

IPC Mission Statement and Tasks Draft
(Version from meeting 4/8/2016 with notes by Mary Vogt in red)

The mission of the Institutional Planning Committee (IPC) is to ensure that all college planning supports and reflects the college mission and institutional priorities. Through participatory governance, IPC oversees the implementation and ongoing assessment of the institution's planning process.

IPC roles and responsibilities

- Ensure an open, diverse and equitable forum for discussion at each meeting, providing information and materials to committee members at least several days in advance of each meeting, to facilitate authentic discussion and decisions
- Advise and make recommendations to the College President and President's Cabinet regarding all college planning
- Work with the PRIE office to ensure discussions are evidence-based, and assessments are properly executed and reported
- Provide guidance, commentary and recommended prioritization on all program reviews, resource requests, and other plans, reports, proposals, etc.
- Create an open forum for discussion and evaluation of new and ongoing college initiatives
- Ensure authentic, effective and transparent working relationships between all college constituents, including administration, faculty, staff, students
- Ensure that participatory governance is functioning effectively in the various designated planning committees and governance entities across the college.
- Maintain regular communication with the campus community regarding the institutional planning process