

Institutional Planning Committee (IPC) Meeting

Friday, May 4, 2018

1:00 – 3:00 p.m.

College Heights Conference Room, B10-468

Members: Mary Vogt, Sandra Stefani Comerford, Madeleine Murphy, Paul Hankamp, Ellen Young, Erica Reynolds, Teresa Morris, Jia Chung, Alicia Frangos, Kim Lopez, Anniqua Rana, Hilary Goodkind, Rich Rojo, Sarah Mangin, Gabriela Topete Eng Goon, Fauzi Hamadeh, Mike Claire, Jeremiah Sims, Colby Riley, and Laura Demsetz.

MEETING SUMMARY

Review of the Agenda

Members reviewed the agenda. No one had any changes.

Review Summary Notes from the April 20, 2018 meeting

Members approved the minutes.

Review and Approve Planning Manual Part I-IV

Mike referred to the handout he distributed at the last meeting. He said in the fall there will be a walk-through of the process. He will work on fleshing it out over the summer with others, including Fauzi, as Classified Senate President. He wants to make sure that the document captures the spirit of the planning going forward. He asked for specific comments and/or questions from the committee.

Kim reminded us that it was Part 1 through 4 that Mike is referring to and asked for approval for this part of it, and that in the fall it will be more detailed.

Review and Approve EMP Planning Process

Hilary distributed an outline/timeline for the EMP planning process. She announced that the focus group meetings are now completed, and the data will now be compiled over the summer. The last IPC meeting of the year (May 18th) will be a working meeting to go over and validate the data that was collected at each meeting. IPC will also be working on the titles of the top issues that need to be addressed. The 18th will be a lunch meeting and there will be time to view all the data which she will have on display for discussion. She also plans further town hall meetings in order to have more voices involved in the process. The goal is to have the EMP finished by Spring 2019.

Mike emphasized that a goal is to make research resources easier for people to access. More discussion on research availability ensued about making research obtainable/accessible for everyone. Kim did a wrap-up and IPC members were in agreement.

Program Review Equity Update

Teresa did an update on Program Review/Equity Update. She distributed a draft Program Review example for discussion. A conversation took place regarding peoples' questions about some of the request questions/requirements the form requires. Final changes will be made at the next Academic Senate meeting, and it will also be worked on over the summer. Kim mentioned that this version is less redundant and that it was appreciated by student services staff.

Announcements

Kim asked if anyone had an announcement. Jeremiah mentioned an 5/18 celebration, from 12-3pm, location TBD. Mike announced we are at 780 students for the Promise scholarship, which is great news. He mentioned we will be experimenting this summer with an ad campaign. Jeremiah announced his book has been published and available on Amazon.

Next Meeting: May 18, 2018

Meeting ended at 1:52 p.m.