

**College of San Mateo's Planning Cycle
 2005/2006 to 2016/2017**

Note: The calendars for College and District plans and planning processes are aligned with the "master" 6-year accreditation cycle. Program Review/PIV; Budget Development; Committee on Instruction; and Office of Planning, Research, and Institutional Effectiveness (PRIE) are linked to more detailed annual calendars.

Links: Plan titles are also linked to the appropriate webpages for documents and updates.

	2007-2013 Accreditation Term											
	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17
Budget Development [linked to annual calendar]	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual
Committee on Instruction [linked to annual calendar]	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual
Office of Planning, Research, and Institutional Effectiveness (PRIE) [linked to annual calendar]	Annual — Research and Data Support for Self-Study	Annual — Research and Data Support for Self-Study	Annual — Support for Follow-up Report Writing & Related activities	Annual — Support for Follow-up Report Writing & Related activities	Annual — Support for Follow-up Report Writing & Related activities	Annual — Support for Midterm Report Writing & Related activities	Annual — Support for Self-Evaluation & Related activities	Annual — Support for Self-Evaluation & Related activities	Annual	Annual	Annual	Annual
Program Review (includes PIV) [linked to annual calendar]	Annual Review	Annual Review	Annual Review	Annual Review	Annual Review	Annual Review	Annual Review	Annual Review	Annual Review	Annual Review	Annual Review	Annual Review
Institutional Planning and Budget Committee (IPBC) Activities	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual	Annual
Accreditation Reports & Visit (6-yr. Cycle)			Team Visit — Annual Review	Annual Review	Follow-up Report — Annual Review	Mid-term Report — Annual Review	Annual Review	Annual Review	Annual Review	Team Visit — Annual Review	Annual Review	Annual Review
Accreditation Self-Evaluation (6-yr Cycle)	Writing Self-Study	Writing Self-Study (Publish Sp 2007)			Seek & Appoint Faculty Co-chair for Self-Evaluation	Identify Standards' Co-chairs and memberships	Write Self-Evaluation	Write Self-Evaluation (Publish Sp'13)				

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<u>SMCCCD Strategic Plan 2008-2013 (6-yr. Cycle)</u>	Environmental Scanning	Environmental Scanning	6-Year Plan Done (Yr. 1)	Implement Plan (Yr. 2)	Implement Plan (Yr. 3)	Plan Update (Yr. 4)	Implement Plan (Yr. 5) — Environmental Scanning	Implement Plan (Yr. 6) — Environmental Scanning — Develop Plan	6-Year Plan Done (Yr. 1)	Implement Plan (Yr. 2)	Implement Plan (Yr. 3) — Mid-Term Update	Plan Update (Yr. 4)
<u>Facilities Plan (Coordinated with SMCCCD)</u>		Plan Complete			To be scheduled	To be scheduled	To be scheduled	To be scheduled	To be scheduled	To be scheduled	To be scheduled	To be scheduled
<u>Mission ('05,'12), Diversity ('02,'12), Values ('02), & Vision ('04) Statements (Yrs. reviewed)</u>	Mission Statement Reviewed	—	—	—	—	Midterm Review - Aligned with EMP Midterm Update	Revision of Mission & Diversity Complete; Vision & Values Discoun-Tinued	New Statements Aligned with EMP Info Update (F'12)			Sp. '16 Review - Aligned with EMP Midterm Update (F'15)	
<u>Educational Master Plan 2008 (EMP) (Initial 5-yr. Cycle; 6-yr. Cycle thereafter)</u>	—	—	Environmental Scanning	Write & Implement 5-Year Plan (Fall '08) (Yr. 1)	Implement Plan (Yr. 2)	Implement Plan (Yr. 3) — Assess —	Implement Plan (Yr. 4) — Environmental Scanning — Data updating	Implement Plan (Yr. 5) — Assess — Environmental Scanning — EMP Info Update published 9/12	Implement Plan (Yr. 1)	Implement Plan (Yr. 2)	Implement Plan (Yr. 3) — Mid-Term Update (F '15)	Implement Plan (Yr. 4)

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	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17
<u>Institutional Priorities 2008-2013</u> (3-Yr. Cycle except for one 2-Yr. Cycle, 2011/12-2012/13)	—	—	—	Develop & Implement Plan (Sp '09) (Yr. 1)	Revise & Implement Plan (Yr. 2)	Implement Plan (Yr. 3) — Assess — Develop New Plan (Sp '11)	Revise & Implement Plan (Yr. 1)	Implement Plan (Yr. 2) — Assess — Validate/Develop New Priorities Along with EMP (Early Sp' 13)	Implement Plan (Yr. 1)	Implement Plan (Yr. 2)	Implement Plan (Yr. 3) — Assess — Develop New Plan (Early Sp '16)	Implement Plan (Yr. 1)
<u>College Index 2008-2013</u> (Aligned with Institutional Priorities) (2-Yr. Cycle)				Baseline Year	Target Goal (Yr. 1)	Target Goal (Yr. 2) — Assess Yr. 1 Targets — Develop New Targets	Target Goal (Yr. 1) — Assess previous Targets	Target Goal (Yr. 2) — Assess Yr. 1 Targets — Develop New Targets	Target Goal (Yr. 1) — Assess previous Yr. 2 Targets	Target Goal (Yr. 2) — Assess Yr. 1 Targets — Develop New 2-yr. Targets (Sp '15)	Target Goal (Yr. 1) — Assess previous Yr. 2 Targets	Target Goal (Yr. 2) — Assess Yr. 1 Targets — Develop New 2-yr. Targets (Sp '17)
<u>Budget Planning Committee Plan</u> (Initial 4-yr. Cycle; 3-yr. Cycle thereafter) Budget Planning Committee suspended 2013					Develop & Write 4-yr plan Plan Yr. 1	Plan Yr. 2 Annual Review	Plan Yr. 3 Annual Review	Plan Yr. 4 — Assess & Annual Review — Develop New Plan (Sp' 13)	Year 1 New 3-yr. Plan cycle	Plan Yr. 2 Annual Review	Plan Yr. 3 — Assess & Annual Review — Develop New Plan (Sp' 16)	Year 1 New 3-yr. Plan cycle

2007-2013 Accreditation Term

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<p><u>Distance Education Plan</u></p> <p>(Initial 4-yr. Cycle; 3-yr. Cycle thereafter)</p>					Develop & Write 4-yr plan Plan Yr. 1	Plan Yr. 2 Annual Review	Plan Yr. 3 Annual Review	Plan Yr.4 — Assess & Annual Review — Develop New Plan (Sp' 13)	Year 1 New 3-yr. Plan cycle	Plan Yr. 2 Annual Review	Plan Yr. 3 — Assess & Annual Review — Develop New Plan (Sp' 16)	Year 1 New 3-yr. Plan cycle
<p><u>Diversity in Action Plan</u></p> <p>(Initial 4-yr. Cycle; 3-yr. Cycle thereafter)</p>					Develop & Write 4-yr plan Plan Yr. 1	Plan Yr. 2 Annual Review	Plan Yr. 3 Annual Review	Plan Yr.4 — Assess & Annual Review — Develop New Plan (Sp' 13)	Year 1 New 3-yr. Plan cycle	Plan Yr. 2 Annual Review	Plan Yr. 3 — Assess & Annual Review — Develop New Plan (Sp' 16)	Year 1 New 3-yr. Plan cycle
<p><u>Enrollment Management Plan</u></p> <p>(Initial 4-yr. Cycle; 3-yr. Cycle thereafter)</p> <p>Committee Suspended 2012</p>				Environ-mental Scanning	Develop & Write 4-yr plan Plan Yr. 1	Plan Yr. 2 Annual Review	Plan Yr. 3 Annual Review	Plan Yr.4 — Assess & Annual Review No new plan— goals TBD by taskforce				
<p><u>Human Resources Plan</u></p> <p>(Initial 4-yr. Cycle; 3-yr. Cycle thereafter)</p> <p>Human Resources Committee suspended 2012</p>					Develop & Write 4-yr plan Plan Yr. 1	Plan Yr. 2 Annual Review	Plan Yr. 3 Annual Review	Plan Yr.4 — Assess & Annual Review — No new plan				

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<p>Technology Plan</p> <p>(Initial 4-yr. Cycle; 3-yr. Cycle thereafter)</p> <p>Also See SMCCCD Strategic Plan for Information Technology 2012-2016</p> <p>CSM Technology Committee suspended 2011</p>					Develop & Write 4-yr plan Plan Yr. 1	Plan Yr. 2 Annual Review	Plan Yr. 3 Annual Review	Plan Yr.4 — Assess & Annual Review — Develop goals as needed/ Part of DEC's Plan (Sp' 13)				
<p>Basic Skills Plan</p>												