

Institutional Planning Committee, Program Review Feedback Rubric, Spring 2015

CTE PROGRAMS

Program review forms for Instruction, Learning Support Centers, and Student Services have numerous components. We need to ensure that the faculty/staff have responded to all sections of the program review.

In reviewing those program reviews assigned to you:

1. Indicate by a “yes” or “no” if the response adequately addresses the question asked and provide comments if necessary, including any commendations or recommendations. If you indicate “no”, please provide information as to why the response is incomplete/ not sufficient. This will help when the IPC co-chairs provide feedback to the department faculty/staff.
2. Be reminded that CTE programs have an additional section to complete.

Name of program and department contact: _____

Section I: Description of Program

Provide a brief description of the program and how it supports the college’s Mission and Diversity Statements, Institutional Priorities, 2013/14-2015/16, 5 in 5 College Strategies, Spring, 2011, and other institutional planning documents as appropriate.

Does this response adequately address what is asked? Yes No

Comments:

Section 2: Student Learning and Program Data

Section 2.A: Discuss Student Learning Outcomes Assessment

(In order to meet accreditation requirements, this section has been revised and enhanced since the last program review. Please review carefully for completeness and demonstration that assessment at the course and program level has taken place and informed future direction of courses and program.)

2A.1: Reflect on recent SLO assessment results for courses offered by the program. Identify trends and discuss areas in need of improvement.

Does the response address what is required in this section? Yes No

Comments:

2A.2: Comment on the success rates in the program SLOs that are aligned with specific course SLOs. What do the program SLO and course data reveal about students completing the program? Identify trends and discuss areas in need of improvement. Is the alignment between course and program SLOs appropriate and informative?

Does the response address the question(s) and what is required in this section? Yes No

Comments:

2A.3: Evaluate the program SLOs in relation to survey data from the degree and certificate award earners survey. What does the survey data reveal about the effectiveness of the program SLOs? Identify trends and discuss areas in need of improvement.

Does the response address the question(s) and what is required in this section? Yes No

Comments:

2A.4. Describe any additional methods used to assess program SLOs and reflect on the results of those assessments.

If department faculty/staff responded, is the response complete? Yes No

Comments:

2.A.5. For any courses in the program that satisfy a GE requirement, which GE SLOs are supported or reinforced by the course SLOs? What do assessment results for the course SLOs reveal about student attainment of the GE SLOs?

Does the response address the question(s) in this section? Yes No

Comments:

Section 2B: Student Success and Core Program Indicators

2.B.1. Review Student Success and Core Program Indicators **and discuss any differences in student success indicators across demographic variables. Also refer to the** College Index **and other relevant sections of the** Educational Master Plan: Update, 2012, **e.g., Student Outcomes and Student Outcomes: Transfer. Basic Skills programs should also refer to ARCC data.**

Does the response address what is required in this section? Yes No

Comments:

2.B.2: Discuss any differences in student success indicators across modes of delivery (on-campus versus distance education). Refer to Delivery Mode Course Comparison.

Does the response address what is required in this section? Yes No

Comments:

Section 2.C: Program Efficiency Indicators. Do we deliver programs efficiently given our resources? Summarize trends in program efficiency as indicated in the Student Success and Core Program Indicators (LOAD, Full-time and Part-time FTEF, etc.)

Does the response address the question in this section? Yes No

Comments:

Section 3: Career Technical Education

3.A. Additional Career Technical Education Data - CTE programs only. (This information is required by California Ed. Code 78016.)

3.A.1 Review the program's [Gainful Employment Disclosure Data](#), [External Community](#), and other institutional research or labor market data as applicable. Explain how the program meets a documented labor market demand without unnecessary duplication of other training programs in the area. Summarize student outcomes in terms of degrees, certificates, and employment. Identify areas of accomplishment and areas of concern.

Does the response address the question in this section? Yes No

Comments:

3.A.2: Review and update the program's Advisory Committee information. Provide the date of most recent advisory committee meeting.

Is this section complete? Yes No

Comments:

Section 4: Additional Factors

Discuss additional factors as applicable that impact the program, including changes in student populations, state-wide initiatives, transfer requirements, advisory committee recommendations, legal mandates, workforce development and employment opportunities, community needs. See Institutional Research as needed.

If applicable, does the response address this section? Yes No

Comments:

Section 5: Planning

Section 5A: Results of Program Plans and Actions

Describe results, including measureable outcomes, from plans and actions in recent program reviews.

Does the response address what is required in this section? Yes No

Comments:

Section 5B: Program Vision

What is the program's vision for sustaining and improving student learning and success over the next three years? Make connections to the Mission and Diversity Statements, Institutional Priorities, 2013/14-2015/16, and other institutional planning documents as appropriate. Address discussion in Section II Student Learning and Program Data: SLOP assessment results and trends in student success indicators.

Does the response address what is required in this section? Yes No

5B.1. To guide future faculty and staff development initiatives, describe the professional enrichments activities that would be most effective in carrying out the program's vision to improve student learning and success.

Does the response address what is required in this section? Yes No

Comments:

5B.2 To guide future collaboration across student services, learning support centers, and instruction programs, describe the interactions that would help the program to improve student success.

Does the response address what is required in this section? Yes No

Comments:

5B.3 To guide the Institutional Planning Committee (IPC) in long-range planning, identify any major changes in resource needs anticipated in the next three years.

Does the response address what is required in this section? Yes No

Are there any faculty requests? Yes No

Are there any equipment and technology requests? Yes No

Are there any classified staff requests? Yes No

Are there any facilities requests? Yes No

Comments:

Section 5C: Program Plans and Actions to Improve Student Success

Prioritize the plans to be carried out next year to sustain and improve student success. Briefly discuss each plan and how it supports the Institutional Priorities, 2013/14-2015/16. For each plan, list actions and measurable outcomes.

Does the response address what is required in this section? Yes No

Comments:

Section 6: Resource Requests

If requested, does the response address what is required in this section? Yes No

Comments:

Section 7: Program Maintenance

Does the response address what is required in this section? Yes No

Comments:

Please rate the overall completeness and quality of the program review:

Excellent Good Fair Recommend Resubmission (comment on back)

If recommending resubmission, please note specific areas in need of revision and provide any suggestions that might be helpful to the department.

Comments:

Short Summary Paragraph: (General Observations about the Program Review)

IPC Reviewers

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|----------|------------|-------|
| 1. Name: | Signature: | Date: |
| 2. Name: | Signature: | Date: |
| 3. Name: | Signature: | Date: |

