

CSM Distance Education Committee
Meeting Summary
2–3:30 pm March 31, 2009 Bldg. 19 Room 201 (Penthouse)

Members Present: Martha Tilmann, chair; Laura Demsetz; Betty Fleming; David McLain; Rosemary Nurre

Summary of meeting held 3/17/09 was accepted. The issues identified at that meeting have been discussed and expanded by the committee via email. Comments and ideas generated have been added to the meeting notes, then transferred into categories (“buckets”) for further comment, research, and proposals.

A vision statement for the DE Committee and/or the CSM DE program was discussed vigorously. The resulting draft statement will be further refined through email discussion. (See related documents)

Goals for the Distance Education Program at CSM were proposed and discussed;

Planning issues, taken from the email exchange, were further discussed, and various resources cited. General issues to be considered and included in a DE Plan are:

- Vision/direction
- Curriculum/Program Development
- Quality/Evaluation/Success
- Student Support
- Faculty Support
- Operational Consistency
- New Technologies
- Communication/Marketing

Email exchanges and commentary will continue, and a mission/vision statement will be proposed for the next committee meeting.

The next meeting is scheduled for Tuesday, April 14th. Members will be canvassed for other available meeting dates/times, since that date is a conflict for several, and some committee members have not attended.

Prepared by: Betty Fleming