

College of San Mateo's Planning Cycle
2005/2006 to 2016/2017

Note: The calendars for College and District plans and planning processes are aligned with the "master" 6-year accreditation cycle. Program Review/PIV; Budget Development; Committee on Instruction; and Office of Planning, Research, and Institutional Effectiveness (PRIE) are linked to more detailed annual calendars.

	2007-2013 Accreditation Term											
	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17
<u>Budget Development</u>	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual
<u>Committee on Instruction</u>	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual
<u>Institutional Planning Committee Activities</u>	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual
<u>Office of Planning, Research, and Institutional Effectiveness (PRIE)</u>	Annual — Research and Data Support for Self-Study	Annual — Research and Data Support for Self-Study	Annual — Support for Follow-up Report Writing & Related activities	Annual — Support for Follow-up Report Writing & Related activities	Annual — Support for Follow-up Report Writing & Related activities	Annual — Support for Midterm Report Writing & Related activities	Annual — Support for Self-Evaluation & Related activities	Annual — Support for Self-Evaluation & Related activities	Annual	Annual	Annual	Annual
<u>Program Review (includes PIV)</u>	Annual Review	Annual Review	Annual Review	Annual Review	Annual Review	Annual Review	Annual Review	Annual Review	Annual Review	Annual Review	Annual Review	Annual Review
<u>Workplan Activities</u>	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual
<u>Accreditation Reports & Visit (6-yr. Cycle)</u>			Team Visit — Annual Review	Annual Review	Follow-up Report — Annual Review	Mid-term Report — Annual Review	Annual Review	Annual Review	Team Visit — Annual Review	Annual Review	Annual Review	Annual Review
<u>Accreditation Self-Evaluation 6-yr Cycle</u>	Writing Self-Study	Writing Self-Study (Publish Sp 2007)			Seek & Appoint Faculty Co-chair for Self-Evaluation	Identify Standards' Co-chairs and memberships	Write Self-Evaluation	Write Self-Evaluation (Publish Sp'13)				

			2007-2013 Accreditation Term									
	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17
Mission ('05), Values ('02), Vision ('04), & Diversity ('02) Statements (Yrs. reviewed)	Mission Statement Reviewed	—	—	—	—	? Midterm Review - Aligned with EMP Midterm Update Sp '11 ?	—	Sp. '13 Review - Aligned with EMP Completion (F'12)			Sp. '16 Review - Aligned with EMP Midterm Update (F'15)	
SMCCCD Strategic Plan 2008-2013 (6-yr. Cycle)	Environmental Scanning	Environmental Scanning	6-Year Plan Done (Yr. 1)	Implement Plan (Yr. 2)	Implement Plan (Yr. 3)	Plan Update (Yr. 4)	Implement Plan (Yr. 5) — Environmental Scanning	Implement Plan (Yr. 6) — Environmental Scanning — Develop Plan	6-Year Plan Done (Yr. 1)	Implement Plan (Yr. 2)	Implement Plan (Yr. 3) — Mid-Term Update	Plan Update (Yr. 4)
Educational Master Plan 2008 (EMP) (Initial 5-yr. Cycle; 6-yr. Cycle thereafter)	—	—	Environmental Scanning	Write & Implement 5-Year Plan (Fall '08) (Yr. 1)	Implement Plan (Yr. 2)	Implement Plan (Yr. 3) — Assess — Mid-Term Update (F '10) <i>Note: not available until Sp'11</i>	Implement Plan (Yr. 4) — Environmental Scanning — Begin EMP Development	Implement Plan (Yr. 5) — Assess — Environmental Scanning — Develop & Write Plan (F'12)	Implement Plan (Yr. 1)	Implement Plan (Yr. 2)	Implement Plan (Yr. 3) — Mid-Term Update (F '15)	Implement Plan (Yr. 4)

2007-2013 Accreditation Term												
	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17
Institutional Priorities 2008-2011 (3-Yr. Cycle except for one 2-Yr. Cycle, 2011/12-2012/13)	—	—	—	Develop & Implement Plan (Sp '09) (Yr. 1)	Revise & Implement Plan (Yr. 2)	Implement Plan (Yr. 3) — Assess — Develop New Plan (Sp '11)	Revise & Implement Plan (Yr. 1)	Implement Plan (Yr. 2) — Assess — Develop New Plan Along with EMP (Early Sp '13)	Implement Plan (Yr. 1)	Implement Plan (Yr. 2)	Implement Plan (Yr. 3) — Assess — Develop New Plan (Early Sp '16)	Implement Plan (Yr. 1)
College Index (Aligned with Institutional Priorities) (2-Yr. Cycle)				Baseline Year	Target Goal (Yr. 1)	Target Goal (Yr. 2) — Assess Yr. 1 Targets — Develop New 2-yr. Targets (Sp '11)	Target Goal (Yr. 1) — Assess previous Yr. 2 Targets	Target Goal (Yr. 2) — Assess Yr. 1 Targets — Develop New 2-yr. Targets (Sp '13)	Target Goal (Yr. 1) — Assess previous Yr. 2 Targets	Target Goal (Yr. 2) — Assess Yr. 1 Targets — Develop New 2-yr. Targets (Sp '15)	Target Goal (Yr. 1) — Assess previous Yr. 2 Targets	Target Goal (Yr. 2) — Assess Yr. 1 Targets — Develop New 2-yr. Targets (Sp '17)
Facilities Plan (TBA: Coordinated with District)		Plan Complete			To be scheduled	To be scheduled	To be scheduled	To be scheduled	To be scheduled	To be scheduled	To be scheduled	To be scheduled

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	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17
Enrollment Mgt. Plan (Initial 4-yr. Cycle; 3-yr. Cycle thereafter)				Environmental Scanning	Develop & Write 4-yr plan Plan Yr. 1	Plan Yr. 2 Annual Review	Plan Yr. 3 Annual Review	Plan Yr.4 — Assess & Annual Review — Develop New Plan (Sp' 13)	Year 1 New 3-yr. Plan cycle	Plan Yr. 2 Annual Review	Plan Yr. 3 — Assess & Annual Review — Develop New Plan (Sp' 16)	Year 1 New 3-yr. Plan cycle
Distance Ed. Plan (Initial 4-yr. Cycle; 3-yr. Cycle thereafter))					Develop & Write 4-yr plan Plan Yr. 1	Plan Yr. 2 Annual Review	Plan Yr. 3 Annual Review	Plan Yr.4 — Assess & Annual Review — Develop New Plan (Sp' 13)	Year 1 New 3-yr. Plan cycle	Plan Yr. 2 Annual Review	Plan Yr. 3 — Assess & Annual Review — Develop New Plan (Sp' 16)	Year 1 New 3-yr. Plan cycle
Diversity in Action Plan (Initial 4-yr. Cycle; 3-yr. Cycle thereafter)					Develop & Write 4-yr plan Plan Yr. 1	Plan Yr. 2 Annual Review	Plan Yr. 3 Annual Review	Plan Yr.4 — Assess & Annual Review — Develop New Plan (Sp' 13)	Year 1 New 3-yr. Plan cycle	Plan Yr. 2 Annual Review	Plan Yr. 3 — Assess & Annual Review — Develop New Plan (Sp' 16)	Year 1 New 3-yr. Plan cycle
Technology Plan (Initial 4-yr. Cycle; 3-yr. Cycle thereafter)					Develop & Write 4-yr plan Plan Yr. 1	Plan Yr. 2 Annual Review	Plan Yr. 3 Annual Review	Plan Yr.4 — Assess & Annual Review — Develop New Plan (Sp' 13)	Year 1 New 3-yr. Plan cycle	Plan Yr. 2 Annual Review	Plan Yr. 3 — Assess & Annual Review — Develop New Plan (Sp' 16)	Year 1 New 3-yr. Plan cycle

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	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17
Human Resources Plan (Initial 4-yr. Cycle; 3-yr. Cycle thereafter)					Develop & Write 4-yr plan Plan Yr. 1	Plan Yr. 2 Annual Review	Plan Yr. 3 Annual Review	Plan Yr.4 — Assess & Annual Review — Develop New Plan (Sp' 13)	Year 1 New 3-yr. Plan cycle	Plan Yr. 2 Annual Review	Plan Yr. 3 — Assess & Annual Review — Develop New Plan (Sp' 16)	Year 1 New 3-yr. Plan cycle
Budget Planning Committee Plan (Initial 4-yr. Cycle; 3-yr. Cycle thereafter)					Develop & Write 4-yr plan Plan Yr. 1	Plan Yr. 2 Annual Review	Plan Yr. 3 Annual Review	Plan Yr.4 — Assess & Annual Review — Develop New Plan (Sp' 13)	Year 1 New 3-yr. Plan cycle	Plan Yr. 2 Annual Review	Plan Yr. 3 — Assess & Annual Review — Develop New Plan (Sp' 16)	Year 1 New 3-yr. Plan cycle
Basic Skills Plan (TBA)												