Division Program Review Year: 2013-2014

Submitted by: Lorrita Ford, Director

PROGRAM/PROJECT/INITIATIVE	ACCOMPLISHMENTS	GOALS	NOTES/INST PRIORITIES
Update Reference Collection	Weeded Reference Collection for relevance and condition. Resulted in ability to shift reference materials to improve patron access to relevant resources.	Maintain currency and relevance of Library resources.	1, 2, 3, 4, 5
Information Competency	Increased number of courses that satisfy the Information Competency graduation requirement. Worked with Assessment Center to expand opportunities for students to take Information Competency exam.	Grow the number of courses that satisfy the Information Competency graduation requirement.	1, 2, 3, 4, 5 CCC CIO has indicated that infusing courses with information competency is the best option for achieving information competent students
Review processes related to data collection and analysis	Standardized collection and presentation of library usage data across programs	Continue to develop strategies to improve data collection and assessment.	1, 2, 3, 4, 5
Improve access to back issues of print and microfilm periodicals	Relocated back issues of print periodicals from behind the circulation desk to a publically accessible location Also reviewed and shifted microfilm collections.	Improve access to back holdings of print periodicals	1, 2, 3, 4
Update Library Instructional Space	Updated Library Instructional space for improved functionality for teaching, learning, studying, and public programming. Furniture selection for room is pending. Plan to complete in Spring 2014	CSM Library supports information, research, and cultural needs of current and future students and faculty with updated, safe and ADA compliant instructional and public service facilities.	1, 2, 3, 4,5

Update Library Service and Instructional Web pages	Reviewed best practices and examples of college library web pages and agreed on next steps.	Refresh design and functionality of Library Webpage to match current trends and functionality in academic library websites.	
Makerspace Incubation Project	Continued development of the culture of "Making" at CSM. Worked to establish and support the new CSM Makerspace Club. Ongoing dialog with classroom faculty to support and facilitate Integration of hands-on learning throughout the curriculum and the opportunity for students to engage in experiential learning.	The Library will continue to develop programs and services to support student success and maintain relevance as a key intellectual and interdisciplinary hub of the college.	1, 2, 3, 4,5
Update processes related to data collection and analysis	Established standardized format for representation of statistics related to library services	Data driven decision making across all library programs..	1, 2, 3, 4, 5
Improved access and retrieval of Library information available in multiple formats, systems and resources	Implemented full Worldcat Library Resources Discovery Layer. Also implemented Bibliocommons catalog interface as an alternate more graphical catalog; also introduced a mobile app to view the catalog on small digital devices.	Provide a simple single search interface to Library resources regardless of format and location.	1, 2, 3, 4, 5
Enhance support for courses offered through Distance Education modalities	Updated library instructional videos. Developed library orientations for online classes. Implemented the Boopsie App for mobile access to the Library catalog.	Provide equivalent support to distance education and face to face students.	1, 2, 3, 4, 5
Provide reference and access services that exceed expectations		Update Reference and Circulation/Access services desks for migration to RFID workstations and for improved service for students with disabilities.	3,4

Resources Requested (Non-Duplicates with Individual Program Reviews)
Classified Staff:

Student Assistants: Establish predictable ongoing student assistant budget.

Faculty Needs:

Facilities: Update Library Reference and Access Services counters to enable cost transition to RFID workstations.

Equipment and Technology: