

Learning Support Centers Coordination Committee (LSC3)

Meeting Summary

Date: Dec. 02, 2014

Time: 3:00 p.m. to 3:30 p.m.

Location: CSM 18-206

Attendance: Kristi Ridgway (facilitator), Ron Andrade, Cheryl Gregory, Yaping Li, Juanita Alunan, Kathleen Steele, Melissa Green, Jamie Marron, Colby Nixon, Jennifer Taylor-Mendoza, Kathy Diamond, Lena Feinman, Theresa Martin, Teresa Morris, Sandra Stefani Comerford (Guest)

Review of Agenda

Agenda was approved with correction of location to bldg. 18, room 206

Review of Meeting Summary from Oct. 7, 2014

The Meeting Summary was approved with no objections or abstentions.

New Business

Update on TBA Hours

The Vice President of Instruction (VPI), Sandra Stefani Comerford, was present to give updated information on discussions surrounding TBA hours and how that may impact the labs and centers on campus.

There are some challenges with the work required to report and document TBA hours including Census reports, syllabi properly indicating TBA hours, and the amount of paperwork and hours required to document adequately to pass audits. There have also been changes in the District allocation model with the change to community based funding for the college.

There has been some discussion about whether it makes sense to continue to have TBA hours in as many courses as is currently the case. If there was a reduction or elimination of TBA hours then there would be a budgetary impact with lower FTES in the new district allocation model. Funding for instructional materials still goes by FTES so there would be a small but manageable reduction on Fund 3 money. However, if the campus were to drop or drastically reduce TBA hours then there would be a measurably larger impact to money allocated for student services. The VPI did consult with the VPSS and that amount would be manageable.

TBA's also affect LOAD which the district does consider in funding decisions so the VPI is still reviewing the impact of decreasing the use of TBA hours and the corresponding decrease in the LOAD number.

Eliminating or decreasing the use of TBA hours as a course requirement does not mean that students cannot be required to use labs/centers for assignments but a resulting dramatic decrease in usage could be a determining factor in faculty assignments. The consideration of the use of TBA hours is still in the early stages and there is additional information and clarification required before any formal proposal for changes in their use is put forward.

Announcements

- Next Meeting in Spring 2015: Tues., February 3, 3-4:30 pm