

DEETC Meeting Summary Notes

Monday, September 8th, 2014

1:00 p.m. to 2:00 p.m.

18-206, Center for Academic Excellence

Committee Members in attendance: Demissie, Yoseph; Hom, Tami; Lehigh, Steven; Martin, Theresa M.; Nurre, Rosemary; A. Perot, Annette; Skaff, Laura K.; Taylor-Mendoza, Jennifer; Witham, Jasmine; Alexander, Alexis

Review agenda – All

Introductions

There was a discussion of the history and current standing of the distance ed plan. Alex and Laura reviewed the composition of the committee and the various activities that had led up to the present members of the committee. Jennifer noted that one thing that was missing from the past committee was IT people, and that she had made an effort to include the three IT people (J. Witham, Y. Demissie and A. Perot) that are now on the latest iteration of the committee.

The next 10 minutes of the committee were spent reviewing the Goals and objectives of the committee and discussing support for Technology at the college and how the college technology needs are connected to the goals for the DEETC. Alexis stated that the in the latest visit by accreditors, there had been questions about technology oversight at the college. Yoseph and Annette suggested that the chair of the previous technology and distance education committee be consulted for more details of the thinking behind collapsing the technology committee. Yoseph pointed out that sustainability of programs was an important issue and the need for technology updates and tracking of what types of instructional technology are available on campus.

There was extended discussion about the role of the committee in the institutional planning process and what the committee can realistically accomplish. The proposed DE plan has seven goals, and Rosemary pointed out that each goals and associated objectives in the plan would take enormous time and resources to accomplish. This led to further discussion about how DE is handled at the other colleges and the need to add personnel to CSM. Jennifer said that are multiple staff in positions at Skyline and Canada, compared to what we have at CSM. Jennifer also pointed out that there is a need to hire a DE coordinator at CSM.

The committee reviewed the mission statement for DE at the college. Rosemary asked about the DE committee at the district level and several committee members, including Jazmine, noted that the district DE committee only meets one or two times each semester. However there is some district involvement with CSM DE, for example Peter

Bruni is working with Math/Science folks at CSM to create an online MOOC for science

Alexis pointed out that there is a need for an online student orientation for students to complete to add to their online readiness to learn and that more teachers at CSM need to be involved and in contact with the instructional designer is to ensure that their online content is assessable and up to date.

Several members suggested that one purpose of the committee is that faculty can come to the committee with ideas of innovation and to get support for projects. Committee members noted that the work of DE needs more support, for example to meet the areas in the mission statement and the goals and objectives in the DE plan "Did the accreditation team look at our plan" discussion about the relationship between DE and accreditation

Jazmine pointed out that data gathering is important; other committee members noted that the Substantive Change report has a lot of student data and that the committee needs to review that plan. Alex suggested that the committee create a survey for faculty about their needs for DE after the DE plan is completed.

Alex will put together a Doodle poll to nail down meetings for fall, along with a request for survey items and all relevant documents for review for the next meeting.

Meeting was adjourned at 2:00 pm.