

College of San Mateo Distance Education Committee

Notes from meeting held 9/13/10, 2:00 pm, Bldg 9

Attendees: Laura Demsetz, Madeleine Murphy (co-Chair), Laura Skaff, Ron Andrade, Peter Bruni, Lorrita Ford (co-Chair), Teresa Morris.

The review of the summary notes of the May 25, 2010 meeting was tabled until the Sept. 27, 2010 meeting by the committee members.

The purpose of the meeting was the continuation of writing the Draft DEC Goals and Objectives for the distance education plan. Members reviewed what had been done at the August 30, 2010 meeting. Comments and discussion focused on Goal 4 and Goal 5 and the integration of oversight and policy development of DL courses, especially as it related to classroom visits.

The committee chair informed the committee that there was an item on the IPC agenda related to the DEC draft report and that she planned to share the completed Draft GRID for Goal 1 and a summary draft of the other goals and objectives at the next IPC meeting.

Committee members were asked to review the Goals and Objectives that they had not previously worked on and provide comments in Sharepoint in advance of the next committee meeting.

The next DEC meeting is scheduled for September 27, 2010 where the Committee will continue to review and refine the Goals and Objectives of the draft Distance Education Plan.