



**Annual Update
Program Review**
Approved 9/2/08 Governing Council

This Annual update is due on March 25th of each year that your three year Program review and planning document is not due. Please email a copy of this to you Division dean, the VP of Instruction and the Academic Senate President.

1. What is the name of your Department and/or Division?

Department of sociology, Creative Arts/Social Sciences division.

2. List the names of everyone who participated in developing this annual update.

Minu Mathur, Ph.D.
Jane Williams, Ph.D.

3. Based on the elements in your Annual Update Data Sheet (Provided by IRP to your dean) and goals stated in your most recent Program Review, please identify any key successes and challenges.

Division: 4418 - Creative Arts/Social Science/Sociology Department				Projections			
INDICATOR	Academic Year 2006-07	Academic Year 2007-08	Academic Year 2008-09	Projections 2009-10	Projections 2010-11	Projections 2011-12	Projections 2012-2013
Enrollments/Dup. Headcount	934	954	1071	1123	1192	1260	1469
WSCH	3075.9	3231.9	3676.4	3928.57	4228.82	4529.07	4860.8
FTES	102.5	107.7	122.5	131	141	151	162
LOAD (WSCH/FTEF)*	546	557	694	747	820	894	1037
Retention %	85%	81%	79%	76%	73%	70%	83%
Success %	61%	59%	56%	54%	52%	50%	57%
Division: 4418 - Creative							

Arts/Social Science/Sociology Department								CSM College Total	
INDICATOR			Fall 2006	Fall 2007	Fall 2008	Fall 2009	Fall 2006	Fall 2007	
Enrollments/Dup. Headcount			530	510	584	633	30527	27807	
WSCH			1863.9	1699.9	1964.8	2189.1	120637.3	123949.55	
FTES			62.1	56.7	65.5	73	4021.2	4131.7	
LOAD (WSCH/FTEF)*			595	515	614	755	513	525	
Retention %			87%	80%	82%	83%	85%	84%	
Success %			62%	57%	58%	60%	70%	70%	
% Transferable			100%	100%	100%		59%	60%	
INDICATOR			Spring 2007	Spring 2008	Spring 2009	Spring 2010	Spring 2007	Spring 2008	
Enrollments/Dup. Headcount			404	444	487	525	27306	28366	
WSCH			1212	1532	1711.6	1677.4	112470	119334.03	
FTES			40.4	51.1	57.1	55.9	3749	3977.8	
LOAD (WSCH/FTEF)*			485	613	815	729	470	499	
Retention %			83%	82%	76%	80%	86%	84%	
Success %			59%	59%	54%	58%	71%	70%	
% Transferable			100%	100%	100%		59%	59%	
INDICATOR			Summ er 2007	Summ er 2008	Summer 2009	Summer 2010	Summer 2007	Summer 2008	
Enrollments/Dup. Headcount			172	172	200	192	8415	8243	
WSCH			517.97	537.55	625.83	554.59	30238	30608	
FTES			17.3	17.9	20.9	18.5	1007.9	1020.3	
LOAD (WSCH/FTEF)*			576	597	695	555	595	591	
Retention %			93%	92%	90%	94%	92%	92%	
Success %			72%	81%	78%	78%	82%	82%	
% Transferable			100%	100%	100%		73%	70%	

Successful Course Completion Rates										CSM College Total 2007-2008	
ETHNICITY	Count	Col%	Succe ss	Non- Succ ess	Wit h dra w	% Succe ss	% Non- Succe ss	% Withd raw	% Succe ss	% Non- Succ ess	
Asian	129	11	88	41	21	68	32	16	75	25	
Black	70	6	30	40	11	43	57	16	62	38	
Filipino	109	10	66	43	19	61	39	17	66	34	
Hispanic	220	19	117	103	34	53	47	15	63	37	
Native Am	9	1	4	5	4	44	56	44	60	40	
Pac Islander	50	4	28	22	11	56	44	22	63	37	
White	364	32	235	129	75	65	35	21	73	27	
Other	184	16	98	86	30	53	47	16	71	29	
Unrecorded	0	0	0	0	0	0	0	0	71	29	
Total	1135	100	666	469	205	59	41	18	70	30	
GENDER											
Female	656	58	394	262	120	60	40	18	70	30	
Male	434	38	244	190	78	56	44	18	69	31	
Unrecorded	45	4	28	17	7	62	38	16	72	28	
Total	1135	100	666	469	205	59	41	18	70	30	
NUMBER OF SECTIONS:											
Fall 2009	Spring 2010	Summer 2010									
16	11	5									

4. Are you on track for meeting the goals/targets that your program identified in its most recent Program Review? If not, please explain possible reasons why. If needed, update your goal/targets based on these reason.

As stated in the comprehensive program review for the year 2008-2009, some action steps for this program include:
 Assessment of SLO's for courtship/marriage/and the family class, and human sexuality and Urban sociology class.
 Assessment of the courtship/marriage/family class is underway.

Expanding outreach efforts to high school and middle schools to increase awareness of sociology courses available at CSM.
 While the department has not put in individual effort, major impetus is provided for high school/college relations by CSM public relations department.

Develop recruitment strategies to attract more applicants from diverse backgrounds to the department:

During times of severe budget crisis at CSM, no efforts have been made to recruit additional faculty.

5. Have you identified any new goals or projects for the program to focus on during this next year? Please explain (grants, stipends, initiatives, etc.)

In our division, both psychology and sociology departments have been identified to offer a transfer degree program, whereby students take a number of classes here, and are guaranteed admission into the sociology degree program in the CSU/UC system. Towards that effort, we will be offering a research methods course during spring 2012 semester. We may be required to offer a basic statistics class as well.

6. Are there any critical issues you expect to face in the coming year? How will you address those challenges?

Offering enough courses to meet the needs of students is a major challenge for the department. Faculty in the department will try their best to meet the requirements of administration without losing sight of student-centric goals.

7. Student Learning Outcome and Assessment focus for this year:

- a. Academic areas: Identify at least one course SLO in on which to focus. Describe the assessment strategies you will use and your method of reflection and documentation for this cycle.

Sociology 100 class will be using a matrix to identify their level of understanding of different SLO's for the course.

"E": means you know less or have lost some skill.

"D" means you have about the same knowledge or skill as before.

"C" means you have some knowledge or skills have increased a bit.

"B" means you have more knowledge or much better skill.

"A" means you have an understanding grasp of the ideas or skill level.

Students will be given the matrix during the middle and at the end of the semester to determine score differences. Faculty members teaching two separate sections will administer this to examine differences between the classes.

- b. Student services areas: TBD

Not applicable.

8. **SUMMARY OF RESOURCES NEEDED TO REACH PROGRAM ACTION STEPS** (*Data resources: Educational Master Plan, GE-SLOs, SLOs; department records; Core Program and Student Success Indicators; previous Program Review and Planning reports*)

- a. In the matrices below, itemize the resources needed to reach program action steps and describe the expected outcomes for program improvement.* Specifically, describe the potential

outcomes of receiving these resources and the programmatic impact if the requested resources cannot be granted.

*Note: Whenever possible, requests should stem from assessment of SLOs and the resulting program changes or plans. Ideally, SLOs are assessed, the assessments lead to planning, and the resources requested link directly to those plans.

Full-Time Faculty Positions Requested	Expected Outcomes if Granted and Expected Impact if Not Granted	If applicable, <u>briefly</u> indicate how the requested resources will link to achieving department action steps based on SLO assessment.
The department has been requesting a full time position for the past eight years. This becomes more important in the light of newer courses that need to be offered.	The department will do an outstanding job of providing course variation for the transfer degree program in sociology.	There is only one full time faculty member in the department. Additional full time faculty will help share the burden of SLO assessment, program reviews, writing new course outlines, updating older course outlines etc.

Classified Positions Requested	Expected Outcomes if Granted and Expected Impact if Not Granted	If applicable, <u>briefly</u> indicate how the requested resources will link to achieving department action steps based on SLO assessment.
Not applicable.	Not applicable.	Not applicable.

- b. For instructional resources including equipment and materials, please list the exact items you want to acquire and the total costs, including tax, shipping, and handling. Include items used for instruction (such as computers, furniture for labs and centers) and all materials designed for use by students and instructors as a learning resource (such as lab equipment, books, CDs, technology-based materials, educational software, tests, non-printed materials). Add rows to the tables as necessary. If you have questions as to the specificity required, please consult with your division dean. Please list by priority.

Resources Requested	Expected Outcomes if Granted and Expected Impact if Not Granted	If applicable, <u>briefly</u> indicate how the requested resources will link to achieving department action steps based on SLO assessment.
DVD's Understanding hook-up culture: \$125 Killing us softly #4: \$295 Sperm donor X: \$279 Item: DVD Number: Vendor: Unit price: Total Cost: \$700 Status*: New	More interesting instruction on these subjects.	The videos are linked to better understanding of sociological issues.

* Status = New, Upgrade, Replacement, Maintenance or Repair.

Primary faculty contact

Date

Minu Mathur, Ph.D.

Additional faculty

Date

Jane Williams, Ph.D.

Additional faculty

Date