

# Guided Pathways Steering Committee Meeting Minutes

August 22, 2018 at 2:00-4:00 pm

18-206

## Outcomes

- Identify faculty role and charge of teams
- Create Work timeline
- Prepare for IPC and Sep 12 Guided Pathways Team meeting

## Agenda

Peter von Bleichert - Minutes/note taker general meeting, task groups to record their own minutes.

Introductions – New student (Lupita – ESL)

Kelsey H. introduces the agenda.

IPC PowerPoint [update](#)

Norms – clear agenda, balance of questions/time.

Community building (Kristi/Kelsey had great exercises).

PD – State required PD

IPC – share results of the college opening day event, data collected

- Iterative structure/goals near term for GPS
- Fall goals
  - Engage colleagues around data that we provide from GPS, EMP, Program Review
  - March '19 flex days (mapping pathways)

Data (Hilary Goodkind) - Data – Decision metrics and reporting

Data indicators selected will be critical for GP @ CSM

Skill levels of students

First courses

Course retention and success

Progress Milestones

Assessment, planning, implementation, progress monitoring (cycle)

Tableau – Cohort data, overview of cohort

Rene A. - What happens to waitlisted students that cannot add?

Student: Wants units, but ESL cancelled, so trying to get in Math, but too advanced. Some need multiple units for aid, or not worth coming to CSM for one class.

- Does GP care about part-timers? Yes.

RESOURCES: [Nation-wide Guided Pathways College Study](#)

[Reading: Aligning Interventions to Indicators of Success](#)

[Guided Pathways: Effective Inquiry Processes and Data Collection and Sharing Practices](#)

2:45 Group time

- [Data: Analyze CSM student voices](#)
    - [Launch board](#)
  - Communications: [Communications Plan](#)
  - [Access](#)
  - [Professional Development](#)
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## Communication and Data Team

### Work Plan

1. Create problem statements to support the case for GP
2. Identify supporting quantitative and qualitative data for the problem statements

### Draft Problem Statements

#### Choosing a major or path

- Students need proactive counseling and assessment to identify strengths and areas of interest
- Students want more comprehensively available internship opportunities to help them choose careers

#### Selecting Courses

- Students are unaware of the planning resources available to them (process)
- Not enough courses and sections available to students (structural)
- Not enough councilors or counseling appointments available
- Students need discipline-specific counseling for their academic pathways

#### Student Support Systems

- Learning communities need to be expanded/available to all students
- Lots of great support services now — need to make them more accessible

### Other Notes

Jane: We should see if there an issue around student communities and support systems among specific groups.

Rules of thumb for GP materials and presentations

- Start and stop each piece of content, each session with positives
- What are we doing well that can help inform decisions? Solutions to what is not going well

## Access Group

8/22/2018

-Ashley, Catherine, Lupita, Kelsey, Rene, Allie

Goals: Develop themes of access using data around access → recruitment, take rates, use tableau, Career ladders qualitative data

- Waitlist
  - Providing students a Plan B
- Gateway classes
  - How does access to gateway classes impact completion AND what can the college change about that?
- Enrollment Process & Orientation Process for various student populations
  - What you can get at CSM
  - Matriculation Process (challenges with WebSMART or other online platforms)
    - Adult School, Community Members versus Feeder High Schools

Information to present to IPC- review calendar and add names for participation- Anniqua, Yvette, Trang, Rich, Kristi

Agenda for September 12 GP Team meeting

- Summer updates
- Team overviews
- Year One?

NEXT GP Team COMMITTEE MEETING: Wednesday, September 12, 2:00-4:00 18-206

Please let us know who will be attending these events:

- Sep 5            IPC meeting 1:00-3:00 18-206
- Sep 10         GP IEPI Workshop in San Jose
- Sep 14-15      Academic Senate training in Burlingame

Guided Pathways at CSM 2018-2019

	Meetings 2:00-4:00	Topics	Professional Development	Focus
<b>Aug 22</b>	Steering Committee	Review summer plan Identify charge for fall		<b>Programs:</b> Program review, Data, Communication, Concerns
<b>Sep 5</b>	IPC Presentation	Summer report: Teams Engaging Campus- data points Anniqua, Yvette, Trang, Rich, Kristi		
<b>Sep 10</b>			Fall 2018 Guided Pathways IEPI Workshop (San Jose) 8:30 – 3:30 Anniqua...	
<b>Sep 14-15</b>			<a href="#">Academic Academy</a> Trang, Anniqua,...	
<b>Sep 12</b>	GP Team	Present summer progress and GP plan <ul style="list-style-type: none"> <li>• Year One Promise</li> <li>• Communications</li> </ul>		
<b>Sep 26</b>	Steering Committee	AB 705 and Integrated plans (Basic Skills-Equity- SSSP)		
<b>Oct 3-5</b>			Strengthening Student Success Orange County- Sims, Conaway, Rana, Harrison, Goodkind, Fasth, Jang, Nakagawa, von Bleichert, Ridgway, Wallace, and Young	
<b>Oct 10</b>		Accreditation and GP	Flex	
<b>Oct 24</b>	Steering Committee	Workforce		
<b>Oct 25-27</b>			LFM <a href="http://rpgroup.org/Leading-from-the-Middle">http://rpgroup.org/Leading-from-the-Middle</a>	
<b>Nov 14</b>	GP Team	AB 705 and Integrated plans (Basic Skills-Equity- SSSP) and Workforce		
<b>Nov 28</b>	Steering Committee		Identify team for 2019-20 LFM	
<b>Dec 12</b>	GP Team			
<b>Jan 11</b>			Flex	
<b>Jan 19</b>	Steering Committee	Preparation: Interest Mapping		
<b>Jan 23</b>	GP Team	Intro: Interest Mapping		
<b>Feb 13</b>	Steering Committee	Revising: Interest Mapping	<a href="http://bsili.3csn.org/">http://bsili.3csn.org/</a> Register team for mid-June 2019	
<b>Feb 27</b>	GP Team	Structuring: Interest Mapping		
<b>Mar 6</b>		Interest Mapping	Flex	
<b>Mar 13</b>	Steering Committee	Findings: Interest Mapping		
<b>Mar 27</b>	GP Team	Discussion: Interest Mapping		

<b>Mar 29</b>		Fill gaps for Areas of Interest mapping	Flex	
<b>Apr 10</b>	Steering Committee	Preparation for summer meetings		
<b>Apr 24</b>	GP Team			
<b>May 8</b>	Steering Committee			
<b>May 22</b>	GP Team	Celebration		

## Reflections

- Went Well
  - Team time- idea generation
  - Group time
  - Group meeting progressed greatly
  - The combined Comm and data team means we can accomplish more
  - Teaming up was a good idea
  - We got a lot of good information in the access team and I was able to share my thoughts
  - Time was well-managed- good themes
  - I felt we have good access to tools/data.
  - Group time was efficient
  - Great Planning Times for groups
  - Discussion with groups
  - We got some ideas on improving CSM
  - Liked the data tableau sharing...summary of Chapter from the book
- Suggestions on improvement
  - Less intro time?
  - Focus on some of the literature
  - We need to have informed conversations in small groups
  - More group time- have more defined goals and objectives for each group for each meeting
  - Ten minute social time at the beginning for bonding
  - More discussion time
  - Improve by having hands-on, reflective work with this data and the recommendations from the book.

We are focusing on career ladders and generating themes from which to pose questions about student access

Will review CLP data and hopefully dive into some of our readings

Google doc live edit until next meeting

**Guided Pathways Steering (GPS) committee**

Peter von Bleichert	Professor Business/Vice-President Academic Senate (Faculty Lead)
Rene Anderson	Professor Language Arts
Yvette Butterworth	Professor Math
Jane Jackson	Professor Music
Mikel Schmidt	Professor Athletics
Luong Trang	Professor Counseling
Anniqua Rana	Interim Dir Guided Pathways and Transitions (Admin. Lead)
Allie Fasth	Adj. Instructor / Year One Coordinator
Frederick Gaines	Professor Ethnic Studies
Kelsey Harrison	ACCEL Transition Coordinator
Kristi Ridgway	Interim Dean Language Arts
Richard Rojo	Director Marketing
Arielle Smith	Counselor/PD Coordinator
Liz Schuler	ESL faculty/PD Coordinator
Ashley Perrilliat	Student
William Alexander	Student
Catherine Yee	Student
María Guadalupe Segura (Lupita)	Student

**Guided Pathways Team**

Ron Andrade	Manager - Learning Center
Lizette Bricker	Dean - Enrollment
Sandra Stefani-Comerford	Vice-President – Instruction
Tabitha Conway	Adj. Instructor – History / Learning Center
David Danielson	Professor - Philosophy
Laura Demsetz	Dean – Creative Arts & Social Science
Charlene Frontiera	Dean – Math/Science
Hilary Goodkind	Dean – Planning, Research, and Institutional Effectiveness (PRIE)
Heidi Diamond	Dean – Business & Technology
Kamran Eftekhari	Professor – Computer Information Systems
Alicia Frangos	Program Services Coordinator - Student Success, Counseling
Fauzi Hamadeh	Student Life & Leadership Assistant
Mohsen Janatpour	Professor – Astronomy
Kim Lopez	Vice-President – Student Services
Monique Nakagawa	Analyst - PRIE
Stephanie Roach	Librarian – Library
Jasmine Robinson	Director of Web Services - Information Technology Services
Krystal Romero	Dean - Counseling
Kathleen Sammut	Counselor – Counseling
Carol Ullrich	Coordinator - Counseling
Olivia Viveros	Director, MESA, Math/Science Div.
Andreas Wolf	Dean – PE/Athletics

**LFM Team**

Kristi Ridgway, Interim Dean, Language Arts  
Allie Fasth, Year One Coordinator

Rene Anderson, Counseling/PD Coordinator  
Peter von Bleichert, Business/ VP ASGC  
Kelsey Harrison, ACCEL Transition Coordinator