

College of San Mateo Priority Enrollment Program

PEP - for graduating high school seniors

College of San Mateo has a unique early registration program for high school seniors to provide an easy transition from high school to college and guaranteed priority enrollment for the Fall semester.

Here's your opportunity:

As a registered PEP student you will be invited to come to the CSM campus to receive a comprehensive pre-registration college orientation between **Mid March to Early May**.

To qualify for a PEP appointment:

1. Apply online
2. Complete placement testing

(See reverse for additional information)

Benefits of Priority Enrollment Program (PEP):

- Priority course selection and registration services for Fall
- Guaranteed early access to Fall classes
- Fall registration begins May 2012
- Priority access to CSM's Transfer Club and University admissions workshops.
- Begin establishing friends and contacts on campus
- For more on transfer: collegeofsanmateo.edu/transfer

Here's what you'll get:

At the end of the orientation, you'll have connected with other students, participated in a counselor lead course selection workshop, and received a *priority registration date* in **May** that will permit you to register ahead of all other new students, thereby having the broadest selection of classes at times that are convenient for you.

Special Summer Opportunity

By attending the orientation, you will also receive priority registration for summer session, which will give you a head start on your college education. There is a wide variety of day and evening classes available, and many are sure to be right for you.

Don't Miss Out!

Take advantage of the Priority Enrollment Program to get ahead of the crowd and sign up for the Fall classes you really want.

Sign up for PEP today: collegeofsanmateo.edu/pep

PEP applicants will receive confirmation and additional information in the mail.

PEP activities take place on select dates beginning **March 1st**.

College of San Mateo

Steps to Successful Enrollment for PEP students at College of San Mateo

Priority Registration begins May 2012

Office of Counseling, Advising and Matriculation

Step 1: Admissions Application (Beginning October 1st)

Visit collegeofsanmateo.edu/apply to complete an application for admission to College of San Mateo (must be completed prior to placement testing). Students will receive a CSM ID number ("G" number) for future college services. All matriculation requirements listed below are part of PEP and PEP students get priority enrollment services.

For additional information, visit collegeofsanmateo.edu/enroll.

Step 2: Placement Tests/Assessment (Beginning March 1st)

Students are required to complete placement tests prior to attending the College Orientation/Course Selection Workshop. Test results determine skill level in English or English as a Second Language and Mathematics. Placement tests also provide course prerequisite guidance. You must have a "G" number to schedule a testing appointment. Bring photo ID when arriving to take placement tests.

To schedule your CSM Placement Testing Appointment:

1. Log into your WebSMART account (the User ID is your "G" number and your 6-digit birth date is the PIN)
2. Under the *Student Services* link, click *Schedule Appointments*, then *CSM Placement Test*. Finally, select *Schedule a Placement Testing Appointment at This Location*. Complete placement testing at your earliest opportunity beginning March 1st to qualify for an early College Orientation/Course Selection Workshop. At the completion of placement testing, students will make a reservation for a College Orientation & Course Selection Workshops.

For information on testing, including sample test questions and appointments, go to collegeofsanmateo.edu/testing.

Step 3: College Orientation/Course Selection Workshop (Beginning mid-March)

The college orientation/course selection workshop is facilitated by a counselor and required for all students. The workshop provides comprehensive information to students in the following two areas:

1. Registration procedures, educational goals, college policies and resources, academic expectations, student services, and more.
2. Assessment results & course planning, review of general education & major requirements for associate degree, transfer, and more. At the conclusion of this workshop, students will receive a course enrollment plan and a registration appointment for a specific date in May 2012.

Step 4: Register & Pay For Classes (Beginning May 2012)

After completing steps 1 to 3, you will have the opportunity to register for classes beginning May 2012. Students are responsible for officially enrolling. Register early for the best selection of classes. WebSMART is the vehicle to manage your enrollment. Your account is used to check enrollment status, retrieve placement test results, add or drop classes, update your personal information, pay fees, apply for Financial Aid, review grades and transcripts, request official transcripts, check academic standing and more.

Visit websmart.smccd.edu and log in with your "G" number and 6-digit birth date as your PIN.

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