Planning, Research, and Institutional Effectiveness (PRIE)

Workplan for PRIE Program Review

January 31, 2017

**Workplan**

**Representative Projects 2011-2016**

**Introduction**

This Workplan for the Office of Planning, Research, and Institutional Effectiveness (PRIE) roughly spans the period 2011-2016 and is an inventory of major projects undertaken by PRIE. Projects are generally grouped by type and context (e.g. Major ACCJC Reports) and delineates the major tasks undertaken by the staff, roughly divided into “Planning,” and “Research.” There is, however, overlap between “Research” and “Planning.”

**Primary Areas**

* *Research*: John Sewart, Dean; Monique Nakagawa, Research and Planning Analyst
* *Planning*: Milla McConnell-Tuite
* *Staff Support*: Mary Vogt, Administrative Assistant

**Mandated Accreditation Reporting (2011-2016)**

PRIE has supported all aspects of accreditation-related reporting. This support has generally encompassed four areas: writing and narrative analysis; institutional research and data analysis; document preparation, and project management. All PRIE staff have been directly involved.

PRIE’s Coordinator of Planning has served as lead or co-writer for all the major accreditation reports required since January 2008 when CSM was issued a “warning” by the ACCJC. PRIE’s Dean has directed the institutional research mandated by reporting. Both have assisted the 2013 Self Evaluation Chair, the Accreditation Liaison Officer, and President’s Cabinet with identifying and synthesizing substance for the reports. Given the greatly expanded demands for data and information required currently by the ACCJC, these processes have required extensive research with scores of data presentations; intensive consultation with faculty, staff, administrators; multiple reviews by a variety of audiences; and many iterations of the reports.

Along with contributing to the development of the “content,” PRIE also was the lead on final document preparation, including managing the production of hard and soft copies. Tasks have included developing style guides, graphics, page layout, and document reproduction, posting, and distribution.

**Major ACCJC reports (2011-2016) have included:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Task/Project** | **Last Update** | **John/Monique****[Research]** | **Milla****[Planning]** | **Mary****[Staff Support]** |
| * *Substantive Change Proposal, Instructional Mode of Delivery: Distance Education, February 2013*
 | 2013 | Data reporting and analysis | Analysis & narrative | Doc prep and web support |
| * *2013 Self Evaluation Report*
 | 2013 | “ “ | “ “ | Doc prep and web support |
| * *Additional Information to the ACCJC, December 2013*
 | 2013 | “ “ | “ “ | Doc prep and web support |
| * *Errors of Fact Response, February 2014*
 | 2014 | Data reporting and analysis; narrative | “ “ | Doc prep and web support |
| * *2014 Follow-up Report*
 | 2014 | Data reporting and analysis | Lead writer; analysis and narrative | Data entry, Doc prep and web support |
| * *Substantive Change Proposal,* Astroimaging and Observatory Operation Certificate (AOOC), May 2015
 | 2015 | “ “ | “ “ | Doc prep and web support |
| * *ACCJC Annual Reports (Summers 2011-2016); provided data and analysis*
 | annually | Data reporting and analysis | - | posting |
| * *2016 Midterm Report*
 | 2016 | “ “ | Lead writer; analysis & narrative | Doc prep and web support |
| * *Substantive Change (2017 Submission) Technical Assistance*
 | 2016 | Anticipated dataanalysis | Technical Consultation  | **-** |

**Accreditation Recommendations Implementation: 2013-2016**

**SLOs Recommendation (2013-2016)**

PRIE has had a seminal role in not only crafting of responses to but in supporting the implementation of the recommendations made by the ACCJC. It was established by the college president in February 2008 as an immediate response to ACCJC’s College Recommendation 1—to implement a variety of evidence- based program evaluation and planning systems (ACCJC’s letter, January 31, 2008). Thus much of PRIE’s operational workplan explicitly reflects these dual efforts—to assist in reporting and to support the evaluation and planning systems that meet accreditation standards.

Since the initial set of recommendations by the October 2013 accreditation visiting team, PRIE has took on a greatly expanded role in relation to the collection, tracking, analysis, assessment, and reporting of SLO data. In preparation for the *2014 Follow-up Report* to the ACCJC, which reported exclusively on the status of SLO’s, all members of the PRIE staff contributed to the resolution of the recommendation. This was also true of preparation of the 2016 Midterm Report which required, primarily, the updating of course-level SLO assessment as well as report preparation.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Task/Project** | **Last Update** | **John/Monique****[Research]** | **Milla****[Planning]** | **Mary/Staff** |
| In preparation for ***2014 Followup Report*** **SLO** activities have included: |  |  |  |  |
| * Assisting in the development of a comprehensive response to team-visit accreditation
 |  | Participated  | Lead | - |
| * Participating in an group-sessions audit of SLO course and program level completion and
 |  | “ “ | “ “ | - |
| * Coordinating SLO activities with President’s Cabinet, the Accreditation Liaison Officer,
 |  | “ “ | “ “ | - |
| * Developing tracking tools for course- and program- level SLO completion and
 |  | Data reporting and analysis | “ “ | Data entry |
| * Providing analysis and identifying gaps in data regarding course and program SLO’s
 |  | “ “ | “ “ | “ “ |
| * Developing, implementing, and analyzing results of online assessments of program SLOs
 |  | “ “ | “ “ | “ “ |
| * Collecting, analyzing, and reporting on data regarding course-to-program SLO mapping
 |  | “ “ | “ “ | “ “ |
| * Creating Inventory of Best Practices for Learning Support Centers’ use as an assessment
 |  | “ “ | “ “ | Posting |
| * Assessing GE SLO’s (via annual survey) and reporting on findings
 |  | “ “ | Lead for reporting | “ “ |
| * *Creating documents for evidence*
 |  | Data reporting and analysis | Lead | Doc prep and posting |
| * Developing an hosting a website that provides current SLO information and
 |  | - | Lead | Posting  |
| * Drafting narrative analysis of SLOs status for the *2014 Follow-up Report*
 |  | - | Lead writer | Doc prep and posting |
| In preparation for ***2016 Midterm Report*** **SLO** activities have included: |  |  |  |  |
| * Developed strategies for comprehensive response for SLO updates
 |  | Participated | Lead | - |
| * Coordinating SLO data collection activities with President’s Cabinet, the Accreditation Liaison Officer, faculty SLO coordinator, Dean of Academic Support & Learning
 |  | Participated | Lead | Participated |
| * Assessing GE SLO’s (via annual survey) and reporting on findings
 |  | Data reporting & analysis/technical support | Lead | Posting  |
| * Collected and analyzed updated information from Learning Support Centers
 |  | - | Lead | Doc prep, spreadsheet management, and web support |
| * Updated course SLO assessment tracking (independently of TracDat)
 |  | Technical and analytic support | Lead | Doc prep, spreadsheet management,  |
| * Hosting a website that provides current SLO course data and documentation for the *2016 Midterm Report*
 |  | - | Lead; limited web support | Website management |
| * Drafting narrative analysis of SLOs status for the *2016 Midterm Report*
 |  | - | Lead writer | Doc prep, spreadsheet management, and web support |

**Accreditation: SLO-related Activities (2011-2016)**

The following activities overlap with those directly addressing mandates indicated by the accreditation recommendations (as listed above). Many of them proceed the recommendation received from the visiting team in response to our 2013 Self Evaluation

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Task/Project** | **Last Update** | **John/Monique****[Research]** | **Milla****[Planning]** | **Mary/Staff** |
| **SLO Program Assessment:*** Evaluation of SLO data collection methods and the efficacy of TracDat and other SLO data tracking and collection processes
 | 2013 to 2015/16 | Participation  | Participation | - |
| **TracDat Assessment and Rebuild:*** Participation in the evaluation of TractDat, and the design and implementation of a customized version of TractDat
* Staying abreast of its functionality
 | 2013 to 2015/16 | MN participation | “ “ | Participation |
| **GE SLO’s Assessments:**  * Designed and administrated survey instruments via student campus climate surveys: 2011, 2013, 2014, and 2016.
* Prepared findings reports
* Reported findings for CSM’s Assessment Committee as well as in reports on satisfaction surveys
* Worked with SLOAC group to assess the efficacy of the ISLO’s (GE SLO’s)
 | Typically AnnuallySince 2011 | JS Initial development, JS/MN ongoing analysis, admin of survey, creating findings’ reports | Lead writer/developer for original survey instrument; narrative analysis on campus climate surveys | Dissemination is through posting to PR and other sites |
| **Program SLO’s Assessment Degree/Certificate applicants):*** Developed standardized Program SLO survey in collaboration with the PIO for students applying for degrees and certificates;
 | 2012-2014 | JS and MN; liaison with SLO coordinator, SLOAC, PIO, VPI office, and A & R on data collection methods and design of survey; data analysis & reporting  | n/a | Dissemination is through posting to PR and other sites |
| **Program SLO’s: Award Earners*** Survey for degree earners self assessing their program SLO’s; invited students earning degrees Summer 2012-Sp 2014
* Survey for certificate earners self assessing their program SLO’s; invited students earning certificates from Sp 2013-Sp 2014
* Survey for degree and certificate earners (see above) that assessed: 1) program satisfaction and 2) GE SLO attainment
 | 2014 | Survey development;administration, data collection & analysis, reporting (multiple types of reports for accred.) | Liaison with Cabinet; survey development; report design | Dissemination is through posting to PR and other sites |
| **Program SLO’s: Individual Disciplines** * Other program assessment support provided to several individual disciplines including chemistry and physical education.
 | 2011-2014 | JS: Consultation; data collection & reporting  | n/a | n/a |

**Accreditation: Distance Education Recommendation**

Distance education projects directly related to the Recommendation

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Task/Project** | **Last Update** | **John/Monique****[Research]** | **Milla****[Planning]** | **Mary/Staff** |
| **Distance Education Plan** | 2016 | n/a | Co-wrote plan with DEETC chairs and edited various iterations of the plan; formatting for alignment with the template; coordinated with ASLT dean | Some assistance with template |
| **DE Program Review** | Annual  | Data and analysis: Mode comparison reporting  | Analysis for meetings | Posting on PR discipline sites and distribution of hard copies  |
| **DEETC Review of PR Distance Education Mode Comparison Data**  | 2011-2015periodic | MN: Provided PR mode comparison data; prepared reports on ranking of courses; JS participated in DEETC discussions about findings | MMT participated in DEETC discussions about findings; ensured distribution of data. | Document preparation and duplication  |
| **Instructional Dean’s Review of Distance Education Mode Comparison Data** | 2015 | MN and JS: provided data and reports; JS: review sessions with instructional administrators | Distilled results from deans’ analyses for Midterm Reporting  | n/a |
| **DE “W” survey** | Semesterly  | Developed ongoing survey of all students who drop online courses; coordinated with PIO and A &R | Distributed findings to DEETC and IPC | Limited staff support |
| **DE student users survey**  | Typically annual  | Development and administration MN and JS provide reports and data analysis  | Development and revisions of instruments  |  |
| **DE Annual Fast Facts**  | Typically annual | Data extraction and analysis | Periodic analysis | Posting and distribution  |

**Institutional Planning**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Institutional Planning Documents** **Provided technical assistance in the development of:** |  |  |  |  |
| Accreditation documentation **(see section on accreditation for detail)**  |  |  |  |  |
| **College issue-specific Plans** (e.g. Distance Education Plan)Updated DE Plans in 2015/16—revised plan to sync with template | DE Plan 2015/16Others need Update | n/a | Writing/ revisions/consultation | Document management (as needed) |
| ***College of San Mateo’s Institutional Priorities, 2008-2016***(support for annual IPC review) | Needs annual review | n/a | Writing/ revisions/consultation | Document management (as needed) |
| **Collegewide Plan Template**Template model for issue-specific Plans (e.g. *Technology,* *Distance Education, Human Resources*, etc.; included technical assistance in plan development)Needs Review and Updating for 2016/2017 Plans | Revise in Sp 2017? | n/a | Design/revisions/consultation  | Document management (as needed) |
| **Status-Report Template for Collegewide Plans** | Review template Sp 2017? | n/a | Drafted  | Document management |
| **Template for Division and Department Workplan** Discontinued  | - | n/a | Drafted |  |
| ***Integrated Planning Calendar***and revisions(and subject-area calendars, e.g. Program Review)Needs update for this year | Review template Sp 2017? | n/a | Oversight | Document management |
| **Updated College Org. Charts** (College, VPI, VPSS)Semesterly | semesterly | n/a | Oversight  | Collects data |
| ***Glossary of Terms*** for planning and Program Review Update annually as part of program review process | Annual update | Reviews & updates | Reviews & updates | Posts and reproduces |

**Program Review**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Annual Program Review (2011-2106)** |  |  |  |  |
| **PR Data**Annual production (hard and soft copy) for institutional data for more than 50 programs | Annual  | ProgrammingData integrity reviewReport Preparation  | Oversight of posting/distribution  | Extensive file managementExtensive posting |
| **DE PR Data**Distance Education mode-comparison (hard and soft copy) data for instructional  | Annual | ProgrammingData integrity reviewReport Preparation | Oversight of posting/distribution  | Extensive file managementExtensive posting |
| **Learning Support Centers** Surveys and student profile (hard and soft copy) data foreach of the Learning Support Centers | Annual | ProgrammingData integrity reviewReport Preparation  | Oversight of posting/distribution  | file managementposting |
| **Program Review Web Page Support**Maintenance of program review website for instructional programs, student services (70 + individual webpages); extensive file management.  | Annual | MN some assistance | Oversight | Extensive file managementExtensive posting |
| **Resource Requests for Cabinet (manual process)**Preparation and distribution of resource requests extracted annually from program | 2012-2015New process for Fall 2016 | Consultation with ValProgrammingPreparation of reports for Cabinet and VPI | Supervision and review | Manual extraction of data from PR reports into spreadsheets;Distribution and posting  |
| **Resource Requests for Cabinet (new process) 2016**Preparation and distribution of resource requests extracted from the online program review submission template * Required working with Val Tyler on development &

design of NoviSurvey to accommodate the range of requests and types of program reviews | 2016 | JS: development & design of NoviSurvey MN: downloading data and attachments; reconfiguring the dataset; formatting, creating division-level subsets; distributing reports and attachments  | n/a | n/a |
| **IPC Review**Participation in IPC review of program review reports | Annual | yes | yes | Yes |
| ***Glossary of Technical Terms***Updates to *Glossary of Technical Terms* for Program ReviewAlso listed under Institutional Documents  | “ “ | Reviews & updates | Reviews & updates | Posts and reproduces |
| **One-on-One Technical Support**Technical assistance to program review authors | Annual | Technical assistance | Limited assistance | n/a |
| **Review and Revise**Participation in evaluation/revisions of program review templates and development of models | Annual | yes | yes | n/a |

**Grants Related Support (2011-2016)**

Grants-related support has been provided by all staff in PRIE, and includes providing research data and analysis to determine eligibility; support and data analysis for proposals; data and analysis for progress reporting; liaison activities with various partners; including grant writers; and grant writing and proposal submission.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Most projected recent listed first:**  |  |  |  |  |
| **Bay Region Water Consortium Career Pathways Program**  | 2015, 2016 | MN: Research and upload outcomes data in support of annual reporting requirements | n/a | n/a |
| **HSI**Hispanic Serving Institutions eligibility (U.S. Dept. of Education)  | 2015 | JS and MN: Provided research and data to establish eligibility; liaison activities with external grant writer and ASLT dean | n/a | n/a |
| **California Careers Pathways Trust (CCPT) grant proposal (2015)*** Provided research support for SMCCCD-led application for regional coordination of K-14 career pathways
* Provided county-wide data measuring high school to community college transition, scale, and success rates
* Provided labor market reports for the following occupation areas: computers, energy efficiencies and utilities, healthcare, multimedia, parks and recreation, retail/hospitality/ tourism, retail, and travel
* Participated the development of the proposal, interest teams, phone conferences, etc.
 | 2015 | JS and MN: various proposal development, research, reporting, and analysis tasks, including liaison activities; liaison activities with external grant writer and ASLT dean (Also see Project description) | n/a | n/a |
| **Nursing Program (2011, 2012, 2013, 2014, 2015)*** California Community College Chancellor’s Office (CCCCO), Nursing Enrollment Growth Initiative
* Peninsula Health Care District (2011-2012)
 | 2011-2015 | MN: Environmental scan research (EMSI) | Drafted proposal narratives;Technical assistance with LOI, proposal forms and budget;Provided environ-mental scan research and analysis | Assistance with forms and document prep. |
| **AANAPIS**Asian American Native American Pacific Islander Serving Institutions (AANAPISI) application (U.S. Dept. of Education)(see OPE Titles III and V Eligibility Designation)  | 2014 | JS and MN: Provided research and data to establish eligibility and support grant proposal; liaison activities with external grant writer and ASLT dean | n/a | n/a |
| **TRIO Grant application** (U.S. Dept. of Education)  | 2013-2014 | JS and MN: Provided data to establish eligibility andProvided data to support “needs” section of application; liaison activities with external grant writer and ASLT dean  | n/a | n/a |
| **SFSU Bridges Grant Consortium (2013)**Success rates for under-represented minorities in various CSM science courses | 2013 | JS and MN: Provided data and analysis | n/a | n/a |

**Research Support for College and District Plans**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SMCCCD Strategic Plan** * Developing indicators/metrics for strategic goals in collaboration with the district (Chancellors and Interim Vice Chancellor Educational Services)
* Various student success and demographic data analyses for three colleges for plan development
* Coordination activities with consultant
* Participation in district-wide planning activities
 | 2014-2016Current | JS: Developing indicators/metrics; working with research consultant to develop dashboard and other JS and MN: Various student success and demographic data analyses | n/a | n/a |
| **Student Equity Plan (2014, 2015, 2016)** | 2014, 2015, 2016 | JS and MN: Various student success and demographic data analyses | n/a | n/a |
|  **Student Success & Support Plan**  | 2014-2016 | JS and MN: Various student success and demographic data analyses | n/a | n/a |

**Inventory of Research Projects: Summer 2015-Fall 2016**

|  |  |  |  |
| --- | --- | --- | --- |
| **Term** | **Client** | **Type** | **Project** |
| Summer 2015 | Academic Senate | Ad hoc | College committee participation report |
| Summer 2015 | ART | Ad hoc | Art majors mailing list |
| Summer 2015 | BSI | Ad hoc | Progression beyond basic skills report |
| Summer 2015 | CR&M | Ad hoc | Applied but not enrolled mailing list |
| Summer 2015 | CTE | Ad hoc | Water grant enrollment report |
| Summer 2015 | DE | Ad hoc | Completion rates XLO courses |
| Summer 2015 | EOPS | Ad hoc | EOPS outcomes comparison report |
| Summer 2015 | Language Arts | Ad hoc | ENGL cut score analysis |
| Summer 2015 | Math | Ad hoc | Math 811 progression analysis |
| Summer 2015 | PRIE | Ad hoc | 4yr college student survey mailing list |
| Summer 2015 | PRIE | Ad hoc | Summer student profile |
| Summer 2015 | PRIE | Ad hoc | Take rate analysis |
| Summer 2015 | PRIE | Ad hoc | Waitlist and course level data reports |
| Summer 2015 | SLO | Ad hoc | All SLOs for SLOAC web listings |
| Summer 2015 | Student Life | Ad hoc | F15 applicants mailing list |
| Fall 2015 | ASLT | Ad hoc | Award earner utilization of DE coursework |
| Fall 2015 | Math | Ad Hoc | RA success rates |
| Fall 2015 | Academic Senate | Ad hoc | DE Program review data (Sp16 cycle; not distributed) |
| Fall 2015 | Economics | Ad Hoc | SI success rates |
| Fall 2015 | ACCJC | Ad hoc | AOOC substantive change report support |
| Fall 2015 | ASLT | Ad hoc | Program SLOs for TracDat |
| Fall 2015 | ASLT | Ad hoc | Title3-5 eligibility data & submission |
| Fall 2015 | Assessment | Ad hoc | Preliminary MMAP explorations |
| Fall 2015 | CHEM | Ad hoc | CHEM 210 prerequisite study |
| Fall 2015 | CR&M | Ad hoc | Students outside service area mailing list |
| Fall 2015 | CTE | Ad hoc | Water grant enrollment report |
| Fall 2015 | DE | Ad hoc | Online hybrid enrollments |
| Fall 2015 | DEETC | Ad hoc | DE withdraw analysis |
| Fall 2015 | DRC | Ad hoc | Mailing list |
| Fall 2015 | DRC | Ad hoc | Online W analysis |
| Fall 2015 | Enrollment | Ad hoc | Veterans data |
| Fall 2015 | EOPS | Ad hoc | Book assistance eligibility |
| Fall 2015 | EOPS | Ad hoc | Data to support recruitment |
| Fall 2015 | EOPS | Ad hoc | Student demographics report |
| Fall 2015 | IDST | Ad hoc | Data request |
| Fall 2015 | IDST | Ad hoc | Mailing list |
| Fall 2015 | Intl | Ad hoc | Engl proficiency and placement; TOEFL cut score analysis |
| Fall 2015 | Intl | Ad hoc | TOEFL subscores composite W percentile rankings |
| Fall 2015 | Kinesiology | Ad hoc | PE SLO fitness assessment mailing list |
| Fall 2015 | Language Arts | Ad hoc | Engl 105 recruitment support |
| Fall 2015 | Math | Ad hoc | HHS student tracking study |
| Fall 2015 | Math | Ad hoc | Hillsdale High Math project support |
| Fall 2015 | MCHS | Ad hoc | Enrollment and outcomes report |
| Fall 2015 | PRIE | Ad hoc | Administrative assistant hiring cte |
| Fall 2015 | PRIE | Ad hoc | Crime statistics |
| Fall 2015 | PRIE | Ad hoc | CSM FYE placements by HS grad |
| Fall 2015 | PRIE | Ad hoc | DE Fast Facts |
| Fall 2015 | PRIE | Ad hoc | Degrees certificate report |
| Fall 2015 | PRIE | Ad hoc | First-time student mailing list for FYE |
| Fall 2015 | PRIE | Ad hoc | Higher education outcomes and high school college readiness |
| Fall 2015 | PRIE | Ad hoc | Professional development - RP Group regional meeting |
| Fall 2015 | PRIE | Ad hoc | Professional development - AAG Conference |
| Fall 2015 | PRIE | Ad hoc | Waitlist and course level data reports |
| Fall 2015 | SSSP | Ad hoc | Data support for CSM Student Equity Plan |
| Fall 2015 | WEZ | Ad hoc | WEZ outcomes report |
| Sp 2016 | Academic Senate | Ad hoc | DE program review datasets |
| Sp 2016 | Academic Senate | Ad hoc | Instructional program review data (Sp16 cycle; not distributed) |
| Sp 2016 | ACCJC | Ad hoc | Annual report |
| Sp 2016 | ASLT | Ad hoc | AANAPISI grant proposal data support |
| Sp 2016 | ASLT | Ad hoc | Active course list, SLO status F11-Sp16 |
| Sp 2016 | ASLT | Ad hoc | Course list for TracDat |
| Sp 2016 | ASLT | Ad hoc | Course SLOs for TracDat |
| Sp 2016 | ASLT | Ad hoc | Noninstructional program list for TracDat |
| Sp 2016 | ASLT | Ad hoc | Noninstructional program SLOs for TractDat |
| Sp 2016 | ASLT | Ad hoc | Program list for TracDat |
| Sp 2016 | ASLT | Ad hoc | Sp16 DE enrollments |
| Sp 2016 | ASLT | Ad hoc | Student services program SLOs for TracDat |
| Sp 2016 | ASLT | Ad hoc | Student services SLOs with GE alignment for TracDat |
| Sp 2016 | BOT | Ad hoc | Concurrent high school data for Board report |
| Sp 2016 | CR&M | Ad hoc | Students outside service area mailing list |
| Sp 2016 | CTE | Recurring | CTEOS sample prep and upload |
| Sp 2016 | DE | Recurring | Online survey mailing list |
| Sp 2016 | DRC | Recurring | Mailing list |
| Sp 2016 | DRC | Recurring | Mailing list |
| Sp 2016 | Enrollment | Recurring | Fast track course enrollment profile |
| Sp 2016 | Enrollment | Recurring | XLO completion report |
| Sp 2016 | EOPS | Recurring | Book assistance eligibility |
| Sp 2016 | EOPS | Recurring | Demographic report |
| Sp 2016 | ESL | Recurring | ESL peer mentoring data request |
| Sp 2016 | FYE | Recurring | CSM promise cost estimates |
| Sp 2016 | FYE | Recurring | Placements by HS graduates |
| Sp 2016 | FYE | Recurring | profile of SMCCCD first-time students |
| Sp 2016 | IDST | Recurring | Mailing list |
| Sp 2016 | Kinesiology | Recurring | PE SLO fitness assessment mailing list |
| Sp 2016 | Language Arts | Recurring | Basic skills concurrent enrollment study |
| Sp 2016 | Math | Recurring | F15 math placement data |
| Sp 2016 | Math | Recurring | Math 200 enrollment report |
| Sp 2016 | Math/Science | Recurring | HSI STEM grant proposal data support |
| Sp 2016 | MCHS | Recurring | Control vs. Middle College report |
| Sp 2016 | PLSC | Recurring | SI evaluation |
| Sp 2016 | PRIE | Recurring | College index update |
| Sp 2016 | PRIE | Recurring | Degrees and certificates demographics reports |
| Sp 2016 | PRIE | Recurring | degrees and certificates report |
| Sp 2016 | PRIE | Recurring | Gainful employment disclosures |
| Sp 2016 | PRIE | Recurring | High school take rates |
| Sp 2016 | PRIE | Recurring | Professional development - CTE Data Unlocked |
| Sp 2016 | PRIE | Recurring | San Mateo County resident students dems and city counts for SM City Council |
| Sp 2016 | PRIE | Recurring | Strategic plan success and persistence report |
| Sp 2016 | PRIE | Recurring | Total units and courses |
| Sp 2016 | PRIE | Recurring | Where do CSM students live |
| Sp 2016 | Project Change | Recurring | Outcomes report |
| Sp 2016 | Student Services | Recurring | Probation data request |
| Summer 2016 | Academic Senate | Recurring | CTE disciplines for program review |
| Summer 2016 | Academic Senate | Recurring | CTE occupation reports for program review |
| Summer 2016 | Academic Senate | Recurring | LSC user surveys |
| Summer 2016 | Academic Senate | Recurring | Program review data posting (Instructional, CTE, DE, LSC) |
| Summer 2016 | Academic Senate | Recurring | Program review data sets (Instructional, LSC) |
| Summer 2016 | ACCJC | Recurring | Midterm report (4.3 CTE) |
| Summer 2016 | CR&M | Recurring | F16 all students mailing list |
| Summer 2016 | CTE | Recurring | Water grant (career pathways) enrollment report |
| Summer 2016 | Enrollment | Recurring | Fast track outcomes report |
| Summer 2016 | Enrollment | Recurring | FT intl vs. domestic counts |
| Summer 2016 | Kinesiology | Recurring | Female students mailing list |
| Summer 2016 | Math/Science | Recurring | Science jam mailing list |
| Summer 2016 | MIS | Recurring | CB05 transferability glitch |
| Summer 2016 | PRIE | Recurring | (IRB) Keating research request |
| Summer 2016 | PRIE | Recurring | Enrollment by zip code and city |
| Summer 2016 | PRIE | Recurring | Spring 16 course level data and waitlist counts |
| Summer 2016 | Skyline | Recurring | Maps |
| Fall 2016 | Academic Senate | Recurring | LSC students profiles for program review |
| Fall 2016 | Academic Senate | Recurring | Program review resource request form development |
| Fall 2016 | ACCJC | Recurring | Scorecard degree completion (SRTK) scare |
| Fall 2016 | ASLT | Recurring | DE faculty mailing list |
| Fall 2016 | Assessment | Recurring | SMUHSD 14-16 grads Alg2 Agpa analysis |
| Fall 2016 | Counseling | Recurring | Asian subgroup outcome analysis |
| Fall 2016 | CR&M | Recurring | Students outside service area mailing list |
| Fall 2016 | CTE | Recurring | Water grant (career pathways) annual report |
| Fall 2016 | DRC | Recurring | Mailing list |
| Fall 2016 | ECON | Recurring | Econ100-102 registration & enrollment report |
| Fall 2016 | EOPS | Recurring | Student demographics |
| Fall 2016 | ESL | Recurring | ESL assist data request |
| Fall 2016 | IDST | Recurring | Mailing list |
| Fall 2016 | Intl | Recurring | Gpa academic standing account balance report |
| Fall 2016 | IPC | Recurring | College Index 5 pct rate increase scenarios |
| Fall 2016 | Kinesiology | Recurring | FT female students mailing list |
| Fall 2016 | Kinesiology | Recurring | PE SLO fitness assessment mailing list |
| Fall 2016 | Math | Recurring | Math 200 outcomes report |
| Fall 2016 | MCHS | Recurring | Concurrent enrollments F13-F16 report |
| Fall 2016 | MCHS | Recurring | Outcomes analysis |
| Fall 2016 | PRIE | Recurring | Degree Certificate report |
| Fall 2016 | PRIE | Recurring | Student climate survey |
| Fall 2016 | PRIE | Recurring | Update crime statistics report |
| Fall 2016 | Puente | Recurring | Outcomes report |
| Fall 2016 | Student Services | Recurring | Matriculating students sep status |
| Fall 2016 | Student Services | Recurring | To do: Recent HS grads report for HS partners conference |
| Fall 2016 | ISP | Ad hoc | International Students full-time enrollment |
| Fall 2016 | Economics | Ad hoc | ISP student enrollment and waitlist patterns in Economics coursework |
| Fall 2016  | Math/Science | Ad hoc | Student emails targeting enrollment in Math Jam and Science Jam |
| Fall 2016  | District Office | Ad hoc | Technical support to SMCCCD consultant developing Strategic Plan metrics |
| Fall 2016 | District Office | Ad hoc | DACA AB540 Refugee-Asylee Status of SMCCCD Students Fall 2015 - Fall 2016 |
| Fall 2016 | CSM KINE | Ad hoc | Districtwide declared KINE majors |
| Fall 2016 | CSM Business/Tech | Ad hoc | Prop 39 supported program completers |
| Fall 2016 | HR District Office | Ad hoc | Faculty and Staff Demographic Profile |
| Fall 2016 | SMUHSD | Ad hoc | FALL 2016 SMUHSD CSM Concurrent Enrollment Report Fall 2013-Fall 2016 |
| Fall 2016 | CSM AGS | Ad hoc | AGS Eligible students enrolled CSM Fall 2016. |
| Fall 2016 | CSM Student Activities | Ad hoc | SamTrans Focus Group Student Email Recruitment |
| Fall 2016 | CSM CIS | Ad hoc | Enrollment profile of CIS majors |
| Fall 2016 | District Office | Ad hoc | Placements/Enrollments of San Mateo County High School Graduates |