

CSM International Education Committee Minutes

Tuesday, April 12, 2016

2:30 – 3:45 pm

10-431 City View B

Present: Sandra Stefani Comerford, Danni Redding Lapuz (Chair), Ludmila Prisecar, Jan Roecks, Christine Su, Kalina Tabatt, Henry Villareal, Chris Woo

Absent: Sue An, Jennifer Hughes, Young-Min Kim, Jing Wu

Summary Notes for March meeting

The notes from the March meeting were distributed and tentatively approved. Committee members will review them in more detail and respond with any changes, corrections, etc.

Updates:

Admissions Update:

Processing of applications is well underway. As of 4/10/2016, 115 applicants have been accepted. There are an additional 93 incomplete applications (some supporting documents received), plus 102 with application only (no supporting documents received), plus 5 applicants who subsequently withdrew, for a total of **315 F-1 applicants** (including 28 duplicate applications). Compared to the numbers for Fall 2015, applications were up in January (125% compared to 2015), February (142% compared to 2015), and March (55% compared to 2015).

Events:

World Chat: As of the meeting date, several World Chats had been held successfully: Tagalog (March 9), French (March 16), Burmese (March 23), and Turkish (April 6). The spring semester will close out with Nepali (April 13), and American Sign Language (April 20). The World Chats have been very well attended and have started to attract more domestic students as well as faculty and staff.

Baseball Outing: On March 24, IEP had an outing to a home baseball game: CSM Bulldogs vs. DeAnza Dons. About 15 students participated. Prior to attending the game itself, there was a short presentation and explanation of some of the basic rules of the game. American snacks were also served. The group attended the game together. IEP hopes to schedule additional such events to foster camaraderie among the students.

World Gala: The date has been set for Sunday, May 8, from 6 to 9pm. Tickets are on sale via Eventbrite. The gala feature a global talent showcase, fashion show, globally-inspired snacks, and a live band (Blue Flamingo Quartet).

Workshops: IEP has held a number of workshops throughout the semester. The goal of the workshops is to help international students feel more a part of the CSM campus and also to explain certain procedures and regulations. The workshops have included on-campus employment workshops, counseling workshops (Introduction to Counseling; Working with your counselor beyond the first semester), stress management, filing taxes for international students, and OPT/CPT.

Newsletter: IEP has continued its weekly newsletter for international students: "News and Notes from CSM International Education Program," which provides information on events and activities, important deadlines, new classes, etc.

Orientations: Anticipating the large incoming class of international students, IEP has scheduled numerous orientation sessions in July and August. Rooms have been reserved for the orientation sessions and labs have been reserved for the registration sessions. To the extent possible, we would like to pre-assign placement test times and registration times.

Enrollment Management:

The current number of international students for Spring 2016 is 510. This represents a 22% increase over Fall 2015 number (418). Of the 510, 150 are new students and 360 are continuing students. The top enrollment country is China, representing 58% of students, followed by Nepal (5%), Taiwan, Korea, Hong Kong, and Malaysia (each 3%).

The district-wide goal is to enroll 2000 international students.

Staffing and Space:

An additional workspace (computer, desk) is being added in one of the IEP offices. While this provides a seat for an additional staff member, the International Student Center space is still quite crowded and hopefully IEP can explore some expansion options in the future.

Campus Internationalization:

As mentioned during the previous meeting, Danni made several presentations related to internationalization, including various departmental and campus committee meetings, including the Academic Senate in November and a FLEX Day presentation in January (with representatives of Stanford's EPIC program).

Professional Development:

All IEP staff will be undergoing SEVIS training and some staff will attending the NAFSA regional conference in October. IEP will also be working on some professional development workshops (specific topics TBD).

Discussion: Reporting

Committee goals: Danni submitted the Open Doors Data for Fall 2015 on March 2, 2016. (Open Doors is a comprehensive information resource on international students and scholars studying or teaching at higher education institutions in the United States, and U.S. students studying abroad for academic credit at their home colleges or universities). The CSM data is available for those who would like to see it.

The updated and consolidated committee goals were approved.

Danni presented the report draft (with changes to the language for the student learning goals discussed during the previous meeting for committee approval). The report due is April 15, 2016.

District International Education Advisory Committee

Recruitment Update

Recruitment team members will be traveling again this summer. While plans have not been finalized, China and Myanmar are both on the tentative itinerary. As mentioned previously, San Mateo Colleges of Silicon Valley will be offering new scholarships for international students attending Cañada or Skyline College. Right now these scholarships are not available at CSM.

Salesforce

The district has chosen not to go with the CRM previously proposed. Danni, Chris, and Christina attended Salesforce (Enrollment Rx) implementation meetings on March 15 and 16, 2016. Right now the plan is to use Salesforce for the application process only; however, it may be possible to continue to use the platform (without Salesforce support) for matriculation and to track continuing student progress.

SVIEP

The Silicon Valley Intensive English Program (SVIEP) Language Training and Certificate program was reviewed and approved for I-17 certification ("Petition for Approval of School for Attendance by Nonimmigrant Student," in the Student and Exchange Visitor Information System, or SEVIS) in early April 2016. SVIEP can now admit students and issue I-20 forms. The first class of students will begin in Fall 2016.

Updates from Committee Members

No updates.

Next Meeting: Tuesday, May 10, 2016