Course Description and Goals:
Congratulations Puentistas on successfully completing Phase 1 of Puente and welcome to Phase 2 and CRER 129: Puente Transfer Readiness. Along with English Instructor Jon Kitamura, my goal is to help you succeed in all of your courses at CSM as well as assist you with your transfer goals. As a Puente student, you are continuing your participation in a year-long program that blends English, academic counseling and personal development, and mentorship, three key components that have proven to be successful for thousands of entering college students state-wide. As a Phase 2 Puentista, you can expect challenging in-class activities and out-of-class work, continued collaborative tasks with your classmates, field trips focusing on transfer and a research project supported by both the English and Career courses in which you are enrolled.

CRER 129: Puente Transfer Readiness is part of the Puente Project and must be taken concurrently with ENGL 105. CRER 129 builds upon CRER 128 and is designed to assist CSM Puente students to develop the knowledge and skills needed to complete their educational goal with a focus on Transfer, Career Planning and a Latino Social Justice Research Project. Topics covered will include Transfer Process, Personal Statements, Universities (UC, CSU, Private), TAGs, Transfer Resources, Career Planning Process, Career Assessment, Values/Skills, Research Methodology and more within an environment of collaboration and team building. This course will require participation in off-campus field trips and activities.

Course Objectives/Student Learning Outcomes:
Through participation in exercises, group work, discussions, reflections, presentations and other assignments, students will:

- Explain how CSU, UC and Private Universities admissions requirements differ
- Identify critical information needed in writing a personal statement/scholarship essay
- Identify components to the career planning process
- Explore Latino Educational Pipeline
- Research Social Justice Issues affecting Latino Communities

Required Materials:
- 3 Ring Binder
- Spiral Notebook
Course Requirements/Assignments:
In addition to consistent attendance, active and appropriate participation, and daily note-taking the following will be required of all CRER 129 students:

1. Journals……………………………………………………………………….……35 points
   There will be 7 written journals at 5 points each

2. Homework…………………………………………………………………………40 points
   There will be 4 homework assignments at 10 points each

3. Projects……………………………………………………………………….…..200 points
   There will be 3 projects (1st at 50 points and the 2nd/3rd at 75 points)

4. Essays……………………………………………………………….......75 points
   There will be 3 essays at 25 points each

5. Final Exam………………………………………………………………………50 points

Total: 400 points

Grading Policy:
The grade that you earn in CRER 129 will be dependent on the timely completion of the course requirements listed above and your participation. The grades will be based on the following point system.

   A= 360-400 points   D= 240-279 points
   B= 320-359 points   F=  0-239 points
   C= 280-319 points

Homeworks:
1. Latino Themed Films Handout
2. www.assist.org Worksheet
3. Walkout Movie Debrief
4. Career Family Tree

Projects:
1. University Campus Information
2. Social Justice Research Project
3. Career Portfolio

Essays:
1. Educational Autobiography
2. Personal Statement/Scholarship
3. Personal Statement/Scholarship Rewrite

What about late homework or assignments? Late assignments will be accepted only on the next class meeting for a maximum of half credit. After this time, the assignment will not be accepted and you will receive 0 credit for the missed assignment.

Attendance Policy:
Consistent attendance, as well as arriving to class on-time, are highly required for the successful understanding and completion of any college course. However, if “life happens” and inevitable things do come up, you are expected to inform me via email or phone in advance if possible, but definitely the day of the actual missed class. It will be your responsibility to gather the missed handouts, cover the missed topic, and submit the due assignments. After 3 absences, a meeting with instructor will be scheduled and you could be at risk of being dropped from the course. Keep in mind, however, that after FIVE absences, excused or not, you will most likely not receive a passing grade for the course.

Tardy/Late Policy:
Being on time is just as important as your attendance. Therefore, being late 3 times will be counted as one absence. Lateness is coming in at any point once class has begun, specifically, anytime after 11:10 a.m. At 11:15, classroom door will be closed and late students will not be allowed to enter class.
PUENTE Required Activities:
As part of the Puente program, we will be participating in events outside of class. As a Puente student, your participation is mandatory. Specifically for the Spring 2014 semester, we will be participating in the following:

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Thursday</td>
<td>January 30th</td>
<td>Noche de Familia (6pm-8pm)</td>
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<tr>
<td>Friday</td>
<td>February 14th</td>
<td>University Campus Tour-UC Davis (all day)</td>
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<tr>
<td>Wednesday</td>
<td>March 5th</td>
<td>University Campus Tour-CSU East Bay (8-2)</td>
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<tr>
<td>Thursday</td>
<td>May 1st</td>
<td>Puente End of Year Celebration (6pm-8pm)</td>
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We advise that you put these dates in your calendar, request time off from work, etc. ASAP for planning purposes!!

Remember that in addition to me, your Puente English Instructor, Jon Kitamura, is available to you for extra help and to answer questions. We will be working collaboratively throughout the year to best support you as Puentistas. Following is Jon’s contact information:

Instructor: Jon Kitamura  
Office: Building 15, Room 103  
Phone: (650) 574-6554  
E-mail: kitamuraj@smccd.edu