

**Institutional Planning Committee Workshop**  
**Wednesday, August 12, 2009**  
**8:30 a.m. to 3:00 p.m.**  
**Building 16-107**

Committee Membership: Rick Ambrose, Jeremy Ball, Diana Bennett (co-chair), Michael Claire, Sandra Stefani Comerford, Laura Demsetz, Kevin Henson, Susan Estes, Jennifer Hughes (co-chair), Jing Luan, Eileen O'Brien, John Sewart, Virgil Stanford, Steffi Santana, Henry Villareal, Milla McConnell-Tuite, Martha Tilmann, Andreas Wolf

Guests: None

8:30 – 9:00	Refreshments
9:00 – 9:05	Overview of Workshop Agenda (Jennifer) Outcomes of Workshop <ul style="list-style-type: none"><li>• Submit planning committees' Mission and Tasks</li><li>• Complete exercise regarding committee contributions to institutional priorities</li></ul>
9:05-9:20	Updates to Strategic Planning Documents (Information: Jennifer) <ul style="list-style-type: none"><li>• Institutional Plan Relationships Diagram</li><li>• CSM Institutional Priorities</li></ul>
9:20 – 10:30	Review Key Elements of College-wide Plans (Milla/John)
10:30 -10:45	Break
10:45 -12:00	Exercise: Committee Contributions to Institutional Priority 1, Student Success
12:00- 1:00	Lunch
1:00 – 3:00	Review Planning Documents (Information: John/Milla) <ul style="list-style-type: none"><li>• College Index of Institutional Indicators</li><li>• College Index Indicators: Glossary of Terms</li><li>• Profile of College Index: Examples</li><li>• Comprehensive Listing of Indicators and Measures</li><li>• Revised Planning Cycle</li></ul>

Date of Next Meeting - Monday, August 31

Homework: Meet with Committees to Discuss Development of Committee Plans