

## **Textbook Taskforce**

**Draft for IPC discussion and approval, December 1, 2017**

### **Charge**

Promise programs and other forms of support are being introduced to reduce or waive fees and textbook costs for many first-year students, but these programs do not address the ongoing cost of textbooks and supplies for all students.

IPC recognizes that the selection of pedagogically sound textbooks and other educational materials is the responsibility of the faculty and that cost is one, but not the only, consideration in textbook selection. College of San Mateo faculty have already adopted a variety of lower or no cost options such as paperback or reduced-color textbooks, electronic textbooks, inclusive access agreements supported through the bookstore, and open educational resources.

To further reduce costs for students, the Textbook Taskforce is charged with

1. Determining the current range of cost for textbooks and supplies for students in various majors and programs
2. Identifying the steps that faculty and the bookstore have already taken to reduce the costs of textbooks and supplies
3. Learning what students see as the advantages and disadvantages of lower and no-cost textbook options
4. Developing a process for ensuring that faculty are aware of lower and no-cost options for textbooks and supplies
5. Working with faculty and the bookstore to promote student awareness of the variety of textbook options that faculty have selected for specific courses

### **Members**

Faculty (approved by Academic Senate)

*Sylvia Aguirre-Alberto (Counseling), Donna Eyestone (Digital Media), Steve Gonzales (Electronics), Cheryl Gregory & Lena Feinman (Math), Jon Kitamura (English), Minu Mathur (Sociology), Chris Smith (Biology), Lia Thomas (Library)*

Staff (approved by Classified Senate)

*Lisa Clayton (Math Resource Center), Margaret McGugan (Writing Center), Joey Martinez (Learning Center), James Peacock (Bookstore)*

Students: *TBD*

Administrator: *Laura Demsetz*

### **Timeline**

December 2017	Committee charge and composition approved by IPC Information gathering
January, February 2018	Flex day discussion with student panel Tasks 1 and 2 completed
March 2018	Flex day update Task 3 completed
April 2018	Tasks 4 and 5 completed