



## Guided Pathways Steering Committee Meeting

November 14, 2018

18-206

2:00-4:00

Outcomes for both meetings:

- Create GP timeline for spring 2019
- Identify GP related Jan and March flex day activities
- Build the crosswalk representing the transformational work of Guided Pathways

### Steering committee Agenda

2:00-3:00

- Welcome and review agenda (5 minutes)
  - Report from LFM (LFM team-40 minutes?)
    - Identify charge for LFM team
    - Reconfigure working teams for 2019 to create design teams- focus on program mapping
    - Transformation work (see crosswalk on handout)
    - Identify task for team members. This might include:
      - Work on program mapping to inform meta-majors by referring to models with the following design principles
        - Inclusion and Equity
          - Promotes diversity and equity
          - CTE programs integrated with transfer programs
        - Focus on Student Perspective/Perception
          - Ease of identifying where a student's interest leads them
          - Don't bury programs in overly broad categories
          - Make it easy to understand the clustering of disciplines
        - Efficiency for Students
          - Shared/overlapping pre-requisites
          - Overlapping degree requirements
          - Reduce excess units
        - Keep an Open Mind
          - Think outside the box
          - Freedom from traditional ways of organizing disciplines
      - *please review these before the meeting and identify concepts/structures that are worth replicating.*
        - Bakersfield
        - Cabrillo College
        - Skyline
    - Do we want a planning retreat to prepare for Spring 2018? If so, logistics?
- Discuss flex days (Jan and March)
- Finalize Inquiry report to send out to campus in Nov/Dec



## GP Team Agenda

3:00 -4:00

- Welcome and update on new structure (10 min) LFM team
- Capture work currently being done Transformation work (crosswalk on handout) (40 min)
  - Activity: ask team to identify how their work contributes to the crosswalk- What they're doing and what they plan to do based on their program plan? (We will be building on what the Math and Science Div identify today)
  - Note: we will ask the Career Workforce team to add their information to this too
- Wrap-up and next steps (10 min)

Agenda items for next meetings

November 28, 2018 GP Steering Committee

December 12, 2018 GP Team



NOTES: Details around timelines

## YEAR 1 (College of San Mateo- 2018)

Engagement/high-level planning

- ✓ Make the case for change by drawing on student data and experience
- ✓ Broadly engage faculty and staff in scrutinizing current practices and planning large-scale reform
  - **Career Ladders:** [CSM Student Focus Group Report - August 2017](#)
  - **Meetings, Flex days, Presentations:** <http://collegeofsanmateo.edu/guidedpathways/meetings.asp>
- ✓ Communicate vision and goals for change : *Our Vision: College of San Mateo will create an equity-minded, student-centered experience that empowers students to reach their educational goals.*

## YEAR 2 (College of San Mateo -2019) Tentative activities related to timeline

Laying groundwork for implementation

- **Create program maps (including plans for exploratory majors) for all programs and fields (See table below and attachments with samples from Cabrillo)**
- Plan redesign of intake system—including integration of supports into program gateway courses (See integrated plan on the Five year plan handout)
- Plan reorganization of advising to support timely program entry and completion
- Plan upgrade of student information system to support progress monitoring and enable early alerts
- Continue broad communication and engagement
- Train advisors and faculty for year 3 implementation

Reference: Skyline’s Process [https://skylinecollege.edu/metamajors/assets/documents/SkylineCollege\\_Toolkit.pdf](https://skylinecollege.edu/metamajors/assets/documents/SkylineCollege_Toolkit.pdf)

Cabrillo College Process for Program mapping	Draft timeline for College of San Mateo
<p>PROGRAM MAPPING PROCESS:</p> <p>WHAT is the purpose of the map and what will it include?</p> <ul style="list-style-type: none"> <li>• Mapping a degree to completion - including:           <ul style="list-style-type: none"> <li>○ General Education</li> <li>○ Graduation Requirements</li> <li>○ Major courses</li> </ul> </li> </ul> <p>WHO is your audience?</p> <ul style="list-style-type: none"> <li>• Students! to provide a clear path toward degree requirements for the major-decided student</li> </ul>	<p>Fall and early spring 2019</p> <ul style="list-style-type: none"> <li>• Focus on Business</li> </ul>



<ul style="list-style-type: none"> <li>Does not replace an Individual Education Plan</li> </ul> <p>DEFINE YOUR PARAMETERS (Cabrillo)</p> <ul style="list-style-type: none"> <li>Begin with ADT degrees</li> <li>Map the highest degree you offer, i.e. Anthropology AA using IGETC (meets requirements for both CSU and UC)</li> <li>Map your local degree if you do not have a transferable degree in that subject</li> </ul>	
<p><b>DEPARTMENTS:</b></p> <p>Ask Departments to research:</p> <ul style="list-style-type: none"> <li>What degrees have been awarded in the past 5 years? (Research Office)</li> <li>Where are your students transferring?</li> <li>What is the preferred sequence of major courses, taking into account pre-requisites/co-requisites</li> </ul> <p><a href="http://extranet.cccco.edu/Divisions/StudentServices/Transfer/Resources/TransferData.aspx">http://extranet.cccco.edu/Divisions/StudentServices/Transfer/Resources/TransferData.aspx</a></p>	<p>Begin in Feb 2019 day by providing the data to divisions</p>
<p><b>COUNSELING:</b></p> <ul style="list-style-type: none"> <li>Closed the Counseling office</li> <li>Worked in groups of 2-3 in their own offices - familiar resources</li> <li>The balance of the 15 programs were mapped over the next 2 weeks as time allowed</li> </ul>	<p>Concurrently with the work above</p>
<p><b>REVIEW:</b></p> <ul style="list-style-type: none"> <li>Draft maps sent to Division Deans for review and forwarded to Departments by the Deans</li> <li>Departments were asked to:             <ul style="list-style-type: none"> <li>Review</li> <li>look specifically at sequences of courses</li> <li>Consider specific general education recommendations if courses enhanced their program outcomes</li> </ul> </li> <li>General Education courses are specific 'OR CSU GE Area E course'</li> </ul>	<p>Discussion on March flex 1</p>
<p><b>FINALIZING THE MAPS</b></p> <ul style="list-style-type: none"> <li>Programs could request to meet with a Counselor or Articulation Director with questions - ten did so</li> </ul>	<p>Finalize March flex 2</p>



<ul style="list-style-type: none"><li>• Departments were given a clear deadline of October 1st to send their finalized maps</li><li>o 30 programs met the deadline</li><li>o The balance will have their Draft maps become “Finalized”</li><li>• Second look by Counseling/Articulation = Finalized</li></ul> <p>68 FINALIZED PROGRAM MAPS WHICH ARE:</p> <ul style="list-style-type: none"><li>• Informed as to the needs of our students</li><li>• Specific to transfer and/or completion</li><li>• Include all general education, graduation requirements and major course</li></ul> <p>RE-REVIEW REQUIRED YEARLY</p> <p>The Gift that Keeps on Giving</p> <p>The Maps will Change</p>	
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Other resources:

You can also access resources from the event [here](#), including:

- Cabrillo program map template/ examples
- [PowerPoint presentation](#)
- Cabrillo’s Career and Academic Pathways handout
- Discussion notes & participant questions from the session