

Institutional Planning Committee (IPC) Meeting Summary

September 3, 2010

Present: Vivian Abellana, Sandra Stefani Comerford, Laura Demsetz, Susan Estes, Lorrita Ford, Kevin Henson, Jennifer Hughes (co-chair), Deborah Laulusa, Jing Luan, Milla McConnell-Tuite, John Sewart, Henry Villareal, Andreas Wolf

Absent: Rick Ambrose, Diana Bennett, Michael Claire, Lorena del Mundo, Beverley Madden, Huy Tan

Review Day's Agenda

The meeting agenda was approved.

Review May 21 and June 23 Meeting Summaries

The meeting summaries for May 21 and June 23 were approved.

Committee Composition

Committee chairs were asked to check the composition of their committees to ensure that they have representation from all constituent groups. If faculty, staff or student representatives are needed, please contact Jennifer. Diana will assist in filling any faculty vacancies. Aaron is in the process of identifying the student appointments for the committees that need student representatives.

Presentation: Student Success and a Basic Skills-Funded Math Project

Henry Villareal, Bret Pollack, John Sewart, and Andreas Wolf presented a summary of the Basic Skills Funded Math Project. The project involved using Pearson's software, MyMath Lab, to assist a group of student athletes in improving their math skills. Data on the results of the project were presented (see attached) which demonstrated increases in students' placements after using MyMath lab.

Update on Institutional Plans

Posting to PRIE - The revised committee plans will be posted to the PRIE web site

Begin Implementation - Committees should begin implementation of the plans

Action Steps with Budgetary Implications -Jennifer distributed a document which summarized the action steps from all the institutional plans which have budgetary implications. The preliminary estimate for these items is \$836,000. A large portion is the cost for technology replacement, which is estimated at \$750,000. Time did not permit a full review of the document. This item will be discussed at the next meeting of the committee.

Ad Hoc IPC Steering Committee – Next Steps Item tabled.

Accreditation Update

Susan reported that the Midterm report has been posted for review by the campus community. Feedback on the content of the report is requested. The report will be submitted to the Board of Trustees at its September 22 meeting.

Other Items

None

Next Meeting: September 17, 2010, 1:00 – 2:30 p.m.