

**Learning Support Center Coordination Committee (LSC3)
Meeting Summary-Draft**

Date: April 5, 2016

Time: 3:00 p.m. to 4:30 p.m.

Location: CSM Learning Center

Attendance: Colby Nixon, Cheryl Gregory, David Chin, Russell Cunningham, Yaping Li, Kathy Diamond, Melissa Green, Kathleen Steel, Ron Andrade

Agenda was approved without revision.

Meeting Summary from November 2015 was approved.

LSC3 Committee Structure: Ron reported the LSC3 structure change. It has become a college committee at large and is no longer an Academic Senate Committee. Members studied the by-laws revised by Kate last semester and decided to delete #6 "submit budget and resource requests to the ASLT dean, which may include development of new centers and discontinuance of current centers." These by-laws will be uploaded to the LSC3 web page.

Online Tutoring through NetTutor: Ron reported that CSM will experiment with online tutoring by buying 100 hours at \$25 per hour for summer 2016. This service is needed based on the requirement that online students must have equal amount of help proportional to the amount that on-campus students get. The online tutoring service will also offer help on subjects CSM does not have a center or lab for.

Committee members raised a few questions and concerns:
Kathleen asked a question on quality control and evaluation of the service. Ron suggested a tutoring demo for the next meeting in May for committee members to learn the evaluation process.

Cheryl and Colby pointed out that the diverse methods in teaching the same concepts, such as in math and foreign languages, could cause confusion to students.

Kathy and Russell mentioned that online tutoring might not match the variety of biology courses at CSM.

Kathleen will report to her department the offering of online tutoring.

Group Marketing: The Committee decided to use the single card format with generic information/center names and URLs on one side, and a map of centers on the other.

Meeting was adjourned at 3:50 p.m.