

Institutional Planning Committee (IPC) Meeting

Friday, November 18, 2011

1:00 p.m. to 3:00 p.m.

College Center

College Heights Conference Room, Room 468

Meeting Summary

Members Present: James Carranza (co-chair), Michael Claire, Sandra Stefani Comerford, Laura Demsetz, David Laderman, David Locke, Bailey Girard, Lorena del Mundo, Susan Estes, Lorrita Ford, Kevin Henson, Jennifer Hughes (co-chair), Deborah Laulusa, Beverley Madden, Milla McConnell-Tuite, Teresa Morris, John Sewart, Henry Villareal, Andreas Wolf

Other college staff and faculty were also present.

Review of the Agenda

The agenda was approved.

Review of the Summary of the October 28, 2011, Meeting

The summary notes of the October 28, 2011, meeting were approved.

Transfer Discussion

President Claire provided an overview for the discussion. He mentioned that this is just the first in a series of discussions about transfer and that the goal of the initial meeting is to review CSM's transfer data and identify areas of concern about transfer. Staff from PRIE then provided a summary of transfer data (see PRIE website to review data) including a Fast Facts: Transfer, spring 2011 document and a summary of key findings and recommendations from the Students' Speak Focus Group Initiative, Spring 2007. After reviewing the data, those in attendance brainstormed major areas of concern and further ideas to explore regarding transfer (see below). It was agreed that at the next meeting, PRIE would provide additional transfer data, including data disaggregated by ethnicity.

Transfer: Areas of Concern/Ideas to Explore

- Do what extent have we developed a “culture” of transfer and to what extend do we promote transfer to our students? We need to re-examine our marketing efforts regarding transfer opportunities. How is CSM perceived by the community? Many community colleges make sure transfer is highly promoted to all students.
- There are some concerns regarding admissions requirements with four year institutions (e.g. defining local service area) that create problems for transfer students
- We should examine programs that work and have successfully transferred students—are there some successful practices we should engage in.
- What are the top 10 transfer institutions doing? (DVC, Santa Monica, Foothill)
- How well have we as an institution adapted to the change in our student population? How might this affect transfer?
- A student’s high school experience may impact decisions about transferring. For example, some high school personnel do not promote community colleges as an option for students. Also, achievement and performance rates at high schools vary.
- What about the pathways of transfer student? Perhaps we should examine the course taking patterns, including unit loads, of students who intend to transfer (e.g. those who complete consecutive semesters vs. those who have breaks in attendance (research shows greater likelihood of success with continuous, full time enrollment)
- Is there a correlation between costs of education and transfer? There have been significant increases in costs at four year institutions over the years that may have an impact on students transferring
- There is a disproportionate decrease in transfer by ethnicity. 50% of transfers last year were Asian students, which is higher than for other ethnic groups.
- Are there special needs for S.T.E.M. students?
- There is a disproportionate decline in transfers among the three colleges. What might that tell us?
- There is a greater decline in transfers to CSU than UC.
- Is there a correlation between the increase in diversity of CSM’s student population and the overall decline in transfer?
- What are the potential impacts of the decline in the numbers of faculty and staff at CSM? Is there a link between this decline and the decline in transfer?

- How many Transfer Agreements to each four year institution do we have? Have those increased? What might be the future impact of the SB 1440 transfer degrees on transfer rates?
- Are there key instructional programs that students pursue who declare transfer as their goal?

Other Agenda Items - None

Next Meeting Date and Time: December 9, 2011 1:00 p.m. – 3:00 p.m., College Heights, Room 468