**College of San Mateo's Planning Cycle**
**2005/2006 to 2016/2017**

Note: The calendars for College and District plans and planning processes are aligned with the "master" 6-year accreditation cycle. Program Review/PIV; Budget Development; Committee on Instruction; and Office of Planning, Research, and Institutional Effectiveness (PRIE) are linked to more detailed annual calendars.

Links: Plan titles are also linked to the appropriate webpages for documents and updates.

| | | | 2007-2013 Accreditation Term | | | | | | | | | |
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| | **2005/06** | **2006/07** | **2007/08** | **2008/09** | **2009/10** | **2010/11** | **2011/12** | **2012/13** | **2013/14** | **2014/15** | **2015/16** | **2016/17** |
| **Budget Development [linked to annual budgetcalendar]** | Annual | Annual | Annual | Annual | Annual | Annual | Annual | Annual | Annual | Annual | Annual | Annual |
| **Committee on Instruction[linked to annual calendar]** | Annual | Annual | Annual | Annual | Annual | Annual | Annual | Annual | Annual | Annual | Annual | Annual |
| **Office of Planning, Research, and Institutional Effectiveness (PRIE) [linked to annual calendar]** | Annual—Research and Data Support for Self-Study | Annual—Research and Data Support for Self-Study | Annual—Support for Follow-up Report Writing & Related activities | Annual—Support for Follow-up Report Writing & Related activities | Annual—Support for Follow-up Report Writing & Related activities | Annual—Support for Midterm Report Writing & Related activities | Annual—Support for Self-Evaluation & Related activities | Annual—Support for Self-Evaluation & Related activities | Annual | Annual | Annual | Annual |
| **Program Review (includes PIV) [linked to annual calendar]** | Annual Review | Annual Review | Annual Review | Annual Review | Annual Review | Annual Review | Annual Review | Annual Review | Annual Review | Annual Review | Annual Review | Annual Review |
| **Institutional Planning and Budget Committee (IPBC) Activities** | Annual | Annual | Annual | Annual | Annual | Annual | Annual | Annual | Annual | Annual | Annual | Annual |
| **Accreditation Reports & Visit (6-yr. Cycle)** | | | Team Visit — Annual Review | Annual Review | Follow-up Report — Annual Review | Mid-term Report — Annual Review | Annual Review | Annual Review | Team Visit — Annual Review | Annual Review | Annual Review | Annual Review |
| **Accreditation Self-Evaluation (6-yr Cycle)** | Writing Self-Study | Writing Self-Study (Publish Sp 2007) | | | Seek & Appoint Faculty Co-chair for Self-Evaluation | Identify Standards' Co-chairs and member-ships | Write Self-Evaluation | Write Self-Evaluation (Publish Sp'13) | | | | |

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| | 2005/06 | 2006/07 | 2007/08 | 2008/09 | 2009/10 | 2010/11 | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 |
| **SMCCCD Strategic Plan 2008-2013 (6-yr. Cycle)** | Environ-mental Scanning | Environ-mental Scanning | 6-Year Plan Done (Yr. 1) | Implement Plan (Yr. 2) | Implement Plan (Yr. 3) | Plan Update (Yr. 4) | Implement Plan (Yr. 5) — Environ-mental Scanning | Implement Plan (Yr. 6) — Environ-mental Scanning — Develop Plan | 6-Year Plan Done (Yr. 1) | Implement Plan (Yr. 2) | Implement Plan (Yr. 3) — Mid-Term Update | Plan Update (Yr. 4) |
| **Facilities Plan (Coordinated with SMCCCD)** | | Plan Complete | | | To be scheduled | To be scheduled | To be scheduled | To be scheduled | To be scheduled | To be scheduled | To be scheduled | To be scheduled |
| **Mission ('05,'12), Diversity ('02,'12) Values ('02), & Vision ('04) Statements (Yrs. reviewed)** | Mission Statement Reviewed | — | — | — | — | Midterm Review - Aligned with *EMP* Midterm Update | Revision of Mission & Diversity Complete; Vision & Values Discoun-Tinued | New Statements Aligned with *EMP Info Update* (F'12) | | | Sp. '16 Review - Aligned with *EMP* Midterm Update (F'15) | |
| **Educational Master Plan 2008 (EMP) (Initial 5-yr. Cycle; 6-yr. Cycle thereafter)** | — | — | Environ-mental Scanning | Write & Implement 5-Year Plan (Fall '08) (Yr. 1) | Implement Plan (Yr. 2) | Implement Plan (Yr. 3) — Assess — | Implement Plan (Yr. 4) — Environ-mental Scanning — Data updating | Implement Plan (Yr. 5) — Assess — Environ-mental Scanning — *EMP Info Update* published 9/12 | Implement Plan (Yr. 1) | Implement Plan (Yr. 2) | Implement Plan (Yr. 3) — Mid-Term Update (F '15) | Implement Plan (Yr. 4) |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | 2005/06 | 2006/07 | 2007/08 | 2008/09 | 2009/10 | 2010/11 | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 |
| **Institutional Priorities 2008-2013 (3-Yr. Cycle except for one 2-Yr. Cycle, 2011/12-2012/13)** | — | — | — | Develop & Implement Plan (Sp '09) (Yr. 1) | Revise & Implement Plan (Yr. 2) | Implement Plan (Yr. 3) — Assess — Develop New Plan (Sp '11) | Revise & Implement Plan (Yr. 1) | Implement Plan (Yr. 2) — Assess — Validate/ Develop New Priorities Along with E*MP* (Early Sp'13) | Implement Plan (Yr. 1) | Implement Plan (Yr. 2) | Implement Plan (Yr. 3) — Assess — Develop New Plan (Early Sp '16) | Implement Plan (Yr. 1) |
| **College Index 2008-2013 (Aligned with Institutional Priorities) (2-Yr. Cycle)** | | | | Baseline Year | Target Goal (Yr. 1) | Target Goal (Yr. 2) — Assess Yr. 1 Targets — Develop New Targets | Target Goal (Yr. 1) — Assess previous Targets | Target Goal (Yr. 2) — Assess Yr. 1 Targets — Develop New Targets | Target Goal (Yr. 1) — Assess previous Yr. 2 Targets | Target Goal (Yr. 2) — Assess Yr. 1 Targets — Develop New 2-yr. Targets (Sp '15) | Target Goal (Yr. 1) — Assess previous Yr. 2 Targets | Target Goal (Yr. 2) — Assess Yr. 1 Targets — Develop New 2-yr. Targets (Sp '17) |
| **Budget Planning Committee Plan (Initial 4-yr. Cycle; 3-yr. Cycle thereafter) Budget Planning Committee suspended 2013** | | | | | Develop & Write 4-yr plan Plan Yr. 1 | Plan Yr. 2 Annual Review | Plan Yr. 3 Annual Review | Plan Yr.4 — Assess & Annual Review — Develop New Plan (Sp' 13) | Year 1 New 3-yr. Plan cycle | Plan Yr. 2 Annual Review | Plan Yr. 3 — Assess & Annual Review — Develop New Plan (Sp' 16) | Year 1 New 3-yr. Plan cycle |

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| | 2005/06 | 2006/07 | 2007/08 | 2008/09 | 2009/10 | 2010/11 | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 |
| **Distance Education Plan** (Initial 4-yr. Cycle; 3-yr. Cycle thereafter) | | | | | Develop & Write 4-yr plan Plan Yr. 1 | Plan Yr. 2 Annual Review | Plan Yr. 3 Annual Review | Plan Yr.4 — Assess & Annual Review — Develop New Plan (Sp' 13) | Year 1 New 3-yr. Plan cycle | Plan Yr. 2 Annual Review | Plan Yr. 3 — Assess & Annual Review — Develop New Plan (Sp' 16) | Year 1 New 3-yr. Plan cycle |
| **Diversity in Action Plan** (Initial 4-yr. Cycle; 3-yr. Cycle thereafter) | | | | | Develop & Write 4-yr plan Plan Yr. 1 | Plan Yr. 2 Annual Review | Plan Yr. 3 Annual Review | Plan Yr.4 — Assess & Annual Review — Develop New Plan (Sp' 13) | Year 1 New 3-yr. Plan cycle | Plan Yr. 2 Annual Review | Plan Yr. 3 — Assess & Annual Review — Develop New Plan (Sp' 16) | Year 1 New 3-yr. Plan cycle |
| **Enrollment Management Plan** (Initial 4-yr. Cycle; 3-yr. Cycle thereafter) **Committee Suspended 2012** | | | | Environ-mental Scanning | Develop & Write 4-yr plan Plan Yr. 1 | Plan Yr. 2 Annual Review | Plan Yr. 3 Annual Review | Plan Yr.4 — Assess & Annual Review No new plan— goals TBD by taskforce | | | | |
| **Human Resources Plan** (Initial 4-yr. Cycle; 3-yr. Cycle thereafter) **Human Resources Committee suspended 2012** | | | | | Develop & Write 4-yr plan Plan Yr. 1 | Plan Yr. 2 Annual Review | Plan Yr. 3 Annual Review | Plan Yr.4 — Assess & Annual Review — No new plan | | | | |

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|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | 2005/06 | 2006/07 | 2007/08 | 2008/09 | 2009/10 | 2010/11 | 2011/12 | 2012/13 | 2013/14 | 2014/15 | 2015/16 | 2016/17 |
| **Technology Plan** <br><br> **(Initial 4-yr. Cycle; 3-yr. Cycle thereafter)** <br><br> **Also See SMCCCD Strategic Plan for Information Technology 2012-2016** <br><br> **CSM Technology Committee suspended 2011** | | | | | Develop & Write 4-yr plan Plan Yr. 1 | Plan Yr. 2 <br><br> Annual Review | Plan Yr. 3 <br><br> Annual Review | Plan Yr.4 — Assess & Annual Review — Develop goals as needed/ Part of DEC's Plan (Sp' 13) | | | | |
| **Basic Skills Plan** | | | | | | | | | | | | |