

Middle College News

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**MIDDLE
COLLEGE**
at College of San Mateo

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Preparing for Final Exams

Now is the time to start preparing for final exams—if you want to perform your best. Our memories are short. Have you forgotten how many things are due the last two weeks of the semester? How many papers, presentations, and group reports are due by the end of the semester? Because you know you will procrastinate and rush to finish everything on time in that last week of class, start preparing NOW for final exams. Without planning, you will find yourself extremely stressed during the time you need to be studying for final exams.

9 Things You Can Do Now to Prepare for Final Exams

1. Check the finals schedule on the CSM website to find out how many finals you will have each day.
2. Create a written study schedule of the times and days you plan to study for each exam over the next two weeks.
 - a. Which courses will require the most study and let your plan reflect that.
 - b. Study on the weekends at this point. Increase your weekend study hours as finals get closer.
3. Use the study guide provided by the professor and don't wait until the night before the exam to look at it!
4. Attend any review sessions for the exam. Take questions with you.
5. Find out if the exam is comprehensive or if you will be tested only on information presented since the last exam.
6. Review your previous tests if the exam is comprehensive.
7. Meet with a study group if you study well in groups.
 - a. Anticipate essay questions and compose outlines of your answer.
8. Create and study note cards of information you need to know for the exam. Review these weekly—daily as the time for the final exam approaches. You don't have time to create note cards right before finals.
9. Know your grade for the class going into the final.
 - a. Check the syllabus to see how to compute your grade.
 - b. Determine what grade you will have to make on the final to get the grade you want in the course.
 - c. Also be realistic about your chances of getting the grade you desire. Work toward getting the best grade possible.

From Berry College (GA) website.

Principal's Corner

By Greg Quigley

The final exams at CSM and Middle College are rapidly approaching. Students should be preparing for final exams, projects and papers. Middle College final exams are scheduled for...

Date	Class	Time	Location
Dec. 18	Senior English and US History	11:10-1:40	19-107, 19-121
Dec. 19	Junior English and Economics	11:10-1:40	19-107, 19-121

Students must plan to spend these days and times taking their high school final exams. The college final exams begin Saturday, Dec. 13. College instructors may require students to have Blue Books or Scantrons for finals. Students should bring the proper test-taking materials to class. The CSM final exam schedule is available in the fall class schedule.

The CRER 121 final exam is Tuesday, Dec. 9 from 11:10-12pm in Bldg. 16, room 140. Middle College students will continue to attend their regularly scheduled high school classes through Dec. 17, unless they are taking college final exams. Advisory classes continue through Dec. 17.

Student fees: Middle College students will not be charged enrollment fees or health fees as long as they are registered for 11.0 or fewer units as of Feb. 5. Students who exceed 11.0 units are considered "special admit full-time students" and are assessed all fees, including \$46 per college unit. If there are questions, contact me. Additionally, students who owe fees must pay by Jan. 7, or they will be dropped from their classes.

Registration: Continuing students should have registered for spring classes. Students were eligible to register on Nov. 10. Seniors should meet with Mr. Clardy to ensure they are enrolled in the classes needed for graduation. Students carefully must select their classes, then be sure they stay enrolled in them. Students will have few chances to get into classes after the semester begins. There are students on wait lists. They should consider taking alternate classes. Students on wait lists will be notified if there is an opening, but only through their my.smccd.edu email accounts. Students have been encouraged to check their CSM email account frequently.

Spring 2015: Middle College students begin high school classes on Wednesday, Jan. 14. High school classes only will be held from Jan. 14-16 and 20-21 from 9am-noon in Bldg. 19, room 121. More information to follow. College classes begin Jan. 22.



MIDDLE COLLEGE CALENDAR

Date	Event	Time	Location
December 5	Community Day	12:10pm-2pm	TBD
December 18	US History, English 7 finals	11:10am-1:40pm	TBD
December 19	Economics, English 5 finals	11:10am-1:40pm	TBD
January 14	First day of Middle College classes	9am-noon	Bldg. 19, room 121
January 14	College textbook purchases	Noon-1pm	CSM bookstore
January 14-16, 20-21	Middle College classes only	9am-noon	TBD
January 19	No school, Martin Luther King Jr. Holiday		
January 22	First day of college classes		

