

## COLLEGE OF SAN MATEO PROGRAM REVIEW ANNUAL UPDATE 2008-2009

1. Name of Department and Division: Music/ Creative Arts Social Sciences
2. List of Names of Participants: Michael Galisatus/Krys Bobrowski
3. Key Successes and Challenges based on elements in Annual Update Data Sheet

Since the 2005-2006 academic year, enrollment figures of the music department have shown a steady increase from 1626 students in 2005 to 2259 students in the 2007-08 academic year. The department has achieved a retention level of 90% and a success rate of 80%. Department and program goals identified in the most recent program review have been successfully achieved. One full time faculty position has been added, and the upgrade of Building 2 has been completed with the conversion of classrooms to smart classrooms, larger updated computer lab, renovated practice rooms, faculty offices and rehearsal facilities. Collaboration of faculty and the public relations department has resulted in an updated department website, including course offerings, performance calendars, faculty information, and degree requirements. A department brochure is in the design process and is scheduled for completion by the end of the Spring 2009 semester. The goal of curriculum offerings that meet the needs of a diverse student population are being addressed with courses in world music, Latin percussion, steel drums, and courses that are designed to reach students of all ability levels and cultural backgrounds. Distance learning opportunities have been increased with the addition of an online World Music course to add to our current distance learning offerings of Music 100 and Music Listening and Enjoyment.

The Music program WSCH ranged from a low of 2814 in fall 2005 to a high of 4680 in fall 2007. Beginning spring 2006, new ensemble classes were added to the offerings: Symphonic Band (Music 430), Steel Drum Band (Music 665 LA) and Peninsula Symphony (Music 665 KA). Music classes at Hillsdale High School were added to the schedule in spring 2007. With these additions, WSCH, and Enrollments have shown dramatic increases since the 2005-06 academic year. Enrollment has increased approximately 65% from 746 students in the Fall of 2005 to 1137 in the Spring of 2008. Projections through the 2010-11 academic show continued sharp increases in WSCH and Enrollment to 14088 (WSCH) and 3239 (Enrollment).

These figures suggest the need for additional full-time and adjunct faculty, and an increase of new and current course offerings in order to accommodate the trends in the indicated areas. There are no major changes being implemented that would require significant adjustments to the Enrollment and WSCH projections.

FTES has increased from 204 in 2005 to 308 in the 2007-08. LOAD has been above the college LOAD and improving each semester. During the last academic year, LOAD has

been well above the 535 benchmark, reaching a high of 638 for the 2007-08 academic year. Full-time faculty declined in the 2006-07, which was counter to the increase in enrollment. The addition of a full-time faculty position beginning in the Fall of 2008 reflected the enrollment increase of the past three academic years. The projections through 2011 indicate the need for additional full-time faculty positions in order to meet the demands projected in the enrollment data.

The target productivity as recommended by the Budget Planning Committee is 535. As of the spring of 2008, the productivity of the music department has reached a level of 662. The data indicates a level well above the targeted productivity, and illustrates the need for an additional full-time faculty position.

The challenges of the music program are the need of additional faculty and classroom space to meet the growing demand for music classes.

4. Are you on track for meeting the goals/targets identified in the most recent program review?

The music department has made significant progress in achieving the goals as identified in section 3 of this document. Progress toward the long-term goals listed on the previous program review is ongoing and is a major focus of our department. Many of these goals have been addressed, such as the purchase of new instruments, and the increase of live performances. The music faculty is committed to the successful completion of the long term goals and is on track for the completion of these goals

These goals are the following:

- To provide an environment that allows each student to develop his own skills to the greatest extent possible.
- To provide the instruction necessary to assist in that development.
- To provide the instructional equipment necessary to assist in that development.
- To equip music ensembles with quality instruments not normally owned by individual players.
- To allow for the public performance of works created by students of the Music program.
- To present quality live music concerts on campus for students, faculty, staff and the community at large.
- To encourage general College students to explore and experience the air of music and its opportunities for individual expression.
- To provide, for those students continuing to four-year schools, the strongest possible development of those skills necessary to attain success in the further study of music and for their ultimate success as performing musicians.
- To provide Electronic Music students the knowledge needed to achieve the Certificate offered and to find gainful employment in the music industry upon such completion.

- To offer through the program's classes an understanding of the diversity that is apparent both in our community and the world in which it exists.
- To encourage music students to work towards the Certificate of Completion and the Associate in Arts degree.
- To address and balance the music educational needs of all of our students: music major students, general education students, general enrichment students and community amateur musicians seeking further musical training.
- To encourage all students using the program to continue to seek new musical experiences after they have left the program.

#### 5. New goals or projects.

New goals identified by faculty for the upcoming year

- Addition of full time faculty position.
- Completing course revisions and six-year updates for all current music course offerings.
- Aligning theory courses to fulfill CSU prerequisite requirements.
- Explore the addition of a course in Jazz Improvisation.
- Increase enrollment in Harmony courses.

#### 6. Critical Issues for upcoming year

The major challenges facing the music department are delivering a comprehensive education to our students amidst budget cutbacks and reductions. Sections have been eliminated for the 2009 school year, and further reductions could be implemented. These challenges will be met through strategic planning by the music faculty. The goal of this planning will be to make cuts that would have the least amount of impact on the students and programs.

#### 7. Student Learning Outcomes and Assessment focus.

For this cycle, the music faculty has identified Music 100, Music Fundamentals as the course to assess Student Learning Outcomes. A confidential diagnostic exam will be given at the end of the spring 2009 semester to all on site Music 100 classes. The exam will assess each individual SLO and statistics compiled that will determine the successful progress toward each objective. In addition, the assessment will illustrate the need to reassess and amend, if necessary the validity of each SLO. The SLO's to be assessed are the following:

- Read treble and bass clef musical notation from C2 to C6.
- Identify pitches on the piano keyboard in treble and bass clef.
- Sight-read, analyze and dictate basic rhythms in compound and simple meters
- Analyze and aurally distinguish among the elementary elements of music; rhythm, harmony, melody, color, texture, form
- Notate and identify Major and Natural Minor scales and key signatures.

## 8. Summary of Resources Needed to Reach Program Action Steps

### **Faculty Positions Request**

a. The Music program is in need of additional full-time faculty support. Three full-time instructors either retired or resigned in spring 2003, and two of these positions have been filled to date. Music classes are taught by three full-time faculty and twelve adjunct faculty. In spring 2007, the Music program FTE was 7.13, 5.15 FTE of which was adjunct. The FT/PT ratio was 28/72. Clearly, in a program as large as Music with so many specialty areas and needs, two full-time positions are warranted. Over the past few semesters, the program has continued to grow and the LOAD has continued to increase. An additional full-time faculty position would provide the support that is critically needed to continue this growth in offerings, partnership development, recruitment, and student development.

The Music Department has a very strong vocal program and a unique relationship with Masterworks Chorale, a large internationally acclaimed ensemble that provides superb musical experiences to the greater Bay Area community. The Masterworks class currently has 82 students enrolled and has a unique set of requirements for the instructor/director (planning the season performances, locating appropriate venues, numerous rehearsals beyond class meetings, participating in monthly Board of Directors meetings, countless meetings and collaboration with other performing groups in the Bay Area). This position will include the Masterworks Chorale director position, voice classes, as well as one section of piano or another course that appeals to the general student body.

A full-time faculty position will focus on voice instruction and Masterworks Chorale. When the full-time person in this position left the CSM, enrollments in Mus. 470 CSM Singers dropped dramatically. This particular course represented a daytime choral experience and was also an excellent training ground for Masterworks. Again, voice instruction and choral experiences attract students when there is continuity and stability. One part-time instructor is limited to a 60 percent load and unable to teach the CSM Singers course along with voice and Masterworks. Filling this position will enable us to bring more vocal/choral experiences to the campus. This position will also enable us to have a full-time instructor teach a section of our popular piano offerings or another area of general student appeal.

The position requested is vital to the program for the following reasons:

- To ensure that music courses and programs are up to date and appropriate for music majors, transfers, and general education students.
- To provide continuity for music majors as they move through the program.
- To ensure that the Music program at the College remains strong and viable and is connected to the community, four-year institutions, and local high schools.
- To bring additional music experiences to the campus community.

8b. Itemized resources  
Instructional Resources

**Music 800 Lab: \$11,900.00**

1. 7 - iMac, 24-inch monitor, 2.8 GHz processor. (7 @ \$1,700) \$11,900.00  
Vendor Item #1 Apple Ed. Store

Status: Upgrade

**Music Ensembles: \$2,625.00**

Listed in order of priority:

1. Super Flightcase 250 Watt Bass Amplifier \$1,225.00
2. Fender Twin Reverb guitar amplifier \$1,400.00

Vendor Item #1 Acoustic Bass Shop, 528 Magnolia Ave, South San Francisco CA  
94080. Tel. (650)872-7020

Vendor Item #2 Bronstein Music, 363 Grand Ave., South San Francisco, CA  
94080. Tel. (650)588-2502

Status: New

**Midi/Electronic Music Labs: \$26,700**

Logic Studio (software) \$500 x4 \$2000  
Mackie 1604 VLZ3 mixer \$1000x2 \$2000  
4 Patchbays \$150x3 \$600  
Misc. Cables \$300  
Alesis Compressor (for Lab B, C) \$150x2 \$300  
EMU Proteus sound module (for Lab C) \$200x1 \$200  
DX7ii synth (for Lab C) \$300x1 \$300  
Roland Phantom Synthesizer \$1500x3 \$4500  
Dynaudio BM 6A mkII Powered Monitors \$1500x3 \$4500

Apple MacPro Computer with 23" Monitor \$4000x3      \$12,000  
TOTAL:      \$26,700  
Does not include tax or shipping.

Vendors:

All Electronic Music Equipment from Sweetwater Sound  
Sweetwater Sound 5335 Bass Rd. Fort Wayne, Indiana 46808

**Piano Classes: \$5,263.00**

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|---|------------|
| 1. Piano Tuning and maintenance<br>(6 grand pianos, 7 uprights) | \$5,000.00 |
| 2. Slim-Line Grand Piano Lamp:                                  | \$250.00   |
| 3. Replacement bulbs (item #8604812)                            | \$12.95    |

Vendor – 1. Hillary Strain (650) 494-6880  
2. PianoAtPepper.com

**Summary of Equipment Requests**

<b>Music Ensembles</b>	<b>\$ 2,625.00</b>
<b>Music 800 Lab</b>	<b>\$11,900.00</b>
<b>Midi/Electronic Music Labs:</b>	<b>\$26,700.00</b>
<b>Piano Classes:</b>	<b>\$ 5,263.00</b>
<b>Total Equipment Request</b>	<b>\$46,488.00</b>

**Outcomes if granted/Impact if not granted**

If granted, the above equipment will impact the majority of students taking music courses at CSM. Our newly renovated Music 800 lab has been designed for sixteen computer workstations, complete with music notation and ear training software. Our current eight-station lab will not accommodate instructors who wish to bring their classes into the lab for computer-assisted instruction. A sixteen-station, upgraded lab will provide the opportunity for a larger number of music courses to utilize the technological advances in music education, including Music 100, 101-104, 131-134, 301-304, 371-374, and 401-404.

SLO #2 The music student will acquire the ability to distinguish among the common elements and organizational patterns of music and their interaction, and the ability to employ this understanding in aural, verbal, and visual analyses.

Piano tuning and maintenance is vital for any music department to deliver a quality education. CSM has a substantial investment in these instruments, and proper maintenance is essential in preserving the longevity of the instruments.

Upgrades in the midi/electronic music software and hardware are vital for the attraction and retention of students in this program. It is necessary for students to be familiar with the technological advances in music, including the software and hardware used in the field.

SLO #6 Students will generate a basic understanding of how technology serves the field of music. Students will acquire a practical knowledge of the technological developments and advancements applicable to their area of specialization.

The equipment requested for the Music Ensembles will be used by students enrolled in Music 430, 451 (two sections), and 452. The increased enrollment in these courses necessitates the purchase of additional amplifiers to accommodate the growth in the program. Amplifiers are an integral component for sound production in music performance. Professional quality equipment is essential for preparing a music major to advance in the field of music performance. The impact if not granted can result in reduced numbers of students.

SLO #4 Students will demonstrate growth in artistry, technical skills, collaborative competence and knowledge of repertory through regular ensemble experiences.