<div align="center">**Annual Review of Current College Initiatives**</div>

<div align="center">**(To Be Completed by appropriate dean and faculty/staff coordinators)**</div>

Annual reviews for approved projects are due to IPC annually. Brief presentations, along with the information reported below, will be provided to IPC in the fall or spring semester each year. Projects are funded annually, per evaluation reports, IPC evaluation and final Cabinet approval. The report must include quantitative data such as the numbers of students and/or faculty and staff served and any measurable impact on student success (retention, persistence, completion, transfer, and certificate/degree rates).

Section 1: Quantitative Data

Number of New Students: 238
Number of Continuing Students: 238
Total Number of Students: 238

Section 2: Personnel:

Number of Faculty and Amount of Reassigned Time Devoted to Initiative ___**none**____

Number of Staff and Percentage of Time Devoted to Initiative (e.g. Project Coord., Instructional Aid) **Various**____

The percentage of staff is challenging to calculate as we had an initial roll-out of the program this year and it was a collaborative effort. The Promise team has been meeting once a week from the start of the fall 2017 semester and includes:

- **VPSS**
- **VPA**
- **Dean of Enrollment Services**
- **Dean of Counseling**
- **College Business Officer**
- **Director of Financial Aid**
- **Short-Term Financial Aid Tech**
- **Bookstore Manager**
- **PSC, Counseling**
- **PSC, Year One**
- **Dean of ASLT**
- **Counseling Prerequisite/Assessment Specialist**
- **PRIE**

The largest percentage of effort was with the Short-Term Financial Aid Tech and Director of Financial Aid, as they provided data and support on awarding the scholarship.

Section 3: Student Success (In order to ensure consistency in data reporting, work with PRIE staff to provide the following information for each of the last three years, if available. Information should be provided for new students and continuing students in the program/project. Attach report from PRIE.)

Will provide after completion of first year with Promise scholarship cohort. I have attached demographic, Learning Community participation, Majors, Registered Units, Course Disciplines, and Registered Courses (attachment #1)

Quantitative Data:

Retention Rate of New and Continuing Students
Persistence Rate of New and Continuing Students
Completion Rate of New and Continuing Students
Number of Degrees Awarded
Number of Certificates Awarded
Number of Students Transferred

Qualitative Data: (Please report on any additional data (e.g. surveys, focus groups, etc.)

Section 4: Description of Goals and Activities: Provide a brief description of your activities for the current year. Please describe any goals that you identified.

- **Provide Promise Scholarship to all eligible students**
- **Understand first cohort to develop additional programing and support**
- **Streamline scholarship application; awarding and reporting processes (Financial Aid)**
- **Continue to collaborate with other first year initiatives (Year One) to support first year students**
- **Identify staffing and program needs to expand and grow program**
- **Collaborate with CTE Strong Workforce to support CTE pathway students**

Section 5: Accomplishments and Challenges: Please describe any accomplished achieved and challenges you experienced. What changes, if any, do you expect for next year?

Accomplishments:

- **We awarded our first Promise Scholarships to 238 first-year CSM students**
- **We worked collaboratively across student services to strategically roll out first year**
- **The data reflects a high percentage of Promise students are Hispanic (52.9%), first generation (75.9%), have an educational goal of transfer (87.8%)**
- **High percentage received BOGFW (75%) – may have increased due to requirement of program – intentional effort from Financial Aid staff contacting students to complete**
- **Data was collected on first cohort**

Challenges:

- **Dedicated staffing effort for case managing students**
- **AB 19 - new legislation will impact our program/processes**
- **Three colleges developing varied programing around Promise (attachment #2)**
- **Cost for book support in first semester was lower than we anticipated. We are not sure if students had already purchased books before they learned they received scholarship.**
- **Sustainability of program**
- **Board Trustee Grant**

Section 6: Resources: Evaluate the adequacy or appropriateness of the resources dedicated to this project. (Resources may include personnel, facilities, equipment and supplies.)

- **Adding resources needed if we want to provide case management for Promise students.**
- **Added resources in Financial Aid to process and FAFSA outreach – with AB19 we may need more efforts to have students complete the FAFSA.**
- **Director will provide coordination efforts to connect students to Promise early on.**

Other info:

Program flyer (attachment #3)

Estimated cost of enrollment fees for fall 2017: $45,387

Estimate cost of textbook support fall 2017 (book rental program $300 for each student): $14,799.03

Average income breakdown of Promise cohort:

- **$132 K for those with no BOGFW**
- **$51 for those with BOGFW**