**REQUIRED COURSEWORK:**
- Math 120 or Math 122 & 123 or higher Math
- Chemistry 410
- Biology 250
- Biology 240
- Biology 260
- English 100
- Communication Studies 110 or 130 or 140 or 150
- Psychology 100
- Psychology 200
- Sociology 100 or Anthropology 110

7. As you are completing required nursing prerequisite courses, consider completing general education requirements for the Associate in Science with a major in Nursing. See Sect. 5.

8. Complete your application:
   - Online application: please make sure the application is submitted online. Paper applications are not a substitute.
   - Unofficial transcripts of all coursework, EVEN IF COURSES WERE TAKEN WITHIN SMCCD. Highlight all prerequisite courses to facilitate review.
   - If applicable, CSM transcript evaluation of coursework not listed on the Articulation Grid.
   - Attend a mandatory information session on campus by January 11, 2017.

9. The application is available online January 2 through February 1, 2017 for Fall 2017. Applications are accepted online January 2 through February 1, 2017 for Fall 2017. Applications are accepted only once a year. Submit the application ONLINE. It is available at www.collegeofsanmateo.edu/nursing/ Incomplete applications are not reviewed. Late applications are not reviewed.

   If you are not admitted, you must reapply the following year. Application materials are kept on file for one year only.
   - All applicants are notified of their admissions status by email no later than May 1, 2017.

**Important Update:** The Spring 2017 application will include the current admission requirements AND merit-based criteria. The criteria and points are posted on the nursing website.

**Accepted candidates will be required to successfully pass the assessment Test of Essential Academic Skills Version 5 or ATI TEAS with a 62% composite score prior to entry into the program (www.atitesting.com). In the event that the applicant does not pass the test they will need to successfully complete remediation course work and retake and pass the TEAS test prior to entry into the program within one year. Acceptance is denied to candidates who fail to achieve the required composite score for the retest.**

Associate in Science, Major in Nursing
Accredited by California Board of Registered Nursing
Eligible to take National Council Licensing Exam (NCLEX)

Transfer eligibility—Theory, Clinical, Community Based Experiences

Mail or hand carry your application materials (transcripts and approved course evaluations if applicable) to:
College of San Mateo - Nursing Department
1700 West Hillsdale Boulevard, Building 5-361
San Mateo, CA 94402
Phone: 650-574-6218 Fax: 650-574-6503
csmnursing@smccd.edu
www.collegeofsanmateo.edu/nursing/

Typically, the College of San Mateo Nursing Program receives more applications than there are spaces available in the program. Admissions eligibility depends on completion of the Admissions Requirements below. Applications are accepted online between January 2 and February 1, 2017.

Section 1 - ADMISSIONS REQUIREMENTS:
To be eligible to apply, the following requirements must be completed during or before the Fall semester prior to applying to the nursing program. Prerequisite courses must be completed with a cumulative GPA of 2.5 or higher, with no grade lower than C. In addition, Anatomy, Physiology, and Microbiology must have a cumulative GPA of 2.5 or better. Students may not repeat a Biology course where the grade is “C” or higher to meet CSM Nursing Program admissions eligibility. Refer to Repeat Policy on the CSM nursing website.

1. COMPLETION OF COLLEGE INTERMEDIATE ALGEBRA * one of the following:
   - Math 120 or Math 122 & 123 or higher Math, e.g., Math 200*
   - Take CSM Math Placement Test and place into Math 125 or higher

2. CHEMISTRY: Chemistry 410
3. BIOLOGY 250 (Anatomy w/lab) *
4. BIOLOGY 260 (Physiology w/lab) *
5. BIOLOGY 240 (Microbiology w/lab) *
6. ENGLISH 100 (English Composition) *
7. PSYCHOLOGY 100 (Introduction to Psychology) *
8. PSYCHOLOGY 200 (Developmental Psychology) *
9. COMMUNICATION 110 or 130 or 140 or 150 *
10. SOCIOLOGY 100 (Introduction to Sociology) OR ANTHROPOLOGY 110 (Cultural Anthropology) *

* Successful completion of acceptable course equivalent. Refer to the NURSING ARTICULATION GRID on the website: www.collegeofsanmateo.edu/nursing/

II. OTHER ADMISSIONS REQUIREMENTS

11. Nursing information session. Attend a mandatory in person nursing information session. The dates and times are posted on the nursing website.
If you completed required coursework outside of the San Mateo County Community College District, be sure to read and follow Section 3.

SECTION 3 - WHAT IF YOU COMPLETED COURSEWORK AT A COLLEGE/UNIVERSITY OUTSIDE OF THE SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT?

12. If you have completed some/all of the coursework listed in Admissions Requirements at a college or university outside of the San Mateo County Community College District but within the United States, do the following:

FIRST, CHECK THE NURSING ARTICULATION GRID ON THE PROGRAM WEBSITE. Courses that appear on the grid are automatically approved as equivalent to the required CSM course. You MUST, however, attach to your nursing application packet an unofficial transcript from the colleges/universities where the coursework was completed.

13. IF YOUR COURSEWORK DOES NOT APPEAR ON THE NURSING ARTICULATION GRID, and you have completed or are in the process of completing 6 units within SMCCD, fill out the Transcript Evaluation/Course Substitution form at www.collegeofsanmateo.edu/forms, and submit it to your SMCCD counselor for evaluation. Be sure to have official transcripts from all colleges/universities outside SMCCD sent to CSM Admissions & Records.

If you are not a student enrolled within SMCCD, fill out the Pre-application Evaluation form to receive an evaluation of coursework completed outside SMCCD. The form is found on the Resources page of the nursing website. Submit this form with official transcripts and course descriptions to the Nursing Department by January 16, 2017. This is a hard deadline. Pre-application evaluations will not be done for packets submitted past this date.

14. If you have completed coursework listed in the ADMISSIONS REQUIREMENTS at a college or university outside of the United States, secure a detailed evaluation from an approved international transcript evaluation service: www.iertf.org; www.wes.org; or www.acei1.com, that identifies lower division coursework.

Once you have the results from the approved international transcript evaluation service, request CSM Transcript Evaluation or Course Substitution Petition. Please refer to #13 to verify which course evaluation form you should complete.

15. There is no recency requirement for prerequisite courses.

SECTION 4 – CRITERIA FOR SELECTION: Effective January 2015, a merit-based selection system was implemented. Please refer to the nursing website for details and required documentation (Merit-Based Criteria for Acceptance). If any ties in points award result, a computerized random selection will be utilized to break ties. The criteria listed in Section 1 Admissions Requirements and the information session requirement in Section 2 still apply.

SECTION 5 – RECOMMENDED COURSE AND GENERAL EDUCATION REQUIREMENTS FOR THE ASSOCIATE IN SCIENCE DEGREE with a major in NURSING:

1. It is highly recommended that applicants take Nursing 666 at CSM. Check the current Schedule of Classes for availability.
2. It is highly recommended that applicants take the reading placement test and follow the recommendations.
3. To complete an A.S. Degree in Nursing, in addition to the required nursing major courses, you must meet CSM general education and basic competency requirements including information competency, unless you have a previous Bachelor’s degree.
4. Check the CSM Catalog to view a complete list of Associate Degree requirements

SECTION 6 – OTHER INFO FOR NURSING PROGRAM APPLICANTS

1. For a complete list of requirements for the R.N. Licensing Exam you can refer to the BRN website: www.rn.ca.gov
2. Approximate cost for books and required supplies and materials is $8,000.00 for the first year and $7,000.00 for the second year.
3. Students are responsible for their own transportation to assigned hospitals and clinical agencies.
4. Nursing class and lab hours vary. If you plan to work while in the program, your school schedule will change each semester. Your employment schedule will need to be flexible around your school schedule.

5. Criminal background checks and drug screening are required by clinical agencies and as a student in the program, you are required to comply with this process. Convictions within the past 7 years are handled on a case by case basis by clinical agencies and by the Board of Registered Nursing. The Board of Registered Nursing will deny licensure to any applicant who is on probation.

6. Research the nursing program prior to applying! It is a challenging and rigorous academic program and career choice.


SECTION 7 – HOW TO GET STARTED - APPLICANT’S CHECKLIST:

1. Carefully review the CSM Nursing Program Website for additional information and check back often for any updates.
2. Research the nursing profession and curriculum. Are your skills, interests, and abilities a good match for this demanding profession?
3. If SECTION 3 applies to you, gather your transcripts and submit an official transcript from the colleges/universities to CSM Admissions & Records. The form is found on the Resources page of the nursing website. Submit this form with official transcripts and course descriptions to the Nursing Department by January 16, 2017. This is a hard deadline.
4. Review all sections of this document and check off as you complete courses/items.
5. Attend the mandatory in person information session.
6. Complete required coursework during or before the fall semester prior to the nursing program application period.

If you would like to speak with a counselor, please call Melissa Risso, Nursing Counselor, at (650) 378-7220.