

**Distance Education Committee**  
**AGENDA**  
**September 13, 2010 3:00 pm to 4:00 pm**  
**Building 9**

**Committee Membership:** Madeleine Murphy, Laura Demsetz, Tania Beliz, Laura Skaff, Ron Andrade, Peter Bruni, Lorrita Ford, Michele Haggar

**Guests:** None scheduled

- **Review of Agenda**
- **Review of May 25<sup>th</sup>, Aug. 30<sup>th</sup> meeting summary notes**
- **Agenda Items**
  - **Review of draft narrative portion of DEC report**
    - **Planning process, data analysis, SWOT, planning assumptions**
  - **Review of draft goals portion of DEC report**
    - **Goals and Objectives**
  - **Meeting calendar October - December**
  - **Member Communication**
    - **Relevant news from Ex-officio members:  
COI, DEAC, Library, District, CSM Distance Ed. Office**
- **Agenda for Next Meeting:** TBD
- **Date of Next Meeting:** September 27, 2010