



**Meeting Minutes
College of San Mateo
International Education Committee (IEC)
November 28, 2017**

<http://collegeofsanmateo.edu//institutionalcommittees/iec.asp>

In Attendance: Soonyoung (Sue) Hwang An, Ludmila Prisecar, Danni Redding Lapuz (**Chair**), Kristi Ridgway, Elinor Westifold, Chris Woo-Note Taker

Absent: Janet Black, Sandra Stefani Comerford, Kamran Eftekhari, Vera Fainshtein, Kim Lopez, Kalina Tabatt, Jan Roecks, Jeramy Wallace, Qingyang Xu

1. **Call to order**

- Meeting called to order at 2:35 p.m.

2. **Introductions**

- Chairperson Danni Redding Lapuz asked members to introduce themselves.

3. **Approval of Minutes**

- The committee held the approval of the September 2017 minutes to next meeting so that there would be quorum.

4. **Spring 2018 Admissions Report**

- Chris Burwell-Woo provided a spring 2018 admissions update
- Danni Redding Lapuz also distributed additional enrollment data including a report with a breakdown of international student population by country
- Chairperson Danni Redding Lapuz reported that
 - The recent trend of a lower number of visa approvals in Nepal is continuing
 - There is a decline in enrollment from the Middle East
 - Growth is expected in students from Southeast Asia

5. **Fall 2017 International Event Recap**

- Chairperson Danni Redding Lapuz reported that
 - **World Chat** – Tagalog, French, Japanese, Arabic and Samoan
 - **Japanese Tea Ceremony** – Collaboration with Wellness and the Library for International Education Week 2017
 - **World Village** – Wednesday, November 15, 2017
 - Full Day Event
 - 250-300 Attendees
 - Event program distributed

6. International Education Program – Service Update

- Chairperson Danni Redding Lapuz reported that:
 - The International Education Program has a new “Calling Tree” designed to direct students (especially new arrivals) to the appropriate party in the event of an emergency.
 - Outstanding position request for international supervisor is under review.

7. Campus Internationalization

- Chairperson Danni Redding Lapuz reviewed the status of the following campus collaboration initiatives:
 - **Placement Analysis** - analysis complete and results show new assessments place less students in ESL 827 and more students in ESL 400. In math less students are being placed in Math 251 and more in Math 130/222.
 - **Mission Statement** – still pending
 - **New Film 122 Course for spring 2018** – Mana/International Course with a Global Speaker Event
 - **International Task Force** – IPC Ad Hoc Committee on International Education
 - Draft Plan and recommendations are complete
 - Next Steps and check ins to follow
 - Recommended that the group reach out to the full campus community for feedback on plan and recommendations

8. Study Abroad and Global Internships

- Chairperson Danni Redding Lapuz reported on the following programs:
 - **Short-Term programs** with an approved service provider
 - Adding 2-3 Summer Study Abroad Programs.
 - Currently all at Cañada and Skyline, CSM faculty interested in getting involved should contact Danni Redding Lapuz
 - **Global Internships**
 - SMCCCD grant for \$2000
 - Gilman scholarship for up to \$5000 (Pell Grant students only)
 - 6-8 weeks in the summer – Unpaid

9. District International Education Advisory Committee

- Chairperson Danni Redding Lapuz reported on:
 - **SalesForce** rollout as the new international student application system for spring 2018
 - **Berkeley Transfer Alliance Partnership**
 - Ramping up with more advisor hours for application prep
 - Still fluid on final program but will focus first on International students

10. COMING SOON!

- **January 2018 New Student Orientation**
- **Lunar New Year Celebration**
- **World Gala – April 27, 2018**

11. Adjournment

- Meeting adjourned at 3:15 p.m.