# The 2019 Institutional SelfEvaluation Report

## What is the ISER?

#### **ISER** contents

Introduction (including overview of Student Achievement Data)

Eligibility Requirements

Compliance with Commission Policies & Federal Regulations

Quality Focus Essay

Standard I (Mission, Academic Quality and Institutional Effectiveness, and Integrity)

Standard II (Student Learning Programs and Support Services)

Standard III (Resources - Human, Physical, Technology, Financial)

Standard IV (Leadership and Governance)

#### Standards up close

#### Standard III

- A. Human Resources
- B. Physical Resources
- C. Technology Resources
- D. Financial Resources

#### 128+ standards = 128+ statements

#### STANDARD III

#### A. Human Resources

III.A.3 Administrators and other employees responsible for educational programs and services possess qualifications necessary to perform duties required to sustain institutional effectiveness and academic quality.

III.A.4 Required degrees held by faculty, administrators and other employees are from institutions accredited by recognized U.S. accrediting agencies. Degrees from non-U.S. institutions are recognized only if equivalence has been established.

## What's in the ISER?

Standard I: Mission, Academic Quality and Institutional Effectiveness, and Integrity

- Mission & Values statements
- Program Review
- Curriculum development
- SLO assessment
- Institutional Planning
- Institutional research and effectiveness
- Equity

#### Standard II: Student Learning Programs and Support Services

- Program Review
- Curriculum development
- SLO assessment
- Flex day activities
- Equity
- Distance Ed
- Learning communities
- Academic support services (including Library)
- Student services
- Institutional planning

#### Standard III: Resources (Human, Physical, Technology, Financial)

- Selection process (faculty, staff, administrators)
- Evaluation process (faculty, staff, administrators)
- Resource requests / professional development
- Professional development
- Technology resources, maintenance & support
- Distance education and educational technology resources & policies

#### Standard IV: Leadership and Governance

- Institutional planning
- Administration & leadership
- Participatory governance
- Integration with the District (allocation of responsibility)
- Board of Trustees (policies, procedures & practice)

#### Typical evidence sources

#### Policy and planning documents

- Educational Master Plan
- Planning Manual
- Organizational charts
- College index (data)
- Institutional plans
- Contracts
- Program Review
- Handbooks (Curriculum, DE, etc.)
- College websites

#### **Examples**

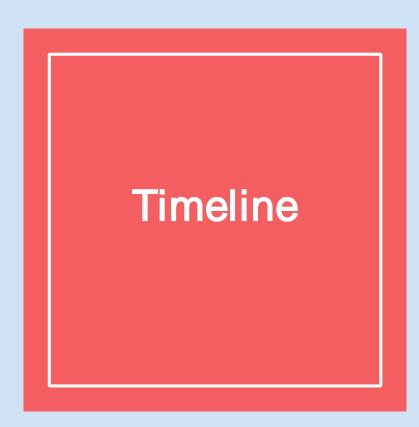
- Committee minutes (ASGC, IPC, etc.)
- Extracts from Program Review
- Flex day agendas
- Emails
- Calendars
- Flyers / events
- Committee planning
- Syllabus / instructional document

#### Themes of Quality Focus Essay

Areas of interest arising out of the self-evaluation that focus on student learning and student achievement / action projects intended to have a positive impact on improving student learning and/or student achievement over a multi-year period:

**Guided Pathways** 

http://collegeofsanmateo.edu/guidedpathways/docs/11-2018 GP Five Year Plan.pdf



#### The stations of the draft

Feb 1-15: Preliminary round for feedback (writing teams, College leaders, administrators,

etc.)

Feb 20-Mar 15: All College ISER review and feedback

Mar 27: IPC approval of draft

April 15: ISER draft to Board of Trustees

April 24: Approval of draft ISER by Board of Trustees

May 31: Final ISER draft to IPC / campus community

July 15: ISER goes to Board

July 24: ISER receives final approval from Board

Aug 1: ISER officially submitted to ACCJC

We need you!

#### Soliciting feedback...

http://collegeofsanmateo.edu/2019accreditation/selfstudy.asp

# THANK YOU!