

## **Institutional Planning Committee (IPC) Meeting Summary**

**Friday, May 7, 2010**

Members Present: Rick Ambrose, Diana Bennett, Michael Claire, Sandra Stefani Comerford, Susan Estes, Lorrita Ford, Beverley Madden, John Sewart, Huy Tran

Members Absent: Laura Demsetz, Kevin Henson, Joyce Heyman, Jennifer Hughes, Deborah Laulusa, Jing Luan, Milla McConnell-Tuite, Steffi Santana, Virgil Stanford, Henry Villareal, Chandra Vanajakshi, Andreas Wolf

### **Review of Day's Agenda**

The meeting agenda was approved.

### **Review of April 30 Meeting Summary**

The meeting summary of April 30 was approved with no changes.

### **Ad Hoc Steering Committee Update (Demsetz/Tran)**

The responses from the survey have been collated. Huy reported that the final survey will be sent to all employees and the Associated Students. Further information will be provided at the May 21<sup>st</sup> IPC meeting. Based on the feedback received, the Ad Hoc committee will develop the criteria to be recommended to IPC.

### **Summer Work**

IPC will need to meet over the summer to review the Institutional Plans. Those present indicated that the June 23<sup>rd</sup> date is acceptable. PRIE will send out all plans for review prior to the meeting on June 23<sup>rd</sup>. Staff from PRIE, Jennifer and Diana will meet to develop criteria for reviewing the plans (e.g. themes, trends, etc.) and will present this at the May 21<sup>st</sup> IPC meeting.