

Institutional Planning Committee (IPC) Meeting

Wednesday, February 6, 2019

1:00 – 3:00 p.m.

Room 18-206

Members: Emily Barrick, Mondana Bathai, John Burrigh, Tabitha Conaway, Laura Demsetz, Krystal Duncan, Alicia Frangos, Georgia Giari, Fauzi Hamadeh (co-chair), Kim Lopez (co-chair), Paola Mora Paredes, Teresa Morris, Luis Padilla, Erica Reynolds, Jose Rocha, Richard Rojo, Elizabeth Schuler, Arielle Smith, Elnora Kelly-Tayag, Jeramy Wallace (co-chair)

Members absent: Tarana Chapple, Michael Claire (ex-officio), Sandra Stefani-Comerford, Heidi Diamond, Sarah Mangin-Hinkley, David Laderman, Madeleine Murphy

Guests: Mike Holtzclaw, Jan Roecks, Jeremiah Sims, Mary Vogt

MEETING SUMMARY

Review of the Agenda

Kim added a few minutes to talk about moving future meeting dates to the Agenda.

The Agenda was approved.

Review Summary Notes from the January 16, 2019 meeting

In the Summary Notes Erica wants not to have credit for Plan and DEETS changed to DEETC. Changes noted.

Changes to Future IPC Meetings

Kim proposed moving the March 6 meeting to March 20 and to cancel the April 3 meeting because of spring break.

Committee agreed.

Approve CSM Planning Manual

Kim presented the Planning Manual for approval. There is some repetition that will be removed and formatting finalization. The Planning Manual is a living document, meaning it will be updated periodically once it is finalized in this version.

Kim asked that any requested changes be sent to herself and Mary. She also asked if anyone did not approve of the manual. There were no disapprovals. She thanked everyone involved in the editing of the manual.

EMP Implementation Plan – Working Meeting

Jeremy and Fauzi presented the EMP work group brainstorming session. The committee members were broken up into 5 groups and given a link to an online table to fill out, focusing on one of the five priorities, respectively.

The exercise focused on the question “what does the College look like when we’ve completed the priorities and tasks contained within the five priorities?”

They included narrative, qualitative and quantitative measures which will act as a visual guide/representation of how the College can arrive at these goals by 2023-2024.

Meeting adjourned: 2:30 p.m.

Next Meeting: February 20, 2019