

# Spring 2012 Important Dates

Pre-registration	Matriculation activities: Placement Testing, College Orientation, Counseling—see pages 3 & 4
Monday, November 7 – Monday, November 14	WebSMART priority registration by appointment—Continuing day and evening students
Tuesday, November 15 – Monday, January 16, 2012	WebSMART registration by appointment—New, former, and continuing students
<b>January 4, 2012</b> <b>IMPORTANT!</b>	<b>Deadline to pay student fees.</b> <i>If fees are not paid by this date, your classes will be automatically dropped. From <b>January 5–16</b>, you will be dropped <b>each evening by 10 pm</b> if fees are not paid in full. Contact the Financial Aid Office or visit <a href="http://collegeofsanmateo.edu/fees">collegeofsanmateo.edu/fees</a> for more information.</i>
Thursday, January 12 – Friday, January 13	Flex Days - No Classes
Saturday, January 14 – Sunday, January 15	Declared Recess
Monday, January 16	Holiday – Martin Luther King Day
Tuesday, January 17	Day and evening classes begin
Tuesday, January 17 – Thursday, April 26	Students who plan to complete a certificate, associate degree, or transfer should schedule an appointment to meet with a counselor to create or update the Student Educational Plan (SEP). Students with current SEPs receive higher registration priority for Spring 2012.
Monday, January 30	Last day to obtain authorization code to add semester-long courses.
Monday, January 30	<b>Last day to drop semester-long classes with eligibility for fee credit or partial refund.</b> For <b>short courses</b> , eligibility for credit or refund is within the first 10% of class meetings.
Tuesday, January 31	Last day to submit CSM Scholarship Application for the 2012-13 academic year. Due by 12 pm in the Financial Aid Office, Bldg. 10, Room 360.
<b>Sunday, February 5</b>	<b>Last day to complete registration using WebSMART (3 pm deadline).</b>
Friday, February 10	Last day to declare Pass/No Pass option for semester-long classes with this option. For <b>short courses</b> , the deadline is within the first 30% of the class meetings.
Friday, February 10	Semester-long classes officially dropped on or before this date will not appear on the student's record. <b>Short courses</b> officially dropped within the first 30% of class meetings will not appear on the student's record.
Friday, February 17	Holiday – Abraham Lincoln Day
Saturday, February 18 – Sunday, February 19	Declared Recess
Monday, February 20	Holiday – Presidents' Day
Friday, March 2	Last day to apply for May 2012 A.A./A.S. degree or program certificate.
Friday, March 9	Flex Day - no classes
Monday, April 2 – Sunday, April 8	Spring Recess
Thursday, April 26	Last day to withdraw officially from a semester-long class with assurance of a "W" grade. For <b>short courses</b> the withdrawal deadline is at 75% of class meetings.
Saturday, May 19 – Friday, May 25	Final Examinations for day and evening classes
Friday, May 25	Commencement exercises
Friday, May 25	Day and evening classes end
Saturday, May 26 – Sunday, May 27	Declared Recess
Monday, May 28	Holiday – Memorial Day
Wednesday, May 30	Spring 2012 official grades available on WebSMART
Monday, June 18	Summer 2012 session begins