

**2009-Present
Institutional Planning Committee (IPC) Mission**

The mission of the Institutional Planning Committee is to ensure the implementation and ongoing assessment of the institutional planning process.

Tasks: IPC accomplishes its mission by:

- Developing institutional priorities based on the SMCCCD Strategic Plan and the CSM Educational Master Plan.
- Coordinating with the Budget Planning Committee to ensure that budget allocations are based on institutional planning priorities and are relevant to the current fiscal environment.
- Establishing measurable indicators for institutional priorities based on recommendations from the Office of Planning, Research and Institutional Effectiveness (PRIE), establishing targets for those indicators, and monitoring progress in meeting those targets
- Recommending institutional priorities to College Council.
- Ensuring the integration of the planning process, including, but not limited to a coordinated, institutional approach in addressing college priorities and the interrelationship among institutional plans.
- Establishing regular communication with the campus community regarding the institutional planning process.
- Assessing on an annual basis the effectiveness of the Institutional Planning Committee and the institutional planning process.

<http://collegeofsanmateo.edu/institutionalcommittees/ipc.asp>

10-16-2015 (???)

IPC: Proposed Annual Goals (Draft 2)

1. Review and evaluate IPC's Mission and related tasks for currency and alignment with College Mission, Institutional Priorities, and SMCCCD Strategic Plan and Goals.
 2. Strengthen annual assessment of integrated planning by collecting and assessing annual goals and results of all college committees.
 3. Strengthen process for establishing and evaluating the effectiveness of college initiatives:
 - Develop guidelines for introducing new initiatives
 - Establish criteria for evaluating effectiveness of new and ongoing initiatives
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10-28-2015

IPC: Proposed Annual Goals (Draft 3)

[Note: Edits in Blue]

1. Review and evaluate IPC's Mission and related tasks for currency and alignment with *College Mission, Institutional Priorities: 2013/14 to 2015/16*, and *Students First: A Strategic Plan for the San Mateo County Community College District (2015-2020)* and its goals.
2. Strengthen annual assessment of integrated planning **by**:
 - **Collecting and assessing the annual goals and their results of college committees**
 - **Implementing a new model for annual progress reports from designated planning committees and governance entities**
 - **Assessing the satisfaction of participants in planning processes through surveys and other methods**
3. Strengthen process for establishing and evaluating the effectiveness of college initiatives **by**:
 - **Developing** guidelines for introducing new initiatives
 - **Establishing** criteria for evaluating effectiveness of new and ongoing initiatives