# Spring 2010 Important Dates

**To submit an Application for Admission, go to [collegeofsanmateo.edu/apply](http://collegeofsanmateo.edu/apply).**

All new and former students (who have not attended CSM, Cañada or Skyline since Spring 2009) are encouraged to apply early.

When the admissions application is processed, all students receive two pieces of information:

1. Your student identification number which will begin with a “G.” This number is required for the enrollment process and to maintain your student information.
2. A college email account will be assigned to you. Log into your WebSMART student account to find your email address and password.

All college electronic communication will go to your my.smccd.edu email address.

<table>
<thead>
<tr>
<th>Pre-registration</th>
<th>Matriculation activities: Placement Testing, College Orientation, Counseling—see pages 5 &amp; 6</th>
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<tbody>
<tr>
<td>Monday, November 2 – Friday, November 6</td>
<td>WebSMART priority registration by appointment—Continuing day and evening students</td>
</tr>
<tr>
<td>Saturday, November 21 – Monday, January 18</td>
<td>WebSMART registration by appointment—New, former, and continuing students</td>
</tr>
<tr>
<td>Saturday, January 14 – Sunday, January 15</td>
<td>Flex Days - No Classes</td>
</tr>
<tr>
<td>Saturday, January 16 – Sunday, January 17</td>
<td>Declared Recess</td>
</tr>
<tr>
<td>Monday, January 18</td>
<td>Holiday – Martin Luther King Day</td>
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<tr>
<td>Tuesday, January 19</td>
<td>Day and evening classes begin (Please refer to the Table of Contents for Late Registration procedures)</td>
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<tr>
<td>Tuesday, January 19 – Wednesday, March 31</td>
<td>Students who plan to complete a certificate, associate degree, or transfer should schedule an appointment to meet with a counselor to create or update the Student Educational Plan (SEP). Students with current SEPs receive higher registration priority for Fall 2010.</td>
</tr>
<tr>
<td>Monday, February 1</td>
<td>Last day to submit CSM Scholarship Application for the 2010-11 Academic year Due by 12 pm in the Financial Aid Office, Bldg. 1, Room 217</td>
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<tr>
<td>Monday, February 1</td>
<td>Last day to obtain authorization code to add semester-long courses.</td>
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<tr>
<td>Monday, February 1</td>
<td>Last day to drop semester-long classes with eligibility for fee credit or partial refund For online and TV course deadlines, please see Distance Learning Guide For short courses, eligibility for credit or refund is within the first 10% of class meetings (Please refer to the Table of Contents for the Credit and Refund Policy)</td>
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<tr>
<td>Sunday, February 7</td>
<td>Last day to complete registration using WebSMART (Please refer to the Table of Contents for Program Changes)</td>
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<tr>
<td>Thursday, February 11</td>
<td>Deadline to pay fees</td>
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<tr>
<td>Friday, February 12</td>
<td>Holiday – Abraham Lincoln Day</td>
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<tr>
<td>Saturday, February 13 – Sunday, February 14</td>
<td>Declared Recess</td>
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<tr>
<td>Monday, February 15</td>
<td>Holiday – President’s Day</td>
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<tr>
<td>Tuesday, February 16</td>
<td>Semester-long classes officially dropped on or before this date will not appear on the student’s record Short courses officially dropped within the first 30% of class meetings will not appear on the student’s record</td>
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<tr>
<td>Tuesday, February 23</td>
<td>Last day to declare Pass/No Pass option for semester-long classes with this option For short courses, the deadline is within the first 30% of the class meetings</td>
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<tr>
<td>Friday, March 5</td>
<td>Last day to apply for May 2010 A.A./A.S. Degree or Program Certificate</td>
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<tr>
<td>Wednesday, March 10 – Friday, March 12</td>
<td>Flex Days - No Classes</td>
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<tr>
<td>Saturday, April 3 – Friday, April 9</td>
<td>Spring Recess</td>
</tr>
<tr>
<td>Thursday, April 29</td>
<td>Last day to withdraw officially from a semester-long class with assurance of a “W” grade For online and TV course deadlines, please see Distance Learning Guide For short courses the withdrawal deadline is at 75% of class meetings</td>
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<tr>
<td>Saturday, May 22 – Friday, May 28</td>
<td>Final Examinations for Day and Evening classes</td>
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<tr>
<td>Friday, May 28</td>
<td>Commencement exercises</td>
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<tr>
<td>Friday, May 28</td>
<td>Day and Evening classes end</td>
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<tr>
<td>Saturday, May 29 – Sunday, May 30</td>
<td>Declared Recess</td>
</tr>
<tr>
<td>Monday, May 31</td>
<td>Holiday – Memorial Day</td>
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<tr>
<td>Wednesday, June 9</td>
<td>Spring 2010 official grades available on WebSMART</td>
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<tr>
<td>Monday, June 21</td>
<td>Summer 2010 Session begins</td>
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