County may obtain a library card at any local public library or the College of San Mateo Library. Non-residents may obtain a card at the College of San Mateo Library (Bldg. 9). Photo identification and proof of enrollment are required. Students will be charged \$1 per hour for each hour a tape is returned late and \$.15 per page printer use.

The Library closes for holidays, staff development days and semester break.

Semester Rental of Telecourse Tapes

The CSM Distance Learning Office has limited sets of video tapes of telecourses available for rent. Rental Fee is \$50 per set, plus a \$20 (cash) security deposit. Deposit is refunded to student when the tapes are returned. Contact the Distance Learning Office, Bldg. 9, Room 103, or (650) 524-6933 for information.

ACT/RMI Media Productions, Inc. rents the complete telecourse for the entire semester. The rental price is \$55 per set plus postage and handling. Fees are non-refundable. Mastercard, Visa and money orders accepted. Call 1-800-745-5480 or order online at <http://www.rmimedia.com>.

Use Your Video Cassette Recorder

Students can video tape telecourse programs off the air and view them at a more convenient time. Simply set your VCR to the appropriate channel to record KCSM-TV. Be sure to program your television to recognize the KCSM-TV channel.

Important Components of Distance Learning Courses

1. On-Campus Meetings

Some distance learning courses require students to come to the CSM campus at designated times to meet with the instructor and other students. Introductory meetings, reviews, and exams are held on-campus unless otherwise stipulated by the instructor. Most courses have from three to five scheduled on-campus meetings during the semester. Students may also telephone, use email or meet with instructors during office hours.

The introductory meeting and other scheduled on-campus meetings are required unless otherwise indicated. If you don't attend the introductory meeting, you may be dropped from the class roster.

2. Internet Access/Television Viewing

Students enrolled in online courses are expected to visit the Website weekly and to participate in email and online discussions.

Facilities are available in the CSM Library for accessing the course Website.

Telecourse students usually view weekly programs at home. Some students videotape programs if they cannot watch them at broadcast time.

3. Reading Assignments

Students are required to read the textbook, study guide, handouts or Web information as assigned by the instructor. It is recommended that telecourse students read each lesson before viewing the corresponding program, unless specified otherwise by the instructor. See Textbooks by Telephone information on page 89.

4. Written Assignments

Students complete written work or special projects as assigned by the instructor. By prior arrangement with the instructor, assignments may be submitted in person, by mail, by email or by fax (574-6345), Attention: Distance Learning Office.

Distance Learning Registration

- Register online or in person.
- Cost is only \$20 per unit for California residents. (See note under Fees, page 11.)
- A student enrolled in distance learning courses who officially drops by the stated deadline may be eligible for a partial refund or credit of the enrollment fee/nonresident fee. Please see "Credit and Refund Policy" on page 12.
- Distance Learning students have the same status as regularly enrolled students.

It's easy to enroll in CSM distance learning courses. Once you have selected the course(s) you want to take, enroll as follows:

Continuing Students

If you were enrolled at CSM, Cañada College, or Skyline College during Spring 2006, Summer 2006 and Fall 2006 follow the How to Register instructions for continuing students on page 8 to take advantage of your registration priority and register using WebSMART.

New and Former Students

Students who have never enrolled at CSM, Cañada College or Skyline College, or whose last enrollment was prior to Spring 2006, may submit their application for admission on the Web at collegeofsanmateo.edu or in person at the Office of Admissions and Records (Bldg. 1, Second Floor).

We will send you specific instructions and provide a registration appointment date and PIN code to enable you to register and pay fees using WebSMART registration. You will be able to register or change your program on or after your appointment date.

Late Registration

The registration deadline for Spring 2007 telecourses and online courses is the mandatory introductory meeting shown for each class in the Distance Learning course listings (pgs. 92-99). Assistance with registration will be available on campus in Building 9, Lower Level on Fridays, January 19 and 26, 6:30 to 9:00 pm and Saturdays, January 20 and 27, 8:30 am to 3:00 pm.

After the introductory meeting has been held, course authorization codes are required to register on WebSMART or in-person at the introductory meeting. Contact the Distance Learning Office at 524-6933, or the designated instructor, to request course authorization codes. Authorization codes for semester-long classes are valid until Sunday, February 4, 2007.

Fees

You may charge your fees to your VISA, MasterCard, Discover or American Express card, or you may pay by check if you prefer to do so. **If you register only for distance learning courses, you need not pay health services or parking fees.**

However, if your on-campus meetings are at any time other than a Friday evening or Saturday, you will have to purchase a parking permit from the Security Office (Bldg. 1, Room 270) or Cashier's Office (Bldg. 1, Room 147) or from the machines in Lots 1, 2, 10 or 14.

Distance learning students pay the State-mandated enrollment fee (\$20 per unit) and the student fee (\$1). (See Fees, page 11) In addition, if they have not been residents of California (as defined in the Education Code) continuously since January 15, 2006, they must pay an additional nonresident tuition fee of \$175 per unit. Foreign students also need to pay an additional \$7 per unit nonresident capital outlay fee for a total of \$182 per unit.

Getting Started in Your Course

1. Before the introductory meeting, you will also receive a postcard reminder.
2. Attend the important introductory meeting(s) scheduled for your class(es).

Introductory Meetings

The first class meeting will provide you with an opportunity to have questions answered, to obtain specific information, to find out how to proceed through the course, and to meet your instructors and your fellow classmates. Telecourse students will receive a syllabus and broadcast schedule. Instructors for online courses will distribute course material in person and online. **You do not have to be preregistered to attend.** You may register on the day of the introductory meeting if there is space in the class. (See Late Registration for details.)

Students Unable to Attend the Introductory Meeting

Many courses have *mandatory* introductory meetings; students not in attendance *may* be dropped unless they have made prior arrangements with the instructor. However, this is not an automatic withdrawal—the student is responsible for officially withdrawing from the class by using fax, WebSMART or written notification to Admissions and Records by appropriate deadline date(s). Check the detailed course listings to learn whether attendance at the introductory meeting is mandatory for your course(s). If you have completed registration and are unable to attend the scheduled introductory meeting, contact the Distance Learning Office before the meeting to obtain necessary information. If you have not registered before the introductory meeting and are unable to attend, call the Distance Learning Office (524-6933) to learn whether it is still possible to enroll in the course you have chosen and to take the necessary steps for late registration.

Dismissed Students

Students dismissed at College of San Mateo, Cañada College or Skyline College must petition for reinstatement. Obtain the petition form from the Counseling Center (Building 5, Room 128).

Students who were dismissed and who have NOT been in attendance at College of San Mateo, Cañada College or Skyline College since Spring 2006 must complete an application for admission in addition to the petition for reinstatement.

Credit/No Credit Grading Option

Most CSM courses are graded on the basis of the standard letter grades (A, B, C, D, F). Some courses are graded on a Credit (CR) or No Credit (NC) basis, and are so designated in the schedule of classes. Still other courses offer the student the choice between letter and Credit/No Credit grading; students electing the Credit/No Credit option in such courses must submit the appropriate form to the Office of Admissions and Records within the first 30% of the duration of the course. Changes are not permitted thereafter. See Spring 2007 Important Dates on the inside front cover for the established deadline for semester-long courses.

Students should be aware that many colleges and universities, including College of San Mateo, place specific restrictions on the number, if any, of units graded on a Credit/No Credit basis that are acceptable toward degrees and certificates. Because the decision to request Credit/No Credit grading is irrevocable after 30% of the duration of the course, students should be cautious in making such a request.

Transferable Courses

All CSM distance learning courses are applicable for A.A./A.S. degree credit and are transferable to most four-year universities for bachelor's degree credit.

Drop/Withdrawal

If you officially drop a Spring 2007 telecourse by the stated 'last day to drop with refund' deadline, you may be eligible for a partial refund of enrollment fee/nonresident fee. See "Credit and Refund Policy" on page 12. The final deadline for withdrawal from each telecourse is listed with the description of each telecourse. Withdrawal from a class(es) must be initiated by the student by the appropriate deadline date by WebSMART, mail, or in person at the Office of Admissions and Records. Withdrawal requests must be postmarked by the appropriate deadline date (see Important Dates on inside front cover) and must include the student's identification number and the student's signature. (See Distance Learning course listings on pages 92-99 for deadlines).

Final Grades Reported on WebSMART and SMART

Final grades will be available on WebSMART beginning June 9, 2007.

"Is Distance Learning For Me?"

This Handy Questionnaire Will Help You Decide

Instructional technologists Bob Lose, Joan Trabant, Barbara Hatheway and Teresa Donnell of Northern Virginia Community College's Extended Learning Institute would like to share the following simple, quick questionnaire they developed to help potential distance learning students assess their chances for success.

Is Distance Learning for You?

How well will distance learning fit your circumstances and life-style? Circle one answer for each question and score as directed.

- My need to take this course now is:**
 - High - I need it immediately for degree, job or other important reason.
 - Moderate - I could take it on campus later or substitute another course.
 - Low - It's a personal interest that could be postponed.
- Feeling that I am part of a class is:**
 - Not particularly necessary to me.
 - Somewhat important to me.
 - Very important to me.
- I would classify myself as someone who:**
 - Often gets things done ahead of time.
 - Needs reminding to get things done on time.
 - Puts things off until the last minute.
- Classroom discussion is:**
 - Rarely helpful to me.
 - Sometimes helpful to me.
 - Almost always helpful to me.
- When an instructor hands out directions for an assignment, I prefer:**
 - Figuring out the instructions myself.
 - Trying to follow the directions on my own, then asking for help as needed.
 - Having the instructions explained to me.
- I need faculty comments on my assignments:**
 - Within a few weeks, so I can review what I did.
 - Within a few days, or I forget what I did.
 - Right away, or I get very frustrated.
- Considering my professional and personal schedule, the amount of time I have to work on a distance learning course is:**
 - More than enough for a campus class or a distance learning course.
 - The same as for a class on campus.
 - Less than for a class on campus.
- When I am asked to use VCRs, computers, voice mail, e-mail, or other technologies new to me:**
 - I look forward to learning new skills.
 - I feel apprehensive, but try anyway.
 - I put it off or try to avoid it.
- As a reader, I would classify myself as:**
 - Good - I usually understand the text without help.
 - Average - I sometimes need help to understand the text.
 - Slower than average.

- If I have to go to campus to take exams or complete work:**

- I can go to campus anytime.
- I might miss some lab assignments or exam deadlines if campus labs are not open evenings and weekends.
- I will have difficulty getting to the campus, even in the evenings and on weekends.

Scoring

Add 3 points for each "A" that you circled, 2 for each "B" and 1 for each "C".

If you scored 20 or over, distance learning is a real possibility for you.

If you scored 11 to 19, you may need to make a few adjustments in your schedule and study habits to succeed.

If you scored 10 or less, distance learning may not currently be the best alternative for you; talk to your counselor.

Explanation

The 10 questions in the questionnaire reflect some of the facts about taking distance learning courses:

- Distance learning students sometimes can end up neglecting courses because of personal or professional circumstances, unless they have compelling reasons for taking the course.
- Some students prefer the independence of distance learning; others find it uncomfortable.
- Distance learning courses give students greater freedom of scheduling, but they can require more self-discipline than on-campus classes.
- Some people learn best by interacting with other students and instructors, but Distance learning courses often do not provide much opportunity for this type of interaction.
- Distance learning courses require you to work from written directions without face to face instruction.
- It may take as long as two weeks to get comments back by mail from your instructor.
- Distance learning courses require at least as much time as on-campus courses.
- Distance learning courses frequently use technology for teaching and telecommunication.
- Printed materials are the primary source of directions and information in distance learning courses.
- All distance learning courses require some on-campus work: introductory, review sessions, exams, and labs. Student schedule flexibility is important.

Distance Learning Guide

ONLINE COURSES

Distance Learning Website:
collegeofsanmateo.edu/DL

Deadline Dates

Most of the online classes listed below are semester-long.

- Last Day to Drop with Refund: Jan. 29
 - Last Day to Drop Without It Appearing On Your Record: Feb. 9
 - Last Day to Drop with Assurance of a "W": April 26
- Deadline dates for courses less than a semester long are listed under the individual course.

General requirements for all online courses:

- Complete the required registration procedure.
- Attend the introductory meeting and other on-campus meetings (**indicates MANDATORY).
- Read the required textbooks.
- Visit the Website weekly to keep apprised of schedule changes, new texts, etc.
- Participate actively in e-mail and online discussions.
- Complete class assignments, exams and specific course requirements.

NOTE: These courses are offered online. Students MUST have e-mail and Web access. For complete course descriptions, prerequisites, and recommended preparations, see listings under the respective departments. For further information about a specific class, its schedule, recommended software, or other questions, visit the course website or contact the instructor.

Accounting

Financial Accounting

ACTG 121 JB (31609) (4 Units)

This class will be held on campus and online. Classes will meet on campus every other Monday from 6:00 to 9:50 throughout the semester. Other meetings will be conducted online. Please see page 19 and instructor's website (www.smccd.edu/accounts/nurre) for additional information.

Managerial Accounting

ACTG 131 JA (38549) (4 Units)

This class will be held primarily online. The class will meet on campus for the first class (1/16/07), midterm (2/20/07), midterm 2 (3/27/07) and final (5/15/07). Students must have email and web access. Please see page 19 and the instructor's website (www.smccd.edu/accounts/nurre) for additional information.

Biology

Introduction to Life Sciences

BIOL 100 WW (40066) (3.0 Units)

Introductory Meeting: Thurs., Jan. 18**
 6:30-9:30 pm
 Bldg. 11, Room 131

Start/End date: 1/18 - 5/24

Website: To be announced in class

Instructor: Tania Beliz

e-mail: beliz@smccd.edu

Phone: 574-6248

Plants, People & Environment

BIOL 145 WW (40658) (3.0 Units)

Introductory Meeting: Wed., Jan. 17**
 5:30-7:30 pm
 Bldg. 36, Room 200

Start/End date: 1/17 - 5/23

Website: To be announced in class

Instructor: Tania Beliz

e-mail: beliz@smccd.edu

Phone: 574-6248

Business

Marketing

BUS 180 WW (31808) (3.0 Units)

Introductory Meeting: Sat., Jan. 20**
 11 am - 1 pm
 Bldg. 14, Room 206

Start/End date: 1/20 - 5/19

Website: To be announced in class

Instructor: Tom Blinn

e-mail: tblinn@comcast.net

Phone: (925) 484-3644

Business Communication

BUS 401 WW (31937) (3.0 Units)

Introductory Meeting: None. Please contact instructor at email address below before start date.

Start/End date: 1/16 - 5/18

Website: www.smccd.edu/accounts/willis

Instructor: Janice Willis

e-mail: willis@smccd.edu

Phone: 574-6477

Business Applications

- Windows Platform

Word Processing I

Using Word for Windows

BUSW 214 W1 (40299) (1.5 Units)

Introductory Meeting: None. Please contact instructor at email address below before start date.

Start/End date: 1/17 - 3/14

Website: www.smccd.edu/accounts/brownk

Instructor: Kitty Brown

e-mail: kittyb33@hotmail.com

Phone: 574-6402

Registration Deadline: Jan. 17

Last Day to Drop with Refund: Jan. 22

Last Day to Withdraw: Feb. 27

BUSW 214 W2 (36393) (1.5 Units)

Introductory Meeting: None. Please contact instructor at email address below before start date.

Start/End date: 3/19 - 5/19

Website: www.smccd.edu/accounts/mcglasson/busw214

Instructor: Pamela McGlasson

e-mail: mcglasson@smccd.edu

Phone: 574-6572

Registration Deadline: Mar. 19

Last Day to Drop with Refund: Mar. 26

Last Day to Withdraw: May 2

Word Processing II

Using Word for Windows

BUSW 215 W1 (40040) (1.5 Units)

Introductory Meeting: None. Please contact instructor at email address below before start date.

Start/End date: 1/16 - 3/16

Website: www.smccd.edu/accounts/willis

Instructor: Janice Willis

e-mail: willis@smccd.edu

Phone: 574-6477

Registration Deadline: Jan. 16

Last Day to Drop with Refund: Jan. 22

Last Day to Withdraw: Mar. 1

BUSW 215 W2 (40493) (1.5 Units)

Introductory Meeting: None. Please contact instructor at email address below before start date.

Start/End date: 3/21 - 5/23

Website: www.smccd.edu/accounts/brownk

Instructor: Kitty Brown

e-mail: kittyb33@hotmail.com

Phone: 574-6402

Registration Deadline: Mar. 21

Last Day to Drop with Refund: Mar. 26

Last Day to Withdraw: May 7

Business Presentations Using

Power Point for Windows

BUSW 383 W1 (39475) (1.5 Units)

Introductory Meeting: Tues., Jan. 16**
 7-10 pm
 Bldg. 14, Room 119

Start/End date: 1/16 - 3/13

Website: www.smccd.edu/forums/morganm

Instructor: Marie Morgan

e-mail: morganm@smccd.edu

Phone: 378-7301 ext. 19284

Registration Deadline: Jan. 16

Last Day to Drop with Refund: Jan. 22

Last Day to Withdraw: Feb. 27

** Attendance at meeting is mandatory. Students who are not at the mandatory introductory meeting may be dropped from the class. However, this is **not an automatic withdrawal**—the student is responsible for officially withdrawing from the class through the Office of Admissions and Records.

Spreadsheet I Using Excel for Windows

BUSW 415 W2 (36474) (1.5 Units)

Introductory Meeting: None. Please contact instructor at email address below before start date.**Start/End date:** 3/24 - 5/19**Website:** www.smccd.edu/accounts/willis**Instructor:** Janice Willis**e-mail:** willis@smccd.edu**Phone:** 574-6477**Registration Deadline:** Mar. 24**Last Day to Drop with Refund:** Mar. 28**Last Day to Withdraw:** May 4**Spreadsheet II Using Excel for Windows**

BUSW 416 W1 (40041) (1.5 Units)

Introductory Meeting: None. Please contact instructor at email address below before start date.**Start/End date:** 1/17 - 3/16**Website:** www.smccd.edu/accounts/willis**Instructor:** Janice Willis**e-mail:** willis@smccd.edu**Phone:** 574-6477**Registration Deadline:** Jan. 17**Last Day to Drop with Refund:** Jan. 22**Last Day to Withdraw:** Mar. 1**HTML I****(Hypertext Markup Language)**

BUSW 534 W1 (36477) (1.5 Units)

Introductory Meeting: Thurs., Jan. 18**
7-10 pm
Bldg. 14, Room 221**Start/End date:** 1/18 - 3/15**Website:** To be announced in class**Instructor:** Terry Kistler**e-mail:** tlk321@email.com**Phone:** 378-7301 ext. 19011**Registration Deadline:** Jan. 18**Last Day to Drop with Refund:** Jan. 22**Last Day to Withdraw:** Feb. 27**HTML II (Advanced Hypertext Markup Language)**

BUSW 535 W2 (37052) (1.5 Units)

Introductory Meeting: Thurs., Mar. 22**
7-10 pm
Bldg. 14, Room 221**Start/End date:** 3/22 - 5/24**Website:** To be announced in class**Instructor:** Terry Kistler**e-mail:** tlk321@email.com**Phone:** 378-7301 ext. 19011**Registration Deadline:** Mar. 22**Last Day to Drop with Refund:** Mar. 26**Last Day to Withdraw:** May 7**Business Presentations II Using Power Point for Windows**

BUSW 681 W2 (40042) (1.5 Units)

Introductory Meeting: Tues., Mar. 20**
7-10 pm
Bldg. 14, Room 119**Start/End date:** 3/20 - 5/22**Website:** www.smccd.edu/forums/morganm**Instructor:** Marie Morgan**e-mail:** morganm@smccd.edu**Phone:** 378-7301 ext. 19284**Registration Deadline:** Mar. 20**Last Day to Drop with Refund:** Mar. 26**Last Day to Withdraw:** May 7**Chinese****Elementary Chinese I**

CHIN 111 WW (40244) (3.0 Units)

Introductory Meeting: Sat., Jan. 27**
9-10 am
Bldg. 14, Room 207**Start/End date:** 1/27 - 5/19**Website:** www.smccd.edu/accounts/wu**Instructor:** Jing Wu**e-mail:** wu@smccd.edu**Phone:** 574-6341**Computer and Information Science****Introduction to Computer and Information Science**

CIS 110 WW (34791) (3.0 Units)

Introductory Meeting: Sat., Jan. 20**
9-11 am
Bldg. 19, Room 105**Start/End date:** 1/20 - 5/19**Website:** www.smccd.edu/accounts/martens/cis110ww**Instructor:** Bryce Martens**e-mail:** martens@smccd.edu**Phone:** use e-mail**Networks and Data Communications**

CIS 150 WX (36050) (3.0 Units)

Introductory Meeting: Mon., Jan. 22**
6:45-9:50 pm
Bldg. 19, Room 121**Start/End date:** 1/22 - 5/21**Website:** www.collegeofsanmateo.edu/grant/cis150**Instructor:** Georgia Grant**e-mail:** grantg@pacbell.net**Phone:** 574-6301**Principles of Network Design and Management**

CIS 152 WX (34423) (3.0 Units)

Introductory Meeting: Tues., Jan. 16**
6:45-9:50 pm
Bldg. 19, Room 121**Start/End date:** 1/16 - 5/22**Website:** www.smccd.edu/accounts/grant**Instructor:** Georgia Grant**e-mail:** grantg@pacbell.net**Phone:** 574-6301**(CS1) Programming Methods: Java**

CIS 255 WX (37969) (4.0 Units)

Introductory Meeting: Tues., Jan. 16**
5-8 pm
Bldg. 19, Room 105**Start/End date:** 1/16 - 5/22**Website:** www.smccd.edu/accounts/greenm**Instructor:** Melissa Green**e-mail:** greenm@smccd.edu**Phone:** 574-6374**(CS2) Data Structures: Java**

CIS 256 WX (37971) (4.0 Units)

Introductory Meeting: Wed., Jan. 17**
5-7 pm
Bldg. 19, Room 105**Start/End date:** 1/17 - 5/23**Website:** www.smccd.edu/accounts/grasso/district**Instructor:** Stacey Grasso**e-mail:** grassos@smccd.edu**Phone:** 574-6693**(CS1) Programming Methods: C++**

CIS 278 WX (40357) (4.0 Units)

Introductory Meeting: Wed., Jan. 17**
6-8 pm
Bldg. 19, Room 121**Start/End date:** 1/17 - 5/23**Website:** www.smccd.edu/accounts/demsetz**Instructor:** Laura Demsetz**e-mail:** demsetz@smccd.edu**Phone:** 574-6617**(CS2) Data Structures: C++**

CIS 279 WX (36528) (4.0 Units)

Introductory Meeting: Wed., Jan. 17**
5-7 pm
Bldg. 19, Room 103**Start/End date:** 1/17 - 5/23**Website:** www.smccd.edu/accounts/grasso**Instructor:** Stacey Grasso**e-mail:** grassos@smccd.edu**Phone:** 574-6693

Introduction to Database Management, SQL & PL/SQL

CIS 360 WX (40579) (3.0 Units)

Introductory Meeting: Wed., Jan. 17**

7-8:15pm

Bldg. 19, Room 107

Start/End date: 1/17-5/23**Website:** To be announced in class**Instructor:** Bob Timlin**e-mail:** bob@timlin.net**Phone:** 574-6268**Open Lab—Intro to Database Management, SQL & PL/SQL**

CIS 361 WX (40580) (1.0 Unit)

Introductory Meeting: Wed, Jan. 17**

8:30-9:45pm

Bldg. 19, Room 107

Start/End date: 1/17 - 5/23**Website:** To be announced in class**Instructor:** Bob Timlin**e-mail:** bob@timlin.net**Phone:** 574-6268**Internet Programming: JavaScript/HTML**

CIS 377 W1 (39990) (2.0 Units)

Introductory Meeting: None. Please contact instructor at email address below before start date.**Start/End date:** 1/16 - 3/13**Website:** www.smccd.edu/accounts/greenm**Instructor:** Melissa Green**e-mail:** greenm@smccd.edu**Phone:** 574-6374**Registration Deadline:** Jan. 16**Last Day to Drop with Refund:** Jan. 22**Last Day to Withdraw:** Feb. 27**Advanced JAVA Programming Topics: Database**

CIW 383 WX (31991) (2.0 Units)

Introductory Meeting: Tues., Jan. 16**

6-9 pm

Bldg. 19, Room 103

Start/End date: 1/16 - 3/13**Website:** www.smccd.edu/accounts/bignolic**Instructor:** Celsina Bignoli**e-mail:** bignolic@smccd.edu**Phone:** use email**Registration Deadline:** Jan 16**Last Day to Drop with Refund:** Jan. 22**Last Day to Withdraw:** Feb. 27**Advanced JAVA Programming Topics: Interoperability**

CIW 384 WX (31982) (2.0 Units)

Introductory Meeting: Tues., Mar. 20**

6-9 pm

Bldg. 19, Room 103

Start/End date: 3/20 - 5/22**Website:** www.smccd.edu/accounts/bignolic**Instructor:** Celsina Bignoli**e-mail:** bignolic@smccd.edu**Phone:** use email**Registration Deadline:** Mar. 20**Last Day to Drop with Refund:** Mar. 26**Last Day to Withdraw:** May 7**Internet Programming: AJAX**

CIS 680 W2 (40582) (2.0 Units)

Introductory Meeting: Please contact instructor at email below before start date.**Start/End date:** 3/20 - 5/22**Website:** www.smccd.edu/accounts/greenm**Instructor:** Melissa Green**e-mail:** greenm@smccd.edu**Phone:** 574-6374**Registration Deadline:** Mar. 20**Last Day to Drop with Refund:** Mar. 26**Last Day to Withdraw:** May 7**Internet Programming: Web Services**

CIS 681 WX (40594) (4.0 Units)

Introductory Meeting: Tues., Jan. 16**

7-10 pm

Bldg. 19, Room 107

Start/End date: 1/16 - 5/24**Website:** www.smccd.edu/accounts/nilson/smc2007springcis680**Instructor:** Kevin Nilson**e-mail:** nilsonk@smccd.edu**Phone:** Please use email**English****Composition and Literature**

ENGL 100 WW (32902) (3.0 Units)

Introductory Meeting: Tues., Jan. 16**

7-9 pm

Bldg. 11, Room 132

Start/End date: 1/16 - 5/22**Website:** www.smccd.edu/accounts/murphym**Instructor:** Madeleine Murphym**e-mail:** murphym@smccd.edu**Phone:** 574-6344**Advanced Composition**

ENGL 165 WW (32900) (3.0 Units)

Introductory Meeting: Wed., Jan. 17**

7-9 pm

Bldg. 11, Room 132

Start/End date: 1/17 - 5/23**Website:** www.smccd.edu/accounts/murphym**Instructor:** Madeleine Murphym**e-mail:** murphym@smccd.edu**Phone:** 574-6344**Film****Introduction to Film**

FILM 100 WW (32904) (3.0 Units)

Introductory Meeting: Sat., Jan. 27**

1-4 pm

Bldg. 2, Room 141

Start/End date: 1/27 - 5/12**Website:** To be announced in class**Instructor:** David Laderman**e-mail:** laderman@smccd.edu**Phone:** 574-6302

FILM 100 WY (40387) (3.0 Units)

Introductory Meeting: Sat., Jan. 27**

4:10-7 pm

Bldg. 2, Room 141

Start/End date: 1/27 - 5/12**Website:** To be announced in class**Instructor:** David Laderman**e-mail:** laderman@smccd.edu**Phone:** 574-6302**Library****Information Research Skills**

LIBR 101 WW (40321) (1.0 Unit)

Introductory Meeting: None. Please contact instructor at email address below.**Start/End date:** 1/17(open entry) - 5/23**Website:** www.smccd.edu/accounts/morrist**Instructor:** Teresa Morris**e-mail:** morrist@smccd.edu**Phone:** 574-6579**Online Research Skills**

LIBR 105 WW (37960) (3.0 Units)

Introductory Meeting: None. Please contact instructor at email address below before start date.**Start/End date:** 1/16(open entry) - 5/22**Website:** www.smccd.edu/accounts/finkm**Instructor:** Mark Fink**e-mail:** finkm@smccd.edu**Phone:** (925) 366-6660**Mathematics****Intermediate Algebra**

MATH 120 WW (32487) (5.0 Units)

Introductory Meeting: Sat., Jan. 20**

10 am-12:30 pm

Bldg. 19, Room 124

Start/End date: 1/20 - 5/19**Website:** www.smccd.edu/accounts/churchg**Instructor:** Gary Church**e-mail:** churchg@smccd.edu**Phone:** 574-6621

** Attendance at meeting is mandatory. Students who are not at the mandatory introductory meeting may be dropped from the class. However, this is **not an automatic withdrawal**—the student is responsible for officially withdrawing from the class through the Office of Admissions and Records.

Multimedia

WebReady

MULT 101 WO (39888) (1.0 Unit)

Introductory Meeting: None. Please contact instructor at email address below before start date.

Start/End date: 1/16(open entry) - 5/18

Website: <http://CTLOnline.edu/WebReady>

Instructor: Julie Sevastopoulos

e-mail: sevastopoulos@smccd.edu

Phone: 574-6598

Music

MUS. 100 WW (40746) (3.0 Units)

Introductory Meeting: None. Please contact Instructor at email address below before start date.

Start/End date: 1/16-5/18

Website: www.smccd.edu/accounts/bobrowski

Instructor: Chris Bobrowski

e-mail: bobrowski@smccd.edu

Phone: 574-6204

Political Science

American Politics

PLSC 210 WW (37815) (3.0 Units)

Introductory Meeting: Thurs., Jan. 18**

7-10 pm

Bldg. 14, Room 120

Start/End date: 1/18 - 5/24

Website: www.smccd.edu/accounts/kennedy/210

Instructor: Kenneth Kennedy

e-mail: kennedy@smccd.edu

Phone: 574-6656

California State and Local Government

PLSC 310 WW (36383) (2.0 Units)

Introductory Meeting: Thurs., Jan. 25**

7-9 pm

Bldg. 14, Room 101

Start/End date: 1/25 - 5/17

Website: To be announced in class

Instructor: Staff

e-mail: To be announced

Phone: 574-6496

TELECOURSES

General requirements for all telecourses:

- Complete the required registration procedure.
- Attend the introductory meeting (**indicates MANDATORY) and other on-campus meetings.
- Read the required textbooks.
- View the telelessons.
- Complete additional specific course requirements.

Anthropology

Introduction to Archaeology

ANTH 350 TV (CRN 36544) (3 Units)

"Out of the Past" is a survey of four million years of human biological evolution and the archaeological study of sociocultural adaptation. **Recommended Preparation:** ANTH 110 and eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 or appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU)

Specific course requirement:

- Complete a notebook of study questions and self-assessments for each lesson.

TV: Thur., 6-7 am, Feb. 1 - Mar. 22

Campus Meetings: Sat., 1-4 pm
Bldg. 14, Room 124

Introduction: Jan. 27**

Midterm #1: Feb. 24

Midterm #2: Mar. 24

Midterm #3: Apr. 28

Final Exam: May. 5

Instructor: Andres Gonzales

Registration Deadline: Jan. 27

Last Day to Drop with Refund: Feb. 3

Last Day to Withdraw: Apr. 7

Art

Art of the Western World

ART 100 TV (CRN 35402) (3 Units)

"Art of the Western World" traces the Western tradition in the visual arts from their origins in Ancient Greece to the present day.

Recommended Preparation: ENGL 848. Credit/No Credit or letter grade option. "Not applicable to Art majors." (CSU)

Specific course requirement:

- Complete a Museum Paper.

TV: Thur., 4-5 pm, Feb. 1 - Mar. 29

Campus Meetings: Fri., 6:30-9:30 pm
Bldg. 4, Room 152

Introduction: Jan. 26**

Midterm Review: Mar. 2

Midterm: Mar. 9

Final Review: Apr. 20

Final Exam: Apr. 27

Instructor: Simon Pennington

Registration Deadline: Jan. 26

Last Day to Drop with Refund: Feb. 3

Last Day to Withdraw: Apr. 7

Astronomy

Introduction to Astronomy

ASTR 100 TV (CRN 31739) (3 Units)

"Universe: The Infinite Frontier" is a survey of astronomy with descriptive material on the solar system, stars, galaxies, and life in the universe. (CSU/UC)

Specific course requirement:

- Complete a term paper.

TV: Mon., 7-8 am, Jan. 29 - Apr. 23

Campus Meetings: Fri., 7-9 pm
Bldg. 36, Room 109

Introduction: Jan. 26**

Midterm Review: Mar. 9

Midterm: Mar. 16

Final Review: May 4

Final Exam: May 11

Instructor: C.T. Vanajakshi

Registration Deadline: Jan. 26

Last Day to Drop with Refund: Feb. 3

Last Day to Withdraw: Apr. 7

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(See course details on this page.)

Business

Contemporary American Business

BUS. 100 TV (CRN 31785) (3 Units)

"It's Strictly Business" is an introductory survey of the nature, organization, and structure of the American free enterprise system. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC)

TV: Wed., 8-9 am, Jan. 31 - Apr. 25

Campus Meetings: Fri., 6-8 pm
Bldg. 14, Room 200

Introduction: Jan. 19**
Midterm: Mar. 9
Final Exam: May 4
Instructor: Pamela McGlasson

Registration Deadline: Jan. 19

Last Day to Drop with Refund: Feb. 3

Last Day to Withdraw: Apr. 7

Money Management

BUS 131 TV (CRN 39182) (3 Units)

"Dollars and Sense" develops understanding and skill in consumer financial planning, saving and borrowing money, real estate and introduction to security investments, estate planning and income tax preparation. **Recommended preparation:** eligibility for ENGL 848. (CSU) **Note: It is strongly suggested that students have email and web access.**

TV: Wed., 6 - 7 am, Jan. 31 - Apr. 25

Campus Meetings: Fri., 6-9 pm
Bldg. 14 Room 200

Introduction: Jan. 26**
Midterm: Mar. 16
Final Exam: May 11
Instructor: Pamela McGlasson

Registration Deadline: Jan. 26

Last Day to Drop with Refund: Feb. 3

Last Day to Withdraw: Apr. 14

Small Business Management

BUS. 150 TV (CRN 31801) (3 Units)

"Something Ventured" provides aspiring entrepreneurs and those already involved in a small business venture with the tools needed to enhance their potential for success. **Prerequisite:** BUS. 100 or equivalent. **Recommended Preparation:** eligibility for ENGL 848. (CSU)

Specific course requirements:

- Complete assignments and final paper.

TV: Wed., 7-8 am, Jan. 31 - Apr. 25

Campus Meetings: Sat., 9-11 am
Bldg. 14, Room 100

Introduction: Jan. 27
Midterm Review: Mar. 10
Midterm: Mar. 17
Final Review: May 5
Final Exam: May 12
Instructor: Peter von Bleichert

Registration Deadline: Jan. 27

Last Day to Drop with Refund: Feb. 3

Last Day to Withdraw: Apr. 14

Business Law I

BUS. 201 TV (CRN 31814) (3 Units)

"Business and the Law" examines contracts and the legal system along with critical legal environment topics such as government regulation, employment practices, and consumer/environment protection. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC) (CAN BUS 8)

TV: Wed., 5-6 am, Jan. 31 - May 9

Campus Meetings: Sat., 9-11 am
Bldg. 14, Room 122

Introduction: Jan. 20
Midterm Review: Mar. 10
Midterm: Mar. 17
Final Review: May 5
Final Exam: May 12
Instructor: Gardner Trimble

Registration Deadline: Jan. 20

Last Day to Drop with Refund: Jan. 25

Last Day to Withdraw: Apr. 7

Chemistry

Survey of Chemistry

CHEM 100 TV (CRN 36048) (3 units)

"World of Chemistry" examines the many ways in which chemistry is interwoven with our society. Two major ideas are that chemistry is a way to make useful things and that it gives a framework to view the world around us. **Prerequisite:** one semester of algebra or equivalent. (This course is designed for non-science majors and is not open to students who have had or are taking CHEM 210.) (CSU/UC*)

TV: Mon., 5 - 6 am, Jan 29 - Apr 23

Campus Meetings: Sat., 1-3pm
Bldg 36, Room 306

Introduction: Jan. 20*
Midterm Review: Mar. 3
Midterm: Mar 10
Final Review: Apr. 28
Final Exam: May 5
Instructor: Michael De Gregorio

Registration Deadline: Jan. 20

Last Day to Drop with Refund: Feb. 3

Last Day to Withdraw: Apr. 7

Consumer Arts and Science

Nutrition

CA&S 310 TV (CRN 35466) (3 Units)

"Nutrition Pathways," an introductory course on human nutrition designed to satisfy basic nutrition course requirements for students entering allied health programs and to provide practical and interesting nutrition information for non-majors, covers topics such as "good" and "bad" foods, dietary supplements, metabolism, exercise, and the best program for weight loss. Video lessons feature experts and professionals associated with nutrition to show how nutrition and lifestyle choices impact our lives in positive and negative

ways. **Recommended Preparation:** eligibility for ENGL 848. (CSU/UC) (CAN H EC 2)

TV: Mon., 8-9 am, Jan. 29 - Apr. 23

Campus Meetings: Fri., 5-7 pm
Bldg. 2, Room 141

Introduction: Jan. 26**
Midterm Review: Mar. 9
Midterm: Mar. 16
Final Review: May 4
Final Exam: May 11
Instructor: Antoinette Ferrang Bloom

Registration Deadline: Jan. 26

Last Day to Drop with Refund: Feb. 3

Last Day to Withdraw: Apr. 14

Film

American Cinema

FILM 110 TV (CRN 35415) (3 Units)

Familiarizes students with the history of American Cinema, focusing on the studio system, the star system, genres, and directors. Emphasizes film vocabulary and critical viewing skills. **Recommended Preparation:** ENGL 848. (CSU) **Specific course requirement:** Complete term paper.

TV: Wed., 3-4 pm, Jan. 31 - Apr. 4

Campus Meetings: Sat., 1-4 pm
Bldg. 2, Room 141

Introduction: Jan. 20**
Midterm Review: Mar. 3
Midterm: Mar. 10
Final Review: Apr. 21
Final: Apr. 28
Instructor: Tony Kashani

Registration Deadline: Jan. 20

Last Day to Drop with Refund: Feb. 3

Last Day to Withdraw: Apr. 7

French

Beginning French I

FREN 115 TV (CRN 33521) (3 Units)

"French in Action" is equivalent to FREN 111 but without the speaking component. Basic French and Francophone cultures, vocabulary, and language structures studied through a broadcast video program supported by audiocassettes, a textbook, workbook, and other print materials. Credit/No Credit or letter grade option. (CSU)

Specific course requirements: See below.

TV: Mon., 1-2 pm, Jan. 29 - Apr. 23

Campus Meetings: See below.

Beginning French II

FREN 116 TV (CRN 32342) (3 Units)

The continuation of "French in Action" is equivalent to FREN 112 but without the speaking component. Basic French and Francophone cultures, vocabulary, and language structures studied through a broadcast video program supported by audiocassettes, a textbook, workbook, and other print materials.

Prerequisite: French 115 with Credit or a grade

** Attendance at meeting is mandatory. Students who are not at the mandatory introductory meeting may be dropped from the class. However, this is **not an automatic withdrawal**—the student is responsible for officially withdrawing from the class through the Office of Admissions and Records.

of C or higher or equivalent skills. Credit/No Credit or letter grade options. (CSU)

Specific course requirements: See below.

TV: Tues., 1-2 pm, Jan. 30 - Apr. 24

Campus Meetings: See below.

Advanced Beginning French I

FREN 117 TV (CRN 32343) (3 Units)

The continuation of "French in Action" is equivalent to FREN 121 but without the speaking component. French and Francophone cultures, vocabulary, and language structures studied through a broadcast video program supported by audiocassettes, a textbook, workbook, and other print materials. **Prerequisite:** French 116 with Credit or a grade of C or higher or equivalent skills. Credit/No Credit or letter grade options. (CSU)

TV: Wed., 1-2 pm, Jan. 31 - Apr. 25

Campus Meetings: See below.

Advanced Beginning French II

FREN 118 TV (CRN 37747) (3 Units)

The continuation of "French in Action" is equivalent to FREN 122 but without the speaking component. French and Francophone cultures, vocabulary, and language structures studied through a broadcast video program supported by audiocassettes, a textbook, workbook, and other print materials. **Prerequisite:** French 117 with Credit or a grade of C or higher or equivalent skills. Credit/No Credit or letter grade options. (CSU)

TV: Thur., 1-2 pm, Feb. 1 - Apr. 26

Specific course requirements for French 115, 116, 117 and 118:

- Listen to and work with the audio cassettes.
- Complete written assignments for each lesson in both the workbook and the study guide.
- Record on a blank cassette the audio portion from the summary quiz in each even-numbered lesson.

Campus Meetings: Sat., 9-11 am

Bldg. 14, Room 103

Introduction: Jan. 27**

Midterm Review: Mar. 10

Midterm: Mar. 17

Final Review: May 5

Final Exam: May 12

Instructor: Edwige Gamache

Registration Deadline: Jan. 27

Last Day to Drop with Refund: Feb. 3

Last Day to Withdraw: Apr. 14

Geology

Survey of Geology

GEOL 100 TV (CRN 32356) (3 Units)

"Earth Revealed" is a comprehensive study of the Earth's physical processes and properties, with emphasis on understanding the scientific theories behind the geological principles. (Not open to students who have taken or are taking Geology 210.) (CSU/UC*)

Specific course requirement:

- Participate in some of the optional activities assigned by the instructor.

TV: Mon., 6-7 am, Jan. 29 - Apr. 23

Campus Meetings: Sat., 9-11 am

Bldg. 36, Room 109

Introduction: Jan. 20**

Midterm Review: Mar. 3

Midterm: Mar. 10

Final Review: Apr. 28

Final Exam: May 5

Instructor: John Galloway

Registration Deadline: Jan. 20

Last Day to Drop with Refund: Feb. 3

Last Day to Withdraw: Apr. 7

Midterm Review: Mar. 3

Midterm: Mar. 10

Final Review: Apr. 28

Final Exam: May 5

Instructor: Mark Still

Registration Deadline: Jan. 20

Last Day to Drop with Refund: Feb. 3

Last Day to Withdraw: Apr. 7

Italian

Beginning Italian I

ITAL 115 TV (CRN 36545) (3 Units)

"In Italiano" covers basic Italian vocabulary and language structures through text, audio cassettes, and broadcast videotapes. Equivalent to Italian 111 but without the oral component. Credit/No Credit or letter grade option. (CSU)

Requirements: See below.

TV: Mon., 12-1 pm, Jan. 29 - Apr. 23

Campus Meetings: See below.

Beginning Italian II

ITAL 116 TV (CRN 36546) (3 Units)

Continuation of "In Italiano." Introduces basic Italian vocabulary and language structures and enhances appreciation of Italian culture. Workbook and audio tape exercises focus on reading, writing, and listening comprehension. Parallels Italian 112 but without the oral component. **Prerequisite:** ITAL 115 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU)

Requirements: See below.

TV: Tues., 12-1 pm, Jan. 30 - Apr. 24

Campus Meetings: See below.

Advanced Beginning Italian I

ITAL 117 TV (CRN 36547) (3 Units)

Continuation of "In Italiano." Introduces basic Italian vocabulary and language structures and enhances appreciation of Italian culture. Workbook and audio tape exercises focus on reading, writing, and listening comprehension. Parallels Italian 121 but without the oral component. **Prerequisite:** ITAL 116 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU)

Specific course requirement: See below.

TV: Wed., 12-1 pm, Jan. 31 - Apr. 25

Campus Meetings: See below.

Health Science

General Health Science

HSCI 100 TV (CRN 32413) (2 Units)

"Journey to Health" examines critical health questions facing today's society. Research findings and emerging theories are explored. (CSU/UC*)

Specific course requirement:

- Complete a notebook of study questions and self-assessments for each lesson.

TV: Mon., 9-10 am, Jan. 29 - Apr. 23

Campus Meetings: Fri., 7-9 pm

Bldg. 19, Room 121

Introduction: Jan. 19**

Midterm Review: Mar. 2

Midterm: Mar. 9

Final Review: Apr. 27

Final Exam: May 4

Instructor: Ashok Malik

Registration Deadline: Jan. 19

Last Day to Drop with Refund: Feb. 3

Last Day to Withdraw: Apr. 7

History

United States History I

HIST 201 TV (CRN 39480) (3 Units)

"The Unfinished Nation" explores the history of the US from ancient migrations through the Civil War. Major topics include the founding and settlement of the thirteen colonies; the growth of democratic and economic institutions, including slavery, the revolution against Great Britain and the founding of the new republic, the development of political parties, the growth of industry and agriculture, westward expansion, the Civil War and its significance, and Reconstruction in the South. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC*)

TV: Thurs., 7-8 am, Feb. 1 - Apr. 26

Campus Meetings: Sat., 11 am-1 pm

Bldg. 18, Room 306

Introduction: Jan. 20**

Advanced Beginning Italian II**ITAL 118 TV** (CRN 37369) (3 Units)

Continuation of "In Italiano." Introduces basic Italian vocabulary and language structures and enhances appreciation of Italian culture. Workbook and audio tape exercises focus on reading, writing, and listening comprehension. Parallels Italian 122 but without the oral component. **Prerequisite:** ITAL 117 or equivalent with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU)

Specific course requirement for Italian 115, 116, 117 and 118:

- Complete the assignments.

TV: Thur., 12-1 pm, Feb. 1 - Apr. 26

Campus Meetings: Sat., 1-3 pm
Bldg. 14, Room 100

Introduction: Jan. 20**
Midterm Review: Mar. 3
Midterm: Mar. 10
Final Review: Apr. 28
Final Exam: May 5
Instructor: Leda Mussio

Registration Deadline: Jan. 20**Last Day to Drop with Refund:** Feb. 3**Last Day to Withdraw:** Apr. 7**Management****Introduction to Business Management****MGMT 100 TV** (CRN 32572) (3 Units)

"Taking the Lead" covers essential skills in planning and organizing, directing decision making, and applying managerial skills to business, industry, and public sector organizations. **Recommended Preparation:** eligibility for ENGL 848. (CSU)

Specific course requirement:

- Complete the assignments in the Telecourse Study Guide.

TV: Wed., 9-10 am, Jan. 31 - Apr. 25

Campus Meetings: Sat., 11 am-1 pm
Bldg. 14, Room 100

Introduction: Jan. 27**
Midterm Review: Mar. 10
Midterm: Mar. 17
Final Review: May 5
Final Exam: May 12
Instructor: Craig Blake

Registration Deadline: Jan. 27**Last Day to Drop with Refund:** Feb. 3**Last Day to Withdraw:** Apr. 7**Philosophy****Introduction to Philosophy****PHIL 100 TV** (CRN 36074) (3 Units)

"The Examined Life" is an introductory survey of philosophical questions and points of view from classical and contemporary perspectives.

Recommended Preparation: eligibility for ENGL 848 and completion of READ 400 or 405 with a

grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 or appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

Note: This telecourse has an online component. Students MUST have e-mail and Web access.

TV: Tues., 8-9 am, Jan. 30 - Apr. 24

Campus Meetings: Thurs., 6-8 pm
Bldg. 14, Room 218

Introduction: Jan. 25**
Midterm Review: Mar. 8
Midterm: Mar. 15
Final Review: May 3
Final Exam: May 10
Instructor: Jeremy Ball

Registration Deadline: Jan. 25**Last Day to Drop with Refund:** Feb. 3**Last Day to Withdraw:** Apr. 14**Physical Education****Fitness****Low Impact Aerobics****FITN 136 TV** (CRN 40070) (1 Unit)

"Sit & Be Fit" is a series of programs designed for students desiring an exercise program at an easier pace. Concentrates on developing and strengthening muscle groups as well as overall stretching. Credit/No Credit or letter grade option. To increase or maintain conditioning this class may be taken three times. (CSU)

TV: MWF, 11-11:30 am, Jan. 29 - May. 4

Campus Meetings: Sat., 10 am-12:30 pm
Bldg. 8, Room 203

Introduction: Jan. 20**
Midterm: Mar. 10
Final Exam: May 5
Instructor: Larry Walker

Registration Deadline: Jan. 20**Last Day to Drop with Refund:** Feb. 3**Last Day to Withdraw:** Apr. 7**Stretch Conditioning****FITN 680 TV** (CRN 40758) (1 Unit)

"Classical Stretch: The Esmonde Technique" is designed to improve fitness and overall knowledge of the process of physical conditioning. The progressive aerobic and physical conditioning program is designed to improve musculature while teaching proper posture and flexibility for daily living activities. To increase or maintain conditioning, this course may be repeated up to three times for a maximum of 4 units. (CSU)

TV: MWF, 11:30 am-12 pm, Jan. 29 - May 4

Campus Meetings: Sat., 1-3:30 pm
Bldg. 8, Room 203

Introduction: Jan. 20**
Midterm: Mar. 10
Final Exam: May 5
Instructor: Larry Walker

Registration Deadline: Jan. 20**Last Day to Drop with Refund:** Feb. 3**Last Day to Withdraw:** Apr. 14**Psychology****General Psychology****PSYC 100 TV** (CRN 32695) (3 Units)

"Discovering Psychology" is a survey course that encourages an understanding and appreciation of the scientific approach to the study of human behavior. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 or appropriate skill level as indicated by the reading placement tests or other measures. (CSU/UC) (CAN PSY 2)

Specific course requirement:

- Complete the written assignments.

TV: Tues., 5-6 am, Jan. 30 - Apr. 24

Campus Meetings: Sat., 1-3 pm
Bldg. 19, Room 121

Introduction: Jan. 20**
Midterm Review: Mar. 3
Midterm: Mar. 10
Final Review: Apr. 28
Final Exam: May 5
Instructor: James Clifford

Registration Deadline: Jan. 20**Last Day to Drop with Refund:** Feb. 3**Last Day to Withdraw:** Apr. 7**Child Development****PSYC 201 TV** (CRN 39506) (3 Units)

"Stepping Stones" explores child development through theory, discussions and examples of physical, perceptual, cognitive, linguistic, social and emotional developmental, from prenatal development and birth through adolescence.

Prerequisite: PSYC 100. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 or appropriate skill level as indicated by the reading placement tests or other measures. (CSU)

TV: Thurs., 9-10 am, Feb. 1 - Apr. 26

Campus Meetings: Sat., 3-5 pm
Bldg. 19, Room 121

Introduction: Jan. 20**
Midterm Review: Mar. 3
Midterm: Mar. 10
Final Review: Apr. 28
Final Exam: May 5
Instructor: James Clifford

Registration Deadline: Jan. 20**Last Day to Drop with Refund:** Feb. 3**Last Day to Withdraw:** Apr. 7

** Attendance at meeting is mandatory. Students who are not at the mandatory introductory meeting may be dropped from the class. However, this is **not an automatic withdrawal**—the student is responsible for officially withdrawing from the class through the Office of Admissions and Records.

Abnormal Psychology

PSYC 410 TV (CRN 32709) (3 Units)

"World of Abnormal Psychology" explores the types and patterns of abnormal behavior and major theories regarding its causes, clinical assessment, and modes of treatment.

Recommended Preparation: eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405 or 415 OR appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (CSU/UC)

Specific course requirement:

- Complete notes on each lesson.

TV: Tues., 9 – 10 am, Jan. 30 – Apr. 24

Campus Meetings: Sat., 11 am-1 pm
Bldg. 14, Room 124

Introduction: Jan. 20**

Midterm Review: Mar. 3

Midterm: Mar. 10

Final Review: Apr. 28

Final Exam: May 5

Instructor: Mary K. Stegner

Registration Deadline: Jan. 20

Last Day to Drop with Refund: Feb. 3

Last Day to Withdraw: Apr. 7

Sociology

Introduction to Sociology

SOCI 100 TV (CRN 32772) (3 Units)

"The Way We Live" is a new introduction to Sociology program which includes the origins and history of sociology, sociological theory and perspective—how society shapes our thoughts, feelings and actions, and how societies connect with one another. **Recommended Preparation:** eligibility for ENGL 838 or 848; and completion of READ 400, 405, or 415 with a grade of C or higher (or appropriate skill level indicated by the reading placement test and other measures.) Credit/No Credit or letter grade option. (CSU/UC) (CAN SOC 2)

Specific course requirement:

- Complete written assignments.

TV: Tues., 6-7 am, Jan. 30 - Apr. 10

Campus Meetings: Sat., 11 am - 1 pm
Bldg. 19, Room 121

Introduction: Jan. 20**

Midterm Review: Mar. 3

Midterm: Mar. 10

Final Review: Apr. 28

Final Exam: May 5

Instructor: Minu Mathur

Registration Deadline: Jan. 20

Last Day to Drop with Refund: Feb. 4

Last Day to Withdraw: Apr. 7

Courtship, Marriage and the Family

PSYC 110 TV (CRN 32702) (3 Units)

"Portrait of a Family" includes the history and development of marriage, dating, and courtship. Additional topics include personality adjustment in marriage, parenthood, love, the family, aspects of sex, and marriage as a social institution. **Recommended Preparation:** eligibility for ENGL 848 and completion of READ 400 or 405 with a grade of C or higher OR concurrent enrollment in READ 400, 405, or 415 or appropriate skill level as indicated by the reading placement tests or other measures. Credit/No Credit or letter grade option. (May not be taken for credit following PSYC 110.) (CSU/UC)

Specific course requirement:

- Complete the term paper.

TV: Tues., 7-8 am, Jan. 30 - Apr. 24

Campus Meetings: Sat., 9 - 11 am
Bldg. 14, Room 124

Introduction: Jan. 20**

Midterm Review: Mar. 3

Midterm: Mar. 10

Final Review: Apr. 28

Final Exam: May 5

Instructor: Mary K. Stegner

Registration Deadline: Jan. 20

Last Day to Drop with Refund: Feb. 3

Last Day to Withdraw: Apr. 7

Spanish

Beginning Spanish I

SPAN 115 TV (CRN 36065) (3 Units)

"Destinos" covers basic Spanish vocabulary and language structures studied through text, audio cassettes and broadcast video tapes. Equivalent to Spanish 111 but without the oral component. Credit/No Credit or letter grade option. (CSU)

Specific course requirement: See below.

TV: Mon., 2-3 pm, Jan. 29 - Apr. 23

Campus Meetings: See below.

Beginning Spanish II

SPAN 116 TV (CRN 36066) (3 Units)

Continuation of "Destinos." Equivalent to Spanish 112 but without the oral component. **Prerequisite:** SPAN 115 with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU)

Specific course requirement: See below.

TV: Tues., 2-3 pm, Jan. 30 - Apr. 24

Campus Meetings: See below.

Advanced Beginning Spanish I

SPAN 117 TV (CRN 36067) (3 Units)

Continuation of "Destinos." Equivalent to Spanish 121 but without the oral component.

Prerequisite: SPAN 116 with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU)

Specific course requirement: See below.

TV: Wed., 2-3 pm, Jan. 31 - Apr. 25

Campus Meetings: See below.

Advanced Beginning Spanish II

SPAN 118 TV (CRN 36068) (3 Units)

Continuation of "Destinos." Equivalent to Spanish 122 but without the oral component.

Prerequisite: SPAN 117 with Credit or a grade of C or higher. Credit/No Credit or letter grade option. (CSU)

TV: Thur., 2-3 pm, Feb. 1 - Apr. 26

Specific course requirement for Spanish 115, 116, 117 and 118:

- Write exercises in Study Guide.

Spanish 115, 116, 117 and 118

Campus Meetings: Sat., 11 am-1 pm

Bldg. 18, Room 204

Introduction: Jan. 27

Midterm: Mar. 17

Final Exam: May 12

Instructor: Richard Castillo

Registration Deadline: Jan. 27

Last Day to Drop with Refund: Feb. 4

Last Day to Withdraw: Apr. 7

Speech

Family Communication

SPCH 180 TV (CRN 37418) (3 Units)

Explores family interaction patterns through discussion, exercises, video guests, and in-studio guests. Examines the ways in which family members communicate, make decisions, settle conflict, and learn to relate to each other. **Recommended Preparation:** SPCH 120 and eligibility for ENGL 100. (CSU)

Specific course requirement:

- Write exercises in Study Guide.

TV: Fri., 3-4 pm, Feb. 2 - Apr. 27

Campus Meetings: Sat., 9-11 am

Bldg. 14, Room 201

Introduction: Jan. 20**

Midterm Review: Mar. 3

Midterm: Mar. 10

Final Review: Apr. 28

Final Exam: May 5

Instructor: Anita Alleyne

Registration Deadline: Jan. 20

Last Day to Drop with Refund: Feb. 3

Last Day to Withdraw: Apr. 7

A.A./A.S. Degree & Certificate Programs Offered at CSM

College of San Mateo offers a wide range of Associate Degree and Certificate programs. An Associate of Arts (A.A.) or an Associate of Science (A.S.) degree is based upon completion of 60 units of coursework. Certificate programs entail one year of full-time study or less. Coursework requirements vary by program. Certificates of Achievement are 18 or more units; Certificates of Completion are less than 18 units. Please consult with a counselor or see the *CSM Catalog* for detailed A.A./A.S and Certificate requirements and contact information.

A.A. Degrees

Accounting
 Alcohol & Other Drug Studies
 Art: Commercial
 Art: Fine Arts
 Drawing
 General Studio Art
 Painting
 Printmaking
 Art: Photography
 Broadcast & Electronic Media
 Business Information Processing
 Microcomputer/Database & Spreadsheet
 Microcomputer/Office Assistant
 Business: Insurance (Property and Casualty)
 Business: Merchandising (Management)
 Business Administration
 Cosmetology
 English
 Ethnic Studies
 Film
 Foreign Languages
 French
 German
 Spanish
 Graphics
 Horticulture
 Floristry
 Humanities
 Human Services
 Journalism
 Liberal Studies
 Life Sciences: General
 Management
 Business Management
 Marketing Management
 Retail Management
 Multimedia
 Digital Video
 Web Design
 Music
 Electronic Music
 Real Estate
 Social Science
 Speech Communication

A.S. Degrees

Administration of Justice
 Architecture
 Building Inspection Technology
 Chemistry
 Computer & Information Science
 Computer & Network Forensics
 Computer Science Applications
 Computer Support Specialist
 End-user Support
 Network Support
 PC Hardware & System Support
 Dental Assisting
 CAD/Drafting

Electronics Technology
 General Electronics
 Industrial Electronics
 Microcomputer Systems
 PC Technical Support
 Wireless Communication Systems
 Engineering Technology
 Electronics
 General
 Fire Technology
 Geological Sciences
 Horticulture: Environmental
 Landscape Construction/Design
 Landscape Management
 Nursery Management
 Life Sciences
 Biological
 Biotechnology
 Medical
 Pre-Nursing
 Mathematics
 Nursing
 Physical Science
 Physics
 Welding Technology

Certificate Programs

*Certificates of Achievement (indicated by "+") and
 Certificates of Completion (no notation)*

+ Accounting
 Accounting Assistant I
 Accounting Assistant II
 Enrolled Agent Exam Preparation
 Tax Preparer I
 Tax Preparer II
 + Administration of Justice
 + Basic Police Academy
 + POST Certification
 + Alcohol & Other Drug Studies
 Biotechnology
 + Broadcast & Electronic Media
 + Broadcast Audio
 + Television Producing
 + Television Production
 Lighting
 On-Air
 Editing
 + Building Inspection Technology
 + Business
 + Merchandising (General)
 + Merchandising (Management)
 + Microcomputer/Database & Spreadsheet
 + Microcomputer/Office Assistant
 Office Assistant I
 Office Assistant II

+ Computer & Information Science
 C++ Programming
 Computer Forensics
 Internet Programming
 Java Programming
 Network + Basics
 Network Security Specialist
 Visual Basic Programming
 Visual Studio.NET
 Cosmetology
 + Dental Assisting
 + CAD/Drafting
 + Electronics Technology
 Electronics Assembly
 + General Electronics
 + Industrial Electronics
 + Microcomputer Systems
 Network Cabling Specialist
 + PC Technical Support
 + Wireless Communication Systems
 + Fire Technology
 + Foreign Languages
 American Sign Language
 Chinese (Mandarin)
 French
 German
 Italian
 Japanese
 Spanish
 Global Studies
 + Graphics
 + Horticulture
 + Floristry
 + Landscape Construction/Design
 + Landscape Management
 + Nursery Management
 + Human Services
 Community Health Worker
 Family Development
 Peer Support Services
 + Management
 + Business Management
 Human Resources Management
 + Marketing Management
 Project Management
 + Retail Management
 + Multimedia
 + Digital Audio
 # Digital Video
 # Web Design
 + Music: Electronic Music
 + Nursing
 Perioperative Nursing
 + Real Estate
 Speech Communication
 + Welding Technology
 + General Welder
 + Welding Technician

+ *Certificate of Achievement*
 # *Certificates of Achievement & Completion*

CSM Transfer Opportunities: Subject Areas and Majors

College of San Mateo enables students to complete lower-division preparation (i.e., the first two years of the baccalaureate degree) in the following subject areas and majors offered at California's public and private universities, including all campuses of the University of California (UC) and the California State University (CSU). Upon completion of lower division requirements, CSM students are eligible for transfer admission to colleges and universities that offer these programs and majors.

The following is only a partial list. For more information about transfer majors, please visit collegeofsanmateo.edu/transfer or cpec.ca.gov/CollegeGuide/CollegeGuide.asp.

Biological & Life Sciences

Aquatic Biology
Biotechnology
Cell Biology
Developmental Biology
Ecology
Ecosystems
Entomology
Genetics & Plant Biology
Horticulture
Integrative Biology
Kinesiology
Marine Biology
Microbiology
Molecular & Cell Biology
Neurobiology & Physiology
Neuroscience
Plant Sciences
Zoology

Business & Public Administration

Accountancy
Agricultural Business
Business Administration
Business Economics
Healthcare Management
Hotel & Restaurant Management
Information Systems
Managerial Economics
Public Administration
Recreation Administration
Taxation

Communication

Communication Studies
Film
Interpersonal Communication
Literary Journalism
Mass Communication
Public Relations
Radio-Television
Technical & Professional Writing
TV, Film & Media Production

Computer Science.

Engineering & Technology

Aeronautical Science & Engineering
Aerospace Engineering
Artificial Intelligence
Biomedical Engineering
Chemical Engineering
Civil Engineering
Computer Science
Computer Engineering
Construction Management
Electrical Engineering
Fire Protection Administration
Industrial Design
Manufacturing Technology
Marine Transportation
Materials Science & Engineering
Mechanical Engineering
Software Systems

Environmental Studies & Agriculture

Animal Science
Botany & Plant Sciences
Earth & Environmental Sciences
Environmental Sciences
Fisheries
Forestry
Resource Management
Soil & Water Science
Wildlife & Conservation Biology

Ethnic & Area Studies

African American Studies
American Studies
Asian American Studies
Asian Studies
Celtic Studies
Chicano Studies
Chinese Studies
Global Cultures
Japanese Studies
Jewish Studies
Latin American Studies
Middle Eastern Studies
Native American Studies
Russian Studies
World Cultures

Health Professions.

Education & Counseling

Alcohol & Drug Studies
Child Development
Counseling
Dental Hygiene
Education
Gerontology
Nursing
Nutritional Sciences
Rehabilitation Counseling
Special Education
Speech Pathology
Teaching ESL

Humanities, Art & Foreign Languages

Art History
Arts Management
Classical Civilizations
Comparative Literature
Dance
Design/Media Arts
Dramatic Art
English
Ethnomusicology
Film & Digital Media
Humanities
Linguistics
Medieval Studies
Music & Culture
Music History
Philosophy
Religious Studies
Renaissance Studies
Rhetoric

Sculpture
Studio Art

Chinese
French
German
Italian
Japanese
Spanish

Mathematics & Physical Sciences

Astrophysics
Chemistry
Earth & Planetary Science
Earth Systems Science
Fiber & Polymer Science
Financial Mathematics & Statistics
Geology
Geophysics
Mathematics
Paleobiology
Pharmacological Chemistry
Physics
Statistics

Pre-Professional

Pre-Chiropractic
Pre-Dentistry
Pre-Law
Pre-Medicine
Pre-Optometry
Pre-Pharmacy
Pre-Physical Therapy
Pre-Veterinary

Social Sciences

Anthropology
Archeology
Cognitive Science
Criminology
Economics
Geography
History
Human Development
Law & Society
Liberal Studies
Multicultural Studies
Peace & Conflict Studies
Political Science
Psychology
Public Policy
Social Welfare
Sociology
Women's Studies

A.A./A.S. Degree Requirements

The awarding of an Associate Degree is intended to represent more than an accumulation of units. It is to symbolize a successful attempt on the part of the college to lead students through patterns of learning experiences designed to develop certain capabilities and insights. Among these are the ability to think and to communicate clearly and effectively both orally and in writing; to use mathematics; to understand the modes of inquiry of the major disciplines; to be aware of other cultures and times; to achieve insights gained through experience in thinking about ethical problems; and to develop the capacity for self-understanding. In addition to these accomplishments, the student shall possess sufficient depth in some field of knowledge to contribute to lifetime interest.

Graduation from College of San Mateo with the Associate in Arts or Science degree is based upon the completion of 60 units of lower-division college-level work, including the requirements A through E listed on pages 104 and 105. A student pursuing an Associate Degree must declare a major field of study. The major is comprised of specific courses within a discipline or related discipline as specified by the appropriate division and recorded in the college catalog. A list of College of San Mateo degree programs, with courses and units required for each major, can be found in the catalog on pages 66 through 95. A minimum of 18 units must be completed in a major. Some majors require more than 18 units. A student must have an overall grade point average of 2.0 in the major. Some majors require a grade of "C" or better in each course. Student must complete at least 12 units of the required major courses in residence at College of San Mateo. A Liberal Studies major is available for those students who want the maximum amount of flexibility regarding degree completion. See the Associate in Arts with a major in Liberal Studies Option 1 and Option 2 in this catalog. A maximum of 12 units from courses in which the student has elected a Credit/No Credit option may be applied toward an Associate degree. An application for the degree must be filed in the Office of Admissions and Records during the last semester of attendance (refer to calendar for the college year for deadline).

Philosophy of General Education

Central to an Associate Degree, General Education is designed to introduce students to the variety of means through which people comprehend the modern world. It reflects the conviction of colleges that those who receive their degrees must possess in common certain basic principles, concepts and methodologies both unique to and shared by the various disciplines. College educated persons must be able to use this knowledge when evaluating and appreciating the physical environment, the culture, and the society in which they live. Most importantly, General Education should lead to better self-understanding.

Student Catalog Rights

A student remaining in continuous attendance at Cañada College, College of San Mateo and/or Skyline College may, for purposes of graduation, elect to meet the requirements in effect at the college from which the student will graduate either at the time the student began such attendance or any subsequent year of continuous enrollment.

For the purpose of this policy, "continuous enrollment" means attendance through at least the fourth week of instruction in either a fall or spring semester in each calendar year. Absence to attend another accredited college or university shall not be considered an interruption in attendance if the absence does not exceed one year. Catalog rights cannot supersede any State or Federal regulation or requirement in effect at the time of graduation.

Additional Associate Degrees and Certificates

A student may earn multiple Associate Degrees and Certificates from College of San Mateo. Each additional degree and certificate will be posted to the student's academic record and the student will receive diplomas for each degree and certificate earned. For additional degrees and certificates any course used to meet the prescribed graduation requirements may count toward more than one degree and certificate. Courses used for one major may be used to meet requirements for additional majors. Courses used to meet the competency requirements and general education requirements for the first degree may be used to fulfill these requirements for additional degrees, provided the student has maintained "continuous enrollment" (see Graduation Requirements and Student Catalog Rights). If a break in enrollment occurs, a student must comply with the competency, general education, and major requirements in effect at the time the student resumes attendance or those in effect in subsequent years of the student's enrollment.



Occupational Programs

Specialized occupational programs are offered in more than fifty occupational fields (see tabular listing on page 100) for students planning to prepare for gainful employment. All occupational programs are carefully developed by advisory committees composed of college staff and selected representatives from the business and industrial community.

These programs are designed to develop personal and technical competencies necessary for successful employment and job advancement.

Two-Year Occupational Programs – AA or AS Degree

Most two-year programs lead to an Associate in Arts or Associate in Science degree. Many of the units earned in occupational programs are accepted by four-year colleges as meeting certain requirements.

Certificate Programs

Certificates are awarded upon successful completion of selected occupational programs and upon application to the Office of Admissions and Records. Some certificates require less than two years of full-time study. To be eligible for a certificate, a student must pass all required certificate courses with a grade of C or higher, unless specified otherwise (see specific program) a maximum of 6 units from courses in which the student has elected a Credit/No Credit option may be applied toward a certificate. At least 50% of the units required for a certificate must be taken at College of San Mateo.

Certificates requirements for an individual student are those listed in the College of San Mateo Catalog of the year in which the student begins studies at CSM. Those requirements may be followed throughout the student's course of study. However, if a break in attendance occurs before the certificate is earned, the certificate requirements shall become those listed in the College Catalog which is current at the time studies are resumed.

Certificates may be earned through day or evening part-time or full-time enrollment.

Certificates of Achievement

The higher of the two levels of certificates, Certificates of Achievement are awarded upon successful completion of 18 units or more in designated courses.

Certificates of Completion

Certificates of Completion are awarded upon successful completion of designated courses (usually between 8-13 units) in a specific occupational field. Some Certificates of Completion can be earned in eight- or sixteen-week accelerated programs that prepare students for entry-level positions.

Program Planning and Enrollment Management

Students enrolling at College of San Mateo should plan a program of study that will meet their educational and career goals. All enrolled students have access to counseling and advising services and should consult with a counselor early in the educational process for guidance and academic planning assistance. Students often have multiple goals and plan to complete a college certificate, an Associate degree, and/or transfer to a university to complete a Baccalaureate degree.

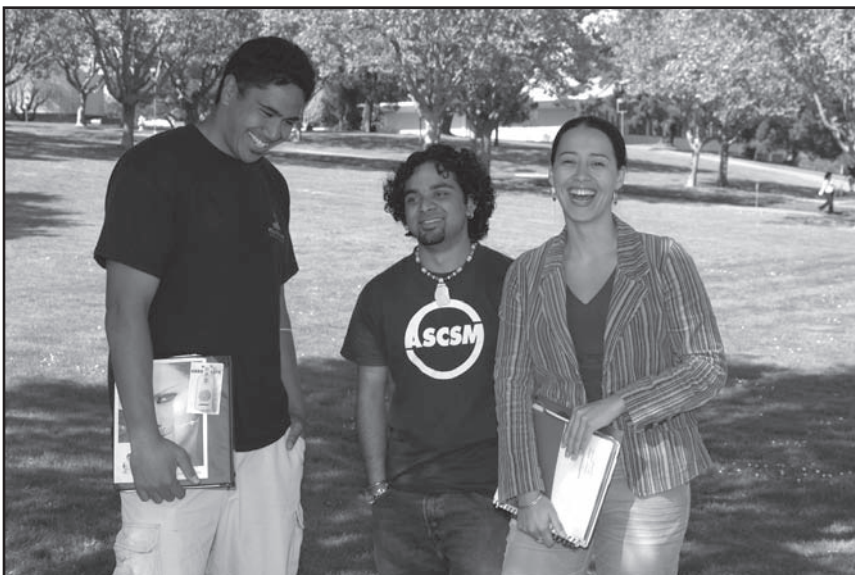
If in the course of enrollment at College of San Mateo, students find it advisable to change their program of study or educational goal, they may do so. These changes should be discussed with a counselor and students should be aware that any changes may result in extending the time necessary to fulfill the certificate or degree or transfer requirements. Ultimately, students maintain full responsibility for planning their educational programs and for their enrollment management.

Students are responsible to maintain current and accurate information in their WebSMART accounts and update personal contact information, email information, educational goal information, manage registration and enrollment, retrieve grades and placement test results, and monitor academic standing.

WebSMART

- View the *Catalog*
- View the *Schedule of Classes*, and search for classes by category and time
- Apply for admission
- Check your registration status
- Add/Drop classes (anytime within published deadlines)
- Print your schedule of classes
- Pay your fees by credit card
- Apply for Financial Aid information/review application status
- Obtain your grades
- Obtain your Placement Test scores
- Print an unofficial transcript
- Update personal information

Log on to collegeofsanmateo.edu and click WebSMART.



Associate in Arts/Science Degree Requirements

A—RESIDENCE

Either 48 units of the 60 units required or the last 12 units must be completed at College of San Mateo.

B—SCHOLARSHIP

A minimum grade point average of 2.0 in the last 60 units, and a minimum grade point average of 2.0 in courses taken at College of San Mateo and submitted as part of the 60 units.

C—COMPETENCY REQUIREMENTS

1: Math/Quantitative Reasoning

This competency requirement may be satisfied with any of the following:

- a. Appropriate scores on ACT Math, SAT Math, or CSM Math Placement Test as follows:

- *ACT* — standard score of 15 or above on math test
- *SAT I* — quantitative score of 400 or above (test taken prior to May 1995); score of 440 or above (test taken during or after May 1995)
- *CSM Math Test 2* — 21 or above
- *CSM Math Test 3* — 21 or above
- *CSM Math Test 4* — 20 or above

- b. Completion with a grade of C or higher of an elementary algebra (**MATH 110** or both **MATH 111** and **112**) or higher math course at CSM or other college or university
- c. Completion with a grade of C or higher of an intermediate algebra or higher math course in high school within four years prior to receiving the AA/AS degree

- d. Completion of any one of the following courses with a grade of C or higher:

- Any course with **MATH 110** or higher math prerequisite or
- **ACTG 121; BUS 115; CIS 126, 255, 278, 279, 290, 381/382, 383, 384, 385, 386, 387, 388, 391, 392; CHEM 192; ECON 123; ELEC 230 or both ELEC 231 & 232; PLUM 702, 742; PSYC 121; R.E. 131**

2: English

This competency requirement may be satisfied with the following:

- a. Completion of **ENGL 100** with a grade of C or higher, **or** by satisfying both **b** and **c** below:
- b. Completion of one of the following courses with a grade of C or higher:
ENGL 838, or **848**
(ESL 400 in the case of non-native speakers), and
- c. Placement in **READ 405** based upon the Reading Placement Test or completion of **READ 400** or **405** with a grade of C or higher

D—MAJOR

A minimum of 18 units, 12 of which must be taken at College of San Mateo, from a list of courses specified for the major by the division involved. Some majors require more than 18 units. A grade point average of 2.0 in the major coursework is required. A student may earn multiple degrees at College of San Mateo. Courses used to meet one major may be used to meet requirements for additional majors.

E—GENERAL EDUCATION

1: American History and Institutions, CA State and Local Government

This requirement may be satisfied in two different ways:

- a. by completing **PLSC 200 (5)** **or**
 b. by completing **one** of the options in **each** of the groups listed below:

GROUP 1: *American History and Institutions*

PLSC 210, 212, 215, 220, 250, 255, or 260 or
HIST 100 and 102; or HIST 101 and 102; or HIST 201 and 202; or
either HIST 201 or 202 plus any one of the following

3-unit history courses:

HIST 242, 260, 270 or 350

NOTE: Courses used to satisfy the American and CA History and Government requirements (GROUP 1 and GROUP 2) **may not be used** to satisfy the E5b Social Science G.E. requirements.

GROUP 2: *CA State and Local Government*

PLSC 310 (2) or
HIST 315 or 310 or
SOCI 200 or
ETHN 101 or 102

2: Language and Rationality

a. English, Literature, Speech Communication

Two courses (3 units each) are required. One of these must be a composition course selected from **ENGL 100, 836, 838, or 848; ENGL 400 or ESL 400**; the other must be selected from the following list. (Courses marked below with an asterisk [*] also satisfy Communication and Analytical Thinking (2b))

ENGL 100*, 110*, 120*, 135*, 161, 162, 163, 164, 165*; ESL 400* (for non-native speakers); LIT 101*, 105*, 111*, 113*, 151*, 201*, 202*, 231*, 232*, 251*, 256*, 257*, 258*, 259*, 260*, 261*, 262*, 263*, 265*, 271*, 272*, 273*, 275*, 276*, 277*, 278*, 430*; SPCH 100*, 111, 112, 120*, 140*, 150, 170, 180, 855 (for non-native speakers).

E—GENERAL EDUCATION (CONTINUED)b. Communication and Analytical Thinking

This requirement may be satisfied by either completing one of the English, Literature, or Speech Communication courses indicated by * in the above listing or by completing one of the following courses: **BUS**. 295, 401; **CIS**. 110, 125, 254, 255, 278, 292; **ECON** 123; **MATH** 125, 130, 200, 222, 241, 251; **PHIL** 103, 200; **SOSC** 111

3: Health Science

Two units of Health Science are required (**HSCI** 100 [2 units]); or two units from **HSCI** 119 or 125; or two classes selected from **HSCI** 101–125). One unit of **CA&S** 310 may be used in lieu of **HSCI** 113. The requirements may be waived for veterans of the U.S. Armed Forces with one or more years of active service and for nursing students who complete **NURS** 211, 212, 221, and 222, or equivalent, with a grade of C or higher.

4: Physical Education

Students must complete two activity courses in Physical Education or Dance, unless excused, to complete the requirements for the Associate in Arts or Associate in Science degree. Lecture courses in Physical Education will not satisfy this requirement. In accordance with policy adopted by the Board of Trustees, this requirement may be waived for students in any of the following categories:

a. Graduates of accredited community colleges or other accredited colleges and universities; **b.** Veterans of the U.S. Armed Forces with one or more years of active service; **c.** Persons excused for medical reasons. Approved medical waiver must be filed in the Office of Admissions & Records.

Students wishing to request a waiver of this requirement for any reason not specifically provided for above, may petition for consideration through regularly established college procedures. Inquiries should be directed to the Office of Admissions and Records.

5: Additional General Education Requirements

Of the following four areas, a, b, c, d, 12 units are required. The major may satisfy one area. If so, the 12 units would be selected from the remaining three areas with at least 3 units from each. (Students majoring in Liberal Studies may elect to have area a, b, or c satisfied provided they complete at least 6 units in the area fulfilling their major.)

a. Natural Science (at least 3 units)

ASTR 100, 101, 103, 115; **BIOL** 100, 102, 110, 111, 125, 130, 140, 145, 160, 180, 184, 195, 200, 210, 220, 230, 240, 250, 260, 666, 675; **CA&S** 310; **CHEM** 100, 101, 192, 210, 220, 231, 232, 410, 420; **ELEC** 110; **GEOG** 100; **GEO** 100, 101, 118, 125, 210; **HORT** 311, 312, 350; **HUM** 127–128 (When both **HUM** 127 and 128 are taken, 3 units will fulfill the Natural Science requirement and 3 units are allowed toward the Humanities requirement.); **MANU** 100; **METE** 100, 101; **OCEN** 100, 101; **PALN** 110; **PHYS** 100, 210, 220, 250, 260, 270; **PSCI** 100, 675, 676.

Majors fulfilling Area A: Chemistry, Dental Assisting, Geological Sciences, Horticulture, Life Sciences, Physical Science, Physics

b. Social Science (at least 3 units)

ANTH 110, 180, 350, 370; **BCST** 110; **BUS** 100, 101, 102, 125; **ECON** 100, 102; **ETHN** 101, 102, 150, 151, 152, 160, 161, 261, 262, 265, 290, 300, 360, 425, 430, 440; **GEOG** 110, 150; **HIST** 100, 101, 102, 104, 106, 110, 201, 202, 242, 260, 270, 310, 315, 350; **HMSV** 100, 115, 120, 130, 131, 150, 151; **PLSC** 100, 110, 120, 130, 150, 200, 210, 212, 215, 220, 250, 255, 260, 310; **PSYC** 100, 105, 108, 110, 200, 201, 220, 225, 300, 330, 410, 675; **SOSC** 220, 221, 310, 313; **SOCI** 100, 105, 110, 141, 200, 300, 340, 391

Majors fulfilling Area B: Ethnic Studies, Social Science

c. Humanities (at least 3 units)

ARCH 100; **ART** 100, 101, 102, 103, 104, 105, 124, 141, 349, 350; **ASL** 111, 112, 121, 122; **CHIN** 111, 112, 121, 122, 131, 132, 134; 140, 211, 212; **ENGL** 110, 120, 130, 140; **ETHN** 288, 350, 351, 585; **FILM** 100, 101, 102, 103, 104, 105, 106, 110, 120, 121, 200; **FREN** 110, 111, 112, 115, 116, 117, 118, 120, 121, 122, 130, 131, 132, 140, 203; **GERM** 110, 111, 112, 120, 121, 122, 130, 131, 132, 140; **HUM** 101, 102, 111, 112, 114, 125, 127, 128, 131, 133, 136, 140, 675, 676; **ITAL** 110, 111, 112, 115, 116, 117, 118, 120, 121, 122; **JAPN** 110, 111, 112, 120, 121, 122; **LIT** 101, 105, 111, 113, 151, 153, 201, 202, 231, 232, 256, 257, 258, 259, 260, 261, 262, 263, 265, 271, 272, 273, 276, 277, 278, 430; **MUS** 100, 170, 202, 240, 250, 275; **PHIL** 100, 160, 175, 244, 300, 320; **SPAN** 110, 111, 112, 115, 116, 117, 118, 120, 121, 122, 130, 131, 132, 140, 161, 162, 251; **SPCH** 111, 112

Majors fulfilling Area C: Art, English, Film History, French, German, Humanities, Music, Spanish, Speech Communication

d. Career Exploration and Self-Development (at least 3 units)

ADAP 150; **ADMJ** 100; **ARCH** 666; **BIOL** 666; **BCST** 110; **BLDG** 700; **BUS** 201, 315, 316, 317; any **BUSD** or **BUSW** series; **CRER** 104, 105, 106, 107, 108, 112, 120, 121, 122, 123, 124, 125, 126, 127, 138, 140, 141, 142, 152, 402, 404, 406; **CIS** 110; **COOP** 640, 641, 645, 650; **DRAF** 120; **ELEL** 701; **ENGR** 140; **ESYS** 100; **FILM** 150; **FIRE** 715; **GRA** 100, 101, 120, 121; **HORT** 400; **HMSV** 100; **JOUR** 110; **LIBR** 101, 107, 110; **MANU** 130; **MGMT** 100; **MTT** 750; **MULT** 105, 107; **NURS** 666; **PLUM** 701 or 741; **R.E.** 100; **SOSC** 301; **SPFI** 701; **SPCH** 100, 120, 140, 150; **WELD** 300, 350

Majors fulfilling Area D: Accounting, Admin. of Justice, Alcohol/Other Drug Studies, Architecture, Broadcast & Electronic Media, Building Inspection, Business, Bus. Inform. Processing, Computer Info Science, Cosmetology, Drafting Tech., Electrical Tech., Electronics Tech., Engineering, Film-making, Fire Sprinkler Tech., Fire Tech., Graphics, Human Services, Journalism, Life Sciences: Biotechnology, Management, Mathematics, Medical Assisting, Multimedia, Nursing, Plumbing/Pipe Fitting, Real Estate, Refrig./Air Cond. Mech., Welding Tech.

e. Electives—All courses not included in the major requirements or specified above in the G.E. requirements are considered electives, with the exception of those courses listed in the CSM Catalog with the notation “units do not apply toward AA/AS degree.”

Transfer Planning

College of San Mateo can help students plan an educational program at CSM which will prepare them to transfer to the University of California, California State University or a private college or university to earn a bachelor's degree. Students are encouraged to meet regularly with a CSM counselor/advisor and use the resources of CSM's Transfer Services Office to develop an educational plan which will assure a smooth transition to the transfer institution of their choice. After completing transfer requirements, students may want to continue to earn units toward an Associate in Arts or Associate in Science degree at CSM. With careful planning, both objectives can be reached by taking essentially the same set of transferable courses.

CSM Transfer Services

collegeofsanmateo.edu/transfer

CSM's Transfer Services Office provides information and offers workshops on choosing a college, transfer admission requirements, completing transfer admission application forms and writing the application essay. Transfer Services staff can provide details about special Transfer Admission Agreements that CSM has developed with a number of four-year UC and private institutions which can guarantee students transfer admission.

Students with a clear transfer objective stand the best chance of meeting requirements in a timely manner. They can make the best use of their time and course work by deciding on a transfer institution and major as soon as possible. Students unable to make these decisions when they enter College of San Mateo may follow a general transfer pattern of courses while taking advantage of Transfer Services resources in making transfer plans.

Once students choose a major and the university to which they plan to transfer, they should consult the Major Preparation Agreements section of the CSM Catalog to determine whether specific CSM courses are listed for their intended major and university. Students should also check the transfer Website ASSIST (www.assist.org). Transfer Services staff and CSM counselors/advisors can assist students in planning for transfer, and four-year university representatives often visit CSM to meet with students interested in transferring to their institutions. It is wise for students to consult the catalog of the university to which they plan to transfer to become familiar with specific transfer admission requirements. Many college and university catalogs are available for reference both in the Transfer Services Office and online. Students may also write directly to the admissions office of the institution to obtain an information bulletin which outlines requirements for admission as a transfer student.

Transfer Services is located in Building 5, Room 128. The office is open Monday from 8 a.m. to 7 p.m., Tuesday through Thursday from 8 a.m. to 4:00 p.m., and on Friday from 8 a.m. to 12 noon (358-6839).

Requirements for Transfer Students

A student can transfer from College of San Mateo to a four-year college or university as a junior without loss of time or credits by completing the following:

1. Lower Division Preparation for the Major
These courses provide the necessary background to prepare the transfer student to enter the major as a junior.
2. General Education Requirements
(Sometimes called "Breadth Requirements")
These are the courses required to obtain a bachelor's degree regardless of major. Courses in writing, critical thinking, sciences, humanities and social sciences are included in general education.
3. Electives.
Upon completion of major and general education requirements, elective courses can be taken to bring the total number of transferable units to the required 60 units for transfer to UC and 56 units for transfer to CSU.

Certification of General Education

College of San Mateo will verify the completion of lower division general education requirements for transfer to the University of California or the California State University system. Certification of partial completion of general education requirements is available for students transferring to a CSU campus who are unable to complete all requirements before transferring.

Students who transfer without certification will be required to meet the general education requirements of the specific UC or CSU campus to which they transfer. Meeting these local requirements usually necessitates taking additional courses following transfer. The Intersegmental General Education Transfer Curriculum (IGETC) meets the requirements of both the UC and CSU systems.

Transfer Admission Procedures

Students should take the following steps in applying for admission as a transfer student to a four-year college or university:

1. Request an application from the Admissions Office of the transfer institution approximately one year in advance of planned transfer. Applications for the University of California, the California State University and selected California Independent/Private Colleges are available at CSM in the

Counseling Center and Transfer Services Office and online at the following websites:

UC information

www.ucop.edu/pathways

CSU information

www.csumentor.edu

California Independent/Private Colleges Information

www.aicccumentor.org

2. Submit completed application during the specified filing period. Students are discouraged from sending them early as they will not be accepted before the initial filing date.
3. If an entrance exam (SAT, ACT) is required for transfer admission, register for the exam as soon as possible, and at least six months in advance of transfer. Registration forms are available in the CSM Assessment Center (Bldg. 1, Room 130).
4. Submit a request to the CSM Office of Admissions and Records to have a transcript of your academic record sent to the transfer institution at the time(s) specified by that institution. Transcripts must be requested well in advance of the date required. Four-year colleges and universities will also require transcripts of work completed at all other educational institutions.

Transcript Evaluation and Course Substitution Service

Students are strongly advised to use the transcript evaluation and course substitution service to determine how course work from other colleges/universities can be incorporated into their transfer planning.

If students have completed coursework at colleges or universities other than College of San Mateo, it is strongly suggested that the transcripts be evaluated within the first semester of their attendance at CSM. A transcript evaluation provides important information to the student and counselor about how course work completed at other colleges and universities will be applied to the following CSM educational goals.

1. California State University General Education Certification – CSU GE
2. Intersegmental General Education Transfer Curriculum – IGETC Certification
3. College of San Mateo Associate Degree General Education requirements
4. College of San Mateo Major or Certificate requirements

Detailed instructions for students on how to use this service can be found on the CSM Forms website at collegeofsanmateo.edu/forms.

California State University General Education Transfer Requirements

The CSU General Education (GE-Breadth) Program allows California Community College transfer students to fulfill lower-division general education requirements prior to transfer. It is important to note that completion of CSU GE-Breadth requirements does not guarantee admission to the CSU campus or major of choice. A course may not be used in more than one CSU GE-Breadth Area.

*Transfer requirements vary by individual CSU campuses and majors. However, **all** students must meet the following transfer requirements:*

1. Minimum of 60 CSU transferable units -- including a minimum of 30 CSU GE-Breadth units
2. Completion of Areas A1, A2, A3 and Area B4 with a grade "C" or higher
3. 2.0 GPA for all transferable course work completed

*Because of the periodic revision of the transfer requirements, students should consult with a counselor for updates or visit the Counseling/Advising folder on the **CSM Forms** webpage at collegeofsanmateo.edu/forms. For complete CSU transfer information, please visit: www.csumentor.edu.*

AREA A: COMMUNICATIONS IN THE ENGLISH LANGUAGE AND CRITICAL THINKING

9 units required. Select at least one course from each area.

A1: Oral Communication

*SPCH 100 (3), 120 (3),
140 (3), 150 (3)*

A2: Written Communication

*ENGL 100 (3)
ESL 400 (5)*

A3: Critical Thinking

ENGL 110 (3), 135 (3), 165 (3)*
PHIL 103 (3), 200 (3)
SOSC 111 (3)*

*Note: The following CSU campuses have a second semester of English graduation requirement that may be met prior to transfer: Dominguez Hills, East Bay (Hayward), Los Angeles, Maritime Academy, Monterey Bay, Sacramento, San Diego, San Francisco, San Jose and San Luis Obispo. With the exception of CSU Monterey Bay, students can take either: ENGL 110 or 165 to satisfy this graduation requirement. Other CSU campuses may require completion of a second semester of English for specific majors. See individual online CSU campus catalogs for specific requirements or visit www.csumentor.edu.

SFSU Transfers will need to complete the Junior English Proficiency Essay Test (JEPET) upon transfer.

AREA B: PHYSICAL UNIVERSE AND ITS LIFE FORMS

9 units required. Select at least one course from group B1, B2, B4 and one lab course (B3) marked with * below.

B1—Physical Science

ASTR 100 (3), 101 (1), 103 (1)*††, 115 (3)
CHEM 100 (3), 101 (1)*, 210 (5)*, 410 (4)*
GEOG 100 (3)
GEOL 100 (3), 101 (1)*, 118 (3), 125 (4)*, 210 (4)*
HUM 127 & 128 (3)†
METE 100 (3), 101 (1)*
OCEN 100 (3), 101 (1)*
PALN 110 (3)
PSCI 100 (3), 675 (1)
PHYS 100 (3), 210 (4)*, 250 (4)**

B2—Life Science

BIOL 100 (3), 102 (3), 110 (4), 111 (4)*, 125 (3), 130 (3), 140 (3), 145 (3), 160 (3), 184 (3), 195 (1)*, 200 (4)*, 210 (5)*, 220 (5)*, 230 (4)*, 240 (4)*, 250 (4)*, 675 (1)
OCEN 100 (3), 101 (1)*
PALN 110 (3)
PSYC 105 (3), 220 (3)*

B4—Math Concepts, Quantitative Reasoning and Application

*CIS 278 (4)
ECON 123 (4)
MATH 125 (3), 130 (3), 145 (3), 200 (4), 222 (5), 241 (5), 242 (3), 251 (5), 252 (5), 253 (5), 268 (4), 270 (3), 275 (3)
PSYC 121 (3)*

† If both HUM 127 and 128 are completed, credit is limited to 3 units in Area B1. The additional 3 units will be counted in Area C.

†† Credit only with completion of ASTR 100.

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AREA C: ARTS, LITERATURE, PHILOSOPHY AND FOREIGN LANGUAGE

9 units required with at least one course in the Arts and one course in the Humanities.

ARTS:

ARCH 100 (3)

ART 100 (3), 101 (3), 102 (3), 103 (3), 104 (3), 105 (3), 124 (3), 207 (3), 349 (3), 350 (3), 351 (3)

ETHN 288 (3), 585 (3)

FILM 100 (3), 110 (3), 120 (3), 121(3), 150 (4), 160 (3), 200 (3), 250 (4), 251 (1), 252 (1), 260 (3), 277 (3)

HUM 112 (3), 114 (3), 127 (3), 128 (3)

LIT 277 (3)

MUS 100 (3), 202 (3), 240 (3), 250 (3), 275 (3)

HUMANITIES:

ANTH 180 (3)

ASL 121 (3), 122 (3)

CHIN 111 (3), 112 (3), 121 (3), 122 (3), 131 (3), 132 (3)

ENGL 120 (3), 135 (3), 140 (3), 161 (3), 162 (3), 163 (3), 164 (3)

ETHN 265 (3), 350 (3), 351 (3), 440 (3)

FILM 153 (3)

FREN 110 (5), 111 (3), 112 (3), 115 (3), 116 (3), 117 (3), 120 (5), 121 (3), 122 (3), 130 (5), 131 (3), 132 (3), 140 (3), 161 (3), 162 (3), 203 (3)

GERM 110 (5), 111 (3), 112 (3), 120 (5), 121 (3), 122 (3), 130 (5), 131 (3), 132 (3), 140 (3)

HUM 101 (3), 102 (3), 111 (3), 114 (3), 125 (3), 127 (3), 128 (3), 131 (3), 133 (3), 136 (3), 140 (3), 675 (1), 676 (1)

ITAL 110(5), 111 (3), 112 (3), 121 (3), 122 (3)

JAPN 110 (5), 111 (3), 112 (3), 120 (5), 121 (3), 122 (3)

LIT 101 (3), 105 (3), 111 (2), 113 (3), 115 (3), 143 (3), 151 (3), 201 (3), 202 (3), 231 (3), 232 (3), 240 (3), 251 (3), 260 (3), 265 (3), 271 (1), 272 (1), 273 (1), 275 (1), 278 (3), 430 (3)

PHIL 100 (3), 160 (3), 175 (3), 244 (3), 300 (3), 320 (3), 350 (3)

SPAN 110 (5), 111 (3), 112 (3), 120 (5), 121 (3), 122 (3), 130 (5), 131 (3), 132 (3), 140 (3), 161 (3), 162 (3), 251 (3)

SPCH 111 (3), 112 (3)

AREA D: SOCIAL, POLITICAL AND ECONOMIC INSTITUTIONS

9 units required with courses taken in at least two disciplines.

ANTH 105 (3), 110 (3), 180 (3), 350 (3), 370 (3)

BCST 110 (3)

BUS 125 (3)

ESYS 100 (3)

ECON 100 (3), 102 (3)

ETHN 101 (3), 102 (3), 150 (3), 151 (3), 152 (3), 160 (3), 261 (3), 262 (3), 290 (3), 300 (3), 360 (3), 425 (3), 430 (3), 440 (3)

GEOG 110 (3), 150 (3)

HIST 100 (3), 101 (3), 102 (3), 110 (3), 201 (3), 202 (3), 242 (3), 260 (3), 270 (3), 310 (3), 315 (3), 350 (3), 360 (3), 425 (3)

HUM 125 (3)

JOUR 110 (3)

PLSC 100 (3), 110 (3), 130 (3), 150 (3), 170 (3), 200 (5), 210 (3), 212 (3), 215 (3), 220 (3), 250 (3), 255 (3), 260 (3), 310 (2), 415 (3), 520 (3)

PSYC 100 (3), 105 (3), 108 (3), 110 (3), 200 (3), 201 (3), 220 (3), 225(3), 300 (3), 330 (3), 410 (3), 675 (1)

SOCI 100 (3), 105 (3), 110 (3), 141 (3), 200 (3), 300 (3), 340 (3), 391 (3)

SPCH 170 (3)

AREA E: LIFELONG UNDERSTANDING AND SELF DEVELOPMENT

3 units required.

BUS 101 (3)

CRER 120 (3), 121 (1), 123 (1), 138 (3), 140 (3), 141 (1), 402 (1), 404 (1)

CA&S 310 (3)

ETHN 151 (3), 152 (3), 160 (3)

HSCI 100 (2), 101 (1), 102 (1), 103 (1), 105 (1), 106 (1), 109 (1), 111 (1), 112 (1), 113 (1), 114 (1)

PSYC 100 (3), 108 (3), 110 (3), 300 (3), 330 (3)

SOCI 110 (3), 300 (3), 340 (3), 391 (3)

SPCH 120 (3)

ADDITIONAL CSU GRADUATION REQUIREMENT - U.S. HISTORY AND AMERICAN IDEALS, U.S. CONSTITUTION, CALIFORNIA STATE AND LOCAL GOVERNMENT

In addition to the G.E. requirements listed above, the California State University system requires all graduates to satisfy a requirement in U.S. History and American Ideals, U.S. Constitution, and California State and Local Government. These courses may also be used to satisfy Area D requirements at all CSU campuses except Chico. CSU Chico does not normally allow double counting of these courses:

Choose one course per area*:

U.S. History & American Ideals

HIST 102 (3), 201 (3), 202 (3), 242 (3), 260 (3)

U.S. Constitution

PLSC 200 (5)*, 210 (3), 212 (3), 215 (3), 250 (3), 255 (3)

California State and Local Government

ETHN 101 (3), 102 (3)
HIST 310 (3)
PLSC 200 (5), 310 (2)
SOCI 200 (3)*

*Note: PLSC 200 (5) satisfies both the US Constitution and CA State & Local Government requirement.

Intersegmental General Education Transfer Curriculum (IGETC)

The Intersegmental General Education Transfer Curriculum (IGETC) is a series of courses transfer students attending California Community Colleges may complete to satisfy the lower division breadth/general education requirements at both the University of California and the California State University. Completing IGETC requirements may improve a transfer applicant's chances for admission to a competitive campus and/or program. However, it does not guarantee admission to the campus or program of choice. A course cannot be used in more than one IGETC Area.

IGETC Exceptions: Students with a substantial amount of coursework from 4-year colleges/universities or from institutions outside the U.S. should consult with a counselor. The IGETC is not appropriate for transfers to some majors at individual UC campuses. Please consult with a counselor about these exceptions. For complete information on IGETC Exceptions, please visit: www.ucop.edu/pathways.

Certification: Certification of IGETC completion is the responsibility of the last California Community College a student attends prior to transfer. Only California Community Colleges may certify completion of IGETC. Each course must be completed with a grade of "C" or better.

Use of AP Exams: Only one course per AP qualifying score may be used for IGETC credit. AP scores cannot be used for IGETC Area 1B, Critical Thinking.

AREA 1 - ENGLISH COMMUNICATION

CSU - 3 courses required, one from each of the three groups below.

UC - 2 courses required, one each from Group A and Group B.

A: *English Composition*

ENGL 100 (3)

B: *Critical Thinking**

ENGL 110 (3), 135 (3), 165 (3)
SOSC 111 (3)

C: *Oral Communication*

SPCH 100 (3), 140 (3), 150 (3)

*NOTE: Also satisfies UC's requirement for a second composition course.

AREA 2 - MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING

CSU and UC—One of the following courses: ECON 123 (4); MATH 125 (3), 145 (3), 200 (4), 222 (5), 241 (5), 242 (3), 251 (5), 252 (5), 253 (5), 268 (4); PSYC 121 (3)

AREA 3 - ARTS AND HUMANITIES

CSU and UC—At least 3 courses which total 9 or more semester units, with at least one course from the Arts and one from the Humanities.

Arts

ART 101 (3), 102 (3), 103 (3),
104 (3), 105 (3), 124 (3), 349 (3)
ETHN 288 (3), 585 (3)
FILM 100 (3), 120 (3), 121 (3),
160 (3), 200 (3), 277 (3)
LIT 277 (3)
MUS 100 (3), 202 (3),
240 (3), 250 (3), 275 (3)

Humanities

ETHN 265 (3), 350 (3), 351 (3),
440 (3)
FREN 130 (5), 131 (3)/132 (3)*,
140 (3), 161 (3), 162 (3), 203 (3)
SPAN 130 (5), 131 (3), 132 (3),
140 (3), 161 (3), 162 (3), 251 (3)
CHIN 131 (3), 132 (3)

GERM 130 (5),
131 (3)/132 (3)*, 140 (3)
HIST 100 (3), 101 (3), 102 (3)
HUM. 101 (3), 102 (3), 111 (3),
112 (3), 114 (3), 125 (3),
127 (3), 128 (3), 131 (3),
133 (3), 136 (3)

LIT. 101 (3), 105 (3), 113 (3),
115 (3), 143 (3), 151 (3),
201 (3), 202 (3), 231 (3), 232 (3),
240 (3), 251 (3), 265 (3), 430 (3)
PHIL 100 (3), 160 (3), 244 (3),
300 (3), 320 (3)

NOTES:

- (1) Credit for course pairings marked with * above totals a maximum of 5 units.
- (2) Foreign language courses taken to meet this requirement must not overlap in content.
- (3) Students who take HIST 201 or 202 may not use HIST 102 to meet this requirement for UC.

AREA 4 - SOCIAL AND BEHAVIORAL SCIENCES

CSU and UC—At least 3 courses which total 9 or more semester units, with courses from at least two disciplines.

ANTH 105 (3), 110 (3),
180 (3), 370 (3)
ECON 100 (3), 102 (3)
ETHN 101 (3), 102 (3),
150 (3), 151 (3)*, 152 (3),
160 (3), 261 (3), 262 (3),
290 (3), 300 (3), 351 (3),
360 (3), 425 (3), 430 (3),
440 (3)
GEOG 110 (3)
HIST 110 (3), 201 (3),
202 (3), 242 (3), 260 (3),
270 (3), 310 (3), 350 (3),
360 (3)
JOUR 110 (3)

PLSC 100 (3), 110 (3),
130 (3), 150 (3), 170 (3),
200 (5)**, 210 (3)**,
212 (3), 215 (3), 220 (3),
250 (3), 255 (3), 260 (3),
520 (3)
PSYC 100 (3), 105 (3),
110 (3), 200 (3), 201 (3),
220 (3), 300 (3), 410 (3)

SOCI 100 (3), 105 (3),
110 (3), 141 (3)*, 200 (3),
300 (3), 340 (3)

NOTES:

- (1) Students who take both ETHN 151 and SOCI 141 (marked with * above) will receive credit at UC for only one of the two courses.
- (2) Students who take both PLSC 200 and 210 (marked with ** above) will receive credit at UC for only one of those courses.

Continued from previous page

AREA 5 - PHYSICAL AND BIOLOGICAL SCIENCES

CSU and UC—At least 2 courses required, with a total of at least 7 semester units, including at least one Physical Science course and at least one Biological Science course. At least one course must include a laboratory component.

Physical Science

ASTR 100 (3), 101 (1)*,
103 (1)*, 115 (3)
BIOL 111 (4)*
CHEM 100 (3), 101 (1)*,
210 (5)*, 220 (5)*
GEOG 100 (3), 150 (3)
GEOL 100 (3), 101 (1)*,
118 (3), 125 (4)*, 210 (4)*

METE 100 (3), 101 (1)*
OCEN 100 (3), 101 (1)*
PALN 110 (3)
PHYS 100 (3), 210 (4)*,
220 (4)*, 250 (4)*,
260 (4)*, 270 (4)*
PSCI 100 (3)

Biological Science

BIOL 100 (3), 102 (3),
110 (4)*, 125 (3), 140 (3),
145 (3), 160 (3), 184 (3),
195 (1)*, 200 (4)*, 210 (5)*,
220 (5)*, 230 (4)*, 240 (4)*,
250 (4)*

PALN 110 (3)
PSYC 220 (3)

NOTES:

- (1) The units associated with each course are shown in parentheses and courses with a lab component are listed with an asterisk (*).
- (2) UC will not give credit for **PSCI** 100 if it is taken after a college course in Astronomy, Chemistry or Physics.

LANGUAGE OTHER THAN ENGLISH

UC requirement only—not required of students transferring to CSU.

This requirement may be fulfilled through the following:

1. Completion of two years of a foreign language in high school with a grade of C or higher
2. Satisfactory completion of college coursework in a foreign language equivalent to two years of high school instruction
3. Satisfactory score in SAT II—Foreign Language Subject Test
4. Satisfactory score in the AP examinations in Foreign Language
5. Satisfactory score in the International Baccalaureate Higher Level examinations
6. Satisfactory completion of two years of formal schooling at 6th grade level or higher where language of instruction is not English, or
7. Completion of any of the following CSM courses:

ASL 112 (3), 121 (3), 122 (3)
CHIN 122 (3), 131 (3), 132 (3),
140 (3)
FREN 120 (5), 122 (3), 130 (5),
131 (3), 132 (3), 140 (3), 203 (3)
GERM 120 (5), 122 (3), 130 (5),
131 (3), 132 (3), 140 (3)

ITAL 120 (5), 122 (3)
JAPN 120 (5), 122 (3)
SPAN 120 (5), 122 (3),
130 (5), 131 (3), 132 (3),
140 (3), 161 (3), 162 (3),
251 (3)

NOTE: With the exception of ASL 112 and CHIN 140, a CSM course taken to fulfill this requirement may also be used to satisfy the AREA 3B (Humanities) requirement.

B.A./B.S. GRADUATION REQUIREMENTS - CSU AND UC

U.S. HISTORY AND AMERICAN IDEALS, U.S. CONSTITUTION, CALIFORNIA STATE AND LOCAL GOVERNMENT

In addition to the GE/Breadth requirements listed above, both the CSU and UC** systems require all graduates to satisfy a requirement in U.S. History and American Ideals, U.S. Constitution, and California State and Local Government. These courses may also be used to satisfy Area D requirements at all CSU campuses except Chico. CSU Chico does not normally allow double counting of these courses:

Choose one course per area*:

U.S. History & American Ideals

HIST 102 (3), 201 (3), 202 (3),
242 (3), 260 (3)

U.S. Constitution

PLSC 200 (5)*, 210 (3), 212 (3),
215 (3), 250 (3), 255 (3)

CA State & Local Government

ETHN 101 (3), 102 (3)
PLSC 200 (5)*, 310 (2)
SOCI 200 (3)
HIST 310 (3)

NOTES:

* PLSC 200 (5) satisfies both the U.S. Constitution and CA State & Local Government requirement (marked with * above).

** UC transfers can satisfy this requirement by satisfactory completion of a one-year course in U.S. history, or a half-year course in U.S. history and a half-year course in American government in high school. (At UCLA, students must have also earned a B average in these courses.) UCSB requires students to complete a college-level course.

Application of Advanced Placement Examination Credit to the College of San Mateo Associate Degree Requirements and to the Intersegmental General Education Transfer Certification (IGETC)

College of San Mateo gives credit or placement to currently enrolled students who have completed the College Board Advanced Placement (AP) Exams listed below. AP units awarded are not calculated into a student's GPA. To order AP scores, students should write to: AP Exams, P.O. Box 6671, Princeton, NJ 08541-6671 or phone (888) 225-5427 or log on to: www.collegeboard.com/ap/creditalpolicy.

College of San Mateo views the Advanced Placement Test results as a transcript from an independent college or university. The charts below identify how CSM applies AP results to the IGETC, College of San Mateo Associate degrees, and the CSU GE. Applying AP to meet specific major or degree requirements is more complicated. How credit is applied to university majors and degree requirements is determined by evaluators at each college or university. Students should also be aware that college courses taken after AP exams may duplicate the content of the AP exam and, in these cases, the university (or transfer destination) may not award credit for both the course and the AP exam. Space does not permit discussion of how AP credit is granted for every university and program, so students are advised to thoroughly investigate this area.

CREATIVE ARTS		A.P. Test Score		
A.P. Test	3	4	5	
Art: History	Credit for: ART 101 3 units	Credit for: ART 101 3 units	Credit for: ART 101 3 units	
Art: Studio Drawing	ART 301 waived as a prerequisite	ART 301 waived as a prerequisite	ART 301 waived as a prerequisite	
Art: Studio General	ART 351, ART 405 and ART 411 waived as prerequisites	ART 351, ART 405 and ART 411 waived as prerequisites	ART 351, ART 405 and ART 411 waived as prerequisites	
Music Listening and Literature	Credit for: MUS. 202 3 units	Credit for: MUS. 202 3 units	Credit for: MUS. 202 3 units	
Music Theory	MUS. 101 and MUS. 131 waived as prerequisites	MUS. 101 and MUS. 131 waived as prerequisites	MUS. 101 and MUS. 131 waived as prerequisites	

LANGUAGE ARTS		A.P. Test Score		
A.P. Test	3	4	5	
*English Language and Composition	No Credit; May enroll in ENGL 100	Credit for: ENGL 100 3 units 6 units	Credit for: ENGL 100 and ENGL 110	
*English Literature and Composition	No Credit; May enroll in ENGL 100	Credit for: ENGL 100 3 units	Credit for: ENGL 100 and ENGL 110 6 units	
French Language	No Credit; May enroll in FREN 131	Credit for: FREN 131 3 units	Credit for: FREN 132 3 units	
German Language	No Credit; May enroll in GERM 131	Credit for: GERM 131 3 units	Credit for: GERM 132 3 units	
Spanish Language	No Credit; May enroll in SPAN 131	Credit for: SPAN 131 3 units	Credit for: SPAN 132 3 units	
Spanish Literature	No Credit; May enroll in SPAN 161	Credit for: SPAN 161 3 units	Credit for: SPAN 162 3 units	

MATH/SCIENCE		A.P. Test Score		
A.P. Test	3	4	5	
Biology	Credit for: BIOL 110 4 units	Credit for: BIOL 110 4 units	Credit for: BIOL 110 4 units	
Chemistry	Credit for: CHEM 192 4 units	Credit for: CHEM 210 5 units	Credit for: CHEM 210 and CHEM 220 10 units	
Computer Science A	Credit for: CIS 278 4 units	Credit for: CIS 278 4 units	Credit for: CIS 278 4 units	
Computer Science AB	Credit for: CIS 278 4 units	Credit for: CIS 278 4 units	Credit for: CIS 278 4 units	
Mathematics/Calculus AB	No credit given	Credit for: MATH 251 5 units	Credit for: MATH 251 5 units	
Mathematics/Calculus BC	Credit for: MATH 251 5 units	Credit for: MATH 251 and MATH 252 10 units	Credit for: MATH 251 and MATH 252 10 units	
Physics B	Credit for: PHYS 100 3 units	Credit for: PHYS 100 3 units	Credit for: PHYS 210 and PHYS 220 8 units	
Statistics	Credit for: ECON 123 or MATH 200 4 units or PSYC 121 3 units	Credit for: ECON 123 or MATH 200 4 units or PSYC 121 3 units	Credit for: ECON 123 or MATH 200 4 units or PSYC 121 3 units	

SOCIAL SCIENCE		A.P. Test Score		
A.P. Test	3	4	5	
U.S. History	Credit for: HIST 201 and HIST 202 6 units	Credit for: HIST 201 and HIST 202 6 units	Credit for: HIST 201 and HIST 202 6 units	
Economics/Macro	No credit given	Credit for: ECON 100 3 units	Credit for: ECON 100 3 units	
Economics/Micro	No credit given	Credit for: ECON 102 3 units	Credit for: ECON 102 3 units	
European History	Credit for: HIST 110 3 units	Credit for: HIST 110 3 units	Credit for: HIST 110 3 units	
Government and Politics/U.S.	Credit for: PLSC 210 3 units	Credit for: PLSC 210 3 units	Credit for: PLSC 210 3 units	
Government and Politics/Comparative	Credit for: PLSC 110 3 units	Credit for: PLSC 110 3 units	Credit for: PLSC 110 3 units	
Psychology	Credit for: PSYC 100 3 units	Credit for: PSYC 100 3 units	Credit for: PSYC 100 3 units	

*AP scores cannot be used for IGETC Area 1, Critical Thinking

Application of Advanced Placement Examination Credit to the California State University General Education Pattern and Certification (CSU GE)

College of San Mateo complies with the CSU policy for Inclusion of Advanced Placement Examinations in CSU General Education Certification and uses AP results for CSU GE certification purposes. Students must have completed College Board Advanced Placement (AP) Exams listed below with a score of 3, 4, or 5.

AP EXAM SUBJECT	NUMBER OF UNITS APPLICABLE TO GENERAL EDUCATION REQUIREMENTS FOR STUDENTS OBTAINING A FULL OR SUBJECT-AREA CERTIFICATION
Art: History of Art	3 semester units toward Area C1
Biology	3 semester units toward Area B2
Chemistry	6 semester units toward Areas B1 and B3
Economics: Macroeconomics	3 semester units toward Area D
Economics: Microeconomics	3 semester units toward Area D
English: English Language & Composition	3 semester units toward Area A2
English: English Literature & Composition	6 semester units toward Areas A2 and C2
French: French Language	6 semester units toward Area C2
French: French Literature	6 semester units toward Area C2
German Language	6 semester units toward Area C2
Government and Politics: United States	3 semester units toward Area D
Government and Politics: Comparative	3 semester units toward Area D
History: European History	3 semester units toward Area D
History: United States History	3 semester units toward Area D
Latin: Vergil	3 semester units toward Area C2
Latin: Latin Literature	3 semester units toward Area C2
Mathematics: Calculus AB	3 semester units toward Area B4
Mathematics: Calculus BC	3 semester units toward Area B4
Music Theory	3 semester units toward Area C1
Physics B	6 semester units toward Areas B1 and B3
Physics C (Mechanics)	3 semester units toward Areas B1 and B3
Physics C (Electricity and Magnetism)	3 semester units toward Areas B1 and B3
Psychology	3 semester units toward Area D
Spanish: Spanish Language	6 semester units toward Area C2
Spanish: Spanish Literature	6 semester units toward Area C2
Statistics	3 semester units toward Area B4

COLLEGE of SAN MATEO

Map as of 9/15/06

Parking by Permit Only During Class Hours

ONE-DAY PERMITS: \$1 per day – Permit machine locations indicated by X (Lots 1, 2, 10 and 14)

VISITOR PARKING: Lot 3 Permit machine location indicated by V

STUDENT PARKING: Lots 1, 2, 3B, 9, 10, 14, 15, 15A, 16, 18, 21, 22

STAFF PARKING: Lots 2A, 2A Extension, 3A, 3C*, 4*, 5, 6, 7*, 11, 12A*, 13, 17, 19, 20*, 20A, 20M
(*Indicates lots available for student parking, after 5 pm only.)

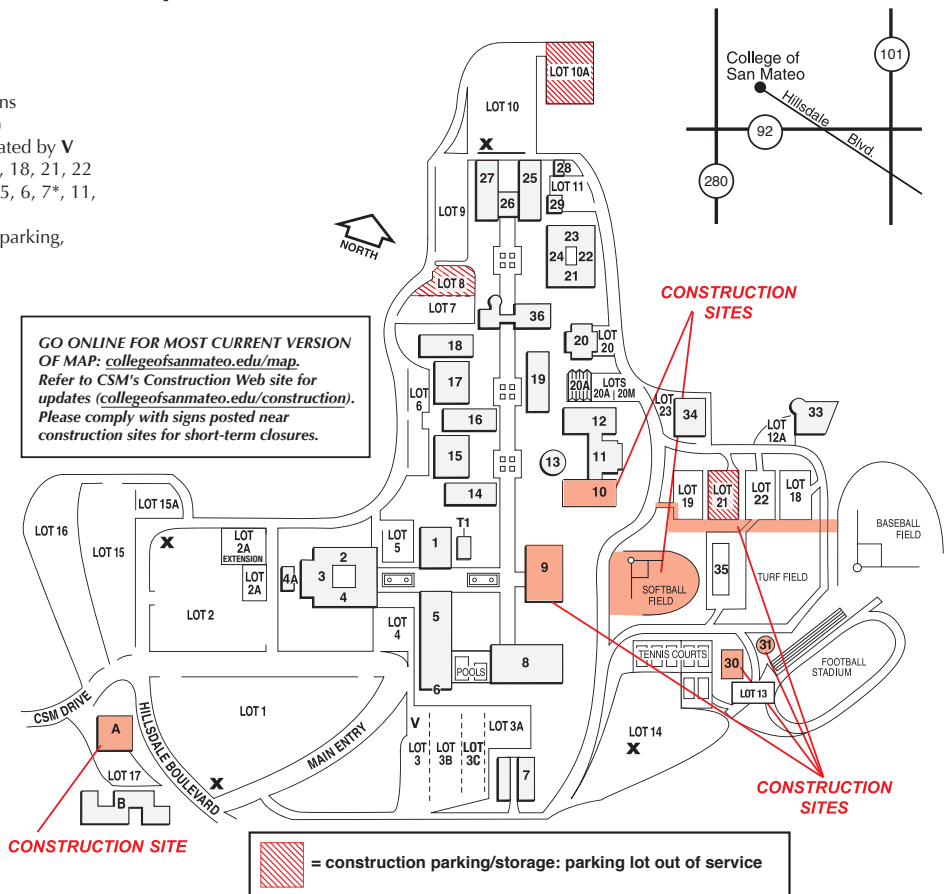
DISABLED PARKING: By special permit only
(contact Disability Resource Center, Bldg. 16, Room 150, 574-6438)

MOTORCYCLE PARKING: Lots 3, 11

PLEASE NOTE SPECIAL RESTRICTIONS ON PARKING LOT SIGNS. PLEASE ALSO NOTE PARKING LOTS THAT ARE OUT OF SERVICE DUE TO CONSTRUCTION.

Building:

1. Administration
2. Music
3. Theatre, Broadcasting Arts
4. Art
- 4A. Ceramics/Sculpture
5. Student Center
 - Bookstore
 - Cafeteria
 - Café International
 - Counseling & Transfer Center
 - Academic Counseling Services
 - Transfer Services
 - Student Activities
6. Swinerton
7. Maintenance
8. Gymnasium
9. Library, KCSM-TV/FM
10. Life Science
11. Science Classrooms
12. Physical Science
13. Planetarium
14. South Hall
15. Faculty Offices
16. Central Hall, DSPS
17. Faculty Offices
18. North Hall
19. Technology
 - Architecture
 - Building Inspection
 - CIS Lab
 - Drafting
 - Electronics
 - Engineering
20. EOPS, Multicultural Center, Horticulture
- 20A. Horticulture Greenhouses
21. Cosmetology
22. Dental Assisting
23. Nursing Lab
24. Locker Rooms
25. Machine Tool Tech., Manufacturing Tech.
26. Technology Classrooms
27. Graphics, Multimedia, Welding
28. Test Cell
29. NPA Lab, CIS Lab
30. Team House
31. Ticket Booth
33. Lazarus Child Development Center
34. ITS/Media Services
35. Moore Regional Public Safety Center
36. Science Building
 - A. District Administrative Offices - 3401 CSM Drive
 - B. College Vista - District Faculty/Staff Housing
- T1. Temporary Building 1 - Career Development Center
 - Career Services
 - Cooperative Work Experience
 - CSM Connects
 - Student Employment



Elevators

Elevator access is available in the following buildings: 1, 2, 4, 8, 9, 12, 14, 18 and 36.

Parking Regulations (summary)

Students are responsible for knowing and following campus parking regulations. Complete parking regulations are available online at collegeofsanmateo.edu/parking, or a copy may be obtained at CSM's Security Office (Bldg. 1, Room 269) or CSM's Business Office (Bldg. 1, Room 147).

All persons driving motor vehicles (except motorcycles) onto campus and utilizing the parking facilities during regular class hours (Monday-Friday; 7 a.m.–10 p.m.), including final examinations, are required to obtain a parking permit. A parking permit is not required for students riding motorcycles and parking must be in designated Motorcycle Parking in Lots 3 and 11. Student parking permits are available for \$30 each for the fall and spring semesters and \$20 for the summer session; parking permits for students with California Board of Governors (BOG) waivers are \$20 per semester. An additional fee of \$20 will be charged to replace a permit that has been lost or stolen.

Students who pay the parking fee for Spring 2007 must complete a parking permit application and obtain their permit from the Security Office (Bldg. 1, Second Floor) or the Business Office (Bldg. 1, Room 147). Permit applications are available on campus and as part of the printed registration confirmation sent by mail. Students must obtain permits in person.

Daily parking permits (\$1) are available from machines in Lots 1, 2, 10 and 14. Parking permits for disabled students who have paid the parking fee are issued only by the Disability Resource Center (Bldg. 16, Room 150, 574-6438).

A grace period allowing for the purchase of permits will be in effect during the first two weeks of the Fall semester. The grace period pertains only to permits, with all other parking regulations enforced at all times in all parking lots. Beginning **Tuesday, January 30, 2007**, permit requirements will be strictly enforced in all lots.

Parking spaces are available on a first-come, first-served basis. Therefore, a permit is not a guarantee of a parking space. The College and San Mateo County Community College District accept no liability for vandalism, theft or accidents. Use of parking facilities is at the user's risk.

Visitor Parking

Visitors to campus may park in metered Visitor Parking Lot 3 using the pay-by-space meter. After parking the car, the visitor notes the number of the parking space, enters the number into the meter and deposits coin or currency. The receipt does NOT need to be displayed in the vehicle. Visitors may also park in a student lot after purchasing a daily permit.

Public Transit

SamTrans bus service has two direct routes to the campus (#250 and #260) and connecting bus routes from the Hillsdale Shopping Center and the Caltrain Station serving the CSM campus throughout the day. All buses have wheelchair lifts and also serve students attending evening classes. Routing information is available by calling 1-800-660-4BUS or via the Web at samtrans.com and caltrain.com. Printed schedules and maps are also available at the College of San Mateo Student Activities Office (Bldg. 5, Room 125).

CSM Student Success Story

Karina Orocio

College of San Mateo graduate credits parents and CSM for her determined success

Karina Orocio's goals have been fueled and guided by the hard-working example of her immigrant parents, who proudly supported the College of San Mateo graduate as a student leader while at CSM and as a speaker at the school's graduation ceremony last spring.

And with pride, her parents, family, friends and many supporters at CSM shared Orocio's joy when she was awarded a \$20,000 scholarship to attend UC Santa Cruz, applauding the 22-year-old on her road to becoming an immigration and civil rights attorney.

Orocio's father is her "hero, a pillar and inspiration." Along with her mother, "the strong queen of the house," he wouldn't let Karina stray from her goal, despite the obstacles she faced learning a new language and growing up in a violent neighborhood.

Her father's hard work—18-hour days to support his immediate family and large extended family in Mexico—became an example for Karina as she excelled at CSM in political science/Latin American Studies, worked two jobs and volunteered at the East Palo Alto Community Legal Center.

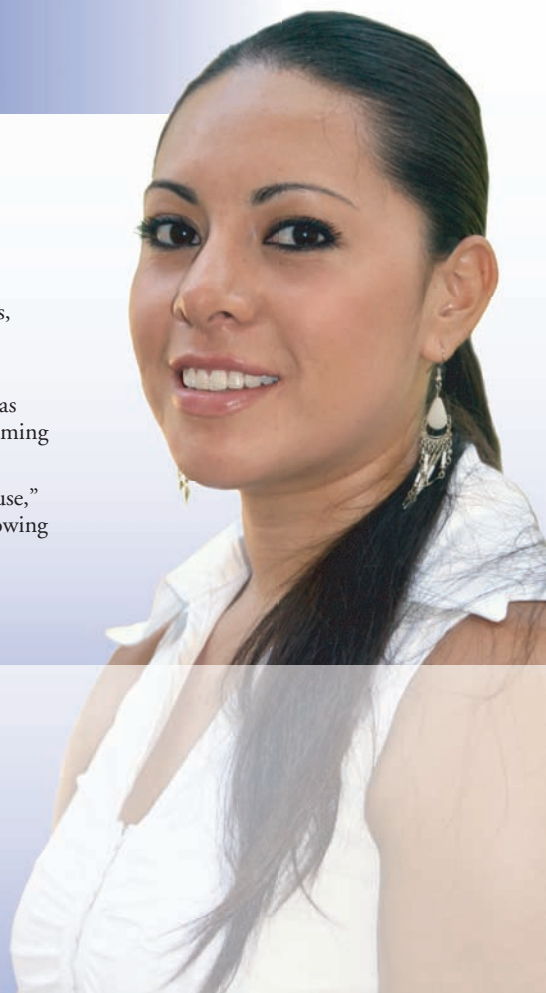
She received direction and support from faculty, Extended Opportunity Program and Services (EOPS) and many others at the community college.

"Coming to CSM completely changed my life," said Orocio.

"Karina is a natural leader and someone to whom her peers often turn for guidance and advice," said Fauzi Hamedeh of CSM's Student Activities Office.

"I am eager to see her life unfold," said her former English Professor Kathleen Steele.
"Her future will exemplify integrity...as she helps others help themselves."

To read the full feature, visit collegeofsanmateo.edu and go to Campus Notes > Student Success Stories.



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